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***Council Minutes***

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**Council Members Present:**

Mayor D. Henderson  
Councillor T. Blanchard  
Councillor L. Bursey  
Councillor P. Deery  
Councillor J. Earle  
Councillor J. Fullarton  
Councillor M. Kalivas  
Councillor D. LeSueur

**Absent:**

Councillor J. Baker

**Staff:**

Mr. B. Casselman, City Manager  
Mr. C. Cosgrove, Director of Operations  
Mr. D. Dick, Director of Corporate Services  
Ms. L. Ferguson, Manager of Finance  
Mr. S. Fraser, Chief of Police  
Ms. S. MacDonald, City Clerk (Recording Secretary)  
Ms. D. Neilson, Manager of Human Resources  
Ms. M. Pascoe Merkley, Director of Planning  
Mr. D. Paul, Director of Economic Development  
Mr. G. Pigeon, Fire Chief  
Mr. P. Raabe, Director of Environmental Services  
Ms. C. Ward, Financial Analyst  
Mr. M. Wing, Financial Analyst  
Ms. N. Wood, Museum Director

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**MOTION TO MOVE INTO CLOSED SESSION (6:00 PM)**

Moved by: Councillor Seconded by: Councillor

THAT pursuant to *Municipal Act*, 2001, Section 239 Sub. 2 (b), Council resolve itself into the Committee of the Whole, In Camera, closed to the public to consider:

1. personal matters about an identifiable individual, including municipal or local board employees;

CARRIED

Mayor Henderson called the meeting to order (7:05 pm)

### **MAYOR'S REMARKS**

Mayor Henderson announced that the New Year's Levy will be held at the Brockville Armouries in recognition of the Brockville Rifles 150th Anniversary.

### **DISCLOSURE OF INTEREST**

Nil.

### **ADOPTION OF COUNCIL MINUTES**

Moved by: Councillor Bursey

THAT the minutes of the Council Meeting of November 24, 2015 and December 1, 2015 be adopted and circulated as read.

CARRIED

### **CORRESPONDENCE, COMMUNICATIONS AND PETITIONS**

Nil.

### **DELEGATIONS**

1. **Ms. Natalie Wood, Curator/Director, Brockville Museum  
Administrative Assistant/Registrar**

Ms. Wood spoke to the Museums' proposal to create an Administrative Coordinator/ Registrar position.

2. **Energy Programs and Cost Saving Opportunities  
Mr. Andrew Hejnar, Energy Manager, 3M Canada  
2016 Budget Item for consideration (Councillor Deery)**

Mr. Hejnar provided an overview of the energy saving opportunities that may be undertaken with an Energy Manager position and the funding available for the program.

## **REPORTS BOARDS AND COMMITTEES**

### **FINANCE, ADMINISTRATION AND OPERATIONS**

Councillor J. Fullarton, Chair  
Councillors J. Baker, T. Blanchard, J. Earle,  
Meeting held on December 2, 2015

### **FAO - CONSENT AGENDA**

*Councillor LeSueur requested to separate Staff Report No. 2015-129-12,  
Brockville Cycling Network - Phase I*

Moved by: Councillor Fullarton

THAT the following items, as listed on the Finance, Administration and Operations Committee agenda are recommended by the Committee to be passed by Consent Agenda

CARRIED

1. **2015-126-12**  
**Proposed No Stopping - Buell Street**

THAT stopping be restricted on the west side of Buell Street from the south side of James Street West to 27.0 meters south of James Street West and;

THAT Schedule "6" of Subsection 79 of By-law 119-89 be amended accordingly.

2. **2015-127-12**  
**Pedestrian Crossover - King Street West at Rivers Avenue**

THAT the Traffic By-Law 21-93, Part II, Section 7 – Pedestrian Rights and Duties, be amended to include a Subsection for the addition of Pedestrian Crossovers and;

THAT a Schedule be added to By-Law 21-93 for Pedestrian Crossovers; and

THAT the pedestrian crossing on King Street West at Rivers Avenue be designated in the Traffic By-Law as a Pedestrian Crossover.

3. **2015-128-12**  
**Proposed Parking Restrictions - Kent Blvd.**

THAT parking be restricted at the west end of Kent Boulevard from the north side of the entrance to the Holiday Inn Express and Suites (7815 Kent Boulevard) to 100 meters around the cul-de-sac and;

THAT Schedule "1" of Subsection 72 of By-law 119-89 be amended accordingly.

4. **2015-131-12**  
**Mr. Rob Andress - City Tree Policy**

THAT the owner of 74 Reynolds Drive be given permission to remove the tree partially located on City property, with the cost to be borne by the property owner.

5. **2015-132-12**  
**Community Strategic Plan Report 2014**

THAT the contents of Report 2015-132-12 Community Strategic Plan be received for information purposes.

**FAO - REGULAR AGENDA**

1. **2015-129-12**  
**Brockville Cycling Network - Phase 1**

Moved by: Councillor Fullarton

THAT Council endorse and encourage the cycling advisory committee's efforts to design a cycling network for the City of Brockville, in accord with the City's Official and Sustainability Plans, related strategy documents, and endorsement of the Healthy Communities Vision; and

THAT Council direct City staff to develop a work plan for implementation of Phase I of the cycling network for implementation in 2016, to be approved by Council.

CARRIED

## **STAFF REPORTS**

### **1. 2016 Budget**

There was discussion regarding the various reserves and the fiscal policy reserve. Mr. Dick is to provide information regarding the ramifications of closing the WSIB reserve fund into the fiscal policy reserve.

#### Brockville Museum Administrative Assistant/Registrar

Moved by: Councillor Deery

THAT Council authorize the current part-time Administrative Assistant/Registrar position be reclassified to full-time for the Brockville Museum; and

THAT additional funds in the amount of \$17,057 be added to the Museum's operating to fund this position.

CARRIED

#### Energy Management Audit/Plan

Moved by: Councillor Deery

THAT Council authorize an upset limit of \$15,000 to hire a consultant to undertake an Energy Management Audit/Plan to be funded from the Fiscal Policy Reserve.

CARRIED

#### Cataraqui Region Conservation Authority Contribution to New Nature Centre Mac Johnson Wildlife Area

Moved by: Councillor Deery

THAT Council approve a contribution to the Cataraqui Region Conservation Authority for the construction of a new Nature Centre at the Mac Johnson Wildlife Area in the amount of \$12,500 per year for each of three years to be funded from the Fiscal Policy Reserve, conditional upon a contribution from the Township of Elizabethtown-Kitley towards the project, and that the project is undertaken.

CARRIED

Expanded Marina Feasibility Study

Moved by: Councillor LeSueur

THAT Council authorize an expenditure of \$15,000 for a study to determine the feasibility of expanding the Brockville marina. These funds will be leveraged against Tourism Development Fund to complete the study.

CARRIED

Allocation of funds to the Waterfront Adhoc Committee

Moved by: Councillor Fullarton

THAT Council authorize a one-time allocation of \$30,000 to the Waterfront Adhoc Committee for various projects to be undertaken in 2016 from the Fiscal Policy Reserve.

CARRIED

Brock Trail Funding

Moved by: Councillor Fullarton

THAT Council authorize funding in the amount of \$25,000 to the Brock Trail Committee to complete three sections of the Trail to be funded from the Federal Gas Tax funds if available, otherwise from the Fiscal Policy Reserve.

CARRIED

**MEDIA QUESTION PERIOD**

*The meeting recessed at 9:27 pm.*

*The meeting reconvened at 10:20 pm.*

**REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA (7:12 PM)**

Moved by: Councillor Earle

Seconded by: Councillor Kalivas

THAT Council rise from Committee of the Whole, In Camera without reporting.

CARRIED

**NEW BUSINESS - REPORT FROM MEMBERS OF COUNCIL**

Nil.

**BY-LAWS**

- 100-2015     A By-law to amend By-law 085-20104 Being a By-law to Appoint Members to Various Boards and Commissions (DBIA).
- 101-2015     A By-law to Authorize the Appointment of Municipal Law Enforcement Officers and Peace Officers as it Applies to the Private Property of Brock-King Properties, 760, 770, 780, 790, 800 Laurier Blvd. and 1340, 1350, 1360 Kensington Parkway.
- 102-2015     A By-law to Authorize the Temporary Borrowing of \$5,000,000 as may be required.
- 103-2015     A By-law to Provide for an Interim Tax Levy and the Payment of Interim Taxes for the year 2016.

**READING OF THE BYLAWS**

Moved by: Councillor Kalivas  
Seconded by: Councillor Earle

THAT By-laws Numbered 100-2015 to 103-2015 be introduced and the same be now read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

**CONFIRMATORY BYLAW**

Moved by: Councillor Kalivas  
Seconded by: Councillor Earle

THAT By-law Number 104-2015 to confirm the Proceedings of Council at its meeting held on December 8, 2015 be read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

**MAYOR'S ANNOUNCEMENTS**

Nil.

**ADJOURNMENT**

Moved by: Councillor Kalivas  
Seconded by: Councillor Earle

THAT Council adjourn its proceedings until the next meeting scheduled for January 5, 2016.

CARRIED

*The meeting adjourned at 10:20 pm.*

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Mayor

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City Clerk