

COMMITTEE MINUTES

Committee Members:

Councillor Larry Journal, Chair

Councillor Jeff Earle

Councillor Nathalie Lavergne

Member Cec Drake

Mayor Jason Baker

Staff:

David Dick, Director of Corporate Services

Sandra MacDonald, City Clerk

The Chair called the meeting to order at 4:30 pm.

1. Chair's Remarks

Chair Journal noted that the meeting is being recorded to test the system.

2. Disclosure of Interest

Nil.

3. Staff Reports

1. 2019-047-04
Precision GPS Co-operative Purchase

Moved by: Member Drake

THAT Council approve entering into a Co-operative Purchase arrangement – piggybacking with the United Counties of Leeds and Grenville to acquire precision GPS equipment. Discussions are ongoing with Gananoque and Smiths Falls to also participate.

THAT Council authorize the expenditure of \$10,000 – \$12,000 GPS unit to be paid from the \$685,367.00 from the Municipal Modernization Payment to purchase 2 Precision GPS Units (1 unit for Engineering/ GIS and 1 unit for Public Works/ Water Systems).

For: Councillor Journal, Councillor Lavergne, Member Drake, and Mayor Baker

Against: Nil

CARRIED 4-0

Mayor Baker asked when will there be a discussion regarding the best use of the recently received funds. It was directed that SMT review and make recommendations on the use of the funds and report at the May FAC mtg.

2. 2019-049-04
Community Youth Response Committee
Interim Report on Recommendations
Wi-Fi Accessibility, Security Camera Use and Municipal Drug Strategy

Moved by: Councillor Lavergne

THAT Council receive Staff Report No. 2019-049-04, Community Youth Response Committee Interim Report on Recommendations for information purposes.

For: Councillor Journal, Councillor Lavergne, Member Drake, and Mayor Baker

Against: Nil

CARRIED 4-0

3. 2019-050-04
Variance Analysis

Moved by: Member Drake

THAT Council receives the financial variance reports for the Tunnel (operating and capital) and the template for the financial variance reports as presented by the Tall Ships Festival committee as at March 31, 2019.

The Committee is seeking oversight policy recommendations as per the KPMG report. They should include principles such as the

Treasurer review and approve all staff reports containing financial implications. The Committee directed that Interim Manager to be advised to bring a report with recommendations from the KPMG report to the May FAC meeting. .

For: Councillor Journal, Councillor Lavergne, Member Drake, and Mayor Baker

Against: Nil

CARRIED 4-0

The Committee would like to have all "projects" not just capital projects to be included in the monthly report and the Treasurer would report any problems as soon as they arise.

4. New Business from Committee Members

1. Brockville Railway Tunnel - Reserve Fund

Moved by: Member Drake

THAT a Reserve Fund be established for the Brockville Railway Tunnel to collect incoming funds and donations for ongoing tunnel needs.

For: Councillor Journal and Member Drake

Against: Councillor Earle, Councillor Lavergne, and Mayor Baker

CARRIED 2-3

Member Drake asked D. Dick about an outstanding report on reserve funds and reserve fund balances. D. Dick explained that a reserve fund is already established for the tunnel project.

Councillor Journal indicated that the Brockville Railway Tunnel Committee is prepared to raise fund for mini capital projects. When engaging the community to raise funds they want assurance that the monies collected would go to the tunnel projects.

Mayor Baker explained that the tunnel is considered a park and should be treated as any other City park and included in the parkland capital projects. If there are projects to be done the project should be put through the budget process like any other park maintenance.

Councillor Lavergne would like to see the list of projects from the BRTC, with business cases for each project. Council should be approving the projects that fundraising would be done for.

Mayor Baker noted the outstanding guidelines for outside boards that are provided funding. Clear and defined rules about what projects and what they are allowed to fund raise for. He feels that Council should be endorsing the projects before fundraising. He noted the BRTC does not want to seek funds for repayment of the debt but Mayor Baker would like to have another conversation about how the debt payments can be funded in future years.

5. FAC - Consent Agenda

Moved by: Member Drake

THAT the following items as recommended by the Finance and Administration Committee be placed on the Consent Agenda:

1. 2019-047-04
Precision GPS Co-operative Purchase
2. 2019-049-04
Community Youth Response Committee
Interim Report on Recommendations
Wi-Fi Accessibility, Security Camera Use and Municipal Drug Strategy

CARRIED

6. Media Question Period

7. Adjournment

Moved by: Member Drake

THAT the Finance and Administration Committee adjourn its meeting until the next regular meeting scheduled for May 21, 2019.

CARRIED

The meeting adjourned at 4:51 pm.