

Finance, Administration & Operations Committee

Tuesday, April 21, 2015, 4:15 pm
City Hall, Council Chambers

COMMITTEE MINUTES

Committee Members:

Councillor T. Blanchard, Chair
Councillor P. Deery
Councillor J. Earle
Councillor J. Fullarton
Mayor D. Henderson, Ex-Officio

Other Members:

Councillor L. Bursey
Councillor D. LeSueur

Staff:

Ms. V. Baker, Clerk's Secretary (Recording Secretary)
Mr. C. Cosgrove, Director of Operations
Mr. D. Dick, Director of Corporate Services
Mr. C. Dwyre, Fire Chief
Ms. S. MacDonald, City Clerk
Mr. P. Raabe, Director of Environmental Services

The Chair called the meeting to order at 4:15 pm.

DISCLOSURE OF INTEREST

Nil.

DELEGATION(S) AND PRESENTATION(S)

1. 200th Anniversary of the Rideau Military Settlement
Clark Theobald

Moved by: Mayor Henderson

THAT Council supports the 200th Anniversary of the Rideau Military Settlement re-enactment of the trek of the first military settlers from Brockville to the Perth depot on Sunday, May 15, 2016 and the re-enactment ceremony to take place in Brockville.

CARRIED

2. Energy Programs and Cost Saving Opportunities
Mr. Andrew Hejnar, Energy Manager for 3M Canada
(Councillor Deery)

Mr. Andrew Hejnar, Energy Manager for 3M Canada provided information to the Committee regarding available programs and cost saving opportunities available to our city.

Councillor Deery asked if other municipalities had achieved any savings with the program. Mr. Hejnar stated that some municipalities have reported a saving of 50%.

Councillor Fullarton asked concerning the funding program. Mr. Hejnar stated that it is expected that the energy manager would yield a minimum savings of 300 kw.

Mr. Cosgrove explained the energy saving methods the City has put into place and stated that he was not certain the City would be able to achieve the minimum savings of 300 kw because of the significant reductions already achieved.

3. Rotary Park Development
Brent Collett

Mr. Collett provided an update to the Committee concerning Rotary Park Development.

4. University Hospitals Kingston Foundation
Request for Funding
Mr. Bill Durnford, Mr. Ian Wilson, Ms. Karen Pearson

Moved by: Councillor Fullarton

THAT the request from University Hospitals Kingston Foundation for a contribution of \$100,000, payable over 4 years, to support the purchase of patient care equipment and specialized facilities, be forwarded for consideration in the 2016 budget.

CARRIED

Mr. Wilson provided a power point presentation to the Committee.

He explained that the foundation was asking for a \$100,000 contribution over a 4 year period.

Councillor Blanchard asked what operating programs the money would be used toward that was not funded by the province. Mr. Wilson explained that the province only covers 70% of the funds needed to operate the programs.

Councillor Fullarton asked what was the goal or target. Mr. Durnford stated that within the next 5 years their goal is to raise \$65,000,000 in total, with some funding being provided by the federal and provincial governments. He explained that there are mini projects within a larger campaign.

Councillor Blanchard stated that he would like the City contribution to be earmarked for a specific piece of equipment or program and not for operating costs.

Councillor Deery stated he was not in favour as the Brockville General Hospital also needs funding and the City should be supporting them.

CORRESPONDENCE

Nil.

STAFF REPORTS

1. 2015-051-04
Service Agreement
St. Francis Xavier Cemetery

Moved by: Councillor Fullarton

Pursuant to the resolution of the Brockville Cemetery Board on March 10, 2015 it is recommended that Council authorize by By-law the entering into an agreement for service with St. Francis Xavier Cemetery.

CARRIED

2. 2015-035-04
Tender for Contract 2015-02
Supply of Paint and Painting of Centre,
Lane and Edge Line Pavement Markings

Moved by: Councillor Fullarton

THAT Council accepts the tender from Provincial Road Markings Inc. in the amount of twenty-eight thousand, seven hundred and eighty-two dollars (\$28,782.00) excluding HST for Contract 2015-02 Supply of Paint and Painting of Centre, Lane and Edge Line Pavement Markings; and

THAT this work be charged to account 01-5-245435-3010.

CARRIED

3. 2015-036-04
Proposed Parking Restrictions
Hubbell Street

Moved by: Councillor Fullarton

THAT parking be restricted on the north side of Hubbell Street on Tuesdays and Wednesdays, from 12 metres east of Richards Street to 50 metres east of Richards Street, and 35 metres west of Richards Street to 95 metres west of Richards Street and;

THAT Schedule "2" of Subsection 74 of By-law 119-89 be amended accordingly.

CARRIED

4. 2015-037-04
Proposed Parking Restrictions Brock Street

Moved by: Councillor Deery

THAT parking be restricted on the south side of Brock Street from Elm Street to 200 metres east of Elm Street and;

THAT Schedule "1" of Subsection 72 of By-law 119-89 be amended accordingly.

CARRIED

5. 2015-044-04
Prohibition of Smoking
Parks, Athletic Fields and Brock Trail

Moved by: Councillor Earle

THAT Section 2.1 of By-law Number 093-2003 be amended by adding subsections (u) Parks, (v) Athletic Fields and (w) Brock Trail as designated public places where smoking is prohibited; and

THAT Appendix "B" be added to By-law Number 093-2003, listing City owned parks and athletic fields.

CARRIED

6. 2015-050-04
All Ships Festival

Moved by: Councillor Deery

THAT Council grant the use of Centeen Park, Reynolds Park, Blockhouse Island, Market Street West Parking Lot, Water Street Parking Lot, and Hardy/Centennial Park, and the transient docks in the Brockville Municipal Harbour to stage All Ships Festival 2015, Monday, June 15, 2015 at 6 a.m. to Wednesday, June 24, 2015 at 8 p.m. The actual festival is being delivered from Friday, June 19th (6:00am) to Sunday, June 21st (8:00pm).

THAT the All Ships Festival Steering Committee is to supply maps and site layouts to the Operations Department, with amendments and updates when required;

THAT no vendors be permitted to operate on City property south of King Street between Ford Street and Kincaid Street from Friday, June 19, 2015 at 12 noon until Sunday, June 21, 2015 at 8 p.m. without prior arrangement with the All Ships Festival Committee;

THAT All Ships Festival 2015 be permitted to operate up to 20 (twenty) food concessions in the authorized City waterfront parks from Friday, June 19, 2015 at 12 noon until Sunday, June 21, 2015 at 8 p.m., with the sale of ice cream by food concessions on Blockhouse Island being prohibited;

THAT Market Street West be made available for the Farmer's Market from 6 a.m. to 1 p.m. on June 20, 2015;

THAT no persons with bicycles, rollerblades or skateboards be permitted to enter Centeen Park, Reynolds Park, Armagh St. Price Park/Blockhouse Island or Hardy Park during All Ships Festival 2015 from Friday, June 19, 2015 at 5 p.m. until Sunday, June 21, 2015 at 8 p.m. Dogs are permitted but must be on a leash at all times.

THAT the All Ships Festival Steering Committee be permitted to fly Pirate Flags on the flag poles at Highway # 401, Interchange/Exit 696 entrance to Brockville;

THAT the All Ships Festival Steering Committee reserve the banner spaces from May 18 until June 28th. This advertising space will be shared with the 1000 Islands Hydroplane Regatta & Festival. The two festivals will facilitate the raising of the banner;

THAT the following street closures be authorized:

THAT Water Street from Ford Street to Broad Street be closed to traffic excluding residents, service and emergency vehicles from Friday, June 19, 2015 at 6 a.m. to Sunday June 21, 2015 at 8 p.m.; there will be a one-way traffic ordinance in place with the entrance portal at Broad Street, headed eastbound to Ford Street. Barricades will be erected at the connecting streets (Orchard St. Park St., Bethune St. Market St. East, Market St. West, Broad St.)

THAT Park Street south of Water Street be closed to traffic excluding residents, service and emergency vehicles from June 19, 2015 at 6 a.m. to June 21, 2015 at 8 p.m.;

THAT Ferry Street be closed to traffic excluding service and emergency vehicles from June 19, 2015 at 6 a.m. to June 21, 2015 at 8 p.m.;

THAT Blockhouse Island be closed to all traffic excluding City of Brockville harbour staff, canteen operator/staff, tour boat operator/staff, service and emergency vehicles from June 19, 2015 at 6 a.m. to June 21, 2015 at 8 p.m.;

THAT the south lane of Water Street from Broad Street to Kincaid Street be closed to traffic from June 19, 2015 at 6:00am to June 21, 2015 at 8 p.m.;

THAT Home Street south of Water Street be closed to traffic excluding service and emergency vehicles from June 19, 2015 at 12 noon to June 21, 2015 at 8 p.m.; and

THAT Kincaid Street south of Water Street be closed to traffic excluding service and emergency vehicles from June 19, 2015 at 12 noon to June 21, 2015 at 8 p.m.;

THAT the following public parking lot/space closures be authorized from Friday, June 19, 2015 at 6 a.m. to Sunday, June 21, 2015 at 8 p.m.:

- Park Street, parking spaces south of Water Street
- Water Street Parking Lot including parking spaces located on east side of Blockhouse Island Parkway
- Blockhouse Island Parkway parking spaces with the exception of those parking spaces designated for harbour staff, canteen operator/staff and tour boat operator/staff
- Market St. West Parking Lot
- Home St. parking spaces located on the west side of Home St. south of Water St.

THAT the Home Street boat ramp be closed from June 19, 2015 at 6 a.m. to June 21 2015 at 8 p.m.;

THAT All Ships Festival 2015 be granted permission to provide their own personnel/volunteers to administer and control the above-noted street closures and intersections within the street closure areas. Barricades are to be manned by All Ships Festival personnel/volunteers. City staff will do initial placement and set-up of barricades.

THAT City Council hereby proclaim the All Ships Festival to be of municipal significance for the purposes of obtaining a special occasion liquor permit from the AGCO.

CARRIED

Mr. Cosgrove spoke to the report.

7. 2015-038-04
Water & Wastewater Systems
Quarterly Report (Jan - Mar 2015)

Moved by: Councillor Fullarton

THAT Report 2015-038-04 Water & Wastewater Systems Quarterly Report (Jan - Mar 2015) be received for information purposes.

CARRIED

8. 2015-046-04
Mandatory Use of Paper Leaf and
Yard Bags for Leaf Collection

Moved by: Councillor Fullarton

THAT Council endorse the mandatory use of kraft paper yard waste bags for the two weeks of fall leaf collection.

CARRIED

9. 2015-043-04
DBIA Board of Management
Change of Board Composition

Moved by: Councillor Earle

THAT Council hereby authorize an amendment to By-law Number 284-1989, being a By-law to Establish a Board of Management for the Downtown Business Improvement Area, to reduce the number of members appointed from twelve (12) to a minimum of nine (9), 8 qualified members plus one (1) member of council.

CARRIED

10. 2015-040-04
2015 Tax Rates and Tax Ratios

Moved by: Councillor Fullarton

THAT Council authorize staff to levy \$33,346,301 and impose municipal and education tax rates for the year 2015; and

THAT Council authorize the levy of \$294,167 on behalf of the Downtown Board Improvement Association (DBIA) to impose special purpose rates for the year 2015; and

THAT Council authorize the tax ratios for all property classes per the attached schedule, for the 2015 year; and

THAT the necessary by-laws be enacted.

CARRIED

11. 2015-041-04
2015 Capping and Threshold Options

Moved by: Councillor Fullarton

THAT Council adopts the following measures for the 2015 tax year:

THAT the cost of mandatory capping for the multi-residential, commercial and industrial classes be revenue-neutral; self-financing within the property class; and

THAT the capping percentage for the multi-residential class remain at 5% of the previous years annualized taxes; and

THAT the capping percentage for the industrial class remain at 5% of the previous years annualized taxes; and

THAT the capping percentage for the commercial class be set at 10% of the previous years annualized taxes; and

THAT the threshold change option be continued at \$150 for multi-residential, commercial and industrial classes; and

THAT when a property reaches full current value assessment it is removed from the capping/clawback system; and

THAT Council authorizes the passing of a By-law to adopt the 2015 Capping Options for the Protected Property Classes [Attachment #1 to Report].

CARRIED

12. 2015-045-04
2015 Water and Wastewater Rates

Moved by: Councillor Fullarton

THAT the 2015 Water rate increase be approved at 8%

and THAT the 2015 Wastewater rates be approved at an 8% decrease.

CARRIED

13. 2015-047-04
Establishment of Development Charge
Reserve Fund

Moved by: Councillor Fullarton

THAT Council authorize the enactment of by-laws to establish the following Reserve Funds:

“Indoor Recreation Services Development Charge Reserve Fund”

“Wastewater Services Development Charge Reserve Fund”

“Water Services Development Charge Reserve Fund”

CARRIED

14. 2015-048-04
Island Breakfast Revenues

Moved by: Councillor Fullarton

THAT Council approve the transfer of surplus revenues from the 2014 Island Breakfast to the Parkland Equipment Reserve Fund; and

THAT Council authorize staff to transfer surplus revenues from future Island Breakfast's to the Parkland Equipment Reserve Fund as part of the year end transactions.

CARRIED

15. 2015-049-04
2014 Council Remuneration & Expenses

Moved by: Councillor Earle

THAT Council receive the Treasurer's Report on 2014 Remuneration and Expenses for Members of Council and Board Members appointed by the City [Attachment 1 to Report # 2015-049-04].

CARRIED

Councillor Blanchard asked the reason for the increase. Mr. Dick stated that it was the cost of benefits that brought about the increase.

NEW BUSINESS

1. Brockville General Hospital
Laundry Facilities
(Councillor Bursey)

Moved by: Councillor Deery

THAT the Corporation of the City of Brockville urge the Brockville General Hospital to reconsider their decision to close its laundry facilities, which would eliminate twelve local jobs and move the work to Kingston; and

THAT we encourage that those jobs remain in Brockville.

DEFEATED

FAO - CONSENT AGENDA

That the following be placed on the Consent Agenda:

1. 2015-051-04
Service Agreement-St. Francis Xavier Cemetery
2. 2015-035-04
Tender for Contract 2015-02
Supply of Pain and Painting of Centre, Lane and
Edge Line Pavement Markings
3. 2015-036-04
Proposed Parking Restrictions – Hubbell Street

4. 2015-037-04
Proposed Parking Restrictions - Brock Street
5. 2015-044-04
Prohibition of Smoking
Parks, Athletic Fields and Brock Trail
6. 2015-050-04
All Ships Festival
7. 2015-038-04
Water & Wastewater Systems
Quarterly Report (Jan – Mar 2015)
8. 2015-046-04
Mandatory Use of Paper Leaf and
Yard Bags for Leaf Collection
9. 2015-043-04
DBIA Board of Management
Change to Board Composition
10. 2015-040-04
2015 Tax Rates and Tax Ratios
11. 2015-041-04
2015 Capping and Threshold Options
12. 2015-045-04
2015 Water and Wastewater Rates
13. 2015-047-04
Establishment of Development Charge – Reserve Fund
14. 2015-048-04
Island Breakfast Revenues
15. 2015-049-04
2014 Council Remunerations and Expenses
16. 200th Anniversary of the Rideau Military Settlement
17. University Hospital Kingston Foundation
Request for Funding

CARRIED

ADJOURNMENT

Moved by: Councillor Fullarton

THAT the Finance, Administration and Operations Committee adjourn its meeting until the next regular meeting scheduled for May 19, 2015.

CARRIED

The meeting adjourned at 6:23 pm