
Council Minutes

Council Members Present:

Mayor D. Henderson
Councillor J. Baker
Councillor T. Blanchard
Councillor L. Bursey
Councillor P. Deery
Councillor J. Earle
Councillor J. Fullarton
Councillor M. Kalivas
Councillor D. LeSueur

Staff:

C. Cosgrove, Director of Operations
S. MacDonald, City Clerk (Recording Secretary)
R. Nolan, Director of Economic Development
M. Pascoe Merkley, Interim City Manager
G. Pigeon, Fire Chief
P. Raabe, Director of Environmental Services

The meeting was called to order at 7:00 pm.

MAYOR'S REMARKS

Mayor Henderson noted this was the last council meeting before the Municipal Election.

He also noted that passing of community member Roger Clark and passed on condolences to the family. Roger regularly attended council meetings and would often be the only person in the gallery. He will be missed.

DISCLOSURE OF INTEREST

Nil.

ADOPTION OF COUNCIL MINUTES

Moved by: Councillor Earle

THAT the minutes of the Council Meeting of September 25, 2018 be adopted and circulated as read.

CARRIED

DELEGATIONS

1. Communities in Bloom

Anne Barabash, Communities in Bloom Brockville introduce Doreen Hill, Judge, Communities in Bloom Ontario.

Mrs. Hill presented awards for Community Gardens, Landscaping and Tidiness. She then announced that Brockville has received a rating of 5 Blooms and a special mention for Heritage Conservation from Communities in Bloom Ontario.

A copy of the Evaluation Form is attached to the minutes.

CORRESPONDENCE, COMMUNICATIONS AND PETITIONS

1. Movember (Councillor L. Bursey)

Moved by: Councillor Deery

That City Council recognize the month of November 2018 as Movember in the City of Brockville in honour of the Movember Campaign for Prostate Cancer and Men's Mental Health Awareness; and

THAT the Movember Flag be flown from November 5th to November 12th at Tunnel Bay.

CARRIED

2. **National Housing Day
(Councillor L. Bursey)**

Moved by: Councillor Deery

That City Council recognize November 21st, 2018 as National Housing Day in the City of Brockville.

CARRIED

3. **Fire Prevention Week
(Brockville Fire Department)**

Moved by: Councillor Deery

THAT City Council do hereby proclaim October 7th to 13th, 2018, as Fire Prevention Week in the City of Brockville.

CARRIED

4. **Appointments to Boards and Committees**

Moved by: Councillor Deery

THAT Jenn Hodgson be deleted from the Youth Advisory Committee; and

THAT Cameron Holmstrom be deleted from the Brockville Cycling Advisory Committee; and

THAT the necessary bylaws be enacted.

CARRIED

5. **Shine the Light on Violence
(Leeds & Grenville Interval House)**

Moved by: Councillor Deery

THAT City Council hereby proclaim November 2018 to be Shine the Light on Violence month in the City of Brockville; and

THAT the "Shine the Light" flag be flown at Tunnel Bay from November 5th to December 3, 2018.

CARRIED

6. **Poppy Week
Royal Canadian Legion Branch 96**

Moved by: Councillor Deery

THAT City Council hereby proclaim October 26th to November 11th as Poppy Week in the City of Brockville; and

THAT the Flag of Remembrance be flown at Tunnel Bay from October 29th to November 19th inclusive.

CARRIED

7. **Committee of Adjustment
October 24, 2018 Meeting**

Moved by: Councillor Deery

THAT City Council hereby appoint Mayor Henderson as a member of the Committee of Adjustment for the meeting of October 24, 2018.

CARRIED

STAFF REPORTS

1. Waterfront Action Plan 2018 Waterfront Adhoc Committee

Moved by: Councillor Fullarton

THAT Council receive the Waterfront Action Plan 2018 as presented by the Waterfront Adhoc Committee.

CARRIED

ECONOMIC DEVELOPMENT AND PLANNING COMMITTEE

Councillor M. Kalivas, Chair
Councillors J. Baker, L. Bursey, D. LeSueur
Meeting held October 2, 2018

EDP - CONSENT AGENDA

Moved by: Councillor Kalivas

THAT the following items, as listed on the Economic Development and Planning Committee agenda are recommended by the Economic Development and Planning Committee to be passed by Consent Agenda:

CARRIED

1. 2018-109-10 Final Acceptance and Discharge of Obligations under Subdivision Agreement – Plan 28M-13 Wildwood Cres. Phase II (Hunters Hill Subdivision)

THAT a by-law be enacted for final acceptance of the work under Plan 28M-13 and to discharge obligations under Subdivision Agreement dated 20 June 2013, between Spring Valley Homes Ltd. and the Corporation of the City of Brockville, save and except Clause 14 b) i) through iii), inclusive, for lands known as Hunters Hill Subdivision-Wildwood Crescent-Phase II, Lots 1 through 20, inclusive, Plan 28M-13, and save and except Lot 12, Plan 28M-13.

2. **2018-114-10**
Final Acceptance and Discharge of
Obligations under Subdivision Agreement
Plan 424 Cuthbertson Avenue, City of Brockville
(St. Johns Wood Subdivision)
Owner: 1579703 Ontario Ltd,
Agent: G. White, R. Walker
File: 08T-03501

THAT a by-law be enacted for final acceptance of the work under Plan 424 and to discharge obligations under Subdivision Agreement dated 27 August 2003, between 1579703 Ontario Limited and the Corporation of the City of Brockville, save and except Clause 15 b) i), ii) and iii), inclusive, as they apply to Lots 1 through 9, inclusive, for lands known as St. John's Wood Subdivision, being described as Lots 1 through 9, inclusive, Blocks A through G, inclusive, and the extension of Cuthbertson Avenue, Plan 424.

EDP - REGULAR AGENDA

1. **2018-111-10**
Proposed Amendments to the Official Plan and
Zoning By-law 050-2014, 550 King Street,
City of Brockville (Twin Pad Arena)
Owner: 6865852 Canada Inc.,
Applicant: City Of Brockville
Files: D09-11 And D14-030

Moved by: Councillor Baker

THAT Official Plan Amendment No. 009, to redesignate lands described as Part of Lots 7, 9, 11, 13, 15 16, 19 and 22, Plan 206, City of Brockville, County of Leeds, being Part of Parts 1, 10, 11, 12 and 13 on 28R-12326, to "Institutional Area" with "Mixed Use Corridor" considerations, be adopted;

THAT the application to amend Zoning By-law 050-2014 to rezone lands described as Part of Lots 7, 9, 11, 13, 15 16, 19 and 22, Plan 206, City of Brockville, County of Leeds, being Part of Parts 1, 10, 11, 12 and 13 on 28R-12326, from "H1-R4 - General Residential Zone" to "I1 - General Institutional Special Exception Zone", with a special exception for a maximum building height of 22.0 metres and a minimum side yard (east) of 0.0 metres, be approved;

THAT the following supporting documents be accepted.

- *"Brockville Elementary School & Sports Centre, Functional Servicing Report"*, prepared by WSP – A49 Architecture Inc., dated July 27, 2018 (Final);
- *"Plan of Survey, Part of Lot B and Part of Lots 7, 9, 11, 13 & 15, Registered Plan No. 206, City of Brockville, County of Leeds"*, prepared by Collett Surveying Ltd., dated/survey completed 19 July 2018 (Draft).
- *"Traffic Impact Study for New Brockville Elementary School and Twin Ice Pad Arena, 550 King Street West, Brockville, ON"*, prepared by WSP, dated September 05, 2018 (Final);
- *"Natural Environment Update including Species at Risk Assessment, New Brockville School Site, King Street West, City of Brockville"*, prepared by Muncaster Environmental Planning Inc., dated September 5, 2018 (Final); and,
- *"Record of Site Condition Review, New UCDSB Elementary School and City Rink Pads, 550 King Street West, Brockville, Ontario"*, dated August 24, 2018 (Final).

THAT the necessary bylaws, be enacted.

Councillor Kalivas requested a Recorded Vote.

Recorded Vote: Yes - Councillors Baker, Bursey, Deery,
LeSueur, Fullarton and Mayor Henderson - 6

No - Councillors Blanchard, Earle and Kalivas - 3

CARRIED ON A VOTE OF 6 TO 3

2. **2018-112-10**
 Proposed Amendments to the Official Plan and
 Zoning By-law 050-2014, 550 King Street,
 City of Brockville (Upper Canada District School Board)
 Owner: 6865852 Canada Inc.,
 Agent: WSP Group Ltd., Nadia Di Santi for UCDSB

Moved by: Councillor Kalivas

THAT Official Plan Amendment No. 010, to redesignate lands described as Part of Lots 7, 9, 11, 13, 15 16, 19 and 22, Plan 206, City of Brockville, County of Leeds, being Part of Parts 1, 10, 11, 12 and 13 on 28R-12326, to "Institutional Area", be adopted;

THAT the application to amend Zoning By-law 050-2014 to rezone lands described as Part of Lots 7, 9, 11, 13, 15 16, 19 and 22, Plan 206, City of Brockville, County of Leeds, being Part of Parts 1, 10, 11, 12 and 13 on 28R-12326, from "H1-R4 – General Residential Zone" to "I1 – General Institutional Special Exception Zone", with a special exception for parking, be approved;

THAT the following supporting documents be accepted.

- "Brockville Elementary School & Sports Centre, Functional Servicing Report", prepared by WSP – A49 Architecture Inc., dated July 27, 2018 (Final);
- "Plan of Survey, Part of Lot B and Part of Lots 7, 9, 11, 13 & 15, Registered Plan No. 206, City of Brockville, County of Leeds", prepared by Collett Surveying Ltd., dated/survey completed 19 July 2018 (Draft).
- "Traffic Impact Study for New Brockville Elementary School and Twin Ice Pad Arena, 550 King Street West, Brockville, ON", prepared by WSP, dated September 05, 2018 (Final);
- "Natural Environment Update including Species at Risk Assessment, New Brockville School Site, King Street West, City of Brockville", prepared by Muncaster Environmental Planning Inc., dated September 5, 2018 (Final); and,
- "Record of Site Condition Review, New UCDSB Elementary School and City Rink Pads, 550 King Street West, Brockville, Ontario", dated August 24, 2018 (Final).

THAT the necessary bylaws, be enacted.

Councillor Deery requested a Recorded Vote.

Recorded Vote: Yes - Councillors Baker, Bursey, Blanchard, Deery,
Earle, Kalivas, LeSueur, Fullarton and Mayor Henderson - 9

No - 0

CARRIED UNANIMOUSLY

FINANCE, ADMINISTRATION AND OPERATIONS

Councillor J. Fullarton, Chair
Councillors T. Blanchard, J. Earle, P. Deery
Meeting held on October 3, 2018

FAO - REGULAR AGENDA

1. Municipal Youth Internship Program (Youth Advisory Committee)

Moved by: Councillor Fullarton

THAT Council support the submission of an expression of interest application for a Municipal Youth Intern for the Youth Advisory Committee to the Rural Ontario Institute to the Rural Ontario Institute, with the intention of being one of the twelve municipalities across rural and small urban Ontario that is selected to participate in a Municipal Youth Internship Program, which would help the Brockville Youth Advisory Committee, the Downtown Business Improvement Association, and Brockville City Council focus assisted financial resources on youth related programming, youth outreach, and committee strategic planning initiatives that support the City Strategic Plan mandate of attracting and retaining youth and young professionals.

Councillor Bursey requested a Recorded Vote.

Recorded Vote: Yes - Councillors Baker, Bursey, Blanchard, Deery,
Earle, Kalivas, LeSueur, Fullarton and Mayor Henderson - 9

No - 0

CARRIED UNANIMOUSLY

2. **2018-110-10
Brockville Memorial Centre
Refrigeration System Upgrade**

Moved by: Councillor Fullarton

THAT Council authorizes I.B. Storey Inc., to complete an Engineering Assessment of the replacement and upgrading of the refrigeration system at the Brockville Memorial Civic Centre, in the amount of \$14,500.00 plus HST.

THAT the purchase be funded from the funds designated in the *2017 and 2018 Building Maintenance and Equipment Program* for tables and chairs at the Memorial Centre and Centennial Youth Arena.

CARRIED

3. **Electronic Voting/Recorded Votes
(Councillor Deery)**

Moved by: Councillor Deery

THAT City Council directs the City Clerk to undertake a review of the Council Procedural Bylaw and incorporate electronic voting and the use of recorded votes for all decisions of council and standing committees.

CARRIED, AS AMENDED ON A LATER VOTE

Motion to Amend

Moved by: Councillor Bursey

THAT recording of votes be applied to substantive motions and not motions that are procedural or correspondence in nature.

Councillor Bursey requested a Recorded Vote.

Recorded Vote: Yes - Councillors Bursey, Blanchard, Earle, Kalivas
and Mayor Henderson 5

No - Councillors Baker, Deery, LeSueur and Fullarton 4

CARRIED ON A VOTE OF 5 TO 4

The vote on the original motion, as amended, was now taken and the motion, as amended, was carried.

Amended Motion

Moved by: Councillor Deery

THAT City Council direct the City Clerk to undertake a review of the Council Procedural Bylaw and incorporate electronic voting and the use of recorded votes for all decisions of council and standing committees for all motions that are substantive motion and not motions that are procedural or correspondence in nature.

Councillor Deery requested a Recorded Vote.

Recorded Vote: Yes - Councillors Baker, Bursey, Blanchard, Deery, Earle, Kalivas, LeSueur, Fullarton and Mayor Henderson - 9

No - 0

CARRIED UNANIMOUSLY

BY-LAWS

- 068-2018 A By-law to Authorize the Appointment of Municipal Law Enforcement Officers and Peace Officers as it Applies to the Private Property of 141 Perth Street
- 069-2018 By-law to Adopt Amendment Number 009 to the Official Plan for the City of Brockville (Part of Lots 7, 9, 11, 13, 15 16, 19 and 22, Plan 206, City of Brockville, County of Leeds, being Part of Parts 1, 10, 11, 12 and 13 on 28R-12326, City of Brockville, File D09-11 – Report 2018-111-10)
- 070-2010 By-law to Amend City of Brockville Zoning By-law 050-2014 (Part of Lots 7, 9, 11, 13, 15 16, 19 and 22, Plan 206, City of Brockville, County of Leeds, being Part of Parts 1, 10, 11, 12 and 13 on 28R-12326, City of Brockville, File D14-030 – Report 2018-111-10)

- 071-2018 By-law to Adopt Amendment Number 010 to the Official Plan for the City of Brockville (Part of Lots 7, 9, 11, 13, 15 16, 19 and 22, Plan 206, City of Brockville, County of Leeds, being Part of Parts 1 and 13 on 28R-12326, City of Brockville, File D09-12 – Report 2018-112-10)
- 072-2018 By-law to Amend City of Brockville Zoning By-law 050-2014 (Part of Lots 7, 9, 11, 13, 15 16, 19 and 22, Plan 206, City of Brockville, County of Leeds, being Part of Parts 1 and 13 on 28R-12326, City of Brockville, File D14-031 – Report 2018-112-10)

READING OF THE BYLAWS

Moved by: Councillor Kalivas
Seconded by: Councillor Earle

THAT By-laws Numbered 066-2018 to 072-2018 be introduced and the same be now read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

CONFIRMATORY BYLAW

Moved by: Councillor Kalivas
Seconded by: Councillor Earle

THAT By-law Number 073-2018 to confirm the Proceedings of Council at its meeting held on October 9, 2018 be read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

MAYOR'S ANNOUNCEMENTS

MEDIA QUESTION PERIOD

ADJOURNMENT

Moved by: Councillor Kalivas
Seconded by: Councillor Earle

THAT Council adjourn its proceedings until the next regular meeting scheduled for November 13, 2018.

CARRIED

The meeting adjourned at 8:22 pm.

Mayor

City Clerk

Evaluation Form

2018



2018 Evaluation Form

2018 Evaluation Form



Community: City of Brockville

Province: Ontario

Category: 22,000

The evaluation is based on 8 criteria, divided into the 6 following sections, assessing 4 sectors of the community:

Tidiness	128.00	/	150.00
Environmental Action	125.00	/	150.00
Heritage Conservation	133.00	/	150.00
Urban Forestry	138.00	/	175.00
Landscape	168.00	/	200.00
Floral Displays	152.00	/	175.00
Total	844.00	/	1000.00

Percentage: 84.4%

Bloom rating: 5 Blooms

Bloom rating: Up to 55%: 1 bloom. 56% to 63%: 2 blooms. 64% to 72%: 3 blooms. 73% to 81%: 4 blooms. >82%: 5 blooms.

Mention: Heritage

Representative (s) of Community

Name:	Hillary Geneau	Function :	DBIA Executive Director
Name:	Anne Barabash	Function :	CiB Chair
Name:	Click here to enter text.	Function :	Click here to enter text.

Judges

Name:	Ron Dubyk	Name:	Doreen Hill
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Evaluation date: July 3,4,5, 2018

IMPORTANT NOTES:

- * Evaluation is adjusted to the climate and environmental conditions of the community.
- * Some aspects of the evaluation might not be applicable: scoring will be prorated.
- * The score will vary from the previous year based on the facts that the evaluation form is subject to modifications each year and that the evaluation is based on the perception of the current judges.

2018 Evaluation Form

SECTORS OF EVALUATION

Municipal:

- Municipal properties, parks and green spaces, streets, streetscapes
- Properties owned and run by municipality such as museums, historical sites

Business and Institutions:

Properties owned and managed by

- **Business:** commercial sector, shopping centres, commercial streets, industrial parks, manufacturing plants
- **Institutions:** schools, universities, churches, hospitals, service and community organization buildings (such as YMCA, Legion), private museums, government and crown corporations buildings(such as Canada Post)
- **Tourism bureaus and Chamber of Commerce offices**
- **Farms:** in rural communities, farms can be considered in this section

Residential:

- Citizens and citizen groups acting within their own properties
- Residential property owners, rate payer groups

Community Involvement:

The principle of community involvement is so fundamental to the program that it is considered in each segment of the evaluation.

- Individuals, community organizations and citizen groups – all contributing to various aspects of community improvement, including municipal spaces maintained through the efforts of volunteers and community
- Organized clubs such as horticultural societies, garden clubs, community associations
- Service clubs such as Rotary, Lions, and Optimist
- Participation (financial and/or in-kind or employee participation) by the municipality, businesses and institutions.

2018 Evaluation Form

GENERAL COMMENTS AND SUGGESTION:

The judges wish to thank the City of Brockville for the hospitality shown to them during their visit. Special thanks to Hillary Geneau, Alec Peters and Anne Barabash for being such great tour guides for the three days. The itinerary was extremely well organized and was able to show the judges an excellent overview of the City of Brockville.

The Community Profile submitted to the judges was superbly written and with the glowing descriptions of life in Brockville it would certainly attract businesses and new citizens. This profile book should be incorporated into the City of Brockville's Economic Development Literature.

The residents of Brockville should be proud of their dedicated volunteers in all areas and they should be commended for their commitment to beautifying their town and making the City of Brockville a tidy, healthy community in which to live.

The Municipality of Brockville needs to recognize the work undertaken by the Community in Bloom committee; all the volunteers in the City and realise the \$\$ value of the work undertaken on a volunteer basis to enhance the Community. As mentioned in last year's evaluation the Municipality should take a stronger lead role in developing an overall Volunteer Recognition Program that encompasses all groups, service organizations and individual volunteers that serve Brockville.

The Community in Bloom commitment needs the Municipality to increase their participation in this project if it is to continue to be successful.

To assist the citizens of Brockville in the further enhancement of their Communities in Bloom initiatives the judges offer several suggestions under the specific Criteria for the community to consider.

Thank you for making the judges so welcome. We hope the City of Brockville continues to prosper and maintain the high level of motivation in all areas. The quality of life in Brockville has been enhanced by the efforts of all its citizens.

Special Mention: Recommendation: Heritage Conservation

2018 Evaluation Form

TIDINESS		
<p>Tidiness includes an overall tidiness effort by the municipality, businesses, institutions and the residents throughout the community. Elements for evaluation are parks and green spaces, medians, boulevards, sidewalks, streets; municipal, commercial, institutional and residential properties; ditches, road shoulders, vacant lots, signs and buildings; weed control, litter clean-up (including cigarette butts and gum), graffiti prevention/removal and vandalism deterrent programs.</p>		
	Max	Actual
Municipal		
Tidiness, order, cleanliness and first impressions	10	7
Community anti-litter awareness programs	10	7
Effective bylaws, programs and policies and enforcement; litter control, graffiti prevention and eradication, graffiti removal kits to residents	10	8
Cleanliness of public green infrastructure: parks, streetscapes (sidewalks, planters, urban signage and furniture such as benches, litter and recycling containers etc.)	15	13
Visual appeal, and condition of municipal buildings and properties (including City Hall grounds)	15	13
Business & Institutions		
Tidiness, order and cleanliness and first impressions	15	14
Condition of buildings (exterior maintenance), grounds, sidewalks and parking lots	15	13
Condition of urban furniture: benches, litter and recycling containers	5	4
Residential		
Tidiness, order and cleanliness	20	18
Condition of buildings, grounds and yards	15	14
Community Involvement		
Public participation in community, neighbourhood or individual street tidiness, clean-up programs, activities and annual maintenance (including promotion, organization, innovations involving youth and seniors, etc.)	10	9
Support – financial and/or in-kind or participation by the municipality, businesses and institutions for community clean-up programs	10	8
Tidiness Total	150.00	128.00

2018 Evaluation Form

TIDINESS

Observations:

The City of Brockville is a beautiful heritage town on the St. Lawrence River. The municipality has gone to great lengths to keep the town in pristine condition. Litter is evident though and perhaps it is just a limited staffing issue in the summer months that needs some investigating. Many clean-up days have been arranged and are very successful. Graffiti seems well contained.

Streets, curbs and sidewalks are in good condition and are maintained on a regular basis. To assist the Downtown BIA the town has committed to a waste collection before business hours which ensures that the downtown is always aesthetically pleasing. Many merchants have beautiful facades keeping the downtown in its original historical style and adding to the overall tidiness. The waterfront areas are beautiful and kept in excellent condition.

They have gone to great lengths to ensure that there are plenty of well identified cigarette butt containers but training cigarette users seems to be a universal problem. Every effort possible has been made to solve this problem. There seemed to be no evidence that the “poop and scoop” by-law was not strictly enforced.

Residential properties appear to be very tidy and well maintained. The beautiful parks and waterways are kept in excellent condition, free of litter and debris. Obviously the whole community is proud of their City and it shows in how lovingly tidy the town is kept.

Recommendations:

Keep clean-up projects ongoing. Enthusiasm will quickly wain if it is not encouraged. As suggested last year a 20 on 20 program involving citizens and businesses should be instigated and become a normal monthly event and will hopefully replace the P & G day when the company closes. Encouraging pride in the community is essential and easily continued when good results are established. Businesses should be encouraged to clean in front of their own store on a continuous basis. Clean windows and floral displays in front of their stores should be put on a wish list!

2018 Evaluation Form

ENVIRONMENTAL ACTION		
Environmental action pertains to the impact of human activities on the environment and the subsequent efforts and achievements of the community with respect to: policies, by-laws, programs and best practices for waste reduction and landfill diversion, composting sites, landfill sites, hazardous waste collections, water conservation, energy conservation, and environmental stewardship activities under the guiding principles of sustainable development pertaining to green spaces.		
	Max	Actual
Municipal		
Sustainable development strategy: policies, programs, guidelines, long-term planning / vision; effective bylaws / policies and their enforcement; and public education programs and activities	20	16
Waste reduction to landfill and results (3-R : reduce, reuse and recycle), municipal composting programs, including activities such as composting sites, yard waste collections, mulching of wood debris (Christmas trees, hedge trimmings, etc.), reclamation of cut trees, and handling of hazardous waste including e-waste collection and reuse of compost material	20	18
Water conservation and use-reduction programs: efficient appliance incentives or promotions, efficient irrigation, use of non-potable water, water restriction policies and rainwater management	15	12
Energy conservation programs such as alternate forms of energy (ex. geothermal, biomass, wind, solar), and initiatives such as: efficient appliances initiatives, shielding for night skies issues, efficient street lighting	15	12
Environmental initiatives, innovations and actions such as: <ul style="list-style-type: none"> Development and expansion of sustainable mobility and active transportation network such as bike lanes and multi-used pathways; Horticultural practices such as green roofs, green walls, green lanes, living fences, buffer zones; re-use of sites; engineered wetlands, bio-swales, permeable surfaces and rain water management Brownfield redevelopment, remediation, land reclamation Air quality programs such as anti-idling, reduction of greenhouse gas emission (carbon reduction). 	10	9
Business & Institutions		
Participation in the environmental effort: such as waste management (reduce, reuse and recycle), water conservation, energy conservation, brownfield management	10	8
Corporate environmental innovation / stewardship, initiatives, activities (ex. environmental clean-up activities)	10	8
Residential		
Participation in the 3-R (reduce, reuse and recycle) initiatives and composting	10	9
Adoption of water conservation practices & policies including rainwater collection	15	13
Community Involvement		
Public participation in public forums and policy development on environmental issues	5	4
Public participation in community, neighbourhood or individual street environmental activities and programs (including promotion, organization and evidence of taking ownership), etc.)	10	8
Support – financial and/or in-kind or participation by the municipality, businesses and institutions in public environmental activities and programs	10	8
Environmental Action Total	150.00	125.00

2018 Evaluation Form

ENVIRONMENTAL ACTION

Observations:

Active transportation infrastructure initiatives were initiated in 2018, bike lanes were implemented and additional lanes planned in future.

A number of recycling and composting initiatives have been implemented. In addition, street lighting and retrofits and solar panel installations have also occurred.

An initial rain barrel project has commenced with plans for increasing these in the future.

Recommendations:

Significant energy savings can be further obtained through the LAS energy procurement program. These include hydro and fuel costs. While many initiatives were presented in the community profile book we would recommend that some of these be included in a presentation or on the judge's tour i.e. a solar panel project.

Trash and/or recycling containers were noticeably absent throughout a number of areas in the City, particularly in some of the "high use" areas; sports fields, trail heads, Rotary park, railway tunnel to name a few.

Part of the tour might include a discussion with the City Environmental technologist about ongoing and future plans for the city.

2018 Evaluation Form

HERITAGE CONSERVATION		
Heritage conservation includes efforts to preserve natural and cultural heritage within the community. Preservation of natural heritage pertains to policies, plans and actions concerning all elements of biodiversity including flora and fauna ecosystems and associated geological structures and formations. Cultural conservation refers to the heritage that helps define the community including the legacy of tangible (built/hard assets) elements such as heritage buildings, monuments, memorials, cemeteries, artifacts, museums and intangible elements such as traditions, customs, festivals and celebrations. The participation of groups such as historical societies and conservation groups are considered.		
	Max	Actual
Municipal		
Natural heritage policies, by-laws and their enforcement and effective programs	10	8
Natural heritage management plans and preservation initiatives: including eco systems, eco parks, protection of sensitive habitats, species at risk, support for at risk pollinators, grasslands, naturalization, wetlands, urban agriculture/farming, and wildlife	15	14
Management and promotion of natural heritage (through communications, information and support programs, economic development / tourism) including activities and programs (year-round) for education and use of natural heritage sites for and by the public	15	14
Cultural heritage policies, by-laws and plans and preservation initiatives for heritage buildings, cemeteries, artefacts, museums, monuments, heritage trees and gardens, including their integration with streetscapes and landscape	15	14
Cultural heritage initiatives throughout the year including festivals and celebrations along with preservation of traditions and customs	10	9
Business & Institutions		
Conservation, restoration and integration of natural heritage, including eco parks, conservation areas, heritage gardens, trees and landscapes.	15	13
Promotion of local heritage, including heritage gardens, native plants, and heritage trees	10	9
Residential		
Conservation / restoration and reuse of heritage buildings, artefacts on residential lands.	10	9
Community Involvement		
Public participation in community, neighbourhood or individual natural heritage programs including developing policies and plans, site improvements and management, conservation and education initiatives.	15	14
Support – financial and/or in-kind or participation by the municipality, businesses and institutions (including environmental groups) in community initiated natural heritage activities and programs.	15	14
Public participation in community, neighbourhood or individual cultural heritage programs including year-round heritage community events/activities, festivals and celebrations along with preservation of traditions and customs	10	8
Support – financial and/or in-kind or participation by the municipality, businesses and institutions (including historical societies) in community initiated cultural heritage activities and programs.	10	7
Heritage Conservation Total	150.00	133.00

2018 Evaluation Form

HERITAGE CONSERVATION

Observations:

Brockville is a beautiful City on the banks of the St. Lawrence River. They are steeped in history and the City has shown enormous foresight in preserving the town's heritage when many other communities have allowed so much destruction.

Brockville has so much to offer in the "Heritage Conservation Category" it is hard to condense the numerous attributes. It is obvious that today's citizens and town leaders are as dedicated to preserving the heritage of the town as leaders in the past. They understand how the community leaders struggled in poor economic times but never allowed the town to lose its "Treasures from the Past". It is obvious that the Community and the Municipality continually try to enhance all the historic treasures they have been bequeathed.

The Railway Tunnel is an example of preserving and using its heritage to enhance the town for its citizens and to draw many tourists for economic growth. The Museum housed in a historical landmark is another example. As is the Arts Centre, Underwater Sculpture Park, Mac Johnson Wildlife area, Heritage Homes and the installation of plaques on sites designated as Cultural Heritage sites. The 17 Islands overseen by the City of Brockville are beautiful and when one enters the City of Brockville from the River the City is stunning with shining church steeples, heritage buildings, parks, yacht clubs and old trees. A City for the whole Community to be proud of!

Recommendations:

The judges would like to have met with a representative from Heritage Brockville to assess the viability of their ongoing heritage programs. We are mentioning again this year that heritage trees have not been identified with historical markers or plaques and protected via your tree maintenance policies in order to sustain these assets.

The judges would like you to apply for the "Heritage Conservation Criteria Award".

2018 Evaluation Form

URBAN FORESTRY& TRAILS		
Urban Forestry includes the efforts of the municipality, businesses, institutions and residents with regards to written policies, by-laws, standards for tree management (selection, planting, and maintenance), long and short-term management plans, tree replacement policies, pollinator friendly tree selection, tree inventory, and Integrated Pest Management (IPM), heritage, memorial and commemorative trees.		
	Max	Actual
Municipal		
Overall impact, benefit and first impression of the urban forest	10	8
Policies, regulations and tree by-laws, tree protection and planting on public and private lands	15	12
Urban forestry plan and design, including integration with overall green infrastructure landscape plan, and measures to preserve, protect, manage and expand overall tree inventory, including woodlots.	20	17
Plan of action: procurement, species diversity (including native trees), selection of hardy and pollinator habitat tree species, recommended tree list and tree planting standards.	10	7
Integrated Pest Management (IPM) / Plant HealthCare (PHC): plan of action for invasive pest detection and control, information on current infestations and diseases	10	7
Public information program: good planting techniques, best practices and maintenance programs	15	14
Maintenance best practices and proven results	10	7
Qualified personnel (including seasonal staff) and/or in place training programs	5	3
Business & Institutions		
Contribution to expanding overall tree inventory, with consideration of design and diversity including native and hardy species of trees, on properties owned by business and institutions.	15	12
Maintenance programs, best practices with proven results: watering, pruning, IPM	10	7
Residential		
Contribution to expanding overall tree inventory, with consideration of design and diversity including native and hardy species of trees on residential properties	15	12
Maintenance best practices with proven results	10	7
Community Involvement		
Public participation in tree planting and conservation programs such as Green Streets Canada, Arbor Day, Maple Leaf Day, and other tree planting and maintenance programs and activities on public lands (including promotion, organization etc.)	20	16
Support – financial and/or in-kind or participation or promotion by the municipality, businesses and institutions for community tree planting and conservation programs on public lands	10	9
Urban Forestry Total	175.00	138.00

2018 Evaluation Form

URBAN FORESTRY& TRAIL

Observations:

The judges noted a number of trees in distress and dead trees requiring removal.

There were a number of successful tree planting projects throughout the trail system including the memorial tree planting program.

Recommendations:

Revisit the current list of suggested trees for succession and memorial trees as the judges noted that some are not native trees i.e. Crimson King Maples.

A tree maintenance policy encompassing succession maintenance, protection, insect/disease prevention, planting specification, etc. was noticeably missing.

Future development and landscape plans should include native trees and avoid “monoculture” practices.

Part of the tour might include a short meeting with a member of your forestry staff or contractor.

2018 Evaluation Form

LANDSCAPE		
Landscape includes planning, design, construction and maintenance of parks and green spaces suitable for the intended use and location on a year-round basis. Elements for evaluation include: native and introduced materials; balance of plants, materials and constructed elements; appropriate integration of hard surfaces and art elements, use of turf and groundcovers. Landscape design should harmonize the interests of all sectors of the community. Standards of execution and maintenance should demonstrate best practices, including quality of naturalization, use of groundcovers and wildflowers along with turf management.		
	Max	Actual
Municipal		
First impressions of the community including gateway / entrance treatments	10	8
Sustainable designs (seasonally adjusted year round): energy efficient, use of green materials, naturalization, xeriscaping, suitable plant varieties (including pollinator friendly) , traffic calming, bank stabilisation	10	8
Urban and civic design standards for streetscape and public places: flags, banners, public art, fountains, site furnishings, signage, seasonal design and décor, walkways and paving materials	10	9
Landscape Plan: integrated and implemented throughout the municipality	10	8
Turf management programs, Integrated Pest Management (IPM), Plant Health Care (PHC), alternative solutions to diseases and infestations when appropriate, increased naturalization and adapted maintenance programs	10	7
Landscape maintenance policies, standards, best practices and programs	10	7
Landscape maintained to appropriate standards, specifications and best practices	5	4
Qualified personnel (including seasonal staff) and/or in place training programs	10	7
Demonstrated year-round opportunities and programs for education and use of parks and green spaces (urban agriculture, community gardens, parks and recreation programs)	10	9
Business & Institutions		
Sustainable designs (seasonally adjusted year round): energy efficient, use of green materials, naturalization, xeriscaping, alternate groundcovers, urban agriculture	10	8
Contribution to urban and civic design and public green spaces above requirements: such as public art, streetscape, site furniture, fountains & innovation in concept & design	15	14
Adequate ongoing life cycle management (ongoing maintenance, ground & asset management, rehabilitation & replacement) of all landscape elements	10	7
Residential		
Streetscape appeal of landscapes (year-round, seasonal, themed)	15	14
Maintenance of properties: lawn care and shrub maintenance (with proven results)	15	12
Selection of plant material (native, local, innovative, edible and pollinator friendly plants)	10	8
Community Involvement		
Public participation in community programs such as: urban agriculture, community gardens, "yard of the week", volunteer park maintenance, holiday illumination & decoration (promotion, organization, etc.)	20	19
Recognition (by municipality and/or by volunteer groups) of volunteer efforts in all aspects of the Communities in Bloom Program including activities in all evaluated criteria	20	19
Landscape Total	200.00	168

2018 Evaluation Form

LANDSCAPE

Observations:

A good blend of natural and constructed elements was noted in several areas.

The use of “town” mulch into plantings is a great use of existing resources and will pay dividends with future healthier plant growth.

A noticeable amount of damage to interlocking pavers along the main street is cause for concern resulting in uneven walking surface.

Recommendations:

Establish and define a maintenance standard to provide a level of landscape practices and uniformity.

A number of shrub plantings throughout the city were overgrown and requires clean-up.

A great job to ask the public to help, under city supervision.

Move towards the use of more perennials, ornamental grasses and shrubs to reduce the dependency on annuals.

Think about a weekly front yard photo contest partnering with the local newspaper.

2018 Evaluation Form

FLORAL DISPLAYS		
<p>Floral displays evaluates efforts of the municipality, businesses, institutions and residents to design, plan, execute, and maintain floral displays of high quality standards. Evaluation includes the design and arrangements of flowers and plants (annuals, perennials, bulbs, ornamental grasses, edible plants, water efficient and pollinator friendly plants) in the context of originality, distribution, location, diversity and balance, colour, and harmony This pertains to flowerbeds, carpet bedding, containers, baskets and window boxes.</p>		
	Max	Actual
Municipal		
Integration into overall landscape plan and distribution through community. Concept and design including sustainable design	15	14
Diversity of displays: flowerbeds, raised beds, planters, hanging baskets, window boxes, carpet bedding, mosaics	20	18
Diversity of plants: annuals, perennials, bulbs, grasses, woody plants, natural flora, pollinator friendly plants	10	8
Quality, maintenance to appropriate specifications and standards, best practices: watering, weeding, edging, dead heading, etc.	20	18
Qualified personnel (including seasonal staff) and/or training	10	7
Business & Institutions		
Concept and design (including arrangement, diversity, colour of display and plants) on grounds	15	13
Contribution to, and integration with, overall community floral program	10	8
Quality of planting and maintenance: watering, weeding, edging, dead heading, etc.	10	8
Residential		
Concept and design (including arrangement, diversity, colour of display and plants) on residential properties	20	18
Pollinator gardens and/or inclusion of pollinator plants in gardens		
Quality of planting and maintenance with proven results	15	13
Community Involvement		
Public participation in community projects, volunteer initiatives, outreach programs in floral displays (including promotion, organization, etc.)	15	15
Support – financial and/or in-kind or participation by the municipality, businesses and institutions for community floral displays activities	15	12
Floral Displays Total	175.00	152.00

2018 Evaluation Form

FLORAL DISPLAYS

Observations:

King Street hanging baskets are self-watering baskets but are very slow growing this year. As the watering is contracted out and paid for by the DBIA a closer liaison with the watering company is needed. With the water reservoir in the baskets and the hot weather we have been experiencing the plant material in the baskets should have been more abundant. The plant materials used downtown were excellent. Businesses are to be commended for adding to the BIA plantings. The gardens at Hang Ups were an inspiration to other businesses on how to attract attention.

The City gardens are beautifully maintained but lacked adequate watering. Court House Avenue is the showpiece for the City. Plant material should be carefully chosen to be reliable and abundant. Plants that are extremely reliable should be chosen and perhaps colour changes each year would give the plantings the versatility that the City is looking for but guaranteeing full abundant beds that make a statement.

The Floral displays at the waterfront were excellent, especially the anchor garden. Well done.

Recommendations:

The Rugosa roses along the waterfront were beautiful but needed a great deal of weeding. This is a difficult task as trying to weed around the prickly branches is cumbersome. It is worth it in the long run. Try pruning in the fall and spring weeding.

Form a floral committee to include DBIA and the Municipality to meet and decide on colour co-ordination for your yearly downtown plantings. All store owners should adhere to colour choices made for each year.

Vivid colour is a powerful tool to co-ordinate the downtown and make King Street an eye catching street for traffic and pedestrians.

Garden of the month should be "Garden of the Week". This would bring more neighborhoods into the scheme and reach a larger number of people. This hopefully could encourage more awareness of the program and perhaps solicit more CiB volunteers.

2018 Evaluation Form



THANK YOU FOR YOUR INVOLVEMENT

"Within the context of climate change and environmental concerns, communities involved in the Communities in Bloom program can be proud of their efforts, which provide real and meaningful environmental solutions and benefit all of society."

COMMUNITIES IN BLOOM IS MADE POSSIBLE BY

The commitment of local, provincial and national volunteers.

The support of elected officials and of staff in municipalities.

The dedication of our judges, staff and organizations.

The contributions of our sponsors and partners.



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CANADA K6V 5T7

Royal Canadian Legion
ONTARIO PROVINCIAL COMMAND
Brockville Branch 96
180 PARK STREET
POPPY TRUST FUND

TELEPHONE
STEWARD 613-342-7687
OFFICE 613-345-0473
FAX 613-345-5803

September 25, 2018

His Worship
Mayor David Henderson
City Hall
Brockville, ON
K6V 1A7

Dear Sir:

As Poppy Chairman for the Royal Canadian Legion Branch 96, I respectfully request that the period of October 26th to November 11th, be proclaimed as Poppy Week in Brockville.

Also we respectfully request that the Flag of Remembrance be flown at City Hall from October 26th to November 11th inclusive.

If you have any questions regarding this matter, please contact me at the Branch office at 345-0473.

Yours in comradeship,

Ron Irvine
Poppy Chairman