

## **COMMITTEE MINUTES**

## **Finance & Administration Committee**

Tuesday, August 17, 2010, 4:15 p.m.  
City Hall, Council Chambers

---

### **Roll Call**

#### **Committee Members:**

Councillor J. Fullarton, Chair  
Councillor J. Earle  
Councillor L. Journal

#### **Absent:**

Mayor D. Henderson, Ex-Officio

#### **Others:**

Councillor G. Beach  
Councillor S. Williams

#### **Staff:**

Ms. V. Baker, Secretary, Clerk  
Ms. D. Cyr, Director of Finance  
Ms. M. Pascoe Merkley, Director of Planning  
Mr. P. Raabe, Director of Environmental Services  
Ms. S. Seale, City Clerk (Recording Secretary)

---

The Chair called the meeting to order at 4:15 p.m.

### **STAFF REPORTS**

1. 2010-108-07  
Library Funding Request  
File: C12-12

#### **Motion to Refer**

Moved by: Councillor Journal

THAT the matter be deferred to the 2011 budget process.

DEFEATED

Moved by: Councillor Earle

THAT Council deny the request for reimbursement of up to \$3,500 to the Brockville Public Library for general roof repairs.

DEFEATED

Moved by: Councillor Earle

THAT Council authorize the reimbursement of up to \$3,500 to the Brockville Public Library for general roof repairs to be funded by the Building Maintenance Management Fund.

CARRIED

Councillor Fullarton stated that she does not perceive that the library building is treated in the same manner with respect to building maintenance and its funding than other City owned buildings.

Councillor Journal indicated that since the roof appears to be fixed, that any additional repairs/maintenance should be incorporated in the 2011 budget, building maintenance program.

2. 2010-120-08  
2010 Municipal Election  
Advance Voting Period & Voting Places

Moved by: Councillor Earle

THAT the advance voting period for the 2010 Municipal Election be from Monday, October 18, 2010 at 9:00 a.m. to Monday, October 25, 2010 at 9:59 a.m.; and

THAT a Voting Place be established at St. Lawrence College, 2288 Parkedale Avenue be established as a voting place Monday, October 18, 2010 to Friday, October 22, 2010 from 8:00 a.m. to 8:00 p.m. and on Saturday, October 23, 2010 from 10:00 a.m. to 4:00 p.m. for the 2010 Municipal Election; and

THAT a Voting Place be established at Bridlewood Manor, 1026 Bridlewood Drive for the residents of the Manor on Monday, October 25, 2010 between the hours of 9:00 am to 11:00 am; and

THAT a Voting Place be established at the Brockville General Hospital, Garden Street Site for the residents of the hospital on Monday, October 25, 2010 between the hours of 11:30 am and 1:00 pm; and

THAT a Voting Place be established at the Wedgewood Retirement Resort, 15 Market Street East for the residents of the Resort on Monday, October 25, 2010 between the hours of 2:00 p.m. and 4:00 p.m.; and

THAT the necessary by-laws be enacted.

CARRIED

3. 2010-123-08  
Development Charges Background Study  
Additional Funds Required

Moved by: Councillor Journal

THAT the City retain Hemson Consulting Ltd. to complete a development charges background study as well as to develop a proposed by-law based upon the results of the study; and

THAT this study be funded fully from the Growth Management Reserve Fund.

DEFEATED

Councillor Journal commented that this matter should be deferred for consideration by the new term of council as it could re-introduce development charges.

Councillor Earle stated that he does not believe that the economy is strong enough to bear the re-introduction of development charges.

4. 2010-125-08  
Treasurer's Report - Variance only June 2010

Moved by: Councillor Journal

THAT Council receives the Treasurer's Report - Variance only as of June 30th, 2010, with respect to current operations.

CARRIED

**CONSENT AGENDA**

Moved by: Councillor Earle

THAT the following items be forwarded to Council on the Consent Agenda:

1. 2010-120-08  
2010 Municipal Election  
Advance Voting Period & Voting Places
2. 2010-125-08  
Treasurer's Report - Variance only  
June 2010

CARRIED

The meeting adjourned at 5:28 p.m.