



City of Brockville General Committee Minutes

4:30 PM - Tuesday, July 18, 2023
City Hall, Council Chambers

The General Committee meeting was called to order on Tuesday, July 18, 2023, at 4:30 PM, in the City Hall, Council Chambers, with the following present:

Members Present:	Councillor Philip Deery, Chair Jane Fullarton, Councillor Louise Severson, and Ex-Officio Matt Wren
Regrets:	Councillor Katherine Hobbs
Others:	Councillor Mike Kalivas and Councillor Cameron Wales
Staff:	Lindsay Armstrong, Senior Manager of Human Resources, Cassidy Cameron, Committee Assistant, Lynda Ferguson, Director of Finance & IT Services, Sandra MacDonald, City Manager/City Clerk, Mark Noonan, Police Chief, Adam Parker, IT Analyst, Peter Raabe, Director of Engineering & Infrastructure Services, Travis Raison, Project and Asset Coordinator, and Phil Wood, Director of Operations

LAND ACKNOWLEDGEMENT STATEMENT

CHAIR'S REMARKS

Chair Fullarton invited Mayor Wren to speak;

Mayor Wren shared remarks regarding the fire that took place in the community. He expressed his sincere thanks to the Brockville Fire Department, Brockville Police Services, and neighbouring municipalities who all provided vital resources on a moments notice, to bring the fire under control and protect the neighbourhood. His Worship was grateful that there were no injuries but acknowledged the event has been devastating for many people.

DISCLOSURE OF INTEREST

Nil.

DELEGATIONS AND PRESENTATIONS

1. Twin-Pad Arena Presentation

Keith Dickie, N45 Architecture Inc., and Ryan Crowle, IDEA Inc., presented an overview of the City's arena project.

CORRESPONDENCE AND COMMUNICATIONS

Nil.

REPORTS FROM BOARDS AND COMMITTEES

1. Brockville Tourism, 2023 Second Quarter Update

T. Harder presented Brockville Tourism's second quarterly report.

STAFF REPORTS

1. 2023-125
New Arena/Community Centre
Concept and Cost Projections

Moved by: Councillor Deery

THAT Council approve staff to proceed with the proposed design and features of the new community arena sports facility concept as proposed by the City's Engineering and Architectural consultants, and

THAT Council approve staff to move forward with the next steps of stakeholder engagement and completion of detailed design for construction; and

THAT staff report back to the General Committee with the results of the stakeholder engagement.

DEFERRED to the General Committee of August 15, 2023

Motion to Defer

Moved by: Councillor Deery

THAT this matter be deferred to the General Committee meeting of August 15, 2023.

For: Councillor Deery, Councillor Fullarton, Councillor Severson, and Mayor Wren

CARRIED 4-0 on a recorded vote

2. 2023-122
Change in the 2023 Capital Budget
Brockville Police Services
Fleet Purchases

Moved by: Councillor Deery

THAT Council approve the deferral of the purchase of the Identification Van that was approved in the 2023 Capital Budget for the Brockville Police Services for \$70,798 to the 2024 Capital Budget; and

THAT Council approve the purchase of 2 Ford Explorers for \$115,952; and,

THAT the additional required funds of \$45,154 be funded by debt.

For: Councillor Deery, Councillor Fullarton, Councillor Severson, and Mayor Wren

CARRIED 4-0 on a recorded vote

Councillor Deery asked for further clarification on the calculations used to determine how the motor hours equate to kms.

M. Noonan replied that these kms come from idling, as 1 hour of idling is equivalent to approximately 55 kms of driving.

3. 2023-134
June 2023 Variance

Moved by: Councillor Severson

THAT Council receives report SR2023-134, 2023 June Variance for information.

For: Councillor Deery, Councillor Fullarton, Councillor Severson, and Mayor Wren

CARRIED 4-0 on a recorded vote

Mayor Wren asked if the lower harbour revenues are from seasonal or transient boat slips.

P. Wood answered, transient slip usage is down overall in the 1000 Islands region. In Brockville, seasonal slips are quite full, but the projected deficits are from transient slips.

4. 2023-133
Concrete Sidewalk on Centre Street

Moved by: Mayor Wren

THAT Council approve the tender from Ken Miller Excavating for Concrete Sidewalk & Curb Reconstruction on Centre Street in the amount of \$45,653.61 (including net HST).

For: Councillor Deery, Councillor Fullarton, Councillor Severson, and Mayor Wren

CARRIED 4-0 on a recorded vote

Mayor Wren asked if staff have communicated this project with residents of the area.

P. Raabe stated that notification letters will be sent out after the contract has been awarded.

5. 2023-136
St. Lawrence Park/Smith Island Dock
Accessible Kayak Launch

Moved by: Councillor Deery

THAT Council approve purchase and installation of a new dock including accessible kayak launch from Kehoe Marine Construction for a cost not to exceed \$113,100 including net HST.

For: Councillor Deery, Councillor Fullarton, Councillor Severson, and Mayor Wren

CARRIED 4-0 on a recorded vote

Mayor Wren asked when the project will be complete.

P. Wood noted that there are many variables to consider, but the project will take shape in the spring of next year.

6. 2023-128
Rural Economic Development Grant Award
Brock Trail Solar Lights

Moved by: Councillor Severson

THAT Council approve of grant funding from Rural Economic Development program; and,

THAT Council approve the grant funding arrangement of 30% of the eligible project expenses up to a maximum of \$8,185.05 applicable to the purchase and installation of (21) solar lights along the Brock Trail; and,

THAT the Mayor and City Clerk be authorized to enter into agreement terms of Rural Economic Development program and enact all required bylaws.

For: Councillor Deery, Councillor Fullarton, Councillor Severson, and Mayor Wren

CARRIED 4-0 on a recorded vote

7. 2023-126
Crossing Guard Contract
Project 230074

Moved by: Councillor Severson

THAT Council approve the award of a service contract to Ottawa Safety Council to administer the City's school crossing guards contract at an annual cost not to exceed \$315,000 including net HST, and

THAT Council approve any deficit for crossing guard contracted services to account for the net increase in the service contract with Ottawa Safety Council.

For: Councillor Deery, Councillor Fullarton, Councillor Severson, and Mayor Wren

CARRIED 4-0 on a recorded vote

NEW BUSINESS FROM COMMITTEE MEMBERS

1. 2023-121
Amendment to Policy POL.C.19.200
Code of conduct for Members of Council and Local Boards

Moved by: Mayor Wren

THAT POL.C.19.200, Section 15 be amended by deleting:

"The Clerk, upon receipt of a complete complaint shall acknowledge receipt of the complaint and convene a meeting of the Mayor, City Manager, and the Clerk to review the complaint and determine whether an investigation should be commenced.

Where it is determined that a further review and investigation may be required, the complaint shall be forwarded to the appointed Integrity Commissioner."; and

Inserting:

"The Clerk, upon receipt of a complete complaint shall forward it to the appointed Integrity Commissioner."

For: Councillor Deery, Councillor Fullarton, Councillor Severson, and Mayor Wren

CARRIED 4-0 on a recorded vote

INFORMATION ITEMS

Moved by: Councillor Deery

THAT the following Information Items be passed by Consent Agenda:

CARRIED

1. 2023-135
Healthcare recruitment initiative update
2. 2023-131
Health and Safety Policy
Emergency Response and Evacuation Plan

3. 2023-129
Remote Work Policy
4. 2023-130
Road Rehabilitation on Various City Streets
5. 2023-132
Cold in Place Recycling & Hot Mix Paving - Contract 230005

COMMITTEE CONSENT AGENDA

Moved by: Mayor Wren

THAT the following items as recommended by the General Committee be placed on the Consent Agenda:

CARRIED

1. 2023-122
Change in the 2023 Capital Budget
Brockville Police Services
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4. 2023-136
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Code of conduct for Members of Council and Local Boards

8. Information Items:

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MEDIA QUESTION PERIOD

ADJOURNMENT

Moved by: Councillor Severson

THAT the General Committee adjourn its meeting until the next regular meeting scheduled for August 15, 2023.

CARRIED

The meeting adjourned at 6:46 pm.