



City of Brockville
Council Meeting Minutes
6:00 PM - Tuesday, November 24, 2020
Virtual Meeting

The Council meeting was called to order on Tuesday, November 24, 2020, at 6:00 PM, in the Virtual Meeting, with the following present:

Members Present:

Mayor Jason Baker, Councillor Leigh Bursey, Councillor Jeff Earle, Councillor Jane Fullarton, Councillor Larry Journal, Councillor Mike Kalivas, Councillor Nathalie Lavergne, Councillor Cameron Wales, and Councillor Matt Wren

Regrets:

Nil.

Staff:

Lynda Ferguson, Director of Finance & IT Services, Janette Loveys, City Manager, Lynn Murray, Deputy City Clerk, Robert Nolan, Director of Economic and Development Services, and Peter Raabe, Director of Environmental Services

MOTION TO MOVE INTO CLOSED SESSION (5:00 PM)

Moved by: Councillor Wren

Seconded by: Councillor Lavergne

THAT pursuant to *Municipal Act*, 2001, Section 239 Sub. 2 (b), (e), (f) and (k) Council resolve itself Closed Session, closed to the public to consider:

1. personal matters about an identifiable individual, including municipal or local board employees;
2. litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
3. advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
4. a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

CARRIED

CLOSED MEETING STAFF REPORTS

REPORT OF THE CLOSED SESSION

Moved by: Councillor Wren

Seconded by: Councillor Lavergne

THAT Council rise from the Closed Session and the Chairman report that all recommendations adopted in Closed Session, be adopted.

CARRIED

MAYOR'S REMARKS

Mayor Baker reminded the citizens that winter is upon us and winter road/sidewalk maintenance has begun. His Worship asked that the streets be left clear of cars overnight, especially in the downtown area, for ease of snow plowing and removal. Also, schools are starting and finishing at different times this year, he asked that people who are out on the roads please be mindful of students walking to and from school.

His Worship announced that this Friday, November 27th, at 6 o'clock pm the Christmas tree over the fountain at Courthouse will be turned on. Mayor Baker stated that the Brockville Rotary Club has done a fabulous job modifying the Santa Claus Parade to make sure a COVID-19 safe version will happen. This will happen Saturday, November 28th, beginning at 5 pm. on Blockhouse Island in conjunction with the River of Lights kick off.

Mayor Baker noted that the three meals over three days started today and finishes up on Thursday. He noted seeing several posts, on social media, of people sharing the meals they were having at various restaurants and eateries throughout the City.

Mayor Baker announced that on December 1, 2020 staff will be presenting an update to the staff organizational structural. This new structure's emphasis is to modernize how the City is run and make it more efficient.

DISCLOSURE OF INTEREST

Nil.

ADOPTION OF COUNCIL MINUTES

Moved by: Councillor Kalivas

THAT the minutes of the Council Meetings of November 5th and 10th, 2020 be adopted and circulated as read.

CARRIED

CORRESPONDENCE, COMMUNICATIONS AND PETITIONS

1. 2021 Council Appointments to Boards and Committees

Moved by: Councillor Kalivas

THAT Council appoint members of Council to Boards and Committees for the period of December 1, 2020 to November 30, 2021 as per the attached Schedule; and

THAT By-law 083-2018, Being a By-law to Appoint Members to Various Boards and Commissions of the City of Brockville be amended accordingly.

CARRIED

2. Boards and Committees - DBIA

Moved by: Councillor Wales

THAT Council authorize the amendment to By-law 083-2018, Being a By-law to Appoint Members to Boards and Committees, to remove the following members from the Downtown Brockville Board of Management:

- Jennifer Robinson
- Rob Thompson
- Allan Halfper
- Anne Barabash

CARRIED

DELEGATIONS

1. 2019 Audited Financial Statements MNP LLP

B. Wilson, Partner and R. Moore, Senior Manager presented the 2019 draft audited financial statements.

STAFF REPORTS

Nil.

FINANCE AND ADMINISTRATION COMMITTEE

Councillor L. Journal, Chair
Councillors J. Earle and N. Lavergne, C. Drake, Citizen Member
Meeting held on November 17, 2020

FAC - CONSENT AGENDA

Councillor Journal requested that Item No. 3 be separated from the Consent Agenda.

Moved by: Councillor Lavergne

THAT the following items, as listed on the Finance and Administration Committee agenda are recommended by the Committee to be passed by Consent Agenda:

For: Councillor Journal, Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

CARRIED 9-0 on a recorded vote

1. 2020 Project Status Report

THAT Council receive Staff Report SR2020-167 2020 Project Status Report for information purposes.

2. Ontario Regulation 284/09 Budget Matters-Expenses

THAT Council adopt Staff Report No. SR2020-164, Ontario Regulation 284/09 Budget Matters - Expenses excluded from the 2021 Budget as a requirement of Ontario Regulation 284/09 passed under the Municipal Act, 2001.

FAC - REGULAR AGENDA

1. Brockville Cemetery Services

Moved by: Councillor Journal

THAT Council hereby authorize the discontinuance of pet burial services at the Brockville Cemetery.

REFERRED TO STAFF FOR FURTHER INFORMATION

Motion to Refer

Moved by: Councillor Journal

THAT SR2020-163 Brockville Cemetery Services be referred to staff for further review and be brought forward to the Finance and Administration meeting in January or February 2021.

For: Mayor Baker, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

CARRIED 8-0 on a recorded vote

Councillor Bursey exited the meeting at 6:54 pm.

2. 2019 Audited Financial Statements

Moved by: Councillor Journal

THAT report SR2020-165 2019 Audited Financial Statements be received, and the following be approved;

1. THAT the Audited Financial Statements for the Corporation of the City of Brockville for the year ended December 31st, 2019 be received and approved; and
2. THAT the Audited Financial Statements for the Board of Management, Downtown Business Improvement Area of the Corporation of the City of Brockville be received and approved; and
3. THAT the Audited Financial Statements of Corporation of the City of Brockville Trust Funds be received and approved; and
4. THAT the operating surplus of \$1,074,718.49 be allocated to the Fiscal Policy Reserve; and
5. THAT the water operating deficit of \$50,937.35 be allocated from the water reserves; and

6. THAT the wastewater operating deficit of \$244,667.44 be allocated from the wastewater reserves.

For: Councillor Journal, Mayor Baker, Councillor Earle, Councillor Fullarton, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

CARRIED 8-0 on a recorded vote

2021 BUDGET

1. 2021 Water and Wastewater Capital Budget

Moved by: Councillor Journal

THAT Council receive report SR2020-168 2021 Water and Wastewater Capital Budget be received; and

THAT Council approve the 2021 proposed Water and Wastewater Capital budget in principle; and

THAT the 2020 Water project Lead Service Replacement project carried over due to financial mitigation for \$135,000 be funded by Water Reserves; and

THAT the 2020 Wastewater projects carried over for financial mitigation due to \$75,500 be funded from Wastewater reserves.

For: Councillor Wren, Mayor Baker, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, and Councillor Wales

CARRIED 8-0 on a recorded vote

L. Ferguson, Director of Finance and IT Services reviewed the presentation for Council. P. Raabe, Director of Environmental Services responded to various questions throughout the presentation.

NEW BUSINESS - REPORT FROM MEMBERS OF COUNCIL

Nil.

UNFINISHED BUSINESS

Nil.

EMERGENCY BUSINESS

Nil.

BY-LAWS

1. 082-2020
A By-law to Amend By-law 119-89 Being a By-law to Regulate Winter Parking Restrictions.
2. 083-2020
Being a By-law to Appoint Alex Bedard as a Municipal Law Enforcement Officer for the City of Brockville.
3. 084-2020
By-law to Accept Plan 28M-13 and to Discharge Obligations Under a Subdivision Agreement Between Spring Valley Homes Ltd. and The Corporation of The City of Brockville as it applies to Lot 12, Plan 28M-13. Hunters Hill Subdivision – Wildwood Crescent-Phase II

READING OF THE BYLAWS

Moved by: Councillor Wales
Seconded by: Councillor Fullarton

THAT By-laws Numbered 082-2020 to 084-2020 be introduced and the same be now read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

CONFIRMATORY BYLAW

Moved by: Councillor Wales
Seconded by: Councillor Fullarton

THAT By-law Number 085-2020 to confirm the Proceedings of Council at its meeting held on November 24, 2020 be read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

MAYOR'S ANNOUNCEMENTS

His Worship noted the recent closing of the Spitfire Café, stating that their last day was this past Saturday. He felt the café was a nice addition to the City's downtown and was saddened to see the cafe become a victim of COVID-19.

Mayor Baker offered his condolences to the family of James Plumley a retired Fire Captain who recently passed away.

MEDIA QUESTION PERIOD

ADJOURNMENT

Moved by: Councillor Wales
Seconded by: Councillor Fullarton

THAT Council adjourn its proceedings until the next regular meeting scheduled for December 8, 2020.

CARRIED

The meeting adjourned at 8:41 pm.

Mayor

City Clerk