



City of Brockville
Council Meeting Minutes
6:00 PM - Tuesday, November 23, 2021
Virtual Meeting

The Council meeting was called to order on Tuesday, November 23, 2021, at 6:00 PM, in the Virtual Meeting, with the following present:

**Members
Present:**

Mayor Mike Kalivas, Councillor Jeff Earle, Councillor Jane Fullarton, Councillor Larry Journal, Councillor Cameron Wales, and Councillor Matt Wren

Regrets:

Councillor Nathalie Lavergne

Staff:

Lynda Ferguson, Director of Finance & IT Services, David Lazenby, Director of Fire & Partner Services, Sandra MacDonald, Interim City Manager/City Clerk, Robert Nolan, Director of Economic and Development Services, Peter Raabe, Director of Engineering & Infrastructure Services, Natalie Wood, Museum Curator/Director, and Phil Wood, Director of Operations

MAYOR'S REMARKS

Mayor Kalivas welcomed everyone to the meeting. He noted Councillor Lavergne will not be in attendance at the meeting tonight. Mayor Kalivas bestowed condolences to the family of Dennis Gleason and the family of Claudette Williams.

His Worship noted that a special meeting will be held on Wednesday, November 24th to hear from applicants who are interested in the vacant council positions. The River of Lights Festival commences on Friday, November 26th. The Santa Claus stationary parade will be held on Saturday, November 27th. He encouraged the community to shop local this year in support of the retailers who have suffered during the pandemic.

DISCLOSURE OF INTEREST

Nil.

ADOPTION OF COUNCIL MINUTES

Moved by: Councillor Fullarton

THAT the minutes of the Council Meeting of October 18, 2021 and October 26, 2021 be adopted and circulated as read.

CARRIED

CORRESPONDENCE, COMMUNICATIONS AND PETITIONS

1. Salvation Army Week
The Salvation Army Ontario Division

Moved by: Councillor Earle

THAT Council for the City of Brockville do hereby proclaim the week of December 19th - December 25th, 2021 to be Salvation Army Week in the City of Brockville; and

THAT the Giving of Hope flag be flown at Tunnel Bay from December 20th - December 27th, 2021.

CARRIED

2. Appointments to Board and Committees
Brockville Public Library Board

Moved by: Councillor Earle

THAT Councillor Wren be appointed to the Brockville Public Library Board; and

THAT the necessary by-law be enacted.

CARRIED

DELEGATIONS

Nil.

STAFF REPORTS

1. 2021 Council Vacancy
Office of Councillor

This matter is the subject of a Special meeting called for November 24, 2021.

FINANCE AND ADMINISTRATION COMMITTEE

Councillor L. Journal, Chair
Councillors J. Earle and N. Lavergne, J. O'Reilly, Citizen Member
Meeting held November 16, 2021

FAC - CONSENT AGENDA

All matters listed under Consent Agenda are considered to be routine and will be enacted by one motion. Should a Council member wish an alternative action from the proposed recommendation, the Council member shall request that this matter be moved to "separate" the item.

Moved by: Councillor Journal

THAT the following items, as listed on the Finance and Administration Committee agenda are recommended by the Committee to be passed by Consent Agenda:

For: Councillor Kalivas, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Wales, and Councillor Wren

CARRIED 6-0 on a recorded vote

1. **SR2021-210**
Ontario Regulation 284/09 Budget Matters - Expenses

THAT Council adopt this report of expenses excluded from the 2022 Budget as a requirement of Ontario Regulation 284/09 passed under the Municipal Act, 2001.

2. **SR2021-214**
2021 November Capital Variance Report

THAT Council receives report SR2021-214 2021 November Capital Variance Report for information.

3. **SR2021-215**

Cross Boundary Transit Pilot (River Route) Update

THAT staff report SR2021-215 Cross Boundary Transit Pilot (River Route) Update be received for information.

4. **SR2021-211**

Self Contained Breathing Apparatus RFP

THAT Council receive Report SR2021-211 Self Contained Breathing Apparatus RFP.

5. **SR2021-212**

Self Contained Breathing Apparatus Fill Station Bottles RFP

THAT Council receive Report SR2021-212 Self Contained Breathing Apparatus Fill Station Bottles RFP; and

THAT the Interim City Manager and the Fire Chief be authorized to execute the purchase of replacement SCBA fill station bottles.

6. **SR2021-213**

Fire Rescue Truck Replacement RFP

THAT Council receive Report SR2021-213 Fire Rescue Truck Replacement RFP.

7. Equity and Inclusion training

WHEREAS at its meeting held on July 14, 2020, Brockville City Council unanimously committed to learning about all forms of historical and ongoing racism in our community; and

WHEREAS equity and inclusion training would assist Brockville's municipal leaders in gaining a better understanding of these issues and how they can be addressed;

THEREFORE BE IT RESOLVED THAT staff report to Finance and Administration Committee in December, 2021 with a proposal to arrange

equity and inclusion training for current members of Council, citizen members of standing committees, and Senior Staff; and

THAT the training be completed no later than March 31st, 2022.

FAC - REGULAR AGENDA

Nil.

2022 BUDGET

1. SR2021-209

2022 Budget-City Departments Capital Budget

Moved by: Councillor Fullarton

THAT Council approve, in principle, the 2022 Capital Budget - City Departments for a total of \$6,640,329; and,

THAT the 2022 Capital budget be funded as follows:

- Tax Rate \$ 872,829
- Reserves/Reserve Funds \$1,535,500
- Canada Community Build Fund \$3,101,850
- Debt \$ 985,000
- Grants/Donations/Other \$ 145,150

For: Councillor Kalivas, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Wales, and Councillor Wren

CARRIED 6-0 on a recorded vote

NEW BUSINESS - REPORT FROM MEMBERS OF COUNCIL

Nil.

UNFINISHED BUSINESS

Nil.

EMERGENCY BUSINESS

Nil.

BY-LAWS

1. 100-2021
By-Law to Authorize the Appointment of Sandra MacDonald as Interim City Manager for the Corporation of the City of Brockville
2. 101-2021
A By-law to Amend By-law 119-89 Being a By-law to Regulate Winter Parking Restrictions.

READING OF THE BYLAWS

Moved by: Councillor Wren
Seconded by: Councillor Earle

THAT By-laws Numbered 100-2021 and 101-2021 be introduced and the same be now read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

CONFIRMATORY BYLAW

Moved by: Councillor Wren
Seconded by: Councillor Earle

THAT By-law Number 102-2021 to confirm the Proceedings of Council at its meeting held on November 23, 2021 be read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

MAYOR'S ANNOUNCEMENTS

MEDIA QUESTION PERIOD

ADJOURNMENT

Moved by: Councillor Wren
Seconded by: Councillor Earle

THAT Council adjourn its proceedings until the next meeting scheduled for November 24, 2021.

CARRIED

The meeting adjourned at 8:00 pm.

Mayor

City Clerk