



City of Brockville

Finance & Administration Committee

Minutes

4:30 PM - Tuesday, June 15, 2021

Virtual Meeting

The Finance & Administration Committee meeting was called to order on Tuesday, June 15, 2021, at 4:30 PM, in the Virtual Meeting, with the following present:

Members Present:	Councillor Larry Journal, Councillor Nathalie Lavergne, Member Jennifer O'Reilly, and Mayor Jason Baker
Regrets:	Councillor Jeff Earle
Others:	Councillor Cameron Wales and Councillor Matt Wren
Staff:	Lynda Ferguson, Director of Finance & IT Services, Janette Loveys, City Manager, Lynn Murray, Deputy City Clerk, Peter Raabe, Director of Engineering & Infrastructure Services, and Phil Wood, Director of Operations

1. CHAIR'S REMARKS

Councillor Journal welcomed and introduced everyone to the committee meeting.

In response to a recent letter City Council received from the Brockville Taxpayers Association, Councillor Journal reviewed some of the questions and provided answers. Councillor Journal took the opportunity to highlight key financial oversight accomplishments the City has completed.

2. DISCLOSURE OF INTEREST

Nil.

3. DELEGATIONS AND PRESENTATIONS

Nil.

4. CORRESPONDENCE & COMMUNICATIONS

Nil.

5. REPORTS FROM BOARDS AND COMMITTEES

Nil.

6. **STAFF REPORTS**

1. SR2021-117
10-Year Capital Plan-Long-Term Financial Planning

Moved by: Member O'Reilly

THAT Committee receive report SR2021-117 10-Year Capital Plan-Long-Term Financial Planning for information.

For: Councillor Journal, Councillor Lavergne, Member O'Reilly, and Mayor Baker

DEFERRED 4-0 on a recorded vote

2. SR2021-116
Pedestrian Crossover on Reynolds Dr.

Moved by: Councillor Lavergne

THAT report 2021-116 Pedestrian Crossover on Reynolds Dr. be received; and

THAT Traffic By-Law 21-93 be amended accordingly to include the planned pedestrian crossover on Reynolds Dr. at the Bartholomew St; and

THAT the Mayor and City Clerk be authorized to execute the amended bylaw.

For: Councillor Journal, Councillor Lavergne, Member O'Reilly, and Mayor Baker

CARRIED 4-0 on a recorded vote

3. SR2021-115
Fleet Capital - Vac-Truck Replacement

Moved by: Mayor Baker

THAT Council receives report SR2021-115 Vac-Truck Replacement - Fleet Capital.

For: Councillor Journal, Councillor Lavergne, Member O'Reilly, and Mayor Baker

CARRIED 4-0 on a recorded vote

4. SR2021-118
City Fleet Management – Report Back

Moved by: Member O'Reilly

THAT Committee receive report SR2021-118, City Fleet Management - Report Back for information.

For: Councillor Journal, Councillor Lavergne, Member O'Reilly, and Mayor Baker

CARRIED 4-0 on a recorded vote

5. SR2021-113
Miscellaneous Paving in Rotary Park

Moved by: Councillor Lavergne

THAT Report SR2021-113; Miscellaneous Paving in Rotary Park be received; and

THAT Council approve the miscellaneous paving in Rotary Park in the amount of \$13,365.19 (including net HST) by Clarence MacDonald Excavation Ltd.

For: Councillor Journal, Councillor Lavergne, Member O'Reilly, and Mayor Baker

CARRIED 4-0 on a recorded vote

6. SR2021-112
Rotary Park Parking Lot Reconstruction

Moved by: Mayor Baker

THAT Report SR2021-112; Rotary Park Parking Lot Reconstruction be received; and

THAT Council approve the reconstruction of the Rotary Park parking lot in the amount of \$50,044.86 (including net HST) by Clarence MacDonald Excavation Ltd.

For: Councillor Journal, Councillor Lavergne, Member O'Reilly, and Mayor Baker

CARRIED 4-0 on a recorded vote

7. SR2021-114
Employment + Education Centre Request for Waiver of Building Permit Fees

Moved by: Mayor Baker

THAT report SR2021-114 Employment + Education Center Request for Waiver of Building Permit Fees be received; and,

THAT Committee provide direction to staff on the waiving of \$2,931.00 of Building Permit fees.

THAT the Committee approve waiving \$2,931.00 of Building Permit fees.

For: Councillor Journal, Councillor Lavergne, Member O'Reilly, and Mayor Baker

CARRIED 4-0 on a recorded vote

7. **NEW BUSINESS FROM COMMITTEE MEMBERS**

Nil.

8. **FAC - CONSENT AGENDA**

Moved by: Councillor Lavergne

THAT the following items as recommended by the Finance and Administration Committee be placed on the Consent Agenda:

1. SR2021-116
Pedestrian Crossover on Reynolds Dr.
2. SR2021-115
Fleet Capital - Vac-Truck Replacement
3. SR2021-118
City Fleet Management – Report Back

4. SR2021-113
Miscellaneous Paving in Rotary Park
5. SR2021-112
Rotary Park Parking Lot Reconstruction
6. SR2021-114
Employment + Education Centre Request for Waiver of Building
Permit Fees

For: Councillor Journal, Councillor Lavergne, Member
O'Reilly, and Mayor Baker

CARRIED 4-0 on a recorded vote

9. **MEDIA QUESTION PERIOD**

10. **ADJOURNMENT**

Moved by: Mayor Baker

THAT the Finance and Administration Committee adjourn its meeting until
the next regular meeting scheduled for July 20, 2021.

CARRIED

The meeting adjourned at 5:30 pm.