



City of Brockville General Committee Minutes

4:30 PM - Tuesday, July 16, 2024

City Hall, Council Chambers

The General Committee meeting was called to order on Tuesday, July 16, 2024, at 4:30 PM, in the City Hall, Council Chambers, with the following present:

Members Present:	Chair Jane Fullarton, Councillor Philip Deery, Councillor Katherine Hobbs, and Ex-Officio Matt Wren
Regrets:	Councillor Louise Severson
Others:	Nil.
Staff:	Sheena Earl, City Clerk, Sandra MacDonald, City Manager, Phil Wood, Director of Operations, Lindsay Armstrong, Senior Manager of Human Resources, Chad Davis, Supervisor of Parks & Cemetery Services, and Kelly Brintnell, Tourism Advisor

Land Acknowledgement Statement

Chair's Remarks

Chair Fullarton noted the number of ongoing road projects in the City and reminded residents to be mindful of detours and signage while driving.

Disclosure of Interest

Nil.

Delegations and Presentations

Nil.

Correspondence and Communications

Nil.

Reports From Boards and Committees

Nil.

Staff Reports

1. 2024-142
Procurement Results
Building Permit Fee Review Study

Moved by: Councillor Hobbs

THAT the contract to undertake a Building Permit Fee Review Study be awarded to Watson & Associates.

For: Councillor Fullarton, Councillor Deery, Councillor Hobbs, and Mayor Wren

CARRIED 4-0 on a recorded vote

2. 2024-143
Tall Ships Festival Committee

Moved by: Councillor Deery

THAT a citizen committee be established and appointed effective September 1st, 2024 to assist in the organization, program development, and delivery of the 2025 Tall Ships Festival; and

THAT the necessary bylaw be prepared.

For: Councillor Fullarton, Councillor Deery, Councillor Hobbs, and Mayor Wren

CARRIED 4-0 on a recorded vote

3. 2024-115
Festival and Events Coordinator

Moved by: Mayor Wren

THAT a part time Festival and Events Coordinator contract position (15 hours per week) be established effective August 1, 2024 to July 31, 2025 to lead in organizing the 2025 Tall Ships Festival; and

THAT the part time Festival and Events Coordinator position be funded by Tall Ships reserve created from the 2019 and 2022 Tall Ships Festivals.

For: Councillor Fullarton, Councillor Deery, Councillor Hobbs, and Mayor Wren

CARRIED 4-0 on a recorded vote

L. Armstrong stated the cost of the position is \$32,263, not \$50,000 as indicated in the staff report.

4. 2024-139
Remedial Tunnel Options
Custom Light Guards

Moved by: Councillor Hobbs

THAT the purchase of 225 custom light guards from Kilmarnock Enterprise for light fixtures at the Brockville Railway Tunnel be approved in the amount of \$20,550 including net HST; and

THAT the additional unbudgeted expenses be funded by reserves in accordance with the City's Budgetary Control Policy.

For: Councillor Fullarton, Councillor Deery, Councillor Hobbs, and Mayor Wren

CARRIED 4-0 on a recorded vote

5. 2024-127
2024 Traffic Calming
Capital Work Plan

Moved by: Councillor Deery

THAT the listed traffic modifications be approved as an amendment to Traffic By-Law No. 021-1993 appending:

- schedule XV - community safety zones
- schedule IV - signal light traffic control systems
- schedule XVII - pedestrian crossovers; and

THAT the proposed scopes of work be funded by the 2023 traffic calming Capital Budget and remaining 2022 traffic calming Capital Budget.

For: Councillor Fullarton, Councillor Deery, Councillor Hobbs, and Mayor Wren

CARRIED 4-0 on a recorded vote

6. 2024-137
Speed Limits on North Augusta Road

Moved by: Mayor Wren

THAT Council receive staff report 2024-137 - Speed Limits on North Augusta Road for information.

For: Councillor Fullarton, Councillor Deery, Councillor Hobbs, and Mayor Wren

CARRIED 4-0 on a recorded vote

7. 2024-136
Reynolds Park Anchor Display

Moved by: Councillor Hobbs

THAT the donation of an anchor from Save Ontario Shipwrecks (SOS) be accepted; and

THAT the concept for displaying the anchor at Reynolds Park as proposed by Save Ontario Shipwrecks (SOS) and Creative Art Source Inc. be approved.

For: Councillor Fullarton, Councillor Deery, Councillor Hobbs, and Mayor Wren

CARRIED 4-0 on a recorded vote

8. 2024-133
Lease Renewal
DFO Small Craft Harbour

Moved by: Councillor Deery

THAT the Mayor and Clerk be authorized to execute a lease renewal agreement with the Department of Fisheries and Oceans for the Small Craft Harbour (OP-4540-H-2501)

For: Councillor Fullarton, Councillor Deery, Councillor Hobbs, and Mayor Wren

CARRIED 4-0 on a recorded vote

9. 2024-134
Procurement Results
Transit Bus Replacement

Moved by: Mayor Wren

THAT the purchase of a transit bus from Girardin Ontario Inc. be approved in accordance with the City Procurement Policy for public procurement in excess of \$150,000 where less than three quotes were received.

For: Councillor Fullarton, Councillor Deery, Councillor Hobbs, and Mayor Wren

CARRIED 4-0 on a recorded vote

New Business from Committee Members

Nil.

Information Items

Moved by: Councillor Hobbs

THAT the following Information Items be received for information:

1. 2024-138
Procurement Results
Youth Arena Refrigeration Equipment
2. 2024-128
Replacement of Watermain
King Street W. from Rivers Avenue to Oak Street

CARRIED

Committee Consent Agenda

Moved by: Councillor Deery

THAT the following items as recommended by the General Committee be placed on the Consent Agenda:

1. 2024-142
Procurement Results
Building Permit Fee Review Study
2. 2024-143
Tall Ships Festival Committee
3. 2024-115
Festival and Events Coordinator
4. 2024-139
Remedial Tunnel Options
Custom Light Guards
5. 2024-127
2024 Traffic Calming
Capital Work Plan
6. 2024-137
Speed Limits on North Augusta Road
7. 2024-136
Reynolds Park Anchor Display
8. 2024-133
Lease Renewal
DFO Small Craft Harbour
9. 2024-134
Procurement Results
Transit Bus Replacement

CARRIED

Media Question Period

Adjournment

Moved by: Mayor Wren

THAT the General Committee adjourn its meeting until the next regular meeting scheduled for August 20, 2024.

CARRIED

The meeting adjourned at 5:14 pm.