
Council Minutes

Council Members Present:

Mayor J. Baker
Councillor L. Bursey
Councillor J. Earle
Councillor J. Fullarton
Councillor L. Journal
Councillor M. Kalivas
Councillor N Lavergne
Councillor C. Wales
Councillor M. Wren

Staff:

D. Dick, Director of Corporate Services
S. MacDonald, City Clerk (Recording Secretary)
M. Pascoe Merkley, Interim City Manager
G. Pigeon, Fire Chief

The meeting was called to order at 4:07 pm.

MOTION TO MOVE INTO CLOSED SESSION

Moved by: Councillor Kalivas
Seconded by: Councillor Lavergne

THAT pursuant to *Municipal Act, 2001*, Section 239 Sub. 2 (e), (f) and (k), Council resolve itself Closed Session, closed to the public to consider:

1. litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
2. advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
3. a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. 2001, c. 25, s. 239 (2); 2017, c. 10, Sched. 1, s. 26.

CARRIED

The meeting recessed at 5:28 pm.

The meeting reconvened at 7:00 pm.

REPORT OF THE CLOSED SESSION

Moved by: Councillor Lavergne
Seconded by: Councillor Kalivas

THAT Council rise from the Closed Session without reporting.

CARRIED

MAYOR'S REMARKS

Mayor Baker listed the board and committee vacancies. He encouraged citizens to make applications for the boards and committees. His Worship asked the community to support local businesses by shopping locally this year.

DISCLOSURE OF INTEREST

Nil.

ADOPTION OF COUNCIL MINUTES

Moved by: Councillor Bursey

THAT the minutes of the Council Meeting of November 27, 2018 and December 3, 2018 be adopted and circulated as read.

CARRIED

CORRESPONDENCE, COMMUNICATIONS AND PETITIONS

1. 2019 Council and Standing Committee Meeting Dates

Moved by: Councillor Wales

THAT Council hereby approve the 2019 Council and Standing Committee meeting dates presented.

CARRIED

PRESENTATIONS

1. 2018 Community Awards of Recognition

Members of Council presented Community Awards of Recognition to the following people and organizations:

- Councillor Bursey - **Brockville Pride**
for their contribution to Cultural Diversity
- Councillor Fullarton - **May Court Club of Brockville**
for their contribution to Outstanding Community Contributions
- Councillor Journal - **Rotary Park Revitalization Committee**
for Outstanding Community Contributions
- Councillor Kalivas - **Palliative Care Golf Tournament**
in recognition of their Community Contribution
- Councillor Lavergne - **Brockville Special Olympics**
for Outstanding Community Contributions
- Councillor Wales - **113 The Brockville Rifles Royal Canadian Army Cadet Corps** for excellence in Youth Leadership; and
870 Vampire - Royal Canadian Air Cadet Squadron for excellence in Youth Leadership
- Councillor Wren - **St. Vincent de Paul Weekender Program**
for Outstanding Community Contributions
- Councillor Earle - **Mary Barnhardt**
in recognition of her Humanitarian Efforts
- Mayor Baker - **Carolyn Sifton Foundation**
for Outstanding Community Contributions and Generous Ongoing Support

STAFF REPORTS

1. **2018-122-12**
Marina Lease Extension – Fuller Marine Services

Moved by: Councillor Journal

THAT Council authorize the execution of a one-year marina lease extension with 3700518 Canada Inc. (Fuller Marine Services).

CARRIED

PLANNING AND OPERATIONS COMMITTEE

Councillor M. Kalivas, Chair
Councillors L. Bursey and C. Wales
J. Sterritt, Citizen Appointee
Meeting Date December 4, 2018

POC - CONSENT AGENDA

Moved by: Councillor Kalivas

THAT the following items, as listed on the Planning and Operations Committee agenda are recommended to be passed by Consent Agenda

CARRIED

1. **2018-125-12**
Final Approval, Plan of Subdivision, Part Lot 13, Con. 2,
Hunters Hill Subdivision, Wildwood Crescent – Phase III
Removal of H1-Holding Symbol
Owner: Spring Valley Homes Ltd.
File: 08T-955001(E)

1. THAT Council for the Corporation of the City of Brockville, acting pursuant to Section 51 (6) of the Planning Act, R.S.O. 1990, grants final approval to Hunters Hill Subdivision, Wildwood Crescent - Phase III, specifically with respect to being described as Part Lot 13, Part 1, Reference Plan 28R12528, Save and Except Plans 28M-3 and 28M-13, City of Brockville, Concession 2, County of Leeds; as shown on Schedule "A".

2. THAT following the provision of notification in accordance with Section 36 of the Planning Act, a by-law be passed to remove the "H1" Holding symbol from Lots 1 through 10, inclusive, shown on the Draft Plan of Subdivision for Hunters Hill Subdivision, Wildwood Crescent - Phase III.

2. **2018-098-09**
Private Cannabis Retail Stores "Opt-in" or "Opt-out"

1. THAT direction be provided to Staff respecting solicitation for Public comment on the matter of whether the City of Brockville should "Opt-Out" of permitting Private Cannabis Retail Stores within the limits of the Corporation of the City of Brockville;
2. THAT the Corporation of the City of Brockville not "Opt-Out" of permitting Private Cannabis Retail Stores within the limits of the Corporation of the City of Brockville;
3. THAT Staff develop a Municipal Cannabis Policy Statement to be brought forward to Council at a future date; and
4. THAT J. Faurschou, Planner I, and A. McGinnis, Planner II, be named as contacts to provide a one-window approach to co-ordinate municipal input to the Alcohol and Gaming Commission of Ontario (AGCO) regarding proposed cannabis stores.

3. **2018-126-12**
Brockville Transit
Student Semester Pass

THAT a new Student Semester Pass for Brockville Transit be implemented for a trial period until June 30, 2020 at a rate of \$150 per semester, available to elementary, secondary and college students only; and

THAT By-Law 006-2018 User Fees / Service Charges be amended accordingly

4. **2018-127-12**
Active Transportation Plan

THAT Report 2018-127-12 be received for information purposes.

ECONOMIC DEVELOPMENT, RECREATION AND TOURISM COMMITTEE

Councillor J. Fullarton, Chair
Councillor N. Lavergne
J. Barabash and T. Barnes, Citizen Appointees
Meeting held December 4, 2018

EDRTC - REGULAR AGENDA

1. **2018-123-12**
2019 Tall Ships Festival Update

Moved by: Councillor Fullarton

THAT Council receive Staff Report No. 2018-123-12, 2019 Tall Ships Festival Update for information purposes; and

THAT the Tall Ships Committee provide financial reports to the EDRTC in March 2019 and June 2019.

CARRIED

2. **2018-128-12**
Proposed Allocation of the Municipal Accommodation Tax

Moved by: Councillor Fullarton

THAT the following allocation of the Municipal Accommodation Tax (MAT) be approved;

Funds received from the MAT, as at December 31st each year, will be allocated as follows:

1. 50% to the local Destination Marketing Organization (DMO) for increased marketing, support of local festivals and new product development.
2. 50% to the City of Brockville for tourism-related assets and activities.

THAT \$50,000 of the 2018 MAT receipts, before the formula is applied, is allocated to the Aquatarium as authorized by Council resolution at the Council meeting of Tuesday, July 24th, 2018. Of the balance of the 2018

MAT receipts, the City of Brockville's 50% shall be allocated to the Aquatarium;

THAT the DMO report to EDRTC annually with a costed business plan of how the MAT funds will be spent;

THAT the DMO report to EDRTC annually with the outcomes from the money spent;

THAT the DMO will provide annual audited financial statements to the City of Brockville related to MAT revenues and expenses;

THAT no fee be charged by the City for administration of the MAT.

CARRIED

FINANCE AND ADMINISTRATION COMMITTEE

Councillor L. Journal, Chair
Councillors J. Earle and M. Wren
C. Drake, Citizen Appointee
Meeting held on December 5, 2018

FAC - CONSENT AGENDA

Moved by: Councillor Lavergne

THAT the following items, as listed on the Finance and Administration Committee agenda are recommended by the Committee to be passed by Consent Agenda

CARRIED

1. 2018-124-12 Ontario Regulation 284/09 Budget Matters-Expenses

THAT Council adopt this report of expenses excluded from the 2019 Budget as a requirement of Ontario Regulation 284/09 passed under the Municipal Act, 2001.

2. **2018-129-12**
Variance Report as at November 15, 2018

THAT Council receives the Variance Report for the period ended November 15, 2018 for information purposes.

3. **2018-130-12**
Extension of CIP Downtown
and Brownfields Programs and Annual Funding Rates

1. THAT the following Downtown Community Improvement Plan Programs be offered until a revised slate of programs has been developed:

- Tax Increment Equivalent for Rehabilitation and Redevelopment (TIERR) Grant;
- Façade Improvement Grant (FIG); and
- Residential or Commercial Conversion/Rehabilitation (RCCR) Grant.

2. THAT the following Brownfields Community Improvement Plan Programs be offered until a revised slate of programs has been developed:

- Brownfields Remediation Tax Increment Equivalent Grant (TIEG); and
- Environmental Remediation Tax Cancellation Assistance Program (BFTIP).

NEW BUSINESS - REPORT FROM MEMBERS OF COUNCIL

1. **Support for Nomination of Councillor C. Wales to Rural Ontario Municipal Association**

Moved by: Councillor Fullarton

BE IT RESOLVED THAT the Council for the Corporation of the City of Brockville endorses Cameron Wales, Councillor, for the position of ROMA Zone 7 Representative for the 2019-2023 ROMA Board

CARRIED

BY-LAWS

087-2018 A By-law to amend 113-1980 Being a By-Law to Govern the Proceedings of Council (Standing Committees)

READING OF THE BYLAWS

Moved by: Councillor Wales
Seconded by: Councillor Kalivas

THAT By-laws Numbered 087-2018 be introduced and the same be now read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

CONFIRMATORY BYLAW

Moved by: Councillor Wales
Seconded by: Councillor Kalivas

THAT By-law Number 088-2018 to confirm the Proceedings of Council at its meeting held on December 11, 2018 be read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

MAYOR'S ANNOUNCEMENTS

Mayor Baker wished the community a safe and happy holiday on behalf of Council.

MEDIA QUESTION PERIOD

ADJOURNMENT

Moved by: Councillor Wales
Seconded by: Councillor Kalivas

THAT Council adjourn its proceedings until the next regular meeting scheduled for January 29, 2019.

CARRIED

The meeting adjourned at 8:03 pm.

Mayor

City Clerk