

Questions for Client

Team 18



Primary Questions

Introductory questions:

- ❖ What specifically does Cloud House do?
 - Who are their clients?
- ❖ Who are we conversing with?
- ❖ What is the culture of the office? (e.g. what kind of clothing should we be wearing)

Questions about the project:

- ❖ **What** is the purpose of the CMS
 - What is needed? (Functionality)
 - Why is it needed?
 - What Value will it bring to Cloud house as a business
 - What value will it bring to the clients of Cloud House?
 - What are the issues being faced by Cloud House to require the CMS?
Workload? Outdated tools? New functionality?
 - Opportunities provided by implementing the CMS? Any other opportunities?
- ❖ What is the main objective of this project?
 - Are there any secondary objectives of the project? Are they feasible in terms of time constraints producing the main product?
- ❖ What are the product requirements?
 - Become familiar with AWS
 - Understand the Cloud House model
 - Build the CMS tool
 - Create documentation (formal, informal?)
- ❖ Are there any sub-requirements?
 - What are they?
- ❖ Are there any sub-component deliverables?
 - If so what are they?
- ❖ Product related deliverables?
 - Documentation
 - Source code
- ❖ What is the project success criteria?
- ❖ Does cloud house have any models? Can they produce one if required?
- ❖ Are we designing a front end interface or just back end.
 - Are we working with an existing design?
 - What constraints are there?
- ❖ Who will be using the CMS tool?
- ❖ Why not use an existing solution?
- ❖ What will this CMS provide that existing serverless CMS's do not?
- ❖ What resources will be provided to us for development?
 - Hardware
 - Software
 - Cloud House knowledge (SCRUM, AWS)

- Cloud House staff time
- ❖ When must the project be completed by?
 - Phase dates (development, testing, handover [final deadline])
- ❖ What development methodology are we expected to use and if nothing specific is required, what would you suggest we use?
 - If "X" methodology what are deliverables that are expected each phase?
 - EG: SCRUM - Deliverables after each sprint
- ❖ What tools are currently used, and will this replace or work alongside them?
 - Development Environment?
 - Languages?
 - Which language for what function?
 - Other Tools used?
 - What type of documentation (technical & non technical) do they require from us?
 - What tools does Cloud house use for documentation?
 - Will we be using them?
- ❖ How frequent should our communication/meetings be with you?
 - Weekly meeting at Cloud House (MONDAY MORNINGS)
- ❖ Who are the points of contact? (Get details)
- ❖ What are we expected to bring with us for the meetings?
 - Dependant on type of meeting
- ❖ What skills are needed for this project
 - If we do not possess such skill will cloud house train us?
 - If so When, Where, What, and with Whom
 - How will cloud house train us towards a qualification in AWS?
- ❖ Do they have any existing requirements documentation?
- ❖ How are we to make sure that the product is quality assured?
 - Does cloud house have any suggestions?
- ❖ What costs will be associated with this project? (WORK BREAKDOWN STRUCTURE) - Anything that may be provided to us from Cloud House
 - Hardware?
 - Software?
 - Cost of Upskilling?
 - How much do they all cost (ea)?
- ❖ Who are the stakeholders? What are their preferred methods of contact?
- ❖ What risks are associated with this project?

Secondary Questions

- ❖ What is meant by serverless?
- ❖ Are we being provided a currently working site which we can implement on?
- ❖ Is there any form of CMS implemented by cloud house currently?

Version

<v1.0> Document created - 05/03/16

<v1.1> Document edited and formatted - 08/03/16

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