

Group constitution: Map of Denmark

Group 18

March 2. 2022

0.1 Group Members

Name	E-Mail	Photo	Signature
Christopher Ryder Cortsen	crco@itu.dk		
Jakob Spile	jspi@itu.dk		
Tim Vogensen Hounsgaard	thou@itu.dk		
Mikkel Bistrup Andersen	mbia@itu.dk		
Nicolaj Heinrich Pedersen	nihp@itu.dk		

0.2 Objectives

This group wants to hand in a project it can all be proud of. The group members don't aim for top marks, but will try to live up to the responsibilities given to them by themselves and the process manager. That means the members don't slack and do things last minute and they don't skip deadlines, but instead they talk things out as a group.

0.3 Organisation of Work

The group have decided that every Wednesday, there will be a mandatory meeting from 10:00-14:00, and an optional meeting every Friday. The meetings objectives will be to dedicate new tasks, and discuss/conclude old tasks. The individual group member decide when to work on a task, but should always aim to deliver what was promised, at the end of the weekly deadlines.

0.4 Communication

The group will communicate primarily through Discord and will only use other communication platforms if necessary.

The group values open communication and talks things through instead of keeping mistakes, errors or feelings secret. The group members talk each other up and gives feedback instead of shooting each other down.

0.5 Decision process

Smaller decisions regarding the individual tasks assigned to a given group member will be taken by the individual, as long as the decision does not affect the project in a major way, such as something that changes how the program functions as a whole.

In case a larger decision has to be made, the group will collectively discuss the decision. Each member will get the opportunity to give their opinion, and the decision will either be taken in regards to a clear outcome of the discussion, or in case of a split, we will vote upon what shall be done. In case of a total split, the process manager will have the final word, but this is a last case scenario.

All major decisions will be documented and presented to the group as a whole, to make sure everyone is included and informed in the process.

0.6 Conflict handling

Any personal conflict will be handled by the involved parties. Only if the conflict seems unsolvable will the rest of the group be involved.

Any conflicts regarding the project will be handled through majority votes and in the rare cases this won't solve the problem (if for instance the votes are 2/2 and one undecided) Nicolaj Heinrich Pedersen have been given the rights to choose the final decision. Nicolajs right to have the final decision can only be executed if the matter have been discussed with the entire group at a meeting beforehand.

0.7 Delegation of Work

Tasks that needs to be completed will be analyzed, in order to assess how much work it takes to complete. If the task evaluated to be manageable, it will be delegated to a single Individual, if the task has multiple segments that can be worked on at the same time, it will be delegated to a sub-group. Such that any individual will not feel overloaded with tasks.