



# **City of Brockville**

## **Council Meeting Minutes**

**5:30 PM - Tuesday, July 23, 2024**  
City Hall, Council Chambers

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The Council meeting was called to order on Tuesday, July 23, 2024, at 5:30 PM, in the City Hall, Council Chambers, with the following present:

**Members  
Present:**

Mayor Matt Wren, Councillor Philip Deery, Councillor Jeff Earle, Councillor Jane Fullarton, Councillor Katherine Hobbs, Councillor Nathalie Lavergne, Councillor Louise Severson, and Councillor Cameron Wales

**Regrets:**

Councillor Mike Kalivas

**Staff:**

Lynda Ferguson, Director of Finance & IT Services, Sandra MacDonald, City Manager, Phil Wood, Director of Operations, Kelly Brintnell, Tourism Advisor, Sheena Earl, City Clerk, and Andrew McGinnis, Chief Planning Officer

### **Land Acknowledgement Statement**

#### **Mayor's Remarks**

Mayor Wren acknowledged the passing of Councillor Fullarton's mother and offered condolences on behalf of City Council.

His Worship announced the 89th annual Ontario Senior Men's Golf Championship will be taking place at the Brockville Country Club beginning today. He said over 150 of Ontario's best male golfers over the age of 55 will be in town and that the event represents a great way to showcase the City's sports tourism opportunities. He thanked the more than 90 volunteers involved in making this event successful.

With respect to the recent Shop the Street event held by the DBIA, Mayor Wren congratulated organizers for large crowds. He offered congratulations to Councillor Lavergne for her successful Red, Hot and Blue Rockabilly weekend, as well.

Mayor Wren noted some construction activities ongoing in the City, including on King Street W. along with annual paving projects, and intersection painting. He thanked residents and visitors for their patience as these projects are underway.

Finally, His Worship said reinforcements to the pillar of the Saber jet located on Blockhouse Islands have been completed. He acknowledged the generous funding provided to the project and said decorative work will be completed in the fall.

Councillor Hobbs congratulated the Brockville Young Professionals Network for a very successful Amazing Chase event held recently.

## **Disclosure of Interest**

Councillor Lavergne declared a Conflict of Interest with regards to Item 2024-115 Festival and Events Coordinator as she is an event organizer.

## **Adoption of Council Minutes**

Moved by: Councillor Hobbs

THAT the minutes of the Council Meeting of June 25, 2024 be adopted and circulated as read.

**CARRIED**

## **Correspondence, Communication and Petitions**

1. India Independence Day  
Indo-Canadian Association

Moved by: Councillor Wales

THAT the Council of the Corporation of the City of Brockville hereby acknowledge August 15, 2024 as India Independence Day; and

THAT the Indian flag be flown at Tunnel Bay.

**CARRIED**

## **Delegations**

1. Proposed Condominium Conversions  
Jasdeep Dhillon, Legal Counsel - The Simple Company - SIREG Management Inc.

J. Dhillon and T. Slated delegated to Council regarding the proposed condominium conversions at 1-4 Balmoral Place, 4, 6, 8, 10, 12, 14 and 16 Cartier Court, 1390 Kensington Parkway, 1400 Kensington Parkway and 1410 Kensington Parkway.

## Staff Reports

1. **2024-150**  
Municipal Funding Agreement  
Canada Community Building Fund (CCBF)

Moved by: Councillor Earle

THAT the Mayor and Clerk be authorized to execute a Municipal Funding Agreement on the Canada Community Building Fund (CCBF) with the Association of Municipalities of Ontario; and

THAT the necessary by-law be prepared.

**For:** Mayor Wren, Councillor Deery, Councillor Earle, Councillor Hobbs, Councillor Lavergne, and Councillor Wales

**CARRIED 6-0 on a recorded vote**

## Planning and Development Committee

Councillor M. Kalivas, Chair  
Councillors J. Earle, N. Lavergne, and C. Wales, Citizen Member A. Koolwine  
Meeting held July 2, 2024

### PDC - Consent Agenda

Nil.

### PDC - Regular Agenda

1. **2024-135**  
Renaming of Street in Stirling Meadows

Moved by: Councillor Wales

THAT the previously endorsed name of "Booth Street" within Stirling Meadows Subdivision be renamed to "Turner Drive" and endorsed.

**For:** Mayor Wren, Councillor Deery, Councillor Earle, Councillor Hobbs, Councillor Lavergne, and Councillor Wales

**CARRIED 6-0 on a recorded vote**

2. **2024-132**

Proposed Condominium Conversion

Moved by: Councillor Lavergne

THAT Report 2024-132 and the Memo from A. McGinnis, Supervisor of Planning and Chief Planning Officer be received for information.

**For:** Councillor Earle, Councillor Lavergne, Councillor Wales, Mayor Wren, Councillor Deery, and Councillor Hobbs

**CARRIED 6-0 on a recorded vote**

3. **Proposed Condominium Conversion – Various Locations**

Moved by: Councillor Wales

THAT the applications for the processing of a plan of condominium for 1-4 Balmoral Place, 4, 6, 8, 10, 12, 14, and 16 Cartier Court and 1390, 1400 and 1410 Kensington Parkway be exempt from Section 51 of the Planning Act, R.S.O. 1990; and

THAT conditional approval respecting the proposed conversions of the existing residential apartments, being 1-4 Balmoral Place, 4, 6, 8, 10, 12, 14, and 16 Cartier Court and 1390, 1400 and 1410 Kensington Parkway, containing 362 dwelling units, to residential condominium status, be granted subject to the terms and conditions outlined on Attachment 1 of Report 2024-132 with the following amendments:

1. THAT the provision related to relocation assistance and moving costs outlined in paragraph 5 be applied to the area of the United Counties of Leeds and Grenville, rather than only within the City of Brockville; and
2. THAT the following additional provision be added: THAT Confirmation of a meeting scheduled between the applicant and the United Counties of Leeds and Grenville's Division of Community and Social Services to discuss the possibility of establishing a fixed agreed-upon number of units at a rental rate considered and identified to be below "affordable rents" as per correspondence sent from the applicant to the City on April 23, 2024.

**For:** Mayor Wren, Councillor Deery, Councillor Earle, Councillor Hobbs, Councillor Lavergne, and Councillor Wales

**CARRIED 6-0 on a recorded vote**

*It was the decision of Council to approve all applications in one motion, rather than doing so individually as was indicated on the agenda.*

## **General Committee**

Councillor J. Fullarton, Chair  
Councillors P. Deery, K. Hobbs, and L. Severson  
Meeting held July 16, 2024

*Councillor Lavergne requested to separate Report 2024-115 Festival and Events Coordinator from the General Committee - Consent Agenda.*

## **General - Consent Agenda**

Moved by: Councillor Hobbs

THAT the following items, as listed on the General Committee agenda are recommended by the Committee to be passed by Consent Agenda:

**For:** Mayor Wren, Councillor Deery, Councillor Earle, Councillor Hobbs, Councillor Severson, and Councillor Wales

**CARRIED 6-0 on a recorded vote**

1. **2024-142**  
Procurement Results  
Building Permit Fee Review Study

THAT the contract to undertake a Building Permit Fee Review Study be awarded to Watson & Associates.

2. **2024-143**  
Tall Ships Festival Committee

THAT a citizen committee be established and appointed effective September 1st, 2024 to assist in the organization, program development, and delivery of the 2025 Tall Ships Festival; and

THAT the necessary bylaw be prepared.

3. **2024-139**

Remedial Tunnel Options  
Custom Light Guards

THAT the purchase of 225 custom light guards from Kilmarnock Enterprise for light fixtures at the Brockville Railway Tunnel be approved in the amount of \$20,550 including net HST; and

THAT the additional unbudgeted expenses be funded by reserves in accordance with the City's Budgetary Control Policy.

4. **2024-127**

2024 Traffic Calming  
Capital Work Plan

THAT the listed traffic modifications be approved as an amendment to Traffic By-Law No. 021-1993 appending:

- schedule XV - community safety zones
- schedule IV - signal light traffic control systems
- schedule XVII - pedestrian crossovers; and

THAT the proposed scopes of work be funded by the 2023 traffic calming Capital Budget and remaining 2022 traffic calming Capital Budget.

5. **2024-137**

Speed Limits on North Augusta Road

THAT Council receive staff report 2024-137 - Speed Limits on North Augusta Road for information.

6. **2024-136**

Reynolds Park Anchor Display

THAT the donation of an anchor from Save Ontario Shipwrecks (SOS) be accepted; and

THAT the concept for displaying the anchor at Reynolds Park as proposed by Save Ontario Shipwrecks (SOS) and Creative Art Source Inc. be approved.

7. **2024-133**

Lease Renewal - DFO Small Craft Harbour

THAT the Mayor and Clerk be authorized to execute a lease renewal agreement with the Department of Fisheries and Oceans for the Small Craft Harbour (OP-4540-H-2501)

8. **2024-134**

Procurement Results  
Transit Bus Replacement

THAT the purchase of a transit bus from Girardin Ontario Inc. in accordance with the City Procurement Policy for public procurement in excess of \$150,000 where less than three quotes were received.

9. Information Items

THAT the following reports be received for information:

1. 2024-138  
Procurement Results - Youth Arena Refrigeration Equipment
2. 2024-128  
Replacement of Watermain - King Street W. from Rivers Avenue to Oak Street

**General - Regular Agenda**

1. **2024-115**

Festival and Events Coordinator

Moved by: Councillor Hobbs

THAT a part time Festival and Events Coordinator contract position (15 hours per week) be established effective August 1, 2024 to July 31, 2025 to lead in organizing the 2025 Tall Ships Festival; and

THAT the part time Festival and Events Coordinator position be funded by Tall Ships reserve created from the 2019 and 2022 Tall Ships Festivals.

**For:** Mayor Wren, Councillor Deery, Councillor Hobbs, and Councillor Wales

**Against:** Councillor Earle

**CARRIED 4-1 on a recorded vote**

*Councillor Lavergne left the room during this item, did not participate during discussions and did not vote on the matter.*

2. General Committee August Meeting

Moved by: Councillor Hobbs

THAT the August General Committee meeting be rescheduled from August 20 to August 13.

**CARRIED**

**New Business - Report from Members of Council**

Nil.

**Unfinished Business**

1. Memo re: 36-46 King Street W.  
Cash-in-Lieu of Parking

Moved by: Councillor Hobbs

THAT the Mayor and Clerk be authorized to enter into a Cash-in-Lieu of Parking Agreement with Caber Developments Inc. to require the developer to pay cash-in-lieu of parking for thirty-nine (39) parking spaces in the amount of \$5,000 per space, for a total of \$195,000.

THAT staff be directed to report back at a future date regarding the creation of a By-law pertaining to Cash-in-Lieu of Parking with a recommendation for establishing a set amount for Cash-in-Lieu of Parking Payments.

**DEFERRED TO STAFF FOR FURTHER INFORMATION**



Amendment to Defer

Moved by: Councillor Earle

THAT this item be deferred to the August 27, 2024 Council meeting and that staff be directed to bring back information regarding the cost for the City to provide new parking spots.

**CARRIED**

**Emergency Business**

Nil.

**By-Laws**

1. 054-2024  
Being a By-law to Amend By-law Number 021-1993 Being a By-law to Regulate Traffic Within the Corporate Limits of the City of Brockville (Traffic Calming - Swift Waters Elementary School)
2. 055-2024  
A By-Law to Appoint Kurtis Morey as a Municipal Law Enforcement Officer and a Peace Officer for the City of Brockville
3. 056-2024  
A By-law to Authorize the Mayor and Clerk to Execute a Municipal Funding Agreement with the Association of Municipalities of Ontario for the Canada Community-Building Fund

**Reading of the By-Laws**

Moved by: Councillor Wales

Seconded by: Councillor Deery

THAT By-laws Numbered 054-2024 to 056-2024 be introduced and the same be now read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

**CARRIED**

**Mayor's Announcements**

**Media Question Period**

**Closed Meeting Matter(s)**

Nil.

### **Confirmatory By-Law**

Moved by: Councillor Wales  
Seconded by: Councillor Deery

THAT By-law Number 057-2024 to confirm the Proceedings of Council at its meeting held on July 23, 2024 be read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

**CARRIED**

### **Adjournment**

Moved by: Councillor Wales  
Seconded by: Councillor Deery

THAT Council adjourn its proceedings until the next regular meeting scheduled for August 27, 2024.

**CARRIED**

*Meeting adjourned at 7:27 pm.*

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Mayor

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City Clerk