



# **City of Brockville**

## **Council Meeting Minutes**

**7:00 PM - Tuesday, October 22, 2019**  
City Hall, Council Chambers

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The Council meeting was called to order on Tuesday, October 22, 2019, at 7:00 PM, in the City Hall, Council Chambers, with the following present:

**Members Present:** Mayor Jason Baker, Councillor Leigh Bursey, Councillor Jeff Earle, Councillor Jane Fullarton, Councillor Larry Journal, Councillor Mike Kalivas, Councillor Nathalie Lavergne, Councillor Cameron Wales, and Councillor Matt Wren

**Regrets:** Nil.

**Staff:** Lynda Ferguson, Director of Finance, Janette Loveys, City Manager, Sandra MacDonald, City Clerk, and Robert Nolan, Director of Economic Development

### **MOTION TO MOVE INTO CLOSED SESSION (6:30 PM)**

Moved by: Councillor Bursey  
Seconded by: Councillor Journal

THAT pursuant to Municipal Act, 2001, Section 239 Sub. 3 (a) Council resolve itself Closed Session, closed to the public to consider:

1. a request under the Municipal Freedom of Information and Protection of Privacy Act, if the council, board, commission or other body is the head of an institution for the purposes of that Act.

**CARRIED**

### **CLOSED MEETING STAFF REPORTS**

### **REPORT OF THE CLOSED SESSION**

Moved by: Councillor Wren  
Seconded by: Councillor Bursey

THAT Council rise from the Closed Session without reporting.

**CARRIED**

## **MAYOR'S REMARKS**

Mayor Baker announced that City Council and Staff will be hosting an open house at the Brockville Memorial Centre on Monday, October 28th, 5:00 pm to 8:00 pm for residents to come and meet council and staff and ask any questions they may have. He highlighted November events including the Remembrance Day ceremony, the Santa Clause Parade on November 30th and the new River of Lights Winter Festival.

## **DISCLOSURE OF INTEREST**

Nil.

## **ADOPTION OF COUNCIL MINUTES**

Moved by: Councillor Journal

THAT the minutes of the Council Meeting of October 8, 2019 be adopted and circulated as read.

**CARRIED**

## **CORRESPONDENCE, COMMUNICATIONS AND PETITIONS**

1. Shine the Light  
(Leeds and Grenville Interval House)

Moved by: Councillor Wales

THAT Council hereby proclaim the month of November be Shine the Light on Violence in the City of Brockville; and

THAT the Shine the Light Flag be flown at Tunnel Bay from October 28 to December 2, 2019.

**CARRIED**

## **PRESENTATIONS**

1. Development Charges Background Study  
Watson and Associates

Andrew Grunda and Matt Bouroukus, Watson and Associates were in attendance to make the presentation regarding the Development Charges Background Study.

## **STAFF REPORTS**

1. 2019-156-10  
Re-evaluating the Twin Pad Business Case

Moved by: Councillor Kalivas

THAT City Council consider abandoning the Twin Pad Arena capital project due to project costs, anticipated funding sources and changing market conditions; and

THAT staff be directed to review the Brockville Arena Expansion Feasibility Study and to report back on other feasibility options given project costs, funding and market demand.

**For:** Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

**CARRIED 9-0 on a recorded vote**

2. 2019-157-10  
Brockville Arts Centre Lights

Moved by: Councillor Wren

THAT Four-O-One Electric be awarded the contract to install colour changing LED lights on the Brockville Arts Centre for 28,920.00 plus HST.

AND THAT City Council waive By-law 029-2019 to Establish and Maintain a Policy Concerning the Procurement of Goods and Services.

**For:** Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

**CARRIED 9-0 on a recorded vote**

3. 2019-158-10  
Easement Agreement for Enbridge Gas Co.

[2019-158-10](#)

[2019-158-10 Attachment 1](#)

[2019-158-10 Attachment 2](#)

[2019-158-10 Attachment 3](#)

Moved by: Councillor Bursey

Seconded by: Mayor Baker

THAT Council permit the addition of report No. 2019-158-10 to the agenda.

**CARRIED**

Moved by: Councillor Bursey

THAT Council authorize the Mayor and Clerk to execute an easement agreement with Enbridge Gas Inc., for an easement over PIN 44170-0135, further described as Part of Lot B, Block 39, Plan 67 and Part of Lot 12, Concession 1, formerly in the Township of Elizabethtown Kitley, now in the City of Brockville.

**For:** Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

**CARRIED 9-0 on a recorded vote**

## **FINANCE AND ADMINISTRATION COMMITTEE**

*Councillor L. Journal, Chair*

*Councillors J. Earle and N. Lavergne, C. Drake, Citizen Member*

*Meeting held on October 15, 2019*

## **FAC - CONSENT AGENDA**

Moved by: Councillor Journal

THAT the following items, as listed on the Finance and Administration Committee agenda are recommended by the Committee to be passed by Consent Agenda:

**For:** Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

**CARRIED 9-0 on a recorded vote**

1. 2019-151-10  
Draft Terms of Reference for Committees

THAT Council approve the Draft Terms of Reference for Committees.

2. 2019-150-10  
Precision GPS Co-operative Purchase

THAT Council authorize the net cost expenditure of \$26,669.28 for the purchase of two (2) Precision GPS Units from the vendor Technical Mapping Inc. to be funded from the Municipal Modernization Funds.

THAT Council approve the additional \$2669.28 over the approved budget of \$24,000.00 from the Municipal Modernization Funds.

3. 2019-153-10  
Ontario Regulation 284/09  
Budget Matters - Expenses

THAT Council adopt this report of expenses excluded from the 2020 Budget as a requirement of Ontario Regulation 284/09 passed under the Municipal Act, 2001.

4. 2019-155-10  
City Reserves-Cash Flow Analysis

THAT the report titled City Reserves-Cash Flow Analysis be received for information purposes.

5. 2019-154-10  
Investing in Canada Infrastructure Program  
William Street Overpass

THAT the Total Eligible Cost for the William Street Overpass rehabilitation project under the Investing in Canada Infrastructure Program – Rural and Northern Stream be confirmed as \$1,732,500; and

THAT the City share of \$288,807.75 be funded from the Ontario Community Infrastructure Fund formula allocation; and

THAT \$288,807.75 in Federal Gas Tax Funding be reallocated from the William Street Overpass project to the Garden Street reconstruction project.

6. 2019-152-10  
Request for Reduction in Fees  
for a Catch the Ace Raffle Lottery

THAT Council establish a “Catch the Ace” raffle lottery scheme fee of 1% of the total prize value.

#### **FAC - REGULAR AGENDA**

Nil.

#### **NEW BUSINESS - REPORT FROM MEMBERS OF COUNCIL**

1. VIA Vouchers  
Councillor Journal

Moved by: Councillor Journal

THAT Council Authorize the use of up to \$2,500 of via train vouchers to promote the tourism assets of Brockville by bringing travel writers to the community in cooperation with Rob Thompson’s marketing staff.

**For:** Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

**CARRIED 9-0 on a recorded vote**

## **UNFINISHED BUSINESS**

Nil.

## **EMERGENCY BUSINESS**

Nil.

## **BY-LAWS**

- 078-2019 By-law to Amend City of Brockville Zoning By-law 050-2014 (Part of Lot 6 in Concession 1, geographic Township of Elizabethtown, designated as Part 1 on Reference Plan 28R-660, municipal address 1803 County Road 2, City of Brockville
- 079-2019 By-law to Adopt Amendment Number 013 to the Official Plan for the City of Brockville (Part of Lot 6 in Concession 1, geographic Township of Elizabethtown, and Part of Lot 1 on Registered Plan 39 designated as Part 1 on Reference Plan R-15, Part 1 on Reference Plan 28R-7016 and Part 1 on Reference Plan 28R-7243, City of Brockville
- 080-2019 By-law to Amend City of Brockville Zoning By-law 050-2014 (Part of Lot 6 in Concession 1, geographic Township of Elizabethtown, and Part of Lot 1 on Registered Plan 39 designated as Part 1 on Reference Plan R-15, Part 1 on Reference Plan 28R-7016 and Part 1 on Reference Plan 28R-7243, City of Brockville
- 081-2019 By-law to Adopt Amendment Number 014 to the Official Plan for the City of Brockville (Part of Lot 6 in Concession 1, geographic Township of Elizabethtown, designated as Part 1 on Reference Plan 28R-660, municipal address 1803 County Road 2, City of Brockville
- 082-2019 Being a By-law to Amend By-law Number 021-1993 Being a By-law to Regulate Traffic Within the Corporate Limits of the City of Brockville (Yield Signs)

## **READING OF THE BYLAWS**

Moved by: Councillor Kalivas  
Seconded by: Councillor Fullarton

THAT By-laws Numbered 078-2019 to 082-2019 be introduced and the same be now read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

**CARRIED**

## **CONFIRMATORY BYLAW**

Moved by: Councillor Kalivas  
Seconded by: Councillor Fullarton

THAT By-law Number 083-2019 to confirm the Proceedings of Council at its meeting held on October 22, 2019 be read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

**CARRIED**

## **MAYOR'S ANNOUNCEMENTS**

Mayor Baker noted that the Tunnel of Terror event will be held at the Brockville Railway Tunnel this weekend.

## **MEDIA QUESTION PERIOD**

## **ADJOURNMENT**

Moved by: Councillor Kalivas  
Seconded by: Councillor Fullarton

THAT Council adjourn its proceedings until the next regular meeting scheduled for November 12, 2019.

**CARRIED**

*The meeting adjourned at 9:05 pm.*

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Mayor

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City Clerk



**October 21, 2019**

**Report to Council – October 22, 2019**

**2019-158-10**

**Easement Agreement for Enbridge  
Gas Inc. to cross Municipal Land**

**R. Nolan  
Dir. of Planning (Acting)  
Andrew McGinnis  
Planner**

## **RECOMMENDED**

THAT Council authorize the Mayor and Clerk to execute an easement agreement with Enbridge Gas Inc., for an easement over PIN 44170-0135, further described as Part of Lot B, Block 39, Plan 67 and Part of Lot 12, Concession 1, formerly in the Township of Elizabethtown Kitley, now in the City of Brockville.

## **PURPOSE**

To request permission for the Mayor and Clerk to execute an easement agreement in favour of Enbridge Gas Inc., for an easement across municipal lands in order to provide natural gas service to a new Via Rail Regulating Station to feed a track heater switch.

## **ANALYSIS/OPTIONS**

A request has been received from Enbridge Gas Inc., for an easement over municipal lands known as 141B Perth Street. The easement is for a proposed gas service (provided by Enbridge Gas Inc.) from Louis Street (adjacent Stewart Boulevard overpass) across 141B Perth Street to the new Regulation Station to provide heat to a new track heater switch.

Attachment 1 to this report shows the location of land in question. Attachment 2 is a sketch of the proposed gas service (provided by Enbridge Gas Inc.) from the dead-end of Louis Street (1.5 metres east of the edge of pavement) running north/south adjacent the Stewart Boulevard overpass approximately 55.0 metres to the new (proposed) Regulating Station.

Through circulation to various City Department, comments from the Environmental Services Department and Operations Department were noted as no concerns.

After review of available documents, Planning staff have no concern with the

proposed easement. The location of the gas service is at the end of Louis Street over a small portion of land running parallel to the Stewart Boulevard overpass as shown in Attachment 3 to this report. Transportation Services Staff have been consulted and have no long term plans for this land.

## **POLICY IMPLICATIONS**

All applicable policies, regulations and municipal standards will be upheld should Council accept the requested easement.

## **FINANCIAL CONSIDERATIONS**

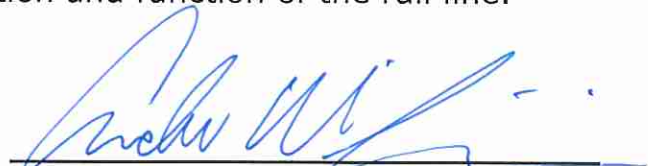
All financial requirements associated with the execution of the easement agreement as well as the preparation of an as built plan (to be provided to the City of Brockville upon completion), deed, and registration of the agreement, remains the responsibility of the applicant.

## **CONCLUSION**

Based on the request and review it is reasonable to accept the proposed easement. The location of the gas line will have little to no impact on adjacent properties or the City of Brockville long range plans and will provide a service needed for the safe continuation and function of the rail line.



Robert Nolan  
Director of Economic Development  
and Director of Planning (Acting)



A. McGinnis, MCIP, RPP, Dipl.M.M.  
Planner



Janette Loveys  
City Manager

**ATTACHMENT 1** – Location of Land

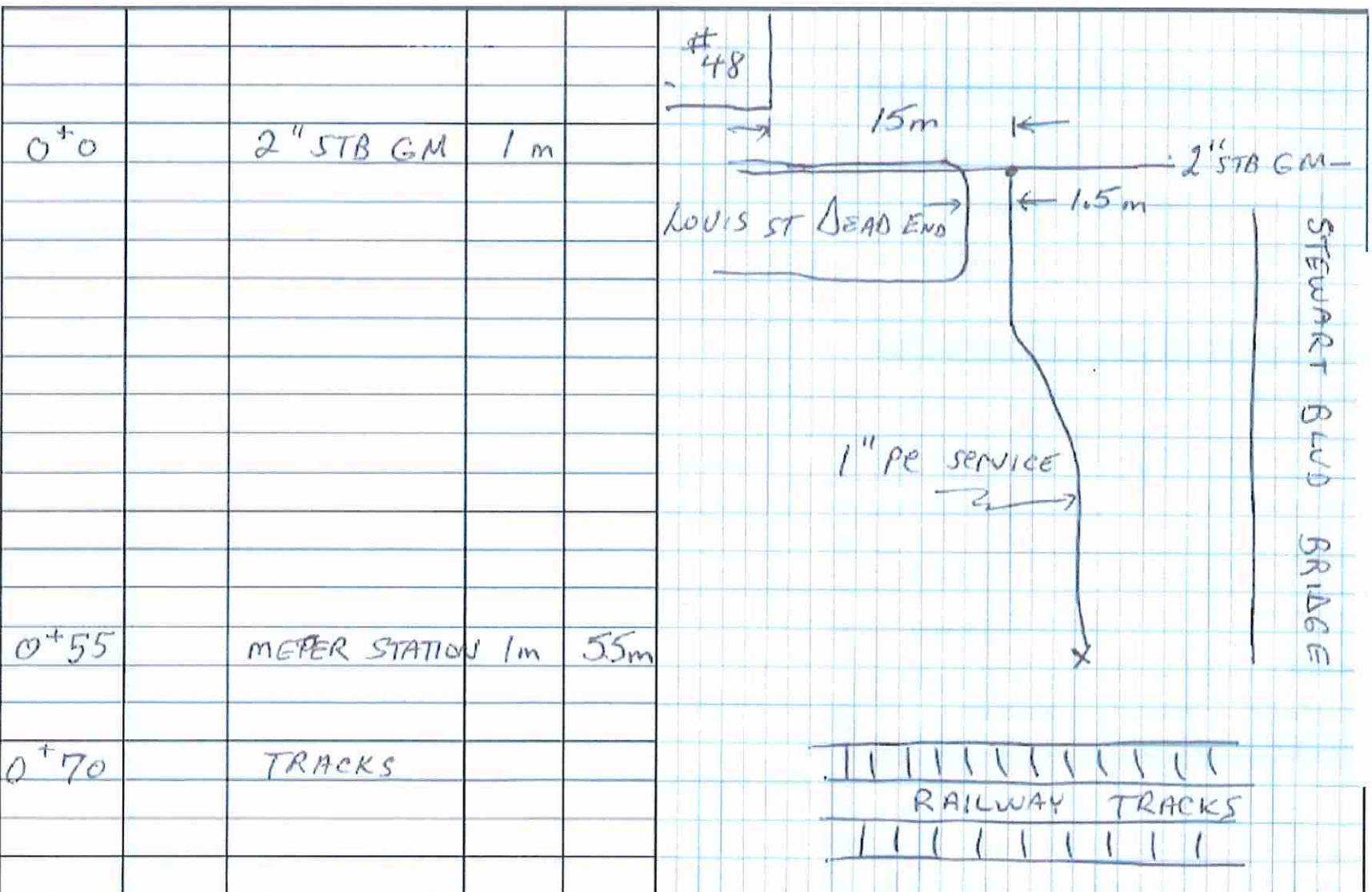
**ATTACHMENT 2** - Proposed gas service sketch (provided by Enbridge Gas Inc.)

**ATTACHMENT 3** – Aerial photo showing proposed line location



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# ATTACHMENT 2 TO REPORT 2019-158-10





**ATTACHMENT 3  
TO REPORT 2019-158-10**

