

Mia Matos

Software Engineer & Technical Project Manager

Experienced software engineer with 5+ years of experience. Skilled in software development, project management, and technical (and non) documentation. Proven track record of leading teams to deliver projects on time. Ready to aid in leading a team from PRD to Production! Located in Phoenix, Arizona but able to adjust to any US timezone as needed.

Work Experience

Zylo

Software Engineer and Project Manager

Full-time • Mar 2021 – Aug 2024

- » Executed an ambitious product roadmap by closely collaborating with cross-functional teams, achieving seamless additions to our platform complete with pairing documentation.
- » Authored comprehensive technical documentation for onboarding, troubleshooting, and supporting the integration of new technologies. Improved team efficiency and knowledge transfer.
- » Contributed to code review process, ensuring 100% adherence to best practices and coding standards, leading to higher quality and more maintainable codebase.
- » Headed a Support Engineering team, successfully resolving tickets within Customer Success's SLAs, leading to a 25% reduction in average ticket resolution time

Octo Consulting

Software Engineer and Scrum Master

Full-time • Jun 2019 – Mar 2021

- » Directed the communication of team's final program increment plan to program management and stakeholders, ensuring alignment while communicating timelines and budget requirements.
- » Managed high complexity dependencies and risks between teams, aligning stakeholders and escalating as needed, resulting in successful delivery of 100% of programs.
- » Conducted discovery sessions, capturing both technical and non-technical requirements, ensuring alignment with client expectations and project goals

Phoenix, AZ
martin.mia97@gmail.com
linkedin.com/in/git-mmartin
http://mcat97.github.io/

Skills

Engineering: JavaScript, Node.js, Python, SQL, Typescript

Product: Agile Processes, Communication, Documentation, Knowledge Management, Product Requirements, Research, Risk Management, Technical Writing

Tools: AWS, Confluence, Github, Google Suite, Jira, Microsoft 365 Suite, Postman

Education

Bachelor of Science in Computer Science

University of Wisconsin – Parkside
Kenosha, WI

Volunteering & Leadership

Zylo

Mar 2023 – May 2024

DEI Chair

- » Developed and implemented automated testing processes within an active CI/CD environment, resulting in a 30% reduction in the time taken to identify and fix bugs, improving overall software quality.