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***Council Minutes***

**Council Members Present:**

Mayor D. Henderson  
Councillor J. Baker  
Councillor T. Blanchard  
Councillor L. Bursey  
Councillor P. Deery  
Councillor J. Earle (late 7:30 pm)  
Councillor J. Fullarton  
Councillor M. Kalivas  
Councillor D. LeSueur

**Staff:**

Mr. C. Cosgrove, Director of Operations  
Mr. D. Dick, Director of Corporate Services  
Mr. C. Dwyre, Fire Chief  
Ms. L. Ferguson, Manager of Finance  
Ms. S. MacDonald, City Clerk (Recording Secretary)  
Mr. A. McGinnis, Planner II  
Mr. P. Raabe, Director of Environmental Services  
Ms. C. Ward, Financial Analyst  
Mr. M. Wing, Financial Analyst

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**MOTION TO MOVE INTO CLOSED SESSION (6:30 PM)**

Moved by: Councillor Kalivas  
Seconded by: Councillor LeSueur

THAT pursuant to Municipal Act, 2001, Section 239 Sub. 2 (c), Council resolve itself into the Committee of the Whole, In Camera, closed to the public to consider:

1. a proposed or pending acquisition or disposition of land by the municipality or local board

**CARRIED**

**REPORT OF THE COMMITTEE FROM CLOSED SESSION**

Moved by: Councillor Kalivas  
Seconded by: Councillor LeSueur

THAT Council rise from Committee of the Whole, In Camera and the Chairman report that all recommendations adopted in Committee of the Whole, In Camera, be adopted.

CARRIED

**MAYOR'S REMARKS**

Nil.

**DISCLOSURE OF INTEREST**

Councillor Bursey declared a conflict of interest with respect to Staff Report No. 2015-009-01, Rotary Park Rink Advertising as he is under contract to Cole Solutions.

**ADOPTION OF COUNCIL MINUTES**

Moved by: Councillor Baker

THAT the minutes of the Council Meeting of January 13th and 20th, 2015 be adopted and circulated as read.

CARRIED

**MOTION TO MOVE INTO COMMITTEE OF THE WHOLE COUNCIL**

Moved by: Councillor Bursey  
Seconded by: Councillor Blanchard

THAT we adjourn and meet as Committee of the Whole Council, with the Mayor in the Chair.

CARRIED

## **CORRESPONDENCE, COMMUNICATIONS AND PETITIONS**

### **1. Appointments to Boards and Committees (various)**

Moved by: Councillor Deery

THAT Robert MacKenzie be appointed to the Brockville Cycling Advisory Committee (term to expire November 30, 2018); and

THAT Norm Saunders and John Sharpe be removed from the Arena Advisory Committee; and

THAT Stephanie Saunders and Rob Csernik be removed from the Downtown Board of Management; and

THAT Cec Drake be appointed to the Brockville Cemetery Board (term to Expire November 30, 2018); and

THAT the necessary bylaw be enacted.

CARRIED

## **DELEGATIONS**

Nil.

## **REPORTS BOARDS AND COMMITTEES**

### **ECONOMIC DEVELOPMENT AND PLANNING COMMITTEE**

**Councillor J. Baker, Chair**  
**Councillors L. Bursey, M. Kalivas, D. LeSueur**  
**Meeting held January 20, 2015**

### **EDP - CONSENT AGENDA**

Moved by: Councillor Baker

THAT the following items, as listed on the Economic Development and Planning Committee agenda are recommended by the Economic Development and Planning Committee to be passed by Consent Agenda

CARRIED

1. **2015-002-01**

**Final Approval for Condominium Conversion**

**167 Pearl Street East, City of Brockville**

**Owner: 1264165 Ontario Limited**

**Agent: R.G. Bennett, O.L.S**

1. THAT Conditions of approval respecting condominium conversion of one dwelling unit at 167 Pearl Street East, City of Brockville, be modified as follows:
  - a. Condition 2.4 to be modified to delete the requirement for inspection of all common elements of the building at 167 Pearl Street East by a Professional Engineer.
  - b. Condition 2.5 to be modified to delete the requirement for inspection and confirmation by a Professional Engineer of all repairs and improvements identified under the engineer's report.
2. THAT Final Approval for conversion of one (1) rental residential apartment unit within 167 Pearl Street East to Condominium status be supported.

2. **2015-003-01**

**Request for Exemption from Section 51 of the  
Planning Act and Proposed Condominium Plan**

**Approval, 1109 Millwood Avenue, Brockville**

**Owner: Sweetwater Homes Ltd.**

**Agent: C. Warren Stroud-Goldman Stroud LLP**

1. THAT the request for exemption from Section 51 of the Planning Act, R.S.O. 1990, made by C. Warren Stroud respecting the condominium approval process for a phased residential condominium on lands described as Part Lots 11 and 12 being Parts 9, 10, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22 R. P. 28R12669, Concession 2, City of Brockville, County of Leeds, be approved; and
2. THAT, upon submission of final condominium drawings prepared by an Ontario Land Surveyor, final approval be granted for a phased residential condominium plan.
3. THAT, approval for exemption shall remain in effect for ten (10) years from the date of registration of the Plan of Condominium.

3. **2015-007-01**  
**Contract for Tourism Program Services**

THAT the Economic Development and Planning Committee recommend that Council authorize the Mayor and City Manager to execute the contract for Tourism Program Services with the Brockville and District Chamber of Commerce for a period commencing on January 1st, 2015 and terminating December 31, 2019, with the base transfer payment subject to the specified conditions as identified in the contract agreement; and further,

THAT the funds for the Tourism program operation be expensed through account # 01-5-821301-3010.

**FINANCE, ADMINISTRATION AND OPERATIONS**

**Councillor T. Blanchard, Chair**  
**Councillors P. Deery, J. Earle, J. Fullarton**  
**Meeting held on January 20, 2015**

**FAO - CONSENT AGENDA**

*Councillor Bursey requested to separate Staff Report No. 2015-009-01, Rotary Park Rink Advertising.*

Moved by: Councillor Blanchard

THAT the following items, as listed on the Finance, Administration and Operations Committee agenda are recommended by the Committee to be passed by Consent Agenda

CARRIED

1. **2015-001-01**  
**Charitable Donations Receipt Policy**

THAT the Finance Administration and Operations committee approve the Charitable Donation Receipt Policy 2015-001-01 and that the Director Corporate Services/Treasurer be authorized to enter into agreements for gifts in-kind.

2. **2015-004-01**  
**Water and Wastewater Systems**  
**Quarterly Report (Oct. - Dec. 2014)**

THAT Report 2015-004-01 Water & Wastewater Systems Quarterly Report (Oct. – Dec. 2014) be received for information purposes.

3. **2015-005-01**  
**Allocation of Water and Wastewater Surpluses**

THAT the Finance, Administration and Operations committee approve the allocation of the water and wastewater surpluses into separate reserves and reserve funds to provide for future operating and capital expenditures as follows:

	Water	Wastewater
Working Capital - Operations	\$ 330,000	\$ 450,000
Working Capital - Capital	\$ 80,000	\$ 80,000
Long-term Capital Assets	\$ 2,190,000	\$ 1,770,000

4. **2015-006-01**  
**Renewal of Agreement with Commissionaires Inc.**  
**Kingston & Region Division for Parking Enforcement**

THAT Council for the Corporation of the City of Brockville authorize the City Clerk to enter into an agreement with the Commissionaires Inc., Kingston and Region Division for the provision of parking enforcement services for the period of February 1, 2015 to January 31, 2016.

5. **Investment Options**

THAT the Treasurer is hereby directed to invest up to \$2 million in the "One Equity Program".

**FAO - REGULAR AGENDA**

1. **2015-009-01**  
**Rotary Park Rink Board Advertising**

Moved by: Councillor Blanchard

THAT the Director of Operations be directed to negotiate with Cole Solutions a payment of 10% of the gross revenue from advertising sales on the rink boards at the Rotary Park hockey rink until June 30, 2017;and

THAT if this is not acceptable to the proponent then the Director of Operations is hereby directed to initiate a request for proposal to garner the maximum revenue for the City.

CARRIED

## **STAFF REPORTS**

1. **2015-014-01**  
**Provincial-Municipal Gas Tax Agreement**

Moved by: Councillor Fullarton

THAT Report No. 2015-014-01 dated January 22, 2015 regarding Provincial-Municipal Gas Tax Agreements be received for information.

AND FURTHER THAT the Mayor and Director of Corporate Services be authorized to sign the "Municipal Funding Agreement for the Transfer of Federal Gas Tax Funds" on behalf of the City of Brockville;

AND FURTHER THAT staff be authorized to bring forward a by-law to execute the Municipal Funding Agreement between Association of Municipalities of Ontario (AMO) and the City of Brockville, and all subsequent agreements or amendments with respect to the Federal Gas Tax Funds with the Association of Municipalities of Ontario.

CARRIED

2. **2015 Budget Update**

Mr. Dick provided an overview of the changes to the 2015 budget and reported that the levy currently is 1.89%.

2015 Water & Wastewater Budgets

An overview of the water and wastewater budgets was presented by Mr. Dick and Mr. Raabe.

Item 6.1 Fleet Program - Twin Post Hoist

Moved by: Councillor Earle

THAT Item 6.1 Fleet Program - Twin Post Hoist in the amount of \$186,000 be removed from the 2015 Capital Budget.

DEFEATED

Councillor Baker requested that the Director of Operations provide a report to the Finance, Administration and Operations Committee within three months regarding opportunities to service other municipalities vehicles in our garage.

**Action → CJC**

**MOTION TO RETURN TO COUNCIL**

Moved by: Councillor Bursey

THAT we revert from Committee of the Whole Council, to Council.

CARRIED

**ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE COUNCIL**

Moved by: Councillor Bursey

Seconded by: Councillor Baker

THAT the report of the Committee of the Whole Council be adopted and that the necessary actions or by-laws be enacted.

CARRIED

**UNFINISHED BUSINESS**

Nil.

**EMERGENCY BUSINESS**

**BY-LAWS**

007-2015 A by-law to authorize the Corporation of the City of Brockville to enter into an agreement with the Province of Ontario for the allocation of Gas Tax Funds to Public Transportation

008-2015 A By-law to amend 085-2014 Being a By-law to Appoint Members to Various Boards and Commissions (Various)

**BYLAWS FIRST AND SECOND READING**

Moved by: Councillor Earle

Seconded by: Councillor Kalivas

THAT By-laws Numbered 007-2015 and 008-2015 be introduced and the same be now read a first and second time.

CARRIED



**BYLAWS THIRD READING**

Moved by: Councillor Earle  
Seconded by: Councillor Kalivas

THAT By-laws Numbered 007-2015 and 008-2015 be now read a third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

**CONFIRMATORY BYLAW FIRST AND SECOND READING**

Moved by: Councillor Earle  
Seconded by: Councillor Kalivas

THAT By-law Number 009-2015 to confirm the Proceedings of Council at its meeting held on January 27, 2015 be read a first and second time.

CARRIED

**CONFIRMATORY BYLAW THIRD READING**

Moved by: Councillor Earle  
Seconded by: Councillor Kalivas

THAT By-law Number 009-2015 to confirm the Proceedings of Council at its meeting held on January 27, 2015 be now read a third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

**MAYOR'S ANNOUNCEMENTS**

Nil.

**MEDIA QUESTION PERIOD**

**ADJOURNMENT**

Moved by: Councillor Earle  
Seconded by: Councillor Kalivas

THAT Council adjourn its proceedings until the next regular meeting scheduled for February 10, 2015.

CARRIED

The meeting adjourned at 8:30 pm.

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Mayor

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City Clerk