



City of Brockville
Council Meeting Minutes
5:00 PM - Tuesday, December 14, 2021
Virtual Meeting

The Council meeting was called to order on Tuesday, December 14, 2021, at 5:00 PM, in the Virtual Meeting, with the following present:

Members Present:

Mayor Mike Kalivas, Councillor David Beatty, Councillor Philip Deery, Councillor Jeff Earle, Councillor Jane Fullarton, Councillor Larry Journal, Councillor Cameron Wales, and Councillor Matt Wren

Regrets:

Councillor Nathalie Lavergne

Staff:

Lynda Ferguson, Director of Finance & IT Services, David Lazenby, Director of Fire & Partner Services, Sandra MacDonald, Interim City Manager/City Clerk, Andrew McGinnis, Planner, Robert Nolan, Director of Economic and Development Services, Peter Raabe, Director of Engineering & Infrastructure Services, and Phil Wood, Director of Operations

MAYOR'S REMARKS

Mayor Kalivas welcomed Councillors Beatty and Deery to the meeting.

DISCLOSURE OF INTEREST

Nil.

ADOPTION OF COUNCIL MINUTES

Moved by: Councillor Wales

THAT the minutes of the Council Meetings of November 4, 9, 23, 24 and 30, 2021 be adopted and circulated as read.

CARRIED

PRESENTATIONS

1. Official Plan Presentation
(NPG Planning Solutions)

Mary Lou Tanner, NPG Planning Solutions made a presentation to Council. She was accompanied by Tom McCormack and Cory Armfelt.

CORRESPONDENCE, COMMUNICATIONS AND PETITIONS

1. 2022: A Year of Culture and the Arts
(Russ Disotell, Facilitator Brockville Culture Days)

Moved by: Councillor Journal

THAT Council hereby proclaim 2022 A Year of Culture and the Arts.

CARRIED

Councillor Earle entered the meeting 5:51 pm.

2. Appointments to Boards and Committees
(Brockville Public Library/Museum)

Moved by: Councillor Earle

THAT Council authorize the appointment of Carol Ann O'Connell to the Brockville Museum Board of Management; and

THAT Council authorize the appointment of Beth Steel to the Brockville Public Library Board; and

THAT the necessary by-law be enacted.

CARRIED

3. 2022 Council Appointments to Boards and Committees

Moved by: Councillor Beatty

THAT Council appoint members of Council to Boards and Committees for the period of December 1, 2021 to November 14, 2022 as per the attached Schedule; and

THAT By-law 083-2018, Being a By-law to Appoint Members to Various Boards and Commissions of the City of Brockville be amended accordingly.

CARRIED

DELEGATIONS

Nil.

COMMUNITY PRESENTATIONS

1. Community Awards of Recognition

Awards were presented to:

- Jason Baker presented by Mayor Mike Kalivas
- Brockville & District Shrine Club presented by Councillor David Beatty
- Brockville & District Association for Community Involvement presented by Councillor Phil Deery
- St. Lawrence Corridor Economic Development Commission presented by Councillor Jeff Earle
- RNJ Youth Services presented by Councillor Jane Fullarton
- Rotary Clubs of Brockville presented by Councillor Larry Journal
- Musicians Against Hunger presented by Councillor Nathalie Lavergne
- Kinsmen Club of Brockville presented by Councillor Cameron Wales
- Brockville Disc Golf Club presented by Councillor Matt Wren

STAFF REPORTS

1. SR2021-227

Manager of Cultural Services

Moved by: Councillor Deery

THAT Report 2021-227, Manager of Cultural Services be received; and

THAT Council provide direction regarding the position.

CARRIED on a later vote

Motion to Amend

Moved by: Councillor Wales

THAT Council direct staff to proceed with the recruitment of the Manager of Cultural Services position.

For: Councillor Kalivas, Councillor Deery, Councillor Fullarton,
Councillor Wales, and Councillor Wren

Against: Councillor Beatty, Councillor Earle, and Councillor Journal

CARRIED 5-3 on a recorded vote

Amended Motion

Moved by: Councillor Deery

THAT Report 2021-227, Manager of Cultural Services be received; and

THAT Council direct staff to proceed with the recruitment of the Manager of Cultural Services position.

For: Councillor Kalivas, Councillor Beatty, Councillor Deery, Councillor Fullarton, Councillor Journal, Councillor Wales, and Councillor Wren

Against: Councillor Earle

CARRIED 7-1 on a recorded vote

PLANNING AND OPERATIONS COMMITTEE

Councillor C. Wales, Chair

Councillors D. Beatty, P. Deery and A. Koolwine, Citizen Member

Meeting held December 7, 2021

POC - CONSENT AGENDA

Moved by: Councillor Wales

THAT the following items, as listed on the Planning and Operations Committee agenda are recommended to be passed by Consent Agenda:

For: Councillor Kalivas, Councillor Beatty, Councillor Deery, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Wales, and Councillor Wren

CARRIED 8-0 on a recorded vote

1. **SR2021-218**
Proposed 2022 Building Fee Changes

THAT Report SR2021-218, Proposed 2022 Building Fee Changes be received as information; and

THAT the mandatory public meeting concerning the proposed increase in building permit fees be held; and

THAT staff be directed to undertake a review of building permit fees and to report back to Council.

2. **SR2021-222**
Municipal Access Agreement with 3M Canada Company

THAT Council receive Report 2021-222, for a Municipal Access Agreement with 3M Canada Company; and

THAT Council authorize the Mayor and City Clerk to enter into a Municipal Access Agreement with 3M Company for the installation and maintenance of fibre optic telecommunication cable located on municipal right-of-way.

POC - REGULAR AGENDA

Nil.

ECONOMIC DEVELOPMENT, RECREATION AND TOURISM COMMITTEE

Councillor J. Fullarton, Chair
Councillor M. Wren, T. Barnes and J. McTavish, Citizen Members
Meeting held December 7, 2021

EDRTC- CONSENT AGENDA

Moved by: Councillor Fullarton

THAT the following items, as listed on the Economic Development, Recreation and Tourism Committee agenda are recommended to be passed by Consent Agenda:

For: Councillor Kalivas, Councillor Beatty, Councillor Deery, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Wales, and Councillor Wren

CARRIED 8-0 on a recorded vote

1. **SR2021-220**
2021 Brockville Harbour Survey

THAT staff report 2021-220 Brockville Harbour Survey be received for information.

2. **SR2021-224**
Museum Reserve Fund
"The Story of Brockville"

THAT Council authorize the transfer of all funds received from the sale of "The Story of Brockville" (Lockwood, 2006), from November 2021 onward, to The Museum Board Reserve Fund.

EDRTC - REGULAR AGENDA

Nil.

FINANCE AND ADMINISTRATION COMMITTEE

Councillor L. Journal, Chair
Councillors J. Earle and N. Lavergne, J. O'Reilly, Citizen Member
Meeting held December 8, 2021

FAC - CONSENT AGENDA

Moved by: Councillor Journal

THAT the following items, as listed on the Finance and Administration Committee agenda are recommended by the Committee to be passed by Consent Agenda:

For: Councillor Kalivas, Councillor Beatty, Councillor Deery, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Wales, and Councillor Wren

CARRIED 8-0 on a recorded vote

1. **SR2021-223**

Temporary Borrowing Bylaw

THAT Council approve a Temporary Borrowing Bylaw authorizing the Mayor and City Treasurer to borrow temporary working capital, as may be required for the Current Operations, of up to \$6,000,000 for the year 2022; and,

THAT the necessary bylaw be enacted.

2. **SR2021-221**

Reynolds Park Redevelopment Capital Projects

THAT staff report 2021-221 Reynolds Park Redevelopment – Capital Project Budget be received; and

THAT the Reynolds Park Redevelopment – Capital Project Budget be approved to be included in the 2022 Capital budget and be funded as follows:

- Fiscal Policy \$39,100
- Canada Community Build Fund \$279,150

3. **SR2021-225**

Equity, Diversity and Inclusion Training
2022 Budget Incremental Item

THAT staff be directed to include the Equity, Diversity and Inclusion Training Business Case in the 2022 Budget.

4. **SR2021-226**

Recruitment of City Manager

THAT Council direct Staff to initiate the process to recruit a new City Manager by the issuance of a Request for Proposal to experienced executive search firms to assist City Council in the recruitment process; and

THAT a Selection Review Committee comprised of the Mayor and two Councillors be formed; and

THAT the City Manager Job Description be approved.

FAC - REGULAR AGENDA

Nil.

2022 BUDGET

1. **SR2021-228**
2022 Budget - User Fees

Moved by: Councillor Journal

THAT Council receive report SR2021-228, 2022 Budget - User Fees for information; and

THAT Council approve in principle the 2022 proposed user fees as attached; and

THAT the necessary by-laws be enacted.

For: Councillor Kalivas, Councillor Beatty, Councillor Deery, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Wales, and Councillor Wren

CARRIED 8-0 on a recorded vote

NEW BUSINESS - REPORT FROM MEMBERS OF COUNCIL

Nil.

UNFINISHED BUSINESS

Nil.

EMERGENCY BUSINESS

Nil.

BY-LAWS

1. 104-2021
Amend By-law 084-2018 a By-law to Appoint Acting Mayor For the 2019 – 2022 Council Term
2. 105-2021
By-Law to Authorize the Temporary Borrowing of \$6,000,000 as may be required
3. 106-2021
Being a By-Law to Adopt 2022 fees and charges respecting Wastewater Services
4. 107-2021
Being a By-Law to regulate the water rates for the City of Brockville and certain areas of the Township of Elizabethtown-Kitley for 2022
5. 108-2021
By-law to Remove Lots 4, 6 & 8, Registered Plan 28M-19, City of Brockville, County of Leeds, being PIN #'s 44181-0613(LT), 44181-0615(LT) and 44181-0617(LT), from Part Lot Control (Webster Crescent – File 08T-10501)
6. 109-2021
By-law to Remove the "H1" Holding Symbol from lands described as Part of Lot 7, Concession 1, City of Brockville, County of Leeds (1909 Parkedale Avenue East)
7. 110-2021
A By-law to amend 083-2018 Being a By-law to Appoint Councillor Wren to the Brockville Public Library Board

READING OF THE BYLAWS

Moved by: Councillor Earle
Seconded by: Councillor Journal

THAT By-laws Numbered 104-2021 to 110-2021 be introduced and the same be now read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

CONFIRMATORY BYLAW

Moved by: Councillor Earle
Seconded by: Councillor Journal

THAT By-law Number 111-2021 to confirm the Proceedings of Council at its meeting held on December 14, 2021 be read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

MAYOR'S ANNOUNCEMENTS

Mayor Kalivas thanked members of council for their perseverance and hard work during the recent transitions.

His Worship wished the everyone a Merry Christmas and happy and healthy New Year. He is looking forward to a great 2022.

MEDIA QUESTION PERIOD

No media were in attendance.

ADJOURNMENT

Moved by: Councillor Earle
Seconded by: Councillor Journal

THAT Council adjourn its proceedings until the next regular meeting scheduled for January 11, 2021.

CARRIED

The meeting adjourned at 8:21 pm.

Mayor

City Clerk