



City of Brockville
Council Meeting Minutes
5:00 PM - Tuesday, November 28, 2023
City Hall, Council Chambers

The Council meeting was called to order on Tuesday, November 28, 2023, at 5:00 PM, in the City Hall, Council Chambers, with the following present:

Members Present:

Mayor Matt Wren, Councillor Philip Deery, Councillor Jeff Earle, Councillor Jane Fullarton, Councillor Katherine Hobbs, Councillor Mike Kalivas, Councillor Nathalie Lavergne, Councillor Louise Severson, and Councillor Cameron Wales

Regrets:

Nil.

Staff:

Lynda Ferguson, Director of Finance & IT Services, Melanie Jones, Director of Fire & Partner Services, Sandra MacDonald, City Manager, Lynn Murray, Deputy City Clerk, Robert Nolan, Director of Economic and Development Services, Mark Noonan, Police Chief, Chris Paul, Deputy Fire Chief, Peter Raabe, Director of Engineering & Infrastructure Services, and Phil Wood, Director of Operations

Please note: Councillor Katherine Hobbs was incorrectly marked as present in the minutes which were approved by Council at the regular meeting of December 12, 2023. This error is expected to be corrected at the January 9, 2024 Regular Council Meeting.

LAND ACKNOWLEDGEMENT STATEMENT

MAYOR'S REMARKS

Mayor Wren offered sincere thanks to Brockville's Rotary Clubs for a wonderful Santa Claus parade last weekend and a wonderful kick off to the holiday season. He commended the City staff who worked very hard on their own entry this year.

Mayor Wren remarked the annual River of Lights has begun and thanked all of the generous corporate sponsors. He said the attraction is free of charge running each evening from 6-10 pm until January 2nd, with an hour before and after without music. His Worship also thanked the Brockville Arts Centre staff who have done all the production work again this year, as well as our Economic Development team for all of their organizational and promotional efforts.

Mayor Wren reminded all on the importance of shopping local this holiday season.

Mayor Wren shared at their own expense, Leeds Pharmacy has contracted with the “Good Doctors” group to offer a by appointment virtual clinic at their location in the Ormond Street Plaza. He explained the program supports the establishment of an on-site nurse practitioner three day per week. He added that this will certainly help fill a gap for many people who would otherwise be having to use the emergency department.

His Worship explained that city staff have arranged to keep the North Augusta Road compost site open for an additional two weeks and said yard waste and leaves may be dropped off to the site at the Gord Watts Centre until December 8th. Details can be found on the City website news section

The mayor reminded the public of the Centeen Park Public Information Session regarding the proposed new Sewage Pumping Station being held this Thursday, November 30th from 4-7 pm in Council Chambers.

Mayor Wren remarked that they will be appointing a new City Clerk, Sheena Earl, in this evening’s agenda. Ms. Earl is joining the city next week after working as Clerk of the United Counties of Leeds and Grenville.

DISCLOSURE OF INTEREST

Councillor Lavergne declared a Conflict of Interest with one of the Community Partners the Arts Hub as she occasionally uses the facility.

There was no decision made on this topic at this meeting.

ADOPTION OF COUNCIL MINUTES

Moved by: Councillor Severson

THAT the minutes of the Council Meetings of October 24, 2023 and November 14, 2023 be adopted and circulated as read.

CARRIED

CORRESPONDENCE, COMMUNICATION AND PETITIONS

1. Brockville Creative Impact Awards - Municipal Significance
SO | LO Social Local

Moved by: Councillor Wales

THAT Council approve the request from William McKinnon of SO | Lo Social Local to declare "Fall Selections" held at St. John's United Church, 32 Park Street, October 21, 2023, to be an event of "Municipal Significance" for the purpose of the issuance of Special Occasion Permits required by the Alcohol and Gaming Commission of Ontario (AGCO), subject to all necessary permits and approvals being obtained and in compliance with all City of Brockville By-laws.

CARRIED

2. 2024 Council Appointments to Boards and Committees

Moved by: Councillor Deery

THAT the Council appointments to the Boards and Committees (attached as Appendix "A") be approved; and

THAT the necessary By-law be enacted.

CARRIED

DELEGATIONS

Nil.

STAFF REPORTS

1. **2023-215**

Winter Classic - Rotary Outdoor Rink Upgrades

Moved by: Councillor Lavergne

THAT Council accept the donation of sound and lighting equipment from the Winter Classic group for installation in the Rotary Outdoor Rink at Rotary Park; and

THAT Council direct the Winter Classic group to provide copies of invoices and values of in-kind contributions to quantify the value of the donated equipment including installation; and

THAT Council direct that staff provide oversight on the installation of the equipment to ensure compliance with all applicable regulations.

For: Mayor Wren, Councillor Deery, Councillor Earle, Councillor Fullarton, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

CARRIED 8-0 on a recorded vote

GENERAL COMMITTEE

Councillor J. Fullarton, Chair
Councillors P. Deery, K. Hobbs, and L. Severson
Meeting held November 21, 2023

GENERAL - CONSENT AGENDA

All matters listed under Consent Agenda are considered to be routine and will be enacted by one motion. Should a Council member wish an alternative action from the proposed recommendation, the Council member shall request that this matter be moved to "separate" the item.

Moved by: Councillor Deery

THAT the following items, as listed on the General Committee agenda are recommended by the Committee to be passed by Consent Agenda:

For: Mayor Wren, Councillor Deery, Councillor Earle, Councillor Fullarton, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

CARRIED 8-0 on a recorded vote

1. **2023-216**
General Insurance RFP Results

THAT Council accept the proposal from Marsh Canada Limited for the City's insurance policy for the period of December 31, 2023 to June 30, 2025 as received for the amount of \$1,117,064.00 excluding applicable PST.

2. **2023-205**
Emergency Management Exercise

THAT Council authorizes the movement of funds up to \$5500 from the Emergency Planning and Communication Equipment Reserve Fund to cover the required Annual Emergency Exercise costs for 2023.

3. **2023-210**
Fire Dispatch Communications Agreement
Municipality of South Dundas

THAT Council authorize the Mayor and Fire Chief to execute an agreement between the Corporation of the City of Brockville Fire Services and the Municipality of South Dundas Fire Department for Fire Dispatch Communications.

4. **2023-211**
Fire Dispatch Agreement
Town of Prescott

THAT Council authorize the Mayor and Fire Chief to execute an agreement between the Corporation of the City of Brockville Fire Services and the Town of Prescott for Fire Dispatch Communications.

5. **2023-212**
Fire Dispatch Agreement
Town of Renfrew

THAT Council authorize the Mayor and Fire Chief to execute an agreement between the Corporation of the City of Brockville Fire Services and the Town of Renfrew for Fire Dispatch Communications.

6. **2023-214**
Fire Dispatch Agreement
United Counties of Leeds and Grenville

THAT Council authorize the Mayor and Fire Chief to execute an agreement between the Corporation of the City of Brockville Fire Services and the Corporation of the United Counties of Leeds and Grenville Fire Department for Fire Dispatch Communications.

7. **2023-217**
Cataraqui Region Conservation Authority
Municipal Agreement Category 3 - Locally Supported Services

THAT Council authorize the Mayor and City Clerk to enter into an agreement for Locally Supported Services with the Cataraqui Region Conservation Authority for the period of January 1, 2024 to December 31, 2028 with a renewal for a further five years.

8. Information Items

THAT the following items be received:

2023-186
Brockville Arts Centre - Program update
2023-203
Collection Care Remediation Plan Update
Brockville Museum
2023-192
Sabre Jet Rehabilitation Project Update

BUDGET

1. Community Partners - Schedule

Frontenac Arch Biosphere Network - Shannon Lem, Executive Director
(5:10 pm)

Cataraqui Regional Conservation Authority - Katrina Furlanetto, General
Manage (5:30 pm)

ArtsHub Brockville - David Dargie and Patricia Markovich - Director (5:50
pm)

~~Downtown Brockville - Meg Brazeau (6:10 pm)~~

Brockville Police Service - King Yee Jr. Chair and Mark Noonan, Chief (6:10
pm)

Aquatarium - Thomas Harder, Executive Director (6:30 pm)

Brockville Public Library - Margaret Wicklum, Chair and Geraldine Slark -
CEO (6:50 pm)

2. **2023-220**

2024 Budget Community Partners

Moved by: Councillor Earle

Seconded by: Mayor Wren

THAT report 2023-220, 2024 Budget Community Partners be received; and

THAT Council provide City staff direction with respect to each funding request.

For: Mayor Wren, Councillor Deery, Councillor Earle, Councillor Fullarton, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

CARRIED 8-0 on a recorded vote

3. **2023-209**

2024 Budget - Water and Wastewater

THAT Council approve the 2024 Water Operating Budget with total net expenses of \$3,493,603 not including Capital and;

THAT Council approve the 2024 Wastewater Operating Budget with total net expenses of \$5,138,451 not including Capital and;

THAT Council approve the Water Capital Budget totaling \$1,250,500 funded as follows:

- \$357,500 funded by water rates
- \$83,000 funded by grants
- \$810,000 funded by reserves and;

THAT Council approve the Wastewater Capital budget totaling \$975,000 funded as follows:

- \$891,000 funded by wastewater rates
- \$84,000 funded by grants and;

THAT Council approve the Water and Wastewater Rates applicable to the final approved Water and Wastewater Budgets to be in effect January 1, 2024; and

THAT the necessary by-laws be enacted.

CARRIED, AS AMENDED ON A LATER VOTE

Moved by: Councillor Deery

Motion to Amend

That Council adopt Scenario 4, includes \$200,000 to water reserves and \$700,000 contribution to wastewater reserves.

For: Mayor Wren, Councillor Deery, Councillor Fullarton, and Councillor Wales

Against: Councillor Earle, Councillor Kalivas, Councillor Lavergne, and Councillor Severson

DEFEATED 4-4 on a recorded vote

Moved by: Councillor Deery

Seconded by: Mayor Wren

Motion to Amend

THAT Council approve Scenario 3, which includes \$200,000 to water reserves and \$500,000 contribution to wastewater reserves.

For: Mayor Wren, Councillor Deery, Councillor Earle, Councillor Fullarton, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

CARRIED 8-0 on a recorded vote

Moved by: Councillor Deery

Seconded by: Mayor Wren

The vote on the original motion, as amended, was now taken and the motion, as amended, was carried.

Amended Motion

THAT Council approve the 2024 Water Operating Budget with total net expenses of \$3,493,603 not including Capital and;

THAT Council approve the 2024 Wastewater Operating Budget with total net expenses of \$5,138,451 not including Capital and;

THAT Council approve the Water Capital Budget totaling \$1,250,500 funded as follows:

- \$357,500 funded by water rates
- \$83,000 funded by grants
- \$810,000 funded by reserves and;

THAT Council approve the Wastewater Capital budget totaling \$975,000 funded as follows:

- \$891,000 funded by wastewater rates
- \$84,000 funded by grants and;

THAT Council approve the Water and Wastewater Rates applicable to the final approved Water and Wastewater Budgets to be in effect January 1, 2024; and

THAT Council approve Scenario 3, which includes \$200,000 to water reserves and \$500,000 contribution to wastewater reserves and increases the Wastewater net expenses to \$5,438,451; and

THAT the necessary by-laws be enacted.

For: Mayor Wren, Councillor Deery, Councillor Earle, Councillor Fullarton, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

CARRIED 8-0 on a recorded vote

NEW BUSINESS - REPORT FROM MEMBERS OF COUNCIL

Nil.

UNFINISHED BUSINESS

Nil.

EMERGENCY BUSINESS

Nil.

BY-LAWS

1. 080-2023
By-Law a By-law to Authorize the Appointment of Sheena Earl as City Clerk of the Corporation of the City of Brockville
2. 081-2023

A By-law to amend 003-2023 Being a By-law to Appoint Members to Various Boards and Commissions (MHC)

3. 082-2023
By-law to Appoint Council Members to Various Boards and Commissions

READING OF THE BY-LAWS

Moved by: Councillor Lavergne

Seconded by: Councillor Earle

THAT By-laws Numbered 080-2023 to 082-2023 be introduced and the same be now read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

MOTION TO MOVE INTO CLOSED SESSION (IMMEDIATELY FOLLOWING THE REGULAR MEETING)

Time constraints did not permit the Closed Meeting to proceed.

CONFIRMATORY BY-LAW

Moved by: Councillor Lavergne

Seconded by: Councillor Earle

THAT By-law Number 083-2023 to confirm the Proceedings of Council at its meeting held on November 28, 2023 be read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

MAYOR'S ANNOUNCEMENTS

MEDIA QUESTION PERIOD

ADJOURNMENT

Moved by: Councillor Lavergne

Seconded by: Councillor Earle

THAT Council adjourn its proceedings until the next regular meeting scheduled for December 12, 2023.

CARRIED

The meeting adjourned at 9:27 pm.

Mayor

City Clerk