



## MOMS Club of Brentwood, TN Financial Report

### SECTION 1 - CHAPTER DUES

Chapter Roster (5 MB max):

Chapter Roster

Did your chapter change your dues this year?

☒ No ☐ Yes

Did your chapter charge different amounts for new and returning members?

☒ No ☐ Yes

Did your chapter have any members who didn't pay full dues?  
(Associate members or members whose dues were reduced or waived)

☒ No ☐ Yes

What dues did your chapter charge its members this year? Count all members who paid full dues, even if they are not still members.

Total Paid New Members:

20

Total Paid Renewed Members:

38

Dues per Member:

\$ 30.00

Total Members

58

Total Dues Collected

\$ 1740.00

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## Mandatory Meeting Room Fees Paid

\$ 0.00

## Voluntary Donations Paid

\$ 0.00

## Total Meeting Room Expenses

\$

Use this section to list individually any Children's Room expenses. Examples include craft supplies and snacks.

## Paid Babysitter Expenses (if any)

\$

## Children's Room Miscellaneous Expenses

Description

Supplies

Other Expenses

\$

\$

## Children's Room Miscellaneous Total

\$ 0.00



A Service Project is one that benefits others OUTSIDE your chapter. However, a Service Project may also be a project to benefit a member-in-distress or one who has special emergency needs, if the needs are the reason for the project. For example, a fundraiser may benefit the International MOMS Club's Mother-to-Mother Fund or may be used to help pay extreme medical expenses for a life-threatening illness suffered by a member's child. (Any fundraisers or projects that benefited your chapter or members who are not suffering emergency or devastating situations should not be listed here. Those should be listed in Step 7.)

Not all Service Projects are fundraisers! If you did a Service Project that was not a fundraiser, you will have expenses listed here, but no income for that project. If your chapter made a donation from the treasury to another charity and used treasury money collected as dues (instead of money raised by your chapter for the donation), you will have expenses listed (the donation), but no income for that project.

List all Service Projects below, even if there was no income or expense. Briefly describe the project and who was benefited by it. List any income and expenses for each project.

Project Description*		Income*	Supplies & Expenses*	Charity Donation*	M2M & Sustaining Chapter Donation*
Nashville Rescue Mission - Women's Shelter		\$	\$	\$ 850	\$
		\$	\$	\$	\$

Service Project Income Total

\$

Service Project Supply & Expense Total

\$

Charity Donation Total

\$

M2M/Sustaining Chapter Donation Total

\$





If your members paid to attend any parties or members-only fun activities organized by your chapter, enter the amounts they paid your chapter here. For example, if your members paid money to the chapter to attend a Museum Day or Halloween Party, include those payments here. Include all Year-End Chapter Banquet income in this section. Do not include any money paid to or from your chapter for reservations at International MOMS Club events like Regional/State Luncheons or Workshops – that is listed in Step 5.

*Note: If there are multiple entries for a party in your books, group all that one party's income into one entry for this report – for example if your members were charged for your Holiday Party, add all the income from the Holiday Party together and write one entry for that party here.)*

If your chapter had any expenses for parties and/or members-only fun activities or expenses, enter the amounts here. Group all expenses for any party/activity into one entry for each event. (For example, one amount for all expenses for Holiday Party, one amount for Year-End Banquet, etc...) If everything was donated for the event, you will not have any expense listed here. You may list parties/activities with no expense, but be sure to explain that everything was donated or donated in the description column, and put \$0 in the expense column for that event. Also list gifts bought for members, members-only crafts, and/or refreshments for members-only activities below (modest gifts for volunteer recognition can be listed under "Other" expenses).

Party Name/Description (include date)	Income	Expenses
Christmas	\$	\$ 178.18

## Party/Member Benefit

Income Total:

\$

Expense Total

\$



Use this section to list individually any Office Expenses or other Operating Expenses. Please include only one expense type per line (i.e. website hosting, advertising, etc.).

#### Printing Costs

\$

#### Postage Costs

\$ 22.00

#### Membership Pins

\$

#### Other Office & Operating Expenses

Description of Expense	Expenses
MeetUp Fees	\$ 179.88
	\$

#### Other Office & Operating Expenses Total

\$

## International Event Registration

International Events include any State/Regional/Conference Luncheons, Workshops or other events sponsored or organized by the International MOMS Club. "Event income" includes all money paid to your treasury by members for their reservations at those events and any income from fundraisers held to help offset the expense of members attending an international event. Also include any donations to your chapter to help build your raffle basket or chapter display. "Event expenses" includes all money paid by your treasury to International

or reservations or for members attending the event, raffle basket and display expenses, and any travel costs. If your chapter paid for all reservations from its treasury and did not charge members for attending, it will have expenses, but no income, in this category.

### International Event Registrations

Description	Income	Expenses
	\$	\$

### International Event Registration Income

\$

### International Event Registration Expenses

\$

## Chapter Re-registration

Annual Chapter Registration Fee paid to International MOMS Club\*

\$ 335.00

**Monetary:**

For each donation of money (cash or checks), please list Donor Name, Address, Date of Donation and Amount. If the money was donated for a specific purpose, list that, too. If you received grants, include that income here.

Purpose of Donation/How it was Used	Donor Name & Address	Date	Amount
		mm/dd/yyyy	\$

**Monetary Donation Total**

\$

**Non-Monetary:**

For each donation, please list Donor Name, Address, Date of Donation, Items Donated, and purpose of donation. Do not include a value for items donated except in the case of gift cards. Do list the value of any gift cards received in the description.

Item & Purpose of Donation/How it was Used	Donor Name & Address	Date
		mm/dd/yyyy



If your chapter had any other income not listed elsewhere, enter those amounts and descriptions here. (If there are multiple entries of one type of income in your books, please group them together as one total for that type of entry below. For example, if local businesses paid for advertising in your newsletter, enter one amount for all the advertising sold by your chapter during the year.)

Use this section to list any fundraisers your chapter may have had to benefit the chapter or the members. If your chapter participated in any programs offering rebates, matching contributions or bonus cards, include that information here.

Description of  
Expense/Income

Income

Expenses

Outgoing Board Gifts

\$

\$ 171.20

\$

\$

Other Income Total:

\$

Other Expense Total:

\$





Amount Reserved from Previous Year:

\$ 520.63

Last Bank Statement Balance:

\$ 524.37

Treasury Balance Now:

\$

If your most recent bank statement's ending balance does not match your "Treasury Balance Now", you must reconcile your checking account using the worksheet below so that the balances match.

To balance your account, start with your bank statement's ending balance, then list any deposits and any outstanding payments. When done, the new balance will match your current checking account balance.

Bank Reconciliation:

Date	Check No.	Transaction Desc.	Payment Amount	Deposit Amount
mm/dd/yyyy			\$	\$

Reconciled Bank Balance:

\$





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### July 1, 2018 – June 30, 2019

Amount Reserved from Previous Year:  
(Treasury Balance 7/1/2018)

\$ 520.62

020.00

## Income

Membership Dues Income:

\$ 1740.00

Service Project Income:

\$ 0.00

Party Income:

\$ 0.00

Monetary Donations to Chapter:

\$ 0.00

International Event Reservation Income:

\$ 0.00

Other Income:

\$ 0.00

Total Income:

\$ 1740.00

## Expenses

Meeting Room Expense:

\$ 0.00

## Children's Room Expenses:

## Supplies:

\$ 0.00

## Paid Sitters:

\$ 0.00

## Other:

\$ 0.00

## Children's Room Expense Total:

\$ 0.00

## Service Project Expenses:

## Supplies:

\$ 0.00

## Amount Donated to Charity/Recipients:

\$ 850.00

## Mother-to-Mother Fund Donation:

\$ 0.00

## Service Project Expense Total:

\$ 850.00

## Party/Members Only Expense:

\$ 178.18

## Office and Operating Expenses:

Printing:

\$ 0.00

Postage:

\$ 22.00

Membership Pins:

\$ 0.00

Other:

\$ 179.88

Office/Operating Expense Total:

\$ 201.88

Annual Chapter Registration Fee:

\$ 335.00

International Event Registration:

\$ 0.00

Other Expense:

\$ 171.20

Total Expenses:

\$ 1736.26

Treasury Balance Now

504.27

\$ 324.37

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During the last fiscal year (July 1, 2018 – June 30, 2019)

1. Did anyone in your chapter receive any compensation or pay for their work with your chapter?\*

☒ No ☐ Yes

2. Did any officer, member or family of a member benefit financially in any way from the member's position with your chapter?\*



☒ No ☐ Yes

3. Did your chapter attempt to influence any national, state/provincial, or local legislation, or did your chapter support any other organization that did?\*

☒ No ☐ Yes

4. Did your chapter vote on all activities and expenditures during the fiscal year?\*

☒ No ☐ Yes

If no, briefly explain:\*

Voted as a board.

5. Did you purchase pins from International? If No, why not?\*

☒ No ☐ Yes

If no, briefly explain:\*

No interest.

6. Did you purchase any merchandise from International other than pins? If No, why not?\*

☒ No ☐ Yes

If no, briefly explain:\*

No interest.

7. Did you offer or information your members about MOMS Club merchandise?\*

☒ No ☐ Yes

If no, briefly explain:\*

No interest.

8. Did you make the Bylaws and/or manual available for any chapter members that requested them?\*

☐ No ☒ Yes

9. Did you have a children's room with babysitters?\*

- ☒ Yes - with volunteer members ☐ Yes - with paid sitters ☐ No

Briefly explain, if necessary:

10. Did you have playgroups?\*

- ☐ No ☒ Yes - arrange by children's age  
☒ Yes - multi-age groups

11. Did you have any child focused outings or activities?\* (Ex: zoo, library, pumpkin patch, etc.)

- ☐ No ☒ Yes

12. Did you have any mother focused outings or activities?\* (Ex: mall walks, art museum, etc.)

- ☐ No ☒ Yes

13. Did you have speakers at any meetings?\*

- ☐ No ☒ Yes

14. If you had speakers, check any of the topics that were covered:

- ☐ Child Rearing  
☐ Schools/Education  
☐ Homemaking Topics  
☐ Politics  
☐ Other Non-Profit  
☒ Other

15. Did you have any discussion topics at your meetings? If yes, how often?\*

- ☐ No  
☐ 1-3 Times  
☒ 4-6 Times  
☐ 7-9 Times  
☐ 10+ Times

16. Did your chapter have scheduled park days? If yes, how often?\*

- ☐ No
- ☒ 1-3 Times
- ☐ 4-6 Times
- ☐ 7-9 Times
- ☐ 10+ Times

17. Did your chapter have any of the following activity groups?

- ☐ Cooking
- ☐ Couponing
- ☒ Mommy Playgroup (moms with all children in school)
- ☐ Babysitting Co-op
- ☒ MOMS Night Out
- ☒ Other

If other, briefly explain:

Book Club

18. Did your chapter make any contributions to any organization or individual that is not registered with the government as a charity? If yes, please explain who received the contributions and why you chose them:\*

☒ No ☐ Yes

19. Did your chapter perform at least one service project to benefit mothers or children?\*

☐ No ☒ Yes

20. Did your chapter file their IRS 990N for 2018-2019 (CANNOT BE DONE BEFORE JULY 1, 2019)? Please include a confirmation copy below (5 MB max).\*

☐ No ☒ Yes

990N Filing.pdf

Browse

21. Is a copy of your chapter's most recent bank statement included with the copy of this report that you are submitting to International? (Include copies

below for all accounts, if your chapter has more than one - each file 5 MB max.)\*

☒ No ☐ Yes

If no, briefly explain:

22. If your group does not have any bank accounts, where is the chapter money kept?

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Statement Period: 06/01/19 - 06/30/19  
 Account Type: REGULAR BUS CHECKING  
 Account Number: 7361118305  
 Banking Center: Mt Cook  
 Banking Center Phone: 615-541-7589  
 Business Banking Support: 877-534-2264

### Account Summary - 7361118305

06/30	Beginning Balance	\$1,587.57	Number of Days in Month	30
0	Checks	\$1,492.00		
	Withdrawals / Debits			
0	Deposits / Credits	\$180.00		
06/30	Ending Balance	\$924.57		

Analysis Period: 05/31/18 - 06/30/19

Standard Monthly Service Charge	\$3.00
Standard Monthly Service Charge Waived	\$3.00
Service Charge withdrawn on 06/30/19	\$0.00

### Checks

3 checks totaling \$4,043.00

\* Included and in check sequence. \*\* Truncated Image. \*\*\* Service Charge

Number	Date Paid	Amount	Number	Date Paid	Amount	Number	Date Paid	Amount
10811	06/27	\$71.20	10821	06/24	\$550.00	10831	06/24	\$22.00

### Deposits / Credits

1 item totaling \$180.00

Date	Amount	Description
06/29	\$180.00	DEPOSIT

### Daily Balance Summary

Date	Amount	Date	Amount	Date	Amount
06/20	\$1,587.57	06/24	\$95.37	06/27	\$24.37

IF YOU HAVE A FIFTH THIRD BUSINESS OR PROFESSIONAL GLOBE MASTERCARD, YOUR CARD WILL NO LONGER COME WITH CERTAIN INSURANCE BENEFITS DUE TO CHANGES IN THE MASTERCARD DEBIT CARD POLICY. THE CANCELLATION OF YOUR EXTENDED WARRANTY INSURANCE BENEFITS WILL BE EFFECTIVE ON JULY 1, 2019 AT 12:00 AM EDT. FOR MORE INFORMATION ABOUT YOUR COVERAGE, GO TO [WWW.53.COM/EXT](http://WWW.53.COM/EXT). TO REQUEST A PRINTED COPY, CALL 800-672-3003. THE POLICIES ARE ISSUED BY NEW HAMPSHIRE INSURANCE COMPANY, AN AIG COMPANY.

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