



City of Brockville

Council Meeting Minutes

5:30 PM - Tuesday, December 10, 2019
City Hall, Council Chambers

The Council meeting was called to order on Tuesday, December 10, 2019, at 5:30 PM, in the City Hall, Council Chambers, with the following present:

**Members
Present:**

Mayor Jason Baker, Councillor Leigh Bursey, Councillor Jeff Earle, Councillor Jane Fullarton, Councillor Larry Journal, Councillor Mike Kalivas, Councillor Nathalie Lavergne, Councillor Cameron Wales, and Councillor Matt Wren

Regrets:

Nil.

Staff:

Ryan Allen, Financial Analyst, Lynda Ferguson, Director of Finance, Janette Loveys, City Manager, Sandra MacDonald, City Clerk, Robert Nolan, Director of Economic Development, Peter Raabe, Director of Environmental Services, Matt Wing, Financial Analyst, and Phil Wood, Wastewater System Supervisor

MAYOR'S REMARKS

Mayor Baker asked residents to help keep the fire hydrants clear this year by removing snow when shoveling their driveways.

Mayor Baker stated that he had participated in a webinar by the International Joint Commission who manage the waterways between the United States and Canada. The webinar was for public officials about the current conditions of the St. Lawrence River. The presentation will be distributed to municipalities. Once received it will be made available to the public.

His Worship announced that Kelsey's Restaurant Staff will be at the River of Lights Festival the next two Saturdays to collect non-perishable food items. He bestowed congratulations to the Farmers Market Association and the Aquatarium who held their first winter market this past weekend. The Market will continue for the next two Saturdays at the Aquatarium. The 2020 New Year's Levy will be held at the Aquatarium on New Year's Day.

DISCLOSURE OF INTEREST

Nil.

ADOPTION OF COUNCIL MINUTES

Moved by: Councillor Bursey

THAT the minutes of the Council Meeting of November 19th and 26th, 2019 be adopted and circulated as read.

CARRIED

CORRESPONDENCE, COMMUNICATIONS AND PETITIONS

1. Appointments to Boards and Committees
(Arena Advisory)

Moved by: Councillor Kalivas

THAT John Francis be added to the Arena Advisory Committee whose term will expire November 15, 2023; and

THAT the necessary by-law be enacted.

CARRIED

DELEGATIONS

Nil.

STAFF REPORTS

1. 2019-194-12
Community Improvement Plan Amendments

Moved by: Councillor Wales

THAT the Community Improvement Program-Downtown, as modified in Attachment 1, be extended to December 31, 2025.

For: Mayor Baker, Councillor Wales, Councillor Bursey, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, and Councillor Wren

CARRIED 8-0 on a recorded vote

ECONOMIC DEVELOPMENT, RECREATION AND TOURISM COMMITTEE

Councillor J. Fullarton, Chair

Councillor M. Wren, J. Barabash and T. Barnes, Citizen Members

Meeting held December 3, 2019

EDRTC- CONSENT AGENDA

Moved by: Councillor Fullarton

THAT the following items, as listed on the Economic Development, Recreation and Tourism Committee agenda are recommended to be passed by Consent Agenda:

For: Mayor Baker, Councillor Bursey, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

CARRIED 8-0 on a recorded vote

1. 2019-183-12
Tourism Panel

THAT Economic Development, Recreation & Tourism Committee received report 2019-183-12 – Tourism Panel for information.

2. 2019-182-12
Municipal Accommodation Tax Disbursement Procedure Consultation

THAT the proposed procedure (Appendix A) be adopted for the disbursement of MAT funds; and,

THAT MAT funds collected in the year be held in a reserve until paid out to the qualifying entities; and

THAT the MAT disbursement procedure be review at end of first implementation year.

3. 2019-184-12
Leeds and Grenville Small Business Enterprise Centre Contract

THAT Council authorize the Mayor and City Clerk to enter into an Ontario Transfer Payment Agreement for SBEC Program (SBEC Core Initiative, Starter Company Plus Initiative and Summer Company Initiative) with Her Majesty the Queen in Right of Ontario as represented by the Ministry of Economic Development, Job Creation and Trade; and

THAT staff work with the Leeds and Grenville Small Business Enterprise Centre to establish processes to ensure that the reserves are managed and are being used to further the needs of entrepreneurs and businesses.

EDRTC - REGULAR AGENDA

Nil.

FINANCE AND ADMINISTRATION COMMITTEE

Councillor L. Journal, Chair
Councillors J. Earle and N. Lavergne, C. Drake, Citizen Member
Meeting held on December 4, 2019

FAC - CONSENT AGENDA

Moved by: Councillor Journal

THAT the following items, as listed on the Finance and Administration Committee agenda are recommended by the Committee to be passed by Consent Agenda:

For: Mayor Baker, Councillor Bursey, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

CARRIED 8-0 on a recorded vote

1. 2019-179-12
Temporary Borrowing By-law

THAT Council approve a Temporary Borrowing By-Law to borrow funds (temporary working capital), as may be required for the City's operations, of up to \$5,000,000 for the year 2020; and

THAT the Mayor and Treasurer be authorized to execute the By-law.

2. 2019-180-12
2020 Interim Tax Levy and Establishment

THAT Council authorize the City to impose its 2020 interim tax levy with a due date of February 28th, 2020; and

THAT Council establish the due date of August 28th, 2020 for the second and final tax levy for 2020; and

THAT the necessary by-law be enacted.

3. 2019-185-12
October 2019 Variance Report

THAT Council receives the Interim Variance Report for the period ended October 31st, 2019 for information purposes.

FAC - REGULAR AGENDA

Nil.

2020 BUDGET

1. 2019-188-12
2020 Water and Wastewater Operating Budget

Moved by: Councillor Journal

THAT Council approve the 2020 Water Operating Budget with total expenses of \$4,204,608, (\$4,275,608 including the incremental item) and;

THAT Council approve the 2020 Wastewater Operating Budget with total expenses of \$5,461,634 and;

THAT Council approve the 2020 Water and Wastewater User Fees listed in the User Fee Schedule 1 (Attachment 1) and;

THAT Council approve the Water and Wastewater Rates applicable to the 2020 Water and Wastewater Rate Scenario 1 (Attachment 2) and;

THAT Council approve the incremental item of two temporary Water Systems Operators (Attachment 3) to perform regulatory municipal and private hydrant testing, with a budgeted expense of \$71,000 and add this amount to the Water operating expenses above and;

THAT the necessary by-laws be enacted.

For: Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

CARRIED 9-0 on a recorded vote

L. Ferguson provided an overview of the 2020 Water and Wastewater Operating Budget.

Councillor Earle entered the meeting (5:58 pm.)

Councillor Journal asked questions regarding the allocation of other department wages to the water and wastewater operating budget. J. Loveys explained that there is an allocation from other departments to the budget but it will be further reviewed (for accuracy) in 2020. Mayor Baker explained that it is difficult for Council to look at budgets when the allocations continue to change.

Councillor Earle noted that other municipalities have the fire hydrants inspected by the fire department and asked if this had been considered rather than hiring of two part-time staff. L. Ferguson noted this will require review.

Councillor Journal asked about calculating a 10-year average for the contribution to the capital to avoid funding swings. L. Ferguson will review.

Councillor Kalivas asked about the financial impact for high volume water users by moving from variable to fixed rates. L. Ferguson will provide this information.

Councillor Journal asked for a reserve forecast without any capital contribution from reserve but increase to rates.

The meeting recess at 6:53 pm.

The meeting reconvened at 7:00 pm.

COMMUNITY AWARDS OF RECOGNITION

1. Highland Golf Course
City Council

Highland Golf Course was presented a Community Award in special recognition of the valuable community contributions they have made since 1964. Mayor Baker noted that the owners were not able to attend tonight.

2. Brockville Rowing Club
City Council

Brockville Rowing Club was presented a Community Award in special recognition of the 125th Anniversary of the Club and acknowledging dedicated service and valuable contributions to our community. K. Rowan, President, Brockville Rowing Club accepted the award.

3. Every Kid in Our Community
Councillor Fullarton

Every Kid in Our Community was presented a Community Award by Councillor Fullarton for outstanding support of children and youth. Coordinator Marg Fancy, Co- Chairs Loreen Crosbie and Jane Hess accepted the award.

4. Stingers
Councillor Journal

Stingers was presented a Community Award by Councillor Journal for providing youth opportunities through activities and programming. Andrew Walford-Davis and Chantelle Pepin, Owners accepted the award.

5. Frontenac Arch Biosphere Network
Councillor Wales

Frontenac Arch Biosphere Network was presented a Community Award by Councillor Wales in recognition of leadership in sustainability and conservation. Erik Wang, Meiling Segal, Julie Servant accepted the award.

6. Royal Canadian Legion Branch 96
Councillor Kalivas

Royal Canadian Legion Branch 96 was presented a Community Award by Councillor Kalivas for ongoing contributions for the betterment of Brockville and continued recognition of Canadian Veterans. The award was presented to Ralph McMullen, President RCL 96 and Alex Burton, Sergeant at Arms.

7. Brockville Culture Days
Councillor Lavergne

Brockville Culture Days was presented a Community Award by Councillor Lavergne for contributions promoting diversity, culture and arts. The award was presented to Russ Disotell.

8. Brockville Lions Music Festival
Councillor Wren

Brockville Lions Music Festival was presented a Community Award by Councillor Wren for enriching musical education and talent since 1951. Norm Kearney accepted the award on behalf of the Brockville Lions Club.

9. DIFA Foundation
Councillor Bursey

Do It For Aaron (DIFA) Foundation was presented a Community Award by Councillor Bursey in recognition of the support of students through musical education and experience. The award was presented to Stevenson family.

10. Dan Thompson
Mayor Jason Baker

Dan Thompson was presented a Community Award by Mayor Baker in recognition of ongoing commitment to the betterment of Brockville.

11. Jeff Severson
Mayor Baker

Jeff Severson was presented a Community Award by Mayor Baker in recognition of ongoing commitment to the betterment of Brockville.

12. David and Anne Beatty
Councillor Earle

David and Anne Beatty were presented a Community Award by Councillor Earle for exemplary community contributions and outstanding ongoing support.

13. Recognition of Councillor Jeff Earle

Mayor Baker spoke of the quiet ways that Councillor Earle and his family support this community, their regard for the Brockville Arts Centre. The family foundation recently provided funds for new exterior lights at the Arts Centre. Mayor Baker thanked Councillor Earle and his family for their support and dedication to the community.

NEW BUSINESS - REPORT FROM MEMBERS OF COUNCIL

Nil.

UNFINISHED BUSINESS

Nil.

EMERGENCY BUSINESS

Nil.

BY-LAWS

- 090-2019 A By-law to Authorize the Appointment of Municipal Law Enforcement Officers and Peace Officers as it Applies to the Private Property at Brockville General Hospital

READING OF THE BYLAWS

Moved by: Councillor Kalivas

Seconded by: Councillor Lavergne

THAT By-law Numbered 090-2019 be introduced and the same be now read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

CONFIRMATORY BYLAW

Moved by: Councillor Kalivas

Seconded by: Councillor Lavergne

THAT By-law Number 091-2019 to confirm the Proceedings of Council at its meeting held on December 10, 2019 be read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

MAYOR'S ANNOUNCEMENTS

Mayor Baker on behalf of City Council wished all the citizens of Brockville a safe and happy Holiday Season.

MEDIA QUESTION PERIOD

ADJOURNMENT

Moved by: Councillor Kalivas

Seconded by: Councillor Lavergne

THAT Council adjourn its proceedings until the next regular meeting scheduled for January 14, 2020.

CARRIED

The meeting adjourned at 8:05 pm.

Mayor

City Clerk