



**City of Brockville**  
**Council Meeting Minutes**  
**5:30 PM - Tuesday, June 13, 2023**  
City Hall, Council Chambers

---

The Council meeting was called to order on Tuesday, June 13, 2023, at 5:30 PM, in the City Hall, Council Chambers, with the following present:

**Members  
Present:**

Mayor Matt Wren, Councillor Philip Deery, Councillor Jeff Earle, Councillor Jane Fullarton, Councillor Katherine Hobbs, Councillor Mike Kalivas, Councillor Louise Severson, and Councillor Cameron Wales

**Regrets:**

Councillor Nathalie Lavergne

**Staff:**

Lynda Ferguson, Director of Finance & IT Services, Andrew McGinnis, Chief Planning Officer, Lynn Murray, Acting City Clerk, Robert Nolan, Director of Economic and Development Services, and Peter Raabe, Director of Engineering & Infrastructure Services

**LAND ACKNOWLEDGEMENT STATEMENT**

**MAYOR'S REMARKS**

Mayor Wren offered condolences to the family of a former City employee Mike Larocque. Mayor Wren noted that Mike was employed by the City from 1974 until his retirement in 2005, serving as Director of Finance, or Treasurer as it was known from 1977.

His Worship said that it had been a busy stretch of events in the City, noting he was away on business for part of this time. He thanked Councillors Wales, Fullarton & Deery for representing Council at several functions last week and Councillor Severson for appearing at an event in May.

The Mayor congratulated all the new inductees into the Brockville & Area Sports Hall of Fame; Eric Pattison, Cindy Scott, Ken Lynch, Ron Trussell and the founder, Bruce Wylie. He also wanted to congratulate Sports Person of the Year, Dallas Stars draft pick, Gavin White, and the other honourees, the St. Mary senior girls basketball team, coach Roy Brooks and long-time volunteer Ken Allen.

Mayor Wren remarked that this past Sunday he attended the 25th Anniversary celebration for Habitat for Humanity 1000 Islands, where they paid special tribute to past City Councillor and founder of the Habitat affiliate, Valerie Kines.

The Mayor noted that there have been a lot of conversations in the community around waste and recycling, as our contractor has had to become a bit more vigilant about the materials being picked up. He went on to explain that if there is garbage in the recycling, the City faces issues, including higher costs and recyclables being diverted to the landfill. Mayor Wren invited Peter Raabe, the City's Director of Engineering and Infrastructure, to provide an update to the community.

Peter Raabe offered a review of the issues currently effecting the City's recycling program. He explained that if there is garbage or non-recyclables in the containers, the contractor's staff has been asked to leave that container at the curb. He noted that if anyone has questions, they can check the City's website regarding solid waste and recycling at this link <https://brockville.com/city-services/solidwaste/> or call the City department responsible at 613-342-8772 extension 3220.

#### **DISCLOSURE OF INTEREST**

Nil.

#### **ADOPTION OF COUNCIL MINUTES**

Moved by: Councillor Earle

THAT the minutes of the Council Meeting of May 23, 2023 be adopted and circulated as read.

**CARRIED**

#### **CORRESPONDENCE, COMMUNICATION AND PETITIONS**

1. Seniors Month  
Minister of Seniors and Accessibility

Moved by: Councillor Wales

THAT the Council of the Corporation of the City of Brockville proclaim June 2023 as Seniors Month in the City of Brockville.

**CARRIED**

2. Art Battle (Municipal Significant)  
Annie Ly

Moved by: Councillor Deery

THAT Council approve the request from Annie Ly to declare "Art Battle," held at the Brockville Memorial Centre, June 17, 2023, to be an event of "Municipal Significance" for the purpose of the issuance of Special Occasion Permits required by the Alcohol and Gaming Commission of Ontario (AGCO), subject to all necessary permits and approvals being obtained and in compliance with all City of Brockville By-laws.

**CARRIED**

## **DELEGATIONS/PRESENTATIONS**

1. History Booklet - Brockville Art Centre  
(Brian Porter)

B. Porter offered a brief history of the Brockville Art Centre. He then presented Council with copies of a history booklet he had published regarding a history of the Brockville Art Centre in celebration of their 165th Anniversary.

## **STAFF REPORTS**

Nil.

## **PLANNING AND DEVELOPMENT COMMITTEE**

Councillor M. Kalivas, Chair  
Councillors J. Earle, N. Lavergne, and C. Wales, Citizen Member A. Koolwine  
Meeting held June 6, 2023.

## **PDC - CONSENT AGENDA**

*Councillor Kalivas requested that Item No. 1 be separated from the Consent Agenda.*

*Councillor Wales requested that Item No. 2 be separated from the Consent Agenda.*

Moved by: Councillor Kalivas

THAT the following items, as listed on the Planning and Development Committee agenda are recommended to be passed by Consent Agenda:

**For:** Mayor Wren, Councillor Deery, Councillor Earle, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Severson, and Councillor Wales

**CARRIED 8-0 on a recorded vote**

1. **2023-98**  
Sign By-law Amendment  
Crocker Crescent

THAT Council authorize an amendment to Sign By-law 84-89 to permit 2 ground signs on the lands described as Part Lot F, Plan 332, being Parts 1 and 2 on Reference Plan 28R-15540, Crocker Crescent.

2. **2023-99**  
Encroachment Agreement  
133 Brock Street

THAT Council authorize the Mayor and Acting Clerk to execute an encroachment agreement with property owners Richard and Diane Fulton for the encroachment of a staircase, 8 ft onto City property, at 133 Brock Street.

3. **2023-97**  
Encroachment Agreement  
26 Wellington Street

THAT Council authorize the Mayor and Acting Clerk to execute an encroachment agreement with property owner Ron Bunce for the encroachment of a concrete walkway and associated wooden handrail at 26 Wellington Street, to a maximum of 1 metre onto the Wellington Street road allowance.

4. **Information Items**

THAT the following items be received:

1. 2023-75  
2022 Planning Department Activity Report

## **PDC - REGULAR AGENDA**

1. **2023-72**

Request for a reduction to the Cost Recovery (Lot Levy) Charges  
43 A/B Centre Street

THAT the request for a reduction in Cost Recovery charges be approved from \$64,707.95 to \$45,000.00 as they apply to 43 A/B Centre Street.

**Referred on a later vote**

Motion to Refer

Moved by: Councillor Kalivas

THAT the request for a reduction to the Cost Recovery (Lot Levy) Charges for 43 A/B Centre Street be referred to the Planning and Development Committee meeting of July 4, 2023.

**For:** Mayor Wren, Councillor Deery, Councillor Earle, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Severson, and Councillor Wales

**CARRIED 8-0 on a recorded vote**

2. **2023-84**

Utilization of Funds and Final Acceptance and Discharge of Obligations  
Centre Street Phase II - Subdivision

Moved by: Councillor Wales

THAT Council authorize final acceptance and discharge obligations under Subdivision Agreement 08T-14502, between Brockville Centre Development Corp. (original) and 7853742 Canada Inc. (Mapleview Homes) and the Corporation of the City of Brockville, 5 June 2017, Registered as Instrument Number LE91462 on 07 July 2017, for lands known as Centre Street Phase II Subdivision, described as Lots 1 to 9 on Registered Plan 28M-14; Save and except all clauses as they pertain to development of Lots 1 and 2, Plan 28M-14; and,

THAT Brockville City Council authorizes the redemption of all financial security (cash deposit) totaling \$61,648.50 for unfulfilled obligations and deficiencies contained within Subdivision Agreement 08T-14502, said

amount to be deposited to a special purpose reserve for the City to utilize and complete said work; and

THAT the necessary by-laws be enacted.

**For:** Mayor Wren, Councillor Deery, Councillor Earle, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Severson, and Councillor Wales

**CARRIED 8-0 on a recorded vote**

### **NEW BUSINESS - REPORT FROM MEMBERS OF COUNCIL**

Nil.

### **UNFINISHED BUSINESS**

Nil.

### **EMERGENCY BUSINESS**

Nil.

### **BY-LAWS**

1. 043-2023  
Being a By-law to Establish and Adopt the Terms of Reference for the Brockville Museum Advisory Committee and rescind By-law 287-89
2. 044-2023  
By-law to Remove Blocks 16, 17 and 21, Registered Plan 28M-22, City of Brockville, County of Leeds, being St. Alban's Subdivision

### **READING OF THE BY-LAWS**

Moved by: Councillor Hobbs

Seconded by: Councillor Severson

THAT By-laws Numbered 043-2023 and 044-2023 be introduced and the same be now read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

**CARRIED**

### **CONFIRMATORY BY-LAW**

Moved by: Councillor Hobbs

Seconded by: Councillor Severson

THAT By-law Number 045-2023 to confirm the Proceedings of Council at its meeting held on June 13, 2023 be read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

**CARRIED**

## **MAYOR'S ANNOUNCEMENTS**

Mayor Wren was very excited to announce Greek Ambassador to Canada, Konstantina Athanassiadou, will be visiting Leeds and Grenville, with a stop in Brockville. She will be at City Hall at 2 pm on Friday June 16th. The Mayor reminded everyone that the annual Treasure Hunt is this Saturday, June 17, 2023 from 9 am to 6 pm. His Worship invited everyone to the Canada celebrations that will be held on July 1st, with a parade starting at 11:45 am and a gathering at Courthouse Green at noon. There will be a fireworks later that evening on the waterfront. He added that over that entire weekend the City will host the 1000 Islands Regatta once again, with hydroplane races and live entertainment in the evening.

## **MEDIA QUESTION PERIOD**

## **ADJOURNMENT**

Moved by: Councillor Hobbs

Seconded by: Councillor Severson

THAT Council adjourn its proceedings until the next regular meeting scheduled for June 27, 2023.

**CARRIED**

*The meeting adjourned at 6:22 pm.*

---

Mayor

---

City Clerk