



City of Brockville

Finance & Administration Committee

Minutes

4:30 PM - Tuesday, November 17, 2020

Virtual Meeting

The Finance & Administration Committee meeting was called to order on Tuesday, November 17, 2020, at 4:30 PM, in the Virtual Meeting, with the following present:

Members Present:	Councillor Larry Journal, Member Cec Drake, Councillor Jeff Earle, Councillor Nathalie Lavergne, and Mayor Jason Baker
Regrets:	Nil.
Others:	Councillor Cameron Wales and Councillor Matt Wren
Staff:	Lynda Ferguson, Director of Finance & IT Services, Janette Loveys, City Manager, and Sandra MacDonald, City Clerk

1. **CHAIR'S REMARKS**

Councillor Journal welcomed the members, councillors and members of staff to the meeting.

2. **DISCLOSURE OF INTEREST**

Nil.

3. **DELEGATIONS AND PRESENTATIONS**

1. 2019 Audited Financial Statements
MNP LLP

B. Wilson, Partner and R. Moore, Senior Manager presented the 2019 draft audited financial statements.

4. **CORRESPONDENCE & COMMUNICATIONS**

Nil.

5. **REPORTS FROM BOARDS AND COMMITTEES**

Nil.

6. **STAFF REPORTS**

1. 2019 Audited Financial Statements

Moved by: Member Drake

THAT report SR2020-165 2019 Audited Financial Statements be received, and the following be approved;

1. THAT the Audited Financial Statements for the Corporation of the City of Brockville for the year ended December 31st, 2019 be received and approved; and
2. THAT the Audited Financial Statements for the Board of Management, Downtown Business Improvement Area of the Corporation of the City of Brockville be received and approved; and
3. THAT the Audited Financial Statements of Corporation of the City of Brockville Trust Funds be received and approved; and
4. THAT the operating surplus of \$1,074,718.49 be allocated to the Fiscal Policy Reserve; and
5. THAT the water operating deficit of \$50,937.35 be allocated from the water reserves; and
6. THAT the wastewater operating deficit of \$244,667.44 be allocated from the wastewater reserves.

For: Councillor Journal, Member Drake, Councillor Earle, Councillor Lavergne, and Mayor Baker

CARRIED 5-0 on a recorded vote

2. 2020 Project Status Report

Moved by: Councillor Earle

THAT Council receive Staff Report SR2020-167 2020 Project Status Report for information purposes.

For: Councillor Journal, Member Drake, Councillor Earle,
Councillor Lavergne, and Mayor Baker

CARRIED 5-0 on a recorded vote

3. Ontario Regulation 284/09 Budget Matters-Expenses

Moved by: Councillor Lavergne

THAT Council adopt Staff Report No. SR2020-164, Ontario Regulation 284/09 Budget Matters - Expenses excluded from the 2021 Budget as a requirement of Ontario Regulation 284/09 passed under the Municipal Act, 2001.

For: Councillor Journal, Member Drake, Councillor Earle,
Councillor Lavergne, and Mayor Baker

CARRIED 5-0 on a recorded vote

4. Brockville Cemetery Services

Moved by: Mayor Baker

THAT the Finance and Administration Committee recommend to Council Option No. 2 to discontinue providing burial services for pets.

For: Councillor Journal, Member Drake, Councillor Earle,
Councillor Lavergne, and Mayor Baker

CARRIED 5-0 on a recorded vote

7. **NEW BUSINESS FROM COMMITTEE MEMBERS**

Nil.

8. **FAC - CONSENT AGENDA**

Moved by: Councillor Earle

THAT the following items as recommended by the Finance and Administration Committee be placed on the Consent Agenda:

1. SR2020-167 2020 Project Status Report
2. SR2020-164 Ontario Regulation 284/09 Budget Matters-Expenses
3. SR2020-163 Brockville Cemetery Services

CARRIED

9. **MEDIA QUESTION PERIOD**

10. **ADJOURNMENT**

Moved by: Councillor Lavergne

THAT the Finance and Administration Committee adjourn its meeting until the next regular meeting scheduled for Wednesday, December 2, 2020.

CARRIED

The meeting adjourned at 5:50 pm.