



## **Brockville Municipal Accessibility Advisory Committee**

Tuesday, April 25, 2017, 1:30 pm  
City Hall, Boardroom

### ***Committee Minutes***

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#### **ROLL CALL:**

Ryan Billing, Chair  
Colleen Cameron  
Mary Ann Greenwood  
Doug Hone  
Meghan Sample

#### **STAFF:**

Vicki Baker, Clerk's Secretary(Recording Secretary)

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### **DISCLOSURE OF INTEREST**

Nil.

### **APPROVAL OF THE AGENDA**

Moved by: Doug  
Seconded by: Mary Ann

THAT the Agenda for the April 25, 2017 meeting of Brockville Municipal Accessibility Advisory Committee be approved.

CARRIED

### **CHAIR'S REMARKS**

Ryan informed the committee that BMAAC was on the Agenda for the VIP Presentation this fall.

## **ADOPTION OF THE MINUTES**

Moved by: Mary Ann

Seconded by: Doug

THAT the minutes of the Brockville Municipal Accessibility Advisory Committee meeting dated March 28, 2017 be adopted as circulated.

CARRIED

## **DELEGATIONS/PRESENTATIONS**

Brockville Tourism  
Wendy Van Keulen, Manager

Wendy informed the committee that she had not heard any discussion concerning moving the Tourism office. Ryan stated that there are numerous reasons to move the Tourism office from its present location.

Mary Ann stated that in the past, the committee discussed putting a talk box outside the Tourism office for those who could not enter the building. The idea did not go forward as there was talk of Tourism relocating.

Wendy said that she felt there were specific areas that were needed in a Tourism office:

1. Accessible to wheelchair and strollers.
2. Accessible public washrooms.
3. Retail space.
4. Updated signage.
5. A waterfront or downtown location.

She also noted that the vacant RBC building on King Street West could be considered as a location for the Tourism office. She thought it was accessible or could easily be made accessible. She added that because of its space and location, other offices such as the Chamber of Commerce and D.B.I.A. could also relocate there.

The committee discussed how unsuitable the existing Tourism office is and will prepare a quote on what the cost would be to upgrade the building to AODA standards.

Motion

Moved by: Mary Ann  
Seconded by: Doug

THAT BMAAC approach the City of Brockville to undertake a costing on making the present Tourism office AODA compliant which would include power doors, widening entrance and accessible washrooms.

CARRIED

Motion

Moved by: Mary Ann  
Seconded by: Meghan

THAT the City of Brockville immediately install a talk box at the present Tourism office to accommodate customer service under the AODA specifications. BMAAC will allocate up to \$2000 for this project.

CARRIED

**NEW BUSINESS ARISING FROM THE MINUTES**

Ryan said he is meeting with Matt Locke concerning accessible taxis and hopes to have an update for the next BMAAC meeting.

**CORRESPONDENCE & COMMUNICATIONS**

Nil.

**STAFF REPORTS**

Nil.

**NEW BUSINESS**

Nil.

## **CAPITAL BUDGET - REVIEW**

Nil.

## **SUB-COMMITTEE AND MEMBER REPORTS/PROJECT UPDATES**

1. Parks and Rec Updates  
(Ryan)

### St. Lawrence Park

Ryan said he had been talking with Conal who suggested doing an audit and bringing it back to the Operations department who would then get costing of the deficiencies.

Doug suggested getting this done quickly as part of the wall at the canteen, on the south side, is in disrepair and is a hazard.

Ryan said that Conal will have a list of updates for the next BMAAC meeting concerning audible signals, curb cuts and tactile sidewalks and Earle Moore will have costs concerning Rotary Field House soon.

The Committee discussed meeting times and have decided to reinstate the 1:00 pm start time.

CARRIED

## **ADJOURNMENT**

Moved by: Doug  
Seconded by: Colleen

THAT the BMAAC meeting be adjourned until its next regular meeting scheduled for May 23, 2017.

CARRIED

The meeting adjourned at 2:40 pm.