



City of Brockville Arena Advisory Committee Agenda

8:30 AM - Thursday, December 5, 2024
Brockville Memorial Centre

Page

Chair's Remarks

Disclosure of Interest

Approval of the Minutes

- 2 - 3 *THAT the minutes of the Arena Advisory Committee meeting dated November 7, 2024, be adopted as circulated.*

Business Arising from the Minutes

Sub-Committee and Member Reports/Project Updates

1. Update on Arena Expansion
2. 2024 IIHF World Jr. Pre-tournament

Delegations and Presentations

Nil.

New Business

1. TIKI's Room

Adjournment

THAT the Arena Advisory Committee meeting be adjourned until its next regularly scheduled meeting.



**BROCKVILLE ARENA ADVISORY COMMITTEE
MEETING MINUTES**

Thursday November 7, 2024, 8:30 a.m. – 10:00 a.m.

LOCATION: Memorial Centre Lobby

1. Call to Order: JF 8:33am

**2. Attendance: JF, JA, JS, BP, DW, LS, PW, VW, TR, KP, SG
Regrets: DM, MG**

3. Chairs Remarks: NA

4. Disclosure of Interest: NA

**5. Approval of Minutes: JA 1st / JS 2nd
Business Arising from the Minutes: NA “multiple people:**

6. Update on Arena Expansion

Design is at 100% completion.

Waiting for Hydro to respond to requirements to increase the power. Next steps are acquiring the property, permits then ready to go. RFI to bring general contractors to the table and grade on experience, knowledge and ability. Prequalification of sub-contractors and qualifying experience, knowledge and ability under the general contractor.

Fundraising: to fundraise specifically for this project, we need to hire a part-time person to work with the campaign committee. The video of the project has not finished yet but will be provided soon to present.

Applied for funding to replace the existing roof at the Memorial Centre in advance of the project for 2025. Pictures and videos of leaks to be sent to the committee to review and send to council for next meeting. Work on the flat roof section in the back of the building has been completed.

7. Canteen Operations at the Arenas

Going well, no major issues. October went well with the cross country meets. \$8K gross made to date

8. 2024 IIHF World Jr. Pre-tournament

Ready to go, the tourism group is taking the lead on marketing, production of this level of tournament. Committee for volunteers for various positions that are needed to run the event. Provide list of “jobs” they are looking for to the committee and Lyndsay’s contact information. Working with the Brockville Braves and recommendation to CCHL to possibly reschedule their game to the next day.



9. Trophies Plus

It is closed and the shop is vacant. Interest in space by 2 separate individuals. To provide business proposals to the City. RFI to be sent out.

10. Upcoming meeting dates

TOR have Mondays as the date for the meetings. Motion to have the TOR revised to the first Thursday of the month at 8:30am. 1st DW, 2nd BP. This was passed unanimously.

The intent is to have new business brought forward in time for council meetings.

11. New Business

Out-of-town user fee have been collected from Hockey and Soccer groups.

TIKI's room – to be included in next meeting's agenda

12. Adjournment: John Sharpe

13. Next Meeting: Thursday December 5, 2024 8:30 am