

Island Breakfast Committee Meeting

Thursday, May 10, 2018, 4:00 pm
Tourism Office - 10 Market St. W.

Committee Minutes

Members Present:

Dan Elwood, Chair
Amanda Robinson
Mike Libbos
Chad Davis
Deb Hamilton

Regrets:

Dave Beatty
Conal Cosgrove
Kendra Lorimer

Chair's Remarks

Dan welcomed Jan Hall, Pam Robertson and Duane Earle to the meeting.

Disclosure of Interest

Nil.

Approval of the Minutes

Moved by: Dan
Seconded by: Chad

THAT the minutes of the Island Breakfast Committee meeting dated September 28, 2017 be adopted as circulated.

CARRIED

Sub-Committee and Member Reports/Project Updates

1. Legacy Project

Duane Earle reported that materials have been delivered to the island and construction of the pavilion pad is starting this week.

2. Sponsorship and Grants

We have applied for the McDougall Insurance \$5,000 Community Legacy Fund - Voting starts May 21st and ends on May 31st.

3. Pavilion Naming Rights

No update.

4. Ticket Sales

There will be a ticket booth on King Street for the Downtown Sidewalk Sale.

5. Marketing and Communications

Rack card distribution throughout Eastern Ontario will be May 15-17.

6. Volunteers

Going well.

7. Procurement

Action: Chad to procure fridge and moving equipment

Action: Pam to lend a water container for the hand washing station

Action: Mike to monitor the island to see what we need for safety i.e. mulch

Action: Deb to call Kriska, Culligan and Commissionaires

8. Signage

No update.

9. Set Up/Tear Down

The plan is to move the fridge on its side. This has been approved by Byron Boone.

10. Logistics

Ongoing.

11. Health and Safety

Review of food handling is in progress.

12. Transportation

Action: Jan to call Hudson Supply

13. Finance and Administration

No report.

14. New Business

Nil.

Adjournment

Moved by: Dan

Seconded by: Deb

THAT the Island Breakfast Committee meeting be adjourned until its next meeting scheduled for May 17, 2018.

CARRIED