Submitting Design 1 and How to Peer Critique

Marguerite Butler

2023-09-25

# Turn in your Design 1

1. Please be sure to **name the file using the naming convention FirstAuthorLastName\_SecondAuthorLastName.pdf** so that your peers can find the correct paper to review. Be sure to put the first author first.

For example: “*Fisher\_Gao.pdf*”

1. Post your draft paper on the shared Google Drive by 5pm Monday. [[Upload here](https://drive.google.com/drive/u/1/folders/1U_XYCqBZB3rLk7ca8Joi84cXN4YmULq0)]
2. Post your final draft by midnight on Wednesday 10/4 [[Upload here](https://drive.google.com/drive/folders/1lRh1ZuG4q453Oo0xxSZWDgYWxuD6oo9e)]

## Complete your Peer Critique

|  |
| --- |
| Reference materials |
| * Find your [[Review assignment](https://docs.google.com/spreadsheets/d/1tpULc_8UNd_RMxd290c9_ZY-OaCw2dsmOJpf2peRO9g/edit#gid=0)] * Download your assigned manuscript. [[Design 1 google drive folder](https://drive.google.com/drive/u/1/folders/1U_XYCqBZB3rLk7ca8Joi84cXN4YmULq0)]. * [[Design 1 assignment](design1.qmd)]   **Print out the manuscript so that you can write comments directly on the report.** |

### *Read through the [*[*content guidelines*](PeerCritiqueGuidelines.pdf)*]*.

### *Read your assigned manuscript. Be a good colleague.*

* Your main task is to **critique the content** - please go through their **analysis** and look for any big improvements that could help. *Catch any errors, and they will be* ***extremely grateful****.*
* As you go, mark it with brief comments or corrections. *Please do not correct each instance of the same type of error. Just point it out the first time.*
* **Focus on improvements** that would provide the **biggest payoff**. Be explict it (of course, don’t be mean – just state the facts).
* When you receive your critique, it really helps to have a thick skin – we are working together to help each other produce the best final draft possible.

### *Prepare your ~2 page* ***written critique*** *for the authors*.

* **Begin your review with a positive statement** before going into problems. A critique is mostly negative – that’s just the nature of the beast. As scientists, we are most interested in knowing exactly what is wrong, poorly stated, or unconvincing *so that we can correct it*. But it makes the medicine a little easier to swallow if you start with something nice.
* Write **Major (overall) comments** (about one paragraph). What were the major problems? The most significant shortcomings? Was it well-written and clearly organized?
* Write **Specific comments**. For ideas on what to include for these sections, see Peer Critique guidelines:
  + Content (specific comments on each section)
  + Organization and Structure
  + Style and Grammar
  + Cited References
* In general, pick the most significant comments to write up first. *You are not obligated to provide more than two pages* (i.e., don’t correcting every little thing, just point out on the first instance, and let the authors learn from finding the rest).
* Evaluate **Effectiveness of Collaboration**. Did each partner contribute significantly and more or less equally? (can be as short as one sentence, but please elaborate if you need to).
* Focus on **specific comments related to content**. However, if there are problems in other areas, please tell them clearly.

### *Assign a numeric grade based on a 100% maximum scale.*

It should be weighted (approximately) 60% Content, 20% Organization & Structure, 10% Style and Grammar, and 10% Cited References.

**The grade you give will not affect their grade at all. But will help clarify for everyone how papers are evaluated.** Help them get a better grade by being clear so that the final version can be as strong as possible.

**Your peer-review grade (10 pts)** will be based on the **quality of your critique**, including the reasonableness of the grade you assign.

### Bring to LAB

**One marked up copy of the paper** for the authors, and **3 copies of your peer review**: one each to the two coauthors and myself. (To your colleagues to help them revise their paper and to me to grade your peer review.)

Thanks! Marguerite