



Brockville Municipal Heritage Committee

Monday, August 21, 2023, 1:00 PM
Boardroom, City Hall

AGENDA

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Chair's Remarks

Disclosure of Interest

Approval of the Minutes

- 3 - 6 1 THAT the minutes from the July 19, 2023 meeting of the Brockville Municipal Heritage Committee be approved as circulated.

Delegations and Presentations

Correspondence & Communications

Previous meeting follow up

- 1 County CAO/Clerk update
- 2 Sign By-law working committee update
- 3 Fall/Winter meetings

Sub-Committee and Member Reports/Project Updates

- 1 Research Committee update
- 2 Education Committee update

Heritage Markers

- 1 Discussion

New Business

- 1 Heritage Week
- 2 2024 Heritage Conference

3 Heritage Architecture Kingston Seminar

Adjournment

THAT the Heritage Brockville Committee meeting be adjourned until its next regular meeting scheduled for (Date).



Heritage Brockville Committee

Wednesday, July 19, 2023, 4:30 p.m.

Boardroom, City Hall

Committee Minutes



City of Brockville Brockville Municipal Heritage Committee Meeting Minutes

4:30 PM - Wednesday, July 19, 2023

Boardroom, City Hall

The Brockville Municipal Heritage Committee meeting was called to order on Wednesday, July 19, 2023, at 4:30 PM, in the Boardroom, City Hall, with the following present:

Members

Present:

Committee Member Jo-Ann Allen
Committee Member Russ Disotell
Committee Member Ida Duc
Committee Member Evan McMurtry
Committee Member Jay Martin
Committee Member Martin Read

Manager, Cultural Services Anne Shropshire

Regrets:

(None)

CHAIR'S REMARKS

Chair I. Duc thanked the committee for their support commenting that it is exciting to move forward and that it is important to keep communication open.

DISCLOSURE OF INTEREST

(None)

APPROVAL OF THE MINUTES

THAT the minutes of the June 21, 2023 minutes be approved.
Moved by M. Read. Seconded by J. Martin. CARRIED.

DELEGATIONS AND PRESENTATIONS

(None)

CORRESPONDENCE & COMMUNICATIONS

It was noted by staff that membership ensures the committee will receive six hard copies of the quarterly newsletter.

SUB-COMMITTEE AND MEMBER REPORTS/PROJECT UPDATES

1. Heritage Conservation District recommendation report for County Courthouse, Registry Office and Victoria School

A Shropshire shared the background information/briefing report to be given to the County CAO to begin discussion which included notes on a HCD as well as information compiled from committee members on the properties.

For consideration of the committee, A. Shropshire briefly discussed the pros and cons of an HCD vs. individual designation based on the timelines faced by the committee due to Bill 23.

2. Updates from Research Committee

Committee members reported back work completed on priority designations. Members to provide information to M. Read and E. McMurtry to compile into reports.

3. Updates from Education Committee

(Nothing to report)

NEW BUSINESS

1. Appointment of Vice Chair

THAT the Brockville Municipal Heritage Committee appoint M. Read as Vice Chair. Moved by R. Disotell. Seconded by E. McMurtry. CARRIED.

2. Original Sally Grant statue and bell from Courthouse tower

It was discussed that the original statue is located at the Westport Museum. Brockville Museum staff will investigate location of the original bell.

3. Heritage signs/Heritage markers – supplier

A Shropshire will look into designers and suppliers for heritage signs and provide some template designs to the committee for the Fall.

4. Sign by-law working group

Chair Duc informed the committee about a new working group to review and provide feedback for the City's sign by-law. Chair Duc will sit on this committee as a representative for the MHC.

5. Fall/Winter meetings – in person/zoom and times

Members discussed how they would like to proceed with meeting during the Fall and Winter. Consensus was to continue with in-person meetings at 4:30 pm.

6. 2023 Workplan

(Nothing to report)

7. MHC Budget

A Shropshire informed the committee that a budget does exist with funds available to help with projects.

8. MHC Secretary

The committee discussed whether they should seek a new secretary. A. Shropshire said she could proceed in this position for now but would also ask to see if assistance could be provided.

9. New member

J. Allen informed the committee that she spoke with someone who may be interested in joining the committee. The committee encouraged her to reach out and invite them to the next meeting.

10. Doors Open

J. Allen asked about Doors Open Ontario and whether Brockville will participate again. The committee agreed they wanted to focus on their priorities but will revisit again.

ADJOURNMENT

THAT the Heritage Brockville Committee meeting be adjourned until its next regular meeting scheduled for **August 21, 2023 at 1:00 pm.**

Moved by R. Disotell. CARRIED 5:45 pm.