



City of Brockville General Committee Minutes

4:30 PM - Tuesday, September 17, 2024

City Hall, Council Chambers

The General Committee meeting was called to order on Tuesday, September 17, 2024, at 4:30 PM, in the City Hall, Council Chambers, with the following present:

Members Present:	Chair Jane Fullarton, Councillor Katherine Hobbs, and Councillor Louise Severson
Regrets:	Councillor Philip Deery and Ex-Officio Matt Wren
Others:	Nil.
Staff:	Sheena Earl, City Clerk, Lynda Ferguson, Director of Finance & IT Services, Sandra MacDonald, City Manager, Phil Wood, Director of Operations, Alex Delov, Supervisor of Customer Service/Tax Collector, Lindsay Armstrong, Senior Manager of Human Resources, Sebastian Scott, Chief Building Official, and Robert Nolan, Director of Economic and Development Services

Land Acknowledgement Statement

Chair's Remarks

Disclosure of Interest

Nil.

Delegations and Presentations

Nil.

Correspondence and Communications

1. Petition - Church Street Traffic Speeds

Moved by: Councillor Severson

THAT the petition regarding traffic speeds on Church Street be received for information.

CARRIED

Reports from Boards and Committees

Nil.

Staff Reports

1. 2024-171
Tax Sale Extension Agreement
78 Buell St.

Moved by: Councillor Hobbs

THAT the Mayor and City Clerk be authorized to enter into a tax sale extension agreement with the Owner of the property known as 78 Buell St for the payment of tax arrears.

For: Councillor Fullarton, Councillor Hobbs, and Councillor Severson

CARRIED 3-0 on a recorded vote

2. 2024-173
Mileage Reimbursement Rate

Moved by: Councillor Severson

THAT the staff mileage reimbursement rate for the use of personal vehicles for City business be adjusted to \$0.70 cents per kilometer for the first 5,000 kilometers driven and \$0.64 cents per kilometer after that; and

THAT the new rates become effective October 1, 2024; and

THAT the rate be adjusted January 1st of each year to ensure it is in compliance with the Income Tax Act.

For: Councillor Fullarton, Councillor Hobbs, and Councillor Severson

CARRIED 3-0 on a recorded vote

3. 2024-119
Administrative Monetary Penalties System

Moved by: Councillor Hobbs

THAT staff be directed to draft an Administrative Penalties By-law for non-parking related offences, necessary policies and a Communications Plan for the implementation of an Administrative Monetary Penalties System to be launched in January 2025; and

THAT relevant non-parking related by-laws be amended to incorporate Administrative Monetary Penalties where appropriate.

For: Councillor Fullarton, Councillor Hobbs, and Councillor Severson

CARRIED 3-0 on a recorded vote

4. 2024-170
Request for 4-Way Stops, Water St. West and Ormond St.

Moved by: Councillor Severson

THAT the applicable schedules of the Traffic By-law 21-93, be amended to reflect the recommendations by staff to modify the traffic devices and street configurations at the intersection of Ormond Street and Charlotte Place/Front Avenue and the intersection of Water Street and Apple Street, in accordance with the Manual of Uniform Traffic Control Devices for Canada; and

THAT expenses in the amount of \$15,962 to implement the recommendations of staff be approved and be funded by Reserves.

For: Councillor Fullarton, Councillor Hobbs, and Councillor Severson

CARRIED 3-0 on a recorded vote

5. 2024-155
Brockville Memorial Center
Roof Condition Assessment

Moved by: Councillor Hobbs

THAT approval be provided to complete repairs to flat roofs 3 and 4 on the Memorial Center in an amount of \$100,000 funded by reserves and in accordance with the City Procurement Policy; and

THAT staff be directed to include a capital project to replace the large metal roof on the Memorial Center including proposed funding source as part of the 2025 Capital Budget.

For: Councillor Fullarton, Councillor Hobbs, and Councillor Severson

CARRIED 3-0 on a recorded vote

6. 2024-167
Community Sports and Recreation Infrastructure Fund Application

Moved by: Councillor Severson

THAT application to the Community Sports and Recreation Infrastructure Fund (CSRIF) as it relates to the Multi-Use Recreation Facility (MURF) project be approved; and

THAT the application for CSRIF Stream 1 - Repair and Rehabilitation be applied on behalf of the roof replacement renovation project scope of the Brockville Memorial Center in accordance to the MURF project design documents; and

THAT the application for CSRIF Stream 2 - New Builds/Signature New Builds be applied on behalf of the new built project scope in accordance with the MURF project design, and

THAT commitment in principle to the funding model requirements of 50:50 cost sharing as outlines in the CSRIF program application guidelines be provided.

For: Councillor Fullarton, Councillor Hobbs, and Councillor Severson

CARRIED 3-0 on a recorded vote

7. 2024-169
Project 240067 - M6 Sports Field Enhancements

Moved by: Councillor Severson

THAT an additional expenditure of \$24,903 be approved to adequately fund the installation of enhanced, drainage, irrigation and athletic blend grass seed for the new M6 Sports Field capital project at Laurier Park; and

THAT the listed enhancements be funded by projected budget surplus in the Parks Grass Cutting Contracted Services operating budget.

For: Councillor Fullarton, Councillor Hobbs, and Councillor Severson

CARRIED 3-0 on a recorded vote

New Business from Committee Members

Nil.

Information Items

Nil.

Committee Consent Agenda

Moved by: Councillor Severson

THAT the following items as recommended by the General Committee be placed on the Consent Agenda:

1. 2024-171
Tax Sale Extension Agreement
78 Buell St.
2. 2024-173
Mileage Reimbursement Rate
3. 2024-119
Administrative Monetary Penalties System
7. 2024-169
Project 240067 - M6 Sports Field Enhancements

CARRIED

Media Question Period

Adjournment

Moved by: Councillor Hobbs

THAT the General Committee adjourn its meeting until the next regular meeting scheduled for October 15, 2024.

CARRIED

The meeting adjourned at 5:21 pm.