

COMMITTEE MINUTES

**Finance, Administration &
Operations Committee**
Tuesday, February 15, 2011, 4:15 p.m.
City Hall, Council Chambers

Roll Call

Committee Members:

Councillor J. Fullarton, Chair
Councillor L. Bursey
Councillor L. Journal
Councillor D. LeSueur
Councillor M. McFall (arrived at 4:30 p.m.)
Mayor D. Henderson, Ex-Officio (arrived at 4:20 p.m.)

Staff:

Ms. V. Baker, Secretary, Clerk's Department (Recording Secretary)
Mr. J. Baker, Director of Human Resources
Mr. B. Casselman, City Manager
Mr. C. Cosgrove, Director of Operations
Ms. D. Cyr, Director of Finance
Ms. M. Pascoe-Merkley, Director of Planning
Mr. J. Peters, M.I.S. Supervisor
Mr. P. Raabe, Director of Environmental Services
Ms. S. Seale, City Clerk

The Chair called the meeting to order at 4:17 p.m.

DISCLOSURE OF INTEREST

Nil

STAFF REPORTS

1. 2011-015-02
2010 Annual Summary Report Water Pollution Control Centre

Moved by: Councillor Bursey

THAT the 2010 Annual Summary Report on the City of Brockville's Water Pollution Control Centre, Appendix 1 to Report 2011-015-02 be received; and

THAT the Director of Environmental Services be designated to sign the 2010 Annual Summary Report on the City of Brockville's Water Pollution Control Centre; and

THAT the 2010 Annual Summary Report on the City of Brockville's Water Pollution Control Centre be forwarded to the MOE District Office - Kingston.

CARRIED

Mr. Raabe gave a summary of the report.

2. 2011-016-02
2010 Annual Water Quality Report – Brockville Drinking Water System

Moved by: Councillor Bursey

THAT the 2010 Annual Water Quality Report on the Brockville Drinking Water System, Attachment 1 to Report 2011-016-02, be received; and

THAT the Director of Environmental Services be designated to sign the 2010 Annual Water Quality Report on the Brockville Drinking Water System.

CARRIED

Mr. Raabe and Mr. Cosgrove spoke on the report.

3. 2011-018-02
2010 Work Plan Fourth Quarter Report

Moved by: Councillor LeSueur

THAT report 2011-018-02 Work Plan Quarterly Report, be received for information purposes.

CARRIED

4. 2011-020-02
Water System Alterations Memorial Centre and Youth Arena

Moved by: Councillor Bursey

THAT Council accept the Tender received from A.J.'s Water Treatment in the total amount of \$69,200 (plus HST), to complete the water system alterations as specified in Tender 2011-29; and

THAT this expenditure be charged to accounts 9701100 9097007 3010 (Youth Arena) and 97011 9097006 3010 (Memorial Centre).

CARRIED

5. 2011-021-02
Addition of a Waste Management Steering Committee to the Joint Services Operating Agreement

Moved by: Councillor Bursey

THAT Council for the Corporation of the City of Brockville consents to the addition of a Waste Management Steering Committee to the Joint Services Operating Agreement, subject to mutual agreement on the apportionment of future costs amongst the Steering Committee partners; and, conditional upon the Waste Management Steering Committee reporting to the Joint Services Committee.

CARRIED

Mr. Cosgrove explained that a request was received from United Counties of Leeds and Grenville to seek Council's consent to the addition of a proposed Waste Management Steering Committee into the Joint Services Operating Agreement.

Councillor Fullarton stated that she was not comfortable with the operative clause of the recommendation which calls for the committee to report directly to the United Counties council. The committee needs to report to the Joint Services Committee where the City would have a voice. Councillor Fullarton also inquired if there would be a clause to terminate the agreement if need be. Mr. Cosgrove said that it could be part of the agreement.

Councillor Journal asked if this is just a formalized decision making process or is the City already involved and could we step down. Mr. Cosgrove stated that the City at this time has no obligation.

6. Cataraqui Drinking Water Source Protection

Mr. Raabe provided an update.

7. Correspondence from Mrs. D. McEwan
Regarding the Band Shell at Hardy Park

The letter was referred to Mr. Cosgrove for action.

NEW BUSINESS

1. GIS System
Councillor LeSueur

Councillor LeSueur gave an overview of what a GIS System could accomplish.

Mr. Casselman stated that senior management annually reviews the submitted capital projects and make a recommendation based on council priorities and available funding.

Councillor Fullarton asked what the cost of the GIS System would be. Mr. Baker stated that it would be quite substantial. Staff will have a report ready concerning the GIS system in the second quarter.

Councillor Journal agreed with reporting in the second quarter and that a staff analysis report should be done.

This matter was withdrawn pending the receipt of the staff report.

FAO - CONSENT AGENDA

Moved by: Councillor LeSueur

THAT the following items be placed on the Consent Agenda:

1. 2011-015-02
2010 Annual Summary Report Water Pollution Control Centre
2. 2011-016-02
2010 Annual Water Quality Report - Brockville Drinking Water System
3. 2011-018-02
2010 Work Plan Fourth Quarter Report
4. 2011-020-02
Water System Alterations Memorial Centre and Youth Arena
5. 2011-021-02
Addition of a Waste Management Steering Committee to the Joint Services Operating Agreement

CARRIED

The meeting adjourned at 5:37 p.m.