

THE CORPORATION OF THE CITY OF BROCKVILLE

By-Law Number 014-2009

By-law to amend City of Brockville By-law 021-2003, being a by-law to adopt rules and regulations for Cemeteries governed by the Brockville Cemetery Board, to allow for the interment of pets

WHEREAS the Council of the Corporation of the City of Brockville passed By-law 021-2003 at a meeting held January 13th, 2003; and,

WHEREAS the Ministry of Small Business and Consumer Services requires that cemeteries carrying out the interment of pets provide for this in must have provisions for this in its authorizing by-law; and

WHEREAS By-law 021-2003 does not contain the required reference for the interment of pets:

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE CITY OF BROCKVILLE ENACTS AS FOLLOWS:

THAT by-law 021-2003, Section B) DEFINITIONS be amended by adding:

24. "Pet Grave" shall mean any burial space intended for a domestic animal, and having a size of 0.607 metres (2 feet) by 1.22 metres (4 feet); and,

THAT by-law 021-2003, Section H) MONUMENTS be amended by adding:

15. All pet monuments shall be flat markers no larger than 50.8 centimetres (20 inches) by 25.4 centimetres (10 inches)

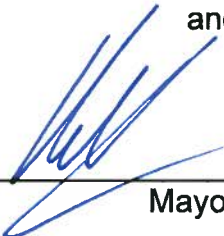
THAT by-law 021-2003 be amended to add a new section:

N) INTERMENT OF PETS

Pet Burials are allowed and to be provided for in three specified sections within the overall boundaries of the Brockville Cemetery, those being:

Section A: Old Pet Cemetery	North East of Highway #2
Section B: Behind the Administration Building	North East of Highway #2
Section C: Adjacent to Lyn Road	North East of Highway #2

Given under the Seal of the
Corporation of the City of Brockville
and passed this 27th day of January, 2009



Mayor



Clerk



The Brockville Cemeteries

R.R. #3, Brockville, ON K6V 5T3

(613) 342-3858 days, or (613) 923-5957 after 5 pm or on weekends

Fax: (613) 342-6852



December 6, 2008



Sandra Seale, Clerk
Corporation City of Brockville,
Victoria Building ,
King St. E.,
Brockville, Ontario

**RE: Brockville Cemetery By-law 021-2003 Dated March 11, 2003
Interment of Pets**

The Ministry of Small Business and Consumer Services have observed that our existing By-law does not contain a required reference for the interment of pets. Brockville has been conducting the interment of pets for many years now. Accordingly the Ministry requires that our By-law be updated to reflect this practice.

It is suggested that appropriate wording be added to the definition section and to the body of the By-law to recognize and authorize this practice. For the body of the By-law something along the following, inserted at the appropriate spot might be in order.

Interment of Pets

Interment of pets are allowed and to be provided for in three specified sections within the overall boundaries of the Brockville Cemetery.

Section A: Old Pet Cemetery	North East of Highway #2
Section B: Behind Admin Building	North East of Highway #2
Section C: Adjacent to Lyn Road	North East of Highway #2

Burial of pets are allowed only in these sections and are prohibited in all other sections of the Brockville Cemetery and also prohibited in any other Cemetery under jurisdiction of the City of Brockville.

It would be appreciated if you, perhaps in consultation with the City Solicitor advise how best to word and include this recognition and authority for amendment to the existing By-law.

A History of Remembrance in a Heritage Setting
Owned and operated by the City of Brockville since 1860
1524 County Road No.2, 3 km west of Brockville

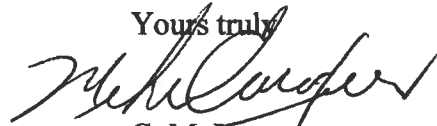
Your advice on the preparation of a report and moving it forward to Council would also be appreciated.

Once Council has approved the By-law we will be required to advertise in the newspaper and by public signage as follows.

"The City of Brockville has submitted a By-law amendment to the Registrar for the Cemeteries Act (Revised) regarding the interment of pets in the Brockville Cemetery. Pets may be interred in sections "A", "B" and "C" as defined in City By-law. These three sections are exclusively for pets. Any interested Parties may contact----- for information, or to make copies.

Your efforts in helping us move this forward at your early convenience will be appreciated.

Yours truly

A handwritten signature in black ink, appearing to read 'C. M. Larocque', written over the typed name.

C. M. Larocque
Secretary/Treasurer

Subject: RE:

Jannette: This will do the trick. Have you checked with the solicitor as to his opinion and or approval of the actual words to go into the by-law and where in the by-law they should be located.

I wonder if it would help to say in the report that it has been reviewed with the solicitor for the appropriate wording.

From: Jannette Amini [mailto:jamini@brockville.com]
Sent: Monday, December 15, 2008 11:51 AM
To: mlarocque@townofgananoque.ca
Subject:

Hi Mike

Would you kindly review the attached report and let me know if I have missed anything.

Thanks

Jannette Amini

Administrative Coordinator

Clerk's Office

City of Brockville

tel: (613) 342-8772 ext. 431

fax: (613) 498-2793

email: jamini@brockville.com



Please consider the environment before printing this email.

12/17/2008

Jannette Amini

From: Maureen Pascoe Merkley
Sent: Monday, January 12, 2009 9:10 AM
To: Jannette Amini
Subject: RE: SMT

Looks good to me.

M. Maureen Pascoe Merkley, MCIP, RPP
Director of Planning
City of Brockville
tel.: (613) 342-8772 ext. 444
fax: (613) 498-2793
email: mpmerkley@brockville.com

P Please consider the environment before printing this email.

-----Original Message-----

From: Jannette Amini
Sent: January 9, 2009 3:10 PM
To: Barb Robinson; Bob Casselman; Conal Cosgrove; David Paul; Donna Cyr; Harry Jones; Jim Baker; John Manoll; Maureen Pascoe Merkley; Sandra Seale; Valerie Harvey
Subject: SMT

Kindly review the attached report for comments at next weeks SMT meeting.

Jannette Amini
Administrative Coordinator
Clerk's Office
City of Brockville
tel: (613) 342-8772 ext. 431
fax: (613) 498-2793
email: jamini@brockville.com

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-----Original Message-----

From: xerox@brockville.com [mailto:xerox@brockville.com]
Sent: Friday, January 09, 2009 10:10 AM
To: Jannette Amini
Subject: Scan from a Xerox WorkCentre

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WorkCentre Location: machine location not set
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Jannette Amini

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Subject: SMT



Scan001.PDF (181 KB)

Kindly review the attached report for comments at next weeks SMT meeting.

Jannette Amini
Administrative Coordinator
Clerk's Office
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tel: (613) 342-8772 ext. 431
fax: (613) 498-2793
email: jamini@brockville.com
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REPORT TO OPERATIONS COMMITTEE – JANUARY 21, 2009

**2009-003-01
PROPOSED AMENDMENTS TO CEMETERY BY-LAW
INTERMENT OF PETS**

**S.M. SEALE
CITY CLERK
M. LAROCQUE
CEMETERY BOARD**

RECOMMENDED

THAT Council authorize amendments to City of Brockville By-law 021-2003, being a by-law to adopt rules and regulations for Cemeteries governed by the Brockville Cemetery Board, to allow for the interment of pets.

PURPOSE

To permit the ongoing interment of pets, amendments to the Brockville Cemetery By-law 021-2003 must be passed.

BACKGROUND

Currently, interment of pets is provided for in three specified sections within the overall boundaries of the Brockville Cemetery, those being:

Section A:	Old Pet Cemetery	North East of Highway #2
Section B:	Behind the Administration Building	North East of Highway #2
Section C:	Adjacent to Lyn Road	North East of Highway #2

The Ministry of Small Business and Consumer Services have observed that the existing Cemetery By-law does not contain a required reference for the interment of pets. Brockville has been conducting the interment of pets for many years now. Accordingly, the Ministry requires that our By-law be updated to reflect this practice.

ANALYSIS/OPTIONS

The Brockville Cemetery Board, on average, performs 50 interments of pets each year, indicating that there is a desire of area residents to have this service.

Should Council approve the amendments to the Cemetery By-law, the By-law must be submitted to the Registrar of the Cemeteries Act (Revised) for approval. The Brockville Cemetery Board is required to advertise in the local newspaper as well as erect signage respecting the submission of the by-law along with specified locations of where pets are permitted to be buried.

FINANCIAL IMPLICATIONS

The Brockville Cemetery Board currently charges \$200 for a pet interment. This equates to \$10,000 per year in revenues for the Brockville Cemetery.

CONCLUSION

The City should, on the request of the Cemetery Board, amend By-Law 021-2003, to allow the Brockville Cemetery to continue to offer the service of interment for pets.

S.M. Seale
City Clerk

M. Larocque
Secretary/Treasurer, Brockville
Cemetery Board

D. Cyr
Director of Finance

B. Casselman
City Manager

Jannette Amini

From: Mike Larocque [mlarocque@townofgananoque.ca]
Sent: Monday, January 26, 2009 11:50 AM
To: Jannette Amini
Subject: RE: Cemetery By-law

Nice job Jannette: All we have to do is hope the Ministry Likes it. Mike

From: Jannette Amini [mailto:jamini@brockville.com]
Sent: Monday, January 26, 2009 11:29 AM
To: mlarocque@townofgananoque.ca
Subject: Cemetery By-law

Good Morning Mike

I have just spoken to Dale. Attached is the completed by-law that will be going to Council tomorrow evening. Kindly review and provide comments.

Regards,

Jannette Amini

Administrative Coordinator

Clerk's Office

City of Brockville

tel: (613) 342-8772 ext. 431

fax: (613) 498-2793

email: jamini@brockville.com



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