



City of Brockville

Council Meeting Minutes

5:30 PM - Tuesday, December 10, 2024
City Hall, Council Chambers

The Council Meeting was called to order on Tuesday, December 10, 2024, at 5:30 pm, in the City Hall, Council Chambers, with the following present:

Members Present:

Mayor Matt Wren, Councillor Jeff Earle, Councillor Jane Fullarton, Councillor Katherine Hobbs, Councillor Mike Kalivas, Councillor Nathalie Lavergne, Councillor Louise Severson, and Councillor Cameron Wales

Regrets:

Councillor Philip Deery

Staff:

Lynda Ferguson, Director of Finance & IT Services, Sandra MacDonald, City Manager, Peter Raabe, Director of Engineering & Infrastructure Services, Phil Wood, Director of Operations, Melanie Jones, Director of Fire & Partner Services, Sheena Earl, City Clerk, Chris Paul, Deputy Fire Chief, Andrew Harvie, Deputy Police Chief, and Mark Noonan, Police Chief

Land Acknowledgement Statement

Disclosure of Interest

Nil.

Mayor's Remarks

Mayor Wren offered regrets on behalf of Councillor Deery, noted Councillor Lavergne had joined the meeting remotely and that Councillor Earle is expected to join the meeting late. He also noted a number of senior staff present and welcomed them all to the meeting along with Art Koolwine, citizen member of the Planning and Development Committee.

His Worship congratulated Fire Chief Melanie Jones for her recent appointment to the position of Director with the Ontario Association of Fire Chiefs, noting his expectation that she will make amazing contributions to the board.

Mayor Wren announced the annual staff holiday luncheon was held last week and more than 150 staff attended. He said it was a great gathering of people who keep our city moving. He specifically acknowledged the long-service of many staff and the retirements of Lesley White, Gary Moore and Patti Lewis.

Mayor Wren announced that the Rotary Outdoor Rink opened yesterday and said a daily schedule will be posted on-site and on the City's website with designated

times for public skating and hockey. Based on public feedback, Mayor Wren said Council had included funding in the 2024 Budget for an additional rink attendant on site at the outdoor rink until 10pm each day. A list of public skating hours at the Memorial Centre during the holidays has also been posted on the city's website.

His Worship welcomed players from Switzerland to Brockville, their host community for the World Juniors Championship to be held in Ottawa. Tickets are still available for the exhibition game between Czechia and Latvia on Friday, December 20th.

Mayor Wren welcomed all to attend the New Year's Levy at the Brockville Memorial Centre on January 1st from Noon to 2pm.

The Downtown Churches Concert Series will be held on New Year's Eve and the Mayor acknowledged many downtown congregations who are participating in this annual event which begins at 6pm.

Councillor Earle joined the meeting at 5:37 pm.

Finally, His Worship reminded all to shop local this season and to donate to area foodbanks, the United Way and the Salvation Army if able as these organizations continue to face tremendous pressure.

Adoption of Council Minutes

Moved by: Councillor Wales

THAT the minutes of the Council Meeting of November 26, 2024 be adopted and circulated as read.

CARRIED

Correspondence, Communication and Petitions

1. Appointments to Boards and Committees
(BMAAC and SLL)

Moved by: Councillor Kalivas

THAT Council appoint C. Lavigne to the Brockville Municipal Accessibility Advisory Committee (BMAAC); and

THAT Councillor Fullarton be removed from the St. Lawrence Lodge Board of Management (SLL); and

THAT Council appoint Councillor Severson to the St. Lawrence Lodge Board of Management (SLL); and

THAT the necessary by-law be enacted.

CARRIED

Delegations

Nil.

Staff Reports

1. **2024-213**
Upgrades to Kiosks in the Tunnel

Moved by: Councillor Hobbs

THAT Council approve the expenditure of \$191,818 for replacement of existing tunnel kiosk enclosures with NEMA 4X enclosures (Option 3) to be funded by the fiscal policy reserve.

For: Mayor Wren, Councillor Earle, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

CARRIED 8-0 on a recorded vote

Planning and Development Committee

Councillor M. Kalivas, Chair
Councillors J. Earle, N. Lavergne, and C. Wales, Citizen Member A. Koolwine
Meeting held December 3, 2024

PDC - Consent Agenda

Moved by: Councillor Kalivas

THAT the following items, as listed on the Planning and Development Committee agenda are recommended to be passed by Consent Agenda.

For: Mayor Wren, Councillor Earle, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

CARRIED 8-0 on a recorded vote

1. **2024-204**

Proposed Amendments to Zoning By-law 050-2014
803 Chelsea Street

THAT Zoning By-law 050-2014 be amended to rezone lands described as Part of Lot 14, Parts 1 and 2, Concession 2, County of Leeds, City of Brockville, municipally known as 803 Chelsea Street, from "C4 - Highway Commercial Zone", *subject to "Source Water Protection" considerations* to "C4 - Highway Commercial Special Exemption Zone", *subject to "Source Water Protection" considerations* to allow Business & Professional Offices and Clinics or Medical Offices as permitted uses.

THAT the necessary by-law shall be enacted.

2. **2024-208**

Cash-in-Lieu of Parking By-law Follow-up Report

THAT a Cash-in-Lieu of Parking fee in the amount of \$6,500.00 per space be established, along with associated indexing of \$300.00 per year for 10 years for approved reductions in parking of 3 or more spaces; and

THAT a Cash-in-Lieu of Parking fee in the amount of \$2,500.00 per space be established for 10 years for approved reductions in parking to a maximum of 2 spaces; and

THAT a Cash-in-Lieu of Parking fee in the amount of \$0.00 per space be established for properties that are enrolled in an affordable housing program funded municipally, provincially or federally and receive reductions in parking to a maximum of 2 spaces; and

THAT the necessary by-law be approved.

3. **2024-211**

Final Approval - Plan of Subdivision, Stirling Meadows - Juliada Holdings Inc.

THAT Council for the Corporation of the City of Brockville, acting pursuant to Section 51(6) of the Planning Act, R.S.O. 1990, grant final approval with respect to the plan of subdivision on the lands described as Part Lot 12, Concession 2 (Geographic Township of Elizabethtown) and Lots 16-20, 24-66, 70-76, 80-84, Parcel A, Parcel C, Part Lot 23, Part Parcel B, Elizabeth Drive, Francis Place, Irving Place, Coronation Crescent; Unnamed Street between Lots 42 & 43, Prince Street and Mary Street (Closed By By-Law LR210961); Plan 271, Being Parts 1 and 2 on Plan 28R15905; City of Brockville.

PDC - Regular Agenda

Nil.

General Committee

Councillor J. Fullarton, Chair
Councillors P. Deery, K. Hobbs, and L. Severson
Meeting held December 4, 2024

General - Consent Agenda

Moved by: Councillor Fullarton

THAT the following items, as listed on the General Committee agenda are recommended by the Committee to be passed by Consent Agenda:

For: Mayor Wren, Councillor Earle, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

CARRIED 8-0 on a recorded vote

1. **2024-207**

Standing Committee Responsibilities
Engineering and Infrastructure

THAT the department of Engineering and Infrastructure report to the Planning and Development Committee as of January 1, 2025.

2. **2024-209**
2025 Temporary Borrowing Bylaw

THAT Council approves a temporary Borrowing By-law authorizing the Mayor and City Treasurer to borrow temporary working capital, as may be required for the Current Operations, of up to \$6,000,000 for the year 2025; and

THAT the necessary by-law be enacted.

3. **2024-210**
Ontario Regulation 284/09 Budget Matters-Expenses

THAT Council adopt this report of expenses excluded from the 2025 Budget as a requirement of Ontario Regulation 284/09 passed under the Municipal Act, 2001.

General - Regular Agenda

Nil.

Budget

1. **2024-212**
2025 Water and Wastewater Budget Follow-Up

Moved by: Councillor Severson

THAT Council approve Scenario 2G, outlined below, which incorporates the recommended Scenario 2 from report 2024-206, 2025 Budget Water and Wastewater Operating and Capital staff report and adds \$150,000 to the Water Capital for the Lead Service Replacement Program, funded by Water Rates, and increase the contribution to Wastewater Reserves by \$400,000 for a total of \$900,000.

For: Mayor Wren, Councillor Earle, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

CARRIED 8-0 on a recorded vote

New Business - Report from Members of Council

1. Affordable Housing Proposal
Councillor Earle

Moved by: Councillor Earle

THAT Council waive building permit fees for affordable housing; and

THAT Council waive development charge fees for affordable housing; and

THAT affordable housing be defined as:

- a. 2-bedroom one, bathroom, under \$300,000.00
- b. 3-bedroom two, bathroom, under \$400,000.00

THAT this would be for all affordable units, profit and non-profit.

REFERRED AS AMENDED ON A LATER VOTE

Motion to Amend

Moved by: Councillor Earle

THAT the motion be amended to substitute the word 'affordable' with 'economical' throughout.

For: Mayor Wren, Councillor Earle, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

CARRIED 8-0 on a recorded vote

Motion to Refer

Moved by: Councillor Kalivas

THAT this matter be referred to staff with a request to provide information regarding the concept of supporting affordable housing development and to report back to the Planning and Development Committee meeting in February with a range of paths forward.

For: Mayor Wren, Councillor Earle, Councillor Fullarton, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

Against: Councillor Hobbs

CARRIED 7-1 on a recorded vote

Unfinished Business

Nil.

Emergency Business

Nil.

By-Laws

1. 085-2024
Being a By-law to Authorize the Appointment of Municipal Law Enforcement Officers Annette Dean and Stephanie Edwards as it applies to the Private Property of 1-4 Balmoral Place
2. 086-2024
A By-Law to Establish a Cash-in-Lieu of Parking Rate for the City of Brockville when Parking Exemptions are accepted
3. 087-2024
By-law to Remove the "H1" Holding Symbol from lands described in portions of the Sterling Meadows Subdivision (legally described in the By-law)
4. 088-2024
A By-law to Amend City of Brockville Zoning By-law 050-2014 (Part of Lot 14, Parts 1 and 2, Concession 2, City of Brockville, 308 Chelsea Street
5. 089-2024
Being a By-Law to Adopt 2025 Fees and Charges respecting Wastewater Services
6. 090-2024
Being a By-Law to Regulate the Water Rates for the City of Brockville and Certain Areas of the Township of Elizabethtown-Kitley for 2025
7. 091-2024
By-law to Appoint Council Members to Various Boards and Commissions

8. 092-2024
By-Law to Authorize the Temporary Borrowing of \$6,000,000 as May be Required
9. 093-2024
Being a By-Law to Establish the 2025 General Fees and Service Charges
10. 094-2024
A By-law to Authorize an Ontario Transfer Payment Agreement the with His Majesty the King in right of Ontario as represented by the Solicitor General to implement technology and infrastructure upgrade to support the transition to Next Generation 9-1-1 (NG9-1-1) for the Brockville Police Service
11. 095-2024
A By-law to Amend By-law 003-2023 Being a By-law to Appoint Members to Various Boards and Commissions (BMAAC)

Reading of the By-Laws

Moved by: Councillor Wales

Seconded by: Councillor Fullarton

THAT By-laws Numbered 085-2024 to 095-2024 be introduced and the same be now read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

Mayor's Announcements

Mayor Wren wished everyone a happy holiday break and said he hopes all enjoy the River of Lights, free train ride for the kids, Aquatarium Christmas market and other holiday events scheduled.

Media Question Period

Confirmatory By-Law

Moved by: Councillor Wales
Seconded by: Councillor Fullarton

THAT By-law Number 096-2024 to confirm the Proceedings of Council at its meeting held on December 10, 2024 be read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

Adjournment

Moved by: Councillor Wales
Seconded by: Councillor Fullarton

THAT Council adjourn its proceedings until the next regular meeting scheduled for January 14, 2025.

CARRIED

The meeting adjourned at 7:04 pm.

Mayor

City Clerk