Mohammed Arhaan Khan

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**EDUCATION**

**DePaul University, Driehaus College of Business Chicago, IL**

*Bachelor of Science in Business – Finance* Expected Graduation May 2026

Deans List Global DePaul Scholarship

GPA: 3.1/4

**WORK EXPERIENCE and LEADERSHIP EXPERIENCE**

**Pathways Ltd** Founder Current

* Managing Clients
* Spearhead operations
* Import and export of industrial material and dry fruits
* Accounting and cashflow of the business

**DePaul Housing and Residence life**

Desk Receptionist Current

* Help to enforce relevant COVID-19 protocols related to visitation of residence halls.
* Using Starrez for registering residents and their visitors.
* Assisting in emergency response situation.
* Enforcing the housing polices.

**DePaul Investment Group**

Chief Financial Officer Current

* Proficiently developed comprehensive budgets for various club activities, events, and projects, meticulously balancing income and expenses to optimize financial resources..
* Provided strategic financial guidance and advice to club leadership, facilitating informed decision-making aligned with organizational objectives.
* Managed financial reporting for the club, maintaining precise records of transactions and delivering regular reports to leadership and members..

**Time Kids Preschool**

*Social Media Management June 2023 – September 2023*

* Drove content creation for enhanced online presence by using Instagram and Facebook.
* Efficiently communicated with clients and freelancers, promoting school initiatives.
* Managed impactful social media collaborations.
* Spearheaded promotional campaigns for school services.
* Ran Facebook ads and Google ads for the school.

**Feed The Poor**

*Team leader July 2019 – January 2021*

* Spearheaded weekly food distribution for underprivileged, optimizing logistics for government hospital delivery.
* Cultivated community collaboration to amplify impact.
* Maintained detailed records for program assessment and enhancement.

**SKILLS, ACTIVITIES, and INTERESTS**

**Languages:** Fluent in English, Hindi, Urdu; Conversational Proficiency in Telegu

**Technical Skills:** Microsoft Office Suit, Computer Skills, Google Suite, Communication, C++, Accounting

**Certifications and Licenses**: Excel Essential Learning, Bloomberg Market Concepts, JP Morgan Asset Management