



**City of Brockville**  
**Council Meeting Minutes**  
**5:30 PM - Tuesday, September 26, 2023**  
City Hall, Council Chambers

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The Council meeting was called to order on Tuesday, September 26, 2023, at 5:30 PM, in the City Hall, Council Chambers, with the following present:

**Members  
Present:**

Mayor Matt Wren, Councillor Philip Deery, Councillor Jane Fullarton, Councillor Katherine Hobbs, Councillor Mike Kalivas, Councillor Nathalie Lavergne, Councillor Louise Severson, and Councillor Cameron Wales

**Regrets:**

Councillor Jeff Earle

**Staff:**

Lynda Ferguson, Director of Finance & IT Services, Sandra MacDonald, City Manager/City Clerk, Lynn Murray, Acting City Clerk, Robert Nolan, Director of Economic and Development Services, and Phil Wood, Director of Operations

**MOTION TO MOVE INTO CLOSED SESSION (5:00 PM)**

Moved by: Councillor Kalivas

Seconded by: Councillor Severson

THAT pursuant to *Municipal Act*, 2001, Section 239 Sub. 2 (k), Council resolve itself Closed Session, closed to the public to consider:

1. a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. 2001, c. 25, s. 239 (2); 2017, c. 10, Sched. 1, s. 26. (Fulford Academy)

**CARRIED**

**CLOSED MEETING MATTER(S)**

**LAND ACKNOWLEDGEMENT STATEMENT**

**MAYOR'S REMARKS**

Mayor Wren noted that the National Day of Truth & Reconciliation is Saturday, September 30. In Brockville there will be an event being held at Hardy Park from 10 am until 4 pm that day.

His Worship notified the community that there have been traffic notices issued regarding water main construction across Stewart Blvd at Front Avenue beginning

tomorrow (Wednesday). There will be no through traffic on Front Avenue, but Stewart Blvd will be passable with lane reductions. This is multi day project and the public's cooperation and understanding is appreciated.

The Mayor offered congratulations to this year's recipients of the Brockville Young Professionals 40 under 40 awards. Adding they are an incredible group of talented young people being honoured this year with an event taking place at the Aquatarium on Thursday evening.

### **DISCLOSURE OF INTEREST**

Councillor Wales declared a Conflict of Interest with regards to Report 2023-160, Lease Renewal for the Musi-theatre at the Brockville Art Centre appearing on the General Committee Consent agenda as he is a member of the Brockville Operatic Society.

### **REPORT OF THE CLOSED SESSION**

Moved by: Councillor Kalivas

Seconded by: Councillor Severson

THAT Council rise from the Closed Session and the Chairman report that all recommendations adopted in Closed Session, be adopted.

**CARRIED**

### **ADOPTION OF COUNCIL MINUTES**

Moved by: Councillor Hobbs

THAT the minutes of the Council Meeting of September 12, 2023 be adopted and circulated as read.

**CARRIED**

### **CORRESPONDENCE, COMMUNICATION AND PETITIONS**

1. Child Care Worker and Early Childhood Educator Appreciation Day  
Ontario Coalition for Better Child Care

Moved by: Councillor Wales

THAT the Council of the Corporation of the City of Brockville hereby proclaim the day of October 17th, 2023 as Child Care Worker and Early Childhood Educator Appreciation Day in the City of Brockville.

**CARRIED**

2. Appointments to Boards and Committees  
(DBIA)

Moved by: Councillor Hobbs

THAT Council authorize the appointment of Evan Buck to Downtown Brockville BIA (terms to expire November 14, 2026); and

THAT Council authorize the appointment of Marianna Jasionowska, Michael Brown and Lucas Michel to the Municipal Heritage Committee (terms to expire November 14, 2026); and

THAT Council authorize the appointment of Lynne Houldsworth to the Brockville Railway Tunnel Committee (terms to expire September 26, 2027); and

THAT James Clarke be removed from the Brockville Railway Tunnel Committee; and

THAT the necessary by-law be enacted.

**CARRIED**

3. Poppy Week  
(Royal Canadian Legion Branch 96)

Moved by: Councillor Deery

THAT Council do hereby proclaim October 27 to November 10, 2023 Poppy Week in the City of Brockville; and

THAT the Flag of Remembrance be flown at Tunnel Bay from October 30 to November 13, 2023.

**CARRIED**

**DELEGATIONS**

1. Regional Economic Development Update  
Economic Development Manager, United Counties of Leeds and Grenville

Anne Weir, Economic Development Manager, United Counties of Leeds and Grenville provided an update on Regional Economic Development.

## **STAFF REPORTS**

Nil.

## **GENERAL COMMITTEE**

Councillor J. Fullarton, Chair  
Councillors P. Deery, K. Hobbs and L. Severson  
Meeting held September 19, 2023

## **GENERAL - CONSENT AGENDA**

*Councillor Fullarton requested to have Staff Report 2023-160, Musi-theatre Lease Brockville Theatre Guild and Brockville Operatic Society removed from the Consent Agenda.*

Moved by: Councillor Fullarton

THAT the following items, as listed on the General Committee agenda are recommended to be passed by Consent Agenda:

**For:** Mayor Wren, Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

**CARRIED 8-0 on a recorded vote**

1. **2023-164**  
Easement Agreement  
Wills Transfer Limited to cross Municipal Lands  
2210 Parkedale Ave

THAT Council authorize the Mayor and Clerk to execute an easement agreement with Wills Transfer Limited, for an easement over PIN 44178-0167, further described as Part of Lot 10, Concession 2, formerly in the Township of Elizabethtown Kitley, as in LR45502 except LR46365, except PT 1 28R13553; S/T 38E9314, LR106581; now in the City of Brockville.

2. **2023-174**  
River of Lights Tree Wrap & Controller Infrastructure installation

THAT Council approve the results of RFQ 230091 for River of Lights Tree Wrap & Controller Infrastructure installation.

3. **2023-157**

Community Art Submission  
12 Water St. E (Dive Brockville)

THAT Council approve the changes to the mural located at 12 Water St. E. (Dive Brockville); and

THAT Council approve the proposed 3D artwork to hang on said mural.

4. **2023-168**

2023 August Variance

THAT Council receives report SR2023-168, 2023 August Variance for information.

5. **2023-170**

Digester Tank #1 Repairs - Water Pollution Control Centre

THAT Council approve the quote from Landmark Municipal Services for the repairs to Digester Tank #1 in the amount of \$439,137 (including net HST); and

THAT Council approve the quote from Garland Canada Inc. for the repairs to the roof of Digester Tank #1 in the amount of \$86,496 (including net HST); and

THAT Council approve the \$525,634 from Wastewater Working Capital Operations Reserve.

6. **2023-171**

Sewer Connection By-law 46-89

THAT the City's Sewer Connection By-law 46-89 be repealed; and

THAT the draft Sewer Connection By-law (attached) be enacted.

7. **2023-172**

Blue Box Transition Period

THAT Council approve the recommendation of the Director of Engineering and Infrastructure to “opt-out” of the Circular Materials Ontario (CMO) contract for curbside blue box collection services during the transition period.

8. **2023-173**

Lowlift Pump 3 Repairs – Water Treatment Plant

THAT Council approve the quote from Hewitt (Brockville) for the repair to Lowlift Pump 3 in the amount of \$30,807.84 (including net HST); and

THAT Council approve the additional expenditure of \$20,000 to be funded from the Water Rate Working Capital Operations Reserve.

9. **2023-156**

Community Art Submission DBIA Banners and Decals  
Request to move installation period to 2024.

THAT Council approve the deferral of the installation period of DBIA banners and street decals originally approved for June 2023 to mid-October 2023 to May 15, 2024 to mid-October 2024.

**GENERAL - REGULAR AGENDA**

*Councillor Wales exited the Council Chambers at 6:05 pm.*

1. **2023-160**

Musi-Theatre lease  
Brockville Theatre Guild and Brockville Operatic Society

Moved by: Councillor Fullarton

THAT Council direct staff to prepare an agreement for lease of a portion of the Brockville Arts Centre by the Brockville Operatic Society and the Brockville Theatre Guild as per the terms set out in this report; and

THAT the Mayor and City Clerk be authorized to execute such agreement.

**For:** Mayor Wren, Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Lavergne, and Councillor Severson

**CARRIED 7-0 on a recorded vote**

*Councillor Wales returned to the Council Chambers at 6:06 pm.*

## **BUDGET**

1. **2023-176**  
2024 Budget Overview

Moved by: Councillor Severson

THAT Council receives report SR2023-176 Budget Overview for information.

**For:** Mayor Wren, Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

**CARRIED 8-0 on a recorded vote**

Councillor Deery wondered if we could get a sense of our growth rate to see if maybe it will offset costs. L. Ferguson responded that it will be hard to predict how many will fall into the calendar year but did confirm that the \$22 million in the report represented new growth year to date for 2023.

## **NEW BUSINESS - REPORT FROM MEMBERS OF COUNCIL**

Nil.

## **UNFINISHED BUSINESS**

Nil.

## **EMERGENCY BUSINESS**

Nil.

## **BY-LAWS**

1. 065-2023  
By-law to Accept Plan 28M-15 and to Discharge Obligations Under a Subdivision Agreement Between Spring Valley Homes Limited and The Corporation of The City of Brockville Hunters Hill Subdivision – Wildwood Crescent-Phase III

2. 066-2023  
A By-law to amend 003-2023 Being a By-law to Appoint Members to Various Boards and Commissions (BMAAC/Arena)
3. 067-2023  
A By-Law to Amend City of Brockville Parking By-law 119-89 (Reynolds Park and Centennial/Hardy Park Parking)

### **READING OF THE BY-LAWS**

Moved by: Councillor Deery  
Seconded by: Councillor Hobbs

THAT By-laws Numbered 065-2023 to 067-2023 be introduced and the same be now read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

**CARRIED**

### **CONFIRMATORY BY-LAW**

Moved by: Councillor Deery  
Seconded by: Councillor Hobbs

THAT By-law Number 068-2023 to confirm the Proceedings of Council at its meeting held on September 26, 2023 be read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

**CARRIED**

### **MAYOR'S ANNOUNCEMENTS**

### **MEDIA QUESTION PERIOD**

### **ADJOURNMENT**

Moved by: Councillor Deery  
Seconded by: Councillor Hobbs

THAT Council adjourn its proceedings until the next regular meeting scheduled for October 10, 2023.

**CARRIED**



*The meeting adjourned at 7:06 pm.*

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Mayor

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Acting City Clerk