



City of Brockville

Brockville Municipal Heritage Committee Meeting Minutes

4:30 PM - Wednesday, April 19, 2023
Boardroom, City Hall

The Brockville Municipal Heritage Committee meeting was called to order on Wednesday, April 19, 2023, at 4:30 PM, in the Boardroom, City Hall , with the following present:

**Members
Present:**

Committee Member Jo-Ann Allen
Committee Member Russ Disotell
Committee Member Ida Duc
Committee Member Jay Martin
Committee Member Martin Read

Staff Present:

Anne Shropshire, Manager, Cultural Services
Cassidy Cameron, Committee Assistant

Regrets:

Nil.

CHAIR'S REMARKS

DISCLOSURE OF INTEREST

Nil.

DELEGATIONS AND PRESENTATIONS

Nil.

CORRESPONDENCE & COMMUNICATIONS

Nil.

SUB-COMMITTEE AND MEMBER REPORTS/PROJECT UPDATES

Nil.

NEW BUSINESS

Welcome and Introductions

A. Shropshire introduced herself as the interim Committee Chair and announced her excitement for the new Committee. The Committee members went around the board room and introduced themselves, explaining their backgrounds as they related to the Committee.

Terms of Reference and Role of Committee

A. Shropshire highlighted the new and updated terms of reference, specifically the new meeting schedule. The intent of the Committee is to create sub-working committees to help process the applications and projects as they arise. Committee members discussed meeting the third Wednesday of every other month at 4:30 p.m. and when to meet in the summer. A. Shropshire noted that there is flexibility to not meet as a Committee in the summer, so long as the sub-working groups meet.

Appointment of Chair and Vice Chair

Moved by Committee Member Allen

Seconded by Committee Member Disotell

THAT Ida Duc be appointed as Chair of the Brockville Municipal Heritage Committee.

CARRIED

Reserve Funds

A. Shropshire stated that the Committee has \$8,038.03 in reserve funds. In the past, the Committee has had an assistant and a budget, those are no longer available to the Committee. The Committee would like Staff to report back with information on where the reserve funds come from.

A. Shropshire suggested the Committee present their projects at a General Committee meeting to notify Council of their upcoming projects and ensure budget inclusion.

Member Allen asked what the funds can be used for? A. Shropshire explained that the use of funds can be used for anything that the Committee has a mandate over.

CHO membership 2023

The Committee would like to renew their memberships for 2023. A. Shropshire will complete the forms for the Committee members. All members were okay with receiving electronic copies, however 1 hard copy has been requested for filing.

Bill 23 and the Ontario Heritage Act

A. Shropshire provided a brief overview of Bill 23 and how these changes have affected the Ontario Heritage Act. There are more specific regulations required to list heritage properties within a municipality; designations solely for cultural value are no longer valid. Properties that are currently included must be re-designated as a heritage property in the next two years to remain on the list; Brockville currently has 53 properties.

A. Shropshire suggested that a sub-working committee be created to examine the list of heritage properties listed and report back to the Committee with their recommendations and priorities. She explained how the Committee will work as a committee of Council, including the process for making formal recommendations.

Member McMurtry suggested that as the Committee evaluate these properties, that they ensure that buildings prioritized do not fall into disrepair due to neglect. Member McMurtry has offered to assist with writing synopsis of the properties; he has resources to aid in the research and background of properties including their architects.

Chair Duc asked if research on these properties needed to be contracted out, where would the funds come from? A. Shropshire noted that the money would come out of the reserve funds.

Discussions ensued about the how the Committee should value the buildings. Emphasis was put on identifying properties with intangible history. Further, the Committee discussed Fulford Academy not being an identified heritage property, despite its historical value.

2023 Workplan

The Committee would like for this to be a standing item going forward.

ADJOURNMENT

Moved by Committee member Disotell

Seconded by Committee member Allen

THAT the Brockville Municipal Heritage Committee meeting be adjourned until its next meeting scheduled for the May 17, 2023.

CARRIED

The meeting adjourned at 5:30 pm.

RESOURCES

MHC tool kit

Ontario Heritage Act

<https://www.ontario.ca/laws/statute/90o18>

Aird Berlis Presentation on Bill 23 and the OHA

<https://vimeo.com/806890424> Password: BILL23