



# **City of Brockville Committee of Adjustment Minutes**

**3:00 PM - Thursday, November 24, 2022**

Virtual Meeting

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The Committee of Adjustment meeting was called to order on Thursday, November 24, 2022, at 3:00 PM, in the Virtual Meeting, with the following present:

<b>Members</b>	Hugh Bates, Shelbi McFarlane
<b>Present:</b>	
<b>Regrets:</b>	Dave Cody
<b>Staff:</b>	Colin Herrewynen, Planner Dayna Golledge, Administrative Coordinator - Planning/COA Secretary-Treasurer

## **Chair's Remarks**

"The Council for the City of Brockville, under by-law, has appointed us as members of the Committee of Adjustment. Our responsibilities are outlined in detail in the Planning Act and include the processing of applications for minor variances to certain by-laws, consideration of changes or extensions to non-conforming uses and the processing of consent applications where a minor variance is required prior to a consent being approved. Further information, if required, may be obtained from the Planning Department.

Anyone who wishes to speak at today's hearing is asked to direct their comments through the Chair, stating your full name and address for the record.

Anyone present, other than the applicant, who wishes to receive a copy of the decision of the Committee on any of the submissions being heard, must submit a written request with the Secretary-Treasurer for such notice. In order to be kept advised of any possible Ontario Land Tribunal hearing, one must request in writing and be sent a copy of the Committee's decision on any particular application.

Any minor variance decision made by the Committee at today's meeting will become final 20 days after the date of making of the Decision, provided no appeals are lodged. In the case of a consent, the appeal period is 20 days after the date of the Notice of Decision."

## **Disclosure of Interest**

Nil.

## Public Meeting

1. 2022-224  
1300 Borden Crescent – Interior side Yard Setback – A11/22

The Planner provided a brief overview of the application stating that if approved, the minor variance would allow for the addition of a carport on the existing property.

No comments were received from the public. Internal departments noted no concerns with the application.

Planning Staff have no concerns with the application noting that the 1 metre setback will still allow access to the backyard and room for the yard to be maintained.

Moved by Member McFarlane;

THAT a reduction to the minimum interior side yard setback from the required 1.2 metres to 1.0 metre for a carport only, **be granted**.

Seconded by Chair Bates.

*CARRIED*

## Approval of the Minutes

THAT the minutes of the Committee of Adjustment meeting dated 26 October 2022 be adopted as circulated.

Moved by: Member McFarlane Seconded by: Chair Bates

*CARRIED*

## **Adjournment**

THAT the Committee of Adjustment meeting be adjourned until its next scheduled meeting.

The meeting adjourned at 3:11 p.m.

*CARRIED*

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Hugh Bates, Chair

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Dayna Golledge,  
Secretary/Treasurer