



City of Brockville

Finance & Administration Committee

Minutes

4:30 PM - Tuesday, August 16, 2022

Virtual Meeting

The Finance & Administration Committee meeting was called to order on Tuesday, August 16, 2022, at 4:30 PM, in the Virtual Meeting, with the following present:

Members Present: Councillor Larry Journal, Councillor Jeff Earle, Councillor Nathalie Lavergne, Member Jennifer O'Reilly, and Mayor Mike Kalivas

Regrets: Nil.

Others: Nil.

Staff: Lynda Ferguson, Director of Finance & IT Services, Lynn Murray, Acting City Clerk, Phil Wood, Director of Operations, Anne Shropshire, Manager, Cultural Services, Emily MacKenzie, Finance & Cemetery Records Coordinator, and Mike Johnston, Theatre Technician

1. CHAIR'S REMARKS

Chair Journal welcomed committee members and staff to the meeting.

Chair Journal reminded residents of the upcoming municipal election. The deadline to file nomination papers is Friday August 19, 2022 at 2:00 pm.

2. DISCLOSURE OF INTEREST

Nil.

3. DELEGATIONS AND PRESENTATIONS

Nil.

4. CORRESPONDENCE & COMMUNICATIONS

Nil.

5. REPORTS FROM BOARDS AND COMMITTEES

Nil.

6. STAFF REPORTS

1. SR2022-152
River of Lights 2022 Options
Moved by: Councillor Lavergne

THAT Council receive staff report SR2022-152 - River of Lights 2022 Options and provide direction to staff.

For: Councillor Journal, Councillor Earle, Councillor Lavergne, Member O'Reilly, and Mayor Kalivas

CARRIED, as amended on a later vote

Motion to Amend

Moved by: Councillor Lavergne

THAT the Finance & Administration Committee suggest Option 3 to be considered; and

THAT a staff report be brought back to the first Council meeting in October to outline the success of sponsorships.

For: Councillor Lavergne, Councillor Journal, Councillor Earle, Member O'Reilly, and Mayor Kalivas

CARRIED 5-0 on a recorded vote

The vote on the original motion, as amended, was now taken and the motion, as amended, was carried.

Amended Motion

Moved by: Councillor Lavergne

THAT Council receive staff report SR2022-152 - River of Lights 2022 Options and provide direction to staff; and

THAT the Finance & Administration Committee suggest Option 3 to be considered; and

THAT a staff report be brought back to the first Council meeting in October to outline the success of the sponsorships.

For: Councillor Lavergne, Councillor Journal, Councillor Earle, Member O'Reilly, and Mayor Kalivas

CARRIED 5-0 on a recorded vote

2. SR2022-166
Pre-Funding the DBIA Gift Card Program

Moved by: Councillor Lavergne

THAT Council approve the transfer of \$10,000 from the DBIA's Reserve Fund to pre-fund the DBIA Gift Card Program.

For: Councillor Journal, Councillor Earle, Councillor Lavergne, Member O'Reilly, and Mayor Kalivas

CARRIED 5-0 on a recorded vote

3. SR2022-161
Brock Trail - Federal Active Transportation Fund Grant

Moved by: Councillor Earle

THAT Council approve of grant funding from Ministry of Intergovernmental Affairs, Infrastructure and Communities; and

THAT Council approve the funding arrangement of 60% of the eligible project expenses up to a maximum of \$231,990 applicable to approved Brock Trail projects; and

THAT Council approve the application of the grant funding as eligible to the current Brock Trail Projects including, Brock St. to Perth St. trail reconstruction, Central Ave new trail construction and Reynolds Park new trail construction in accordance with grant application; and

THAT the Mayor and City Clerk be authorized to enter into agreement with the Federal government as the grant provider and enact all required bylaws.

For: Councillor Journal, Councillor Earle, Councillor Lavergne, Member O'Reilly, and Mayor Kalivas

CARRIED 5-0 on a recorded vote

4. SR2022-157
Brock Trail Reconstruction Project Tender Results

Moved by: Councillor Earle

THAT Council receive staff report SR2022-157 - Brock Trail Reconstruction Project Tender Results; and

THAT Council approve the award of a construction contract for the Brock Trail Brock St. to Perth St. reconstruction project to LA Knapp Construction Ltd. in an amount not to exceed \$263,269.40.

For: Councillor Journal, Councillor Earle, Councillor Lavergne, Member O'Reilly, and Mayor Kalivas

CARRIED 5-0 on a recorded vote

5. SR2022-163
Reynolds Park - CCRF Grant

Moved by: Member O'Reilly

THAT Council approve of grant funding from Federal Economic Development Agency of Southern Ontario; and

THAT Council approve the funding arrangement of 75% of the eligible project expenses up to a maximum of \$223,687 applicable to approved Reynolds Park project; and

THAT Council approve the application of the grant funding as eligible to the current Reynolds Park project; and

THAT the Mayor and City Clerk be authorized to enter into agreement with the Federal Economic Development Agency of Southern Ontario and enact all required bylaws.

For: Councillor Journal, Councillor Earle, Councillor Lavergne, Member O'Reilly, and Mayor Kalivas

CARRIED 5-0 on a recorded vote

6. SR2022-164
Reynolds Park Tender Results

Moved by: Member O'Reilly

THAT Council receive staff report SR2022-164 - Reynolds Park Tender Results; and

THAT Council approve the award of a construction contract for the Reynolds Park project to LA Knapp Construction Ltd. in an amount not to exceed \$510,520.76.

For: Councillor Journal, Councillor Earle, Councillor Lavergne, and Member O'Reilly

CARRIED 4-0 on a recorded vote

Mayor Kalivas exited the meeting at 5:19 pm.

7. SR2022-143
Airport Fuel System Tender Results

Moved by: Councillor Lavergne

THAT Council receive SR2022-143 - Airport Fuel System Tender Results; and

THAT Council approve the purchase of new aviation fuel system equipment from Pear Canada the amount of \$160,800; and

THAT Council approve an additional \$5,500 from Fiscal Policy Reserve to award the project; and

THAT staff prepare a follow-up capital project for fuel pump installation for the 2023 Capital Budget.

For: Councillor Journal, Councillor Earle, Councillor Lavergne, and Member O'Reilly

CARRIED 4-0 on a recorded vote

7. **NEW BUSINESS FROM COMMITTEE MEMBERS**
Nil.

8. **FAC - CONSENT AGENDA**

Moved by: Councillor Earle

THAT the following items as recommended by the Finance and Administration Committee be placed on the Consent Agenda:

1. SR2022-152
River of Lights 2022 Options
2. SR2022-166
Pre-Funding the DBIA Gift Card Program
3. SR2022-161
Brock Trail - Federal Active Transportation Fund Grant
4. SR2022-157
Brock Trail Reconstruction Project Tender Results
5. SR2022-163
Reynolds Park - CCRF Grant
6. SR2022-164
Reynolds Park Tender Results
7. SR2022-143
Airport Fuel System Tender Results

CARRIED

9. **MEDIA QUESTION PERIOD**

10. **ADJOURNMENT**

Moved by: Member O'Reilly

THAT the Finance and Administration Committee adjourn its meeting until the next regular meeting scheduled for September 20, 2022.

CARRIED

The meeting adjourned at 5:30 pm.