



# **City of Brockville**

## **Council Meeting Minutes**

**6:00 PM - Tuesday, November 26, 2019**  
City Hall, Council Chambers

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The Council meeting was called to order on Tuesday, November 26, 2019, at 6:00 PM, in the City Hall, Council Chambers, with the following present:

**Members Present:** Mayor Jason Baker, Councillor Leigh Bursey, Councillor Jeff Earle, Councillor Larry Journal, Councillor Mike Kalivas, Councillor Nathalie Lavergne, Councillor Cameron Wales, and Councillor Matt Wren

**Regrets:** Councillor Jane Fullarton

**Staff:** Chad Davis, Supervisor of Public Works, Lynda Ferguson, Director of Finance, Janette Loveys, City Manager, Sandra MacDonald, City Clerk, Robert Nolan, Director of Economic Development, Peter Raabe, Director of Environmental Services, Krista Vandewal, Manager of Human Resources, Matt Wing, Financial Analyst and Phil Wood, Wastewater System Supervisor

### **MOTION TO MOVE INTO CLOSED SESSION (4:30 PM)**

Moved by: Councillor Lavergne  
Seconded by: Councillor Kalivas

THAT pursuant to *Municipal Act*, 2001, Section 239 Sub. 2 (a), (b), (d) (e) and (f), Council resolve itself Closed Session, closed to the public to consider:

1. the security of the property of the municipality of local board;
2. personal matters about an identifiable individual, including municipal or local board employees;
3. labour relations of employee negotiations
4. litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
5. advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

**CARRIED**

## **CLOSED MEETING STAFF REPORTS**

*The meeting recessed at 5:42 pm.*

## **REPORT OF THE CLOSED SESSION**

Moved by: Councillor Wales

Seconded by: Councillor Kalivas

THAT Council rise from the Closed Session without reporting.

**CARRIED**

## **MAYOR'S REMARKS**

Mayor Baker noted that the Eastern Ontario Mayor's Caucus passed a resolution calling on the International Joint Commission to repeal plan 2014 and reinstate the previous plan 1958DD until a new water management plan can be drafted which protects all the interests of waterfront users and residents. He noted the development progress within the City with the Hampton Inn nearing completion; the Royal Brock expansion; the apartment building at former Trinity Church and the tower installed on the Rotary Park P&G pavilion.

Downtown Brockville is decorating downtown including new wreaths on lampposts and new planters. A Christmas tree is installed at Courthouse Avenue today over the fountain on Courthouse Avenue and will be officially lit this Friday night in a ceremony. The City is looking festive. His Worship noted the upcoming events including the Christmas Market, Rotary Club Santa Claus parade and the new River of Light Festival at Blockhouse Island. It was also noted that the Annual New Year's Day Levy will be held at the Aquatarium.

Mayor Baker sent out a thank you to City staff and especially members of the works crews. They very quietly have been working hard to clean up the city after the recent wind and snowstorms. In addition to their other regular duties this year they have been helping this council pull off some of our initiatives such as the new arena boards and Courthouse Christmas tree mentioned earlier, the Christmas Market event and cleaning up this week Blockhouse for the River of Lights.

## **DISCLOSURE OF INTEREST**

Nil.

## **ADOPTION OF COUNCIL MINUTES**

Moved by: Councillor Wren

THAT the minutes of the Council Meeting of November 12, 2019 be adopted and circulated as read.

**CARRIED**

## **CORRESPONDENCE, COMMUNICATIONS AND PETITIONS**

1. Shop Local Week  
Downtown Brockville

Moved by: Councillor Kalivas

THAT City Council declare December 1st to December 7th, 2019 as Shop Local Week; and

THAT the Shop Local flag be flown from December 2nd to December 9th, 2019.

**CARRIED**

2. 2020 Citizen Appointments to Boards and Committees

Moved by: Councillor Kalivas

THAT Council authorize the following appointments:

- Arena Advisory Board
  - Dave Mallory
- Brockville Museum Board of Management
  - Megan Lawson
- Youth Advisory Council
  - Andreas Arzoumanian
  - Amelia Foley
  - Olivia Oseghale
  - Jeremy Zeran
  - Shuja Sayyid
- Brockville Railway Tunnel Committee
  - Carol Palko
- Island Breakfast Committee
  - Debra Hamilton

- Amanda Robinson
- Aquatarium Board
  - Jeremy Hobbs
  - Barry Moss

THAT Dennis Fitzgerald be removed from the Brockville Cycling Advisory Committee;

THAT By-law 083-2018, Being a By-law to Appoint Members to Various Boards and Commissions of the City of Brockville be amended accordingly.

**CARRIED**

3. 2020 Council Appointments to Boards and Committees

Moved by: Councillor Kalivas

THAT Council appoint members of Council to Boards and Committees for the period of December 1, 2019 to November 30, 2020 as per the attached Schedule; and

THAT By-law 083-2018, Being a By-law to Appoint Members to Various Boards and Commissions of the City of Brockville be amended accordingly.

**CARRIED**

**DELEGATIONS**

Nil.

**STAFF REPORTS**

1. 2019-177-11  
Renewed Commitment to a Healthy Environment

Moved by: Councillor Wales

THAT Council receives the report titled Renewed Commitment to a Healthy Environment.

**CARRIED, AS AMENDED ON A LATER VOTE**

Motion to Amend

Moved by: Councillor Wales

THAT the policy options outlined in the staff report, "renewed Commitment to a Healthy Environment", be adopted and implemented.

**For:** Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

**CARRIED 8-0 on a recorded vote**

Amended Motion

Moved by: Councillor Wales

THAT Council receives the report titles Renewed Commitment to a Healthy Environment.; and

THAT the policy options outlined in the staff report, "renewed Commitment to a Healthy Environment", be adopted and implemented.

**For:** Mayor Baker, Councillor Wales, Councillor Bursey, Councillor Earle, Councillor Journal, Councillor Kalivas, Councillor Lavergne, and Councillor Wren

**CARRIED 8-0 on a recorded vote**

2. 2019-176-11  
Municipal Modernization Program

Moved by: Councillor Journal

THAT Council approve an application to the Municipal Modernization Program for a third-party review of the City of Brockville's Fleet Program.

**For:** Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

**CARRIED 8-0 on a recorded vote**

## **FINANCE AND ADMINISTRATION COMMITTEE**

Councillor L. Journal, Chair  
Councillors J. Earle and N. Lavergne, C. Drake, Citizen Member  
Meeting held on November 19, 2019

### **FAC - CONSENT AGENDA**

Moved by: Councillor Journal  
Seconded by: Mayor Baker

THAT the following items, as listed on the Finance and Administration Committee agenda are recommended by the Committee to be passed by Consent Agenda:

**For:** Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

**CARRIED 8-0 on a recorded vote**

1. 2019-173-11  
2019 Long Term Debt and  
Reserve/Reserve Fund Positions

THAT the report titled 2019 Long Term Debt and Reserve/Reserve Funds Positions be received for information purposes.

2. 2019-171-11  
2018 Development Charges  
Annual Report

THAT Council receives the 2018 Annual Report and Development Charges Revenue Statement with respect to the City's Development Charge Reserve Fund [Attachment 1 to Report # 2019-171-11]; and

THAT this be forwarded as required to:

Municipal Finance Branch  
Ministry of Municipal Affairs & Housing  
777 Bay St., 13th Floor  
Toronto, ON M5G 2E5

3. 2019-175-11  
Tall Ships Festival Financials

THAT Council receives Report 2019-175-11 Tall Ships Festival Financials report for information.

4. 2019-169-11  
Rotary Park - P & G Pavilion  
Project Status Update

THAT Report 2019-169-11 be received for information purposes.

5. 2019-170-11  
Metro Parking Lot Lease

THAT Council authorize the Mayor and Clerk to enter into an Agreement to extend the current lease with 1921674 Ontario Inc. to provide for a 50-year term for a lease; and

THAT in addition to the current wording of Option 1, the City inserts a clause into the 50 year lease agreement that if the use of the property changes from that of a grocery store the City has the opportunity to review or alter the terms of the lease with 90 days notice.

6. 2019-174-11  
LAN Extension Services RFP# 2019-RFP04

THAT the City award the contract to Bell Canada in the amount of Forty-One Thousand, One Hundred and Sixty-Eight Dollars, and Sixteen Cents (\$41,168.16) including HST with a total cost of (\$37,725.68) for RFP#2019-RFP04, LAN Extension Services on a three-year term; and

THAT an additional (\$5,605.00) be allocated from account #07-5-891001-3010, Computer Systems Hardware;

AND THAT the remaining amount of (\$2,120.68) be funded from account #07-5-891002-2010, Computer Systems Software.

7. 2019-168-11  
2021 Ontario Heritage Conference

THAT City Council approve to be the host of the 2021 Ontario Heritage Conference and submit an Expression of Interest; and

THAT should the City of Brockville be selected City staff be directed to work with Heritage Brockville and Heritage Elizabethtown-Kitley to plan and deliver the conference; and

THAT City staff be directed to use the new Committee template to develop a Terms of Reference for the 2021 Ontario Heritage Conference Committee.

8. FAC Tracking Report

THAT the Finance and Administration Committee establish a tracking report to show the progress of items and projects that are undertaken by the Committee. This report will show the Committee and taxpayers what major initiatives have been completed by the Committee and what the Committee is working on beyond the day-to-day business of the Committee.

## **FAC - REGULAR AGENDA**

1. 2019-172-11  
Modifications to CIP - Downtown Programs  
(CIP-TIERR; CIP-FIG; and CIP-RCCR)

Moved by: Councillor Lavergne

THAT the following Downtown CIP Programs be funded at a combined annual rate of \$50,000.00, until December 31, 2025:

- Façade Improvement Grant (FIG); and
- Residential or Commercial Conversion/Rehabilitation (RCCR) Grant; and

THAT Heritage Signage Grant Program be re-instituted owners building or tenants at a maximum of \$1,000 per sign or 50% of the cost of the sign, whichever is less.

**CARRIED, AS AMENDED ON A LATER VOTE**



Motion to Amend

Moved by: Councillor Kalivas

THAT the Downtown CIP - Downtown Programs Façade improvement Grant (FIG) and Heritage Signage Grant Program not be funded; and

THAT the Downtown CIP - Residential or Commercial Conversion/ Rehabilitation Grant portion of the program be funded at an amount of \$35,000.

**CARRIED, AS AMENDED ON A LATER VOTE**

Motion to Separate

Moved by: Councillor Journal

THAT the motion be separated into three parts:

- Façade improvement Grant;
- Heritage Signage Grant Program
- Reduction of Downtown CIP - Residential or Commercial Conversion/ Rehabilitation Grant funding

**For:** Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

**CARRIED 8-0 on a recorded vote**

Façade improvement Grant

Moved by: Councillor Kalivas

THAT the Façade Improvement Grant Program not be funded.

**For:** Councillor Kalivas, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Lavergne, Councillor Wales, and Councillor Wren

**Against:** Councillor Journal

**CARRIED 7-1 on a recorded vote**

Heritage Signage Grant Program

Moved by: Councillor Journal

THAT the Heritage Signage Grant Program not be funded

**For:** Mayor Baker, Councillor Bursey, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

**Against:** Councillor Earle

**CARRIED 7-1 on a recorded vote**

Reduction of Downtown CIP - Residential or Commercial Conversion/ Rehabilitation Grant funding

Moved by: Councillor Journal

THAT the funding of the Downtown CIP - Residential or Commercial Conversion/ Rehabilitation Grant be reduced by \$15,000 to \$35,000.

**For:** Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Kalivas, Councillor Wales, and Councillor Wren

**Against:** Councillor Journal and Councillor Lavergne

**CARRIED 6-2 on a recorded vote**

Amended Motion

Moved by: Councillor Kalivas

THAT the Façade Improvement Grant not be funded; and

THAT the Heritage Signage Grant Program not be funded; and

THAT the funding for the Downtown CIP Program be reduced by \$15,000 to \$35,000.

**For:** Mayor Baker, Councillor Bursey, Councillor Kalivas, Councillor Wales, and Councillor Wren

**Against:** Councillor Earle, Councillor Journal, and Councillor Lavergne

**CARRIED 5-3 on a recorded vote**

## **2020 BUDGET**

1. 2019-178-11  
2020 Water and Wastewater  
Capital Budget

Moved by: Councillor Bursey

THAT Council approve the 2020 proposed Water and Wastewater Capital budget.

**For:** Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

**CARRIED 8-0 on a recorded vote**

## **NEW BUSINESS - REPORT FROM MEMBERS OF COUNCIL**

Nil.

## **UNFINISHED BUSINESS**

Nil.

## **EMERGENCY BUSINESS**

Nil.

## **BY-LAWS**

- 087-2019 By-law to Amend City of Brockville Zoning By-law 050-2014 (North and Centre Part of Lots 182 and 183, Block 15, Plan 67, being Part 1 on 28R-5770, City of Brockville, 9 and 11 Pearl Street East, File D14-038)
- 088-2019 A By-law to amend 083-2018 Being a By-law to Appoint Members to Various Boards and Commissions (annual)

## **READING OF THE BYLAWS**

Moved by: Councillor Bursey  
Seconded by: Councillor Journal

THAT By-laws Numbered 087-2019 and 088-2019 be introduced and the same be now read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

**CARRIED**

## **CONFIRMATORY BYLAW**

Moved by: Councillor Bursey  
Seconded by: Councillor Journal

THAT By-law Number 089-2019 to confirm the Proceedings of Council at its meeting held on November 26, 2019 be read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

**CARRIED**

## **MAYOR'S ANNOUNCEMENTS**

Nil.

## **MEDIA QUESTION PERIOD**

## **ADJOURNMENT**

Moved by: Councillor Bursey  
Seconded by: Councillor Journal

THAT Council adjourn its proceedings until the next regular meeting scheduled for *December 10, 2019*.

**CARRIED**

*The meeting adjourned at 8:33 pm.*

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Mayor

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City Clerk