

COMMITTEE MINUTES

Committee Members:

Councillor J. Fullarton, Chair
Councillor T. Blanchard
Mayor D. Henderson, Ex-Officio

Absent:

Councillor J. Baker
Councillor J. Earle

Staff:

Ms. V. Baker, Clerk's Secretary (Recording Secretary)
Mr. C. Cosgrove, Director of Operations
Mr. D. Dick, Director of Corporate Services
Mr. M. Locke, Supervisor of Transportation Services
Ms. L. Murray, Deputy City Clerk
Mr. P. Raabe, Director of Environmental Services
Ms. L. White, Manager of Strategic Initiatives
Mr. M. Wing, Financial Analyst

The Chair called the meeting to order at 4:17 pm.

DISCLOSURE OF INTEREST

Nil.

DELEGATION(S) AND PRESENTATION(S)

Nil.

CORRESPONDENCE

Nil.

STAFF REPORTS

1. 2016-147-11
Request for Transfer of Funds

Moved by: Councillor Blanchard

THAT Council authorizes the transfer of funds in the amount of \$12,444.64 from the Downtown Brockville (D.B.I.A.) Reserve Fund (GL 02-5-191927-6436) to be used as payment for the new Downtown Brockville self-watering hanging planter baskets.

CARRIED

2. 2016-142-11
Energy Management Information Systems
Audit Report

Moved by: Mayor Henderson

THAT Council receive the Energy Management Information Systems Audit report from Energy Performance Services (EPS) for consideration.

CARRIED

Ms. White spoke to the report and introduced Mr. Peter Bassett of Energy Performance Services.

Councillor Fullarton said that she was not clear on where the savings would come from. Mr. Bassett explained that the biggest energy users were the water and water pollution control plants. He explained the different options in saving energy.

Councillor Blanchard asked if there would be something further from staff on the options. Mr. Raabe said that he and the plant managers would discuss the different energy saving options and move forward from there.

Councillor Fullarton asked how the City rated in energy savings. Mr. Bassett stated that the City has always been pro-active and has shown considerable energy savings in the City buildings and arenas.

3. 2016-143-11
Contribution from Parkland Reserve Fund
for Repairs to Hardy Park

Moved by: Councillor Blanchard

THAT Council authorize funding of \$47,634 from the Parkland Reserve Fund for repairs to the Hardy Park play structure.

CARRIED

4. 2016-144-11
Renewal of the Cleaning and
Janitorial Services
Contract 2013-2015

Moved by: Mayor

THAT the current Cleaning and Janitorial Service Contract with Jani-King for the Victoria Building and Gord Watts Municipal Centre be renewed for an additional 3 year term at a cost of \$63,616.68 plus HST, which represents an increase of 2% effective January 1, 2017, and an annual increase equivalent to the Consumer Price Index for Canada, but not to exceed 2%, for 2018 and 2019.

CARRIED

5. 2016-146-11
Henry Street Boat Ramp Replacement
Contract 2016-25

Moved by: Mayor

THAT the tender from Cruickshank Construction Ltd. in the amount of forty-nine thousand, eight hundred and sixty-two dollars and forty cents (\$49,862.40), after HST rebate, for Contract 2016-25 - Henry Street Boat Ramp Replacement be accepted; and

THAT the project be funded from the projected surplus to date contained in the 2016 Parkland Equipment Program.

CARRIED

Mayor Henderson asked if the cost would be shared with the CRCA. Mr. Cosgrove said that it was a possibility and this project was being moved forward because of it being late in the season to work in the water.

6. 2016-145-11
2016 Interim Variance Report

Moved by: Councillor Blanchard

THAT Council receives the Interim Variance Report as at September 30, 2016 Report No. 2016-145-11, for information purposes.

CARRIED

Mr. Dick spoke to the report.

7. 2016-148-11
Temporary Borrowing By-law

Moved by: Mayor Henderson

THAT Council hereby authorizes the passing of a Temporary By-Law providing for the Mayor and the Treasurer to borrow temporary working capital, as may be required for the Current Fund Operations, of up to \$5,000,000 for the year 2017; and

THAT the necessary by-law be enacted.

CARRIED

8. 2016-149-11
2017 Interim Tax Levy and Establishment of Due Dates

Moved by: Councillor Blanchard

THAT Council authorize the City to impose its 2017 interim tax levy with a due date of February 28th, 2017; and

THAT Council establish the due date of August 31st, 2017 for the second and final tax levy for 2017; and

THAT the necessary by-law be enacted.

CARRIED

9. 2016-150-11
Ontario Regulation 284/09
Budget Matters-Expenses

Moved by: Mayor Henderson

THAT Council adopt this report of expenses excluded from the 2017 Budget as a requirement of Ontario Regulation 284/09 passed under the Municipal Act, 2001.

CARRIED

Mr. Dick spoke to the report.

NEW BUSINESS

1. Notice of Motion
Mayor Henderson

Mayor Henderson provided notice that he will be requesting Council's support on a motion regarding a new PA system for Council Chambers to be considered at the December FAO meeting.

FAO - CONSENT AGENDA

Moved by: Mayor Henderson

THAT the following items be placed on the Consent Agenda:

1. 2016-147-11
Request for Transfer of Funds
2. 2016-142-11
Energy Management Information Systems
Audit Report
3. 2016-143-11
Contribution from Parkland Reserve Fund
For Repairs to Hardy Park

4. 2016-144-11
Renewal of the Cleaning and Janitorial Services
5. 2016-146-11
Henry Street Boat Ramp Replacement
6. 2016-145-11
2016 Interim Variance Report
7. 2016-148-11
Temporary Borrowing By-law
8. 2016-149-11
2017 Interim Tax Levy and Establishment of Due Dates
9. 2016-150-11
Ontario Regulation 284/09
Budget Matters-Expenses

CARRIED

ADJOURNMENT

Moved by: Mayor Henderson

THAT the Finance, Administration and Operations Committee adjourn its meeting until the next regular meeting scheduled for December 7, 2016.

CARRIED

The meeting adjourned at 5:00 pm.