



City of Brockville General Committee Minutes

4:30 PM - Wednesday, December 4, 2024
City Hall, Council Chambers

The General Committee meeting was called to order on Wednesday, December 4, 2024, at 4:30 pm, in the City Hall, Council Chambers, with the following present:

Members Present: Councillor Philip Deery, Chair Jane Fullarton, Councillor Katherine Hobbs, and Ex-Officio Matt Wren

Regrets: Councillor Louise Severson

Staff: Sheena Earl, City Clerk, Sandra MacDonald, City Manager, Kelly Brintnell, Tourism Advisor, Jessica Alexander, Tourism Development Coordinator, Jennifer Devlin, Festival and Events Coordinator and Jake Leach, Tourism Ambassador and Supervisor

Land Acknowledgement Statement

Chair's Remarks

Disclosure of Interest

Nil.

Delegations and Presentations

1. 2024 Tourism Year in Review

Kelly Brintnell, Tourism Advisor, Jessica Alexander, Visitor Experience Specialist, Jennifer Devlin, [Tourism Marketing Officer Project Administration & Industry Partner Relations and Special Events Coordinator](#) and Jake Leach, Tourism Ambassador and Supervisor provided a review Brockville Tourism's efforts and activities throughout 2024.

K. Brintnell, J. Alexander, J. Devlin and J. Leach left the meeting at 5:12 pm.

Correspondence and Communications

Nil.

Reports from Boards and Committees

Nil.

Staff Reports

1. 2024-207
Standing Committee Responsibilities
Engineering and Infrastructure

Moved by: Councillor Deery

THAT the department of Engineering and Infrastructure report to the Planning and Development Committee as of January 1, 2025.

For: Councillor Deery, Councillor Fullarton, Councillor Hobbs, and Mayor Wren

CARRIED 4-0 on a recorded vote

2. 2024-209
2025 Temporary Borrowing Bylaw

Moved by: Councillor Deery

THAT Council approves a temporary Borrowing By-law authorizing the Mayor and City Treasurer to borrow temporary working capital, as may be required for the Current Operations, of up to \$6,000,000 for the year 2025; and

THAT the necessary by-law be enacted.

For: Councillor Deery, Councillor Fullarton, Councillor Hobbs, and Mayor Wren

CARRIED 4-0 on a recorded vote

3. 2024-210
Ontario Regulation 284/09 Budget Matters-Expenses

Moved by: Councillor Hobbs

THAT Council adopt this report of expenses excluded from the 2025 Budget as a requirement of Ontario Regulation 284/09 passed under the Municipal Act, 2001.

For: Councillor Deery, Councillor Fullarton, Councillor Hobbs, and Mayor Wren

CARRIED 4-0 on a recorded vote

New Business from Committee Members

1. Notice of Motion – Upgrades to Kiosks in the Tunnel
Mayor Wren

Moved by: Mayor Wren

THAT staff be directed to bring a recommendation to the Council Meeting of December 10, 2024 on proceeding with the remedial repairs of the (13) control and power pedestals and any further reparations as required.

For: Councillor Deery, Councillor Fullarton, Councillor Hobbs, and Mayor Wren

CARRIED 4-0 on a recorded vote

Information Items

Nil.

Committee Consent Agenda

Moved by: Councillor Hobbs

THAT the following items as recommended by the General Committee be placed on the Consent Agenda:

1. 2024-207
Standing Committee Responsibilities
Engineering and Infrastructure
2. 2024-209
2025 Temporary Borrowing By-law
3. 2024-210
Ontario Regulation 284/09 Budget Matters - Expenses

CARRIED

Media Question Period

Adjournment

Moved by: Councillor Deery

THAT the General Committee adjourn its meeting until the next regular meeting scheduled for January 21, 2025.

CARRIED

The meeting adjourned at 5:21 pm.