



**City of Brockville**  
**Council Meeting Minutes**  
**6:00 PM - Tuesday, May 10, 2022**  
Virtual Meeting

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The Council meeting was called to order on Tuesday, May 10, 2022, at 6:00 PM, in the Virtual Meeting, with the following present:

**Members Present:**

Mayor Mike Kalivas, Councillor David Beatty, Councillor Jeff Earle, Councillor Jane Fullarton, Councillor Larry Journal, Councillor Nathalie Lavergne, Councillor Cameron Wales, and Councillor Matt Wren

**Regrets:**

Councillor Philip Deery

**Staff:**

Sandra MacDonald, City Manager/City Clerk, Robert Nolan, Director of Economic and Development Services, and Phil Wood, Director of Operations

**MOTION TO MOVE INTO CLOSED SESSION (5:15 PM)**

Moved by: Councillor Wren

Seconded by: Councillor Wales

THAT pursuant to *Municipal Act*, 2001, Section 239 Sub. 2 (c, k), Council resolve itself Closed Session, closed to the public to consider:

1. a proposed or pending acquisition or disposition of land by the municipality or local board;
2. a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. 2001, c. 25, s. 239 (2); 2017, c. 10, Sched. 1, s. 26.

**CARRIED**

**CLOSED MEETING MATTER(S)**

*The meeting recessed at 5:54 pm.*

**REPORT OF THE CLOSED SESSION**

Moved by: Councillor Wren

Seconded by: Councillor Wales

THAT Council rise from the Closed Session and the Chairman report that all recommendations adopted in Closed Session, be adopted.

**CARRIED**

## **MAYOR'S REMARKS**

Mayor Kalivas reminded the community of the Virtual Open House for the Official Plan review which will be held May 30th. His Worship acknowledged that Wednesday, May 11th is McHappy Day, and he will be taking part and serving at the local McDonalds. In addition, Mayor Kalivas provided an update on the homeless encampment near the 401 at Stewart Boulevard.

## **DISCLOSURE OF INTEREST**

Councillor Fullarton declared a conflict of interest regarding Report 2022-83, as her place of employment leases spots in that parking lot.

## **ADOPTION OF COUNCIL MINUTES**

Moved by: Councillor Fullarton

THAT the minutes of the Council Meeting of April 26, 2022 be adopted and circulated as read.

**CARRIED**

## **CORRESPONDENCE, COMMUNICATIONS AND PETITIONS**

### **1. Appointments to Boards and Committees**

Moved by: Councillor Lavergne

THAT Council authorize the appointment of Joan Watt to the Museum Board of Management; and

THAT Council remove Carole Ann O'Connell from the Museum Board of Management; and

THAT the necessary by-law be enacted.

**CARRIED**

2. Building Safety Month  
(Ontario Building Officials Association)

Moved by: Councillor Earle

THAT Council do hereby proclaim May 2022 as Building Safety Month in the City of Brockville.

**CARRIED**

## **DELEGATIONS**

1. Twinning Agreement  
Voldymyr (Walter) Palagniuk,  
Legislative Assistant, Office of Larry Brock MP Brantford-Brant

W. Palagniuk explained that Brantford-Brant launched a committee for short and long term support to twinned City. They are also working with people who have fled Ukraine.

Moved by: Councillor Journal

THAT staff are directed to further explore a twinning agreement with a City in Ukraine.

**CARRIED**

## **STAFF REPORTS**

1. **2022-86**  
Response to the Request for Exemption  
Conservation Authorities Act  
Representative to Cataraqui Region Conservation Authority

Moved by: Councillor Wales

THAT Councillor Wales be appointed to the Cataraqui Region Conservation Authority and the necessary by-law be amended.

**For:** Mayor Kalivas, Councillor Beatty, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Lavergne, Councillor Wales, and Councillor Wren

**CARRIED 8-0 on a recorded vote**

2. **2022-87**

Building demolition - Market St. and Water St.

Moved by: Councillor Beatty

That staff report SR2022-87 be received.

**For:** Mayor Kalivas, Councillor Beatty, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Lavergne, Councillor Wales, and Councillor Wren

**CARRIED 8-0 on a recorded vote**

**PLANNING AND OPERATIONS COMMITTEE**

Councillor C. Wales, Chair

Councillors D. Beatty, P. Deery, A. Koolwine, Citizen Member

Meeting held May 3, 2022

**POC - CONSENT AGENDA**

Moved by: Councillor Wales

THAT the following items, as listed on the Planning and Operations Committee agenda are recommended to be passed by Consent Agenda:

**For:** Mayor Kalivas, Councillor Beatty, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Lavergne, Councillor Wales, and Councillor Wren

**CARRIED 8-0 on a recorded vote**

1. **2022-79**

Conditional Building Permit Agreements

THAT Report SR2022-79 be received; and

THAT Council delegate the authority to the Chief Building Official to enter into a Conditional Permit Agreements were permitted in accordance with 8.(3) of the Building Code Act.

2. **2022-76**

Delegation of Authority for Site Plan Control Approval to the Chief Planning Officer

THAT a by-law be enacted pursuant to Section 41(13) of the Planning Act R.S.O. 1990 to delegate Council's authority with respect to Site Plan Control Approval to the Chief Planning Officer for the City of Brockville; and,

THAT by-law 012-2010 be repealed.

3. **2022-77**

Request for withdrawal of Official Plan Amendment and Zoning By-law Amendment Applications Strowger Blvd @ Hubbell Street and Request for a refund of Application Fees paid

THAT Council accept the request from Habitat for Humanity regarding the request to withdraw their applications for Amendment to the City of Brockville Official Plan and Zoning By-law 050-2014 in relation a portion of Strowger Park, located at the corner of Strowger Boulevard and Hubbell Street; and,

THAT Council authorize the refund of the application fees paid for an Official Plan Amendment and Zoning By-law Amendment in the amount of \$3,620.00.

4. **2022-81**

Zoning By-law Amendment  
205 King Street West

THAT Zoning By-law 050-2014, be amended, to rezone lands described as Lot 36, Block 30, Plan 67, City of Brockville, being Parts 1 and 2 on 28R-10905, municipally known as 205 King Street West, from "*MD – Mixed Use Downtown Zone*", subject to "*Source Water Protection*" considerations to "*T-MD-18 Mixed Use Downtown Special Exception Zone*", subject to "*Source Water Protection*" considerations with special exceptions to permit:

- In addition to the other uses permitted in the MD- Downtown Zone, a maximum of 2 sea-cans to be utilized as refreshment vehicles and/or retail uses for a maximum of 3 years as outlined on

Attachment 1 and shall include the installation of a bicycle rack and the prohibition on associated outside storage.

5. **2022-78**

Front Yard Parking Agreement - 5 Riverview Drive, Brockville

THAT Council authorize the Mayor and Clerk to execute a front yard parking agreement with Rich and Paula Muir for the property located at 5 Riverview Drive, Brockville.

**POC - REGULAR AGENDA**

Nil.

**ECONOMIC DEVELOPMENT, RECREATION AND TOURISM COMMITTEE**

Councillor J. Fullarton, Chair  
Councillor M. Wren and J. McTavish, Citizen Members  
Meeting held May 3, 2022

**EDRTC- CONSENT AGENDA**

Councillor Fullarton requested to separate Staff Report 2022-83.

Moved by: Councillor Fullarton

THAT the following items, as listed on the Economic Development, Recreation and Tourism Committee agenda are recommended to be passed by Consent Agenda:

**For:** Mayor Kalivas, Councillor Beatty, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Lavergne, Councillor Wales, and Councillor Wren

**CARRIED 8-0 on a recorded vote**

1. **2022-82**

Dock Project Update IV

THAT Council approve \$22,166 for purchase of personal watercraft drydocks for the Ernie Fox Quay Harbour, and

THAT Council approve an amendment to the User Fee Bylaw to include a seasonal docking fee for personal water craft in the amount of \$550, and

THAT staff report back to a future EDRTC meeting with a project progress update.

2. **2022-84**

Leeds Grenville Small Business Centre Transfer – Update

THAT Council approve the transfer of \$60,000 to the United Counties of Leeds Grenville to assist in the transition of the service of the Leeds Grenville Small Business Centre funded through all funds in the SBEC Reserve Account, with the remaining funds from Fiscal Reserve; and

THAT the Council approve the in-kind contribution for the continued use of office space and IT services for the remainder of 2022.

*Councillor Fullarton exited the meeting 7:12 pm.*

**EDRTC - REGULAR AGENDA**

1. **2022-83**

Lease Agreement Beattie Dodge Chrysler Ltd – George Street Parking Lot

Moved by: Councillor Wren

THAT Council authorize the Mayor and Clerk to execute a lease agreement with Beattie Dodge Chrysler Ltd for the use of 32 (year round) parking spaces in the George Street parking lot (28 spaces) and Buell Street Parking Lot (4 spaces) and 5 seasonal spaces (April 15th to October 31st); and

THAT the lease be for a period of January 1, 2022 to December 31, 2025 with options for two (2) one year renewals.

**For:** Mayor Kalivas, Councillor Beatty, Councillor Earle, Councillor Journal, Councillor Lavergne, Councillor Wales, and Councillor Wren

**CARRIED 7-0 on a recorded vote**

*Councillor Fullarton re-entered the meeting 7:15 pm.*

**NEW BUSINESS - REPORT FROM MEMBERS OF COUNCIL**

Nil.

**UNFINISHED BUSINESS**

Nil.

**EMERGENCY BUSINESS**

Nil.

**BY-LAWS**

1. 036-2022  
Being A By-law to Appoint Building Officials for the City of Brockville
2. 037-2022  
Being a By-law to Appoint Municipal Law Enforcement Officer for the City of Brockville

**READING OF THE BYLAWS**

Moved by: Councillor Journal

Seconded by: Councillor Beatty

THAT By-laws Numbered 036-2022 and 037-2022 be introduced and the same be now read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

**CARRIED**

**CONFIRMATORY BYLAW**

Moved by: Councillor Journal

Seconded by: Councillor Beatty

THAT By-law Number 038-2022 to confirm the Proceedings of Council at its meeting held on May 10, 2022 be read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

**CARRIED**



**MAYOR'S ANNOUNCEMENTS**

**MEDIA QUESTION PERIOD**

**ADJOURNMENT**

Moved by: Councillor Journal  
Seconded by: Councillor Beatty

THAT Council adjourn its proceedings until the next regular meeting scheduled for May 24, 2022.

**CARRIED**

*The meeting adjourned at 7:21 pm.*

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Mayor

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City Clerk