



# City of Brockville Municipal Accessibility Advisory Committee Agenda

1:00 PM - Tuesday, November 22, 2022  
City Hall, Council Chambers

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## **AGENDA**

### **Chair's Remarks**

### **Disclosure of Interest**

### **Adoption of the Minutes**

- 3 - 5      *THAT the minutes of the Brockville Municipal Accessibility Advisory Committee meeting dated September 27, 2022 be adopted as circulated.*

### **Business Arising from the Minutes**

### **Delegations/Presentations**

Nil.

### **Correspondence & Communications**

Nil.

### **Staff Reports**

1. Operations Update - Verbal  
(Phil Wood, Director of Operations)

### **New Business**

1. Effectively Engage, Communicate and Discuss Goals  
(Councillor Severson)

### **Sub-Committee and Member Reports/Project Updates**

1. Transit Ridership

Brockville Transit (Conventional) \*DOES NOT INCLUDE RIVER ROUTE

2021 Ridership – 51,849

2022 Ridership YTD (Jan 1 – Sep 30) – 46,377

Brockville Para Transit (Specialized)

2021 Ridership – 5,915

2022 Ridership YTD (Jan 1 – Sep 30) – 6,785

### **Capital Budget - Review**

6 1. Report to November 17, 2022

### **Adjournment**

*THAT the BMAAC meeting be adjourned until its next regular meeting scheduled for January 24, 2023.*



# **City of Brockville Municipal Accessibility Advisory Committee Minutes**

**1:00 PM - Tuesday, September 27, 2022**  
City Hall, Council Chambers

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The Municipal Accessibility Advisory Committee meeting was called to order on Tuesday, September 27, 2022, at 1:00 PM, in the City Hall, Council Chambers, with the following present:

**Members** Ryan Billing and Mary Ann Greenwood  
**Present:**  
**Regrets:** Greg Bamber and Doug Hone  
**Staff:** Lynn Murray, Acting City Clerk

## **1. CHAIR'S REMARKS**

Chair Billings passed along his condolences to the family of Nancy Gardner who had passed away during the pandemic.

He indicated that this committee should have continued to meet during the pandemic as "accessibility" does not go away.

## **2. DISCLOSURE OF INTEREST**

Nil.

## **3. ADOPTION OF THE MINUTES**

Moved by: Member Greenwood

THAT the minutes of the Brockville Municipal Accessibility Advisory Committee meeting dated February 25, 2020 be adopted as circulated.

**CARRIED**

## **4. BUSINESS ARISING FROM THE MINUTES**

Nil.

## **5. DELEGATIONS/PRESENTATIONS**

Nil.

## **6. CORRESPONDENCE & COMMUNICATIONS**

Nil.

## **7. STAFF REPORTS**

Nil.

## **8. NEW BUSINESS**

### **1. Review of BMAAC Brock Trail Audit**

Chair Billings noted that the Brock Trail Committee is doing an amazing job on the trails.

### **2. Accessible Parking Audit**

Chair Billings will contact Joanne Mulder in the Customer Service office regarding accessible parking. The committee will do a walk about in October to inventory the accessible parking spots and detail whether they are a type A or B spot. Staff will forward a schedule of the accessible parking spots from the Parking By-law to committee members.

### **3. BMAAC Goals for 2023**

- Refresh of the website page to make it easier to access the accessibility page.
- Draft letter to agencies

## **9. SUB-COMMITTEE AND MEMBER REPORTS/PROJECT UPDATES**

### **1. Outstanding Accessible Projects - Hardy Park and Blockhouse Island**

Member Greenwood noted that of the 5 new picnic tables installed at the parks, none of them were accessible tables.

There was a discussion about installing barriers on Block House Island along the boardwalks to eliminate the risk of bicycles or scooters going over the edge into the water.

Also, the committee discussed the layout of accessible parking spots on the island.

In Armagh Sifton Park the committee would like to see mats put down between the path and the ramp leading to the plaza in front of the Tunnel.

## **10. CAPITAL BUDGET - REVIEW**

Nil.

## **11. ADJOURNMENT**

Moved by Member Greenwood

THAT the BMAAC meeting be adjourned until its next regular meeting scheduled for October 25, 2022.

**CARRIED**

*The meeting adjourned at 2:47 pm.*

**BMAAC Capital Project Expenditures**

**As of: November 17, 2022**  
**(Unaudited)**

**REVENUES:**

	Year Cmplt'd	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Contribution to BMAAC Capital Project		-	-	-	-		
Interest							
Funds in Parking Reserve Fund (\$300 fine revenue)							68,241.67
Capital Carryforward from Previous Year		69,286.85	38,803.49	38,803.49	38,803.49	38,803.49	38,803.49
<b>Total Funds Available</b>		<b>69,286.85</b>	<b>38,803.49</b>	<b>38,803.49</b>	<b>38,803.49</b>	<b>38,803.49</b>	<b>107,045.16</b>

**EXPENDITURES:**

Eastern Engineering - <b>Doors at BAC</b>	2004						
Healey's Glass - <b>Doors at BAC</b>	2005						
Eastern Engineering - <b>Doors at BAC</b>	2005						
Cadieux Contracting - <b>Barrier Free Washroom BAC</b>	2005						
Eastern Engineering - <b>Barrier Free Washroom BAC</b>	2005						
Sherwood & Son's Construction Co Limited - <b>Remove Bus stop platform &amp; pour new sidewalk</b>	2005						
Eastern Engineering - <b>Doors at BAC</b>	2006						
Cadieux Contracting - <b>Doors for Washroom at St. Lawrence Park</b>	2006						
Cadieux Contracting - <b>Doors for Washroom at Hardy Park</b>	2006						
Recorder & Times - <b>1 Civic News ad &amp; 2 ads for Accessible Doors</b>	2006						
Wiltse's inv. 2856 - <b>Memorial Centre Doors</b>	2007						
JJ Jenson - <b>Memorial Centre - sinks</b>	2007						
Sir Isaac Brock Court Yard - <b>Barrier Free Walkways</b>	2007						
Trophies Plus - <b>Signs Memorial Centre</b>	2007						
Linden Audio <b>Council Chambers - audio system</b>	2007						
BAC - lift - committed funding	2009						
Memorial Centre stage (Community Hall)							
Accessible Playground Structure - ALLOCATION (2009)	2009						
AODA Standard compliance							
What If - <b>flag design</b>	2009						
Eastern Engineering - <b>Harbour</b>	2009						
Eastern Engineering - <b>Arena's/Parks/Ball fields</b>	2010						
Henderson Recreation equipment - <b>Benches</b>	2010						
Chevron Construction (work described below)	2010						
Memorial Centre - concrete ramps							
James Auld - south door opener & north door concrete pad and opener							
Hardy Park - Concrete pads & asphalt walkways							
Hardy Park Gazebo and Ramp	2011						
Memorial Centre doors	2011						
Rotary Park	2011						
Memorial Centre Community Hall - audio visual equipment	2014						
Brockville Gymnastics Club - new door and sidelight	2012						
Office renovations - Clerk's Dept	2013						
BPL - light motion sensors and accessible doors	2013						
BMAAC expenses in Operating	2015						
Brockville Gymnastics Club - new accessible door	2016						
Brock Trail (Perth to William)	2017	30,000.00					
Contracted Services - Rec Facilities	2017	483.36					
Blockhouse Island Accessible Pathway (funds to be transferred in 2022)	2019						22,496.59
<b>*Total Expenditures</b>		<b>30,483.36</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>22,496.59</b>
<b>Unexpended funds to be carried forward to next year</b>		<b>38,803.49</b>	<b>38,803.49</b>	<b>38,803.49</b>	<b>38,803.49</b>	<b>38,803.49</b>	<b>84,548.57</b>

Cumulative Expenditures

\* Expenditures are net of GST/HST

394,484.51    394,484.51    394,484.51    394,484.51    394,484.51    416,981.10