

Council Minutes

Council Members Present:

Mayor J. Baker
Councillor L. Bursey
Councillor J. Earle
Councillor J. Fullarton
Councillor L. Journal
Councillor M. Kalivas
Councillor N. Lavergne
Councillor C. Wales
Councillor M. Wren

Staff:

C. Cosgrove, Director of Operations
D. Dick, Director of Corporate Services
K. Lorimer, Economic Development Coordinator
L. Murray, Deputy City Clerk (Recording Secretary)
R. Nolan, Director of Economic Development
M. Pascoe Merkley, Interim City Manager
P. Raabe, Director of Environmental Services

MOTION TO MOVE INTO CLOSED SESSION (6:30 pm)

Moved by: Councillor Bursey
Seconded by: Councillor Wren

THAT pursuant to *Municipal Act, 2001*, Section 239 Sub. 2 (b), Council resolve itself Closed Session, closed to the public to consider:

1. personal matters about an identifiable individual, including municipal or local board employees;

CARRIED

CLOSED MEETING MATTERS

REPORT OF THE CLOSED SESSION

Moved by: Councillor Bursey
Seconded by: Councillor Wren

THAT Council rise from the Closed Session without reporting.

CARRIED

The meeting was called to order at 7:00 pm.

PUBLIC MEETING UNDER THE BUILDING CODE ACT

The Mayor announced that Council is conducting a Public Meeting under the *Building Code Act* with respect to proposed building permit fees for 2019. Council intends to pass a by-law to impose fees under the *Building Code Act*. This Public Meeting is for persons to make representation with respect to the proposed building fees.

The proposed building permit fees schedule revisions would increase a number of fees charged in the Building Permit application process.

Mayor Baker inquired if there were any persons present who wish to make oral or written submissions on the proposed fees. No persons came forward.

The Public Meeting concluded at 7:05 pm.

MAYOR'S REMARKS

The Mayor commended the Emergency Services and First Responders as well a member of the public who intervened last week during an incident on the ice on the river. Thanks to their efforts a bad situation was diffused. Mayor Baker was happy to see another successful 30 Hour Palliative Care Telethon. He praised this great group of volunteers and our generous community raising just under \$225,000. In addition, he applauded the first class staff and volunteers at the Brockville Art Centre. The Mayor stated that this past weekend the Aquatarium held another Farmer's Market that saw approximately 3,000 people attend. Also, the Ontario Senior Championships were just held at the Brockville Country Club, another facility in the City to be proud of. Mayor Baker explained that coming up on March 5 from 12 pm to 5 pm there will be an Active Transportation "Pop up" information session at the Brockville Public Library. Everyone is welcome to come and discuss their ideas and/or concerns regarding active transportation in the City.

DISCLOSURE OF INTEREST

Councillor Fullarton declared a conflict of interest regarding Report 2019-019-02, Events in City Parks and Parks Facilities, as she is employed by Big Brothers and Big Sisters who use Hardy Park every summer to hold an event.

Councillor Lavergne declared a conflict of interest regarding Report 2019-019-02, Events in City Parks and Parks Facilities and Report 2019-022-02 Railway Tunnel and Tunnel Plaza - Facility and & Grounds use Application and Terms and Conditions, as her business regularly holds events in the parks, tunnel and plaza.

ADOPTION OF COUNCIL MINUTES

Moved by: Councillor Journal

THAT the minutes of the Council Meeting of January 29, 2019 and February 19, 2019 be adopted and circulated as read.

CARRIED

CORRESPONDENCE, COMMUNICATIONS AND PETITIONS

1. **Downtown Brockville
(Hillary Geneau)**

Moved by: Councillor Wren

THAT Council receive for information the correspondence from Downtown Brockville.

CARRIED

2. **Finance and Administration Committee - April 2019 meeting
(Councillor Journal, Chair, FAC)**

Moved by: Councillor Wren

THAT Council hereby directs the Finance and Administration Committee April 2019 meeting be rescheduled to Thursday, April 11, 2019

CARRIED

DELEGATIONS

1. Heritage Merit Award (P. Bullock, Chair of Heritage Brockville)

Paul Bullock explained that Doug Grant has recently decided to retire from Heritage Brockville after a number of years. He then offered a brief review of many of the things Doug Grant has been involved in over the years. He discussed that Doug had been a big part of the creation and design of much of the historical signage in downtown Brockville. Paul Bullock noted that Doug had been one of the founding member of what was called LACAC, an acronym for Local Architectural Conservation Advisory Committees. On behalf of Council Mayor Baker offered their appreciation of the work Doug has done over the years.

STAFF REPORTS

1. 2019-032-02 Code of Conduct of Council and Local Boards

Moved by: Councillor Bursey

THAT Council hereby adopt the Code of Conduct for Members of Council and Local Boards.

For: Councillors Bursey, Earle, Fullarton, Journal, Kalivas, Lavergne, Wales,
Wren and Mayor Baker
Against: Nil
Carried 9-0

2. 2019-033-02 Council and Staff Relations Policy

Moved by: Councillor Bursey

THAT Council hereby adopt the Council and Staff Relations Policy as presented.

For: Councillors Bursey, Earle, Fullarton, Journal, Kalivas, Lavergne, Wales,
Wren and Mayor Baker
Against: Nil
Carried 9-0

3. **2019-034-02**
Pregnancy Leaves and Paternal Leaves of Members of Council

Moved by: Councillor Wren

THAT Council hereby adopt the Pregnancy Leaves and Parental Leave of Members of Council Policy as presented.

For: Councillors Bursey, Earle, Fullarton, Journal, Kalivas, Lavergne, Wales,
Wren and Mayor Baker
Against: Nil
Carried 9-0

PLANNING AND OPERATIONS COMMITTEE

Councillor M. Kalivas, Chair
Councillors L. Bursey and C. Wales
J. Sterritt, Citizen Appointee
Meeting Date February 5, 2019

POC - CONSENT AGENDA

Moved by: Councillor Kalivas

THAT the following items, as listed on the Planning and Operations Committee agenda are recommended to be passed by Consent Agenda

CARRIED

1. **2019-017-02**
Proposed Zoning By-Law Amendment, 7815 Kent Boulevard,
Part of Lots 3 and 4, Plan 367, City of Brockville, County of Leeds,
Being Parts 6 and 9 to 14 Inclusive, on 28R-14227
Owner: R & DQ Enterprises Ltd.
Applicant: Robert J. Jordan, Jordan-Bennett Geomatics

THAT Zoning By-law 050-2014 be amended to rezone lands with municipal address 7815 Kent Boulevard from C3 – General Commercial Arterial Zone to C3 – General Commercial Arterial Special Exception Zone, to permit a reduction in lot frontage from the minimum 45.0 metres to 14.65 metres

(retained lands) and 35.2 metres (severed lands), respectively, to facilitate severance into two (2) properties; and,

THAT the request for a reduction to the minimum number of parking spaces required from sixty-four (64) spaces to fifty-eight (58) on the proposed vacant severed lands be deferred until such time that a new site plan is submitted to satisfy both the City of Brockville and the Ministry of Transportation.

2. **2019-021-02**
Transit Task Force - Terms of Reference

THAT Council endorse the proposed Terms of Reference for the Transit Task Force.

3. **2019-014-02**
Water and Wastewater Systems Quarterly Report
(Oct. - Dec. 2018)

THAT Report 2019-014-02 Water & Wastewater Systems Quarterly Report (Oct. – Dec. 2018) be received for information purposes.

4. **2019-015-02**
2018 Annual Summary Report Water Pollution
Control Centre

THAT the 2018 Annual Summary Report on the City of Brockville's Water Pollution Control Centre, Attachment 1 to Report 2019-015-02 be received; and

THAT the Director of Environmental Services be designated to sign the 2018 Annual Summary Report on the City of Brockville's Water Pollution Control Centre; and

THAT the 2018 Annual Summary Report on the City of Brockville's Water Pollution Control Centre be forwarded to the MECP District Office - Kingston.

5. **2019-016-02**
2018 Annual Water Quality Report Brockville
Drinking Water Systems

THAT the 2018 Annual Water Quality Report on the Brockville Drinking Water System, Attachment 1 to Report 2019-016-02, be received; and

THAT the Director of Environmental Services be designated to sign the 2018 Annual Water Quality Report on the Brockville Drinking Water System.

ECONOMIC DEVELOPMENT, RECREATION AND TOURISM COMMITTEE

Councillor J. Fullarton, Chair

Councillor M. Wren

J. Barabash and T. Barnes, Citizen Appointees

Meeting held February 5, 2019

EDRTC- CONSENT AGENDA

Moved by: Councillor Fullarton

THAT the following items, as listed on the Economic Development, Recreation and Tourism Committee agenda are recommended to be passed by Consent Agenda

CARRIED

1. **2019-022-02**
Railway Tunnel and Tunnel Plaza – Facility & Grounds
Use Application and Terms & Conditions

THAT the Facility & Grounds Use Application, including User Fees, along with the Facility Use Terms & Conditions for the Brockville Railway Tunnel and Tunnel Plaza be approved.

2. **2019-020-02**
Rural Ontario Institute Municipal Internship
Youth Engagement Strategies

THAT the Mayor and the Clerk be and are hereby authorized to execute all documentation in connection with Rural Ontario Institute Municipal Internship: Youth Engagement Strategies Initiative on behalf of the Corporation of the City of Brockville.

EDRTC – REGULAR AGENDA

1. 2019-019-02 Events in City Parks and Parks Facilities

Moved by: Councillor Wren

THAT a For-Profit Event user fee of \$200 per day, including set up and tear down days, be implemented for City parks and parks facilities for events with food concessions and/or vendors; and

THAT Facility Use Applications for events in the DBIA area be forwarded to the DBIA for review and comment; and

THAT for-profit events in City Parks within the DBIA area which include food concessions and vendors be required to give DBIA members an opportunity to participate by coordinating with DBIA staff; and

THAT competing events not be permitted within 30 days of events already having approval.

REFERRED TO MARCH EDRTC

For: Councillors Bursey, Earle, Journal, Kalivas, Wales, Wren and Mayor
Baker

Against: Nil

Carried 9-0

FINANCE AND ADMINISTRATION COMMITTEE

Councillor L. Journal, Chair
Councillors J. Earle and N. Lavergne
C. Drake, Citizen Appointee
Meeting held on February 19, 2019

Mayor Baker requested to separate Integrity Commissioner report from the Consent Agenda.

FAC - CONSENT AGENDA

Moved by: Councillor Lavergne

THAT the following items, as listed on the Finance and Administration Committee agenda are recommended by the Committee to be passed by Consent Agenda

CARRIED

1. **2019-023-02**
2018 Departmental Work Plans Fourth Quarter Report

THAT Council approves the 2018 Departmental Work Plans Fourth Quarter Report as outlined in Schedule 1.

2. **2019-025-02**
Budgetary Control By-law

THAT Council approves changes to the existing Budgetary Control By-law, being By-law 073-2007 (Attachment 1) respecting budgetary control policies and procedures, as presented in Report 2019-025-02.

3. **2019-026-02**
Status Report on KPMG Recommendations

THAT Council receives Report 2019-026-02 providing responses to the KPMG special investigation.

FAC - REGULAR AGENDA

1. **2019-027-02**
Integrity Commissioner

Moved by: Councillor Bursey

THAT Cunningham, Swan, Carty, Little & Bonham LLP (Lead – Tony Fleming) be appointed as the Integrity Commissioner for the Corporation of the City of Brockville; and

THAT the Mayor and Clerk are hereby authorized to execute an agreement with Cunningham, Swan, Carty, Little & Bonham LLP for the provision of services for an Integrity Commissioner.

For: Councillors Bursey, Earle, Fullarton, Journal, Kalivas, Lavergne, Wales,
Wren and Mayor Baker

Against: Nil

Carried 9-0

NEW BUSINESS - REPORT FROM MEMBERS OF COUNCIL

1. Review of Snow Removal Policies (Councillor Wales)

Councillor Wales provided notice that he will be asking the Planning and Operations Committee to consider the following motion:

THAT Council direct staff to review sidewalk and pathway snow removal, and present recommendations to Council with options to improve service. The review is to include:

- Current snow and ice removal efforts on sidewalks and pathways;
- Current snow and ice removal efforts on roads, as they relate to sidewalk and pathway service delivery;
- Best practices in other municipalities.

Recommendations are to include:

- At least one option to improve service delivery under the current scope;
- Options to expand service delivery beyond the current scope.

BY-LAWS

018-2019 A By-law to amend 083-2018 Being a By-law to Appoint Members to Various Boards and Commissions (Various)

019-2019 By-law to Amend City of Brockville Zoning By-law 050-2014 (7815 Kent Boulevard, Brockville)

020-2019 Being a By-Law to Establish General Fees and Service Charges

021-2019 Being a By-law to Appoint Eric Holden as a Municipal Law Enforcement Officer for The City of Brockville

READING OF THE BYLAWS

Moved by: Councillor Earle
Seconded by: Councillor Bursey

THAT By-laws Numbered 018-2019 to 021-2019 be introduced and the same be now read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

CONFIRMATORY BYLAW

Moved by: Councillor Earle
Seconded by: Councillor Bursey

THAT By-law Number 022-2019 to confirm the Proceedings of Council at its meeting held on February 26, 2019 be read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

MAYOR'S ANNOUNCEMENTS

The Mayor stated that electronic voting and live streaming for Council and Standing Committee meetings is coming. We are hoping to launch them in mid-March. Mayor Baker announced that the Transit Task Force is looking for applicants. Anyone interested in applying can download the application from the City's website or come to City Hall and pick one up. Once completed return it to the Clerk's office.

MEDIA QUESTION PERIOD

ADJOURNMENT

Moved by: Councillor Earle
Seconded by: Councillor Bursey

THAT Council adjourn its proceedings until the next regular meeting scheduled for March 12, 2019.

CARRIED

The meeting adjourned at 8:01 pm.

Mayor

City Clerk