

## ***COMMITTEE MINUTES***

---

### **Roll Call**

#### **Committee Members:**

Councillor G. Beach, Chair  
Councillor H. Noble  
Councillor L. Severson

#### **Others:**

Councillor S. Williams

#### **Staff:**

Ms. T. Brons, Administrative Coordinator (Recording Secretary)  
Mr. H. Jones, Fire Chief  
Mr. L. MacArthur, Deputy Police Chief  
Mr. C. Dwyer, Deputy Fire Chief  
Mr. P. Raabe, Municipal Engineer  
Mr. D. Richards, Water Systems Supervisor  
Mr. E. Malcolmson, Wastewater Systems Supervisor  
Ms. L. White, Manager of Strategic Initiatives  
Ms. S. Seale, City Clerk

**Others:** Recorder and Times

The Chair called the meeting to order at 4:00 p.m.

---

### **CORRESPONDENCE**

1. **Brockville Police**  
**Re: Community Policing Safety Zones**

The letter from the Brockville Police Department regarding Community Policing Safety Zones was received by the Committee.

3. **Brockville Municipal Accessible Advisory Committee (BMAAC)**  
**Recommendations**  
**Memo from Sandra Seale, City Clerk**

Ms. S. Seale, City Clerk, requested direction from the Committee with respect to the BMAAC Recommendations.

Councillor Noble commented that he is not comfortable going forward with any of the recommendations until costs for each item are known.

Councillor Beach noted that Council has agreed to provide BMAAC with a certain amount of money each year and they should not be expected to come back to the Committee for approval for each expenditure.

Councillor Severson noted that the Committee should review the items and come back to the next Operations Committee meeting with a priority list.

## **STAFF REPORTS**

### **1. 2010-063-04 Brockville Cemetery Board - Pet Cemetery Issues**

Muriel Green, Chair of Cemetery Board introduced the members of the Cemetery Board and provided an overview of Report 2010-063-04.

Mike Larocque, Secretary Treasurer of Cemetery Board, provided explanation to Report 2010-063. It was noted that the Ministry of Small Business and Consumer Services, Cemeteries Regulation Unit informed the Cemetery that the burying of pets is no longer allowed within the boundaries of Brockville Cemetery. The Cemetery Board met with representatives from the ministry and asked for permission to continue the burying of pets in Pet Cemetery "C" with the discontinuance of burying pets in Pet Cemeteries "A" and "B" and the ministry agreed.

Councillor Beach commented that Pet Cemetery "C" will be the last piece of the Cemetery for pet burials. M. Larocque noted that there is still a lot of room in Pet Cemetery "C".

Councillor Severson questioned the reasoning of the Ministry. Mr. Larocque informed the Committee that the Act states that Cemeteries are for human remains only and it is illegal by the province of Ontario to bury pets in human cemeteries.

S. Seale noted that there have been calls from concerned citizens regarding pets being removed from the cemetery. Mr. Larocque informed the Committee that the pets that have been buried previously will remain in their burial grounds.

Mr. Larocque also noted that if a plot has been purchased in Pet Cemeteries "A" or "B" for future use it would have to be moved to Pet Cemetery "C" or be provided a refund.

Moved by: Councillor Noble

THAT Pursuant to a Cemetery Board motion dated April 21, 2010 to close Pet Cemeteries "A" and "B" to further burial of pets, and;

THAT Council authorize the Brockville Cemetery Board to arrange for a survey of Pet Cemetery "C" on the Lyn Road for purpose of separating it from the boundary of the human cemetery, and

THAT Council authorize the Brockville Cemetery Board to proceed with an application to the Ministry of Consumer Services to separate Pet Cemetery "C", and

THAT once separated the Brockville Cemetery Board be authorized to operate the Pet Cemetery as a separate and distinct service and accounting entity on behalf of the City of Brockville; and

THAT the Brockville Cemetery Board be authorized to incur expenses with an upset limit of \$5,000, to achieve the above objectives to be funded from the Fiscal Policy Reserve Fund; and

THAT subject and subsequent to Council passing this recommendation the Brockville Cemetery Board can continue burying pets in Cemetery "C".

CARRIED

2. **2010-051-04**

**Replacement of Fire Department Breathing Air Compressor**

Councillor Williams asked if the air bottles could be filled by an outside source. Fire Chief Jones noted that this has not been considered due to monitoring, quality and control measures. Chief Jones reflected that the anticipated life cycle for the compressor is 25 years.

Moved by: Councillor Severson

THAT Council supports the purchase of a new breathing air compressor to be utilized as an integral part of the respiratory protection program of the Fire Department; and

THAT the quotation received from M&L Supply Fire & Safety, for a Scott Simple Air Compressor model # AC0404364111 in the amount of \$26,295.10 be accepted; and

THAT the funds in the amount of \$25,000.00 that were approved during the 2010 Budget Process and the additional \$1,295.10 from the departments Operational Equipment Account be used toward this purchase.

.

CARRIED

3. **2010-066-04**  
**2009 Fire Department Annual Report**

Fire Chief H. Jones provided an overview of the 2009 Fire Department Annual Report.

Councillor Beach commented on the number of staff that retired in 2009 and asked if the numbers were anticipated again this year or in the near future. Chief Jones indicated that he does not know of anyone that is ready for retirement within the next 2-6 years.

Councillor Noble asked if it would be possible to have Mr. Burke educate the public on other matters of public interest or if he is strictly assigned to fire prevention education. Chef Jones indicated that it would depend on the topic and the level of expertise required to educate the public on other matters.

Councillor Noble asked if the staff compliment of the Fire Departments has changed. Chef Jones indicated that the complement has remained unchanged since 1989.

Councillor Williams inquired about the number of fire alarm/false alarm calls and asked if they were included in the number of calls listed in the report. Chief Jones confirmed that they are part of the list.

Councillor Williams asked if the Emergency Plan is still reviewed with a large group. Chief Jones noted that the Emergency Plan involves an annual legislated training exercise.

Moved by: Councillor Noble

THAT Report 2010-066-04, 2009 Fire Department Annual Report be received for information purposes.

CARRIED

4. **2010-055-04**  
**Water and Wastewater Treatment Quarterly Report**  
**January - March 2010**

Mr. Peter Raabe, Municipal Engineer, introduced Don Richards, Water Systems Supervisor and Ed Malcolmson, Wastewater Systems Supervisor.

Councillor Noble asked if a separate report had to be submitted for the water treatment plant and the trunk water distribution system for Elizabethtown-Kitley. It was indicated that two separate individual reports are required and submitted.

Moved by: Councillor Noble

THAT Report 2010-055-04 Water & Wastewater Treatment Quarterly Report (January - March, 2010) be received for information purposes.

CARRIED

5. **2010-062-04**  
**Brockville Memorial Centre Lobby Reorganization**

Moved by: Councillor Severson

THAT Council approve of the reorganization of the Memorial Centre Lobby as outlined in the report.

CARRIED

Councillor Williams asked the status of the Memorial Centre Facility Use Report. Ms. L. White, Manager of Strategic Initiatives indicated the report will be taken to the May Operations Committee meeting. The Committee recommended that the use of the facility should be an appropriate fit for the renovated Memorial Centre Hall.

6. **2010-064-04**  
**Painting of Centre, Lane and Edge Line Pavement Markings**

Moved by: Councillor Noble

THAT Council accept the tender from Imperial Line Marking Services Ltd. in the amount of Sixteen Thousand, Three Hundred Twenty Dollars and Five Cents(\$16,320.05), excluding GST, for the painting of centre, lane and edge pavement markings; and

That this work be charged to account 3390-3610-3010.

CARRIED

**CONSENT AGENDA**

The following items were listed on the Consent Agenda:

1. 2010-063-04 – Brockville Cemetery Board – Pet Cemetery Issues
2. 2010-051-04 – Replacement of Fire Department Breathing Air Compressor
3. 2010-066-04 – 2009 Fire Department Annual Report
4. 2010-055-04 – Water and Wastewater Treatment Quarterly Report  
January – March 2010
5. 2010-062-04 – Brockville Memorial Centre Lobby Reorganization
6. 2010-064-04 – Painting of Centre, Lane and Edge Line Pavement Markings

The meeting adjourned at 5:33 p.m.