

Monday, May 31, 2021  
Buell St. Room, Brockville Public Library

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**1. Call to Order:** 5:37 pm by Zoom videoconference

**Present:** Board Members: L. Corbeil, C. Hannah, C. Quick, A. von Cramon, L. Wales, M. Wicklum  
**Regrets:** L. Bursey, N. McNeill  
**Staff:** E. Farrell, M. Osborne  
**Guest:** J. Loveys, City Manager, City of Brockville

**2. Introductory Remarks (information/ announcements)**

The Brockville Public Library is situated on the traditional territory of the Haudenosaunee and Huron-Wendat. With gratitude and respect, we acknowledge the significant contributions Indigenous peoples have, and continue to make, on these lands.

**3. Approval of the agenda.** Approved.

**4. Declaration of conflict of interest:** none.

**5. City-Library Contribution Agreement 2021**

J. Loveys shared the contribution agreement between the Library and City for 2021. Library Board had an opportunity to provide feedback. Amendments will return to the table for the June Board meeting.

**6. Consent Agenda:**

- a. April Board minutes
- b. April Library report

Moved by C. Quick and seconded by L. Wales... "That the Brockville Public Library Board accepts the April Board minutes and the April Library report." Carried.

**7. Board Development – deferred**

**8. For discussion/ decision:**

- a. 2021 Budget update

E. Farrell shared the 2021 Budget Impact Analysis. Discussion occurred at the Board and E. Farrell will provide further information at the next meeting.

- b. 2020 Community Report

E. Farrell shared the draft of the 2020 Community Report. E. Farrell and A. von Cramon will make some last few changes then the final draft will be ready for approval.

c. 2020 Audit

M. Osborne provided an update on the Library's 2020 audit process. It is expected that a draft of the audited financial statement will be available for the June meeting.

**9. In camera**

Moved in camera by C. Hannah at 6:46pm for the purposes of discussion personal matters about an identifiable individual. Moved out of camera at 7:24pm by M. Wicklum and took no action.

**10. Meeting Evaluation:** E. Farrell will send out online form link

**11. Adjournment:** at 7:26pm by L. Wales

**Next meeting:** June 28, 2020, 5:30pm via Zoom meeting

**Signature of the Chair:**   
(after approval) Andreas von Cramon (Jul 8, 2021 11:04 EDT)