
AGENDA

Page

Chair's Remarks

Disclosure of Interest

Approval of the Agenda

THAT the Agenda of the September 28, 2017 meeting of the Island Breakfast Committee be approved.

Approval of the Minutes

3 - 5 *THAT the minutes of the Island Breakfast Committee meeting dated August 3, 2017 be adopted as circulated.*

Delegations and Presentations

J. Noseworthy will address the committee concerning the Refugee Island Picnic Shelter construction.

Sub-Committee and Member Reports/Project Updates

1. Review e-mail received from the Brockville Municipal Accessibility Advisory Committee in regards to accessibility of Refugee Island and the proposed pavilion.
2. Review pavilion quotes received to date.
3. Proposal to contract the services of a General Foreman for the pavilion project.
4. Update on pavilion site excavation.
5. New Business.

Adjournment

THAT the Island Breakfast Committee meeting be adjourned until its next regular meeting scheduled TBD.

Island Breakfast Committee Meeting

Thursday, August 3, 2017, 4:00 pm
Tourism Office - 10 Market St. W.

Committee Minutes

Members Present:

Dan Elwood, Chair
Conal Cosgrove
Deb Hamilton

Regrets:

Dave Beatty
Kendra Lorimer

Chair's Remarks

Dan welcomed Jan Hall, Mike Libbos and Pam Robertson to the meeting.

Disclosure of Interest

Nil.

Approval of the Agenda

Moved by: Conal
Seconded by: Deb

THAT the Agenda of the August 3, 2017 meeting of the Island Breakfast Committee be approved.

CARRIED

Approval of the Minutes

Moved by: Conal
Seconded by: Deb

THAT the minutes of the Island Breakfast Committee meeting dated May 2, 2017 be adopted as circulated.

CARRIED

Sub-Committee and Member Reports/Project Updates

1. Review of feedback and debriefing from the 2017 Breakfast

Action: Chad & Dan to arrange for excavation.

Action: Conal to follow up with Mapleview in regards to revisions to pavilion.

Action: Deb to add building materials to sponsor requests

Action: Deb to send TD Grant information to Pam Robertson

Action: Pam to look into funding opportunities with TGW

Action: Jan Hall to investigate the BTU requirements for bacon and pancake grills.

2. Approval of draft restructuring of Sub-committees

The new sub committees will be:

- Health and Safety
- Signage
- Naming Rights

3. Appointments to Sub-committees

Moved by: Conal

Seconded by: Deb

THAT the 2018 Sub committees be approved as presented.

CARRIED

4. Financial Report

There are still a few invoices from committee members that have not been processed. The Chamber office accountant is working on reconciling the financials.

5. New Business

Moved by: Dan
Seconded by: Deb

THAT it is the recommendation of the Island Breakfast Committee to spend up to \$5,000 of our funds from our reserve account to excavate the proposed site of the picnic pavilion on Refugee Island.

Adjournment

Moved by: Conal
Seconded by: Deb

THAT the Island Breakfast Committee meeting be adjourned until its next meeting scheduled for September 14, 2017.

CARRIED

The meeting adjourned at 5:17 pm.