

# MARIA BELEN FINDLEY

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## INTRODUCTION

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Inspired by a deep enthusiasm for finance's significant impact, I have established a solid foundation. My Wells Fargo internship, focused on high-net-worth clients and portfolios, further fueled my dedication to financial excellence. Eager to learn and contribute to corporate finance, I am ready to help companies achieve their financial objectives with initiative, enthusiasm, and a positive outlook. My objective is to assist organizations in achieving success.

## EDUCATION

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**Florida Gulf Coast University**  
Bachelors of Science Finance

Fort Myers, FL  
Jan 2023 - Expected Dec 2024

**Florida SouthWestern State College**  
Associate of Arts

Fort Myers, FL  
May 2019 - Dec 2022

## EXPERIENCE

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### Wells Fargo | Wealth and Investment Management Intern

Minneapolis, MN | Jun 2023 - Aug 2023

- Assisted senior financial advisors, portfolio managers, and private bankers with client-related tasks.
- Participated in face-to-face high-net-worth client meetings alongside senior private wealth teams, and attended team and executive meetings. Attended pre-meeting and post-meeting calls.
- Generated and transformed financial planning portfolios for high-net-worth clients using Basic and Advanced E-money Software.
- Analyzed and organized clients' financial data within projects assigned by senior professionals.
- Contributed to the integration of new portfolio management tools, including IPS Conversions and Shadow Trading.

### McCann | Translation Specialist Contractor

Remote | Jan 2016 - Present

- Employed my talent for languages and my international background to review hiring paperwork, hiring interviews, worldwide commercials scripts, and brand launches.
- Worked with multinational companies as customers, such as Nike, Nestle, D'Onofrio, Coke, Starbucks, Corona, and Adidas, with projects that require a pristine translation.
- My role involves accurately translating and localizing content, ensuring quality and cultural sensitivity. I collaborate with the creative team, provide cultural insights, manage terminology, and meet tight deadlines. Accomplishments include delivering high-quality translations, contributing to successful campaigns, and expanding the agency's international reach.

### The Club at Grandezza | Customer Service Representative

Fort Myers, FL | Dec 2019 - May 2023

- Improved the quality and service standards at Starbucks (we proudly serve), resulting in a sales increase (2x) and customer satisfaction.
- Led the team brunch, increasing internal customer satisfaction within the organization.
- Took the initiative to resolve inefficiencies in customer service processes, resulting in time and cost savings in the club's operations.

## SKILLS

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- Adaptability, Detail Oriented, Analytical, Problem-Solver, Communication Skills, Teamwork, Tableau.

## PROJECTS

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### Comprehensive Guide for Configuring Fraud Alerts

- Played a significant role in an online fraud prevention initiative at Wells Fargo Advisors.
- Developed a user-friendly, meticulously crafted step-by-step guide for configuring fraud alerts.
- The document is now actively used by clients.

### SAP Enterprise Resource Planning System

- In my Information Systems class, I gained hands-on experience with SAP ERP, learning how it integrates and analyzes data from different company departments to enhance decision-making and operational efficiency.
- The project highlighted the considerable benefits of ERP systems, including improved inventory tracking, faster financial reporting, and automated customer orders, ultimately boosting customer service, efficiency, and competitiveness.

## PROFESSIONAL BADGES

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AI Foundations - **IBM**

Personal Insurance - **Florida SouthWestern State College**

Microsoft Office Specialist

Fundamentals of Written Communication - **Florida Gulf Coast University**

## HONORS & AWARDS

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Omicron Delta Kappa National Leadership Honor Society of the Lutgert College of Business - Mar 2023

President's List of the Florida SouthWestern State College - Feb 2023

Presidential Scholarship of the Florida SouthWestern State College - May 2022

Spire National Honor Society of the Florida SouthWestern State College - Apr 2022

Dean's List of the Issued by Florida SouthWestern State College - Feb 2021- Jul 2022

## ORGANIZATIONS & VOLUNTEERING

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Women in Investment Management of Southwest Florida

CFA Society Naples

Harry Chapin Food Bank

Techo

Inspira