**ANJALI PRABHU D B**

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**Summary**

An expert in Sociology/ Social Sciences with 5+ years’ of academic experience with UGC NET. Professionally qualified lecturer committed to provide a well-balanced and engaging learning environment to meet the overall developmental needs of students.

**Highlights**

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| * UGC-NET (Sociology) * Attended UPSC civil services main exam in 2013,2014 and interview in 2013 * Subject expert: Sociology, Indian Polity, Civics and History * Teacher and counselor * Expert in lesson planning and assessment writing and content creation   **UPSC CSE Strong Areas**   |  |  | | --- | --- | | * Sociology * General Studies- Polity, History & Social Problems * CSAT Paper II – English language comprehension | * Current Affairs (Analysis of news and issues from newspapers, internet and magazines) | |  |

Professional Overview

* Working as freelance content creator and editor
* Worked as guest teaching faculty in Banking Service Chronicle Academy, Bangalore
* Worked as teaching faculty in Pragnya Civil Service Academy, Bangalore
* Worked as guest faculty/content expert in Vision IAS, Delhi
* Worked as content developer & editorial proof reader with Premedia Global, Chennai
* Worked as research associate in Civitas Consultancies (Pvt) Ltd, Kochi
* Worked as assistant manager with Federal Bank, Alwaye

**Education**

* M.A in Sociology – 88% – University of Hyderabad, 2008-2010
* B.A in Economics, Political Science and Sociology – 79% – Christ College, Bangalore, 2005-2008
* +2 Humanities – 89%– Board Of Higher Secondary Examination, Government of Kerala, 2005
* SSLC – 94% – Education Department, Government of Kerala, 2003

**Certificate Courses**

* International Trade & Globalization
* Environmental Studies
* Fundamentals of Econometrics
* Indian Constitution
* Junior Associate of Indian Institute of Banker (JAIIB)

**Internships**

* Kerala Civil Supplies Corporation, Ernakulam (2008) – paper on consumption pattern of FMCGs in Ernakulam
* Centre for Public Policy Research, Kochi (2009) – paper on delimitation of constituencies

**Organizational Profile**

**Freelance Content Developer and Editor: June 2017 onwards**

Roles and responsibilities

* Creating alt-text descriptions for various titles/subjects
* Content verification/editing of academic books and research papers

**Guest Faculty, Banking Services Chronicle Academy, Bangalore: July 2017 onwards**

Roles and responsibilities

* Teaching Indian Polity to civil service aspirants
* Questionnaire preparation and paper evaluation with expert guidance to students

**Teaching Faculty & Expert, Pragnya Civil Service Academy, Bangalore: Apr 2017–May 2017**

Roles and responsibilities

* Teaching Sociology, Indian Polity, History and Current Affairs to Pre cum Mains civil services batches
* Preparing course material for current affairs classes
* Evaluating performance and facilitating efforts to advance student achievement

**Guest Faculty & Expert, Vision IAS, Delhi: Jan 2015-Apr 2016**

Roles and responsibilities

* Preparing model question papers as per the current trend and standard for mock test series of General Studies (both Pre and Mains) and CSAT Paper II
* Paper evaluation for Essay and General Studies (Paper I & II)

**Content Developer & Proofreader, Premedia Global, Chennai: Nov 2011 – Nov 2012**

Roles and responsibilities

* Content development – researching, gathering, organizing, writing and editing information
* Proofreading books and research papers of various publishers such as Cengage, Pearson and Tata McGraw Hill
* Conducting language and grammar training for the team of proofreaders

**Research Associate, Civitas Consultancies (Pvt) Ltd, Kochi: Jul 2011 – Nov 2011**

Roles and responsibilities

* Data collection, analysis and current state assessment of project on integration of paratransit with public modes of transportation in Chennai
* Review of literature for the overall project document
* Documentation and proof reading

The project report is available at: <http://chennaicityconnect.com/knowledgebase/wp-content/uploads/2012/08/Paratransit-report-final.pdf>

**Assistant Manager, Federal Bank Ltd, Alwaye: Nov 2012-Apr 2017**

Roles and responsibilities

* Providing banking services viz. personal, corporate, NRI, SME and Online banking to the customers
* Relationship management and transaction maintenance
* Creating reports and dashboard for the board of directors

**Academic/Co-Curricular Achievements**

* Merit scholarship from University of Hyderabad for academic excellence in M.A Sociology (Jan/Apr 2009 and Jun/Dec 2009)
* Certificate of merit from Christ College Alumni Association for being topper in B.A Sociology
* Govt. of Kerala merit scholarship – upper and lower secondary
* Best Student Award 1998, 1999 – Kerala Sastra Sahithya Parishad
* District level prizes in elocution, dance, and literary events
* Participated in various students’ camps – national camp by National Council for Child Welfare 2000, district camp by Govt. of Kerala 2001, district camp by Rotary Club 2004
* Member of Toastmasters Club, Federal Bank, Alwaye

**Personal Strengths**

* Excellent interpersonal and communication skills
* Excellent report writing and reviewing skills with an eye for detail
* Quick learner and a good team player
* Creative thinker with analytical skills