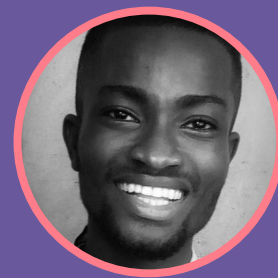


IbukunOluwa Shotubo

Product Designer | Product Associate

My strengths are at the melting point of problem-solving, business development, community management & relationship building. With more than 5 years of work experience - 1 year in Product Management & Development, and about 5 years in Community Management and Administration, I have learned the importance of people, structure, and processes. I am on a mission to make the world better than I met it by solving problems and inspiring others to do the same.



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WORK EXPERIENCE

Web Development Lead & Product Manager OghasTech

09/2018 - 09/2019

Lagos, Nigeria

Startup building technology products for Fashion, Media and Agriculture. <http://oghas.com>

Achievements/Tasks

- Served as the tech lead, started as the first web developer, ultimately growing to a team of 6 developers, 1 designer, and 3 interns.
- Developed 4 web projects from scratch in the span of 10 months.
- Designed the front-end of the company's flagship product, with HTML, CSS, and Bootstrap, also worked on the back-end, with Laravel.
- Managed and coordinated a team of three on product development, two PHP back-end developers, and one UI designer.
- Adapted product's web designs to look better on the web than the product designs given.
- Trained and supported 2 interns on web development for 2 months.

Executive Assistant to CEO Early Years Consult

08/2013 - 08/2018

Lagos, Nigeria

An organization dedicated to facilitating and advocating for the provision of quality early care and education to the African child.

Achievements/Tasks

- Implemented and maintained procedures and administrative systems, including effective data and communication management.
- Set up training venues of 20 - 50 people.
- Handled tech-related responsibilities before, during, and after training sessions e.g troubleshooting of computers, audio/visuals.
- Liaised with vendors, handled procurements, negotiations, and payments.
- Handled pre and post-sale communications with about 60% of the total client base.
- Often corresponded on behalf of the CEO and took on some of her responsibilities.

EDUCATION

Entrepreneurial Leadership - ALX Launchpad African Leadership Xcelerator

09/2019 - 04/2020

Nairobi, Kenya

Courses

- Project Management
- Communicating for Impact
- Entrepreneurship and Leadership
- Data and Decision Making

Computer Science - National Diploma Yaba College of Technology

12/2012 - 12/2015

Lagos, Nigeria

SKILLS

Community Management

Frontend Web Development

Administration

Business Development

Creative Thinking

Innovative

Social Media Management

Team work

Communication & Interpersonal Skills

Public Speaking

Design Thinking

Presentation skills

Oral Communication Skills

Written Communication Skills

Problem Solving Skills

Attention to detail

LANGUAGES

English

Native or Bilingual Proficiency

Creoles and pidgins, English-based

Full Professional Proficiency

Yoruba

Native or Bilingual Proficiency

INTERESTS

Building Systems

Education

Business Development

Lean Startup Methodologies

Leadership, Governance, Influence

Entrepreneurship, Startups, Technology