



# **City of Brockville**

## **Council Meeting Minutes**

**6:00 PM - Tuesday, February 25, 2020**  
City Hall, Council Chambers

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The Council meeting was called to order on Tuesday, February 25, 2020, at 6:00 PM, in the City Hall, Council Chambers, with the following present:

**Members Present:**

Mayor Jason Baker, Councillor Leigh Bursey, Councillor Jeff Earle, Councillor Jane Fullarton, Councillor Larry Journal, Councillor Mike Kalivas, Councillor Nathalie Lavergne, Councillor Cameron Wales, and Councillor Matt Wren

**Regrets:**

Nil.

**Staff:**

Ryan Allen, Financial Analyst, Conal Cosgrove, Director of Operations, Lynda Ferguson, Director of Finance, Janette Loveys, City Manager, Lynn Murray, Deputy City Clerk, Robert Nolan, Director of Economic Development, and Krista Vandewal, Manager of Human Resources

### **MOTION TO MOVE INTO CLOSED SESSION (4:30 PM)**

Moved by: Councillor Kalivas

Seconded by: Councillor Wales

THAT pursuant to *Municipal Act*, 2001, Section 239 Sub. 2 (b), (c), (d), (e) and (f) Council resolve itself Closed Session, closed to the public to consider:

1. personal matters about an identifiable individual, including municipal or local board employees;
2. a proposed or pending acquisition or disposition of land by the municipality or local board;
3. labour relations or employee negotiations;
4. litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
5. advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

**CARRIED**

## **CLOSED MEETING STAFF REPORTS**

### **MAYOR'S REMARKS**

Mayor Baker offered congratulations for a job well done to the organizing Committee of the Brockville Winter Classic for hosting another tremendous event. His Worship noted that the Palliative Care Telethon was held on the weekend and was very successful surpassing last year.

### **DISCLOSURE OF INTEREST**

1. Councillor Wales

Councillor Wales declared an indirect pecuniary interest regarding Staff Report No. 2020-039 (Brockville Art Centre Budget) as his employer has a pecuniary interest on this item.

### **REPORT OF THE CLOSED SESSION**

Moved by: Councillor Bursey  
Seconded by: Councillor Wren

THAT Council rise from the Closed Session without reporting, and the Chairman report that all recommendation(s) adopted in Closed Session, be adopted.

**CARRIED**

### **ADOPTION OF COUNCIL MINUTES**

THAT the minutes of the Council Meeting of February 11, 2020 and February 18, 2020 be adopted and circulated as read.

**CARRIED**

## **CORRESPONDENCE, COMMUNICATIONS AND PETITIONS**

1. Appointments to Boards and Committees  
(Island Breakfast)

Moved by: Councillor Kalivas

THAT Rob Thompson be appointed to the Island Breakfast Committee whose term will expire November 30, 2020; and

THAT the necessary by-law be enacted.

**CARRIED**

## **DELEGATIONS**

Nil.

## **STAFF REPORTS**

Nil.

## **FINANCE AND ADMINISTRATION COMMITTEE**

*Councillor L. Journal, Chair*

*Councillors J. Earle and N. Lavergne, C. Drake, Citizen Member*

*Meeting held on February 18, 2020*

## **FAC - CONSENT AGENDA**

Moved by: Councillor Earle

THAT the following items, as listed on the Finance and Administration Committee agenda are recommended by the Committee to be passed by Consent Agenda:

**For:** Mayor Baker, Councillor Earle, Councillor Bursey, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

**CARRIED 8-0 on a recorded vote**

1. 2020-029  
Court Security and Prisoner Transportation Transfer Payment Agreement

THAT report Court Security and Prisoner Transportation Transfer Payment Agreement dated February 18, 2020 be received and that the Mayor and City Clerk be authorized to enter into the Transfer Payment Agreement with Her Majesty the Queen in right of Ontario as represented by the Solicitor General for the Court Security and Prisoner Transportation Program.

2. 2020-033  
December 2019 Variance Report

THAT Council receives the Interim Variance Report for the period ended December 31st, 2019 for information purposes.

3. 2020-030  
2019 Unspent Budget Items

THAT Council authorize the transfer of the amounts listed below from their respective budgets to their respective reserve account as per Attachment #1 in 2019

- \$213,691 to Reserve for Outstanding Budget Items,
- \$325,000 to Water Rate Unspent Budget Items,
- \$109,773 to Wastewater Rate Unspent Budget Items; and,

THAT funds be transferred out of the Unspent Budget Items Reserves in 2020 to complete the stated projects.

4. 2020-031  
Procurement Policy

THAT Report 2020-031 Procurement Policy be received and approved; and,

THAT By-law 029-2019 Establish and Maintain a Policy Concerning the Procurement of Goods and Services be repealed.

5. 2020-032  
Budgetary Control Policy

THAT Report 2020-032 Budgetary Control Policy be received and approved; and,

THAT By-law 025-2019 a by-law to provide budgetary control policies, practices and procedures be repealed; and,

THAT By-law 047-2005 a by-law to establish Financial Controls for the City of Brockville be repealed.

### **FAC - REGULAR AGENDA**

Nil.

### **2020 BUDGET**

1. 2020-040  
2020 Budget - Overview Report

Moved by: Councillor Bursey

THAT Report 2020-040, 2020 Budget Overview dated February 25, 2020 be received for information.

**For:** Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

**CARRIED 8-0 on a recorded vote**

2. 2020 Budget  
Frontenac Arch Biosphere

Motion for Reconsideration

Moved by: Councillor Kalivas

THAT Council permit reconsideration of the motion to fund \$5,000 to the Frontenac Arch Biosphere.

**For:** Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

**CARRIED 8-0 on a recorded vote**

Motion to be Reconsidered

Moved by: Councillor Earle

THAT the Frontenac Arch Biosphere Reserve 2020 funding request is approved in principle for \$5,000 funded by the Municipal Accommodation Tax and included in the March 10 budget.

**CARRIED, AS AMENDED ON A LATER VOTE**

Motion to Amend

Moved by: Councillor Earle

THAT the funding a one-time grant.

**For:** Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

**CARRIED 8-0 on a recorded vote**

*The vote on the original motion, as amended, was now taken and the motion, as amended, was carried.*

Amended Motion

Moved by: Councillor Earle

THAT the Frontenac Arch Biosphere be funded a one-time grant of \$5,000 from the 2020 MAT allocations in principle and be included in the March 10, 2020 Budget for approval

**For:** Councillor Earle, Mayor Baker, Councillor Bursey, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

**CARRIED 8-0 on a recorded vote**

*Councillor Wales exited Council Chambers.*

3. 2020-039  
2020 Budget - Operating Budget Brockville Arts Centre

Moved by: Councillor Wren

THAT Report 2020-039, Operating Budget – Brockville Arts Centre dated February 25, 2020, be received for information, and:

1. THAT Council approve, in principle the 2020 Operating budget for the Brockville Arts Centre in the amount of \$229,127; and
2. THAT staff bring back a finalized 2020 budget and net total levy for approval to the March 10, 2020 City Council meeting.

**CARRIED ON A LATER VOTE**

Motion to Amend

Moved by: Councillor Journal

THAT the BAC revenue be increased by 19,100 in the budget making the net cost to \$210,027.

**For:** Councillor Journal

**Against:** Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Kalivas, Councillor Lavergne, and Councillor Wren

**DEFEATED 1-6 on a recorded vote**

*The vote on the original motion was now taken and the motion was carried.*

Amended Motion

Moved by: Councillor Wren

THAT Report 2020-039, Operating Budget – Brockville Arts Centre dated February 25, 2020, be received for information; and

1. THAT Council approve, in principle the 2020 Operating budget for the Brockville Arts Centre in the amount of \$229,127; and

2. THAT staff bring back a finalized 2020 budget and net total levy for approval to the March 10, 2020 City Council meeting.

**For:** Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, and Councillor Wren

**CARRIED 8-0 on a recorded vote**

*Councillor Wales re-entered Council Chambers.*

4. 2020-037  
2020 Budget - Updated Capital Budget – City Departments

Moved by: Councillor Journal

THAT report 2020-037, 2020 Budget, Updated Capital Budget-City Departments dated February 20, 2020 be receive for information.

**CARRIED, AS AMENDED ON A LATER VOTE**

Motion to Amend - Capital Budget  
(BAC Stage)

Moved by: Councillor Wren

THAT the BAC Stage repairs be removed from the 2020 Capital Budget.

**For:** Councillor Bursey, Councillor Wales, and Councillor Wren

**Against:** Mayor Baker, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, and Councillor Lavergne

**DEFEATED 3-6 on a recorded vote**

Motion to Amend - Capital Budget  
(BAC Capital Stage)

Moved by: Councillor Bursey

THAT the \$35,000 be allocated to the Brockville Art Centre for capital repairs to the stage funded by Federal Gas tax.



**For:** Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

**CARRIED 9-0 on a recorded vote**

Motion to Amend - Capital Budget  
(BMC Compressor)

Moved by: Councillor Earle

THAT the repairs to compressors at the Brockville Memorial Centre in the amount of \$10,000 and the Youth Arena \$6,500 be funded from the Fiscal Policy/2019 year-end.

**For:** Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

**CARRIED 9-0 on a recorded vote**

Motion to Amend - Capital Budget  
(Wayfinding Signage)

Moved by: Councillor Journal

THAT the Wayfinding Signage, Youth Arena walls, Youth Arena doors and the GWMC A/C ductless unit for a total of \$64,800 be funded from the Gas Tax; and

THAT staff confirm these projects are eligible for Gas Tax funding at the March 10, 2020 Council meeting.

**For:** Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

**CARRIED 9-0 on a recorded vote**

*The vote on the original motion, as amended, was now taken and the motion, as amended, was carried.*

Amended Motion

Moved by: Councillor Journal

THAT Council approves the Capital Budget in principle from the funding sources as described and be included in the March 10, 2020 Budget for approval.

**For:** Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

**CARRIED AS AMENDED 9-0 on a recorded vote**

5. 2020-036  
2020 Budget - User Fees

Moved by: Councillor Bursey

THAT report 2020-036, 2020 User Fees be received, and the following be approved and included in the March 10, 2020 budget (Attachment 1: 2020 User Fees); and,

THAT Council direct City Staff to explore agreements with other municipalities in the review the Non-Resident User Fees and report back to the Finance and Administration Committee.

**For:** Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

**CARRIED 9-0 on a recorded vote**

Fees - Parking at Boat Ramps and Seasonal Docking

Moved by: Councillor Wren

THAT the 2020 parking fees at boat ramps be increased by rate of CPI (1.7%); and

THAT seasonal docking fees be maintained at 2019 rates.

**For:** Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Lavergne, Councillor Wales, and Councillor Wren

**Against:** Councillor Fullarton, Councillor Journal, and Councillor Kalivas

**CARRIED 6-3 on a recorded vote**

6. 2020-038  
2020 Budget - Incremental Business Cases

Moved by: Councillor Kalivas

THAT report 2020-038, City Incremental Business Cases dated February 25, 2020, be received and the following be approved in principle as adjusted and included in the March 10, 2020 budget:

1. Health and Safety Coordinator Position (.5 FTE) funded from taxation;
2. Procurement, Contracting and Risk Management Position (1 FTE) funded from the Modernization Fund for 18 months;
3. \$34,125 for the Brockville Museum Feasibility Study funded from the Modernization Fund;
4. \$40,000 for the Procedural Bylaw Update funded from the reallocation of a capital project;
5. \$78,215 for Communities in Bloom funded from Fiscal Policy/2019 Year-end.

**For:** Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

**CARRIED 9-0 on a recorded vote**

Incremental Item - Official Plan Update

Moved by: Councillor Fullarton

THAT the \$50,000 for the Official Plan Update be funded from the Modernization fund and included in the March 10, 2020 Budget for approval.

**For:** Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

**CARRIED 9-0 on a recorded vote**

Incremental Item - Youth Transit Program (40 Ride Passes)

Moved by: Councillor Wales

THAT Council approve Option 2, Youth Transit Program provision of 40 Ride Passes.

**For:** Mayor Baker, Councillor Bursey, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

**Against:** Councillor Earle

**CARRIED 8-1 on a recorded vote**

Incremental Item - Needle Boxes

Moved by: Councillor Wales

THAT Needle Disposal Boxes be referred to the April Planning and Operations Committee; and

THAT Council direct their representative to consult with the Health Unit on the possibility of a partnership.

**For:** Mayor Baker, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

**Against:** Councillor Bursey

**REFERRED 8-1 on a recorded vote**

**2020 BUDGET - COMMUNITY PARTNERS**

1. 2020 Budget - Aquatarium at Tall Ships Landing

Moved by: Councillor Wren

THAT the Aquatarium 2020 funding is approved in principle for up to \$575,000 and included in the March 10 Budget; and

THAT this amount includes the annual base funding of \$150,000; and

THAT the funding sources are the 2020 MAT allocation (\$191,735) with the balance on the 2020 Tax Levy (\$383,265); and

THAT staff develop a funding agreement with the Aquatarium Board.

**For:** Mayor Baker, Councillor Kalivas, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Lavergne, Councillor Wales, and Councillor Wren

**CARRIED 9-0 on a recorded vote**

2. 2020-041  
2020 Budget - Community Partners  
Brock Trail Committee

Moved by: Councillor Fullarton

THAT Brock Trail funding be capped at \$100,000 annually from Federal Gas Tax; and

THAT Council amend the funding ratio from 1:2 to 1:1; and

THAT any project can proceed once the funding is confirmed; and

THAT the Brock Trail capital Projects be included in the 10-year capital plan and that this be included in the March 10, 2020 budget for approval.

**For:** Mayor Baker, Councillor Fullarton, Councillor Bursey, Councillor Earle, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

**CARRIED 9-0 on a recorded vote**

3. 2020 Budget - Community Partners  
Leeds, Grenville and Lanark District Health Unit

Moved by: Councillor Journal

THAT 2020 levy from the Leeds, Grenville and Lanark District Health Unit be approved in principle for \$429,378 and included in the March 10, 2020 budget for approval.

**For:** Councillor Journal, Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren  
**CARRIED 9-0 on a recorded vote**

4. 2020-034  
2020 Budget - Pickleball Report

Moved by: Councillor Fullarton

THAT Report 2020-034 be received for information.

**For:** Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren  
**CARRIED 9-0 on a recorded vote**

Moved by: Councillor Journal

THAT the Pickleball Club 2020 Funding is approved in principle for \$12,000 and included in the March 10, 2020 budget for approval.

**For:** Councillor Earle, Councillor Journal, and Councillor Kalivas  
**Against:** Mayor Baker, Councillor Bursey, Councillor Fullarton, Councillor Lavergne, Councillor Wales, and Councillor Wren  
**DEFEATED 3-6 on a recorded vote**

Moved by: Councillor Fullarton

THAT the Pickleball Association 2020 Funding is approved in principle for \$16,000; and

THAT the funding source is Fiscal Policy/2019 Year-end and included in the March 10, 2020 budget for approval.

**For:** Mayor Baker, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren  
**Against:** Councillor Bursey

**CARRIED 8-1 on a recorded vote**

5. 2020 Budget - Community Partners  
Brockville Public Library

Moved by: Councillor Journal

THAT the Brockville Library 2020 capital projects of the elevator upgrades (\$20,000) and computer replacement (\$13,050) and lighting upgrades (\$19,020) for a total of \$52,070 be approved in principle and funded from the Modernization Fund; and

THAT the shelving capital project of \$20,000 be denied; and

THAT the Brockville Library 2020 capital projects which are approved in principle be included in the March 10, 2020 budget for approval.

**For:** Mayor Baker, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, and Councillor Wren

**Against:** Councillor Bursey, Councillor Lavergne, and Councillor Wales

**CARRIED 6-3 on a recorded vote**

6. 2020-035  
2020 Budget - Eastern Ontario Regional Network's Mobile Broadband/Cell Project

Moved by: Councillor Bursey

THAT Council receive report 2020-035, Eastern Ontario Regional Network's Mobile Broadband/Cell Project for information.

**For:** Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

**CARRIED 9-0 on a recorded vote**

Moved by: Councillor Journal

THAT the funding request from the Eastern Ontario Regional Network for their Mobile Broadband/Cell Project be denied.

**For:** Mayor Baker, Councillor Journal, Councillor Earle, Councillor Fullarton, and Councillor Kalivas

**Against:** Councillor Bursey, Councillor Lavergne, Councillor Wales, and Councillor Wren

**CARRIED 5-4 on a recorded vote**

7. 2020 Budget Reallocation

Moved by: Councillor Fullarton

THAT \$100,000 be reallocated from the Document Management capital project; and,

THAT the funds be returned to the operating to reduce the 2020 tax levy and included in the March 10, 2020 budget for approval.

**For:** Councillor Fullarton, Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

**CARRIED 9-0 on a recorded vote**

**NEW BUSINESS - REPORT FROM MEMBERS OF COUNCIL**

Nil.

**UNFINISHED BUSINESS**

Nil.

**EMERGENCY BUSINESS**

Nil.

**BY-LAWS**

1. 015-2020

A By-law to Authorize the Mayor and City Clerk to enter into an Agreement with Her Majesty the Queen in right of Ontario as represented by the Solicitor General for the Court Security and Prisoner Transportation Program.

2. 016-2020

A By-law to Designate the Property known as "Somerset" Benjamin Chaffey House, 50 Crawford Street, for both Historical and Architectural Reasons and to rescind By-law No. 060-1985.



## **READING OF THE BYLAWS**

Moved by: Councillor Earle  
Seconded by: Councillor Journal

THAT By-laws Numbered 015-2020 and 016-2020 be introduced and the same be now read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

**CARRIED**

## **CONFIRMATORY BYLAW**

Moved by: Councillor Earle  
Seconded by: Councillor Journal

THAT By-law Number 018-2020 to confirm the Proceedings of Council at its meeting held on February 25, 2020 be read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

**CARRIED**

## **MAYOR'S ANNOUNCEMENTS**

## **MEDIA QUESTION PERIOD**

## **ADJOURNMENT**

Moved by: Councillor Earle  
Seconded by: Councillor Journal

THAT Council adjourn its proceedings until the next regular meeting scheduled for March 10, 2020.

**CARRIED**

*The meeting adjourned at 10:41.*

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Mayor

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City Clerk