



City of Brockville

Finance & Administration Committee

Minutes

4:30 PM - Tuesday, November 16, 2021

Virtual Meeting

The Finance & Administration Committee meeting was called to order on Tuesday, November 16, 2021, at 4:30 PM, in the Virtual Meeting, with the following present:

Members

Present:

Councillor Larry Journal, Councillor Jeff Earle, Councillor Nathalie Lavergne, Member Jennifer O'Reilly, and Mayor Mike Kalivas

Regrets:

Nil.

Others:

Councillor Cameron Wales

Staff:

Lynda Ferguson, Director of Finance & IT Services, David Lazenby, Director of Fire & Partner Services, Emily MacKenzie, Finance & Cemetery Records Coordinator, Lynn Murray, Deputy City Clerk, and Phil Wood, Director of Operations

1. **CHAIR'S REMARKS**

Nil.

2. **DISCLOSURE OF INTEREST**

Nil.

3. **DELEGATIONS AND PRESENTATIONS**

Nil.

4. **CORRESPONDENCE & COMMUNICATIONS**

Nil.

5. **REPORTS FROM BOARDS AND COMMITTEES**

Nil.

6. **STAFF REPORTS**

1. SR2021-210

Ontario Regulation 284/09 Budget Matters - Expenses

Moved by: Councillor Lavergne

THAT Council adopt this report of expenses excluded from the 2022 Budget as a requirement of Ontario Regulation 284/09 passed under the Municipal Act, 2001.

For: Councillor Journal, Councillor Earle, Councillor Lavergne, Member O'Reilly, and Mayor Kalivas

CARRIED 5-0 on a recorded vote

2. SR2021-214
2021 November Capital Variance Report

Moved by: Councillor Lavergne

THAT Council receives report SR2021-214 2021 November Capital Variance Report for information.

For: Councillor Journal, Councillor Earle, Councillor Lavergne, Member O'Reilly, and Mayor Kalivas

CARRIED 5-0 on a recorded vote

3. SR2021-215
Cross Boundary Transit Pilot (River Route) Update

Moved by: Councillor Lavergne

THAT staff report SR2021-215 Cross Boundary Transit Pilot (River Route) Update be received for information.

For: Councillor Journal, Councillor Earle, Councillor Lavergne, Member O'Reilly, and Mayor Kalivas

CARRIED 5-0 on a recorded vote

Councillor Earle requested a further breakdown of the costs in the future report.

4. SR2021-211
Self Contained Breathing Apparatus RFP

Moved by: Councillor Earle

THAT Council receive Report SR2021-211 Self Contained Breathing Apparatus RFP.

For: Councillor Journal, Councillor Earle, Councillor Lavergne, Member O'Reilly, and Mayor Kalivas

CARRIED 5-0 on a recorded vote

5. SR2021-212
Self Contained Breathing Apparatus Fill Station Bottles RFP

Moved by: Councillor Earle

THAT Council receive Report SR2021-212 Self Contained Breathing Apparatus Fill Station Bottles RFP; and

THAT the Interim City Manager and the Fire Chief be authorized to execute the purchase of replacement SCBA fill station bottles.

For: Councillor Journal, Councillor Earle, Councillor Lavergne, Member O'Reilly, and Mayor Kalivas

CARRIED 5-0 on a recorded vote

6. SR2021-213
Fire Rescue Truck Replacement RFP

Moved by: Councillor Earle

THAT Council receive Report SR2021-213 Fire Rescue Truck Replacement RFP.

For: Councillor Journal, Councillor Earle, Councillor Lavergne, Member O'Reilly, and Mayor Kalivas

CARRIED 5-0 on a recorded vote

7. **NEW BUSINESS FROM COMMITTEE MEMBERS**

1. Equity and Inclusion training
Councillor Wales

Moved by: Member O'Reilly

WHEREAS at its meeting held on July 14, 2020, Brockville City Council unanimously committed to learning about all forms of historical and ongoing racism in our community; and

WHEREAS equity and inclusion training would assist Brockville's municipal leaders in gaining a better understanding of these issues and how they can be addressed;

THEREFORE BE IT RESOLVED THAT staff report to Finance and Administration Committee in December, 2021 with a proposal to arrange equity and inclusion training for current members of Council, citizen members of standing committees, and Senior Staff; and

THAT the training be completed no later than March 31st, 2022.

For: Councillor Journal, Councillor Earle, Councillor Lavergne, Member O'Reilly, and Mayor Kalivas

CARRIED 5-0 on a recorded vote

Councillor Journal requested a breakdown of training costs in the future report and that they be included in the 2022 Budget.

8. FAC - CONSENT AGENDA

Moved by: Member O'Reilly

THAT the following items as recommended by the Finance and Administration Committee be placed on the Consent Agenda:

1. SR2021-210
Ontario Regulation 284/09 Budget Matters - Expenses
2. SR2021-214
2021 November Capital Variance Report
3. SR2021-215
Cross Boundary Transit Pilot (River Route) Update
4. SR2021-211
Self Contained Breathing Apparatus RFP
5. SR2021-212
Self Contained Breathing Apparatus Fill Station Bottles RFP
6. SR2021-213
Fire Rescue Truck Replacement RFP
7. Equity and Inclusion Training
Councillor Wales

CARRIED

9. **MEDIA QUESTION PERIOD**

10. **ADJOURNMENT**

Moved by: Member O'Reilly
Seconded by: Councillor Earle

THAT the Finance and Administration Committee adjourn its meeting until the next regular meeting scheduled for December 8, 2021.

CARRIED

The meeting adjourned at 5:42 pm.