

COMMITTEE MINUTES

**Finance, Administration &
Operations Committee**

Tuesday, May 21, 2013, 4:15 p.m.
City Hall Council Chambers

Committee Members:

Councillor, D. LeSueur, Chair
Councillor D. Beatty
Councillor L. Bursey
Councillor J. Fullarton
Mayor D. Henderson, Ex-Officio

Regrets:

Councillor J. Earle

Others:

Councillor T. Blanchard

Staff:

Ms. V. Baker, Clerk's Secretary (Recording Secretary)
Mr. B. Casselman, City Manager
Mr. C. Cosgrove, Director of Operations
Mr. D. Dick, Director of Corporate Services
Mr. P. Raabe, Director of Environmental Services
Ms. S. Seale, City Clerk
Ms. L. White, Manager of Strategic Initiatives

Others:

Mr. R. Zajac, Recorder & Times
Ms. T. Renkema, 104.9 JRFM

The Chair called the meeting to order at 4:17 p.m.

DISCLOSURE OF INTEREST

Nil.

DELEGATION(S) AND PRESENTATION(S)

Housing Opens Door Campaign
(Leigh Bursey, Board Member, Ontario Non-Profit Housing Corporation)

Councillor Bursey gave an overview of the campaign and presented a video to the Committee.

CORRESPONDENCE

Nil.

STAFF REPORTS

1. 2013-061-05
Supply/Truck/Stack Winter Sand
Quotation 11-2013

Moved by: Councillor Fullarton

THAT the quotation from Steve Polite Sand & Gravel Ltd. in the amount of twenty-six thousand, four hundred thirty-seven dollars and fifty cents (\$26,437.50), excluding HST, for City of Brockville Quotation 11-2013, Supply of Winter Sand, be accepted.

CARRIED

2. 2013-066-03
Ormond Street Bridge Replacement &
North Augusta Road Culvert Rehabilitation
Contract 2013-24

Moved by: Councillor Beatty

THAT the tender from Carlington Construction Inc. for contract 2013-24 the replacement of the Ormond Street Bridge and the rehabilitation of the North Augusta Road Culvert be accepted; and

THAT the replacement of the Ormond Street Bridge be funded in the amount of \$399,049.50, excluding HST, through account 93011105-9123001; and

THAT the rehabilitation of the North Augusta Road Culvert be funded in the amount of \$296,797, excluding HST, through account 9301108-9113008.

CARRIED

Councillor LeSueur asked if there were any plans for the re-opening/repairs to the Elm Street bridge. Mr. Cosgrove said there were none.

3. 2013-067-05
Concrete Sidewalk & Curb
Reconstruction on City Streets
Contract 2013-04

Moved by: Councillor Bursey

THAT Council accept the tender from B-Arnone Paving in the amount of eighty-eight thousand eight hundred and seventeen dollars and twenty-seven cents (\$88,817.27) excluding HST, for Contract 0013-04 Concrete Sidewalk & Curb Reconstruction on City Streets; and

THAT this work be charged to account 9301110-9905002-3010.

CARRIED

4. 2013-068-05
Railway Tunnel
Detailed Engineering Investigations

Moved by: Councillor Fullarton

THAT Inspec-Sol Inc. be retained to conduct a geo-radar survey, review the tunnel geometry and condition of the limestone masonry arch under City Hall, complete environmental analysis of the tunnel floor soils, and undertake a grid elevation survey of Victoria Avenue for the fee of \$9,370 plus HST; and

THAT this expenditure be funded through account 9701101 90337001.

CARRIED

Councillor Beatty asked if a survey had been done in the past. Councillor LeSueur said there had been one done however this survey would be more detailed.

5. 2013-069-05
2012 Unspent Budget Items

Moved by: Councillor Bursey

THAT Council authorize the transfer to year-end accounts, "Reserve for Outstanding Budget Items" an amount of \$82,423.06 to the General Fund (01-3-999904-9904); and

THAT these requests are to be expensed and transferred as per Attachment #1 to Report 2013-069-05.

CARRIED

6. 2013-070-05
2013 Departmental Work Plans
First Quarter Report

Moved by: Councillor Fullarton

THAT Council approve the 2013 Departmental Work Plans First Quarter Report as outlined in Schedule 1, Report 2013-070-05.

CARRIED

Councillor Fullarton noted there were 27 summer students hired for the season and asked if this was more than usual. Mr. Cosgrove stated that it was the usual number of students.

Councillor Fullarton asked the difference between the Entrepreneurship Development and the Incubator Program. Councillor LeSueur explained that businesses have more potential in the Incubator Program.

Mr. Casselman entered the meeting.

Mr. Casselman stated that Mr. Paul would provide clarification concerning the difference.

Councillor LeSueur asked if there would be a future meeting concerning the 10 year capital plan. Mr. Casselman said a Special Council meeting was scheduled for June 4, 2013 with additional information from the Director of Corporate Services. It will include information concerning strategic projects, development charges and growth costs.

7. 2013-053-05
City Rooftop Solar Project Update

Moved by: Councillor Fullarton

THAT Council receives Report 2013-053-05 City Rooftop Solar Project Update for information purposes only.

CARRIED

Ms. White spoke to the report.

NEW BUSINESS

Nil.

FAO - CONSENT AGENDA

Moved by: Councillor Beatty

THAT the following items be placed on the Consent Agenda:

1. 2013-061-05
Supply/Truck/Stack Winter Sand
Quotation 11-2013
2. 2013-066-05
Ormond Street Bridge Replacement &
North Augusta Road Culvert Rehabilitation
Contract 2013-24
3. 2013-067-05
Concrete Sidewalk & Curb
Reconstruction on City Streets
Contract 2013-04
4. 2013-068-05
Railway Tunnel
Detailed Engineering Investigations
5. 2013-069-05
2012 Unspent Budget Items
6. 2013-053-05
City Rooftop Solar Project Update

ADJOURNMENT

Moved by: Councillor Beatty

THAT the Finance, Administration and Operations Committee adjourn its meeting until the next regular meeting scheduled for June 19, 2013.

CARRIED

The meeting adjourned at 5:00 p.m.