

Finance, Administration & Operations Committee

Tuesday, August 16, 2016, 4:15 pm
City Hall, Council Chambers

COMMITTEE MINUTES

Committee Members:

Councillor J. Fullarton, Chair
Councillor J. Baker
Councillor J. Earle

Absent:

Councillor T. Blanchard

Others:

Councillor P. Deery

Staff:

Ms. V. Baker, Clerk's Secretary (Recording Secretary)
Mr. B. Casselman, City Manager
Mr. C. Cosgrove, Director of Operations
Mr. D. Dick, Director of Corporate Services
Ms. L. Murray, Deputy City Clerk
Ms. M. Pascoe Merkley, Director of Planning
Mr. D. Paul, Director of Economic Development
Mr. G. Pigeon, Fire Chief
Mr. P. Raabe, Director of Environmental Services
Mr. R. Rayner, Deputy Fire Chief

The Chair called the meeting to order at 4:15 pm.

DISCLOSURE OF INTEREST

Nil.

DELEGATION(S) AND PRESENTATION(S)

1. DocuPet Inc.
Kevin MacKenzie

Mr. McKenzie of DocuPet Incorporated offered a presentation to the Committee regarding his products.

Councillor Earle stated that he would like to see a dog tag that also displayed the owners' telephone number. He feels this would be useful for seniors and others that do not have home computers.

Mr. Casselman entered the meeting at 4:37 pm.

2. Koop Bangma
(Request for Development Fee Exemption)

Mr. Bangma addressed the Committee regarding a development fee exemption for his property at 40 Edward Street, Brockville. He stated that his home was destroyed by fire in 2005 and he would now like to rebuild a home for his own use.

Councillor Earle asked Ms. Pascoe Merkley if the 60 month exemption was legislated or was it a City rule. Ms. Pascoe Merkley stated that she did not have that answer but was waiting for a call from the consultant. She said that the exemption is for 60 months from the demolition of a dwelling.

Moved by: Councillor Baker

THAT an extension of the 60 month exemption for redevelopment be granted to Mr. Bangma for the dwelling which was demolished on his property at 40 Edward Street, Brockville.

CARRIED

Councillor Earle asked that a staff report regarding the legislation concerning development charges be brought to the next Council meeting of August 23, 2016.

CORRESPONDENCE

1. Tall Ships Festival

Moved by: Councillor Baker

THAT Council approve the request from the Tall Ships Festival Weekend to be held at Centeen Park, Reynolds Park, Blockhouse Island Hardy/Centennial Park, September 16- 18, 2016 be declared as an event of "Municipal Significance" for the purpose of the issuance of Special Occasion Permits required by the Alcohol and Gaming Commission of Ontario (AGCO), subject to all necessary permits and approvals being obtained and compliance with all City of Brockville By-laws.

CARRIED

STAFF REPORTS

1. 2016-107-08

Purchase of an Aerial Platform Unit

Moved by: Councillor Earle

THAT Council authorize the purchase from Techno Feu-Inc./Carrier Centers Québec/Ontario in the amount of one million five hundred twenty-four thousand eight hundred two dollars and eighty-two (\$1,524,802.82) including HST and a 2% manufacturer discount if ordered before August 25, 2016, for the purchase of a 2017 E-One Aerial Rear Mount, Cyclone II, 100 Foot Platform; and

THAT the necessary funds be expensed in 2017 from the Fleet Capital Account 9101010-9902021-9391.

CARRIED

Councillor Baker stated that the recommendation was not the lowest bid.

Chief Pigeon said that there were two tenders submitted. The one recommended was an extrusion steel body and an aluminum ladder which he feels will perform 100% for what is needed. Other specifications involve the setup of the large vehicle on the City's narrower streets, giving firefighters critical flexibility in how they can position the ladder for rescues. The lower bid did not meet the fire department's specifications.

Councillor Earle stated that buying the lower cost vehicle would save tax payers money but it could lead to increased insurance rates for them.

2. 2016-108-08
Purchase of a Pumper Rescue Unit

Moved by: Councillor Baker

THAT Council authorize the purchase from Techno Feu-Inc./Carrier Centers, Québec/Ontario in the amount of seven hundred fifty-two thousand four hundred seventeen dollars and seventy-nine cents (\$752,417.79) including HST and a 2% manufacturer discount if ordered before August 25, 2016, for the purchase of a 2017 E-One Pumper Rescue; and

THAT the necessary funds be expensed from the Fleet Capital Account 9101010-9902021-9391.

CARRIED

Councillor Baker stated that he is concerned with the actual cost of the unit and the budgeted cost. He feels a delay into next year might get a better price with the possibility of the dollar strengthening. Mr. Casselman said that the City budgets for the purchase of vehicles each year and the actual costs are not necessarily the budgeted price.

3. 2016-110-08
Final Acceptance and Discharge of Obligations
Under Various Subdivision Agreements
Developer: 1178420 Ontario Ltd.

Moved by: Councillor Baker

THAT by-laws be enacted for final acceptance of the work and to discharge obligations under:

i) Servicing and Development Agreement between Willem Hoogendam, Businessman; John Ritskes, Businessman; and Martin Kaldeway, Businessman – "In Trust" and the Corporation of the City of Brockville, Dated 23 July 1991, Registered as Instrument Number 227064 on 17 January 1992, save and except Clause 13(a), (b) and (c), inclusive, for lands known as Cuthbertson Avenue / Millwood Avenue Subdivision, being Part of Lots 23, 24 and 25, Plan 228 and Part of Lot 12, concession 2, City of Brockville, County of Leeds, being

Parts 4 through 17, inclusive, and Parts 25 through 34, inclusive, Reference Plan 28R-7267;

ii) Servicing and Development Agreement between Raymond R. Kostuch, Mary B. Kostuch and Barbara A. Kalivas, Trustees for the Estate of Raymond M. Kostuch and the Corporation of the City of Brockville, Dated 23 July 1991, Registered as Instrument Number 227063 on 17 January 1992, save and except Clause 13(a), (b) and (c), inclusive, for lands known as Cuthbertson Avenue/Millwood Avenue Subdivision, being Part of Lots 21 and 22, Plan 228 and Part of Lot 12, Concession 2, City of Brockville, County of Leeds, being Parts 19 through 24, inclusive, Parts 34 through 43, inclusive, Parts 45 through 52, inclusive, Parts 56 through 59, inclusive, and Parts 62 through 79, inclusive, Reference Plan 28R-7267;

iii) Servicing and Development Agreement Between 1178420 Ontario Ltd. and the Corporation of the City of Brockville, Dated 23 October 2002, Registered as Instrument Number 0341499 on 31 March, save and except Clause 14 b), c) and d), inclusive, for lands described as, being Part of Lots 19 and 20, Plan 228, Concession 2, City of Brockville, County of Leeds, being Parts 1 through 5, inclusive, Reference Plan 28R-11502;

iv) Subdivision Agreement Between 1178420 Ontario Ltd. and the Corporation of the City of Brockville, Dated 28 May 2003, Registered As Instrument Number 03316644 on 30 May 2003, save and except Clause 15 b) i) through iv), inclusive, for lands described as, being Firstly Part of Lot 20, Plan 228, Concession 2, City of Brockville, County of Leeds, described as Part 32, Plan CTA-1179 and Secondly Part of Lot 19, Plan 228, Concession 2, City of Brockville, County of Leeds, described as Parts 1 and 2 Reference Plan 28R- 3020; and

THAT Brockville City Council authorizes the redemption of all associated financial security (cash deposits) totaling \$22,958.68 for any unfulfilled obligations and deficiencies, said amount to be deposited to a special purpose reserve.

CARRIED

4. 2016-111-08
Agreement with Docupet Inc.
Pet Registration and Identification Service

Moved by: Councillor Earle

THAT the Corporation of the City of Brockville enters into an Information Technology Services Agreement with DocuPet Inc. and that it be awarded a five year contract for internet based pet registration and identification service, with the option of further one year renewals, but not to exceed five years in aggregate; and

THAT By-law 7-82, being a By-law to Regulate Animals, is amended to replace the requirement for renewal of pet registrations by January 30th of each year with the requirement for renewal on the anniversary of the initial registration date, or last renewal date, as applicable.

CARRIED, AS AMENDED ON A LATER VOTE

Amendment to Motion

Moved by: Councillor Earle

THAT the telephone number of the dog owner be included on the dog tag.

CARRIED

The vote on the original motion, as amended, was now taken and the motion, as amended, was carried.

Amended Motion

Moved by: Councillor Earle

THAT the Corporation of the City of Brockville enters into an Information Technology Services Agreement with DocuPet Inc. and that it be awarded a five year contract for internet based pet registration and identification service, with the option of further one year renewals, but not to exceed five years in aggregate; and

THAT By-law 7-82, being a By-law to Regulate Animals, is amended to replace the requirement for renewal of pet registrations by January 30th of each year with the requirement for renewal on the anniversary of the initial registration date, or last renewal date, as applicable; and

THAT the telephone number of the dog owner be included on the dog tag.

CARRIED, AS AMENDED

5.. 2016-106-08
St. Lawrence Park Dock Replacement

Moved by: Councillor Baker

THAT the tender from Kehoe Island Marine Construction Ltd. in the amount of one hundred forty-nine thousand eight hundred dollars (\$149,800) excluding HST for Contract 2016-03 St. Lawrence Park Dock Replacement be accepted; and

THAT the project be funded from Account 9701106 9970169 3010 - St. Lawrence Park; and

THAT additional funding in the amount of four thousand one hundred thirty-nine dollars and forty-eight cents (\$4,139.48) be provided from the Parkland Equipment Reserve Fund.

CARRIED

6. 2016-105-08
Purchase of a Dual Purpose
Dump Truck (E2016-03)

Moved by: Councillor Baker

THAT Council authorizes the following purchases:

1. One 2017 Ford, F550 dual purpose dump truck complete with all season combination dump body/spreader (Option B) and Dickey John Granular control system from Riverside Ford Sales Limited, Brockville, Ontario, in the amount of one hundred thousand nine hundred seventy-one dollars and eighty one cents (\$100,971.81) including HST; and
2. Supply and install two 30 gallon water tanks on the dual purpose dump truck unit in the amount of three thousand one hundred thirty-five dollars and seventy-five cents (\$3,135.75) including HST; and

THAT the necessary funds be expensed from the Fleet Capital Account 9101010-9902031-9361.

CARRIED

7. 2016-104-08
2016 City Debenture

Moved by: Councillor Baker

THAT staff be authorized to submit an application to the Infrastructure Ontario loan program through the auspices of the *Ontario Infrastructure and Lands Corporation Act, 2011* (OILC) for the 2015 and 2016 Capital Projects; and

THAT Council authorize the Mayor and Director of Corporate Services to enter into agreements with the OILC to provide such financing for the 2015 and 2016 Capital Budget projects that are approved for loans under the lending program guidelines; and

THAT in the event that some projects do not qualify, staff be directed to bring back a report to Council detailing alternate means of financing those projects.

CARRIED

Councillor Baker inquired when debentures would once again be offered locally. Mr. Dick said it would be considered in future years should there be a change in interest rates.

NEW BUSINESS

Nil.

FAO - CONSENT AGENDA

THAT the following items be placed on the consent agenda:

1. Tall Ships Festival
2. 2016-107-08
Purchase of an Aerial Platform Unit
3. 2016-108-08
Purchase of a Pumper Rescue Unit
4. 2016-110-08
Final Acceptance and Discharge of Obligations
Under Various Subdivision Agreements
Developer: 1178420 Ontario Ltd.
5. 2016-106-08
St. Lawrence Park Dock Replacement
6. 2016-105-08
Purchase of a Dual Purpose Dump Truck
7. 2016-104-08
2016 City Debenture

The meeting recessed at 5:30 pm.

MOTION TO MOVE INTO CLOSED SESSION

Moved by: Councillor Earle

THAT pursuant to Municipal Act, 2001, Section 239, Sub. 2, (b) and (c) the Committee resolve itself into Closed Session to consider:

1. personal matters about an identifiable individual, including municipal or local board employees;
2. a proposed or pending acquisition or disposition of land by the municipality or local board;

CARRIED

REPORT OF THE COMMITTEE FROM CLOSED SESSION

Moved by: Councillor Earle

THAT the FAO Committee rise from Closed Session and the Chairman report that all recommendations adopted in Closed Session, be adopted.

CARRIED

ADJOURNMENT

Moved by: Councillor Baker

THAT the Finance, Administration and Operations Committee adjourn its meeting until the next regular meeting scheduled for September 20, 2016.

CARRIED

The meeting adjourned at 6:10 pm.