



City of Brockville
Council Meeting Minutes
5:30 PM - Tuesday, July 25, 2023
City Hall, Council Chambers

The Council meeting was called to order on Tuesday, July 25, 2023, at 5:30 PM, in the City Hall, Council Chambers, with the following present:

Members Present:

Mayor Matt Wren, Councillor Jeff Earle, Councillor Jane Fullarton, Councillor Katherine Hobbs, Councillor Nathalie Lavergne, and Councillor Cameron Wales

Regrets:

Councillor Philip Deery, Councillor Mike Kalivas, and Councillor Louise Severson

Staff:

Lynda Ferguson, Director of Finance & IT Services, Andrew Harvie, Deputy Police Chief, Sandra MacDonald, City Manager/City Clerk, Lynn Murray, Acting City Clerk, Robert Nolan, Director of Economic and Development Services, Mark Noonan, Police Chief, and Phil Wood, Director of Operations

LAND ACKNOWLEDGEMENT STATEMENT

MAYOR'S REMARKS

Mayor Wren noted that Councillors Deery, Severson and Kalivas have sent their regrets this evening.

His Worship offered congratulations to Downtown Brockville for a wonderful event on Saturday, July 15th. It was a very busy day downtown and it was great to see the community and visitors supporting our downtown businesses, and all businesses in fact. The next street event is August 19th.

Mayor Wren mentioned the Twilight Makers Market at the railway tunnel which is a monthly event. The next one will be August 15th from 4-7 pm with an array of foods, crafters and artisans.

The Thousand Islands Poker Run will be taking place a week from this Saturday, on August 15th, with a stop in Brockville's harbour at 12 noon. His Worship noted that the harbour will be closed from 10 am to 3 pm that day. In addition, he noted that it's that time of year again for the ever-popular Ribfest in support of Big Brothers Big Sisters. It will be held at Hardy Park on the weekend of August 10th to the 13th.

Mayor Wren welcomed many members of the Brockville Fire Department who are in attendance this evening as Council will be officially appointing the new Fire Chief, Melanie Jones, to her role. His Worship noted that he was very pleased to have the new Chief here in Chambers this evening so that he can officially welcome her and introduce her to Council and the Community. Mayor Wren discussed the new Chief's past career and educational accomplishments.

Mayor Wren took the opportunity to thank the Fire Service for their role in the significant fire event that occurred just two weeks ago. He wanted to thank them again for their professionalism, skill and bravery, and the Deputy Chief, Chris Paul, who managed the situation with incredible leadership.

Chief Jones thanked the Mayor for the warm welcome and stated she is looking forward to working with this great team of firefighters.

DISCLOSURE OF INTEREST

Nil.

ADOPTION OF COUNCIL MINUTES

Moved by: Councillor Earle

THAT the minutes of the Council Meeting of June 27, 2023 be adopted and circulated as read.

CARRIED

CORRESPONDENCE, COMMUNICATION AND PETITIONS

1. Appointments to Boards and Committees

Moved by: Councillor Hobbs

THAT Council authorize the appointment of Jackie Shoemaker-Holmes, Reid Stobo and Lindsay Pennell to the Brockville Public Library Board (terms to expire November 14, 2026); and

THAT Dr. Sharvari Darekar and Beth Steel be removed from the Brockville Public Library Board; and

THAT Council authorize the appointment of Stefanie Chauvin and Eve Moir to Downtown Brockville (terms to expire November 14, 2026); and

THAT the necessary by-law be enacted.

CARRIED

2. Independence Day - India

Moved by: Councillor Fullarton

THAT the Council of the Corporation of the City of Brockville hereby proclaim the day of August 15th, 2023 as India's Independence Day in the City of Brockville; and

THAT the Flag of India be flown at Tunnel Bay from August 14th to August 21st, 2023.

CARRIED

DELEGATIONS

Nil.

STAFF REPORTS

1. **2023-137**
2024 Budget Presentation Schedule

Moved by: Councillor Wales

THAT Council approve the draft 2024 budget schedule.

For: Mayor Wren, Councillor Fullarton, Councillor Hobbs, Councillor Lavergne, and Councillor Wales

Against: Councillor Earle

CARRIED 5-1 on a recorded vote

2. **2023-139**
Housing Accelerator Fund (HAF)

Moved by: Councillor Hobbs

THAT Council approve the preparation of an application to the Housing Accelerator Fund (HAF).

For: Mayor Wren, Councillor Earle, Councillor Fullarton, Councillor Hobbs, Councillor Lavergne, and Councillor Wales

CARRIED 6-0 on a recorded vote

PLANNING AND DEVELOPMENT COMMITTEE

Councillor M. Kalivas, Chair
Councillors J. Earle, N. Lavergne, and C. Wales, Citizen Member A. Koolwine
Meeting held July 4, 2023

PDC - CONSENT AGENDA

Moved by: Councillor Lavergne

THAT the following items, as listed on the Planning and Development Committee agenda are recommended to be passed by Consent Agenda:

For: Mayor Wren, Councillor Earle, Councillor Fullarton, Councillor Hobbs, Councillor Lavergne, and Councillor Wales

CARRIED 6-0 on a recorded vote

1. 2023-115

Proposed Amendments Zoning By-law 050-2014
Windsor/Centennial - Stirling Meadows Subdivision

THAT Zoning By-law 050-2014 be amended for lands described as Lots 16-20, 24-66, 70-76, 80-84, Plan 271; PCL A, C, Plan 271; Mary Street, Prince Street, Elizabeth Drive, Irvine Place, Francis Place, Coronation Crescent, Unnamed Street, Plan 271, between Lots 42 & 43 (Closed by LR210961): Part of Lot 23, Plan 271; Part PCL B, Plan 271, as in LR207491; Brockville, and Part of Lot 12, Concession 2, Elizabethtown as in LR77318; Brockville, to rezone the lands from "*H1-R2A-Single Detached Residential Zone*", in part, and "*H1-R3A-General Residential Zone*", in part, subject to "Source Water Protection" considerations, to "*H1-R3A-General Residential Zone*", in part, and "*H1-R4A-General Residential Zone*", in part, subject to "Source Water Protection" considerations.

THAT approval be granted to amend the previously approved Draft Plan of Subdivision prepared by Stantec Geomatics Ltd., Project No. 161614361-131, to the new Draft Plan of Subdivision prepared by Stantec Geomatics Ltd., Project No. 161614361-131, dated May 26, 2023, showing 9 streets, and Blocks 1 through 179, inclusive, said Streets and Blocks being delineated on the afore-mentioned Draft Plan.

THAT the conditions of Draft Approval as previously approved by Council under Report 2022-184 shall remain in effect.

THAT the necessary by-laws, be enacted.

2. **2023-116**

Legal Opinion

Request to Waive Fees for Winter Maintenance of Roads and Sidewalks
Webster Crescent

THAT Council deny the request from 653973 Ontario Ltd. for a waiver of the charges issued for Winter Maintenance of Roads and Sidewalks on Webster Crescent as it contravenes Section 106 of the Municipal Act; and

THAT the fees for 2021-2023 be waived for all subdivision agreements and that a policy review come back to the Committee.

3. **2023-117**

Legal Opinion

Request for a reduction to the Cost Recovery (Lot Levy) Charges
43 A/B Centre Street

THAT Council deny the request from South Coast Design Build for a reduction to the Cost Recovery (Lot Levy) Charges as it contravenes Section 106 of the Municipal Act.

PDC - REGULAR AGENDA

Nil.

GENERAL COMMITTEE

Councillor J. Fullarton, Chair

Councillors P. Deery, K. Hobbs, and L. Severson

Meeting held July 18, 2023

GENERAL - CONSENT AGENDA

*Councillor Earle requested to have Staff Report No. **2023-121**, Amendment to Policy POL.C.19.200 Code of conduct for Members of Council and Local Boards removed from the Consent Agenda.*

Moved by: Councillor Fullarton

THAT the following items, as listed on the General Committee agenda are recommended by the Committee to be passed by Consent Agenda:

For: Mayor Wren, Councillor Earle, Councillor Fullarton, Councillor Hobbs, Councillor Lavergne, and Councillor Wales

CARRIED 6-0 on a recorded vote

1. **2023-122**
Change in the 2023 Capital Budget
Brockville Police Services
Fleet Purchases

THAT Council approve the deferral of the purchase of the Identification Van that was approved in the 2023 Capital Budget for the Brockville Police Services for \$70,798 to the 2024 Capital Budget; and

THAT Council approve the purchase of 2 Ford Explorers for \$115,952; and,

THAT the additional required funds of \$45,154 be funded by debt.

2. **2023-134**
June 2023 Variance

THAT Council receives report SR2023-134, 2023 June Variance for information.

3. **2023-133**
Concrete Sidewalk on Centre Street

THAT Council approve the tender from Ken Miller Excavating for Concrete Sidewalk & Curb Reconstruction on Centre Street in the amount of \$45,653.61 (including net HST).

4. **2023-136**
St. Lawrence Park/Smith Island Dock
Accessible Kayak Launch

THAT Council approve purchase and installation of a new dock including accessible kayak launch from Kehoe Marine Construction for a cost not to exceed \$113,100 including net HST.

5. **2023-128**

Rural Economic Development Grant Award
Brock Trail Solar Lights

THAT Council approve of grant funding from Rural Economic Development program; and,

THAT Council approve the grant funding arrangement of 30% of the eligible project expenses up to a maximum of \$8,185.05 applicable to the purchase and installation of (21) solar lights along the Brock Trail; and,

THAT the Mayor and City Clerk be authorized to enter into agreement terms of Rural Economic Development program and enact all required bylaws.

6. **2023-126**

Crossing Guard Contract
Project 230074

THAT Council approve the award of a service contract to Ottawa Safety Council to administer the City's school crossing guards contract at an annual cost not to exceed \$315,000 including net HST, and

THAT Council approve any deficit for crossing guard contracted services to account for the net increase in the service contract with Ottawa Safety Council.

7. Information Items:

1. 2023-135
Healthcare recruitment initiative update
2. 2023-131
Health and Safety Policy - Emergency Response and Evacuation Plan
3. 2023-129
Remote Work Policy
4. 2023-130
Road Rehabilitation on Various Streets
5. 2023-132

Cold in Place Recycling & Hot Mix Paving - Contract 230005

GENERAL - REGULAR AGENDA

1. **2023-121**

Amendment to Policy POL.C.19.200

Code of conduct for Members of Council and Local Boards
(Mayor Wren)

Moved by: Councillor Fullarton

THAT POL.C.19.200, Section 15 be amended by deleting:

"The Clerk, upon receipt of a complete complaint shall acknowledge receipt of the complaint and convene a meeting of the Mayor, City Manager, and the Clerk to review the complaint and determine whether an investigation should be commenced.

Where it is determined that a further review and investigation may be required, the complaint shall be forwarded to the appointed Integrity Commissioner."; and

Inserting:

"The Clerk, upon receipt of a complete complaint shall forward it to the appointed Integrity Commissioner."

For: Mayor Wren, Councillor Fullarton, Councillor Hobbs, and Councillor Wales

Against: Councillor Earle and Councillor Lavergne

CARRIED 4-2 on a recorded vote

NEW BUSINESS - REPORT FROM MEMBERS OF COUNCIL

1. August Planning and Development Committee meeting
(Councillor Kalivas)

Moved by: Councillor Hobbs

THAT the August meeting of the Planning and Development Committee be rescheduled to August 8, 2023.

For: Mayor Wren, Councillor Earle, Councillor Fullarton, Councillor Hobbs, Councillor Lavergne, and Councillor Wales

CARRIED 6-0 on a recorded vote

UNFINISHED BUSINESS

Nil.

EMERGENCY BUSINESS

Nil.

BY-LAWS

1. 050-2023
A By-law to appoint Melanie Jones as Fire Chief of the Corporation of the City of Brockville
2. 051-2023
By-law to Amend a Draft Plan of Subdivision and to Amend City of Brockville Zoning By-law 050-2014 (Stirling Meadows)
3. 052-2023
Being a By-law to Appoint Saif Yousaf as a Municipal Law Enforcement Officer for the City of Brockville

READING OF THE BY-LAWS

Moved by: Councillor Earle

Seconded by: Councillor Lavergne

THAT By-laws Numbered 050-2023 to 052-2023 be introduced and the same be now read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

CONFIRMATORY BY-LAW

Moved by: Councillor Earle

Seconded by: Councillor Lavergne

THAT By-law Number 053-2023 to confirm the Proceedings of Council at its meeting held on July 25, 2023 be read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

MAYOR'S ANNOUNCEMENTS

Nil.

MEDIA QUESTION PERIOD

ADJOURNMENT

Moved by: Councillor Earle
Seconded by: Councillor Lavergne

THAT Council adjourn its proceedings until the next regular meeting scheduled for August 22, 2023.

CARRIED

The meeting adjourned at 6:39 pm.

Mayor

City Clerk