



City of Brockville

Council Meeting Minutes

6:00 PM - Thursday, March 26, 2020
virtual meeting

The Council meeting was called to order on Thursday, March 26, 2020, at 6:00 PM, in the virtual meeting, with the following present:

Members Present: Mayor Jason Baker, Councillor Leigh Bursey, Councillor Jeff Earle, Councillor Jane Fullarton, Councillor Larry Journal, Councillor Mike Kalivas, Councillor Nathalie Lavergne, Councillor Cameron Wales, and Councillor Matt Wren

Regrets: Nil.

Staff: Janette Loveys, City Manager and Sandra MacDonald, City Clerk

SUSPEND RULES OF PROCEDURE

1. Waive Notice Provision of Council's Procedural By-law
[2020 03 26 Council Audio](#)

Moved by: Councillor Bursey

WHEREAS on March 17, 2020 the Province of Ontario declaring an emergency under s 7.0.1 (1) the Emergency Management and Civil Protection Act; and

WHEREAS the Corporation of the City of Brockville is taking proactive measures to limit the spread of the virus and to protect our residents, businesses, visitors and staff which includes social distancing and encouraging that people stay at home; and

WHEREAS Council desires to ensure the continued operation of the municipality;

NOW THEREFORE Council waives the provisions in its By-law No. 113-1980, being a By-law to Govern the Proceedings of Council, to summon a Special Meeting of Council without 48 hours notice to consider the business as listed on this agenda.

For: Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

CARRIED 9-0 on a recorded vote

MAYOR'S REMARKS

Mayor Baker thanked everyone for their cooperation during this time. There is currently one reported case of COVID-19 by the Lanark, Leeds and Grenville Health Unit. The City leadership team anticipated and planned for this. Be assumed that our water and wastewater systems are operating safely, and precautions are being taken to ensure continued operations. His Worship expressed the importance of social distancing and the City is doing its part by reducing non-essential services and taking steps to protect staff during this time. Reduced City services will continue for the foreseeable future including the closure of city facilities including playgrounds, library and the Aquatarium. The transit system is operating with reduced service, but services will be expanded within the next week while ensuring the safety of staff and riders. Brockville has not declared an emergency at this time.

ADOPTION OF COUNCIL MINUTES

Nil.

DISCLOSURE OF INTEREST

CORRESPONDENCE, COMMUNICATIONS AND PETITIONS

Nil.

DELEGATIONS

Nil.

STAFF REPORTS

1. Amendment to By-law 113-1980 to Govern
the Proceedings of Council Electronic Participation During Emergencies

Moved by: Councillor Journal

THAT By-Law 113-1980 Being a By-law to Govern the Proceedings of Council be amended by inserting the following:

9.1 Electronic participation, emergencies

During any period where an emergency has been declared to exist in all or part of the municipality under section 4 or 7.0.1 of the Emergency Management and Civil Protection Act,

- a) a member of a council, of a local board or of a committee of either of

them who is participating electronically in a meeting may be counted in determining whether or not a quorum of members is present at any point in time; and

- b) a member of a council, of a local board or of a committee of either of them can participate electronically in a meeting that is closed to the public.

For: Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

CARRIED 9-0 on a recorded vote

- 2. 2020-057
City Response to Forbes Bros. Telecommunications/Construction
New 70 Metre Self Support Tower; 4205 Development Drive

Moved by: Councillor Kalivas

THAT report 2020-057 City Response to Forbes Bros. Telecommunications/Construction New 70 Metre Self Support Tower, 4205 Development Drive, Brockville dated February 24, 2020, be received and that the following be adopted:

THAT staff notify Industry Canada that the Corporation of the City of Brockville has no objection to a proposed new 70 metre self support (steel lattice) type telecommunications facility to be constructed at 4205 Development Drive, Brockville, conditional upon lighting details being provided by Forbes Bros. Telecommunications/Construction should lighting be required in the future.

For: Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

CARRIED 9-0 on a recorded vote

3. 2020-060
Downtown Parking Request to Amend
Parking By-law 119-89

Moved by: Councillor Fullarton

THAT report 2020-060 Downtown Parking Request to Amend Parking By-Law 119-1989 be received; and the following be approved:

1. A 15-minute parking space be created on the East side of Court House Avenue in front of 9 Court House Avenue; and,
2. A 2-hour complimentary space on the North side of King Street East in front of 42 King St. East be turned into a Disabled Persons Parking space, and,
3. That Schedule "11" Subsection 69 of Parking By-law 119-89 be amended accordingly; and,
4. That Schedule "5" Subsection 74 of By-law 119-89 be amended accordingly.

For: Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

CARRIED 9-0 on a recorded vote

4. 2020-064
Youth Advisory Council
Amendment to the Terms of Reference

Moved by: Councillor Wales

THAT Council approve the amendments to the Youth Advisory Council Terms of Reference as follows:

1. Remove the requirements to be a Canadian Citizen; and
2. Replace the membership criteria with the following:

a) "The Council will be comprised of a minimum of five (5) members, nominated and appointed in accordance with City policy and process. Appointees must be between the ages of 14 and 30 years of age at the start of their term, except the Council representative, ~~a Canadian Citizen, and a resident or property owner within the City of Brockville.~~

- One representative from each of the following schools:

- Thousand Islands Secondary School (TISS)
- Brockville Collegiate Institute (BCI)
- St. Mary Catholic High School
- Fulford Academy
- Académie catholique Ange-Gabriel
- T.R. Leger School
- St. Lawrence College; and

Note: For school representatives, priority will be given to residents of the City of Brockville:

- Up to five (5) youth representatives from the community at large who are residents of the City of Brockville. “; and

THAT the necessary bylaw be enacted.

For: Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

CARRIED 9-0 on a recorded vote

5. 2020-063
2019 Council Remuneration and Expenses

Moved by: Councillor Journal

THAT Council receive the Treasurer’s Report on 2019 Remuneration and Expenses shown on Attachment #1 and 2 to Report #2020-063 for Members of Council and Board Members appointed by Council.

For: Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

CARRIED 9-0 on a recorded vote

Councillor Journal would like this report sent to FAC for a brief discussion once the meetings resume.

6. 2020-062
Municipal Modernization Program
Ontario Transfer Payment Agreement

Moved by: Councillor Bursey

THAT report 2020-062 Municipal Modernization Program Ontario Transfer Payment Agreement dated March 17, 2020 be received and the Transfer Payment Agreement between Her Majesty the Queen in right of Ontario as represented by the Minister of Municipal Affairs and Housing in relation to the Municipal Modernization Program be approved; and,

THAT the Mayor and City Clerk be authorized to execute the Ontario Transfer Payment Agreement.

For: Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

CARRIED 9-0 on a recorded vote

7. 2020-061
Supply of Gasoline and Diesel Fuel

Moved by: Councillor Wren

THAT Report 2020-061, Supply of Gasoline and Diesel Fuel be received, and that Canada Clean Fuels be awarded the contract for the 2020 to 2022 supply of gasoline and diesel fuel for the City of Brockville.

For: Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

CARRIED 9-0 on a recorded vote

NEW BUSINESS - REPORT FROM MEMBERS OF COUNCIL

1. Brockville Food Bank

Moved by: Councillor Fullarton

THAT Council approve a donation to the Brockville Food Bank in the amount of \$10,000 to be funded from the Fiscal Policy Reserve.

For: Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

CARRIED 9-0 on a recorded vote

2. Fishes and Loaves

Moved by: Councillor Fullarton

THAT Council approve a donation to Loaves and Fishes in the amount of \$10,000 to be funded from the Fiscal Policy Reserve.

For: Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

CARRIED 9-0 on a recorded vote

3. Amendment to By-law 113-1980 to
Govern the Proceedings of Council
Regular Meetings of Council – Start time

Moved by: Councillor Wren

THAT By-Law 113-1980 Being a By-law to Govern the Proceedings of Council be amended by replacing Paragraph 4 with the following:

4. Regular

The next and each succeeding regular meeting of Council shall be held on the second and fourth Tuesday of each month at 6:00 PM, unless Council by resolution directs otherwise, in which case a notice shall be posted in the municipal offices advising of the time and place.

THAT the necessary by-law be enacted.

For: Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

CARRIED 9-0 on a recorded vote

4. Standing Committee of Council
Suspend Meetings

Moved by: Councillor Kalivas

THAT Council hereby suspend the meetings for the following standing committees of council until further notice:

- Planning and Operations
- Economic Development, Recreation and Tourism
- Finance and Administration

For: Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

CARRIED 9-0 on a recorded vote

UNFINISHED BUSINESS

Nil.

EMERGENCY BUSINESS

Nil.

BY-LAWS

1. 023-2020
A By-law to Authorize the Mayor and City Clerk to enter into an Agreement with Her Majesty the Queen in right of Ontario as represented by the Minister of Municipal Affairs and Housing for the
2. 024-2020
By-law to Amend City of Brockville Zoning By-law 050-2014 (Part of Lot A and B, Lots 7, 9, 11, 13, 15 and 19, Reference Plan 28R-12326, Part of Lots 1, 2, 3 and 22, A and B, Registered Plan 206 and Part of Lot 16, City of Brockville, County of Leeds. (UCDSB)

3. 025-2020
A By-Law to Amend By-Law Number 113-1980 Being a By-law to Govern the Proceedings of Council to allow for Electronic Participation during Emergencies
4. 026-2020
A By-law to Repeal By-law 029-2019 Procurement By-law
5. 027-2020
A By-law to Repeal By-law 025-2019 Budgetary Control By-law
6. 028-2020
By-Law to adopt the 2020 Operating, Capital, Water, and Wastewater Budgets
7. 029-2020
Being a By-Law to Establish General Fees and Service Charges

READING OF THE BYLAWS

Moved by: Councillor Wales

Seconded by: Councillor Bursey

THAT By-laws Numbered 023-2020 to 029-2020 be introduced and the same be now read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

For: Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

CARRIED 9-0 on a recorded vote

CONFIRMATORY BYLAW

Moved by: Councillor Wales

Seconded by: Councillor Bursey

THAT By-law Number 030-2020 to confirm the Proceedings of Council at its meeting held on March 26, 2020 be read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

For: Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

CARRIED 9-0 on a recorded vote

MAYOR'S ANNOUNCEMENTS

Thank you to City staff front line workers that have been working all week. Additional staff will be returning next week.

MEDIA QUESTION PERIOD

ADJOURNMENT

Moved by: Councillor Wales
Seconded by: Councillor Bursey

THAT Council adjourn its proceedings until the next regular meeting scheduled for April 14, 2020.

For: Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

CARRIED 9-0 on a recorded vote

The meeting adjourned at 7:11 pm.

Mayor

City Clerk