



City of Brockville
Council Meeting Minutes
6:00 PM - Tuesday, March 23, 2021
Virtual Meeting

The Council meeting was called to order on Tuesday, March 23, 2021, at 6:00 PM, in the Virtual Meeting, with the following present:

Members Present:

Mayor Jason Baker, Councillor Leigh Bursey, Councillor Jeff Earle, Councillor Larry Journal, Councillor Mike Kalivas, Councillor Nathalie Lavergne, Councillor Cameron Wales, and Councillor Matt Wren

Regrets:

Councillor Jane Fullarton

Staff:

Lynda Ferguson, Director of Finance & IT Services, Janette Loveys, City Manager, Sandra MacDonald, City Clerk, Robert Nolan, Director of Economic and Development Services, and Phil Wood, Director of Operations

MAYOR'S REMARKS

Mayor Baker highlighted the spring clean up that has been undertaken by City staff.

DISCLOSURE OF INTEREST

1. Councillor Lavergne declared a potential direct pecuniary interest on Staff Report No. 2021-49, Small Business Property Tax Relief as she owns three small businesses.
2. Councillor Lavergne declared a potential direct pecuniary interest on Staff Report No. 2021-42, Insurance fees for third party users of municipal facilities as she rents facilities.

ADOPTION OF COUNCIL MINUTES

Moved by: Councillor Kalivas

THAT the minutes of the Council Meetings of February 18, 2021 and March 9, 2021 be adopted and circulated as read.

CARRIED

CORRESPONDENCE, COMMUNICATIONS AND PETITIONS

1. 2021 Census
(Statistics Canada)

Moved by: Councillor Bursey

THAT the Council of the Corporation of the City of Brockville supports the 2021 Census, and encourages all residents to complete their census questionnaire online at www.census.gc.ca. Accurate and complete census data support programs and services that benefit our community.

CARRIED

2. National Epilepsy Awareness Day
(Epilepsy South Eastern Ontario)

Moved by: Councillor Wales

THAT City Council do hereby proclaim March 26th, 2021 National Epilepsy Awareness Day in the City of Brockville.

CARRIED

3. Bruce Wylie Day
(MOVE 104.9)

Moved by: Councillor Earle

THAT City Council do hereby proclaim April 7th, 2021 Bruce Wylie Day in the City of Brockville.

CARRIED

4. Turkish Sovereignty and Children's Day
(S. Murray, Fulford Academy)

Moved by: Councillor Wales

In accordance with POL.A.20.172, Community Flag Raisings and Flag Protocol Policy, the City Clerk is hereby recommending to City Council that the following flag raising be approved:

THAT the Turkish Flag be flown at Tunnel Bay from April 19th to April 26th, 2021 in recognition of Turkish Sovereignty and Children's Day on April 23rd.

CARRIED

5. Green Shirt Day
Ethan Bos

Moved by: Councillor Wren

THAT Council of the City of Brockville hereby declare April 7th as Green Shirt Day to inspire organ donor registration in the City of Brockville.

CARRIED

DELEGATIONS

Nil.

STAFF REPORTS

1. **SR2021-56**
COVID 19 Conscious Service Delivery Plan

Moved by: Councillor Lavergne

THAT Council approve report SR2021-56 Covid 19 Conscious Service Delivery Report which identifies that city services can be provided in 2021; and,

THAT up to \$280,000 be allocated from the Safe Restart Funds to support the safe delivery of city services which includes a reimbursement to the Brockville Pickleball Club for \$8,000; and,

THAT staff report back at a future date with a financial reconciliation.

For: Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

CARRIED 8-0 on a recorded vote

2. **SR2021-54**
Transient Docking and Island Camping and Mooring Fees

Moved by: Councillor Kalivas

THAT 2021 User Fees for island camping and mooring and transient harbour mooring be approved and,

THAT the 2021 User Fee Bylaw be updated.

For: Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

CARRIED 8-0 on a recorded vote

3. **SR2021-55**
36-46 King Street West – draft RFP

Moved by: Councillor Bursey

THAT report SR2021-55 - 36-46 King Street West – draft RFP be received; and

THAT Council provide direction.

CARRIED as amended on a later vote

Motion to Amend

Moved by: Councillor Wales

THAT the evaluation criteria scoring be modified as follows:

- Proposed Project - 40 points
- Developer Experience - 20 points
- Financial Plan - 20 points
- Economic Benefits - 20 points

For: Mayor Baker, Councillor Bursey, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

Against: Councillor Earle

CARRIED 7-1 on a recorded vote

Motion to Amend

Moved by: Councillor Wales

THAT RFP applicants be asked to include the following information under item 5, "benefit(s) your proposed project bring to the City":

- if a residential component is included, number of proposed residential units
- if a residential component is included, reasonable attainability of proposed residential units in relation to household income in the City of Brockville; and

THAT this information be scored under the "Economic Benefits" section of the evaluation criteria.

For: Mayor Baker, Councillor Bursey, Councillor Wales, and Councillor Wren

Against: Councillor Earle, Councillor Journal, Councillor Kalivas, and Councillor Lavergne

DEFEATED 4-4 on a recorded vote

The vote on the original motion, as amended, was now taken and the motion, as amended, was carried.

Amended Motion

Moved by: Councillor Bursey

THAT report SR2021-55 - 36-46 King Street West – draft RFP be received; and

THAT the evaluation criteria scoring be modified as follows:

- Proposed Project - 40 points
- Developer Experience - 20 points

- Financial Plan - 20 points
- Economic Benefits - 20 points

For: Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

CARRIED 8-0 on a recorded vote

4. **SR2021-53**
Memorial Centre Arena Expansion

Moved by: Councillor Wales

THAT Council receives report SR2021-53 Memorial Centre Arena Expansion; and,

THAT Council endorses the concept of one (1) additional ice pad, indoor track, capital improvements for the existing Centre and, the realignment of outdoor sports facilities as a capital project for Memorial Centre; and,

THAT Council direct staff to continue to work with the Arena Advisory Committee and stakeholders to refine the project scope and prepare a capital budget for consideration at a future Committee meeting; and,

THAT Council direct staff to investigate grant opportunities and report back.

For: Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

CARRIED 8-0 on a recorded vote

5. **SR2021-52**
Revised 2019 and 2020 Council Remuneration & Expenses

Moved by: Councillor Bursey

THAT Council receive report SR2021-52 Revised 2019 and 2020 Remuneration and Expenses shown on Attachments #1, 2 and 3 for Members of Council and Board Members appointed by Council.

For: Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

CARRIED 8-0 on a recorded vote

FINANCE AND ADMINISTRATION COMMITTEE

Councillor L. Journal, Chair
Councillors J. Earle and N. Lavergne, J. O'Reilly, Citizen Member
Meeting held March 16, 2021

FAC - CONSENT AGENDA

Councillor Journal separated items no. 2 and 8 from the Consent Agenda.

Moved by: Councillor Journal

THAT the following items, as listed on the Finance and Administration Committee agenda are recommended by the Committee to be passed by Consent Agenda:

For: Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

CARRIED 8-0 on a recorded vote

1. SR2021-48 2020 Year-end Interim Variance Report

THAT Council receives report SR2021-48 2020 Year-end Interim Variance Report for the period ended December 31, 2020 for information.

3. SR2021-43 Procurement Policy Revisions

THAT Report SR2021-43 Procurement Policy Revisions be received; and

THAT Policy POL.F.20.139 Procurement Policy be updated accordingly.

4. **SR2021-47**
Modernization and Service Delivery City Fleet Program

THAT Council receives report SR2021-47 Modernization and Service Delivery Review - City Fleet Program; and,

THAT Council directs staff to include relevant recommendations in the 10 Years City Capital Plan and Asset Management Plan and, report back at the June 15, 2021 Finance and Administration Committee; and,

THAT staff continue to improve internal processes and reporting.

5. **SR2021-45**
Sidewalk Patio Fee Waiver

THAT report SR2021-45 – Sidewalk Patio Fee Waiver be received; and

THAT up to \$387.00 of Sidewalk Patio Fees be waived for 2021; and

THAT up to \$2,625.00 of the fees for installing and removing of barriers be waived for 2021; and

THAT the total of \$3,003.00 in waived fees be funded through the Safe Restart Funding.

6. **SR2021-1**
2022 Municipal Election
Alternative Voting Method

THAT Council receive Staff Report No. SR2021-1, 2022 Election, Alternative Voting Method for information purposes; and

THAT Council approve an alternative voting method for the 2022 Municipal Election and staff continue to partner with municipalities within the County of Leeds and Grenville and report back on costs once determined.

7. **SR2021-44**
Ontario Municipal Commuter Cycling Program Funding Extension

THAT Report SR2021-44 dated March 8, 2021 regarding the Ontario Municipal Commuter Cycling program (OMCC) be received for information; and

THAT the Mayor and City Clerk are hereby authorized to execute all documentation in connection to the Ontario Municipal Commuter Cycling program (OMCC) on behalf of the Corporation of the City of Brockville and to affix the Corporation's seal thereto; and

THAT staff be authorized to bring forward a by-law to execute the Transfer Payment Agreement between the Minister of Transportation for the Province of Ontario and the City of Brockville, and all subsequent agreements or amendments with respect to the Ontario Municipal Commuter Cycling program (OMCC).

Councillor Lavergne exited the meeting (8:03 pm).

FAC - REGULAR AGENDA

Moved by: Councillor Earle

THAT the following items separated Items No. 2 and 8, as listed on the Finance and Administration Committee agenda are recommended by the Committee to be passed by Consent Agenda:

For: Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Journal, Councillor Kalivas, Councillor Wales, and Councillor Wren
CARRIED 7-0 on a recorded vote

2. **SR2021-49**
Small Business Property Tax Relief

THAT Council receives report SR2021-49 Small Business Property Tax Relief for information.

8. **SR2021-42**
Insurance fees for third party users of municipal facilities

THAT Council adopt user fees shown on Attachment 1 for insurance coverage specific to third party users of municipal facilities; and

THAT the fees be included with the 2021 User Fees; and

THAT the necessary bylaw be amended.

Councillor Lavergne re-entered the meeting (8:05 pm).

NEW BUSINESS - REPORT FROM MEMBERS OF COUNCIL

Nil.

UNFINISHED BUSINESS

Nil.

EMERGENCY BUSINESS

Nil.

BY-LAWS

1. 024-2021
By-Law to adopt the 2021 Operating, Capital, Water, and Wastewater Budgets
2. 025-2021
Being a By-Law to Establish General Fees and Service Charges

READING OF THE BYLAWS

Moved by: Councillor Kalivas

Seconded by: Councillor Earle

THAT By-laws Numbered 024-2021 and 025-2021 be introduced and the same be now read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

CONFIRMATORY BYLAW

Moved by: Councillor Kalivas
Seconded by: Councillor Earle

THAT By-law Number 026-2021 to confirm the Proceedings of Council at its meeting held on March 23, 2021 be read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

MAYOR'S ANNOUNCEMENTS

MEDIA QUESTION PERIOD

ADJOURNMENT

Moved by: Councillor Kalivas
Seconded by: Councillor Earle

THAT Council adjourn its proceedings until the next regular meeting scheduled for April 13, 2021.

CARRIED

The meeting adjourned at 8:12 pm.

Mayor

City Clerk