

COMMITTEE MINUTES

Committee Members:

Councillor J. Fullarton, Chair
Councillor T. Blanchard
Councillor L. Bursey
Councillor J. Earle
Mayor D. Henderson, Ex-Officio

Absent:

Councillor J. Baker

Staff:

Ms. V. Baker, Clerk's Secretary (Recording Secretary)
Mr. B. Casselman, City Manager
Mr. D. Dick, Director of Corporate Services
Mr. C. Dwyre, Fire Chief
Mr. P. McMunn, Supervisor of Transportation Services
Ms. L. Murray, Deputy City Clerk
Ms. M. Pascoe Merkley, Director of Planning
Mr. P. Raabe, Director of Environmental Services
Mr. R. Rayner, Deputy Fire Chief
Ms. A. Rossetti, Supervisor, Fleet and Support Services

The Chair called the meeting to order at 4:21 p.m.

DISCLOSURE OF INTEREST

Nil.

DELEGATION(S) AND PRESENTATION(S)

1. Development Charge By-law

Mr. Williams read an excerpt from the Official Plan and stated that the word affordable appears 33 times and affordable housing appears 23 times. He stated that it was a key provision of the Official Plan.

Ms. Pascoe Merkley stated that a recommendation to Council has not been brought forward to have affordable housing exempt at this time. Councillor Blanchard stated that he thought there was a recommendation concerning a case by case basis. Ms. Pascoe Merkley stated that staff did not receive direction from Council to add this. Mayor Henderson thought that different types of properties were discussed but that there was no direction given to staff.

Mr. Veenstra stated that he feels that the whole formula concerning development charges is confusing. He stated that developers will go out of town for lower costs and things as they are now, are working and should be left as is.

CORRESPONDENCE

Nil.

STAFF REPORTS

1. 2014-088-07
New Development Charges for the City of Brockville

Moved by: Mayor Henderson

THAT the City of Brockville 2014 Development Charges Background Study dated May 6, 2014 and addendum dated July 7, 2014, prepared by Watson & Associates Economists Ltd. attached to Report 2014-088-07, be approved;

THAT no further public meetings be held; and

THAT a by-law be enacted to establish development charges for the Corporation of the City of Brockville consistent with the Development Charges Background Study as amended and approved.

CARRIED, AS AMENDED ON A LATER VOTE

Amendment to Motion

Moved by: Councillor Blanchard

THAT non-residential charges be established at \$1.00 per sq. ft. of gross floor area subject to a cap of 1% of construction value.

CARRIED

The vote was now taken on the motion, as amended and was carried.

Amendment to Motion

Moved by: Councillor Bursey

THAT non-profit housing be exempt from development charges.

CARRIED

The vote was now taken on the motion, as amended and was carried.

Amended Motion

THAT the City of Brockville 2014 Development Charges Background Study dated May 6, 2014 and addendum dated July 7, 2014, prepared by Watson & Associates Economists Ltd. Attached to Report 2014-088-07, be approved; and

THAT no further public meetings be held; and

THAT non-residential charges be established at \$1.00 per sq. ft. of gross floor area subject to a cap of 1% of construction value; and

THAT non-profit housing be exempt from development charges; and

THAT a by-law be enacted to establish residential development charges for the Corporation of the City of Brockville consistent with the Development Charges Background Study as amended and approved.

CARRIED

Councillor Earle said he is against development charges. He feels that development charges make it less affordable to purchase a house.

Councillor Blanchard asked how staff would determine the construction value for non-residential development. Mr. Dick stated that it would be possible to ask for a financial statement that would have an independent value of the building costs.

Councillor Blanchard said he has concerns where section 2.4 speaks about "all lands" and asked for an explanation. Ms. Pascoe Merkle explained that development

charges are payable at the time of issuance of a building permit and they are not payable on vacant lands.

Councillor Blanchard asked for an explanation on the payment of services in section 3.1. Ms. Pascoe Merkley stated that if as part of a development there are improvements a developer completes which are funded in part through development charges, such as a road widening in front of the development site, that portion of the development charge applicable to road services would not be collected from that developer.

Councillor Blanchard said that the addendum of July 7th of the Watson Report shows a change in years 4 & 5 from \$3.17/sq. ft. to \$2.27/sq. ft. Mr. Dick stated he understood that this was direction from Council and that the 1% was the proposed cap for each of the years under the Development Charges By-law and that the rate per square foot was not capped at \$1.00 but was increased from 1 to 1.4 to 1.9 to 2.3 over 4 years.

Councillor Blanchard asked if Council could provide an exception to development charges on a case by case basis.

Mr. Casselman said yes they could.

Councillor Earle had concerns that making non-profit exempt from development charges would allow developers to classify non non-profit as non-profit. Ms. Pascoe Merkley stated that the wording on that amendment would make the intent clear.

2. 2014-077-07
Reduction of No Parking Zone - Buell Street

Moved by: Councillor Bursey

THAT the no parking zone on Buell Street from Church Street to 30m northerly be reduced from 30m northerly to 18m northerly to allow for two additional parking spaces and;

THAT Schedule "1" of Subsection 72 of By-law 119-89 be amended accordingly.

CARRIED

3. 2014-083-07
Pedestrian Crossing Ahead Signs - King Street West

Moved by: Councillor Bursey

THAT report 2014-083-07 be received for information purposes.

CARRIED

4. 2014-085-07
Portable School Crossing Signs at Kensington and Laurier Intersection

Moved by: Councillor Bursey

THAT Report 2014-085-07 be received for information purposes.

CARRIED

5. 2014-080-07
2013 Development Charges Annual Report

Moved by: Mayor Henderson

THAT Council receives the 2013 Annual Report and Continuity Financial Statement with respect to the City's Development Charge Reserve Funds [Attachment 1 to Report # 2014-080-07];

AND THAT this be forwarded as required to:

Municipal Finance Branch
Ministry of Municipal Affairs & Housing
777 Bay Street, 13th Floor
Toronto, ON M5G 2E5

CARRIED

6. 2014-084-07
2014 Departmental Work Plans Quarterly Report

Moved by: Councillor Blanchard

THAT Council approve the 2014 Departmental Work Plans Second Quarter Report as outlined in Schedule 1, Report 2014-084-07.

CARRIED

7. 2014-075-07
Water & Wastewater Systems Quarterly Report
(Apr-Jun 2014).

Moved by: Mayor Henderson

THAT Report 2014-075-07 Water & Wastewater Systems Quarterly Report (Apr. – Jun. 2014) be received for information purposes.

CARRIED

Mr. Raabe informed the Committee that there will be a by-law for water usage to be implemented in 2015. Councillor Blanchard asked what would be accomplished by having this by-law. Mr. Raabe stated that the by-law would be explicit on use of fire hydrants, water conservation etc. He explained that a by-law would allow enforcement.

8. 2014-071-07
2014 Interim Variance Report

Moved by: Mayor Henderson

THAT Council receives the Interim Variance Report as of May 31, 2014 Report No. 2014-071-07, for information purposes.

CARRIED

9. 2014-072-07
2014-2015 Corporate Insurance

Moved by: Councillor Blanchard

THAT Council accept the proposal from Jardine Lloyd Thompson Canada Inc. (Halpenny Insurance) to renew the City's insurance policy for the period of July 1, 2014 to December 31, 2015 as received in the amount of approximately \$465,469 (excluding applicable P.S.T.) based on the vehicles to be insured as at July 1, 2014.

CARRIED

10. 2014-073-07
Federal Gas Tax Agreement

Moved by: Councillor Bursey

THAT Report No. 2014-073-07 dated June 25, 2014 regarding Federal-Municipal Gas Tax Agreements be received for information; and

THAT the Mayor and Director of Corporate Services be authorized to sign the "Municipal Funding Agreement for the Transfer of Federal Gas Tax Funds" on behalf of the City of Brockville; and

THAT staff be authorized to bring forward a by-law to execute the Municipal Funding Agreement between Association of Municipalities of Ontario (AMO) and the City of Brockville, and all subsequent agreements or amendments with respect to the Federal Gas Tax Funds with the Association of Municipalities of Ontario.

CARRIED

11. 2014-079-07
2013 Capital Projects Surplus and/or Deficit Report

Moved by: Councillor Blanchard

THAT Council receives and ratifies the expenditures and surplus balances of the Capital projects that have been carried out as at December 31, 2013, in the net surplus amount of \$240,477.08. [Attachment 1 to Report # 2014-079-07]; and

THAT the net surplus of \$240,477.08 from closed projects be allocated as follows; and

Fleet surplus to Fleet Reserve Fund	\$ 97,019.69
Building Maintenance project surplus to Building Maintenance Reserve Fund	96,751.75
Parkland Equipment project surplus to Parkland Equipment Reserve Fund	31,547.47
Wastewater Fleet project surpluses to Wastewater Fund	7,463.42
Protective and Safety projects to WSIB Reserve Fund	4,542.11
Parking Lot improvement project surplus to Parking Reserve Fund	3,152.64

THAT the surplus balances from the following closed projects

Fleet Replacement Program (Water portion)	24,361.06
Brockville Memorial Centre Solar Roof	21,047.75
GWMC Solar Roof	3,366.78
James St. reconstruction	3,107.26
Minor Capital projects	3,538.09
Centre Street reconstruction	1,612.49
Be transferred to the following projects; and	
Brock Street (Water Distribution project – remaining opened)	(24,361.06)
Energy Efficient Street Lights (to be closed)	(32,672.37)

THAT the interest costs associated with the construction financing for the Secondary Treatment Upgrade at the Water Pollution Control Centre be funded from the long-term debt surplus (due to the debentures not being issued in 2013) from the Wastewater Fund in the amount of \$281,382.53; and

THAT the 2013 unfunded portion of the Brock St. Water Distribution project (from Perth Street to Elm Street) of \$30,724.73 be funded from the Water Fund as City wages and benefits are not eligible costs under the Federal Gas Tax fund; and

THAT the Water Systems Master Plan (approved in the 2011 Capital Budget) be funded in the amount of \$50,000 from the Federal Gas Tax fund in 2014 as an alternative to being funded from a cash contribution from the Water Fund.

CARRIED

12. 2014-081-07
2014 City Debenture Issue

Moved by: Mayor Henderson

THAT staff be authorized to submit an application to the Infrastructure Ontario loan program through the auspices of the Ontario Infrastructure and Lands Corporation Act, 2011 (OILC) for the 2013 and 2014 Capital Projects; and

THAT Council authorize the Mayor and Director of Corporate Services to enter into agreements with the OILC to provide such financing for the 2013 and 2014 Capital Budget projects that are approved for loans under the lending program guidelines; and

THAT in the event that some projects do not qualify, staff be directed to bring back a report to Council detailing alternate means of financing those projects.

CARRIED

13. 2014-076-07
2014 Municipal Election
Advance Voting Period and Voting Places

Moved by: Councillor Bursey

THAT the advance voting period for the 2014 Municipal Election be from Monday, October 20, 2014 at 10:00 am to Monday, October 27, 2014 at 9:59 am; and

THAT a Voting Place for the 2014 Municipal Election be established at Brockville City Hall, 1 King Street West during the following periods:

Monday, October 20, 2014 from 10:00 am to 8:00 pm; and
Tuesday, October 21, 2014 to Thursday, October 23, 2014
from 9:00 am to 8:00 pm; and
Friday, October 24, 2014 from 9:00 am to 4:00 pm; and
Saturday, October 25, 2014 from 10:00 am to 4:00 pm; and

THAT a Voting Place be established at Brockville Fire Station No. 2, 360 Laurier Blvd. open to the public on Tuesday, October 21, 2014 and Thursday, October 23, 2014 between the hours of 3:00 pm and 8:00 pm and on Monday, October 27, 2014 between the hours of 10:00 am to 8:00 pm; and

THAT a Voting Place be established at Bridlewood Manor, 1026 Bridlewood Drive for the residents of the Manor on Monday, October 27, 2014 between the hours of 9:00 am to 11:00 am; and

THAT a Voting Place be established at the Wedgewood Retirement Resort, 15 Market Street East for the residents of the Resort on Monday, October 27, 2014 between the hours of 11:30 am and 1:30 pm; and

THAT a Voting Place be established at the Brockville General Hospital, Garden Street Site for the residents of the hospital on Monday, October 27, 2014 between the hours of 2:00 pm and 4:00 pm; and

THAT the necessary by-laws be enacted.

CARRIED

14. 2014-078-07
RFP for the Supply and Delivery of One Demo or
Stock Aerial Ladder Fire Truck-Brockville Fire Dept.

Moved by: Councillor Earle

THAT the Request for Proposal (RFP) from ResQtech Systems Inc., Woodstock, Ontario, in the amount of seven hundred sixty seven thousand five hundred ninety six dollars and fifty seven cents (\$767,596.57), inclusive of HST, for the purchase of an Aerial Ladder Fire Truck be accepted; and

THAT the necessary funds be expensed from the Fleet Capital Account 9101010-9902021-9391.

CARRIED

15. 2014-087-07
Transfer of Enforcement Rights
to Cataraqui Regional Conservation Authority

Moved by: Councillor Bursey

THAT Council authorize the Mayor and City Clerk to enter into an agreement with the Cataraqui Regional Conservation Authority to transfer enforcement and jurisdictional rights under Part IV of the Clean Water Act, 2006, to the Authority as part of implementing the Cataraqui Source Protection Plan.

CARRIED

16. 2014-089-07
Tender for Contract 2014-24
Repairs to Bartholomew
Street Bridge

Moved by: Councillor Bursey

THAT Council accepts the tender from Lischer Construction Inc. in the amount of One Hundred and Nine Thousand Five Hundred and Fifty Nine dollars (\$109,559.00) excluding HST for Contract 2014-24 Repairs to Bartholomew Street Bridge; and

THAT \$35,555.00 be allocated to the project from Federal Gas Tax Funds; and

THAT this work be charged to the Bridges and Overpasses capital account 9301105-9143002-3010.

CARRIED

17. 2014-074-07
Water Meter Replacement
Program Request for Funds

Moved by: Councillor Blanchard

THAT Council accelerates the 2015 funding of the Water Meter Replacement Program to 2014.

CARRIED

Mayor Henderson asked why this was being requested. Mr. Dick stated it was to speed up the project as there would be a financial asset.

Councillor Blanchard asked how changing out water meters would be a savings. Mr. Dick explained that a number of these meters were twenty years old and did not work efficiently any longer. Mr. Dick said that when they are that old they slow down and cost money for repairs etc.

NEW BUSINESS

Nil.

FAO - CONSENT AGENDA

Moved by: Councillor Blanchard

THAT the following items be placed on the Consent Agenda:

1. 2014-077-07
Reduction of No Parking Zone – Buell Street
2. 2014-083-07
Pedestrian Crossing Ahead Signs – King Street West
3. 2014-085-07
Portable School Crossing Signs at Kensington and Laurier Intersection
4. 2014-080-07
2013 Development Charges Annual Report
5. 2014-084-07
2014 Departmental Work Plans Quarterly Report
6. 2014-075-07
Water & Wastewater Systems Quarterly Report
(Apr. – June 2014)
7. 2014-071-07
2014 Interim Variance Report
8. 2014-072-07
2014-2015 Corporate Insurance
9. 2014-073-07
Federal Gas Tax Agreement
10. 2014-079-07
2013 Capital Projects Surplus and/or Deficit Report
11. 2014-081-07
2014 City Debenture Issue
12. 2014-076-07
2014 Municipal Election Advance Voting Period and Voting Places
13. 2014-078-07
RFP for the Supply and Delivery of One Demo or Stock Aerial
Ladder Fire Truck – Brockville Fire Dept.

14.2014-087-07

Transfer of Enforcement Right to
Cataraqui Regional Conservation Authority

15.2014-089-07

Tender for Contract 2014-24, Repairs to Bartholomew Street Bridge

16.2014-074-07

Water Meter Replacement Program – Request for Funds

CARRIED

ADJOURNMENT

Moved by: Councillor Bursey

THAT the Finance, Administration and Operations Committee adjourn its meeting until the next regular meeting scheduled for August 19, 2014.

CARRIED

The meeting adjourned at 5:55 pm.