



City of Brockville
Council Meeting Minutes
5:30 PM - Tuesday, June 27, 2023
City Hall, Council Chambers

The Council meeting was called to order on Tuesday, June 27, 2023, at 5:30 PM, in the City Hall, Council Chambers, with the following present:

Members Present:

Mayor Matt Wren, Councillor Philip Deery, Councillor Jeff Earle, Councillor Jane Fullarton, Councillor Katherine Hobbs, Councillor Mike Kalivas, Councillor Nathalie Lavergne, Councillor Louise Severson, and Councillor Cameron Wales

Regrets:

Nil.

Staff:

Lindsay Armstrong, Senior Manager of Human Resources, Sandra MacDonald, City Manager/City Clerk, Lynn Murray, Acting City Clerk, Robert Nolan, Director of Economic and Development Services, Chris Paul, Acting Fire Chief, and Phil Wood, Director of Operations

LAND ACKNOWLEDGEMENT STATEMENT

MAYOR'S REMARKS

Mayor Wren stated that for Canada Day he has chosen a theme of community champions. He has decided for his term as Mayor he will focus Canada Day on honouring champions. He added that this year is a special milestone for one champion. Senator Bob Runciman was first elected to hold public office fifty years ago this past December and he can't think of a more appropriate day than Canada Day to pay tribute to his life of service that continues to this day. His Worship invited and encouraged as many as possible to join them on Court House Green on Saturday at noon. He noted that the fireworks display will be at approximately 9:45 pm on the waterfront.

The Mayor explained that this weekend is the annual Hydroplane Regatta, commencing Friday and finishing up later Sunday. He looks forward to welcoming thousands of visitors and a wonderful, busy weekend as we truly move into summer.

His Worship acknowledged the Island Breakfast Committee and the tremendous dedication and effort towards raising funds to build a pavilion on Refugee Island. He is happy to see this item on the consent agenda this evening for completion of the pavilion.

DISCLOSURE OF INTEREST

Councillor Lavergne declared a conflict on Item 3 on the Closed Agenda.

ADOPTION OF COUNCIL MINUTES

Moved by: Councillor Hobbs

THAT the minutes of the Council Meeting of June 13, 2023, be adopted and circulated as read.

CARRIED

CORRESPONDENCE, COMMUNICATION AND PETITIONS

Nil.

DELEGATIONS

1. Medical Officer Introduction

Dr. Linna Li, Acting Medical Officer of Health for the Leeds, Grenville and Lanark District Health Unit, introduced herself to Council. She offered a brief update on the review of the Strategic Plan. Dr. Li indicated that they are looking for engagement and feedback from the public. She noted that their office is wrapping up with COVID-19 and they are now starting to return to what we were doing before the pandemic.

STAFF REPORTS

Nil.

GENERAL COMMITTEE

Councillor J. Fullarton, Chair
Councillors P. Deery, K. Hobbs, and L. Severson
Meeting held June 20, 2023.

GENERAL - CONSENT AGENDA

All matters listed under Consent Agenda are considered to be routine and will be enacted by one motion. Should a Council member wish an alternative action from the proposed recommendation, the Council member shall request that this matter be moved to "separate" the item.

Moved by: Councillor Fullarton

THAT the following items, as listed on the General Committee agenda are recommended by the Committee to be passed by Consent Agenda:

For: Mayor Wren, Councillor Deery, Councillor Earle, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Lavergne, and Councillor Severson

CARRIED 8-0 on a recorded vote

1. **2023-101**

Next Generation 911 (NGEN 911)
Additional Grant Allocations/ Expenditures

THAT Council approves the additional Next Generation 911 (NGEN 911) expenses of \$80,474 and funds the additional mandatory upgrades to the existing Computer Aided Dispatch system (CAD/Crisys) under the NGEN 911 SOLGEN Grant received from the Ministry of the Solicitor General in April 2023.

2. **2023-105**

Canadian Conservation Institute Facility Assessment
Brockville Museum

THAT the Canadian Conservation Institute Facility Assessment of the Brockville Museum (2022) be received and;

THAT staff develop a 3-to-5-year remediation plan for consideration by council during the 2024 operating and capital budget process.

3. **2023-94**

Community Art Submission
Royal Canadian Legion Banners

THAT Council approve the Royal Canadian Legion to install banners in the downtown from mid-October to the end of November and;

THAT Council approve the installation on an annual basis, barring any major changes to the original proposal for this term of Council (to November 2026).

4. **2023-100**
Community Art Submission
DBIA Street Banners and Decals

THAT Council approve the DBIA to install banners along King St and sidewalk decals throughout the downtown for the 2023 season.

5. **2023-102**
Incorporation of the Brockville Tourism Corporation

THAT Council authorize staff to incorporate the "Brockville Tourism Corporation" with the City of Brockville as a non-share capital corporation under the Ontario Not-for-Profit Corporations Act (ONCA) as substantially outlined in the business case study approved April 25, 2023 ([Report 2023-55](#)) and pursuant to Section 203 of the Municipal Act and;

THAT Council approve the appointment of Mayor Matt Wren, City Manager Sandra MacDonald and Director of Finance Lynda Ferguson as ex-officio members to the Municipal Services Corporation Board of Directors.

6. **2023-104**
User fees for technical services at the Brockville Arts Centre

THAT Council approve a new user fee of \$40/hr not-for-profit rate for technical services at the Brockville Arts Centre and;

THAT Council amend By-Law 024-2023, 2023 User Fees.

7. **2023-103**
Temporary Borrowing Bylaw

THAT Council approves a Temporary Borrowing Bylaw authorizing the Mayor and City Treasurer to borrow temporary working capital, as may be required for the Current Operations, of up to \$6,000,000 for the year 2023; and,

THAT the necessary bylaw be enacted.

8. **2023-109**

Refugee Island Pavilion Project

THAT Council approve staff recommendation to complete the Refugee Island Pavilion capital project utilizing the remaining \$53,000 in capital funds, and

THAT Council approve the procurement of construction services from J.I.M. Construction Inc. for \$28,493 to construct the Refugee Island Pavilion.

9. **2023-110**

Reynolds Park - Boardwalk & Pavilion Design

THAT Council receive the detailed design for the Reynold Park Pavilion and Boardwalk; and,

THAT staff prepare a project scope based on the detailed design for Council consideration in the 2024 capital budget.

10. **2023-111**

Brockville Transit fares during King St. sidewalk sale events

THAT Council approve use of Brockville Transit at no cost to riders during the 2023 King St. sidewalk sale events hosted by the Brockville DBIA; and

THAT the Brockville DBIA reimburse the City in an amount of \$305 per day during the King St. sidewalk sale events to operate Brockville Transit.

11. Information Items:

1. 2023-106

Project 230026 Parks Pickup Truck Completed Procurement

2. 2023-107

Project 230051 Public Works Pickup Truck Completed Procurement

3. 2023-108

Compressor Failure - Centennial Youth Arena

GENERAL - REGULAR AGENDA

1. Notice of Motion
(Mayor Wren)

Mayor Wren gave notice that at the General Committee Meeting of July 16, 2023, he will bring forward a motion to amend POL.C.16.200, Code of Conduct for Members of Council and Local Boards, Section 15. Complaint Process.

NEW BUSINESS - REPORT FROM MEMBERS OF COUNCIL

Nil.

UNFINISHED BUSINESS

Nil.

EMERGENCY BUSINESS

Nil.

BY-LAWS

1. **046-2023**
By-Law to Authorize the Temporary Borrowing of \$6,000,000 as may be required
2. **047-2023**
By-law to utilize funds held as a condition of an Agreement and to Accept Plan 28M-15 and to Discharge Obligations Under a Subdivision Agreement between Brockville Centre Development Corp. and The Corporation of The City of Brockville
3. **048-2023**
By-law to Amend City of Brockville Sign By-law 84-89

READING OF THE BY-LAWS

Moved by: Councillor Kalivas

Seconded by: Councillor Lavergne

THAT By-laws Numbered 046-2023 to 048-2023 be introduced and the same be now read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

MAYOR'S ANNOUNCEMENTS

Mayor Wren noted that the Health Care Worker Recruitment Program is ready to be launched and as part of that they will be putting out a Community Survey to gather data to use on their promotional material to help attract Health Care Workers to Brockville. So, we are encouraging people to complete the survey online. The link should be live on the website as well as City Twitter and Facebook pages in the next few days. Mayor Wren is hoping Council Members and the public can share this information and get the word out.

MEDIA QUESTION PERIOD

Councillor Wales entered the meeting 6:10 pm.

MOTION TO MOVE INTO CLOSED SESSION (6:12 pm)

Moved by: Councillor Deery
Seconded by: Councillor Earle

THAT pursuant to Municipal Act, 2001, Section 239 Sub. 2 (b), (c) and (k), Council resolve itself Closed Session, closed to the public to consider:

1. personal matters about an identifiable individual, including municipal or local board employees;
2. a proposed or pending acquisition or disposition of land by the municipality or local board;
3. position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

CARRIED

CLOSED MEETING MATTER(S)

REPORT OF THE CLOSED SESSION

Moved by: Councillor Deery
Seconded by: Councillor Earle

THAT Council rise from the Closed Session and the Chairman report that all recommendations adopted in Closed Session, be adopted.

CARRIED

CONFIRMATORY BY-LAW

Moved by: Councillor Kalivas
Seconded by: Councillor Lavergne

THAT By-law Number 049-2023 to confirm the Proceedings of Council at its meeting held on June 27, 2023 be read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

ADJOURNMENT

Moved by: Councillor Kalivas
Seconded by: Councillor Lavergne

THAT Council adjourn its proceedings until the next regular meeting scheduled for July 25, 2023.

CARRIED

The meeting adjourned at 8:05 pm.

Mayor

Acting City Clerk