

# THE CORPORATION OF THE CITY OF BROCKVILLE

## By-law Number 118-2002

### *Being a By-Law to Establish General Fees and Service Charges*

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WHEREAS Sections 257.1 and 257.2, Municipal Act, R.S.O. 1990, c.M.45 permits a municipality to pass by-laws for licensing, regulating and governing any business carried on within the municipality.

WHEREAS Section 220.1, Municipal Act, R.S.O. 1990, c.M.45 permits a municipality to impose fees and charges for services and activities provided.

WHEREAS it is deemed desirable to establish a schedule of fees and charges for certain municipal services; and

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE CITY OF BROCKVILLE ENACTS AS FOLLOWS:

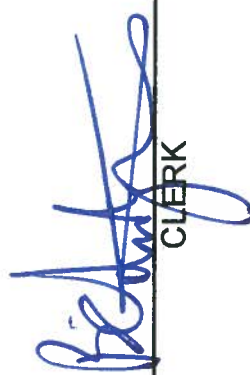
1. THAT the fees and charges for various municipal services be established as shown in the schedules attached hereto and outlined in the list following, plus all applicable federal and provincial taxes.

#### **SCHEDULE A: ALL OTHER FEES / SERVICE CHARGES**

2. THAT the fee schedules of the By-Law may be changed from time to time, as deemed desirable by Resolution of Council.
3. THAT the Fee Schedules of the following By-Laws be replaced with the attached Fee Schedules, which schedules form part of this By-Law:
4. THAT the fees established by this By-law shall become effective upon passing this by-law

GIVEN UNDER THE SEAL OF THE CORPORATION  
OF THE CITY OF BROCKVILLE AND PASSED  
THIS 17<sup>TH</sup> DAY OF DECEMBER, 2002

  
\_\_\_\_\_  
MAYOR

  
\_\_\_\_\_  
CLERK

**THE CORPORATION OF THE CITY OF BROCKVILLE**

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**SCHEDULE A: ALL OTHER FEES / SERVICE CHARGES**

**BUILDING PERMIT FEES  
(Section 7 of the Building Code Act, 1992, S.A. 1992 Chap. 23)**

<b><u>Class of Permit</u></b>	<b><u>Permit Fees</u></b>
Class 1 New single unit dwelling	Flat rate \$680.00
Class 2 New semi detached or duplex dwelling	Flat rate \$1,050.00
Class 3 New row house dwelling	\$680.00/unit
Class 4 New multiple unit dwelling containing 3 or more units	\$0.315 per square foot
Class 5 Alterations and repairs for single unit, duplex or semi-detached dwelling	The greater of \$31.50 or \$0.315 per square foot
Class 6 Additions to single unit/duplex/semis	The greater of \$63.00 or or \$0.315 per square foot
Class 7 Residential accessory building	The greater of \$31.50 or \$0.315 per square foot
Class 8 Decks and enclosed porches	The greater of \$31.50 or \$0.315 per square foot
Class 9 Multiple unit dwelling repairs additions and alterations	The greater of \$78.00 or \$0.315 per square foot

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### BUILDING PERMIT FEES

(Section 7 of the Building Code Act, 1992, S.A. 1992 Chap. 23)

Class 10 New industrial, public or commercial buildings Fees for new freestanding industrial structures on green field sites are waived	The greater of \$970.00 or \$0.315 per square foot
Class 11 Alterations and additions to industrial public, commercial buildings	The greater of \$78.00 or \$0.315 per square foot
Class 12 Industrial, public or commercial accessory buildings	The greater of \$78.00 or \$0.315 per square foot
Class 13 Demolition of a building	\$53.00
Class 14 Occupancy permit	\$78.00
Class 15 Renewal of Permit	Permit fee as calculated Permit Classes 1 through 13 or \$127.00 whichever is less.
Class 16 Transfer of Permit	\$78.00 per application
Class 17 Change of Use Permit	\$78.00 per application
Sign permits	\$31.50
Awning permits	\$31.50
Banner permits	\$31.50
Swimming pool permits	\$53.00

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### BUILDING PERMIT FEES

(Section 7 of the Building Code Act, 1992, S.A. 1992 Chap. 23)

<u>Class of Permit</u>	<u>Permit Fees</u>
PLUMBING - CLASS 18 Plumbing Contractor Master Plumber	\$102.00 Expires Dec.31 \$102.00 Expires Dec.31
New single unit dwelling Semi-detached dwelling duplex dwelling or row house dwelling	\$100.00
Repair, alteration or addition single family dwelling, semi detached dwelling, duplex dwelling or row house dwelling	\$26.50 plus \$4.00/fixture or appliance
New commercial	\$78.00 plus \$4.00/fixture or appliance
Commercial, repair, alteration or addition	\$42.25 plus \$4.00/fixture or appliance
New industrial	\$186.00 plus \$4.00/fixture or appliance
Industrial repair alteration or addition	\$52.75 plus \$4.00/fixture or appliance
New Public	\$78.00 plus \$4.00/fixture or appliance
Public repair, alteration or addition or appliance	\$42.26 plus \$4.00/fixture
New apartment buildings	\$131.50 plus \$10.00/unit plus \$4.00/fixture or appliance

# THE CORPORATION OF THE CITY OF BROCKVILLE

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### BUILDING PERMIT FEES

(Section 7 of the Building Code Act, 1992, S.A. 1992 Chap. 23)

Apartment buildings additions	\$78.00 plus \$10.00/unit plus \$4.00/fixture or appliance
Apartment buildings, repairs or alterations	\$52.75 plus \$4.00/fixture or appliance
Commercial Air Conditioning	\$52.75/unit
Industrial Air Conditioning	\$94.75/unit
Sewer Connections and Replacements	Sanitary \$26.50 Storm \$26.50
Hot water or steam heating in single family, semi-detached duplex or row house dwelling	\$78.00/unit
Hot water or steam heating in public, commercial or industrial buildings	\$78.00/installation
Installations of back flow preventers	\$26.50/unit
Installation of water softeners: Residential	\$26.50/unit
Commercial/Industrial/Public Building	\$52.75/unit

### Tariff fees for applications for minor variance and for consent

- 1.) FEES for applications made pursuant to Section 45(1), 45(2) and 45(3) of the Planning Act, R.S.O.1990 shall be \$460.00 per application.
- 2.) FEES for applications made pursuant to Section 53 of the Planning Act R.S.O. 1990, shall be \$460.00 per application

# **THE CORPORATION OF THE CITY OF BROCKVILLE**

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### **Tariff of Fees for Official Plan and Zoning By-law Amendments**

- 1.) FEES for applications made pursuant to Section 21, Section 34 and Section 39 of the Planning Act R.S.O. 1990 shall be \$1,525.00 per application
- 2.) Notwithstanding the foregoing, where concurrent applications for the same lands are made pursuant to Section 21 and 34 of the Planning Act, fees payable for such concurrent application shall be \$2,275.00.
- 3.) Where an appeal is received by the City of Brockville against any By-Law effecting the applications notes in clauses 1 and 2 above, and additional fee of \$500.00 shall be paid to the City of Brockville prior to the appeal being forwarded to the Ontario Municipal Board. In addition the applicant shall be responsible for 75% of all City of Brockville costs relative to any Ontario Municipal Board hearing with respect to the application (s). The said \$500.00 fee shall be credited to the applicant when all costs are calculated.
- 4.) Fees for applications made pursuant to Section 36 of the Planning Act R.S.O. 1990 for the removal of a Holding - Symbol shall be payable in the amount of \$245.00 per application.
- 5.) Fees for copies of Official Plan and Zoning By-Laws shall be \$37.00 per document.

### **TARIFF OF FEES FOR PROCESSING, CASH-IN LIEU OF PARKING, SUBDIVISION, CONDOMINIUM AND SERVICING AND DEVELOPMENT AGREEMENTS**

- 1.) FOR the processing of Agreements pursuant to Section 40 of the Planning Act R.S.O. 1990 a fee of \$240.00 per Agreement shall be payable to the City of Brockville.
- 2.) FOR the processing of Agreements pursuant to Section 51 of the Planning Act R.S.O. 1990 and Servicing and Development Agreements a fee of \$665.00 per Agreement shall be payable to the Corporation of the City of Brockville.

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### **TARIFF OF FEES FOR SITE PLAN CONTROL SUBMISSIONS**

Site Plan Submission - parking lost only: \$290.00 / submission

Site Plan Submission - all other

\$425.00 - 1 <sup>st</sup> submission
\$475.00 - 2 <sup>nd</sup> submission
\$525.00 - 3 <sup>rd</sup> submission
\$525.00 - per submission subsequent to 3 <sup>rd</sup> submission

When the Corporation of the City of Brockville has entered into a Site Plan Control Agreement with a person and that Agreement has lapsed, a fee of \$425.00 shall be payable to the Corporation of the City of Brockville for any new application for the same project or the reactivating of the original Agreement.

### **TARIFF OF FEES FOR SUBDIVISION AND CONDOMINIUM APPROVALS**

- 1.) FEES for processing Subdivision Applications pursuant Section 51 of the Planning Act 1990 \$1,820.00 per application plus \$20.00 per lot or \$100.00 per block within proposed plan
- 2.) FEES for the processing of Condominium Applications pursuant to Section 51 of the Planning Act 1990 \$2,050.00 per application
- 3.) FEES for the processing of exemptions form Subdivisions Approval under the Condominium Act, \$1,019.00

### **TARIFF OF FEES FOR AMENDMENT TO CITY OF BROCKVILLE SIGN BY-LAW**

- 1.) FEES for application to amend City of Brockville Sign By-law shall be \$245.00 per application.

# THE CORPORATION OF THE CITY OF BROCKVILLE

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### **TARIFF OF FEES FOR PLANNING, BUILDING AND PLUMBING INFORMATION**

- 1.) FEES relative to Planning, Building and Plumbing information be as follows:
- i) confirmation of Zoning By-Law and/or Official Plan information where no location survey is submitted - \$31.50/request
  - ii) confirmation of Zoning By-law and/or Official Plan information where location survey submitted - \$36.50/request
  - iii) confirmation of the status of any Agreement \$78.00/agreement
  - iv) confirmation of the existence of outstanding work orders - \$31.50/request
  - v) any other requests not noted \$31.50/request
  - vi) lot releases - \$41.75/release or request

### **Tariff of fees for processing requests for the removal of part lot control**

Fees for processing requests for the removal of Part Lot Control under Section 50 (7) of the Planning Act, R.S.O. 1990, c.P. 13, shall be \$245.00 per request



# THE CORPORATION OF THE CITY OF BROCKVILLE

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## TREASURY FEES

Tax Certificates	\$37.00
Returned Cheques	\$30.00
Historical Research (Tax or Acct. Rec)	\$2.25
Computerized "hard copies" of Account	\$2.25
Gross Lease Calculation	\$2.25
Duplicate Receipts	\$2.25
Verbal Information Requests property searches, roll numbers, legal description, verification of ownership, tax levies, tax arrears	\$2.25
Photocopy	\$0.20

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**FEES FOR BROCKVILLE MUNICIPAL AIRPORT SERVICES**

**AIRPORT**

Airplane Heaters (Monthly)	\$67.60
Airplane Fuel Surcharge	\$0.04
Landing Fees	\$10.00
Day Parking (2-5 hours)	\$6.00
Day Parking (>5 hours)	\$12.00
Tie Downs/Night	\$12.00
Tie Downs/Week	\$35.00
Tie Downs/Month	\$55.00
Hanger Rentals	\$8,675.00
Hanger Leases - Bouchard	\$400.00
Hanger Leases - Brockville Flying Club	\$1,044.00
Hanger Leases - Chapple/Miller	\$576.00
Hanger Leases - Jackson/Roy	\$579.00
Hanger Leases - Hanger No.2	\$18,945.00
Agricultural Leases	\$3,280.00

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**FEES FOR ECONOMIC DEVELOPMENT / TOURISM**

Market Stand Rental	\$1,063.00
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## FEES FOR COMMUNITY SERVICES

### **Ball Fields - Adult Use**

Softball fields with lights & no maintenance	\$11.85
Softball fields without lights & no maintenance	\$8.75
Tournaments per day / field	\$56.65
Hard ball fields	\$8.75

### **Soccer Fields**

Rental with lights	\$11.85
Rental without lights	\$8.75

### **St. Lawrence Park**

Daily Camping - seniors	\$13.50
Daily Camping with power	\$19.00
Daily camping without power	\$16.00
Weekly camping - seniors	\$82.00
Weekly camping - with power	\$112.00
Weekly camping - without power	\$92.00

### **Island Camping**

Daily Camping	\$18.25
Seasonal camping - non-resident	\$830.00
Seasonal camping - resident	\$715.00
Weekly camping	\$120.00

# THE CORPORATION OF THE CITY OF BROCKVILLE

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## FEES FOR COMMUNITY SERVICES

### **Island Mooring**

Day use - up to 18 ft.	\$4.15
Day use - 18ft. - 26 ft.	\$6.70
Day use - 27 ft and up	\$8.75
Overnight use - up to 18 ft	\$10.80
Overnight use - 18 ft - 26 ft	\$15.20
Overnight use - 27 ft and up	\$18.25
Seasonal use -up to 18 ft	\$110.00
Seasonal use - 18 ft - 26 ft	\$135.00
Seasonal use - 27ft and up	\$160.00

### **Tunnel Bay**

Seasonal docking May-Oct/ft	\$44.10
Daily docking - with power/ft	
Nightly docking - with power/ft	\$1.25
Nightly docking - with power/ft.	\$1.15
Weekly docking - with power/ft	\$7.00
Weekly docking - without power/ft	\$5.75
Off season - monthly rate per foot (May and after Labour Day)	\$10.25

### **Youth Arena**

Public Skating - Adult 1.5 hours	\$2.00
Youth Public Skating 1.5 hours	\$1.50
Lesson Membership	\$120.00
Youth Prime Time/hour	\$75.00
Adult Prime Time/hour	\$105.00
Hall -Room rental - no set up	\$70.00

# THE CORPORATION OF THE CITY OF BROCKVILLE

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## FEES FOR COMMUNITY SERVICES

### **Arts Centre**

Box Office Fees - profit groups by negotiated contract  
Box Office Fees - non-profit groups by negotiated contract  
Coat Check Fees \$1.00  
Visual Arts Revenue 15%  
Phone-in Surcharge \$1.00  
Ticket Surcharge \$1.00

### **Rental fees**

Rehearsals \$60.00  
Auditorium Rental  
-non-profit By negotiated contract  
-commercial By negotiated contract  
-St. Lawrence Stage Co. By negotiated contract

### **Lobby Rentals**

Daily \$200.00  
Art Reception \$42.00  
Merchandise Table \$50.00  
General Reception \$42.00

Movie operation - non-profit \$325.00  
Movie operation - commercial \$510.00

### **Board Room Rental**

Commercial per day \$58.00  
Examination for discovery per day \$56.00

### **Memorial Centre**

Public Skating - 1 hour \$1.00  
Public Skating - Adult 1.5 hours \$2.00  
Public Skating - Child 1.5 hours \$1.50  
General Skating \$2.00  
Youth Prime time /hour \$85.00  
Adult Prime time /hour \$115.00

Trade fair - Admissions \$1.00  
Trade fair - Booth rental \$275.00

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**FEES FOR COMMUNITY SERVICES**

<b>Floor Rental</b>	
Circus	\$2,400.00
TIKO Summer Show	\$3,600.00
Garage Sale	\$900.00
Dances	\$1,750.00
Hall - Room Rental - no set up	\$80.00
Hall - Room Rental - chairs only	\$115.00
Hall - Room Rental - full set up	\$275.00
Hall - Full set up and kitchen	\$360.00
Christmas Craft Show	
Ticket Sales	\$1.00
Booth Rental	\$40.00

<b>Transit</b>	
Cash fare	\$2.50
Book of 11 tickets	\$20.00
40 ride pass	\$70.00
Monthly pass	\$70.00
Children under 5 (max. 2 with adult)	Free
Para Transit Fares	\$3.50

# THE CORPORATION OF THE CITY OF BROCKVILLE

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## FEES FOR CEMETERY SERVICES

Lots (3X10) (2X5 cremains)	\$750.00 \$420.00
Columbarium - single niche - double niche after 4:30 p.m.	\$995.00 \$1,750.00 \$50.00
Interment (Mon. - Fri.) after 4:30 p.m. Cremains after 4:30 p.m.	\$450.00 \$100.00 \$150.00 \$50.00
Foundations 0.42 sq. in. Saturday and Sunday Funerals Stillbirth grave Opening and Closing - child to 14 years - infant	Min. \$195.00 \$160.00 \$160.00 \$185.00 \$70.00
All extra dept interments Fiberglass vaults Cremains Vaults Care and Maintenance: headstone under 4 ft over 4 ft Flat markets Vault Rental	\$200.00 \$495.00 \$195.00 \$100.00 \$200.00 \$50.00 \$10.00
<b>Pet Cemetery</b> Cats and Small animals Dogs	\$25.00 \$75.00



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**FEES FOR MUSEUM SERVICES**

**Admissions**

Children

\$1.00

Adults

\$2.00

**Rentals**

\$50.00

Alzheimers Adult Program

\$37.50

Adult courses

\$40.00

Bus Tours

\$100.00

Children's School Groups

\$4.00/child

Children's Workshops

\$20.00

THE CORPORATION OF THE CITY OF BROCKVILLE

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CLERK'S DEPARTMENT

Affidavits

\$4.00

ANIMAL CONTROL

SENIOR CITIZEN    GENERAL    AFTER JUNE 15

Spayed or neutered dog	\$12.25	\$ 5.30	\$30.60
Second spayed of neutered dog	22.50	25.50	51.00
Third spayed of neutered dog	22.50	25.50	51.00

Male or female dog not spayed of neutered	23.50	37.00	74.00
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Second male or female dog not spayed of neutered	60.00	60.00	120.00
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Third male or female dog not spayed of neutered	119.00	119.00	238.00
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Replacement lost dog tags		1.00	
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Kennel license		55.00	
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and THAT the word "senior" be defined as age 60, as it relates to User Fees for the City of Brockville.

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**GROUP HOME REGULATIONS/RENEWALS**

A fee of Thirty-six dollars and fifty cents (\$36.50) shall accompany all registration applications and renewal applications

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**ENGINEERING**

Printing Fees	
Road Cut Permits	\$60.00

# THE CORPORATION OF THE CITY OF BROCKVILLE

## By-law Number 118-2002

### Fees for Review of Planning Applications by the Cataraqui Region Conservation Authority (Section 69 of the Planning Act, R.S.O. 1990 c.P. 13)

APPLICATION TYPE	CIRCUMSTANCE *	FEE (includes G.S.T.)
Plan of Subdivision	Draft Plan Review	\$749.00
	Final Plan Review	\$749.00
	Lapsed Draft Plan Approval resubmission, or Amendment	\$374.00
Plan of Condominium	Underdevelopment site within Environmental Protection and Waterfront categories as depicted in Official Plan	\$374.00
Official Plan Amendment	Site within Environmental Protection and Waterfront categories as depicted in the Official Plan	\$374.00 **
Zoning By-law Amendment	same as above	\$187.00**
Consent	same as above	\$225.00 for each proposed new lot
Minor Variance	same as above	\$187.00***
Site Plan Control	same as above	\$374.00
Technical Report****	as required by the Chief Planning Officer	\$187.00 Brief report \$374.00 Standard report \$936.00 Major report

# THE CORPORATION OF THE CITY OF BROCKVILLE

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### Fees for Review of Planning Applications by the Cataraqui Region Conservation Authority (Section 69 of the Planning Act, R.S.O. 1990 c.P. 13)

- \* Or as deemed necessary by the Chief of Planning Officer
- \*\* When an application for Zoning By-Law amendment is submitted at the same time as an Application for Official Plan Amendment, a total fee of \$374.00 covers both applications
- \*\*\* When a minor variance application is submitted with a site plan control application, the fee for a minor variance is waived
- \*\*\*\* Report fees shall apply to any report circulated in support of an application. Reports include: flood plain delineation / hydro-technical studies, erosion and slope stability studies, terrain analysis, storm-water management reports, environmental impact statements, hydro-geological studies, or similar assessments of natural resources

Brief Reports are those prepared in the form of a brief letter of opinion from a qualified professional, and would generally relate to the development of a single lot, usually for residential purposes.

Standard Reports are those prepared for small or medium scale residential, commercial, industrial, or institutional developments.

Major Reports are those prepared for subdivisions and large scale commercial, industrial or institutional projects, or may include the integrated assessment of multiple topics.

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## Fire and Police Inspections and Permits

### Fees for Fire Department

(Sections 220.1 of the Municipal Act, R.S.O. 1990, c.M. 45)

Inquiries \$21.50

### Reports:

Fire Safety Plan \$5.25

Fire Report Fees \$21.50

Inspection Report Copies \$10.50

### Fire Protection Agreement:

Brockville Psychiatric Hospital \$22,050.00

Elizabethtown \$5,000.00

Training Room / Tower per day \$200.00

### Confined Space Facility per day:

#### **Leeds & Grenville residents**

Per student with instructor \$100.00

Per student without instructor \$75.00

Non Leeds & Grenville residents \$150.00

Fire Alarm Fees  
By contract \$1,180.00

Communication Fees  
By Contract \$80,841.00

# THE CORPORATION OF THE CITY OF BROCKVILLE

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### Fees for Police

Criminal record checks	\$30.00
Volunteer Screening	
Local	\$10.00
Out of Town	\$30.00
All Police Reports	\$35.00
Fingerprint	\$30.00
Reference/Security letters	\$30.00
Witness statements	\$30.00
photos -standard size	\$15.00
5X7 or 8X10	\$25.00
Audio Tapes	\$35.00
Video Tapes	\$60.00