



**City of Brockville**  
**Council Meeting Minutes**  
**5:30 PM - Tuesday, March 14, 2023**  
City Hall, Council Chambers

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The Council meeting was called to order on Tuesday, March 14, 2023, at 5:30 PM, in the City Hall, Council Chambers, with the following present:

**Members Present:**

Mayor Matt Wren, Councillor Philip Deery, Councillor Jeff Earle, Councillor Jane Fullarton, Councillor Katherine Hobbs, Councillor Mike Kalivas, Councillor Nathalie Lavergne, Councillor Louise Severson, and Councillor Cameron Wales

**Regrets:**

Nil.

**Staff:**

Lindsay Armstrong, Senior Manager of Human Resources, Cassidy Cameron, Committee Assistant, Lynda Ferguson, Director of Finance & IT Services, Anne Shropshire, Manager, Cultural Services, David Lazenby, Director of Fire & Partner Services, Sandra MacDonald, City Manager/City Clerk, Robert Nolan, Director of Economic and Development Services, Mark Noonan, Police Chief, Peter Raabe, Director of Engineering & Infrastructure Services, and Phil Wood, Director of Operations

**LAND ACKNOWLEDGEMENT STATEMENT**

**MAYOR'S REMARKS**

Mayor Wren welcomed everyone to the meeting and wished all a happy St. Patrick's day week. He passed along congratulations to the board and staff of the Aquatarium for a successful gala event on Friday evening. The washrooms on blockhouse island will close on March 20 for updates and renovations, the facilities will reopen around the end of the month. With the warmer weather approaching, staff are working hard to fill potholes as they arise and residents are encouraged to clear snow away from their drains when possible.

His Worship announced that there will be a celebration to open the Railway Tunnel for the 2023 season. The event will be held at 2:00 pm Thursday, April 6, and everyone is welcome to attend.

**DISCLOSURE OF INTEREST**

Nil.

## **ADOPTION OF COUNCIL MINUTES**

Moved by: Councillor Lavergne

THAT the minutes of the Council Meeting of February 14, 2023 and February 28, 2023 be adopted and circulated as read.

**CARRIED**

## **CORRESPONDENCE, COMMUNICATIONS AND PETITIONS**

1. Be a Donor Month - Green Shirt Day

Moved by: Councillor Hobbs

THAT Council do hereby proclaim April 2023 as Be a Donor Month in the City of Brockville; and

THAT Council proclaim April 7, 2023 as Green Shirt Day to inspire organ donor registration in the City of Brockville; and

THAT the Be a Donor Flag be flown at Tunnel Bay for the week of April 3 to April 7, 2023.

**CARRIED**

## **DELEGATIONS**

1. 30 Hour Telethon for Palliative Care Services

Mayor Wren recognized the organizers and volunteers for their dedication to the telethon over its 40 year history. The committee raised \$500,000 this year and a total of \$5 million over the last 40 years.

## **STAFF REPORTS**

Nil.

## **PLANNING AND DEVELOPMENT COMMITTEE**

Councillor M. Kalivas, Chair  
Councillors J. Earle, N. Lavergne, and C. Wales, Citizen Member A. Koolwine  
Meeting held March 7, 2023

*Councillor Severson joined the meeting at 5:58 pm.*

### **PDC - CONSENT AGENDA**

Moved by: Councillor Kalivas

THAT the following items, as listed on the Planning and Development Committee agenda are recommended to be passed by Consent Agenda:

**For:** Mayor Wren, Councillor Deery, Councillor Earle, Councillor Hobbs, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

**CARRIED 8-0 on a recorded vote**

1. **2023-31**  
Site Readiness Program  
North West Employment Lands

THAT the Mayor and the Clerk are hereby authorized to execute all documentation in connection with Ontario's Site Readiness Program on behalf of the Corporation of the City of Brockville.

2. **2023-22**  
Official Plan Amendment and Zoning By-law Amendment  
Brockville Convention Centre - 7829 Kent Boulevard

THAT Official Plan Amendment No. 28 respecting lands described as Part of Lot 4, Blocks 13 and 14, Plan 367, being Parts 1 to 5, 7 and 8, RP 28R-14227, City of Brockville, County of Leeds, with municipal address of 7829 Kent Boulevard, be amended, to:

- Redesignate the property from "Mixed Use and Commercial Area", located within the "Mixed Use Node" subject to "Source Water Protection" considerations to "Mixed Use and Commercial Area - Site Specific Policy Area", located within the "Mixed Use Node" subject to "Source Water Protection" considerations;

- Add a new site-specific policy to permit residential occupancy of the ground floor without the requirement for commercial occupancy within the building.

THAT Zoning By-law 050-2014, be amended, to rezone lands described as Part of Lot 4, Blocks 13 and 14, Plan 367, being Parts 1 to 5, 7 and 8, RP 28R-14227, City of Brockville, County of Leeds, with municipal address of 7829 Kent Boulevard, from "C3-General Commercial Arterial Zone", subject to "Source Water Protection" considerations, to "C3-General Commercial Arterial Special Exception Zone" subject to "Source Water Protection" considerations, to allow the conversion of the existing commercial building to be redeveloped with a focus on residential occupancy while maintaining the ability to have commercial tenants in the future.

3. **2023-35**

Cataraqui Region Conservation Authority  
Floodplain Mapping Project

THAT Council authorize the City's participation in the CRCA's St. Lawrence River Floodplain Mapping Project; and

THAT the City's contribution of \$16,200 be funded from Fiscal Policy.

4. **2023-32**

Encroachment Agreement  
550 Stewart Boulevard

THAT Council authorize the Mayor and Clerk to execute an encroachment agreement with De Saulniers Construction Ltd., for the encroachment of an existing parking aisle 1.8 metres onto City lands, for their property located at 550 Stewart Boulevard, Brockville.

5. Draven Alert Initiative

THAT Brockville City Council request the Province of Ontario to review the current Amber Alert program and criteria to include missing and at-risk vulnerable persons of all ages, or establish a new program; and

THAT this motion be circulated to Premier Doug Ford, the Ministry of the Solicitor General, MPP Steve Clark, MP Michael Barrett, the Brockville Police Service, Brockville Fire Department, and Leeds Grenville Emergency Medical Services, the Upper Canada District School Board, Conseil des

écoles publiques de l'Est de l'Ontario, Catholic District School Board of Eastern Ontario, and Conseil des écoles catholiques du Centre-Est.

## **PDC - REGULAR AGENDA**

Nil.

## **BUDGET**

1. **2023-36**  
2023 Budget - Final Approval

Moved by: Councillor Wales

THAT Council receive Report 2023-36 and the following be approved:

1. The net City Department Operating budget, before incremental items, of \$22,984,069.
2. The Capital Budget of \$7,891,833 (~~7,860,273~~), and funded as follows:
  - Tax Levy \$895,074
  - Canada Community Build Fund \$2,498,640
  - Ontario Community Infrastructure Fund \$1,288,463
  - Other Grants \$408,850
  - Reserves \$262,251 (~~293,800~~)
  - Fiscal Policy Reserve \$219,800
  - Capital Carry forwards \$30,000
  - Debt \$2,153,355
  - Development Charges \$55,000
  - Donations \$17,500

*Note: Water Rate amount of \$36,450 and Wastewater Rate amount of \$26,450 were previously approved.*

3. The following incremental items, previously moved forward by Council be funded as follows:
  - Planning Co-Op Student, \$18,000; Tax Levy
  - BAC Assistant Theatre Technician, \$34,295; Tax Levy
  - Arborist, net costs, \$59,352; Tax Levy
  - Physician Recruitment, \$50,000; Fiscal Policy Reserve
4. The User Fees be approved as presented on February 14, 2023,
5. The following Mandated Community Partners be funded as follows:
  - Cataraqui Conservation Authority, \$223,147; Tax Levy
  - Library Operating \$990,000; Tax Levy
  - Police Operating \$9,221,280; Tax Levy
  - Police Capital \$254,597; Tax Levy \$183,799, Debt \$70,798

- Aquatarium Operating \$450,000; Tax Levy \$181,806; Municipal Accommodation Tax \$268,194
  - Aquatarium In-kind, \$120,000; Tax Levy
  - Joint Services, \$3,865,438; Tax Levy
  - St. Lawrence Lodge, \$1,646,496; Tax Levy
  - Leeds, Grenville, & Lanark District Health Unit \$450,476; Tax Levy
6. The following Other Community Partners be funded as followed:
- Frontenac Arch Biosphere, \$6,000; Tax Levy
  - Brockville YMCA, \$120,000; Tax Levy
  - University Hospitals Kingston Foundation \$65,000 deferred to 2024
7. The following budget mitigation measures be approved:
- Remove Contribution to Fiscal Policy \$100,000
  - Remove Contribution to Arena Reserve \$400,000
  - Add contribution from Fiscal Policy \$650,000, and;

THAT Council provide direction for any new Community Partner Request received on February 21, 2023 to be moved forward, and;

THAT Council provide direction for any other City Department Incremental Item from February 14, 2023 to be moved forward, and;

THAT Council approve \$98,000 to be utilized from the Downtown Business Improvement Association Reserve Fund (DBIA) to assist funding the DBIA 2023 Operating Budget, and;

THAT the necessary bylaws be enacted.

**CARRIED as amended on a later vote**

Motion to Amend

Moved by: Councillor Wales

THAT the \$30,000 budget for traffic calming measures be restored and funded from the fiscal policy reserve.

**For:** Mayor Wren, Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Lavergne, Councillor Severson, and Councillor Wales

**Against:** Councillor Earle and Councillor Kalivas

**CARRIED 7-2 on a recorded vote**

*Council resumed at 7:11 pm.*

*Councillor Severson rejoined the meeting at 7:23 pm.*

Motion to Amend

Moved by: Councillor Deery

THAT the Library Operating budget be approved for \$890,000.

**For:** Councillor Deery, Councillor Earle, Councillor Fullarton, Councillor Kalivas, Councillor Lavergne, and Councillor Severson

**Against:** Mayor Wren, Councillor Hobbs, and Councillor Wales

**CARRIED 6-3 on a recorded vote**

Motion to Amend

Moved by: Councillor Wales

THAT options for the development of a Cultural Plan be referred to General Committee for further discussion outside the 2023 budget process.

**For:** Mayor Wren, Councillor Deery, Councillor Earle, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

**CARRIED 9-0 on a recorded vote**

Motion to Amend

Moved by: Councillor Fullarton

THAT funding for the River of Lights, in the amount of \$36,000, be from the fiscal policy reserve.

**For:** Mayor Wren, Councillor Deery, Councillor Earle, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

**CARRIED 9-0 on a recorded vote**

Motion to Amend

Moved by: Councillor Wales

That the Sherwood Park Manor proposal be referred to General Committee for further consideration outside of the 2023 budget process.

**For:** Mayor Wren, Councillor Deery, Councillor Earle, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

**CARRIED 9-0 on a recorded vote**

Motion to Amend

Moved by: Councillor Earle

THAT Council sponsor the 1000 Island Regatta for the sum of \$10,000, funded from the Tall Ships Festival surplus.

**For:** Mayor Wren, Councillor Deery, Councillor Earle, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

**CARRIED 9-0 on a recorded vote**

Motion to Amend

Moved by: Councillor Wales

THAT the Brockville National Day for Truth and Reconciliation proposal be referred to Library Staff for exploration of funding opportunities.



**For:** Mayor Wren, Councillor Deery, Councillor Earle, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

**CARRIED 9-0 on a recorded vote**

Motion to Amend

Moved by: Councillor Kalivas

THAT Council fund \$10,000 towards Arts Hub Brockville, from the Tall Ships Festival surplus, for 2023 only.

**For:** Mayor Wren, Councillor Deery, Councillor Earle, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

**CARRIED 9-0 on a recorded vote**

Motion to Amend

Moved by: Councillor Wales

THAT the Frontenac Arch Biosphere Network funding amount be increased to \$6,200.

**For:** Mayor Wren, Councillor Deery, Councillor Earle, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

**CARRIED 9-0 on a recorded vote**

Amended Motion

Moved by: Councillor Lavergne

THAT Council receive Report 2023-36 and the following be approved as amended:

1. The net City Department Operating budget, before incremental items, of \$22,984,069.
2. The Capital Budget of \$7,921,833, and funded as follows:
  - Tax Levy \$895,074
  - Canada Community Build Fund \$2,498,640
  - Ontario Community Infrastructure Fund \$1,288,463
  - Other Grants \$408,850

- Reserves \$262,251
- Fiscal Policy Reserve \$249,800
- Capital Carry forwards \$30,000
- Debt \$2,153,355
- Development Charges \$55,000
- Donations \$17,500

*Note: Water Rate amount of \$36,450 and Wastewater Rate amount of \$26,450 were previously approved.*

3. The following incremental items, previously moved forward by Council be funded as follows:
  - Planning Co-Op Student, \$18,000; Tax Levy
  - BAC Assistant Theatre Technician, \$34,295; Tax Levy
  - Arborist, net costs, \$59,352; Tax Levy
  - Physician Recruitment, \$50,000; Fiscal Policy Reserve
4. The User Fees be approved as presented on February 14, 2023,
5. The following Mandated Community Partners be funded as follows:
  - Cataraqui Conservation Authority, \$223,147; Tax Levy
  - Library Operating \$890,000; Tax Levy
  - Police Operating \$9,221,280; Tax Levy
  - Police Capital \$254,597; Tax Levy \$183,799, Debt \$70,798
  - Aquatarium Operating \$450,000; Tax Levy \$181,806; Municipal Accommodation Tax \$268,194
  - Aquatarium In-kind, \$120,000; Tax Levy
  - Joint Services, \$3,865,438; Tax Levy
  - St. Lawrence Lodge, \$1,646,496; Tax Levy
  - Leeds, Grenville, & Lanark District Health Unit \$450,476; Tax Levy
6. The following Other Community Partners be funded as followed:
  - Frontenac Arch Biosphere, \$6,200; Tax Levy
  - Brockville YMCA, \$120,000; Tax Levy
  - University Hospitals Kingston Foundation \$65,000 deferred to 2024
7. The following budget mitigation measures be approved:
  - Remove Contribution to Fiscal Policy \$100,000
  - Remove Contribution to Arena Reserve \$400,000
  - Add contribution from Fiscal Policy \$650,000, and;

THAT the Capital project for Traffic Calming Measures, in the amount of \$30,000, be added to the budget and funded through the fiscal policy reserve;

THAT the Incremental Item for River of Lights, in the amount of \$36,000 be added to the budget and funded through the fiscal policy reserve;

THAT the Library Operating budget be approved for \$890,000;

THAT the Community Partner Request from the Frontenac Arch Biosphere be increased to the amount of \$6,200, funded through the Tax Levy;

THAT Community Partner Requests from Arts Hub Brockville and the 1000 Islands Regatta, in the amount of \$10,000 each, for a total of \$20,000, be added to the budget and funded through the Tall Ships Festival surplus reserve;

THAT options for the development of a Cultural Plan and the Sherwood Park Manor proposal be referred to General Committee for further discussion outside the 2023 budget process;

THAT the Brockville National Day for Truth and Reconciliation proposal be referred to Library Staff for exploration of funding opportunities;

THAT Council approve \$98,000 to be utilized from the Downtown Business Improvement Association Reserve Fund (DBIA) to assist funding the DBIA 2023 Operating Budget; and

THAT the necessary bylaws be enacted.

**For:** Mayor Wren, Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

**Against:** Councillor Earle

**CARRIED as amended 8-1 on a recorded vote**

#### **NEW BUSINESS - REPORT FROM MEMBERS OF COUNCIL**

Nil.

#### **UNFINISHED BUSINESS**

Nil.

#### **EMERGENCY BUSINESS**

Nil.

## **BY-LAWS**

1. 019-2023  
Being a By-law to Amend By-law Number 119-89, Being a By-law of the Corporation of the City of Brockville to Regulate Parking (15 minute space)

## **READING OF THE BYLAWS**

Moved by: Councillor Deery  
Seconded by: Councillor Fullarton

THAT By-law Numbered 019-2023 be introduced and the same be now read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

**CARRIED**

## **CONFIRMATORY BYLAW**

Moved by: Councillor Deery  
Seconded by: Councillor Fullarton

THAT By-law Number 020-2023 to confirm the Proceedings of Council at its meeting held on March 14, 2023 be read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

**CARRIED**

## **MAYOR'S ANNOUNCEMENTS**

## **MEDIA QUESTION PERIOD**

## **ADJOURNMENT**

Moved by: Councillor Deery  
Seconded by: Councillor Fullarton

THAT Council adjourn its proceedings until the next regular meeting scheduled for March 28, 2023.

**CARRIED**

*The meeting adjourned at 8:38 pm.*

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Mayor

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City Clerk