



City of Brockville

Finance & Administration Committee

Minutes

4:30 PM - Tuesday, April 19, 2022
Virtual Meeting

The Finance & Administration Committee meeting was called to order on Tuesday, April 19, 2022, at 4:30 PM, in the Virtual Meeting, with the following present:

Members Present: Councillor Larry Journal, Councillor Jeff Earle, Councillor Nathalie Lavergne, Member Jennifer O'Reilly, and Mayor Mike Kalivas

Regrets: Nil.

Others: Councillor Cameron Wales and Councillor Matt Wren

Staff: Lynda Ferguson, Director of Finance & IT Services, Sandra MacDonald, City Manager, Phil Wood, Director of Operations, Adam Parker, IT Analyst, Emily MacKenzie, Finance & Cemetery Records Coordinator, and David Lazenby, Director of Fire & Partner Services

1. **CHAIR'S REMARKS**

Councillor Lavergne is Acting Chair for this evening's meeting, as Councillor Journal will not be in attendance for the entire meeting.

Counc. Lavergne wished Counc. Journal safe travels and congratulated Sandra MacDonald in her new roll as City Manager.

2. **DISCLOSURE OF INTEREST**

Nil.

3. **DELEGATIONS AND PRESENTATIONS**

1. Municipal Drug Strategy
(Sig Leslie-Casselman, Chair and S/Sgt. Tom Fournier, Brockville Police Service)

4. **CORRESPONDENCE & COMMUNICATIONS**

Nil.

5. **REPORTS FROM BOARDS AND COMMITTEES**

Nil.

6. **STAFF REPORTS**

1. SR2022-71
Facilities Roofing Capital Projects

Moved by: Councillor Earle

THAT Council approve a budget increase in the amount of \$145,778 required to complete the scope of capital work, AND

THAT the budget increased be funded by Canada Community Build Fund (CCBF), AND

THAT Staff report back to a future Committee meeting with the summary of the project expenses.

For: Councillor Journal, Councillor Earle, Councillor Lavergne, Member O'Reilly, and Mayor Kalivas

CARRIED 5-0 on a recorded vote

2. SR2022-65
Fire Pumper Truck Replacement

Moved by: Councillor Earle

THAT Report SR2022-65 be received.

For: Councillor Journal, Councillor Earle, Councillor Lavergne, Member O'Reilly, and Mayor Kalivas

CARRIED 5-0 on a recorded vote

3. SR2022-70
2022 Annual Repayment Limit

Moved by: Councillor Earle

THAT report SR2022-70 be received.

For: Councillor Journal, Councillor Earle, Councillor Lavergne, Member O'Reilly, and Mayor Kalivas

CARRIED 5-0 on a recorded vote

Councillor Journal left the meeting at 5:11 pm.

4. SR2022-69
2022 Tax Ratios and Tax Rates

Moved by: Councillor Earle

That report SR2022-69, 2022 Tax Ratios and Tax Rates, be received and the following be adopted;

1. THAT Council authorize the tax ratios for all classes as per the attached schedule for the 2022 tax year; and
2. THAT Council authorize staff to levy \$37,803,107 and impose municipal and education tax rates for the year 2022 as attached; and
3. THAT Council authorize the levy of \$296,367 on behalf of the Downtown Brockville Business Improvement Association (DBIA) to impose special purpose rates for the year 2022; and
4. THAT the necessary by-laws be enacted.

For: Councillor Earle, Councillor Lavergne, Member O'Reilly, and Mayor Kalivas

CARRIED 4-0 on a recorded vote

5. SR2022-66
2022 Capital Project-Core Infrastructure Upgrades Procurement Results

Moved by: Member O'Reilly

THAT Council approve the procurement of Core Infrastructure Upgrades using the 'buy' option from Dell Canada for with a cost of \$145,573.55; and

THAT the additional funds of \$25,573.55 be funded from Capital Reserves.

For: Councillor Earle, Councillor Lavergne, Member O'Reilly, and Mayor Kalivas

CARRIED 4-0 on a recorded vote

6. SR2022-67
2022 Parking Bylaw Enforcement Services Contract

Moved by: Member O'Reilly

THAT Council authorize a 3-year contract with Commissionaires – Kingston & Region for parking enforcement services.

For: Councillor Earle, Councillor Lavergne, Member O'Reilly,
and Mayor Kalivas

CARRIED 4-0 on a recorded vote

7. SR2022-68
Replace Henry Street Parking Meter

Moved by: Member O'Reilly

THAT Council authorize the purchase of a parking meter from J. J. MacKay Canada Ltd. in the amount of \$7,725; and

THAT it be funded from the Parking Reserve Fund.

For: Councillor Earle, Councillor Lavergne, Member O'Reilly,
and Mayor Kalivas

CARRIED 4-0 on a recorded vote

7. **NEW BUSINESS FROM COMMITTEE MEMBERS**

1. Communication
Councillor Earle

Moved by: Councillor Earle

THAT staff be directed to develop a policy for response by staff to inquiries (telephone and email) to report back to FAC in May.

For: Councillor Earle, Councillor Lavergne, Member O'Reilly,
and Mayor Kalivas

CARRIED 4-0 on a recorded vote

8. **FAC - CONSENT AGENDA**

Moved by: Councillor Lavergne
Seconded by: Member O'Reilly

THAT the following items as recommended by the Finance and Administration Committee be placed on the Consent Agenda:

1. SR2022-65
Fire Pumper Truck Replacement
2. SR2022-70
2022 Annual Repayment Limit
3. SR2022-69
2022 Tax Ratios and Tax Rates
4. SR2022-66
2022 Capital Project - Core Infrastructure Upgrades Procurement Results
5. SR2022-67
2022 Parking Bylaw Enforcement Services Contract
6. SR2022-68
Replace Henry Street Parking Meter

CARRIED

9. **MEDIA QUESTION PERIOD**

10. **ADJOURNMENT**

Moved by: Councillor Lavergne
Seconded by: Councillor Earle

THAT the Finance and Administration Committee adjourn its meeting until the next regular meeting scheduled for May 17, 2022.

CARRIED

The meeting adjourned at 5:32 pm.