



# **City of Brockville**

## **Council Meeting Minutes**

**5:30 PM - Tuesday, June 25, 2024**  
City Hall, Council Chambers

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The Council meeting was called to order on Tuesday, June 25, 2024, at 5:30 PM, in the City Hall, Council Chambers, with the following present:

**Members Present:**

Mayor Matt Wren, Councillor Philip Deery, Councillor Jeff Earle, Councillor Jane Fullarton, Councillor Katherine Hobbs, Councillor Mike Kalivas, Councillor Nathalie Lavergne, Councillor Louise Severson, and Councillor Cameron Wales

**Regrets:**

Nil.

**Staff:**

Lynda Ferguson, Director of Finance & IT Services, Sandra MacDonald, City Manager, Robert Nolan, Director of Economic and Development Services, Peter Raabe, Director of Engineering & Infrastructure Services, Phil Wood, Director of Operations, Sheena Earl, City Clerk, Melanie Jones, Director of Fire & Partner Services, Lindsay Armstrong, Senior Manager of Human Resources, and Chris Paul, Deputy Fire Chief

### **Land Acknowledgement Statement**

#### **Mayor's Remarks**

Mayor Wren thanked staff for their efforts in ensuring the City is looking great in preparation for the Canada Day long-weekend.

On behalf of the City, Mayor Wren noted he attended the retirement celebration of Tom Russell, Executive Director with the 1000 Islands Community Development Corporation for over 35 years. He noted Mr. Russell has been a tremendous champion for the region, including the City of Brockville, and through his advocacy and leadership, a great many investments were made and projects supported. His Worship mentioned Mr. Russell as a greatly deserving Citizen of the Year when he was recognized by the Chambers of Commerce in 2023. He offered a warm welcome to Mr. Russell's successor, Trish McNamara and said the City looks forward to working with her.

Mayor Wren announced he met recently with the two local Rotary Clubs who wished to make the City aware that, after organizing the Santa Claus Parade for many years, they are not able to continue due to the reduced and aging volunteers. He thanked the clubs for their past efforts and noted the request for a new organization willing to take on the event. He said any interested organizations should contact the Mayor's Office.

With respect to the tunnel, His Worship said the coloured lights and music have returned, noting all failed enablers have been replaced and staff are awaiting a final shipment of lighting fixtures. Mayor Wren said the City committed to having the tunnel fully operational by Canada Day and this goal has been achieved with time to spare. He said staff continue to explore long-term solutions to be presented in the coming weeks and thanked staff of the operations department for their efforts.

Mayor Wren outlined various Canada Day long weekend events including the 15th annual 1000 Islands Regatta, free community breakfast at St. John Bosco church on Monday and official Canada Day ceremonies taking place on Court House Green at noon where an important community organization and two generous individuals will be recognized. His Worship also noted the Royal Canadian Legion will be hosting a family-focused event from 1-5pm on July 1 featuring magic shows, music, a petting zoo, pony rides, face painting and a free barbeque on the ball fields from 1:00 to 5:00 pm on Canada Day. He recognized and thanked Terry Lynn and Wayne MacIssac and sponsors for organizing and contributing to this event.

Finally, Mayor Wren said the annual fireworks show on the waterfront will begin around 9:45 pm on Monday, noting Blockhouse Island will be closed to vehicular traffic from 7:00 pm onwards.

Councillor Severson was invited to announce the Alzheimer's Society's partnership with Project Lifesaver, which is a community based, public safety, non-profit organization. She explained that the program offered by Project Lifesaver offers locating techniques and technologies for at risk populations who may wander and announced the Brockville Police Service and local OPP detachment will be participating in the program.

### **Disclosure of Interest**

Nil.

### **Adoption of Council Minutes**

Moved by: Councillor Kalivas

THAT the minutes of the Council Meeting of June 11, 2024 be adopted and circulated as read.

**CARRIED**

## **Correspondence, Communication and Petitions**

1. Brockville and Area Community Foundation - 50th Anniversary  
Mayor Wren

Moved by: Councillor Hobbs

THAT the Council of the Corporation of the City of Brockville hereby  
proclaim July 4, 2024 as Brockville and Area Community Foundation day.

**CARRIED**

## **Delegations**

1. Action Plan to End Homelessness in Leeds and Grenville  
Graham Cubitt, Flourish and Alison Tutak, Director of Community and  
Social Services, United Counties of Leeds and Grenville

Mr. Cubitt and Ms. Tutak presented to Council with respect to the Action  
Plan to End Homelessness in Leeds and Grenville.

## **Staff Reports**

1. **2024-129**  
Memorial Centre Lands  
Agreement of Purchase and Sale and Lease Agreement  
St Lawrence College

Moved by: Councillor Wales

THAT Council authorize the execution of an Agreement of Purchase and  
Sale with St. Lawrence College of Arts and Technology for the purchase of  
3.71 ha (9.16 ac) of land at 100 Magedoma Blvd for \$806,000.00 and that  
this be included in the net cost of the new Multi-Purpose Recreational  
Facility; and

THAT Council authorize the execution of a Lease Agreement with St.  
Lawrence College of Arts and Technology for 0.592 Ha (1.46 ac) for the  
parking lot at 100 Magedoma Blvd for \$1.00 per year with the provision  
that the City maintain 0.508 Ha (1.26 ac) of St. Lawrence College's  
adjoining parking lot, in-lieu of market rent payments on the leased  
parking lot; and

THAT the necessary by-laws be prepared.

**For:** Mayor Wren, Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

**Against:** Councillor Earle

**CARRIED 8-1 on a recorded vote**

### **General Committee**

Councillor J. Fullarton, Chair  
Councillors P. Deery, K. Hobbs, and L. Severson  
Meeting held June 18, 2024

### **General - Consent Agenda**

Moved by: Councillor Fullarton

THAT the following items, as listed on the General Committee agenda are recommended by the Committee to be passed by Consent Agenda:

**For:** Mayor Wren, Councillor Deery, Councillor Earle, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

**CARRIED 9-0 on a recorded vote**

1. **2024-118**  
Establishing and Regulating By-Law - Fire Department

THAT the Establishing and Regulating By-law be adopted.

2. **2024-124**  
Water Systems  
Purchase of Bulk Water Fill Station

THAT the purchase of an insulated bulk fill water station from Flowpoint Environmental Systems at a cost of \$55,548.14 (including net HST) be approved.

3. **2024-125**  
2024 Variance-April 30

THAT Council receives report 2024-125, 2024 Variance April 30 for information.

4. **2024-112**  
Procurement Results  
Development Charges Background Study

THAT Watson & Associates be awarded the contract to undertake a Development Charges Background Study in accordance with the City Procurement Policy for tenders that result in less than three tender submissions.

5. **2024-109**  
Procurement Results  
GWMC HVAC Replacement Project

THAT staff bring a follow-up project to the 2025 capital budget to adequately fund the HVAC replacement capital project at Gord Watts Municipal Centre.

6. **2024-120**  
Integrity Commissioner Appointment

THAT Ellen Fry of ADR Chambers be appointed as Integrity Commissioner for a five year term effective August 1, 2024.

7. Four Way Stops  
Mayor Wren

THAT staff be directed to establish a Four Way Stop at Ormond Street and Charlotte Place/Front Avenue and Water St. and Apple St. and report back to the General Committee in September with a recommendation for approval.

## **General - Regular Agenda**

1. **2024-122**  
Main Sewage Pump Station  
Exterior Design Renderings

Moved by: Councillor Earle

THAT three (3) architectural renderings for the city's proposed Main Pump Station based on the preferred results from the on-line survey be prepared by J.L. Richards for a future public information centre presentation.

**For:** Mayor Wren, Councillor Deery, Councillor Earle, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

**CARRIED 9-0 on a recorded vote**

2. **2024-113**  
Arena Canteen Operating Plan

Moved by: Councillor Severson

THAT the Arena Canteen Operating Plan be approved as outlined in Report 2024-113; and

THAT revenues of \$160,671 and \$160,671 of expenses in accordance with the Arena Canteen operating plan be included in the 2024 operating budget as they have a net zero effect on the established 2024 tax levy; and

THAT \$91,812 regarding the Arena Canteen operating Plan, proportional to the canteen operation for September, October, November and December of 2024 be approved and be funded by the Fiscal Policy reserve; and

THAT \$57,393 in new capital expenses to purchase ventless fryers and instant hot beverage brewers identified as optional capital expenses in the Arena Canteen Operating Plan funded by the Arena Reserve be approved.

**For:** Mayor Wren, Councillor Deery, Councillor Earle, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

**CARRIED 9-0 on a recorded vote**

3. **2024-117**  
Sherwood Park Manor  
Accelerated Funding Request

*Mayor Wren noted that the recommendation before Council has changed following review by the General Committee.*

Moved by: Councillor Kalivas

THAT Council approve distributing \$100,000 of the approved \$500,000 donation to the Sherwood Park Manor Redevelopment and Expansion project in 2024 with remaining balance to follow in 2025; and

THAT staff be directed to proceed with the debenture application.

**For:** Mayor Wren, Councillor Deery, Councillor Earle, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

**CARRIED 9-0 on a recorded vote**

### **New Business - Report from Members of Council**

Nil.

### **Unfinished Business**

Nil.

### **Emergency Business**

Nil.

### **By-Laws**

1. 049-2024  
A By-law to Establish and Regulate a Fire Department for the City of Brockville, and to Repeal By-law Number 012-87
2. 050-2024  
A By-law to Authorize the Execution of Purchase and Sale Agreement - St. Lawrence College Property
3. 051-2024  
A By-law to Authorize the Execution of Lease Agreement with St. Lawrence College
4. 052-2024  
A By-law to Appoint Ellen Fry as Integrity Commissioner

## **Reading of the By-Laws**

Moved by: Councillor Wales

Seconded by: Councillor Hobbs

THAT By-laws Numbered 049-2024 to 052-2024 be introduced and the same be now read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

**CARRIED**

## **Media Question Period**

### **Mayor's Announcements**

Mayor Wren recognized Sabrina Bedford, Reporter with The Recorder and Times for winning Best News Story awards by the Registered Nurses Association of Ontario for her story titled " Health care hub in the works for the city's most vulnerable".

### **Motion to Move into Closed Session (Immediately Following the Regular Meeting)**

Moved by: Councillor Lavergne

THAT pursuant to *Municipal Act*, 2001, Section 239 Sub. 2 a and d, Council resolve itself Closed Session at 7:14 pm, closed to the public to consider:

1. the security of the property of the municipality or local board; (Community Risk Assessment)
2. labour relations or employee negotiations; (Union Negotiations)

**CARRIED**

*The meeting recessed at 7:14 pm and returned to order at 7:20 pm.*

### **Closed Meeting Matter(s)**

1. 2024-131  
Community Risk Assessment
2. 2024-126  
CUPE Local 115  
Job Evaluation



### **Motion to Adjourn Closed Session**

Moved by: Councillor Earle

THAT the Closed Meeting of Council adjourn and the Open Session resume at 8:23 p.m.

**CARRIED**

### **Report of the Closed Session**

Mayor Wren reported that Council met in closed session to discuss matters pertaining to the security of the property of the municipality or local board; (Community Risk Assessment) and labour relations or employee negotiations; (Union Negotiations) and that Council provided instruction and direction to staff.

### **Confirmatory By-Law**

Moved by: Councillor Wales

Seconded by: Councillor Hobbs

THAT By-law Number 053-2024 to confirm the Proceedings of Council at its meeting held on June 25, 2024 be read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

**CARRIED**

### **Adjournment**

Moved by: Councillor Wales

Seconded by: Councillor Hobbs

THAT Council adjourn its proceedings until the next regular meeting scheduled for July 23, 2024.

**CARRIED**

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Mayor

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City Clerk