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**AGENDA**

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**Disclosure of Interest**

**Chair's Remarks**

**Adoption of the Minutes**

- 3 - 6      *THAT the minutes of the Brockville Municipal Accessibility Advisory Committee meeting dated November 27, 2018 be adopted as circulated.*

**New Business Arising from the Minutes**

**Delegations/Presentations**

Nil.

**Correspondence & Communications**

- 7            1.      Pedestrian Crossings in Brockville

**Staff Reports**

Nil.

**New Business**

1.      Accessibility by Design Standards
2.      Business Letters regarding 2025 Accessibility
3.      Changes to the ODA
4.      Transit Review Committee - BMAAC Representation

**Capital Budget - Review**

**Sub-Committee and Member Reports/Project Updates**

1. Stop Gap

**Adjournment**

*THAT the BMAAC meeting be adjourned until its next regular meeting scheduled for March 26, 2018.*

***Committee Minutes***

ROLL CALL:

Ryan Billing, Chair

Nancy Gardner

Mary Ann Greenwood

Doug Hone

Regrets:

Greg Bamber

Colleen Cameron

Staff:

S. MacDonald, City Clerk (Recording Secretary)

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**DISCLOSURE OF INTEREST**

Nil.

**CHAIR'S REMARKS**

Ryan noted that he made a presentation on behalf of BMAAC to the FAO committee last week. He highlighted the discussion that took place regarding accessible taxis.

**ADOPTION OF THE MINUTES**

Moved by: Mary Ann

Seconded by: Doug

THAT the minutes of the Brockville Municipal Accessibility Advisory Committee meeting dated October 30, 2018 be adopted as circulated.

CARRIED

## **NEW BUSINESS ARISING FROM THE MINUTES**

Ryan noted that he will be meeting with Conal and Brent Collette next week regarding the project at Rotary Field House. The quotes are to be reviewed to ensure they are up to date and there are sufficient funds budgeted by the City to match the Enabling Access funding program.

Ryan noted that there should be further discussion regarding the building permit fee waiver opportunities for new or retrofitted accessible housing.

Ryan has not yet contacted Matt Locke to review the accessibility inventory. He will have this report for the new year.

Ryan suggested that BMAAC host a table at the Brockville Winer Classic event to generate community awareness. The event is Family Day 2019. The committee will refresh the display board for the event.

Mary Ann reminded the committee that they had made a recommendation regarding scooters and e-bikes and there have been no further updates. Ryan will address this matter with Matt Locke.

## **NEW BUSINESS**

### 1. Accessibility By Design Standards – Greg

- Tools
- Forms

*This item will be deferred to the next meeting.*

### 2. Tunnel – Doug

- Access - Ferry Street
- Ramp and Bench

Doug explained that during the organizers of the 2018 Hydro Plane races allowed campers to park on Ferry Street and blocked access to the tunnel making inaccessible during the races. S. MacDonald recommended that the committee contact the Operations Department to ask their assistance when organizers book the parks and facilities to ensure that accessibility routes are maintained.

The Committee will research benches (Doug & Mary Ann) for installation in the tunnel.

Moved by: Mary Ann  
Seconded by: Doug

THAT BMAAC recommend and advise the Operations Department that event organizers using City facilities must maintain accessibility to the facilities on city owned properties.

CARRIED

3. Business Letters regarding 2026 Accessibility - Greg

*This matter was deferred to the next meeting.*

4. Site Plan Review – Doug

- Parking when there is a renovation

Doug noted that changes to the site plan submissions have resulted in limited drawings to review. S. MacDonald explained that as a result of changes to the Ontario Building Code Act to include accessibility requirements in the (interior) design, the drawings submitted for site plan review and approval only include the footprint of the building and exterior landscaping.

5. Stopgap Program

Stopgap is an initiative where ramps are marketed to building owners or tenants where there is no accessible entrance. It is envisioned that this could be very useful downtown. It is being proposed that the ramps be constructed locally at the high schools or college using materials provided Home Hardware or Home Dept. It is hoped that this program will roll out in the fall 2019.

6. December meeting

The committee decided that a December meeting was not necessary.

7. Pedestrian Crossing  
Market St West at King Street

Ryan noted that he received a call from a citizen regarding the pedestrian crossing area at King Street West at Market Street West. It is a wide crossing and cars often pull forward to see oncoming traffic. Ryan will ask Matt Locke to consider changes similar to the Park Street at Front Ave.

**SUB-COMMITTEE AND MEMBER REPORTS/PROJECT UPDATES**

1. Update from Presentation to Finance, Administration and Operations

Ryan updated the committee on the presentation to the Finance, Administration and Committee at their November meeting. He and Greg attended the meeting and highlighted the work that the committee had accomplished and provided a brief description on the future projects being considered.

**ADJOURNMENT**

Moved by: Doug  
Seconded by: Nancy

THAT the BMAAC meeting be adjourned until its next meeting.

CARRIED

*The meeting adjourned at 2:08 pm.*

Lynn Murray

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BMAAC - Jan/19

**From:**  
**Sent:** December-08-18 11:36 AM  
**To:** Clerk  
**Subject:** Municipal accessibility advisory committee

I have a concern that I would like to have discussed at the next meeting..It relates to the lack of proper pedestrian crossings in Brockville..As you know Brockville has an aging population, many with mobility problems..There will soon be four Senior's apartment buildings,as well as a retirement home and several condos in the immediate downtown area..yet there is not one proper pedestrian crossing,where traffic is required to stop..All we have are crosswalks which are much less effective in protecting pedestrians..Personally I am in my late 80's and have had several close calls in the past few years..For your consideration..