



City of Brockville Municipal Accessibility Advisory Committee Minutes

1:00 PM - Tuesday, July 23, 2019
City Hall, Boardroom

The Municipal Accessibility Advisory Committee meeting was called to order on Tuesday, July 23, 2019, at 1:00 PM, in the City Hall, Boardroom, with the following present:

Members Present:	Ryan Billing, Greg Bamber, Mary Ann Greenwood, Nancy Gardner, and Doug Hone
Regrets:	Nil.
Staff:	Sandra MacDonald, City Clerk

CHAIR'S REMARKS

R. Billing noted that the City's consultant is currently holding pop-up meetings to receive input to the draft active transportation plan. A meeting is scheduled today at the Brockville Public Library.

DISCLOSURE OF INTEREST

Nil.

ADOPTION OF THE MINUTES

Moved by: D. Hone
Seconded by: M. Greenwood

THAT the minutes of the Brockville Municipal Accessibility Advisory Committee meeting dated May 28, 2019 be adopted as circulated.

CARRIED

BUSINESS ARISING FROM THE MINUTES

1. BMAAC Terms of Reference Review

R. Billing noted that the terms of reference for the committee is under review. Lynn will provide a draft updated terms of reference at the next committee meeting.

2. Blockhouse Island Accessibility Improvements

M. Greenwood noted that one of the paths does not enter the table properly and the No Parking lines have yet to be painted in front of the curb cuts. Two tables also need the arms adjusted. D. Hone noted that the east sidewalk does not have access to the roadway to use the newly created ramps. R. Billing will speak with M. Locke about these concerns.

DELEGATIONS/PRESENTATIONS

Nil.

CORRESPONDENCE & COMMUNICATIONS

Nil.

STAFF REPORTS

Nil.

NEW BUSINESS

1. Review of Rotary Park Pavilion

R. Billing provided an overview of the project for the P&G Pavilion at Rotary Park. The committee discussed the availability of a waterproof wheel chair for use by all ages for the splash park. It was noted that an adult change table should be included in the new build.

There were discussions of how to make a waterproof wheelchair available for use but ensuring that it is secured when not in use. R. Billing will contact the Parks department to discuss.

2. Power door at Blockhouse Island James Ault Building

Moved by: G. Bamber

Seconded by: D. Hone

THAT BMAAC authorize the additional expenditure of \$2,000 for power doors at the south side of the James Ault Building washrooms.

CARRIED

3. Transit Task Force Update

Mary Ann provided an update with respect to the committee proceedings.

The Committee asked if they can provide comments regarding the items. S. MacDonald recommended that the committee provide comments to the draft report which is expected in August.

4. Communication of The Path to 2025: Ontario's Accessibility Action Plan to Brockville business

The Committee discussed the best approach to communicating with Brockville businesses regarding the provincial accessibility laws and standards that businesses and organizations will need to follow to be accessible for people with disabilities by the year 2025. It was noted that Downtown Brockville could help with the downtown business and the Chamber of Commerce should be approached as well.

SUB-COMMITTEE AND MEMBER REPORTS/PROJECT UPDATES

1. Parking lot review

G. Bamber asked when a review of the parking lots could be undertaken. R. Billing indicated that it was last done several years ago. The previous report will be circulated to committee members.

2. St. Lawrence Park - access to the water for people with mobility restrictions

G. Bamber suggested that the committee research the use of (non-permanent) matting for people in wheelchairs and other mobility assistive devices to gain access to the water at St. Lawrence Park. It was noted that there are several types of mats available and used in other municipalities. (Mobi Mats; Wasaga Beach).

CAPITAL BUDGET – REVIEW

The Committee reviewed the financial expenditures report (as at July 23, 2019). It was noted that the anticipated expenditure for the Blockhouse Island accessibility renovations is \$27,500, plus \$2,000

for the power doors (as approved at this meeting).

The updated report is attached to the minutes.

[2019 07 23 BMAAC tracking sheet](#)

ADJOURNMENT

Moved by: D. Hone

Seconded by: G. Bamber

THAT the BMAAC meeting be adjourned until its next regular meeting scheduled for August 27, 2019.

CARRIED

The meeting adjourned at 2:09 pm.

BMAAC Capital Project Expenditures

As of: July 23, 2019
(Unaudited)

REVENUES:

	Year Cmpltd	<u>2017</u>	<u>2018</u>	<u>2019</u>
Contribution from Capital		4,750.00	5,075.00	
Interest				
Carry forward from Previous Year		89,952.83	64,702.83	69,777.83
Total Funds Available		94,702.83	69,777.83	69,777.83

EXPENDITURES:

Eastern Engineering - Doors at BAC	2004			
Healey's Glass - Doors at BAC	2005			
Eastern Engineering - Doors at BAC	2005			
Cadieux Contracting - Barrier Free Washroom BAC	2005			
Eastern Engineering - Barrier Free Washroom BAC	2005			
Sherwood & Son's Construction Co Limited - Remove Bus stop platform & pour new sidewalk	2005			
Eastern Engineering - Doors at BAC	2006			
Cadieux Contracting - Doors for Washroom at St. Lawrence Park	2006			
Cadieux Contracting - Doors for Washroom at Hardy Park	2006			
Recorder & Times - 1 Civic News ad & 2 ads for Accessible Doors	2006			
Wiltse's inv. 2856 - Memorial Centre Doors	2007			
JJ Jenson - Memorial Centre - sinks	2007			
Sir Isaac Brock Court Yard - Barrier Free Walkways	2007			
Trophies Plus - Signs Memorial Centre	2007			
Linden Audio Council Chambers - audio system	2007			
BAC - lift - committed funding	2009			
Memorial Centre stage (Community Hall)				
Accessible Playground Structure - ALLOCATION (2009)	2009			
AODA Standard compliance				
What If - flag design	2009			
Eastern Engineering - Harbour	2009			
Eastern Engineering - Arena's/Parks/Ball fields	2010			
Henderson Recreation equipment - Benches	2010			
Chevron Construction (work described below)	2010			
Memorial Centre - concrete ramps				
James Auld - south door opener & north door concrete pad and opener				
Hardy Park - Concrete pads & asphalt walkways				
Hardy Park Gazebo and Ramp	2011			
Memorial Centre doors	2011			
Rotary Park	2011			
Memorial Centre Community Hall - audio visual equipment	2014			
Brockville Gymnastics Club - new door and sidelight	2012			
Office renovations - Clerk's Dept	2013			
BPL - light motion sensors and accessible doors	2013			
BMAAC expenses in Operating	2015			
Brockville Gymnastics Club - new accessible door	2016			
Brock Trail (Perth to William)	2017	30,000.00		
ESTIMATE - Memorial Field House project (proposed estimate)	2019			50,000.00
Blockhouse Island Accessibility Renovations	2019			27,500.00
Additional power doors at James Ault Building	2019			2,000.00

*Total Expenditures	30,000.00	-	29,500.00
Unexpended funds to be carried forward to next year	64,702.83	69,777.83	40,277.83

Cumulative Expenditures 402,335.17
* Expenditures are net of GST/HST