



Committee Minutes

Finance, Administration & Operations Committee

Tuesday, June 21, 2011, 4:15 p.m.
City Hall, Council Chambers

Roll Call

Committee Members:

Councillor L. Journal, Acting Chair
Councillor L. Bursey
Councillor D. LeSueur
Councillor M. McFall
Mayor D. Henderson, Ex-Officio

Regrets:

Councillor J. Fullarton

Staff:

Ms. V. Baker, Clerks Secretary (Recording Secretary)
Mr. B. Casselman, City Manager
Mr. C. Cosgrove, Director of Operations
Ms. D. Cyr, Director of Finance
Ms. D. Livingstone, Deputy City Clerk
Mr. P. Raabe, Director of Environmental Services
Ms. S. Seale, City Clerk

Others:

Mr. R. Zajac, Recorder & Times

The Chair called the meeting to order at 4:15 p.m.

DISCLOSURE OF INTEREST

Councillor McFall declared interest with item #1, Staff Report 2011-053-05 as she is their legal counsel.

DELEGATION(S) AND PRESENTATION(S)

Councillor Bursey, Chair
Youth Advisory Committee

Councillor Bursey, Chair of the Youth Advisory Committee, reported on the progress and initiatives of the Committee. In attendance and in support of the Youth Advisory Committee was committee member, Matt Casselman.

CORRESPONDENCE

Mr. Brent Collett, Chair
Rotary Park Revitalization

Moved by: Mayor Henderson

THAT Council agrees that the use of the City's contribution of \$180,000 to the Rotary Park Revitalization project does not have to be restricted to the construction of a splash pad, on the understanding that the project will include a splash pad of equal or greater value, and further

THAT Council gives Rotary Park Revitalization Committee approval under Clause 6.5 (b) of the purchasing by-law to award work on the basis of in-kind donations by contractors or suppliers that reduce the cost of the project components.

CARRIED

J.W. Tiernay, Executive Director
Ontario Good Roads Association
Re: Minimum Maintenance Standards Litigation-Status Report

A discussion took place regarding Minimum Maintenance Standards and possible litigation. A motion was put forward in 2010 that was subsequently defeated proposing funding of \$2,000.

Moved by: Councillor Bursey

THAT the correspondence from J. W. Tiernay, Executive Director, Ontario Good Roads Association be received for information; and further

THAT the Director of Finance prepare a staff report for the August 16, 2011 meeting of the Finance, Administration and Operations Committee to provide a contribution to the OGRA litigation fund for defense of the Minimum Maintenance Standards.

CARRIED

STAFF REPORTS

Councillor McFall vacated the meeting for the portion dealing with Report 2011-053-05 at 4:38 p.m.

2011-053-05

Four-O-One Electric Request for License
To Permit the Construction of Parking on Pacific Avenue

It was noted that the Agreement included in the Agenda, Section 3, Subsection 5, should be amended to read twelve months.

Moved by: Councillor Bursey

THAT Council authorize the Mayor and City Clerk to execute a licence agreement with the Four-O-One Electric Ltd. for the use of a portion of land on the east side of Pacific Avenue for a parking area as per submitted drawing.

CARRIED

Councillor McFall joined the meeting.

2011-062-06

Lease of Storage Space, Museum
at 3515 Coon's Road, Unit #4

Moved by: Councillor

THAT Council authorize the Mayor and City Clerk to execute a lease for storage space at 3515 Coon's Road Unit #44 with 1395838 Ontario Limited for the period February 1st, 2011 to January 31st, 2016. The rate per annum will be \$9,000 plus HST for the first two years after that increasing to \$10,000 plus HST for the next two, then \$10,500 plus HST for the final year.

CARRIED

2011-067-06
Brockville Museum Request for
Transfer of Funds for Oral History Projects

Moved by: Mayor Henderson

THAT Council authorize the transfer to a maximum of \$325 from the Brockville Museum Reserve Fund to be used to purchase two recording devices and kits in conjunction with the oral history project; and

THAT monies being transferred from the Brockville Museum Reserve Fund be expensed from account and allocated to Account 02-4-191954-0911.

CARRIED

2011-068-06
2011 Tax Rates

Moved by: Mayor Henderson

THAT Council authorize staff to levy \$29,525,810 and impose municipal and education tax rates for the year 2011: and

THAT Council authorize the levy on behalf of the Downtown Board Improvement Association (DBIA) to impose special purpose rates for the year; and

THAT the necessary by-laws be enacted.

CARRIED

2011-069-06
Financial Variance Report at May 31, 2011

Moved by: Councillor LeSueur

THAT Council receives the Variance Report as of May 31, 2011.

CARRIED

Accessibility Integrated Standard
AODA Ontario Regulation 191/11

Ms. Sandra Seale, City Clerk, provided a verbal report on the newly released Integrated Standard that encompasses Information & Communication, Employment and Transportation.

FAO - CONSENT AGENDA

Moved by: Councillor Bursey

THAT the following items be listed on the agenda for consent:

1. 2011-062-06
Lease of Storage Space, Museum
at 3515 Coon's Road, Unit #4
2. 2011-067-06
Brockville Museum Request for
Transfer of Funds for Oral History Projects
3. 2011-068-06
2011 Tax Rates
4. 2011-069-06
Financial Variance Report at May 31, 2011

MOTION TO MOVE INTO CLOSED SESSION

Moved by: Councillor Bursey

THAT pursuant to *Municipal Act, 2001*, Section 239 Sub 2 (d), Council resolve itself into the committee of the Whole, In Camera, closed to the public to consider:

1. labour relations or employee negotiations

CARRIED

REPORT OF THE COMMITTEE IN-CAMERA

Moved by: Councillor Bursey

THAT Council rise from Committee, In Camera without reporting.

CARRIED

MOTION TO ADJOURN (5:16)

Moved by: Councillor Bursey

THAT the Committee adjourn until the next regularly scheduled meeting.

CARRIED

The meeting adjourned at 5:18 pm.