



City of Brockville General Committee Minutes

4:30 PM - Tuesday, June 20, 2023
City Hall, Council Chambers

The General Committee meeting was called to order on Tuesday, June 20, 2023, at 4:30 PM, in the City Hall, Council Chambers, with the following present:

Members Present:	Councillor Philip Deery, Chair Jane Fullarton, Councillor Katherine Hobbs, Councillor Louise Severson, and Ex-Officio Matt Wren
Regrets:	Nil.
Others:	Nil.
Staff:	Cassidy Cameron, Committee Assistant, Lynda Ferguson, Director of Finance & IT Services, Sandra MacDonald, City Manager/City Clerk, Chris Paul, Acting Fire Chief, Anne Shropshire, Manager, Cultural Services, Natalie Wood, Museum Curator/Director, and Phil Wood, Director of Operations

LAND ACKNOWLEDGEMENT STATEMENT

CHAIR'S REMARKS

Chair Fullarton noted there was a fire at the Brockville Waste Management facility earlier today. The fire will cause delays with garbage pickup throughout the City this week; everyone's garbage pickup will be delayed by one day later than the expected collection date.

DISCLOSURE OF INTEREST

Nil.

DELEGATIONS AND PRESENTATIONS

1. St. Lawrence - Rideau Immigration Partnership
(Melissa Francis)

M. Francis made a presentation to the Committee about the St. Lawrence-Rideau Immigration Partnership and the services they provide to the community.

CORRESPONDENCE AND COMMUNICATIONS

Nil.

REPORTS FROM BOARDS AND COMMITTEES

1. Presentation of the Canadian Conservation Institute Facility Assessment for the Museum
(Natalie Wood, Museum Curator/Director)

STAFF REPORTS

1. 2023-101
Next Generation 911 (NGEN 911)
Additional Grant Allocations/ Expenditures

Moved by: Councillor Deery

THAT Council approves the additional Next Generation 911 (NGEN 911) expenses of \$80,474 and funds the additional mandatory upgrades to the existing Computer Aided Dispatch system (CAD/Crisys) under the NGEN 911 SOLGEN Grant received from the Ministry of the Solicitor General in April 2023.

For: Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Severson, and Mayor Wren

CARRIED 5-0 on a recorded vote

2. 2023-105
Canadian Conservation Institute Facility Assessment
Brockville Museum

Moved by: Councillor Hobbs

THAT the Canadian Conservation Institute Facility Assessment of the Brockville Museum (2022) be received and;

THAT staff develop a 3-to-5-year remediation plan for consideration by council during the 2024 operating and capital budget process.

For: Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Severson, and Mayor Wren

CARRIED 5-0 on a recorded vote

3. 2023-94
Community Art Submission
Royal Canadian Legion Banners

Moved by: Councillor Severson

THAT Council approve the Royal Canadian Legion to install banners in the downtown from mid-October to the end of November and;

THAT Council approve the installation on an annual basis, barring any major changes to the original proposal for this term of Council (to November 2026).

For: Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Severson, and Mayor Wren

CARRIED 5-0 on a recorded vote

4. 2023-100
Community Art Submission
DBIA Street Banners and Decals

Moved by: Mayor Wren

THAT Council approve the DBIA to install banners along King St and sidewalk decals throughout the downtown for the 2023 season.

For: Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Severson, and Mayor Wren

CARRIED 5-0 on a recorded vote

5. 2023-102
Incorporation of the Brockville Tourism Corporation

Moved by: Councillor Deery

THAT Council authorize staff to incorporate the "Brockville Tourism Corporation" with the City of Brockville as a non-share capital corporation under the Ontario Not-for-Profit Corporations Act (ONCA) as substantially outlined in the business case study approved April 25, 2023 ([Report 2023-55](#)) and pursuant to Section 203 of the Municipal Act and;

THAT Council approve the appointment of Mayor Matt Wren, City Manager Sandra MacDonald and Director of Finance Lynda Ferguson as ex-officio members to the Municipal Services Corporation Board of Directors.

For: Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Severson, and Mayor Wren

CARRIED 5-0 on a recorded vote

6. 2023-104

User fees for technical services at the Brockville Arts Centre

Moved by: Councillor Hobbs

THAT Council approve a new user fee of \$40/hr not-for-profit rate for technical services at the Brockville Arts Centre and;

THAT Council amend By-Law 024-2024, 2023 User Fees.

For: Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Severson, and Mayor Wren

CARRIED 5-0 on a recorded vote

7. 2023-103

Temporary Borrowing Bylaw

Moved by: Councillor Severson

THAT Council approves a Temporary Borrowing Bylaw authorizing the Mayor and City Treasurer to borrow temporary working capital, as may be required for the Current Operations, of up to \$6,000,000 for the year 2023; and,

THAT the necessary bylaw be enacted.

For: Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Severson, and Mayor Wren

CARRIED 5-0 on a recorded vote

8. 2023-109

Refugee Island Pavilion Project

Moved by: Mayor Wren

THAT Council approve staff recommendation to complete the Refugee Island Pavilion capital project utilizing the remaining \$53,000 in capital funds, and

THAT Council approve the procurement of construction services from J.I.M. Construction Inc. for \$28,493 to construct the Refugee Island Pavilion.

For: Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Severson, and Mayor Wren

CARRIED 5-0 on a recorded vote

9. 2023-110
Reynolds Park - Boardwalk & Pavilion Design

Moved by: Councillor Deery

THAT Council receive the detailed design for the Reynold Park Pavilion and Boardwalk; and,

THAT staff prepare a project scope based on the detailed design for Council consideration in the 2024 capital budget.

For: Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Severson, and Mayor Wren

CARRIED 5-0 on a recorded vote

10. 2023-111
Brockville Transit fares during King St. sidewalk sale events

Moved by: Councillor Hobbs

THAT Council approve use of Brockville Transit at no cost to riders during the 2023 King St. sidewalk sale events hosted by the Brockville DBIA; and

THAT the Brockville DBIA reimburse the City in an amount of \$305 per day during the King St. sidewalk sale events to operate Brockville Transit.

For: Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Severson, and Mayor Wren

CARRIED 5-0 on a recorded vote

INFORMATION ITEMS

Moved by: Councillor Severson

THAT the following Information Items be passed by Consent Agenda:

CARRIED

1. 2023-106
Project 230026 Parks Pickup Truck
Completed Procurement
2. 2023-107
Project 230051 Public Works Pickup Truck
Completed Procurement
3. 2023-108
Compressor Failure - Centennial Youth Arena

NEW BUSINESS FROM COMMITTEE MEMBERS

Nil.

COMMITTEE CONSENT AGENDA

Moved by: Mayor Wren

THAT the following items as recommended by the General Committee be placed on the Consent Agenda:

1. 2023-101
Next Generation 911 (NGEN 911)
Additional Grant Allocations/ Expenditures
2. 2023-105
Canadian Conservation Institute Facility Assessment
Brockville Museum
3. 2023-94
Community Art Submission
Royal Canadian Legion Banners
4. 2023-100
Community Art Submission

DBIA Street Banners and Decals

5. 2023-102
Incorporation of the Brockville Tourism Corporation
6. 2023-104
User fees for technical services at the Brockville Arts Centre
7. 2023-103
Temporary Borrowing Bylaw
8. 2023-109
Refugee Island Pavilion Project
9. 2023-110
Reynolds Park - Boardwalk & Pavilion Design
10. 2023-111
Brockville Transit fares during King St. sidewalk sale events
11. Information Items:
 1. 2023-106
Project 230026 Parks Pickup Truck
Completed Procurement
 2. 2023-107
Project 230051 Public Works Pickup Truck
Completed Procurement
 3. 2023-108 Compressor Failure - Centennial Youth Arena

CARRIED

MEDIA QUESTION PERIOD

ADJOURNMENT

Moved by: Councillor Deery

THAT the General Committee adjourn its meeting until the next regular meeting scheduled for July 25, 2023.

CARRIED

The meeting adjourned at 5:28 pm.

