

Committee Minutes

Members Present:

Mr. Dave Beatty, Chair
Mr. Peter Amo
Mr. Dan Elwood
Ms. Deb Hamilton
Ms. Kendra Lorimer
Mr. Steve Weir

Regrets: Mr. Conal Cosgrove, Mr. Dave Paul

Chair's Remarks

Sub-committees, responsibilities and potential volunteers were identified as needed in order to move this event forward.

Disclosure of Interest

Nil.

Approval of the Agenda

Moved by: Peter Amo
Seconded by: Steve Weir

THAT the Agenda of the October 31st, 2013 meeting of the Island Breakfast Committee be approved.

CARRIED

Approval of the Minutes

Nil.

Sub-Committee and Member Reports/Project Updates

1. Logistics

- Liability insurance Action: Steve to investigate whether this can be added on as rider to the City of Brockville's insurance. Also to add on director's liability

insurance if required. Steve to contact Mayor Henderson and Dave Paul

- Transportation to the island. Action: Dave Beatty will contact and coordinate the use of the local dive charter businesses for transportation.

2. **Finances**

- Sponsorship. Action: Steve Weir to coordinate "the ask" for groceries from the following past sponsors: Metro, The Superstore, Burnbrae Farms
- Action: Dave Beatty to contact Gilbert Marine
- \$15 for pre-sales of breakfast, \$20 at the dock, will cap number of breakfasts at 300 per day. Brockville Tourism to handle ticket pre-sales and set up dock sales
- Action: Deb to set up POS, ticket printing, and keep accounts for the Island Breakfast
- Action: Deb to set up the bank account

3. **Breakfast Supplies**

- Food purchase, cooking

4. **Volunteer Coordination**

- Action: Deb to contact Jan Hall to see if interested in taking on this role. Peter identified the need for extra deck hands to assist the boat captains.

5. **Legacy Project**

- Action: Steve to contact Parks Canada and set up meeting with Jeff Leggo regarding plans for island shelter.

6. **Marketing & Communications**

- Action: Kendra to coordinate all social media surrounding the event.
- Action: Deb to coordinate the creation of an ad for the visitors guide and map

7. **Programming**

Nil.

8. **New Business**

Nil.

Adjournment

Moved by: Peter Amo Seconded by: Steve Weir

THAT the Island Breakfast Committee meeting be adjourned until its next regular meeting scheduled for November 19, 2013.

CARRIED