



City of Brockville

Finance & Administration Committee

Minutes

4:30 PM - Tuesday, July 27, 2021

Virtual Meeting

The Finance & Administration Committee meeting was called to order on Tuesday, July 27, 2021, at 4:30 PM, in the Virtual Meeting, with the following present:

Members Present:	Councillor Larry Journal, Councillor Nathalie Lavergne, Member Jennifer O'Reilly, and Mayor Jason Baker
Regrets:	Councillor Jeff Earle
Others:	Councillor Cameron Wales, and Councillor Matt Wren
Staff:	Lynda Ferguson, Director of Finance & IT Services, Janette Loveys, City Manager, Sandra MacDonald, City Clerk, and Emily MacKenzie, Finance & Cemetery Records Coordinator

1. **CHAIR'S REMARKS**

2. **DISCLOSURE OF INTEREST**

Nil.

3. **DELEGATIONS AND PRESENTATIONS**

Nil.

4. **CORRESPONDENCE & COMMUNICATIONS**

Nil.

5. **REPORTS FROM BOARDS AND COMMITTEES**

Nil.

6. **STAFF REPORTS**

1. SR2021-132
City/Library Yearend Reconciliations 2019/2020

Moved by: Member O'Reilly

THAT Council receives Report SR2021-132 City/Library Yearend Reconciliations for information; and

THAT Council approves the funding of the Brockville Public Library's 2019 budget deficit of \$40,313 and that the deficit be applied against the surplus on the 2020 Brockville Public Library Levy of \$75,202;

AND THAT Council receives the Brockville Public Library 2019 and 2020 Audited Financial Statements for information.

For: Councillor Journal, Councillor Lavergne, Member O'Reilly, and Mayor Baker

CARRIED 4-0 on a recorded vote

2. SR2021-133
2020 Development Charges

Moved by: Councillor Lavergne

THAT Council receives the 2020 Annual Report and Development Charges Statement with respect to the City's Development Charge Reserve Funds [Attachment 1 to Report SR133-2021]

For: Councillor Journal, Councillor Lavergne, Member O'Reilly, and Mayor Baker

CARRIED 4-0 on a recorded vote

3. SR2021-136
2021 June Variance Report

Moved by: Mayor Baker

THAT Council receive report SR2021-136 2021, June Variance Report for the period ended June 21st, 2021, for information.

For: Councillor Journal, Councillor Lavergne, Member O'Reilly, and Mayor Baker

CARRIED 4-0 on a recorded vote

4. SR2021-131
VoIP Telephone Services RFP

Moved by: Member O'Reilly

THAT Council receive Report SR2021-131 VoIP Telephone Services RFP for information.

For: Councillor Journal, Councillor Lavergne, Member O'Reilly, and Mayor Baker

CARRIED 4-0 on a recorded vote

7. **NEW BUSINESS FROM COMMITTEE MEMBERS**

Nil.

8. **FAC - CONSENT AGENDA**

Moved by: Councillor Lavergne

Seconded by: Councillor Journal

THAT the following items as recommended by the Finance and Administration Committee be placed on the Consent Agenda:

CARRIED

9. **MEDIA QUESTION PERIOD**

10. **ADJOURNMENT**

Moved by: Mayor Baker

Seconded by: Councillor Journal

THAT the Finance and Administration Committee adjourn its meeting until the next regular meeting scheduled for September 21, 2021.

CARRIED

The meeting adjourned at 4:55 pm.