

Council Members Present:

Mayor D. Henderson
Councillor J. Baker
Councillor D. Beatty
Councillor T. Blanchard
Councillor J. Earle
Councillor J. Fullarton
Councillor M. Kalivas
Councillor D. LeSueur
Councillor M. McFall

Absent:

Councillor L. Bursey

Staff:

Mr. B. Casselman, City Manager
Mr. C. Cosgrove, Director of Operations
Mr. D. Dick, Director of Corporate Services
Mr. C. Dwyre, Fire Chief
Mr. J. Faurschou, Planner I
Ms. L. Ferguson, Manager of Finance
Ms. D. Gordon, Financial Analyst - General
Ms. L. Murray, Deputy City Clerk (Recording Secretary)
Mr. D. Paul, Director of Economic Development
Mr. P. Raabe, Director of Environmental Services

Others:

Mr. Ron Zajac, Recorder and Times
Ms. Jenn Ferguson, 104.9 JRFM

MAYOR'S REMARKS

The Mayor explained that the streets and sidewalks are coming along but the sidewalks have been almost impossible to clear of ice. He said that the crews are doing the best job possible given the unusual storms over the last couple of weeks.

DISCLOSURE OF INTEREST

Nil.

ADOPTION OF COUNCIL MINUTES

Moved by: Councillor LeSueur
Seconded by: Councillor Earle

THAT the minutes of the Council Meeting of December 10, 2013 be adopted and circulated as read.

CARRIED

MOTION TO MOVE INTO COMMITTEE OF THE WHOLE COUNCIL

Moved by: Councillor Baker
Seconded by: Councillor Blanchard

THAT we adjourn and meet as Committee of the Whole Council, with the Mayor in the Chair.

CARRIED

PUBLIC MEETING

1. User Fees

The Council of the Corporation of the City of Brockville intends to pass a by-law to impose various user fees for the City of Brockville, which includes fees under the Building Code Act. In accordance with the Building Code Act, a public meeting is being held to receive comments and submissions on the proposed changes.

Mayor Henderson announced the Public Meeting.

Ms. Murray, Deputy City Clerk, announced that in accordance with Section 7.0 of the Ontario Building Code Act, S.O. 1992, this public meeting is being held by Council prior to the passing of a by-law to impose or change fees respecting applications for issuance of building permits. She added that notice of the meeting was placed on the City of Brockville's website and placed in the Civic News on Thursday, December 5th, 2013. The Director of Planning advised that a copy of the notice of the meeting and the proposed Building Permit Fees and fees for other building matters was provided by email to the local builders on December 13th, 2013.

Mayor Henderson reviewed the procedures for the Public Meeting.

Mayor Henderson called upon the Deputy City Clerk to explain the purpose of the Public Meeting. Ms. Murray explained that the City of Brockville undertakes a review of all user fees annually, including fees for Building Permits and other Building

Division services. Also the Building Code Act establishes that the total amount of fees authorized to be collected is not to exceed the anticipated reasonable costs to administer and enforce the act. All Building Fees are proposed to be increased by 10%. She went on to explain that the fees proposed for 2014 provide for partial recovery of costs associated with enforcement of the Ontario Building Code in this municipality and the proposed new rates/fees will be effective April 1, 2014.

The Mayor asked that anybody from the public present who wished to speak on this item should come forward and give their name and address. He acknowledged that Mr. M. Veenstra was listed as a speaker on this subject.

2. **Michael Veenstra**
(Spring Valley Homes Ltd.)

Mr. Veenstra would like to address Council regarding the Building permit fees.

Mr. Veenstra addressed Council regarding the proposed 10% increase on building permit fees. It was his understanding that Council had set the increase maximum to 2%, it that's the case why are building fees proposed to increase 10%. Mr. Veenstra felt the amount to be unfair as they would not expect new home buyers to pay 10% more. In addition Mr. Veenstra asked if there were facts and data to back up the increase.

The Mayor explained that Mr. Veenstra's concerns/questions would be dealt with more thoroughly during the Budget portion of the meeting.

CORRESPONDENCE, COMMUNICATIONS AND PETITIONS

1. **Heart Month**
(Heart and Stroke Foundation of Lanark, Leeds-Grenville and Renfrew County)
Moved by: Councillor McFall

THAT Council hereby proclaim February 2014 Heart Month, and the flag be flown at Tunnel Bay from February 10th to 16th, 2014.

CARRIED

2. **Appointments to Boards and Committees
(DBIA & BMAAC)**

Moved by: Councillor McFall

THAT Council authorize the appointment of Dave Fox to the Downtown Brockville Board of Management; and

THAT Sandra Ryan be removed from the Downtown Brockville Board of Management; and

THAT Council authorize the appointment of Joseph Boisvenue to the Brockville Municipal Accessibility Advisory Committee; and

THAT the necessary by-law be enacted.

CARRIED

DELEGATIONS

Nil.

PRESENTATIONS

1. **Aquatarium
2014 Operating Budget**

Mr. Tony Barnes, Chair, Aquatarium will present the Aquatarium's 2014 Operating Budget.

Mr. Barnes offered his thanks for the opportunity to speak to Council tonight. He was happy to announce that the official opening of the Aquatarium will be in late spring to early summer of this year, but did not have the exact date. He added that for up to date information people should check their website at www.aquatarium.ca.

He explained that together with 1000 Islands Riverquest they are involved in Cooperative Marketing. He went on to review the 2014 Budget explaining that they predict finishing 2014 with a deficit of \$117,000, due to the heavy marketing expenses this year, which they will take from their reserve. Mr. Barnes added that if all goes as planned this will be paid back by year four of operation.

There was a discussion regarding the "Captain's Walk" and other attractions that will not be ready for the opening due to funding. Mr. Barnes explained that they are in discussions hoping to find a solution to this problem.

The Mayor asked if they have taken any initiative to gain financial backing. Mr. Barnes explained that they are seeking contributors on both sides of the river, but have only

found interest in Ontario as of yet. He reminded Council that the Aquatarium is expected to be totally self-sustaining.

Councillor Baker asked what will happen if they don't hit their targets in 2014 and deplete their reserve. Mr. Barnes offered that the reserve is \$700,000 and it would definitely not be depleted in the first year

The Mayor asked if the Committee could provide operating numbers on a regular basis so they can be kept up to date. Mr. Barnes agreed that the committee will provide financial reports regularly.

The Mayor thanked Mr. Barnes for his update and presentation.

STAFF REPORTS

1. 2014 Budget User Fees

Mr. Casselman began by reviewing the summary of each department.

During a review of the Operations budget specifically arenas Councillor Earle questioned Mr. Cosgrove on how the ball diamond hourly rate is staying the same when the costs of electricity are scheduled to rise. Mr. Cosgrove responded that over the last few years they have been investing a lot into cost saving equipment/projects; therefore the expected hikes in electricity won't affect them quite as much.

Mr. Casselman offered an explanation of the proposed 10% building fees increase. He agreed that Council had given staff the bench mark of 2% increase but the building fees were an anomaly. Mr. Casselman explained that Brockville is way behind in fees in this area. They have surveyed several municipalities and used data from the 2012 BMA study. Mr. Casselman confirmed that they are comparing themselves to similar municipalities. For example building fees for a 1,800 square foot home averaged at \$2,135 and the City of Brockville is at \$1,330, by increasing by 10% it would only raise the cost to \$1,360 which is nowhere close the average. Mr. Casselman added that Council favored moving up the scale slowly rather than one large increase.

Councillor Blanchard asked if the data collected for this comparison could be circulated to Council and Mr. Veenstra. Mr. Casselman agreed to forward this information.

Councillor Fullarton would like to know what our neighbouring municipalities are charging. Mr. Casselman offered to obtain and circulate that data. Council was reminded that different municipalities charge for different things and this will play a factor in comparing them.

Regarding the non-resident user fees, Councillor Baker wondered why it only applies to youth groups not adults. Mr. Cosgrove said that a solution to this issue is being reviewed by staff.

Councillor LeSueur enquired as to whether there will be a summer student again in Animal Control collecting fees for dog tags. Mr. Casselman was unsure and said he would have to consult with Ms. Pascoe-Merkley when she returns.

Councillor LeSueur asked whether comparators on docking are used when compiling fees. Mr. Cosgrove indicated that they were but did not have these numbers on hand tonight. Councillor LeSueur wanted specific numbers comparing our marina to Tall Ships. Mr. Cosgrove cautioned him on this as they may not have the use of the same amenities. For example at our marina they have use of showers and washrooms, elsewhere they may include use of a gym or country club possibly even winter storage. He will provide the numbers he has on this for Council.

It was decided that no recommendation would be passed on user fees this evening and they will be brought back to the next budget meeting.

REPORTS BOARDS AND COMMITTEES

ECONOMIC DEVELOPMENT AND PLANNING COMMITTEE

Councillor M. McFall, Chair
Councillors D. Beatty, M. Kalivas, D. LeSueur
Meeting held January 7, 2014

EDP - CONSENT AGENDA

All matters listed under Consent Agenda are considered to be routine and will be enacted by one motion. Should a Council member wish an alternative action from the proposed recommendation, the Council member shall request that this matter be moved to “separate” the item.

Moved by: Councillor McFall

THAT the following items, as listed on the Economic Development and Planning Committee agenda are recommended by the Economic Development and Planning Committee to be passed by Consent Agenda

CARRIED

1. **2014-001-01**
Request for Extension of Draft Plan Approval
Aspen Drive (East Side) Part of Blocks A & B
Registered Plan 375, City of Brockville,
Owners: 653973 Ontario Ltd; Applicant: J. Malovic

THAT approval for the Draft Plan of Subdivision on lands described as Part of Blocks A & B, Registered Plan 375, City of Brockville, County of Leeds be extended for a three (3) year period.

2. **2014-002-01**
Proposed Amendment to Zoning By-Law 194-94
241 Park Street, City of Brockville
Owner: 1522868 Ontario Ltd.
Agent: S. Gill

THAT City of Brockville Zoning By-law 194-94 be amended respecting lands described as Lots 1 and 2, Part Lots 17 and 18, being Part 3, Reference Plan 28R-11690, City of Brockville, County of Leeds, with municipal address 241 Park Street, to modify the CI X4-1 Local Commercial Special Exception Zone to add an Eat-In Restaurant as a permitted use.

Mr. McGinnis reviewed the report. He noted that one additional public comment had been received. The concerns noted would be addressed by Site Plan Control agreement.

3. **2014-003-01**
Island Breakfast

THAT the Island Breakfast Committee be designated as a Committee of Council; and

THAT the 2014 Island Breakfast be designated as a City-sanctioned event; and

THAT By-law 088-2010 be amended accordingly.

4. **2014-004-01**

**Request for Extension of Conditional Approval
for Condominium Conversion**

167 Pearl St. E. City of Brockville

Owners: 1264165 Ontario Ltd.; Agent: R. G. Bennett Surveying Ltd.

THAT approval for the conversion of one (1) rental residential apartment unit on lands described as Part of Lots A and B, Block 3, Plan 67, City of Brockville, County of Leeds, municipally known as 167 Pearl Street East, be extended for a six (6) month period.

EDP - REGULAR AGENDA

Nil.

NEW BUSINESS - REPORT FROM MEMBERS OF COUNCIL

Nil.

MOTION TO RETURN TO COUNCIL

Moved by: Councillor Baker

THAT we revert from Committee of the Whole Council, to Council.

CARRIED

ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE COUNCIL

Moved by: Councillor Baker

Seconded by: Councillor Blanchard

THAT the report of the Committee of the Whole Council be adopted and that the necessary actions or by-laws be enacted.

CARRIED

UNFINISHED BUSINESS

Nil.

EMERGENCY BUSINESS

Nil.

BY-LAWS

- 001-2014 Being a By-law to Authorize the Transfer of property to Brockville Highland Golf Ltd and to Accept an Easement from Brockville Highland Golf Ltd.
- 002-2014 By-law to Amend to By-law 087-2010 to Appoint Acting Mayor for the 2010 – 2014 Council Term
- 003-2014 A By-law to amend 088-2010 Being a By-law to Appoint Members to Various Boards and Commissions (DBIA/BMAAC)
- 004-2014 By-law to Amend City of Brockville Zoning By-law 194-94 (241 Park Street)

BYLAWS FIRST AND SECOND READING

Moved by: Councillor Kalivas
Seconded by: Councillor Beatty

THAT By-laws Numbered 001-2014 to 004-2014 be introduced and the same be now read a first and second time.

CARRIED

BYLAWS THIRD READING

Moved by: Councillor Kalivas
Seconded by: Councillor Beatty

THAT By-laws Numbered 001-2014 to 004-2014 be now read a third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

CONFIRMATORY BYLAW FIRST AND SECOND READING

Moved by: Councillor Kalivas
Moved by: Councillor Beatty

THAT By-law Number 005-2014 to confirm the Proceedings of Council at its meeting held on January 14, 2014 be read a first and second time.

CARRIED

CONFIRMATORY BYLAW THIRD READING

Moved by: Councillor Kalivas
Seconded by: Councillor Beatty

THAT By-law Number 005-2014 to confirm the Proceedings of Council at its meeting held on January 14, 2014 be now read a third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

MAYOR'S ANNOUNCEMENTS

MEDIA QUESTION PERIOD

ADJOURNMENT

Moved by: Councillor Kalivas
Seconded by: Councillor Beatty

THAT Council adjourn its proceedings until the next special meeting scheduled for January 21, 2014.

CARRIED

The meeting adjourned at 8:47 pm.

Mayor

City Clerk