

Tuesday, February 27, 2018, 1:00 pm  
City Hall, Boardroom

## ***Committee Minutes***

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### **ROLL CALL:**

Ryan Billing, Chair  
Colleen Cameron  
Nancy Gardner  
Mary Ann Greenwood  
Doug Hone

### **STAFF:**

Lynn Murray, Deputy City Clerk (Recording Secretary)

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### **DISCLOSURE OF INTEREST**

Nil.

### **CHAIR'S REMARKS**

Nil.

### **ADOPTION OF THE MINUTES**

Moved by: Doug  
Seconded by: Colleen

THAT the minutes of the Brockville Municipal Accessibility Advisory Committee meeting dated November 28, 2017 be adopted as circulated.

CARRIED

### **NEW BUSINESS ARISING FROM THE MINUTES**

### **DELEGATIONS/PRESENTATIONS**

Nil.

## **CORRESPONDENCE & COMMUNICATIONS**

1. Consultation request - Parks Capital Items  
C. Cosgrove, Director of Operations

Ryan will contact Conal to find out if any of this equipment will be accessible.

2. Hardy Park Washrooms - Update  
C. Cosgrove, Director of Operations

The committee discussed the alarm and wondered why only one washroom would have an alarm if all the washrooms are accessible. They also wanted more information on how the alarm works, is it similar to the ones in the tunnel that alert the police or a loud alarm to alert someone outside the building. Ryan will talk to Conal for clarification.

## **STAFF REPORTS**

1. Transportation Plan  
Matt Locke, Supervisor of Transportation Services

Matt reviewed the Transportation portion of the of the current multiyear plan describing the updates going forward.

The Committee discussed the annual public meeting and the lack of attendance. They suggested advertising meeting dates on the buses as well as preparing a survey that patrons could complete and submit prior to the meeting, so their thoughts and concerns could be recorded.

There was a discussion about bus stops that are still not accessible. Matt noted that they had applied for funding through the Public Transit Infrastructure Fund Phase II and were hoping to receive funding, a portion of which could be allocated to this use. Matt stated that he has polled the bus drivers to get their suggestions on stops/areas that are the most in need of upgrades. This will help him plan accordingly moving forward.

## **NEW BUSINESS**

### 1. Front Avenue sidewalk inquiry

There was a discussion regarding the sidewalks along the portion of Front Avenue between Park St. and Stewart. Blvd. Ryan stated that it had been brought to his attention that the sidewalks in this area are not maintained to the level they need to be with all the traffic going in and out of the building at 25 Front Avenue. Matt replied that they are currently Priority 2 sidewalks maybe they need to be upgraded to a Priority 1.

Moved by: Mary Ann  
Seconded by: Doug

THAT BMAAC requests that the sidewalk along Front Avenue, between Park Street and Steward Boulevard be moved from a Priority 2 to a Priority 1 for winter maintenance purposes.

CARRIED

### 2. Brock Trail

The Committee discussed the request from the Brock Trail Committee to review plans as needed. The BMAAC committee would have the opportunity to review to ensure the Trail committee plans are compliant with the AODA and to suggest necessary corrections as may be necessary.

### 3. Memorial Centre Accessible Parking inquiry

Ryan has been asked to investigate who writes the parking tickets in the BMC parking lot. Lynn suggested that Ryan contact Ryan Allen, Revenue Officer at City Hall to follow up on this.

### 4. Priority Parks

The Committee would like to see three of the priority parks (Rotary, St. Lawrence and Blockhouse Island) get accessible picnic tables, preferably before this summer season. Ryan explained that it isn't just a matter of dropping off a picnic table, there would need to accessible paths and a level firm surface for the tables to be placed on.

Ryan will follow up with Conal regarding this.

### **CAPITAL BUDGET - REVIEW**

Nil.

### **SUB-COMMITTEE AND MEMBER REPORTS/PROJECT UPDATES**

#### 1. Accessibility Plan Development

Ryan suggested planning another informal working meeting to continue creating the new multiyear plan. No date has been set for this meeting.

### **ADJOURNMENT**

Moved by: Colleen

THAT the BMAAC meeting be adjourned until its next regular meeting scheduled for March 27, 2018.

CARRIED

*The meeting adjourned at 2:47 pm.*