



**City of Brockville**  
**Council Meeting Minutes**  
**5:30 PM - Tuesday, February 27, 2024**  
City Hall, Council Chambers

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The Council meeting was called to order on Tuesday, February 27, 2024, at 5:30 pm, in the City Hall, Council Chambers, with the following present:

**Members Present:**

Mayor Matt Wren, Councillor Philip Deery, Councillor Jeff Earle, Councillor Jane Fullarton, Councillor Katherine Hobbs, Councillor Mike Kalivas, Councillor Nathalie Lavergne, Councillor Louise Severson, and Councillor Cameron Wales

**Regrets:**

Nil.

**Staff:**

Lynda Ferguson, Director of Finance & IT Services, Robert Nolan, Director of Economic and Development Services, Peter Raabe, Director of Engineering & Infrastructure Services, Phil Wood, Director of Operations, Sheena Earl, City Clerk, Lindsay Armstrong, Senior Manager of Human Resources, Jonathan Hanna, Administrative Coordinator, Arts Centre, Chris Paul, Deputy Fire Chief, and Melanie Jones, Director of Fire & Partner Services

**Motion To Move into Closed Session (5:00 pm)**

Moved by: Councillor Kalivas

Seconded by: Councillor Hobbs

THAT pursuant to Municipal Act, 2001, Section 239 Sub. 2 (c), Council resolve itself Closed Session, closed to the public to consider:

1. a proposed or pending acquisition or disposition of land by the municipality or local board; (Memorial Centre Lands); and
2. a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. 2001, c. 25, s. 239 (2); 2017, c. 10, Sched. 1, s. 26. (servicing land).

**CARRIED**

**Closed Meeting Matter**

**Land Acknowledgement Statement**

## **Mayor's Remarks**

Mayor Wren acknowledged the recent Stand with Ukraine event organized by Anna Zharikova held on the Court House green. He said he was able to share words of support and to publicly thank the United Welcome Committee who have worked hard to ensure newcomers to the City have been well supported.

His Worship announced that the third annual Coldest Night of the Year event was also held this past Saturday to raise awareness of homelessness in our community. He offered his thanks to all agencies who work so hard in this area and to all who contributed to a very successful fundraising event.

Mayor Wren said he was pleased to attend the Heritage Week event organized by the Brockville Heritage Committee and held recently at the Fulford Place Museum. He said Mr. Paul Bullock, long-time contributor to the Heritage Committee and previous Chair, was acknowledged for his contributions.

Mayor Wren acknowledged local athlete Neil Condron who is expected to participate in the Special Olympics Canada Winter Games in Calgary with a goal to qualify to compete in Italy at Special Olympics in Nordic Skiing.

He closed by remarking that February 28th is Pink Shirt Day which began in 2007 in Nova Scotia and is recognized worldwide as a day to stand against bullying.

## **Disclosure of Interest**

Nil.

## **Report of the Closed Session**

Moved by: Councillor Deery

Seconded by: Councillor Hobbs

THAT Council rise from the Closed Session without reporting.

**CARRIED**

## **Adoption of Council Minutes**

Moved by: Councillor Severson

THAT the minutes of the Council Meeting of February 13, 2024 be adopted and circulated as read.

**CARRIED**

## **Correspondence, Communication and Petitions**

1. Appointments to Boards and Committees  
(MHC and BPL)

Moved by: Councillor Kalivas

THAT Council authorize the appointment of Hicham Boutaleb to the Municipal Heritage Committee (term to expire November 14, 2026); and

THAT Priti Luhadia be removed from the Brockville Library Board; and

THAT the necessary by-law be enacted.

**CARRIED**

## **Delegations**

Nil.

## **Staff Reports**

1. **2024-44**  
Caber Group Request for Waiver of Fees

Moved by: Councillor Wales

THAT Council approve a grant of an estimated \$179,996.78 to cover planning and development fees associated with the development 36-46 King Street West; and

THAT Council authorize Development Charges associated with the development 36-46 King Street West be deferred until occupancy, and paid through 6 equal annual installments, in line with the City's Zoning Bylaw and the Development Charges Act; and

THAT Council request Caber Group to apply to the Community Improvement Plan, Tax Increment Equivalent for Rehabilitation and Redevelopment (TIERR) Grant Program; and

THAT Council approve a grant of \$130.00 to cover the cost of registering the CIP agreement; and

THAT the grants be funded from the cash proceeds of the sale; and

THAT the necessary by-law be enacted.

**For:** Mayor Wren, Councillor Deery, Councillor Earle, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

**CARRIED 9-0 on a recorded vote**

### **General Committee**

Councillor J. Fullarton, Chair  
Councillors P. Deery, K. Hobbs, and L. Severson  
Meeting held February 20, 2024

### **General - Consent Agenda**

*Councillor Fullarton moved to separate Item 2 Report Number 2024-31 Negative Social Media Use Statement.*

Moved by: Councillor Fullarton

THAT the following items, as listed on the General Committee agenda are recommended by the Committee to be passed by Consent Agenda:

**For:** Mayor Wren, Councillor Deery, Councillor Earle, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

**CARRIED 9-0 on a recorded vote**

#### **1. 2024-28**

Recommended modifications to Ormond St. and Orchard St.

THAT Council approve traffic modification of Ormond St. to a southbound, one-way street between Pearl St. and King St. East; and

THAT Council approve traffic modification of Orchard St. to a northbound, one-way street between Pearl St. and King St. East; and

THAT Council approve the amendment of Parking Bylaw 119-1989 Schedule 1 to limit on-street parking on Orchard St. to the west side only; and

THAT existing on-street parking on Orchard St. be modified to limit parking within 9 meters of an intersection in accordance with Parking Bylaw 119-1989 and City Policy.

2. Information Items

THAT the following items be received:

1. 2024-24  
Functional review of local downtown streets

**General - Regular Agenda**

1. Main Sewage Pump Station  
Design Option

Moved by: Councillor Deery

THAT Council approve Design Option 1, Traditional Design, for the design of the city's Main Pump Station located in Centeen Park.

**DEFERRED ON A LATER VOTE**

Staff provided concepts of both options presented for the Main Pump Station. It was noted that aesthetics of the building will be determined following additional public feedback and that a second Public Information Session will be scheduled.

Motion to Refer

Moved by: Councillor Earle

THAT the item be referred to the Council meeting of March 12, 2024.

**For:** Mayor Wren, Councillor Earle, Councillor Kalivas, Councillor Lavergne, and Councillor Wales

**Against:** Councillor Deery, Councillor Fullarton, Councillor Hobbs, and Councillor Severson

**CARRIED 5-4 on a recorded vote**

2. **2024-31**  
Negative Social Media Use Statement

Moved by: Councillor Fullarton

THAT Staff Report No. 2024-31, Negative Social Media Use statement be referred to the March General Committee.

**REFERRED TO GENERAL COMMITTEE**

## **Budget**

1. **2024-43**  
2024 Budget – February 13, 2024 Meeting Follow-Up

Moved by: Councillor Hobbs

THAT Council receive Report SR2024-43 for information.

**For:** Mayor Wren, Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

**Against:** Councillor Earle

**CARRIED 8-1 on a recorded vote**

2. 2024 Budget – Final

Moved by: Councillor Wales

THAT Council approve the net City Department operating budget of \$23,848,562; and

THAT Council approve the City Department Capital budget of \$10,221,832 funded as follows:

- Tax Levy \$964,166
- Canada Community Build Fund, \$1,888,300
- Ontario Community Infrastructure Fund, \$1,288,809
- Other Grants, \$1,574,900
- Reserves, \$518,910
- Debt, \$3,937,657
- Development Charges, \$35,000
- Donations, \$14,000; and

THAT Council approve the following Incremental Items:

- Museum Collections Care, \$10,000
- GIS staff, \$57,000
- Girls Camp-Fire, \$5,000 (funded from Fiscal Policy Reserve)
- 2 Staff Labourers, \$79,946
- Fire Staff, 1 staff, \$39,500
- Cemetery Groundskeeper, \$36,000; and

THAT Council approve the following Mandated Community Partners:

- Cataraqui Conservation Authority, \$233,816
- Brockville Public Library, \$943,400
- Brockville Police Services
  - Operating \$9,840,950
  - Capital, \$161,000
- Aquatarium
  - Operating, \$450,000
  - In Kind, \$192,884
  - Off set by 50% of the Municipal Accommodation Tax proceeds from 2023 up to \$268,194
- Joint Services, \$4,142,796
- St. Lawrence Lodge, \$2,686,264
  - Off set by up to \$400,000 contribution from Fiscal Policy Reserve
- Leeds, Grenville & Lanark District Health Unit, \$439,251
- Brockville Senior Citizens Inc, \$12,600; and

THAT Council approve the following Other Community Partners:

- Frontenac Arch Biosphere, \$6,500
- Brockville YMCA, \$120,000
- Mapleview Lodge, \$22,000
- Sherwood Park Manor, \$100,000
  - Funded by debt; and

THAT the necessary bylaws be enacted.

**For:** Mayor Wren, Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

**Against:** Councillor Earle

**CARRIED 8-1 on a recorded vote**

Motion to Refer

Moved by: Councillor Earle

THAT Council defer acceptance of the 2024 Budget to April 1, 2024 pending further review by staff.

**For:** Councillor Earle, Councillor Kalivas, and Councillor Lavergne

**Against:** Mayor Wren, Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Severson, and Councillor Wales

**DEFEATED 3-6 on a recorded vote**

**New Business - Report from Members of Council**

Nil.

**Unfinished Business**

Nil.

**Emergency Business**

Nil.

**By-Laws**

1. 011-2024  
A By-Law to Appoint Adam Merrifield as Municipal Law Enforcement Officer, a Peace Officer, a Property Standards Officer, and an Inspection Officer
2. 012-2024  
A By-law to Adopt Amendment Number 031 to the Official Plan, Lots 1 to 4 and Part of Lot 5, and Part of Park Lots 1 and 2, Block 55, Plan 67, City of Brockville, County of Leeds
3. 013-2024  
A By-law to Amend City of Brockville Zoning By-law 050-2014 Lots 1 to 4 and Part of Lot 5, and Part of Park Lots 1 and 2, Block 55, Plan 67, City of Brockville, County of Leeds
4. 014-2024  
A By-law to Authorize the Execution of a Transfer Payment Agreement for the Investing in Canada Infrastructure Program (ICIP) Public Transit Stream



## **Reading of the By-Laws**

Moved by: Councillor Severson  
Seconded by: Councillor Kalivas

THAT By-laws Numbered 011-2024 to 014-2024 be introduced and the same be now read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

**CARRIED**

## **Mayor's Announcements**

Councillor Wales reminded Council of the Aquatarium Mermaid Gala to take place on March 8, 2024, and encouraged all to attend this fundraising event.

## **Media Question Period**

*The regular meeting recessed at 7:51 pm and moved back into closed session.*

## **Closed Meeting Matter**

*The regular meeting resumed at 8:40 pm.*

## **Report of the Closed Session**

Moved by: Councillor Fullarton  
Seconded by: Councillor Wales

THAT Council rise from the Closed Session without reporting.

**CARRIED**

## **Confirmatory By-Law**

Moved by: Councillor Lavergne  
Seconded by: Councillor Kalivas

THAT By-law Number 015-2024 to confirm the Proceedings of Council at its meeting held on February 27, 2024 be read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

**CARRIED**

**Adjournment**

Moved by: Councillor Hobbs  
Seconded by: Councillor Severson

THAT Council adjourn its proceedings until the next regular meeting scheduled for March 12, 2024.

**CARRIED**

*The meeting adjourned at 8:42 pm.*

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Mayor

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City Clerk