



MOMS Club Chapter Information Portal

MOMS Club of Murphy/Sachse, TX

Financial Report

Chapter Dues

Chapter Roster (5 MB max):

[Chapter Roster \(https://www.dropbox.com/s/b838zp27ddygjjh/Roster.xlsx?dl=0\)](https://www.dropbox.com/s/b838zp27ddygjjh/Roster.xlsx?dl=0)

Did your chapter change your dues this year? ☒ No ☐ Yes

Did your chapter charge different amounts for new and returning members? ☒ No ☐ Yes

Did your chapter have any members who didn't pay full dues?

(Associate members or members whose dues were reduced or waived) ☒ No ☐ Yes

What dues did your chapter charge its members this year? Count all members who paid full dues, even if they are not still members.

Total Paid New Members:

8

Total Paid Renewed Members:

38

Dues per Member:

\$

20.00

Total Members:

46

Total Dues Collected:

\$

920.00

Monthly Meeting Expenses

Mandatory Meeting Room Fees

Paid:

Voluntary Donations Paid:

\$

0.00

\$ 0.00

Total Meeting Room Expenses:

\$ 0.00

Use this section to list individually any Children's Room expenses. Examples include craft supplies and snacks.

Paid Babysitter Expenses (if any):

\$ 0.00

Children's Room Miscellaneous Expenses:**Description****Supplies****Other Expenses**

\$

\$

Children's Room Miscellaneous**Total:**

\$ 0.00

Service Projects

A Service Project is one that benefits others OUTSIDE your chapter. However, a Service Project may also be a project to benefit a member-in-distress or one who has special emergency needs, if the needs are the reason for the project. For example, a fundraiser may benefit the International MOMS Club's Mother-to-Mother Fund or may be used to help pay extreme medical expenses for a life-threatening illness suffered by a member's child. (Any fundraisers or projects that benefited your chapter or members who are not suffering emergency or devastating situations should not be listed here. Those should be listed in Step 7.)

Not all Service Projects are fundraisers! If you did a Service Project that was not a fundraiser, you will have expenses listed here, but no income for that project. If your chapter made a donation from the treasury to another charity and used treasury money collected as dues (instead of money raised by your chapter for the donation), you will have expenses listed (the donation), but no income for that project.

List all Service Projects below, even if there was no income or expense. Briefly describe the project and who was benefited by it. List any income and expenses for each project.

Project Description	Income	Supplies & Expenses	Charity Donation	M2M & Sustaining Chapter Donation
Cards for Cops and Police Station Visit	\$	\$	\$	\$

Project Description	Income	Supplies & Expenses	Charity Donation	M2M & Sustaining Chapter Donation
Child Care Tent at Murphy Maize Days	\$	\$	\$	\$
Hurricane Harvey Change Drive for Red Cross	\$ 68.97	\$	\$ 68.97	\$
Donation to SW Spring MOMS Club Chapter for Hurricane Harvey	\$	\$	\$ 250.00	\$
Reverse Trick or Treating at Lynridge Senior Living Facility	\$	\$ 10.00	\$	\$
Christmas Gift Card Drive to Bridge Connection	\$	\$	\$ 150.00	\$
Mogios Spirit Night Fundraiser	\$ 50.00	\$	\$	\$
Project Warm Us Blankets service project	\$	\$ 69.99	\$	\$
McAlisters Spirit Night Fundraiser for Samaritan Inn	\$ 305.84	\$	\$ 305.84	\$

Project Description	Income	Supplies & Expenses	Charity Donation	M2M & Sustaining Chapter Donation
Lemonade Stand fundraiser for North Texas Food Bank-Plano Food 4 Kids	\$ 326.24	\$	\$ 326.24	\$
Mother to Mother Fund Donation	\$	\$ 5.00	\$	\$ 250.00
Service Project Income Total:	\$ 751.05	Service Project Supply & Expense Total:	Charity Donation Total:	M2M/Sustaining Chapter Donation Total:
	\$ 751.05	\$ 84.99	\$ 1101.05	\$ 250.00

Parties and Member Benefits

If your members paid to attend any parties or members-only fun activities organized by your chapter, enter the amounts they paid your chapter here. For example, if your members paid money to the chapter to attend a Museum Day or Halloween Party, include those payments here. Include all Year-End Chapter Banquet income in this section. Do not include any money paid to or from your chapter for reservations at International MOMS Club events like Regional/State Luncheons or Workshops – that is listed in Step 5.

(Note: If there are multiple entries for a party in your books, group all that one party's income into one entry for this report – for example if your members were charged for your Holiday Party, add all the income from the Holiday Party together and write one entry for that party here.)

If your chapter had any expenses for **parties and/or members-only fun activities or expenses**, enter the amounts here. Group all expenses for any party/activity into one entry for each event. (For example, one amount for all expenses for Holiday Party, one amount for Year-End Banquet, etc...) If everything was donated for the event, you will not have any expense listed here. You may list parties/activities with no expense, but be sure to explain that everything was potluck or donated in the description column, and put \$0 in the expense column for that event. Also list gifts bought for members, members-only crafts, and/or refreshments for members-only activities below (modest gifts for volunteer recognition can be listed under "Other" Expenses).

Party Name/Description (include date)	Income	Expenses
Year End Party June 21, 2018	\$	\$ 126.33

Party/Member Benefit

Income Total:

Expense Total:

\$ 0.00	\$ 126.33
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Office & Operating Expenses

Use this section to list individually any Office Expenses or other Operating Expenses. Please include only one expense type per line (i.e. website hosting, advertising, etc.).

Printing Costs:

\$	0.00
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Postage Costs:

\$	40.00
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Membership Pins:

\$	0.00
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Other Office & Operating Expenses:
Description of Expense
Expenses

Sunshine cards (for birthdays)	\$	39.19
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Other Office & Operating Expenses
Total:

\$	39.19
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International Event Registration

International Events include any State/Regional/Conference Luncheons, Workshops or other events sponsored or organized by the International MOMS Club. "Event income" includes all money paid to your treasury by members for their reservations at those events and any income from fundraisers held to help offset the expense of members attending an International event. Also include any donations to your chapter to help build your raffle basket or chapter display. "Event expenses" includes all money paid by your treasury to International for reservations or for members attending the event, raffle basket and display expenses, and any travel costs. If your chapter paid for all reservations from its treasury and did not charge members for attending, it will have expenses, but no income, in this category.

International Event Registrations:
Description
Income
Expense

	\$		\$	
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International Event Registration
Income:

\$	0.00
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International Event Registration
Expenses:

\$	0.00
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Chapter Re-registration

Annual Chapter Registration Fee
paid to International MOMS Club:

\$	98.00
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Donations to Your Chapter

Monetary:

For each donation of money (cash or checks), please list Donor Name, Address, Date of Donation and Amount. If the money was donated for a specific purpose, list that, too. If you received grants, include that income here.

Purpose of Donation/How it was Used	Donor Name & Address	Date	Amount	
		mm/dd/yyyy	\$	

Monetary Donation Total:

\$	0.00
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Non-Monetary:

For each donation, please list Donor Name, Address, Date of Donation, Items Donated, and purpose of donation. Do not include a value for items donated except in the case of gift cards. Do list the value of any gift cards received in the description.

Item & Purpose of Donation/How it was Used	Donor Name & Address	Date
Lemonade/Strawberry Lemonade and cups for the Le	McAlisters Deli, 3200 FM 544, Wylie	06/14/2018

Other Income & Expenses

If your chapter had any other income not listed elsewhere, enter those amounts and descriptions here. *(If there are multiple entries of one type of income in your books, please group them together as one total for that type of entry below. For example, if local businesses paid for advertising in your newsletter, enter one amount for all the advertising sold by your chapter during the year.)*

Use this section to list any fundraisers your chapter may have had to benefit the chapter or the members. If your chapter participated in any programs offering rebates, matching contributions or bonus cards, include that information here.

Description of Expense/Income	Income		Expenses	
Outgoing Board Gifts	\$		\$	
Kroger rewards money	\$	161.07	\$	
Craft expenses	\$	0.00	\$	42.99

Other Income Total:

\$	161.07
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Other Expense Total:

\$	42.99
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Bank Reconciliation

Amount Reserved from Previous

Year:

\$ 458.77

Last Bank Statement Balance:

\$ 834.58

Petty Cash on Hand (if any):

\$ 0.00

Treasury Balance Now:

\$ 508.34

If your most recent bank statement's ending balance does not match your "Treasury Balance Now", you must reconcile your checking account using the worksheet below so that the balances match.

To balance your account, start with your bank statement's ending balance, then list any deposits and any outstanding payments. When done, the new balance will match your current checking account balance.

Bank Reconciliation:

Date	Check No.	Transaction Desc.	Payment Amount	Desposit Amount
06/15/2018	1525	Donation to North Texas Food Bank	\$ 326.2	\$

Reconciled Bank Balance:

\$ 508.34

Tax Exempt & Chapter Questions

During the last fiscal year (July 1, 2017 – June 30, 2018)...

1. Did anyone in your chapter receive any compensation or pay for their work with your chapter?

☒ No ☐ Yes

2. Did any officer, member or family of a member benefit financially in any way from the member's position with your chapter?

☒ No ☐ Yes

3. Did your chapter attempt to influence any national, state/provincial, or local legislation, or did your chapter support any other organization that did?

☒ No ☐ Yes

4. Did your chapter vote on all activities and expenditures during the fiscal year?

☐ No ☒ Yes

5. Did you purchase pins from International? If No, why not?

☒ No ☐ Yes

If no, briefly explain:

We had enough from the previous board

6. Did you purchase any merchandise from International other than pins? If No, why not?

☒ No ☐ Yes

If no, briefly explain:

We had enough from the previous board

7. Did you offer or information your members about MOMS Club merchandise?

☐ No ☒ Yes

8. Did you make the Bylaws and/or manual available for any chapter members that requested them?

☐ No ☒ Yes

9. Did you have a children's room with babysitters?

☐ Yes - with volunteer members ☐ Yes - with paid sitters ☒ No

Briefly explain, if necessary:

10. Did you have playgroups?

☐ No ☒ Yes - arrange by children's age ☐ Yes - multi-age groups

11. Did you have any child focused outings or activities? (Ex: zoo, library, pumpkin patch, etc.)

☐ No ☒ Yes

12. Did you have any mother focused outings or activities? (Ex: mall walks, art museum, etc.)

☐ No ☒ Yes

13. Did you have speakers at any meetings?

☐ No ☒ Yes

14. If you had speakers, check any of the topics that were covered:

☐ Child Rearing ☒ Schools/Education ☐ Homemaking Topics ☐ Politics ☐ Other Non-Profit ☐ Other

15. Did you have any discussion topics at your meetings? If yes, how often?

☒ No ☐ 1-3 Times ☐ 4-6 Times ☐ 7-9 Times ☐ 10+ Times

16. Did your chapter have scheduled park days? If yes, how often?

☐ No ☐ 1-3 Times ☐ 4-6 Times ☐ 7-9 Times ☒ 10+ Times

17. Did your chapter have any of the following activity groups?

☐ Cooking ☐ Couponing ☒ Mommy Playgroup (moms with all children in school) ☒ Babysitting Co-op
☒ MOMS Night Out ☐ Other

18. Did your chapter make any contributions to any organization or individual that is not registered with the government as a charity? If yes, please explain who received the contributions and why you chose them:

☒ No ☐ Yes

19. Did your chapter perform at least one service project to benefit mothers or children?

☐ No ☒ Yes

20. Did your chapter file their IRS 990N for 2017-2018 (CANNOT BE DONE BEFORE JULY 1, 2018)? Please include a confirmation copy below (5 MB max).

☐ No ☒ Yes

990N Confirmation:

990N Confirmation File (<https://www.dropbox.com/s/rjrreed9i14tcsv/990N.pdf?dl=0>)

21. Is a copy of your chapter's most recent bank statement included with the copy of this report that you are submitting to International? (Include copies below for all accounts, if your chapter has more than one - each file 5 MB max.)

☐ No ☒ Yes

Bank Statements:

Bank Statements 1 (<https://www.dropbox.com/s/02j38clv1wun1wc/BankStatement.pdf?dl=0>)

22. If your group does not have any bank accounts, where is the chapter money kept?

Financial Summary July 1, 2017 - June 30, 2018

Amount Reserved from Previous Year:
(Treasury Balance 7/1/2017)

\$

458.77

Income

Membership Dues Income:

\$

920.00

Service Project Income:

\$

751.05

Party Income:

\$

0.00

Monetary Donations to Chapter:

\$

0.00

International Event Reservation Income:

\$

0.00

Other Income:

\$

161.07

Total Income:

\$

1832.12

Expenses

Meeting Room Expense:

\$

0.00

Children's Room Expenses:

Supplies:

\$

0.00

Paid Sitters:

\$

0.00

Other:

\$

0.00

Children's Room Expense Total:

\$

0.00

Service Project Expenses:

Supplies:

\$

84.99

Amount Donated to Charity/Recipients:

\$

1101.05

Mother-to-Mother Fund Donation:

\$

250.00

Service Project Expense Total:

\$

1436.04

Party/Members Only Expense:

\$

126.33

Office and Operating Expenses:**Printing:**

\$

0.00

Postage:

\$

40.00

Membership Pins:

\$

0.00

Other:

\$

39.19

Office/Operating Expense Total:

\$

79.19

Annual Chapter Registration Fee:

\$

98.00

International Event Registration:

\$

0.00

Other Expense:

\$

42.99

Total Expenses:

\$

1782.55

Treasury Balance Now

\$

508.34

Award Nominations

Instructions for Recognition Entry

Include with your entry a written description of your project/activity and any photos or newspaper clippings available. You may be contacted for more information, if necessary. Give enough information that someone who is not familiar with your project or activity can see how wonderful it was!

Please submit a separate Recognition for each entry. If you have any questions, please contact your Coordinator.

All entries must be submitted by the deadline in the instructions for your Conference.

Keep a copy of your entry, photos and other information!

Chapter Award Types

Outstanding Specific Service Project (one project only)

Outstanding Overall Service Program (multiple projects considered together)

Outstanding Children's Activity

Outstanding Spirit (formation of sister chapters)

Given to existing chapters who Sister new Chapters

Outstanding Chapter (for chapters started before July 1, 2017)

Given for outstanding overall representation of MOMS Club goals, principles, and program (including program to members, community involvement, and support of International MOMS Club)

Outstanding New Chapter (for chapters started after July 1, 2017)

Given for outstanding overall representation of MOMS Club goals, principles, and program (including program to members, community involvement, and support of International MOMS Club)

Other Outstanding Award (any entries not included in categories above)