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**AGENDA**

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**Disclosure of Interest**

**Chair's Remarks**

**Adoption of the Minutes**

- 3 - 5      *THAT the minutes of the Brockville Municipal Accessibility Advisory Committee meeting dated October 17, 2017 be adopted as circulated.*

**New Business Arising from the Minutes**

**Delegations/Presentations**

Nil.

**Correspondence & Communications**

- 6            1.      Brock Trail  
                 Email from John Taylor

**Staff Reports**

Nil.

**New Business**

1.      December Meeting date - Lynn
2.      New Multi Year Plan

**Capital Budget - Review**

- 7            1.      Financial Report

**Sub-Committee and Member Reports/Project Updates**

- 1 Update from VIP group meeting
- 2 Rotary Field House

**Adjournment**

*THAT the BMAAC meeting be adjourned until its next regular meeting.*

## **Brockville Municipal Accessibility Advisory Committee**

Tuesday, October 17, 2017, 1:00 pm  
City Hall, Boardroom

### ***Committee Minutes***

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#### **ROLL CALL:**

Ryan Billing, Chair  
Colleen Cameron  
Nancy Gardner  
Doug Hone

#### **ABSENT:**

Mary Ann Greenwood

#### **STAFF:**

Lynn Murray, Deputy City Clerk (Recording Secretary)

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### **DISCLOSURE OF INTEREST**

Nil.

### **APPROVAL OF THE AGENDA**

Moved by: Colleen  
Seconded by: Doug

THAT the Agenda for the October 17, 2017 meeting of Brockville Municipal Accessibility Advisory Committee be approved.

CARRIED

### **CHAIR'S REMARKS**

Ryan remarked that spending limitations and cut backs are affecting all departments. He suggested that everyone needs to start looking everywhere for outside funding to ease the constraints.

### **ADOPTION OF THE MINUTES**

Moved by: Colleen  
Seconded by: Doug

THAT the minutes of the Brockville Municipal Accessibility Advisory Committee meeting dated September 26, 2017 be adopted as amended.

CARRIED

### **NEW BUSINESS ARISING FROM THE MINUTES**

The Committee asked that Mel Watson's presentation be listed and attached to the November agenda.

### **DELEGATIONS/PRESENTATIONS**

Nil.

### **CORRESPONDENCE & COMMUNICATIONS**

1. June Callwood Outstanding Achievement Award for Voluntarism

The correspondence was received.

### **STAFF REPORTS**

Nil.

### **NEW BUSINESS**

Nil.

### **CAPITAL BUDGET - REVIEW**

1. Lynn confirmed that has been no changes since the last report at the end of 2016. Ryan asked that a copy be included on the November agenda.

## **SUB-COMMITTEE AND MEMBER REPORTS/PROJECT UPDATES**

### 1. Stop Gap Update

Ryan offered a brief overview of the StopGap Program, he said that the material is donated by community hardware stores and volunteer labour, businesses with single stepped storefronts are invited to participate and have a custom ramp made at little to no cost. The brightly coloured ramps do not present a perfect solution to the problem however they do get people talking about the much bigger issue of inclusivity and accessibility for all.

Ryan will be approaching St. Lawrence College and Thousand Islands Secondary School to build these ramps and local hardware stores for donations of materials. He is hoping to get this launched for the beginning of the 2018 school year.

### 2. Rotary Field House Update

Ryan stated that he has spoken with Earle Moore, and he said they currently developing the plans.

### 3. Accessible Taxi

Ryan said he has spoken with another community that has recently starting offering an accessible taxi service. They provided some information regarding their approach to obtaining an accessible taxi. Ryan has plans to meet with Matt Locke and Voyageur about the possibilities of introducing one in Brockville.

## **ADJOURNMENT**

Moved by: Colleen  
Seconded by: Doug

THAT the BMAAC meeting be adjourned until its next regular meeting scheduled for November 28, 2017.

CARRIED

*The meeting adjourned at 2:05 pm.*

November 10/17

Email from John Taylor

Hello Ryan,

I'm contacting you as the current Chair of BMAAC. Our Brock Trail Committee is interested in establishing a formal, ongoing relationship with your committee. As we proceed with the construction of new sections and the reconstruction of older, existing sections we would like to obtain BMAAC's endorsement of our plans.

As a way to begin, I'm thinking you will need to discuss with your committee - interest, process, etc. Much as we did for the Perth St to William St. project (reviewed by Mel Watson & Doug Hone), we would like, going forward, to have each individual project reviewed by 1 or 2 representatives of your choice & then formally approved by BMAAC (ie. motion in the mtg. minutes).

Current thinking is that all Trail design does/will accommodate AODA Guidelines - I'd like you & your committee to have the opportunity to ensure our plans are compliant & to suggest necessary corrections as may be necessary.

I would be pleased to speak to the issue at a future BMAAC mtg, should you wish. If you would, please let me know your thoughts & suggestions as to how best we might proceed.

Thanks for your consideration,

John

# **BMAAC Capital Project Expenditures**

**As of: October 21, 2016**  
**(Unaudited)**

## **REVENUES:**

	Year Cmpltd	<u>2015</u>	<u>2016</u>
Contribution from Capital		18,000.00	11,000.00
Interest			
Carry forward from Previous Year		74,928.43	84,594.41
<b>Total Funds Available</b>		<b><u>92,928.43</u></b>	<b><u>95,594.41</u></b>

Budgeted

## **EXPENDITURES:**

Eastern Engineering - <b>Doors at BAC</b>	2004		
Healey's Glass - <b>Doors at BAC</b>	2005		
Eastern Engineering - <b>Doors at BAC</b>	2005		
Cadieux Contracting - <b>Barrier Free Washroom BAC</b>	2005		
Eastern Engineering - <b>Barrier Free Washroom BAC</b>	2005		
Sherwood & Son's Construction Co Limited - <b>Remove Bus stop platform &amp; pour new sidewalk</b>	2005		
Eastern Engineering - <b>Doors at BAC</b>	2006		
Cadieux Contracting - <b>Doors for Washroom at St. Lawrence Park</b>	2006		
Cadieux Contracting - <b>Doors for Washroom at Hardy Park</b>	2006		
Recorder & Times - <b>1 Civic News ad &amp; 2 ads for Accessible Doors</b>	2006		
Wiltse's inv. 2856 - <b>Memorial Centre Doors</b>	2007		
JJ Jenson - <b>Memorial Centre - sinks</b>	2007		
Sir Isaac Brock Court Yard - <b>Barrier Free Walkways</b>	2007		
Trophies Plus - <b>Signs Memorial Centre</b>	2007		
Linden Audio <b>Council Chambers - audio system</b>	2007		
BAC - lift - committed funding	2009		
Memorial Centre stage (Community Hall)			
Accessible Playground Structure - ALLOCATION (2009)	2009		
AODA Standard compliance			
What If - <b>flag design</b>	2009		
Eastern Engineering - <b>Harbour</b>	2009		
Eastern Engineering - <b>Arena's/Parks/Ball fields</b>	2010		
Henderson Recreation equipment - <b>Benches</b>	2010		
Chevron Construction (work described below)	2010		
Memorial Centre - concrete ramps			
James Auld - south door opener & north door concrete pad and opener			
Hardy Park - Concrete pads & asphalt walkways			
Hardy Park Gazebo and Ramp	2011		
Memorial Centre doors	2011		
Rotary Park	2011		
Memorial Centre Community Hall - audio visual equipment	2014		
Brockville Gymnastics Club - new door and sidelight	2012		
Office renovations - Clerk's Dept	2013		
BPL - light motion sensors and accessible doors	2013		
BMAAC expenses in Operating	2015	8,334.02	
Brockville Gymnastics Club - new accessible door	2016		5,641.58
Brock Trail (Perth to William)	2016		30,000.00
ESTIMATE - Memorial Field House project	2016		50,000.00 *proposed

**\*Total Expenditures** **8,334.02** **35,641.58** \*excluding estimates

**Unexpended funds to be carried forward to next year** **84,594.41** **59,952.83**

*Cumulative Expenditures* 366,693.59 402,335.17

\* Expenditures are net of GST/HST