

COMMITTEE MINUTES

**Finance, Administration &
Operations Committee**

Tuesday, July 16, 2013, 4:15 p.m.
City Hall, Council Chambers

Committee Members:

Councillor D. LeSueur, Chair
Councillor D. Beatty
Councillor L. Bursey
Councillor J. Earle
Councillor J. Fullarton
Mayor D. Henderson, Ex-Officio (late 4:46 p.m.)

Staff:

Ms. V. Baker, Clerk's Secretary (Recording Secretary)
Mr. B. Casselman, City Manager (late 4:25 p.m.)
Mr. C. Cosgrove, Director of Operations
Mr. D. Dick, Director of Corporate Services
Ms. M. Pascoe Merkley
Mr. P. Raabe, Director of Environmental Services
Ms. S. Seale, City Clerk

Others:

Mr. R. Zajac, Recorder & Times
Ms. J. Ferguson, 104.9 JRFM

The Chair called the meeting to order at 4:18 p.m.

DISCLOSURE OF INTEREST

Nil.

DELEGATION(S) AND PRESENTATION(S)

1. Michael Veenstra
Spring Valley Homes Limited

Mr. Veenstra addressed the committee stating that the Development Charges Background Study is unnecessary.

Councillor Bursey asked Mr. Veenstra if he thought that if development charges were implemented, would it deter people from purchasing homes. Mr. Veenstra stated yes it would be a deterrent.

Mr. Casselman entered the meeting at 4:25 p.m.

Councillor Earle asked what the decrease/increase in population in Brockville in recent years. Ms. Pascoe Merkley stated that the population over the last 20 years has been stable at approximately 20,000.

Mr. Veenstra stated that development charges at this time are unnecessary as there has been little growth in Brockville.

Councillor Bursey stated that most surrounding municipalities have development charges.

Mayor Henderson entered the meeting at 4:46 p.m.

CORRESPONDENCE

Nil.

STAFF REPORTS

1. 2013-085-07
Consultant for 2013 Development Charges Background Study

Moved by: Councillor Bursey

THAT Council approve the awarding of the consulting contract for the Development Charge Background Study and Proposed By-Law to Watson & Associates at a rate of \$27,320 plus disbursements estimated at \$3,000 plus HST for a total cost of \$34,262; and

THAT Council authorize the transfer of the required award from the Growth Management Reserve Fund (balance of \$36,482) to pay the balance of this award; and

THAT this expenditure be charged to account 9611000-9136100-3190.

CARRIED

Ms. Pascoe Merkley spoke to the report. She explained that it is mandatory to complete a background study before passing a by-law to implement development charges.

Councillor LeSueur asked the time period of the "development charge holiday". Ms. Pascoe Merkley stated that it began in 2009.

Councillor Fullarton asked the difference between impost fees and development charges. Ms. Pascoe Merkley explained that impost fees are charges under subdivision agreements for streets or services. Current impost fees are being collected in Brockwoods subdivision for the upgrade to Centre Street and the Water Pollution Control Centre. Development charges are paid by developers, which are used to pay for the growth related capital costs determined through a Development Charges Study.

Councillor Fullarton asked if there was a way to apply development charges to those currently paying impost fees. Ms. Pascoe Merkley stated that the language of the agreement would prevail, but agreements can be amended.

Councillor Fullarton asked the amount of impost fees collected in 2012. Ms. Pascoe Merkley stated that she did not have that number at hand, but would get that information.

ACTION: MPM

Councillor Earle asked that if development charges were for growth related items, what could be included. Mr. Casselman stated that the legislation was very prescriptive and could include the Water Pollution Control Plant upgrade. Mr. Cosgrove explained that

the main point of that work was to address the compliance and quality issues and that the Ministry of the Environment stated that if the project was not undertaken then they would put a freeze on further development in the City.

2. 2013-082-07
Amendment to Traffic By-law, One Way Tunnel Avenue

Moved by: Councillor Fullarton

THAT once the 2013 reconstruction of Tunnel Avenue is complete that street be restricted to a one way traffic lane travelling southbound; and

THAT Schedule X of Traffic By-Law 21-93 be amended accordingly.

CARRIED

3. 2013-083-07
Water and Wastewater Systems Quarterly Report
(April - June 2013)

Moved by: Councillor Fullarton

THAT Report 2013-083-07 Water & Wastewater Systems Quarterly Report (Apr. - Jun. 2013) be received for information purposes.

CARRIED

Mr. Raabe spoke to the report.

Councillor Fullarton suggested that a letter of congratulations be sent to staff from the Mayor on behalf of Council, concerning the water leak detection program.

ACTION: MAYOR

4. 2013-084-07
Terms of Reference - Feasibility of Twin Pad Arena Facility

Moved by: Councillor Bursey

THAT the following items be added to the terms of reference:

1. Neighbouring municipalities be consulted regarding their participation.
2. Costing of the Twin Pad Arena.
3. Consideration given to strategic goals.

CARRIED

The vote on the original motion, as amended, was now taken and the motion, as amended, was carried.

Councillor Fullarton stated that there is nothing concerning costing in the Terms of Reference. Mr. Cosgrove stated that costing is an important component but at this early stage the Twin Pad Arena Committee would like to ascertain that there is a need for this.

Mayor Henderson asked who sat on the committee. Mr. Cosgrove stated that it was comprised of the Arena Advisory Committee and Councillor Baker.

Mayor Henderson stated that it was very important that Council's strategic goals be implemented into the Terms of Reference.

Mr. Casselman stated that during the consultation phase the issue of need should be considered and that neighbouring municipalities need to be consulted as they make up 40% of the usage.

Mr. Cosgrove stated that the committee could add to the terms of reference.

Councillor Fullarton asked who should approach the neighbouring municipalities. Mr. Casselman stated that there is a liason subcommittee working on a settlement agreement with Elizabethtown and they could possibly approach them along with other municipalities.

5. 2013-086-07
Municipal Alcohol Policy

Moved by: Councillor Fullarton

THAT Council receive Staff Report 2013-086-07, Municipal Alcohol Policy, (Schedule A to report 2013-086-07) for information; and

THAT the Municipal Alcohol Policy be implemented for Special Occasion Permit events within municipally owned facilities and on municipally owned land.

CARRIED

6. 2013-087-07
Prohibition of parking in City Parks

Moved by: Councillor Beatty

THAT By-Law Number 040-2004 be amended by adding the following clause:

- 3.22 No person shall park any vehicle in any park, except at places designated for such purpose or unless specifically approved by the City of Brockville for a special event.

CARRIED

Mayor Henderson asked if this was a big problem. Mr. Cosgrove stated that he had been contacted by the City Police and they have an ongoing problem with it as people are parking on the grass while attending events.

Mayor Henderson asked if the police would normally enforce this issue. Mr. Cosgrove stated that it could only be enforced if it was included in the parking by-law.

7. 2013-088-07
2013 Tax Rates

Moved by: Councillor Earle

THAT Council authorize staff to levy \$31,686,829 and impose municipal and education tax rates for the year 2013; and

THAT Council authorize the levy of \$288,654.70 on behalf of the Downtown Board Improvement Association (DBIA) to impose special purpose rates for the year 2013; and

THAT the necessary by-laws be enacted.

CARRIED

Mr. Dick spoke to the report.

8. 2013-089-07
Financial Variance Report at June 30, 2013

Moved by: Councillor Fullarton

THAT Council receives Staff Report No. 2013-089-07, Financial Variance Report at June 30, 2013.

CARRIED

Councillor Fullarton asked for an explanation of the \$300,000 Economic Adjustment Fund. Mr. Casselman stated that he would provide the information to the committee.

ACTION: BC

NEW BUSINESS

Nil.

FAO - CONSENT AGENDA

Moved by: Councillor Fullarton

THAT the following items be placed on the Consent Agenda:

1. 2013-082-07
Amendment to Traffic By-Law, One Way Tunnel Avenue
2. 2013-083-07
Water and Wastewater Systems Quarterly Report
(Apr.-June 2013)
3. 2013-084-07
Terms of Reference – Feasibility of Twin Pad Arena Facility
4. 2013-086-07
Municipal Alcohol Policy
5. 2013-087-07
Prohibition of Parking in City Parks
6. 2013-088-07
2013 Tax Rates
7. 2013-089-07
Financial Variance Report at June 30, 2013

ADJOURNMENT

Moved by: Councillor Bursey

THAT the Finance, Administration and Operations Committee adjourn its meeting until the next regular meeting scheduled for August 20, 2013.

CARRIED

The meeting adjourned at 6:01 p.m.