

**Monday, June 28, 2021  
Buell St. Room, Brockville Public Library**

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1. Call to Order: 5:32pm by Zoom videoconference

Present: Board Members: L. Corbeil, N. McNeill, C. Quick, A. von Cramon, L. Wales, M. Wicklum

Regrets: L. Bursey, C. Hannah

Staff: E. Farrell, M. Osborne

Guest: B. Wilson, MNP (auditor)

2. Introductory Remarks (information/ announcements)

The Brockville Public Library is situated on the traditional territory of the Haudenosaunee and Huron-Wendat. With gratitude and respect, we acknowledge the significant contributions Indigenous peoples have, and continue to make, on these lands.

A. von Cramon spoke about the importance of recognizing the Indigenous people on whose land we operate, especially in the wake of the recent graves found at Canadian residential schools.

3. Approval of the agenda. Approved.
4. Declaration of conflict of interest: none.
5. 2020 Financial Audit

B. Wilson from MNP presented the draft audited financial statements.

Moved by L. Wales and seconded by C. Quick... "That the Brockville Public Library Board accepts the 2020 audited financial statements as presented."

"That the Brockville Public Library Board approves the transfer of \$69,634, representing the audited 2019 and 2020 year-end payable to the City, from the Library's BMO account 1000-812 to the City's BMO account 0000-044."

6. Consent Agenda:
  - a. May Board minutes
  - b. May Library report

Moved by L. Wales and seconded by M. Wicklum... "That the Brockville Public Library Board accepts the May Board minutes and the May Library report." Carried.

7. Board Development – deferred
8. For discussion/ decision:
  - a. 2021 Budget update

E. Farrell shared information about the 2021 budget and the cost for staffing step increases (\$6,261.48 for 2021).

Moved by L. Wales and seconded by L. Corbeil... "That the Brockville Public Library Board approves the step increases for 2021 for all eligible employees, and that staff be apprised that the Human Resources policy is under review for alignment with the City and that the CEO return to the Board with recommendations by the September meeting." Carried.

b. 2021 Contribution Agreement

The Library Board discussed the outstanding 2021 contribution agreement. The Library is awaiting updates to the agreement from the City before we can proceed. The Library Board is establishing a working committee to work with the City Manager towards finalizing the Contribution Agreement for approval at the August board meeting.

c. 2020 Community Report


E. Farrell shared the updated 2020 Community Report. This item will return to the table.

9. In camera – none.

10. Meeting Evaluation: E. Farrell will send out online form link

11. Adjournment: at 7:05pm by M. Wicklum

Next meeting: August 23, 2020, 5:30pm via Zoom meeting

Signature of the Chair:   
(after approval)

Andreas von Cramon (Aug 30, 2021 08:05 PDT)