



City of Brockville

Economic Development, Recreation & Tourism Committee Meeting Minutes

7:00 PM - Tuesday, October 1, 2019
City Hall, Council Chambers

The Economic Development, Recreation & Tourism Committee meeting was called to order on Tuesday, October 1, 2019, at 7:00 PM, in the City Hall, Council Chambers, with the following present:

Members Present:	Councillor Jane Fullarton, Member Jessica Barabash, Councillor Matt Wren, Member Tony Barnes, and Mayor Jason Baker
Regrets:	Nil.
Others:	Nil.
Staff:	Conal Cosgrove, Director of Operations, Lynda Ferguson, Director of Finance, Janette Loveys, City Manager, Lynn Murray, Deputy Clerk and Robert Nolan, Director of Economic Development

1. **CHAIR'S REMARKS**

2. **DISCLOSURE OF INTEREST**
Nil.

3. **REPORTS FROM BOARDS AND COMMITTEES**

1. Leeds Grenville Small Business Enterprise Centre
W. Onstein, Lead Consultant and Manager

W. Onstein and J. Johnston reviewed the presentation for the Committee.

4. **DELEGATIONS AND PRESENTATIONS**

1. 2020 Tourism Budget Plan (Municipal Accommodation Tax Allocation)
Brockville Chamber of Commerce/Tourism

K. Hobbs reviewed the presentation for the Committee. She referred to the Chamber of Commerce Tourism MAT Business Plan for 2020 and identified the key components for the early request of 2020 MAT funds.

Mayor Baker confirmed that to the end of July \$219,000 MAT revenue had been collected.

Moved by: Member Barabash

THAT the \$60,000 advance of 2020 MAT to Tourism be approved;
and

THAT staff is directed to develop a policy and procedure surrounding the disbursement of MAT funding and bring it to the EDRTC meeting in November.

For: Councillor Fullarton, Member Barabash, Councillor Wren, Member Barnes, and Mayor Baker

CARRIED 5-0 on a recorded vote

5. **CORRESPONDENCE & COMMUNICATIONS**

Nil.

6. **STAFF REPORTS**

1. 2019-148-10
Fence Replacement - Perth Street Park

Moved by: Mayor Baker

THAT Burchell Fencing be awarded the contract for the 2019 fence replacement at Perth Street Park in the amount of \$18,000 (eighteen thousand dollars) plus HST for a net cost of \$18,316.80; and

THAT the project be funded from the Parkland Equipment Program.

For: Councillor Fullarton, Member Barabash, Councillor Wren, Member Barnes, and Mayor Baker

CARRIED 5-0 on a recorded vote

2. 2019-149-10
Quotation 26-2019 - Perimeter Chain Link Fencing Replacement and Wrought Iron

Fence Repair & Paint - Little Fulford Park

Moved by: Member Barnes

THAT Burchell Fencing be awarded the contract for the 2019 fence replacement and repair at Little Fulford Park in the amount of \$38,000 (thirty-eight thousand dollars) plus HST for a net cost of \$38,668.83; and

THAT the 2019 budgeted project in the Parkland Equipment Program for maintenance of the Queen's Landing at Tunnel Bay Harbour for \$15,000 be removed from the 2019 budget; and

THAT the \$15,000 from the Queen's Landing project be allocated to the fence repairs and maintenance for Little Fulford Park also within the Parkland Equipment Program.

For: Councillor Fullarton, Member Barabash, Councillor Wren, Member Barnes, and Mayor Baker

CARRIED 5-0 on a recorded vote

3. 2019-147-10
Contract 2019-28 Supply of Floating Docks
City of Brockville Islands

Moved by: Councillor Wren

THAT Kehoe Marine Construction Ltd. be awarded the contract for the 2019 supply of floating docks for the City of Brockville Islands in the amount of \$23,900 (twenty-three thousand nine hundred dollars) plus HST for a net cost of \$24,320.66; and

THAT the 2019 budget be corrected to reflect that the project indicated for Harvey Island, be changed to Cockburn Island; and

THAT the project be funded from the Parkland Equipment Program.

For: Councillor Fullarton, Member Barabash, Councillor Wren, Member Barnes, and Mayor Baker

CARRIED 5-0 on a recorded vote

4. 2019-145-10
Paving of North Ramp
Brockville Railway Tunnel

Moved by: Member Barabash

THAT L.A. Knapp Inc. be awarded the contract for the paving of the ramp at the north end of the Brockville Railway Tunnel in the amount of \$17,305.20 (seventeen thousand three hundred five dollars and twenty cents) plus HST for a net cost of \$17,609.77; and

THAT the project be funded from the Brock Trail project account.

For: Councillor Fullarton, Member Barabash, Councillor Wren, Member Barnes, and Mayor Baker

CARRIED 5-0 on a recorded vote

7. NEW BUSINESS FROM COMMITTEE MEMBERS

1. Notice of Motion - Member Barabash
Public Art Policy

Member Barabash gave notice that at the next EDRTC meeting she would like to discuss the possibility of the City adopting a Public Art Policy.

8. EDRTC - CONSENT AGENDA

Moved by: Member Barabash

THAT the following items as recommended by the Economic Development, Recreation and Tourism Committee be placed on the Consent Agenda:

1. 2020 MAT Advance to Tourism
2. 2019-148-10
Fence Replacement - Perth Street Park
3. 2019-149-10
Quotation 26-2019 - Perimeter Chain Link Fencing Replacement and Wrought Iron Fence Repair & Paint - Little Fulford Park
4. 2019-147-10
Contract 2019-28 Supply of Floating Docks City of Brockville Islands

5. 2019-145-10

Paving of North Ramp Brockville Railway Tunnel

9. **MEDIA QUESTION PERIOD**

10. **ADJOURNMENT**

Moved by: Mayor Baker

THAT the Economic Development, Recreation and Tourism Committee adjourn its meeting until the next regular meeting scheduled for November 5, 2019.

CARRIED

The meeting adjourned 8:37 pm.