

Finance, Administration & Operations Committee

Tuesday, July 19, 2016, 4:15 pm
City Hall, Council Chambers

COMMITTEE MINUTES

Committee Members:

Councillor T. Blanchard, Acting Chair
Councillor J. Baker (late 5:15 pm)
Councillor J. Earle
Mayor D. Henderson, Ex-Officio

Absent:

Councillor J. Fullarton,

Staff:

Mr. C. Cosgrove, Director of Operations
Mr. D. Dick, Director of Corporate Services
Ms. S. MacDonald, City Clerk (Recording Secretary)
Ms. M. Pascoe Merkley, Director of Planning
Mr. P. Raabe, Director of Environmental Services

The Chair called the meeting to order at 4:21 pm.

DISCLOSURE OF INTEREST

Nil.

STAFF REPORTS

1. 2016-096-07
Supervision, Coordination and Management of the
Adult School Crossing Guard Program

Moved by: Mayor Henderson

THAT Council authorize the extension of the contract for the Supervision, Coordination, and Management of the Adult School Crossing Guard Program with the Canadian Corps of Commissionaires for a period of three (3) years, commencing on August 1, 2016 through to July, 2019.

CARRIED

2. 2016-101-07
Proposed One Hour Residential Parking - James Street East

Moved by: Councillor Earle

THAT parking be limited to One (1) hour, Monday to Friday, 8:00 am to 7:00 pm on James Street East on the south side, from 34.0 m west of Bethune Street to 49.0 m west of Bethune Street; and

THAT By-law 119-89 be amended accordingly.

CARRIED

3. 2016-102-07
Restricted Parking - Bayview Street

Moved by: Mayor Henderson

THAT parking be restricted on the west side of Bayview Street from King Street West, 120.0 m south to Bayview Road (Private Road); and

THAT Schedule "1" of Subsection 72 of By-law 119-89 be amended accordingly.

CARRIED

The Committee discussed the reason for this change and directed that Mr. Cosgrove contact the owner of the vacant lot for their comments to this proposed change.

4. 2016-093-07
Water and Wastewater Systems Quarterly Report (Apr-June)

Moved by: Mayor Henderson

THAT Report 2016-093-07 Water & Wastewater Systems Quarterly Report (Apr. – Jun. 2016) be received for information purposes.

CARRIED

5. 2016-094-07
Tent Permit Fee Waiver, Big Brothers/Big Sisters Ribfest

Moved by: Mayor Henderson

THAT fees payable for building permits for tent installations proposed for the annual Big Brothers/Big Sisters of Leeds and Grenville Ribfest event be waived.

CARRIED

6. 2016-100-07
Transfer and Acceptance of Various Lands
Brockville General Hospital Expansion

Moved by: Councillor Earle

1. THAT Charles Street, from 45.72 metres east of Ormond Street to Bartholomew Street, be stopped up, closed and transferred to Brockville General Hospital for Two Dollars (\$2.00) plus associated costs, along with the responsibility for future maintenance; and
2. THAT the City of Brockville accepts a conveyance of a parcel of land located on the west side of Bartholomew Street north of Pearl Street East from Brockville General Hospital for purposes of intersection widening and improvements, with the same to be declared a public highway and named Bartholomew Street; and
3. THAT the City of Brockville accepts a conveyance of a portion of the Commonwealth Public School property on the east side of Bartholomew Street north of Pearl Street East from the Upper Canada District School Board for purposes of intersection widening and improvements, with the same to be declared a public highway and named Bartholomew Street.

CARRIED

7. 2016-099-07
2016 Interim Variance Report at May 31, 2016

Moved by: Mayor Henderson

THAT Council receives the Interim Variance Report as of May 31, 2016 Report No. 2016-099-07, for information purposes.

CARRIED

8. 2016-092-07
2016 Departmental Work Plan - 2nd Quarter Results

Moved by: Councillor Earle

THAT Council approve the 2016 Departmental Work Plans Second Quarter Report as outlined in Schedule 1, Report 2016-092-07.

CARRIED

9. 2016-098-07
Accessibility Allocation of Funds to the Brock Trail Project

Moved by: Councillor Earle

THAT Council of the City of Brockville authorize \$30,000 (thirty thousand dollars) from the accessibility funds to be allocated to the Brock Trail project; and

THAT the funds be used for the section between Perth and William Streets consistent with the BMAAC audit; and

THAT it be built to the AODA IASR Design of Public Spaces Standard.

CARRIED

10. 2016-058-05
Request for No Parking and Loading Zone - Broad Street

Moved by: Councillor Earle

THAT parking be prohibited on the east side of Broad Street from King Street West to Flint Street; and

THAT the 15 minute parking on the west side of Broad Street from 12.0 meters south of Flint Street to 32.7 meters south of Flint Street be eliminated; and

THAT a Loading Zone be approved on the west side of Broad Street from 12.0 meters south of Flint Street to 25.7 meters south of Flint Street, Monday through Sunday, 6:00 am to 6:00 pm; and

THAT parking be prohibited on the west side of Broad Street from 25.7 meters south of Flint Street to 32.7 meters south of Flint Street, Monday through Sunday, 6:00 am to 6:00 pm; and

THAT By-Law 119-89 be amended accordingly.

CARRIED, AS AMENDED ON A LATER VOTE

Motion to Amend

Moved by Councillor Earle

THAT the first paragraph be removed in its entirety.

CARRIED

The vote on the original motion, as amended, was now taken and the motion, as amended, was carried.

Amended Motion

Moved by: Councillor Earle

THAT the 15 minute parking on the west side of Broad Street from 12.0 meters south of Flint Street to 32.7 meters south of Flint Street be eliminated; and

THAT a Loading Zone be approved on the west side of Broad Street from 12.0 meters south of Flint Street to 25.7 meters south of Flint Street, Monday through Sunday, 6:00 am to 6:00 pm; and

THAT parking be prohibited on the west side of Broad Street from 25.7 meters south of Flint Street to 32.7 meters south of Flint Street, Monday through Sunday, 6:00 am to 6:00 pm; and

THAT By-Law 119-89 be amended accordingly.

CARRIED

Councillor Earle expressed his concern with removing additional parking along Broad Street. He questioned how this matter arose. Ms. MacDonald explained that there had been complaints of the inability for 2 vehicles to travel at the same time. When vehicles are parked on both sides of the street there is only 4 meters of roadway which is too narrow for 2 vehicles to pass at the same time. Drivers are frustrated at having to wait. This was brought forward by staff as a result of the complaints.

NEW BUSINESS

Nil.

FAO - CONSENT AGENDA

Moved by: Mayor Henderson

THAT the following items be placed on Consent Agenda:

1. 2016-058-05
Request for No Parking and Loading Zone - Broad Street

2. 2016-096-07
Supervision, Coordination and Management of the Adult School Crossing Guard Program
3. 2016-101-07
Proposed One Hour Residential Parking - James Street East
4. 2016-102-07
Restricted Parking - Bayview Street
5. 2016-093-07
Water and Wastewater Systems Quarterly Report (Apr-June)
6. 2016-094-07
Tent Permit Fee Waiver Big Brothers/Big Sisters Ribfest
7. 2016-100-07
Transfer and Acceptance of Various Lands - Brockville General Hospital Expansion
8. 2016-099-07
2016 Interim Variance Report at May 31, 2016
9. 2016-098-07
Accessibility Allocation of Funds to the Brock Trail Project

CARRIED

The meeting recessed at 5:27 pm.

MOTION TO MOVE INTO CLOSED SESSION (5:32 PM)

Moved by: Councillor Seconded by: Councillor

THAT pursuant to Municipal Act, 2001, Section 239, Sub. 2, (e), the Committee resolve itself into Closed Session to consider:

1. litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

CARRIED

REPORT OF THE COMMITTEE FROM CLOSED SESSION (6:22 PM)

Moved by: Councillor Baker

THAT the FAO Committee rise from Closed Session and the Chairman report that all recommendations adopted in Closed Session, be adopted.

CARRIED

ADJOURNMENT

Moved by: Councillor Earle

THAT the Finance, Administration and Operations Committee adjourn its meeting until the next regular meeting scheduled for August 16, 2016.

CARRIED

The meeting adjourned at 6:22 pm.

July 12, 2016

REPORT TO FINANCE, ADMINISTRATION & OPERATIONS COMMITTEE
July 19, 2016

Addendum

2016-058-05A
REQUEST FOR NO PARKING AND
LOADING ZONE
BROAD STREET

C. J. COSGROVE, P. ENG.
DIRECTOR OF OPERATIONS
P. McMUNN C.E.T.
SUPERVISOR TRANSPORTATION SERVICES
S. MACDONALD
CITY CLERK

RECOMMENDATION

THAT parking be prohibited on the east side of Broad Street from King Street West to Flint Street; and

THAT the 15 minute parking on the west side of Broad Street from 12.0 meters south of Flint Street to 32.7 meters south of Flint Street be eliminated; and

THAT a Loading Zone be approved on the west side of Broad Street from 12.0 meters south of Flint Street to 25.7 meters south of Flint Street, Monday through Sunday, 6:00 am to 6:00 pm; and

THAT parking be prohibited on the west side of Broad Street from 25.7 meters south of Flint Street to 32.7 meters south of Flint Street, Monday through Sunday, 6:00 am to 6:00 pm; and

THAT By-Law 119-89 be amended accordingly.

BACKGROUND

Staff Report No. 2016-058-05 was originally presented to the Finance, Administration and Operations Committee on May 17, 2016. The Committee directed staff to facilitate consultation with property owners affected by the proposal. This addendum summarizes the feedback to the proposal.

ANALYSIS

At the direction of the FAO Committee, all property owners on Broad Street, south of Water Street were contacted to request their comments regarding the proposed changes. The Boardwalk Condominium and the Tall Ships Landing property managers were contacted to request comments from their Condo Boards.

The following is a summary of comments received:

John Ackerman, Buds on the Bay – not in favour of removing an additional three parking spaces on the east side of Broad Street (in front of Buds on the Bay) as additional parking spaces were already removed from Broad Street as a result of the TSL development. Mr. Ackerman indicates that trucks and buses have been making the turn off Flint on to Broad with no problem. Suggests moving ahead with the multi-level parking garage proposed for Market Street West parking lot at Water Street.

Mr. & Mrs Ling – support the removal of the parking spaces on the east side of Broad Street so long as there are parking spaces for the Boardwalk available in the public parking lot. Their experience is that only one vehicle at a time can pass on Board Street. Visibility from the Boardwalk garage exit is reduced by the cars parking on the east side of the street.

Patricia Keeling, Boardwalk, Board of Directors – would like to have one (of 3) disabled parking spaces on east side of Broad Street changed to 15 minute space. Agree with proposal to have “kiss and drop” area (loading zone) in from of the Aquatarium. Asked if the buses required that all 3 spaces to be removed to make turn off Flint Street, could they make the radius in 2 of the spaces?

Robert Hammond – please see attached correspondence.

Additional staff comments:


With regard to the turning radius from Flint Street onto Broad Street, it is not just a matter of making the turn the removal of the three (3) parking spaces on the east side of Broad Street in front of Buds on the Bay. With parking on both side of Broad Street the travelled portion of road is reduced to 4.0 meters which does not accommodate two-way traffic. Additionally it is anticipated that winter control operations priority ranking for this area will increase with the traffic and the new transit stop on Flint Street. Removing of the east side parking spaces will make it safer and easier for snow plows to work in the area.

C. Cosgrove

P. McMunn



S. MacDonald



B. Casselman

RECEIVED

JUN 29 2016

CLERK

June 21, 2016

Corporation of the City of Brockville
1 King Street West,
Brockville, ON
K6V 7A5

Attention: Sandra MacDonald, City Clerk
FAO Committee: Chair Jane Fullerton; Councillors: Tom Blanchard, Jeff Earle, Jason Baker

Re: Downtown Parking Issues

Our group wishes to thank City staff and your Committee for the recent changes to the Water Street parking problem, including:

- moving permit holders to a new lot at Reynolds Park;
- more signage for Aquatarium parking;
- by-law officers enforcing the time limit to the designated "Boardwalk: parking spaces

These changes have alleviated some of the parking pressures experienced by Boardwalk business owners, particularly during the regular working week and especially from Monday-Thursday each week when all of these businesses are open.

We are cautiously optimistic that this will continue over the busy summer months.

The noticeable impact of these changes brings into question as to whether or not the 12 Boardwalk designated parking spaces should not continue to be available for our clients' exclusive use on weekdays, or, at least, from Monday-Thursday. At the present time on these weekdays, there appear to be extra spaces available in the Water Street lot at all times of the day.

Accordingly, we are requesting that you give consideration to extending the exclusive use of these twelve designated spaces indefinitely, subject to review, for the summer months if the parking needs become extreme as they were during March break and as they continue to be on weekends.

We would hope that during the winter months, when there is bound to be less weekday parking pressure, that the exclusive use of 12 spaces could continue to apply.

In this regard we suggest that extending the exclusive use of these spaces for Boardwalk clientele is not "special treatment" to the Boardwalk commercial owners. Rather, it is simply a partial replacement of the 17 street level parking spaces which existed below Flint Street on Broad Street until taken away by the new development. In this context, it serves to remember that the City undertook the responsibility for ensuring that there would be adequate public parking to serve the needs of the Boardwalk when, in the mid-1980's, the City accepted cash in lieu of parking as part of the site plan development approval for this property.

The other consideration in regards to the 12 exclusive use spaces is that if these are removed there should be consideration for the Boardwalk commercial owners to be relieved of any obligation to pay the DBIA parking levy. We refer you to the wording of By-Law 151-75, which has been carried forward into a new by-law and to a notice of the passing of the new by-law issued on the 19th day of July, 2013 by the City clerk and which says: "That 35% of the parking levy be levied evenly amongst the DBIA members whose properties and businesses are located on side streets one block north and south of King Street and include the following streets...who benefit from the operation of the complimentary parking system."

Clearly with the removal of the 17 complimentary system parking spaces which existed below Flint Street on Broad Street prior to the beginning of the new development, the Brockville commercial owners would no longer benefit from the operation of the complimentary system if they lost the exclusive use of the designated parking spaces in the Water Street lot.

We have some other concerns which we ask you to address:

Commercial Owners Staff Parking at Reynolds Park

The concern is the difficulty and danger involved during the winter months walking between the Boardwalk and Reynolds Park if that would involve walking over the tunnel bridge in icy/snowy conditions. Doing this, even in the dry season, is a bit dangerous. During the winter season it could be treacherous. Would the City consider plowing the walkway across the park area in front of the tunnel so that walkers would not have to go over the tunnel bridge when there is snow and ice.

Proposed Removal of the two Fifteen Minute Parking Spaces in Front of the Aquatarium

Apparently these would be replaced with a loading zone for delivery vehicles.

We note that at the west side of the Tall Ships building there is what appears to be a high and wide garage entrance which would seem to be for commercial loading and unloading or a garage area which appears to extend easterly to the edge of the Aquatarium building.

We note that except for courier trucks, which seem to manage without difficulty in the current parking configuration, there is not much, if any, loading and unloading activity on Broad Street below Flint Street.

Meanwhile, those two fifteen minute parking spaces are invaluable for Brockville commercial owners for the purposes of quick stops for the delivery of documents, picking up passengers and the like.

Proposal to Eliminate the Three Remaining Parking Spaces on the East Side of Broad Street in Front of Buds on the Bay

If the purpose of removing these spaces is to allow better access for buses coming to the Aquatarium, we note the following:

- a) semi transport beer trucks have been navigating their way through this area with the current parking configuration for many years
- b) if we had signage on Water Street indicating that Aquatarium buses should travel down St. Andrew Street and then east on Flint to their parking area, we would avoid some of the congestion which happens when buses try to come down Broad Street and end up in a back-up situation. We see no reason why buses travelling in a single direction should not be able to navigate through this area as the beer trucks have done for many years.

Another alternative for the buses which could be considered would be to have their drop-off location be at the foot of Apple Street (accessed by going south on Home Street and then east to the foot of Apple Street) where there is immediate access to the Brock Trail and a short walk to the Aquatarium.

The Operation of Water Street Parking Lot

The installation of a gate parking / pass / payment system for the Water Street lot is worth considering. This is something we would be pleased to consider with the Committee if time permits.

Thank you again for accepting our input.

Yours very truly,



Robert Hammond