



City of Brockville

Council Meeting Minutes

5:30 PM - Tuesday, November 26, 2024
City Hall, Council Chambers

The Council Meeting was called to order on Tuesday, November 26, 2024, at 5:30 pm, in the City Hall, Council Chambers, with the following present:

**Members
Present:**

Mayor Matt Wren, Councillor Philip Deery, Councillor Jeff Earle, Councillor Jane Fullarton, Councillor Katherine Hobbs, Councillor Mike Kalivas, Councillor Nathalie Lavergne, Councillor Louise Severson, and Councillor Cameron Wales

Regrets:

Nil.

Staff:

Lynda Ferguson, Director of Finance & IT Services, Sandra MacDonald, City Manager, Peter Raabe, Director of Engineering & Infrastructure Services, Brandon Goddard, WPCC Supervisor, Clay Sluytman, Supervisor of Water Systems, Melanie Jones, Director of Fire & Partner Services, and Sheena Earl, City Clerk

Land Acknowledgement Statement

Mayor's Remarks

Mayor Wren noted that Councillors Lavergne and Earle would be late this evening and that Councillors Lavergne and Deery are joining remotely. He stated this meeting features the kick-off to the 2025 Budget with consideration of the water and wastewater budget and draft user fees and thanked staff for being in attendance.

His Worship highlighted the recent events that have taken place since the previous Council meeting, specifically the Santa Clause parade, the Miracle on King Street, Flannel and Frost and the Makers Market. He thanked all involved for their efforts and noted the commitment of Bill and Kate McKinnon to organize the parade again next year.

With respect to the Brockville Tourism Symposium, Mayor Wren acknowledged organizers for a highly successful inaugural event. He briefly summarized the words of the keynote speaker, Andrew Siegwart, President of the Tourism Industry Association of Ontario, who was complementary of the decisions made in establishing a Municipal Services Corporation and a Municipal Accommodations Tax.

His Worship announced the Interval House flag has been raised in recognition of the International Day for the Elimination of Violence Against Women and will be

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Disclosure of Interest

Nil.

Adoption of Council Minutes

Moved by: Councillor Kalivas

THAT the minutes of the Council Meeting of November 12, 2024 be adopted and circulated as read.

CARRIED

Correspondence and Communications

1. Appointments to Boards and Committees (TSFC)

Moved by: Councillor Fullarton

THAT Nancy Duffy be removed from the Tall Ships Festival Committee; and

THAT the necessary by-law be enacted.

CARRIED

Delegations

Nil.

Staff Reports

Nil.

General Committee

Councillor J. Fullarton, Chair
Councillors P. Deery, K. Hobbs, and L. Severson
Meeting held November 19, 2024

General - Consent Agenda

Moved by: Councillor Fullarton

THAT the following items, as listed on the General Committee agenda are recommended by the Committee to be passed by Consent Agenda:

For: Mayor Wren, Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Severson, and Councillor Wales

CARRIED 7-0 on a recorded vote

1. **2024-199**
2027 Ontario 55+ Summer Games
Hosting Opportunity

THAT the City of Brockville submits an official bid proposal to host the 2027 Ontario 55+ Summer Games

2. **2024-194**
2024/2025 Winter Maintenance Policy Update

THAT the Winter Maintenance Policy appendix and schedules for roadway and sidewalk routes and priorities be amended as attached; and

THAT the Winter Maintenance Policy be amended, as indicated in the attached appendix and schedules, to include prescribed maintenance amendments to Parkedale Ave. sidewalks, Jefferson Dr. sidewalks and Flanders Rd. extension; and

THAT the Winter Maintenance Policy be amended to update road plow and sidewalk plow route schedules; and

THAT Council enact any necessary by-laws.

3. **2024-195**
2023 Year End Update

THAT Council receive report 2024-195, 2023 Year End Update for information.

4. **2024-197**
2024 Variance - November

THAT Council receive report 2024-197, 2024 Variance - November for information.

5. Elizabethtown Snowmobile Club, Ray Avery

THAT the Clerk be authorized to execute a Memorandum of Understanding with the Elizabethtown Snowmobile Club for use of the road allowance along Centennial Road.

General - Regular Agenda

1. **2024-196**
Main Sewage Pump Station
Exterior Design Options

Moved by: Councillor Hobbs

THAT the Main Sewage Pump Station exterior design, Option 1 - Traditional, be approved.

For: Mayor Wren, Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Severson, and Councillor Wales

CARRIED 7-0 on a recorded vote

Budget

1. **2024-206**

2025 Budget - Water and Wastewater Operating and Capital

Moved by: Councillor Severson

THAT Council approve the 2025 Water Operating Budget, according to Scenario 2, with total net expenses of \$3,796,245 not including Capital; and

THAT Council approve the 2025 Wastewater Operating Budget, according to Scenario 2, with total net expenses of \$5,618,202 not including Capital; and

THAT Council approve the Water Capital Budget totaling \$1,830,000 funded as follows:

- \$305,000 funded by water rates
- \$725,000 funded by grants
- \$800,000, funded by reserves; and

THAT Council approve the Wastewater Capital budget totaling \$961,000 funded as follows:

- \$881,000 funded by wastewater rates
- \$80,000 funded by grants; and

THAT Council approve the Water and Wastewater Rates applicable to the final approved Water and Wastewater Budgets; and

THAT the necessary by-laws be enacted.

For: Mayor Wren, Councillor Deery, Councillor Earle, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

DEFERRED 9-0 on a recorded vote

Councillor Earle arrived at 6:08 pm. Councillor Lavergne joined the meeting at 6:12 pm.

Motion to Defer

Moved by: Councillor Kalivas

That approval of the water and wastewater operating and capital budgets be deferred to the December 10, 2024 Council meeting.

For: Mayor Wren, Councillor Deery, Councillor Earle, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

CARRIED 9-0 on a recorded vote

Moved by: Councillor Wales

THAT staff prepare additional scenarios for contributions to the wastewater capital reserve fund equivalent of up to one year's payment on a 20 million dollar debenture under 20, 25 & 30 year terms.

For: Mayor Wren, Councillor Deery, Councillor Earle, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

CARRIED 9-0 on a recorded vote

Moved by: Councillor Fullarton

THAT council be shown an option for adding the Lead Service Replacement Program at a cost of \$150,000 to the 2025 Water Capital Budget.

For: Mayor Wren, Councillor Deery, Councillor Earle, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

CARRIED 9-0 on a recorded vote

*The meeting recessed at 6:52 pm. B. Goddard and C. Sluytman left the meeting.
The meeting resumed at 7:16 pm.*

2. **2024-205**
2025 Budget - User Fees

Moved by: Councillor Wales

THAT Council approve the proposed 2025 User Fees to become effective January 1, 2025; and

THAT the necessary bylaws be enacted.

For: Mayor Wren, Councillor Deery, Councillor Earle, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

CARRIED AS AMENDED ON A LATER VOTE

Councillor Lavergne asked for clarification with respect to the rate charged for events held at the outdoor rink. Additional information is to follow.

Motion to Amend

Moved by: Councillor Severson

THAT Burial Plots, Child rate be \$300 in 2025, rather than the proposed \$382.80.

For: Mayor Wren, Councillor Deery, Councillor Earle, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

CARRIED 9-0 on a recorded vote

Motion to Amend

Moved by: Councillor Earle

THAT the fee for burials with notice of less than three days notice be eliminated (regular burial fees would still apply).

For: Mayor Wren, Councillor Deery, Councillor Earle, Councillor Fullarton, Councillor Kalivas, Councillor Lavergne, and Councillor Severson

Against: Councillor Hobbs and Councillor Wales

CARRIED 7-2 on a recorded vote

New Business - Report from Members of Council

Nil.

Unfinished Business

Nil.

Emergency Business

Nil.

By-Laws

1. 083-2024
A By-law to Amend By-law 003-2023 Being a By-law to Appoint Members to Various Boards and Commissions (TSFC)

Reading of the By-Laws

Moved by: Councillor Kalivas
Seconded by: Councillor Hobbs

THAT By-law Numbered 083-2024 be introduced and the same be now read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

Media Question Period

Mayor's Announcements

Closed Session (Immediately Following the Regular Meeting)

Moved by: Councillor Wales

THAT pursuant to *Municipal Act*, 2001, Section 239 Sub. 2 (d), Council resolve itself Closed Session at 8:16 p.m., closed to the public to consider:

1. labour relations or employee negotiations;

CARRIED

Motion to Adjourn Closed Session

Moved by: Councillor Hobbs

THAT the closed meeting of Council adjourn and the open meeting resume at 8:17 pm.

CARRIED

Report of the Closed Session

Mayor Wren reported that Council met in closed session to discuss matters pertaining to labour relations or employee negotiations and provided direction to staff.

Confirmatory By-Law

THAT By-law Number 084-2024 to confirm the Proceedings of Council at its meeting held on November 26, 2024 be read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

Adjournment

THAT Council adjourn its proceedings until the next regular meeting scheduled for December 10, 2024.

CARRIED

The meeting adjourned at 8:20 pm.

Mayor

City Clerk