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37 **FRONT MATTER**

38
39 **Title**

- 40 • Full titles can be a maximum of 135 characters.
41 • Short title can be a maximum of 50 characters.

42
43 **Authors**

44 Example: Firstname M. Lastname,^{1*} Firstname I. Lastname,^{1,2} Firstname I. Lastname^{3†}

45
46 Authors should be listed in order of contribution to the paper, by first name, then middle
47 initial (if any), followed by last name and separated by commas. The author list should be
48 one single paragraph with no line breaks. Failure to spell out first names will introduce
49 errors when the paper is deposited in PubMed. The author list should match information
50 cataloged in the author paperwork in CTS.

51
52 **Affiliations**

53 Use superscript numbers (1, 2, 3) to designate author affiliations.

- 54 • Each affiliation should be preceded by superscript numbers corresponding
55 to the author list, and each affiliation should end with a period.
56 • Each affiliation should be a separate paragraph.
57 • You can include group authors, but please include a list of the actual
58 authors (the group members) in the Supplementary Materials.

59
60 **Identify the corresponding author with an asterisk (*) and be sure to include that**
61 **person's e-mail address.**

62
63 Use symbols (in this order: †, ‡, §, ||, ¶, #, ††, ‡‡, etc.) for author notes such as present
64 addresses, “These authors contributed equally to this work” notations, and similar
65 information.

66
67 **Abstract**

68 The abstract should be a single paragraph (**less than 160 words**) written in plain language
69 that a general reader can understand. Do not include citations. The abstract should
70 provide:

- 71 • An opening sentence that states the question/problem addressed by the research
72 • Enough background content to give context to the study
73 • A brief statement of primary results
74 • A short concluding sentence

75 **Teaser**

76 This one-sentence summary (<130 characters with period) provides a pithy snapshot of
77 your research for non-specialist readers and should complement rather than repeat the title.
78 Do not use “We” to start the teaser.

79
80 **MAIN TEXT**

81
82 **The manuscript should be a maximum of 15,000 words.**

83
84 **Introduction**

85 The manuscript should start with a brief introduction that lays out the problem addressed
86 by the research and describes the paper's importance. The scientific question being

investigated should be described in detail. The introduction should provide sufficient background information to make the article understandable to readers in other disciplines, and provide enough context to ensure that the implications of the experimental findings are clear. USE ACTIVE VOICE: “The team conducted the experiment.” NOT “The experiment was conducted by the team.”

Results

The results should describe the experiments performed and the findings observed. The results section should be divided into subsections to delineate different experimental themes. Subheadings should be descriptive phrases. All data must be shown either in the main text or in the Supplementary Materials.

- All data should be presented in the Results. No data should be presented for the first time in the Discussion. Data (such as from Western blots) should be appropriately quantified.
- Subheadings should be descriptive phrases. They should be brief, ideally less than 10 words. Subheadings should not end in a period. Your paper may have as many subheadings as are necessary.
- Figures and Tables must be called out in numerical order. For example, the first mention of any panel of Fig. 3 cannot precede the first mention of all panels of Fig. 2.
- Display equations (set on their own line) can be included. Do not use the native Word 2007, 2008, 2010, or 2011 equation editor. This can produce inaccurate MathML, the online markup language we use, which may result in display errors. Instead, use the legacy equation editor in Word (Insert menu; select insert object; select word equation) or use MathType (recommended). If you enter equations in simple LaTeX, check that they convert accurately (Word 2007 and higher can convert simple LaTeX equations). Display equations should be numbered at the right — (1), (2), etc.
- The same guidelines apply to mathematical expressions within a sentence of text; however, MathType (or the equivalent) should be used within text only when the desired result cannot be achieved using ordinary Word characters. Reserve MathType for when its use is unavoidable—for example, characters with overbars or carets, with stacked superscripts and subscripts, or within square root symbols.

Discussion

Include a Discussion that summarizes (but does not merely repeat) your conclusions and elaborates on their implications. There should be a paragraph outlining the limitations of your results and interpretation, as well as a discussion of the steps that need to be taken for the findings to be applied. Please avoid claims of priority. Do not include a “Conclusion” heading.

Materials and Methods

The Materials and Methods section should provide sufficient information to allow replication of the results. Begin with a section titled Experimental Design describing the objectives and design of the study as well as prespecified components.

In addition, include a section titled Statistical Analysis at the end that fully describes the statistical methods with enough detail to enable a knowledgeable reader with access to the original data to verify the results. The values for N , P , and the specific statistical test performed for each experiment should be included in the appropriate figure legend or main text.

All descriptions of materials and methods should be included after the Discussion. This section should be broken up by short subheadings. Under exceptional circumstances, when a particularly lengthy description is required, a portion of the Materials and Methods can be included in the Supplementary Materials.

References

There is only one reference list for all sources cited in the main text, figure and table legends, and Supplementary Materials. The suggested upper limit for research articles is 80 and for review articles 150. References cited only in the Supplementary Materials should be added at the end of the main paper reference list. They do not count toward the 80 citations limit. Do not include a second reference list in the Supplementary Materials section. **Exception:** If a set of references is used as a dataset compiled to do the research (such cases usually involve extensive reference lists) include these references in an Excel file and list the datafile labeled as such in the Supplementary Materials.

Each reference should have a separate number and should be on a separate line ending in a period. References should be numbered in order of citation in the text: first in the text, then through figure and table captions and text boxes, and finally SM-only references. If using software to number references, please ensure that they follow the citation order listed here. If they do not, renumbering will be required and this could delay the paper.

See the [Information for Authors](#) for details of correct reference style, with examples.

Please do not include any extraneous language such as explanatory notes as part of a reference to a given source. No endnotes or footnotes are permitted; if information is important enough to include, add it to the main text. Note that accepted papers cannot include any unpublished or “in-press” references. They must convert to published references or will be removed and the list will have to be renumbered.

Acknowledgments

Acknowledgments follow the references and notes section but are not numbered. They should include the following information in the order listed below. Each section must be a **separate paragraph** and the heading in bold. Please use the subhead and boldface layout as shown below.).

If applicable, begin the section with text that acknowledges non-author contributions. (Note this section does not have a general heading).

Funding: Include all funding sources, including grant numbers, complete funding agency names, and recipient’s initials. Each funding source should be listed in a separate paragraph such as:

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Atmospheric System Research Program Interagency Agreement grant DE-SC0000001
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Author contributions: Each author's contribution(s) to the paper should be listed (we suggest following the CRediT model with each CRediT role given its own line. No punctuation in the initials.

Examples:

Conceptualization: SBB, DLA, MPW

Methodology: HP, FTGS, CW, JRK

Investigation: SBB, DLA, MPW

Visualization: SFB

Supervision: SJE, JLS, EH

Writing—original draft: SBB, DLA

Writing—review & editing: SBB, DLA, PRB, EH

Competing interests: Include any financial interests of the authors that could be perceived as being a conflict of interest (including but not limited to financial holdings, professional affiliations, advisory positions, and board memberships). Also include any awarded or filed patents pertaining to the results presented in the paper. If the entire group of authors has no competing interests, the authors should declare this (e.g., “Authors declare that they have no competing interests.”) In cases where some authors have competing interests and others do not, note the competing interests and then use the following, “All other authors declare they have no competing interests.”

Data and materials availability: All data, code, and materials used in the analyses must be available in some form to any researcher for purposes of reproducing or extending the analyses. Include a note explaining any restrictions on materials, such as materials transfer agreements (MTAs). Include accession numbers to any data relevant to the paper and deposited in a public database; include a brief description of the dataset or model with the number. The DMA statement should include the following: “All data are available in the main text or the supplementary materials.”

Figures and Tables

You may include up to a **total of 10 figures and/or tables (combined)** throughout the manuscript. You should embed your figures within the Word file. A detailed description for figure preparation can be found on the topical style sheet for your field. For revised papers, include the captions at the end of the document and upload figures to CTS.

Fig. 1. Short title of the first figure. The figure legend should begin with a title (an overall description of the figure, in boldface) followed by additional text. Each legend should be placed immediately after its corresponding figure.

Fig. 2. Short title of the second figure. Indicate figure parts with bold capital letters: (A), (B), etc.

Table 1. Short title of the first table. Start table legends with a title (short description of the table). Format tables using the Word Table commands and structures. Do not

use spaces, tabs or hard returns to create tables. Every vertical column should have a heading, followed by a unit of measure (if any) in parentheses. Units should not change within a column. Centered headings of the body of the table can be used to break the entries into groups. Footnotes should contain information relevant to specific cells of the table; use the following symbols in order, as needed: *, †, ‡, §, ||, ¶, #, **, ††, etc. (Don't use footnotes in column heads; include any such details in sentence form after the table itself.)

Supplementary Materials

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