

**Monday, August 21, 2021  
Buell St. Room, Brockville Public Library**

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1. Call to Order: 5:34pm by Zoom videoconference

Present: Board Members: L. Bursey, L. Corbeil, C. Hannah, C. Quick, A. von Cramon, L. Wales, M. Wicklum  
Regrets: N. McNeill  
Staff: E. Farrell

2. Introductory Remarks (information/ announcements)

The Brockville Public Library is situated on the traditional territory of the Haudenosaunee and Huron-Wendat. With gratitude and respect, we acknowledge the significant contributions Indigenous peoples have, and continue to make, on these lands.

3. Approval of the agenda. Approved.

4. Declaration of conflict of interest: none.

5. Consent Agenda:
  - a. June Board minutes
  - b. June/ July Library report

Moved by L. Wales and seconded by L. Corbeil... "That the Brockville Public Library Board accepts the June Board minutes and the June/July Library report." Carried.

6. For discussion/ decision:
  - a. 2022 Budget – outline of timeline & goals

E. Farrell shared the timeline and goals for the 2022 Library budget.

- b. 2021 Contribution Agreement

E. Farrell reported that the Library is waiting for updates on the Contribution Agreement from City staff. The working group established will be convened once the Board receives the updated draft of the Contribution Agreement.  
This item will return to the table.

- c. Strategic Plan

E. Farrell presented a timeline for finishing the Strategic Plan. It is expected that the Strategic Plan will be completed by the end of January 2022. This item will return to the table.

- d. 2019 & 2020 financials

A. von Cramon shared correspondence from the Mayor and City Manager about the Library's 2019 and 2020 audited financial statements. Library staff are reaching out to the auditors for clarification. This item will return to the table.

e. EDRTC committee presentation

E. Farrell will be presenting a Library update to the EDRTC committee of Council on September 7. She shared the draft presentation to the Board and received feedback.

7. Board Development – deferred

8. In camera – moved into closed session by M. Wicklum at 6:46pm for the purposes of discussion personal matters about an identifiable individual. Moved out of camera at 7:18pm by M. Wicklum and took action.

9. Meeting Evaluation: E. Farrell will send out online form link

10. Adjournment: at 7:22pm by L. Corbeil

Next meeting: September 27, 2020, 5:30pm, location TBD

Signature of the Chair:   
(after approval) Andreas von Cramon (Sep 28, 2021 08:32 EDT)