



City of Brockville General Committee Minutes

4:30 PM - Tuesday, September 19, 2023
City Hall, Council Chambers

The General Committee meeting was called to order on Tuesday, September 19, 2023, at 4:30 PM, in the City Hall, Council Chambers, with the following present:

Members Present:	Councillor Philip Deery, Chair Jane Fullarton, Councillor Katherine Hobbs, Councillor Louise Severson, and Ex-Officio Matt Wren
Regrets:	Nil.
Others:	Councillor Cameron Wales
Staff:	Lynda Ferguson, Director of Finance & IT Services, Jonathan Hanna, Administrative Coordinator, Art Centre, Mike Johnston, Theatre Technician, Sandra MacDonald, City Manager/City Clerk, Lynn Murray, Acting City Clerk, Robert Nolan, Director of Economic and Development Services, and Peter Raabe, Director of Engineering & Infrastructure Services

LAND ACKNOWLEDGEMENT STATEMENT

CHAIR'S REMARKS

DISCLOSURE OF INTEREST

DELEGATIONS AND PRESENTATIONS

1. FoodCycler Program

Jacob Hanlon from Food Cycle Science Corporation reviewed his presentation for the Committee.

Moved by: Councillor Deery

THAT the Food Cycler Program be deferred to staff to be re-visited during the 2024 Budget process.

CARRIED

2. Brockville Operatic Society Inc. and the Brockville Theatre Guild

Stephanie Finer and Stephanie Hutton reviewed their presentation on behalf of the Brockville Operatic Society and the Brockville Theatre Guild.

CORRESPONDENCE AND COMMUNICATIONS

Nil.

REPORTS FROM BOARDS AND COMMITTEES

Nil.

STAFF REPORTS

1. 2023-164
Easement Agreement
Wills Transfer Limited to cross Municipal Lands
2210 Parkedale Ave

Moved by: Councillor Deery

THAT Council authorize the Mayor and Clerk to execute an easement agreement with Wills Transfer Limited, for an easement over PIN 44178-0167, further described as Part of Lot 10, Concession 2, formerly in the Township of Elizabethtown Kitley, as in LR45502 except LR46365, except PT 1 28R13553; S/T 38E9314, LR106581; now in the City of Brockville.

For: Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Severson, and Mayor Wren

CARRIED 5-0 on a recorded vote

2. 2023-174
River of Lights Tree Wrap & Controller Infrastructure installation

Moved by: Councillor Hobbs

THAT Council approve the results of RFQ 230091 for River of Lights Tree Wrap & Controller Infrastructure installation.

For: Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Severson, and Mayor Wren

CARRIED 5-0 on a recorded vote

3. 2023-157
Community Art Submission
12 Water St. E (Dive Brockville)

Moved by: Councillor Severson

THAT Council approve the changes to the mural located at 12 Water St. E. (Dive Brockville); and

THAT Council approve the proposed 3D artwork to hang on said mural.

For: Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Severson, and Mayor Wren

CARRIED 5-0 on a recorded vote

4. 2023-166
Procurement Policy Update

Moved by: Councillor Deery

THAT Report 2023-166 Procurement Policy Update be received; and

THAT Policy POL.F.20.139 Procurement Policy be updated accordingly.

REFERRED TO STAFF

Moved by: Councillor Deery

THAT this matter be referred to staff to obtain an opinion from the Auditors regarding the increase of Information reports to Council changed from \$50,000 to \$100,000; and

THAT Staff report back at the October General Committee regarding the Auditors opinion on this matter.

For: Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Severson, and Mayor Wren

CARRIED 5-0 on a recorded vote

5. 2023-167
Budgetary Control Policy Update

Moved by: Councillor Hobbs

THAT Report 2023-167 Budgetary Control Policy Update be received;
and

THAT Policy POL.F.20.181 Budgetary Control Policy be updated
accordingly.

REFERRED TO STAFF

Moved by: Councillor Hobbs

THAT this matter be referred to staff to obtain an opinion from the
Auditors regarding the increase of Information reports to Council
changed from \$50,000 to \$100,000; and

THAT Staff report back at the October General Committee regarding
the Auditors opinion on this matter.

For: Councillor Deery, Councillor Fullarton, Councillor
Hobbs, Councillor Severson, and Mayor Wren

CARRIED 5-0 on a recorded vote

6. 2023-168
2023 August Variance

Moved by: Councillor Severson

THAT Council receives report SR2023-168, 2023 August Variance for
information.

For: Councillor Deery, Councillor Fullarton, Councillor
Hobbs, Councillor Severson, and Mayor Wren

CARRIED 5-0 on a recorded vote

Chair Fullarton wondered if staff could review the number of
transient slips versus seasonal slips in the harbour since there didn't
seem to be many transient boaters this season. The City Manager
said she would speak to the Director of Operations about this.

7. 2023-170
Digester Tank #1 Repairs - Water Pollution Control Centre

Moved by: Councillor Deery

THAT Council approve the quote from Landmark Municipal Services for the repairs to Digester Tank #1 in the amount of \$439,137 (including net HST); and

THAT Council approve the quote from Garland Canada Inc. for the repairs to the roof of Digester Tank #1 in the amount of \$86,496 (including net HST); and

THAT Council approve the \$525,634 from Wastewater Working Capital Operations Reserve.

For: Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Severson, and Mayor Wren

CARRIED 5-0 on a recorded vote

8. 2023-171
Sewer Connection By-law 46-89

Moved by: Councillor Hobbs

THAT the City's Sewer Connection By-law 46-89 be repealed; and

THAT the draft Sewer Connection By-law (attached) be enacted.

For: Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Severson, and Mayor Wren

CARRIED 5-0 on a recorded vote

9. 2023-172
Blue Box Transition Period

Moved by: Councillor Severson

THAT Council approve the recommendation of the Director of Engineering and Infrastructure to "opt-out" of the Circular Materials Ontario (CMO) contract for curbside blue box collection services during the transition period.

For: Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Severson, and Mayor Wren

CARRIED 5-0 on a recorded vote

10. 2023-173
Lowlift Pump 3 Repairs – Water Treatment Plant

Moved by: Councillor Deery

THAT Council approve the quote from Hewitt (Brockville) for the repair to Lowlift Pump 3 in the amount of \$30,807.84 (including net HST); and

THAT Council approve the additional expenditure of \$20,000 to be funded from the Water Rate Working Capital Operations Reserve.

For: Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Severson, and Mayor Wren

CARRIED 5-0 on a recorded vote

11. 2023-156
Community Art Submission DBIA Banners and Decals
Request to move installation period to 2024.

Moved by: Councillor Hobbs

THAT Council approve the deferral of the installation period of DBIA banners and street decals originally approved for June 2023 to mid-October 2023 to May 15, 2024 to mid-October 2024.

For: Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Severson, and Mayor Wren

CARRIED 5-0 on a recorded vote

12. 2023-160

Musi-Theatre lease

Brockville Theatre Guild and Brockville Operatic Society

Moved by: Councillor Severson

THAT Council direct staff to prepare an agreement for lease of a portion of the Brockville Arts Centre by the Brockville Operatic Society and the Brockville Theatre Guild as per the terms set out in this report; and

THAT the Mayor and City Clerk be authorized to execute such agreement.

For: Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Severson, and Mayor Wren

CARRIED 5-0 on a recorded vote

NEW BUSINESS FROM COMMITTEE MEMBERS

Nil.

INFORMATION ITEMS

Nil.

COMMITTEE CONSENT AGENDA

Moved by: Councillor Deery

THAT the following items as recommended by the General Committee be placed on the Consent Agenda:

1. 2023-164
Easement Agreement Wills Transfer Limited to cross Municipal Lands
2210 Parkedale Ave
2. 2023-174
River of Lights Tree Wrap & Controller Infrastructure installation
3. 2023-157
Community Art Submission 12 Water St. E (Dive Brockville)
4. 2023-168
2023 August Variance
5. 2023-170
Digester Tank #1 Repairs - Water Pollution Control Centre

6. 2023-171
Sewer Connection By-law 46-89
7. 2023-172
Blue Box Transition Period
8. 2023-173
Lowlift Pump 3 Repairs – Water Treatment Plant
9. 2023-156
Community Art Submission DBIA Banners and Decals
Request to move installation period to 2024.
10. 2023-160
Musi-Theatre lease Brockville Theatre Guild and Brockville Operatic
Society

CARRIED

MEDIA QUESTION PERIOD

ADJOURNMENT

Moved by: Councillor Hobbs

THAT the General Committee adjourn its meeting until the next regular meeting scheduled for October 17, 2023.

CARRIED

The meeting adjourned at 6:18 pm.