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**Roll Call**

**Council Members:**

Mayor D. Henderson  
Councillor J. Baker  
Councillor D. Beatty  
Councillor T. Blanchard  
Councillor J. Earle (late 5:42 pm)  
Councillor J. Fullarton (late 6:02 pm)  
Councillor M. Kalivas  
Councillor D. LeSueur  
Councillor M. McFall (late 5:42 pm)

**Absent:**

Councillor L. Bursey

**Staff:**

Mr. J. Baker, Director of Human Resources  
Mr. B. Casselman, City Manager  
Mr. C. Cosgrove, Director of Operations  
Mr. C. Dwyre, Fire Chief  
Ms. L. Ferguson, Acting Director of Finance  
Ms. D. Gordon, Financial Analyst  
Ms. L. Murray, Deputy City Clerk (Recording Secretary)  
Ms. M. Pascoe Merkley, Director of Planning  
Mr. D. Paul, Director of Economic Development  
Mr. P. Raabe, Director of Environmental Services  
Mr. R. Rayner, Deputy Fire Chief  
Ms. S. Seale, City Clerk (Recording Secretary)

**Others:**

Mr. Ron Zajac, Recorder and Times  
Ms. K. Roberts, 103.7 Bob FM

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**MAYOR'S REMARKS**

The Mayor reviewed a presentation he had compiled regarding various statistics that could aid in the operating budget process and its effect on the taxpayers.

**DISCLOSURE OF INTEREST**

Nil

**ADOPTION OF COUNCIL MINUTES**

Nil

**MOTION TO MOVE INTO COMMITTEE OF THE WHOLE COUNCIL**

Moved by: Councillor Earle

Seconded by: Councillor LeSueur

THAT we adjourn and meet as Committee of the Whole Council, with the Mayor in the Chair.

CARRIED

**CORRESPONDENCE, COMMUNICATIONS AND PETITIONS**

Nil

**DELEGATIONS**

Nil

**STAFF REPORTS**

**1. 2013 Operating Budget**

Mr. Casselman noted that at this time the changes from the External Service Delivery Review have not been incorporated in the 2013 Operating Budget.

Mr. Casselman began by reviewing the 2013 Budget Guidelines and the taxation process and impact to property owners. He reminded the Committee that the three Incremental Items are not included in the 3.87% increase that they currently are proposing.

Councillor Baker questioned why it has become the mandate of Council to increase the Fiscal Policy Reserve to 1.5 million dollars. He believes that it was used for tax rate smoothing and the current balance of just below one million is sufficient.

Mr. Casselman expressed his concerns that at that lower level it will not be sufficient should a financial emergency arise.

During the review of the Art Centre it was noted that percentage for fees and service charges differ on two slides. Mr. Paul was asked to follow up and report back to the committee.

↑ ACTION: DP / PD

While reviewing the Corporate Finance portion of this evening's presentation it was noted that vacancy rebates are taxing on our budget. Councillor Kalivas asked if it was possible to cap or narrow the criteria on our Vacancy Rebate applications. Mayor Henderson explained that this legislation is laid out by the province and we are unable to adjust this process.

It was noted that the Requests for Reconsiderations are a large portion of our tax write offs. Staff was directed to contact Dave Publow regarding acting on behalf of the city during some of the larger hearings.

↑ ACTION: LF

Councillor Baker requested more details surrounding the transfers from the tax rate to water and wastewater budgets. Councillor Blanchard would like to see a spreadsheet with these details laid out.

↑ ACTION: DG

During the highlights of the Fire Department Councillor McFall questioned the breakdown of maintenance costs for the two stations. She would like to see an evaluation of maintaining Station #1.

↑ ACTION: CD

## **REPORTS BOARDS AND COMMITTEES**

Nil

## **NEW BUSINESS - REPORT FROM MEMBERS OF COUNCIL**

Nil

## **MOTION TO RETURN TO COUNCIL**

Moved by: Councillor Earle

THAT we revert from Committee of the Whole Council, to Council.

CARRIED

**ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE COUNCIL**

Moved by: Councillor Earle  
Seconded by: Councillor LeSueur

THAT the report of the Committee of the Whole Council be adopted and that the necessary actions or by-laws be enacted.

CARRIED

**UNFINISHED BUSINESS**

Nil

**EMERGENCY BUSINESS**

Nil

**BY-LAWS**

Nil

**CONFIRMATORY BYLAW FIRST AND SECOND READING**

Moved by: Councillor McFall  
Seconded by: Councillor Fullarton

THAT By-law Numbered 095-2012 to confirm the Proceedings of Council at its meeting held on October 30, 2012 be read a first and second time.

CARRIED

**CONFIRMATORY BYLAW THIRD READING**

Moved by: Councillor McFall  
Seconded by: Councillor Fullarton

THAT By-law Number 095-2012 to confirm the Proceedings of Council at its meeting held on October 30, 2012 be now read a third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

**MAYOR'S ANNOUNCEMENTS**

Nil

**MEDIA QUESTION PERIOD**

**ADJOURNMENT**

Moved by: Councillor McFall  
Seconded by: Councillor Fullarton

THAT Council adjourn its proceedings until the next regular meeting scheduled for November 13, 2012.

CARRIED

*The meeting adjourned at 8:40 p.m.*

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*Mayor*

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*City Clerk*