

# NOTICE TO ALL STUDENTS

PLEASE BE REMINDED AND TAKE NOTE THAT THE DEADLINE FOR SEMESTER 2 REGISTRATION IS OVER. FROM THURSDAY 6<sup>TH</sup> APRIL 2017, ALL UNREGISTERED STUDENTS WILL BE DENIED ACCESS TO CLASSES AND ANY OTHER FACILITY OF THE INSTITUTE. IN THIS REGARD, ALL REGISTERED STUDENTS ARE STRONGLY ADVISED TO COLLECT AND WEAR THEIR VALID IDENTIFICATION CARDS ALL THE TIME WHILE AT THE INSTITUTE'S PREMISES AND IN CLASSES.

THE REGISTRATION SYSTEM (SIS) WILL REMAIN OPEN FOR ANY UNREGISTERED STUDENT TO PAY AND REGISTER UNTIL 12<sup>TH</sup> APRIL 2017. NO STUDENT WILL BE REGISTERED BEYOND 12<sup>TH</sup> APRIL 2017. TO AVOID UNNECESSARY INCONVENIENCES, PLEASE MEET ALL YOUR FINANCIAL OBLIGATION, REGISTER ONLINE, COLLECT YOUR IDENTIFICATION CARD TO GET ACCESS TO ALL INSTITUTE'S SERVICES.

ALSO NOTE THAT, ACCORDING TO OUR 2016/2017 ALMANAC, TEST 1 FOR SEMESTER TWO WILL BE HELD FROM TUESDAY 18<sup>TH</sup> TO SUNDAY 23<sup>RD</sup> APRIL 2017. IN COMPLIANCE TO OUR EXAMINATION REGULATIONS, NO UNREGISTERED STUDENT WILL BE ALLOWED TO SIT FOR ANY EXAMINATION. FURTHER TO THAT, THOSE WHO WILL MISS TEST 1 EXAMINATIONS BECAUSE OF THEIR REGISTRATION STATUS, ARE STRONGLY ADVISED TO POSTPONE THIS SEMESTER BY FOLLOWING APPROPRIATE PROCEDURE AS DETAILED IN OUR EXAMINATION REGULATIONS WHICH IS AVAILABLE ONLINE AND THROUGH YOUR STUDENT INFORMATION SYSTEM (SIS) PAGE.

ISSUED BY THE OFFICE OF THE REGISTRAR

APRIL 5<sup>TH</sup> 2017