



City of Brockville
Council Meeting Minutes
6:00 PM - Tuesday, July 26, 2022
Virtual Meeting

The Council meeting was called to order on Tuesday, July 26, 2022, at 6:00 PM, in the Virtual Meeting, with the following present:

**Members
Present:**

Mayor Mike Kalivas, Councillor David Beatty, Councillor Philip Deery, Councillor Jane Fullarton, Councillor Larry Journal, Councillor Nathalie Lavergne, Councillor Cameron Wales, and Councillor Matt Wren

Regrets:

Councillor Jeff Earle

Staff:

Sandra MacDonald, City Manager/City Clerk and Lynn Murray, Acting City Clerk

MAYOR'S REMARKS

Mayor Kalivas remarked that it is good to see the amount of activity that is happening downtown, patios and stores are busy, and there are many events still to come this summer.

He encouraged all residents to be good ambassadors for the city as there are many tourists in town. His Worship noted Councillor Earle is absent this evening as he is out of town.

DISCLOSURE OF INTEREST

Nil.

ADOPTION OF COUNCIL MINUTES

Moved by: Councillor Wales

THAT the minutes of the Council Meeting of June 28, 2022 be adopted and circulated as read.

CARRIED

1. Boards and Committees

Moved by: Councillor Beatty

THAT Jennifer Kitsch be removed from the DBIA Board.

CARRIED

DELEGATIONS

Nil.

STAFF REPORTS

1. SR2022-141
Water and Wastewater Agreements
Township of Elizabethtown-Kitley

Moved by: Councillor Deery

THAT Council authorize the Mayor and City Clerk to execute the Water and Wastewater Agreements with the Township of Elizabethtown-Kitley.

For: Mayor Kalivas, Councillor Beatty, Councillor Deery, Councillor Fullarton, Councillor Journal, Councillor Lavergne, Councillor Wales, and Councillor Wren

CARRIED 8-0 on a recorded vote

PLANNING AND OPERATIONS COMMITTEE

Councillor C. Wales, Chair
Councillors D. Beatty, P. Deery, A. Koolwine, Citizen Member
Meeting held July 5, 2022

POC - CONSENT AGENDA

Moved by: Councillor Wales

THAT the following items, as listed on the Planning and Operations Committee agenda are recommended to be passed by Consent Agenda:

For: Mayor Kalivas, Councillor Wales, Councillor Beatty, Councillor Deery, Councillor Fullarton, Councillor Journal, Councillor Lavergne, and Councillor Wren

CARRIED 8-0 on a recorded vote

1. **2022-126**

Security Deposit - Site Plan Control
220 Bartholomew Street

THAT Council receive correspondence from Zanderplan; and

THAT Council require a security deposit of 50% of the developers estimate of 335,175.00, resulting in a security deposit of \$167,587.50.

2. **2022-136**

Excess Soil Management Report

THAT Council accept the quotation for the preparation of an Excess Soil Management Report from St. Lawrence Testing Company Ltd.

3. **2022-137**

Reconstruction of Garden Street
Request for Tender 22-0005

THAT Council receive Report SR2022-137.

4. **2022-138**

WPCC Operation Centre's Generator Repair

THAT Council receive Report SR2022-138; and

THAT Council approve the expenditure for the temporary standby generator and the repair to existing generator be from the Wastewater Working Capital Reserve/Operating.

5. **2022-139**

Main Sewage Pump Station – Unplanned Maintenance

THAT Council authorize staff to complete the unplanned maintenance work at the City's Main Pump Station; and

THAT the City secure the services of JPB Fabrication Inc. for the installation of the Pump#3 check valve, and installation of Pump #3 discharge valve; and

THAT the City secure the services of Wessuc Inc. to clean out the Main Pump Station's wet well; and

THAT the expenditures be funded from the Wastewater Working Capital Reserve/Operating.

6. **2022-130**

Zoning By-law Amendment - Information Report
245 King Street East

THAT Report 2022-130 be received.

7. **2022-131**

Adoption of Official Plan Amendment No. 20 - An Amendment to Implement the 10 year review of Official Plan

THAT Official Plan Amendment No. 20 being an Amendment to Implement the 10-year review of the Official Plan as prepared by NPG Planning Solutions be adopted and filed with the Ministry of Municipal Affairs and Housing for approval.

8. **2022-135**

Zoning By-law Amendment
General Amendment

THAT Zoning By-law 050-2014 be amended to permit a "Second Suite Dwelling" to occupy a maximum of 45.0 percent of the total dwelling unit area; and

THAT the Zoning By-law 050-2014 definition 2.86 q) for "Second Suite Dwelling" be amended to state the following: *"Second Suite Dwelling means a secondary residential dwelling which is accessory to a principal residential dwelling. An extension or addition can be made to accommodate the proposed second suite;"* and

THAT the necessary By-laws be enacted.

9. **2022-140**

Additional Analysis of Potential Tiny Homes Locations

THAT report SR2022-140 be received; and

THAT the Committee accepts all the potential sites for tiny home locations listed in the report.

POC - REGULAR AGENDA

Nil.

ECONOMIC DEVELOPMENT, RECREATION AND TOURISM COMMITTEE

Councillor J. Fullarton, Chair

Councillor M. Wren and J. McTavish, Citizen Member

Meeting held July 12, 2022

EDRTC - CONSENT AGENDA

Moved by: Councillor Fullarton

THAT the following items, as listed on the Economic Development, Recreation and Tourism Committee agenda are recommended to be passed by Consent Agenda:

For: Mayor Kalivas, Councillor Beatty, Councillor Deery, Councillor Fullarton, Councillor Journal, Councillor Lavergne, Councillor Wales, and Councillor Wren

CARRIED 8-0 on a recorded vote

1. **2022-120**

Tourism Advisory Committee Terms of Reference (updated)

THAT Council approve the updated Terms of Reference for the Tourism Advisory Committee.

2. **2022-129**

Arena Expansion Design Tender

THAT Council receive staff report 2022-129.

FINANCE AND ADMINISTRATION COMMITTEE

Councillor L. Journal, Chair
Councillors J. Earle and N. Lavergne, J. O'Reilly, Citizen Member
Meeting held July 19, 2022

FAC - CONSENT AGENDA

Moved by: Councillor Journal

THAT the following items, as listed on the Finance and Administration Committee agenda are recommended by the Committee to be passed by Consent Agenda:

For: Mayor Kalivas, Councillor Beatty, Councillor Deery, Councillor Fullarton, Councillor Journal, Councillor Lavergne, Councillor Wales, and Councillor Wren

CARRIED 8-0 on a recorded vote

1. **SR2022-146**
Waiver of Building Permit Fee
"We Are the Change" - Employment + Education Centre

THAT staff report 2022-146 be received, and;

THAT Council authorize a waiver of \$2,819.00 in Building Permit fees for the tiny home to be constructed in September 2022 as part of the "We Are the Change" program.

2. **SR2022-150**
Filter Media Replacement – Water Treatment Plant

THAT Council approve the tender from Continental Carbon Group for replacement of the granular activated carbon filter media at the Brockville Water Treatment Plant; and

THAT Council approve the additional required funding from the Water Rate Working Capital Reserve/Operating.

3. **SR2022-147**
2022 Capital Project Status Report

That Council receive report SR2022-147.

4. **SR2022-142**
Transition to In-Person Meetings

THAT Council and Standing Committee meetings return to in person meetings commencing September 1, 2022, with only members of council and staff in Council Chambers and public participation be virtual.

5. **SR2022-151**
Restart of Boards and Committee meetings

THAT Council approve the plan for the restart of the boards and committees of council as outlined; and

THAT Council board and committee appointees whose terms expired on November 30, 2020 or November 30, 2021 be re-appointed with their terms to expire November 14, 2022.

THAT the necessary by-law be enacted.

6. **SR2022-149**
Purchase of Canada Border Services Agency Building
Blockhouse Island

THAT Council authorize the Mayor and City Manager to execute a Bill of Sale between Her Majesty the Queen in Right of Canada, as represented by the Minister of Public Safety and the Corporation of the City of Brockville for the purchase of the Canada Border Services Agency building located on Blockhouse Island.

FAC - REGULAR AGENDA

Nil.

NEW BUSINESS - REPORT FROM MEMBERS OF COUNCIL

Nil.

UNFINISHED BUSINESS

Nil.

EMERGENCY BUSINESS

Nil.

BY-LAWS

1. 058-2022
Delegation of Authority Restricted Act after Nomination Day
2. 059-2022
A By-law to Appoint Auditors for the City of Brockville

READING OF THE BYLAWS

Moved by: Councillor Wren
Seconded by: Councillor Journal

THAT By-laws Numbered 058-2022 and 059-2022 be introduced and the same be now read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

CONFIRMATORY BYLAW

Moved by: Councillor Wren
Seconded by: Councillor Journal

THAT By-law Number 060-2022 to confirm the Proceedings of Council at its meeting held on July 26, 2022 be read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

MAYOR'S ANNOUNCEMENTS

MEDIA QUESTION PERIOD

ADJOURNMENT

Moved by: Councillor Wren
Seconded by: Councillor Journal

THAT Council adjourn its proceedings until the next regular meeting scheduled for August 23, 2022.

CARRIED

The meeting adjourned at 6:19 pm.

Mayor

City Clerk