

Brockville Museum Advisory Committee Meeting Minutes

February 13, 2024 at 1pm, Microsoft Teams

Present: P. Naylor, D. Buck, D. Hamilton, J. Watt, H. Cody, K. Hobbs (Council Representative), N. Wood (Staff)

1.0 Land Acknowledgement

We acknowledge that the land on which we gather, exchange ideas, and share our past, present, and future is the traditional territory of the Anishinaabe, Haudenosaunee and Wendat people.

2.0 Call to Order

1:03pm with D. Buck as acting chair; P. Naylor resumed chair duties following item 5.2.2

3.0 Additions to/Approval of Agenda

4.0 Discussion and Approval of Minutes of the Last Meeting

January 9, 2023 Meeting Minutes – *approved as presented*

5.0 Executive Reports

5.1 Chair

- No remarks

5.2 Curator

5.2.1 Discussion of January Staff Report

- Remarks were made about the impressive January visitation numbers, especially given the reduced hours.
- A member highlighted the well-performing social media post, recognizing the importance of this kind of reach.

5.2.2 Discussion of the Solar Eclipse Event (April 8) re: Hours of Operation

- Starting April 1, the museum will be open Monday-Friday; members supported the proposal to maintain the hours of 12noon-4pm during this period.
- Members agreed with the recommendation that the museum also be open on Saturday, April 6 to be part of the local tourism offerings during eclipse weekend.

5.2.3 Discussion of Policies

5.2.3.1 Collection Policy

- Members supported this policy as presented, noting one typo on page 6.

5.2.3.2 Exhibit Policy

- Members supported this policy as presented.

5.2.3.3 Conservation Policy

- Members supported this policy as presented, noting that it needs a final proof-read before submitting.

5.2.4 (Re) Appointments to the Collection Committee

- Members unanimously approved the re-appointment of volunteers: Jean Mather, Cathy Baxter, Nancy Van Ulden, Michelle Barclay, Phil Hosick, and David Buck (Museum Advisory Committee Rep) to the museum's Collection Committee.

6.0 New and Ongoing Business

None.

7.0 Date, Time, Location of Next Meeting

March 12 @ 1pm via Teams (Second Tuesday of the month)

8.0 Adjournment

1:24pm