

Brockville Museum Advisory Committee Meeting Minutes

May 14, 2024 at 1pm, Microsoft Teams

Present: P. Naylor, D. Buck, D. Hamilton, J. Watt, H. Cody, N. Wood (Staff)

Regrets: K. Hobbs (Council Representative),

1.0 Land Acknowledgement

We acknowledge that the land on which we gather, exchange ideas, and share our past, present, and future is the traditional territory of the Anishinaabe, Haudenosaunee and Wendat people.

2.0 Call to Order

1:02pm

3.0 Additions to/Approval of Agenda

None.

4.0 Discussion and Approval of Minutes of the Last Meeting

April 9, 2024 Meeting Minutes – *approved as presented*

5.0 Executive Reports

5.1 Chair

- Remarked that April was a fun month for Brockville with both the solar eclipse and the Netflix movie filming on Courthouse Ave.
- Suggested that Committee members consider how the committee can better engage with the community to raise awareness about the museum.

5.2 Curator

5.2.1 Discussion of April Staff Report.

- There was a brief discussion about the Curator's meeting with the City Manager.
- There was a discussion about the summer student grant program and hiring process that results in the museum hiring late in the season, missing out on the best candidates.
- There was a discussion about the People of Brockville panel sponsorship campaign, with committee members offering suggestions on businesses to approach.

5.2.2 2024 Goal Tracking Check-in

- The Curator made a few remarks about the overall success thus far of progressing on goals, but also identified two objectives that are less likely to be achieved in 2024 due to available resources and other projects that have come up.

5.2.3 Update re: hours of operation

- The Curator reviewed the updated plan for hours of operation for 2024 with the Committee.
 - As per a decision made in 2023, the museum will be closed on statutory holidays in keeping with other city services.
- The Curator discussed the current posting for additional Visitor Services Attendants, and how current staffing levels are impacting hours of operation.

6.0 New and Ongoing Business

None.

7.0 Date, Time, Location of Next Meeting

June 11 @ 1pm via Teams (Second Tuesday of the month)

8.0 Adjournment

1:34pm