

Finance, Administration & Operations Committee

Tuesday, October 20, 2015, 4:15 pm
City Hall, Council Chambers

COMMITTEE MINUTES

Committee Members:

Councillor J. Fullarton, Acting Chair
Councillor P. Deery
Councillor J. Earle
Mayor D. Henderson, Ex-Officio

Absent:

Councillor T. Blanchard, Chair

Other Councillors:

Councillor L. Bursey

Staff:

Ms. V. Baker, Clerk's Secretary (Recording Secretary)
Mr. B. Casselman, City Manager
Mr. C. Cosgrove, Director of Operations
Mr. D. Dick, Director of Corporate Services
Ms. S. MacDonald, City Clerk
Mr. P. Raabe, Director of Environmental Services

The Chair called the meeting to order at 4:20 pm.

DISCLOSURE OF INTEREST

Nil.

DELEGATION(S) AND PRESENTATION(S)

1. A Report on Youth Voting
Youth Advisory Committee

Moved by: Councillor Deery

THAT the report A Study on Youth Voting dated September 28, 2015, as presented by the Youth Advisory Committee, be received.

CARRIED

Leigh Bursey, Chair Brockville Youth Advisory Committee and Melissa Boulton, Committee Member, provided an overview of the report.

Councillor Fullarton inquired concerning the turnout of the October 19, 2015 federal election. Mr. Bursey stated that the youth vote had increased.

Councillor Fullarton asked why the Youth Committee believes rank voting would benefit youths. Mr. Bursey stated that rank voting would cause people to feel that their votes counted and therefore they would be more inclined to vote.

2. Mr. Rob Andress
City Tree Policy

Mr. Andress spoke of a particular tree on his property that the City owns 33 1/3 %. He explained the problems the tree has caused to the sewer pipes etc. leading to his home and the thousands of dollars he has paid due to the damages this tree has caused. He has concerns about what the City tree policy states and what he was told by Mr. Cosgrove, Director of Operations. Mr. Andress would like the City to pay 1/3 of the costs to have the tree removed.

Councillor Fullarton asked that staff prepare a report on this issue to bring back to the FAO meeting of November 17, 2015.

CORRESPONDENCE

Nil.

STAFF REPORTS

1. 2015-103-10
Water & Wastewater Systems
Quarterly Report (Jul - Sept 2015)

Moved by: Mayor Henderson

THAT Report 2015-103-10 Water & Wastewater Systems Quarterly Report (Jul. – Sep. 2015) be received for information purposes.

CARRIED

2. 2015-105-10
Multi-year Accessibility Plan
Status Update

Moved by: Councillor Earle

THAT Report No. 2015-105-10 Multi-year Accessibility Plan Status Update be received for information purposes.

CARRIED

3. 2015-101-01
Winter Maintenance
Policy Amendments

Moved by: Councillor Deery

THAT the following sections of the Policy for Winter Maintenance Operations be amended as outlined in the Analysis section of this report:

- Schedule A – Roadway Snow Clearing System
- Schedules B1 & B2 – Sidewalk Snow Clearing System

THAT all costs incurred due to the recommended changes be charged to the associated winter maintenance accounts.

CARRIED

4. 2015-104-10
2015 Departmental Work Plans
Third Quarter Report

Moved by: Mayor Henderson

THAT Council approve the 2015 Departmental Work Plans Third Quarter Report as outlined in Schedule 1, Report 2015-104-10.

CARRIED

NEW BUSINESS

1. Construction Projects

Mr. Cosgrove and Mr. Raabe provided an update on construction projects.
(Please see attached lists of projects).

FAO - CONSENT AGENDA

THAT the following items be placed on the Consent Agenda:

1. 2015-103-10
Water & Wastewater Systems
Quarterly Report (July-Sept 2015)
2. 2015-105-10
Multi-year Accessibility Plan
Status Update
3. 2015-101-10
Winter Maintenance
Policy Amendments
4. 2015-104-10
2015 Departmental Work Plans
Third Quarter Report

ADJOURNMENT

Moved by: Councillor Deery

THAT the Finance, Administration and Operations Committee adjourn its meeting
until the next regular meeting scheduled for November 17, 2015.

CARRIED

The meeting adjourned at 5:48 pm.

Environmental Services Department 2015 Capital Project Status Report

4.1	Centre Street Reconstruction	Deferred until 2016 - Funding
4.2	Victoria Avenue Reconstruction	Underway
4.4	Pre-Engineering Services	Underway
6.2	WPCC Equipment Program	
	- Grout Injection in basement	Cancelled – funds allocated to other project
	- Admin. Building roof	Pending
	- PLC 5 Upgrade	Underway
	- Samplers	Completed
	- Odour Control Media	Completed
	- Exhaust Fans	Underway
	- Digester Cleaning	Underway – membrane inspection
	- Garage Doors	Completed
	- Boiler #503	Deferred until 2016 – Staffing
	- Boiler #504 Maintenance	Underway
	- Hot Water Booster Pump	Underway
	- Contingency – MPS VFD	Completed
6.8	Water Equipment/Construction	
	- Security System	Completed
	- Window Replacement	Underway
	- Heating System	Underway
	- Phone System	Completed
	- Chlorine Weigh Scales	Completed
	- Chlorine Analyzers	Completed
	- Turbidity Analyzers	Completed
	- WTP Diesel #1 Pump Refurb	Underway
	- Chlorine Gas Disinfection System	Completed
	- Parkedale Z1 Pump/Motor #2 Refurb	Underway
	- Lowlift Pump/Motor #3 Refurb	Completed
	- Water Tower Painting	Completed
	- Water Tower Isolation Valve/Actuator	Underway
	- Water Tower PLC	Underway
	- Trunk Water Feeder Main	Deferred until 2016 – Staffing
	- Beecher Street Watermain	Underway – Defer to 2016?
	- Louis Street Watermain	Underway
	- Durham Street/Vanier Dr.	Completed
	- Eleanor Street Watermain	Completed
	- Bartholomew Street Watermain	Cancelled – To be done with BGH work
	- Lead Service Replacement Program	Underway

October 20, 2015

Operations Department – Project Status

- Bridge programs being deferred to get better quotes from contractors.
- Pedestrian bridge behind Mill Restaurant needs engineering work undertaken due to soil conditions.
- Fleet program –all purchases complete except for fuel pumps at GWMC.
- Parkland equipment complete except for dive dock at St. Lawrence Park to be done over the winter.
- Building equipment maintenance – two final projects being finished.
- Asphalt concrete complete.
- Traffic controllers complete.
- Airport tanks deferred until 2016 due to Reticle proposal that may affect the amount of fuel.
- Rotary Park completed.
- Taxiway extension on hold depending on Reticle.