

MARIA BELEN FINDLEY

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INTRODUCTION

Currently pursuing a Bachelor of Finance. I acquired hands-on experience through an internship at Wells Fargo and ongoing finance-related coursework at Florida Gulf Coast University. These opportunities have significantly improved my problem-solving abilities, professionalism, teamwork skills, resilience, time management, proficiency in technical tools like Tableau and Microsoft Office, and competence in financial planning software such as Envision and Emoney. Passion for leveraging finance to drive global change through a multinational corporation. Eager to join a corporate finance team, bringing fresh insights rooted in my diverse background and enthusiasm for continuous learning.

EDUCATION

Florida Gulf Coast University

Bachelors of Science Finance - Analysis and Management

GPA : 3.60

Fort Myers, FL

Jan 2023 - Expected Dec 2024

Florida SouthWestern State College

Associate of Arts - Business Administration

GPA : 3.60

Fort Myers, FL

Graduated

EXPERIENCE

Wells Fargo | Wealth and Investment Management Intern

Minneapolis, MN | Jun 2023 - Aug 2023

- Engaged in client meetings with senior private wealth teams, addressing investment strategies, diversification, adjustments, gains, losses, and their underlying reasons. Additionally, participated in pre-meeting and post-meeting calls with the team and executives I directly supported. These calls served to plan discussions for client meetings and ensure prompt follow-up on customer requests and needs.
- Generated and converted 100 financial planning portfolios/presentations for clients using E-money Software.
- Contributed to the integration of new portfolio management tools, including Investment Policy Statement Conversions.
- Produced an intricate document that facilitated the seamless setup of fraud alerts for the financial advisor's clients with whom I collaborated at that time, incorporating feedback from the advisor, her team, and clients. This document is currently in use by clients.

McCann | Translation Specialist Contractor

Remote | Jan 2016 - Present

- My role involves accurately translating and localizing content, ensuring quality and cultural sensitivity. I collaborate with the creative team, provide cultural insights, manage terminology, and meet tight deadlines. Accomplishments include delivering high-quality translations, contributing to successful campaigns, and expanding the agency's international reach.
- Employed my talent for languages and my international background to review hiring paperwork, hiring interviews, worldwide commercial scripts, and brand launches.
- Helped multinational companies as customers, such as Nike, Nestlé, D'Onofrio, Coca Cola, Starbucks, Corona, and Adidas, that require a pristine translation.

The Club at Grandezza | Customer Service Representative

Fort Myers, FL | Dec 2019 - May 2023

- Improved the quality and service standards at Starbucks (we proudly serve), increasing sales (200%) and customer satisfaction.
- Led different teams, increasing internal customer satisfaction within the organization.
- Proficiently streamlined Canva software processes, yielding significant operational time and cost savings for the club. This proactive initiative eliminated the need for individual menu errors and pricing explanations to customers, thereby elevating overall customer satisfaction.

SKILLS

- Business Acumen, Financial Analysis, Strategic, Customer Satisfaction, Organized, Adaptability, Resilient.

PROJECTS

Comprehensive Guide for Configuring Fraud Alerts

- Played a significant role in an online fraud prevention initiative at Wells Fargo Advisors.
- Developed an intuitive, meticulously crafted step-by-step guide for configuring fraud alert settings.
- The document is now actively used by clients.

SAP Enterprise Resource Planning System

- In my Information Systems class, I gained hands-on experience with Systems, Applications, and Products in Data Processing and Enterprise Resource Planning, learning how it integrates and analyzes data from different company departments to enhance decision-making and operational efficiency.
- The project highlighted the considerable benefits of ERP systems, including improved inventory tracking, faster financial reporting, and automated customer orders, ultimately boosting customer service, efficiency, and competitiveness.

Detailed Manual for Investment Policy Statements

- Created an efficient PDF guide for converting Investment Policy Statements from Abbot Downing into Wells Fargo Private Bank format.
- Ensured clarity and simplicity in the step-by-step instructions.
- Improved the efficiency of portfolio managers and their superiors in handling Investment Policy Statements.

Translation for E-commerce Nestlé Campaign during COVID-19

Expertly translated and adapted Nestlé's "Tienda Nestlé" e-commerce campaign from Spanish to English, aligning it with evolving consumer needs during the COVID-19 pandemic. As a translator, my work contributed to the campaign's success, resulting in significant outcomes that included:

- A remarkable 56% increase in sales and a substantial 48% rise in orders.
- The attraction of 528,000 unique visitors within just five months of the campaign's launch.
- The development of a substantial consumer database comprising over 15,000 contacts, facilitating the enhancement of customer interactions and preferences.
- The timely response to the surge in demand for online shopping during the pandemic by enabling the creation of a direct-to-consumer platform.
- The effective collaboration with various social media platforms, sponsorships, and media alliances to promote the campaign's success.

PROFESSIONAL BADGES

AI Foundations - **IBM**

Personal Insurance - **Florida SouthWestern State College**

Microsoft Office Specialist

Fundamentals of Written Communication - **Florida Gulf Coast University**

HONORS & AWARDS

Omicron Delta Kappa National Leadership Honor Society of the Lutgert College of Business - Mar 2023

President's List of the Florida SouthWestern State College - Feb 2023

Presidential Scholarship of the Florida SouthWestern State College - May 2022

Spire National Honor Society of the Florida SouthWestern State College - Apr 2022

Dean's List of the Issued by Florida SouthWestern State College - Feb 2021- Jul 2022

ORGANIZATIONS & VOLUNTEERING

Women in Investment Management of Southwest Florida

CFA Society Naples

AAUW

Harry Chapin Food Bank

Techo

Inspira