

Job #



Job Name

POC

Phone #/Email/fax

Client Name

Job Description

Type

Status

- ☐ Deposit Inv
- ☐ Balance Inv
- ☐ Complete
- ☐ Deposit Rcvd
- ☐ Balance Rcvd
- ☐ E-File

Note

2016-110



Some Job

Mike

poc@jobname.com

Funds-R-Us

Working to create signs for the new hotel wing.

Type



Status



- ☒ Deposit Inv      ☐ Balance Inv      ☐ Complete  
☒ Deposit Rcvd      ☐ Balance Rcvd      ☐ E-File

## Notes

New



- 01.13.2016      Deposit Paid.  
Status changed to DESIGN.
- 01.11.2016      lorem ipsum dolor sit amet, consectetur adipisicing elit,  
sed do eiusmod tempor incididunt ut labore et dolore
- 01.10.2016      Deposit Invoice sent.  
Called and talked with POC.
- 01.01.2016      Some notes about what happened the first time.  
And something else that I thought was important.

### WiP View

Search/Filter

Pending

Design

Production

Install

Complete

[illegible]

## Job List

[illegible]