



Finance, Administration & Operations Committee

Tuesday, May 17, 2011, 4:15 p.m.
City Hall, Council Chambers

COMMITTEE MINUTES

Roll Call

Committee Members:

Councillor J. Fullarton, Chair
Councillor L. Bursey
Councillor L. Journal
Councillor D. LeSueur
Mayor D. Henderson, Ex-Officio (entered at 4:30 p.m.)

Regrets:

Councillor M. McFall

Staff:

Ms. V. Baker, Secretary, Clerk's Dept. (Recording Secretary)
Mr. B. Casselman, City Manager
Mr. C. Cosgrove, Director of Operations
Ms. D. Cyr, Director of Finance
Ms. D. Livingstone, Deputy City Clerk
Ms. M. Pascoe Merkley, Director of Planning (entered at 4:45 p.m.)
Mr. P. Raabe, Director of Environmental Services
Ms. S. Seale, City Clerk

Others:

Mr. R. Zajac, Recorder & Times

The Chair called the meeting to order at 4:15 p.m.

DISCLOSURE OF INTEREST

Councillor Fullarton declared a conflict of interest with respect to report 2011-048-05 as it affects a family member.

DELEGATION(S) AND PRESENTATION(S)

Mr. Ron Hungerford, Convenor of the 2012 OFFSA Track and Field Meet.

Mr. Hungerford presented a power point presentation to Committee members.

Councillor Fullarton invited him to attend the Council Meeting of May 24, 2011 where his project would receive television coverage from T.V. Cogeco.

STAFF REPORTS

2011-045-05
Roof Replacement
Brockville Museum

Moved by: Councillor Bursey

THAT Council accepts the Tender received from Richard D. Steele construction of Brockville in the amount of \$23,699 plus HST for the removal and replacement of the asphalt shingle roof surface at the Brockville Museum (north building addition), and

THAT project costs be charged to account 9101005-9901012-3010.

CARRIED

2011-047-05
Crossing Guard Agreement

Moved by: Councillor Bursey

THAT Council extends the service agreement with Intercity School X Guards for the direct supervision of crossing guards in the amount of Two Thousand and Thirty Four Dollars (\$2,034.00) per month for the term July 1, 2011 to June 30, 2014; and

THAT such payment shall be excluded for July and August in each calendar year of this agreement; and

THAT each September 1st beginning September 1, 2012 that the agreement amount shall be adjusted by the Ontario Consumer Price Index June/June; and

THAT the City reimburses Intercity School X Guards a flat fee of \$300 per month for business travel cost associated with the use of a personal vehicle.

CARRIED

Councillor Journal asked why this service is contracted out. Mr. Cosgrove stated that in the past Brockville City Police were responsible for the crossing guards, but due to a reorganization, they no longer had the capability to supervise the crossing guards and it therefore became the responsibility of the Operations Department who contract out this service.

2011-049-05

Tender for Contract 2011-05

Cold Milling of Asphalt Pavement at
Various Locations

Moved by: Councillor LeSueur

THAT Council accepts the tender from R.W. Tomlinson Limited in the amount of Fifty-Five Thousand, Nine Hundred and Twenty-Seven Dollars and Forty-One Cents (\$55,927.41) excluding HST for Contract 2011-05 for the Cold Milling of Asphalt Pavements at various locations; and

THAT this work be charged to account 9301110 9905013 3010.

CARRIED

2011-050-05

2011 Capping and Threshold Options

Moved by: Councillor Bursey

THAT Council adopt the following measures for the 2011 tax year:

THAT the cost of mandatory capping for the multi-residential, commercial and industrial classes be revenue-neutral; self-financing within the property class; and

THAT the capping percentage for the multi-residential, commercial and industrial classes be set at 5% of the previous year's annualized taxes; and

THAT the threshold change option be continued at \$150 for multi-residential, commercial and industrial classes; and

THAT when a property reaches full current value assessment it is removed from the capping/clawback system; and

THAT Council authorize the By-law to adopt the 2011 Capping Options for the Protected Property Classes (Attachment #1 to Report 2011-050-05).

CARRIED

2011-051-05
2011 Tax Ratio Options

Moved by: Councillor Journal

THAT Council authorize the tax ratios for all classes as per the attached schedule for the 2011 tax year; and

THAT Council authorize the By-law to set the tax ratios for all classes for 2011.

CARRIED

2011-056-05
Development Charges Background Study

Moved by: Councillor LeSueur

THAT the City retain Hemson Consulting Ltd. to complete a development charges background study as well as to develop a proposed by-law based upon the results of the study; and

THAT this study be funded from the Growth Management Reserve Fund.

CARRIED

Councillor Journal stated that Brockville is not yet out of the recession and is still endeavoring to attract business to the city and also that the economy is not at the point where it should have development charges.

Mayor Henderson said that the development charges need to be in place to be competitive with other municipalities and not put a burden on tax payers. He also stated that development will happen regardless if there are development charges in place or not.

Councillor Journal stated that when development charges expired in June 2009 they were approximately \$1,300 for each dwelling. If the city pays \$24,000 for the consulting

services then the city would need to have at least 20 new developments to make up the amount of the study. The benefit needs to exceed the charges.

Ms. Pascoe Merkley explained what the study would accomplish and that Council would decide what charges would be in place.

Councillor Journal stated that he would like staff to prepare information on what development charges are in some other municipalities for comparison.

Mayor Henderson asked for the total revenue of development charges the last year it was in place.

2011-052-05
2011 Work Plan
First Quarter Report

Moved by: Councillor Bursey

THAT report 2011-052-05 Work Plan Quarterly Report, be received for information purposes.

CARRIED

2011-054-05
Closed Meeting Investigator

Moved by: Councillor Bursey

THAT Council authorize the Mayor and City Clerk to execute an agreement with Fournier Consulting Services to appoint Fournier Consulting Services as the Closed Meeting Investigator for the City of Brockville and its local Boards and Committees for a period of two years commencing June 1, 2011 and that the necessary by-law be enacted.

CARRIED

Ms. Seale spoke to the report.

Councillor Fullarton asked the number complaints or investigations. Ms. Seale advised that since the Municipal Act was amended in 2008 there have been none.

2011-055-05
Licensing of Refreshment Carts

Moved by: Councillor LeSueur

THAT Council authorize the passing of a by-law to provide for the licensing of refreshment carts.

CARRIED

FAO - CONSENT AGENDA

Moved by: Councillor Journal

THAT the following items be place on the Consent Agenda:

2011-045-05
Roof Replacement
Brockville Museum

2011-047-05
Crossing Guard Agreement

2011-049-05
Tender for Contract 2011-05
Cold Milling of Asphalt Pavement at
Various Locations

2011-050-05
2011 Capping and Threshold Options

2011-051-05
2011 Tax Ratio Options

2011-052-05
2011 Work Plan
First Quarter Report

2011-054-05

Closed Meeting Investigator

2011-055-05

Licensing of Refreshment Carts

CARRIED

The meeting recessed at 5:17 p.m.

MOTION TO MOVE INTO CLOSED SESSION

Moved by: Councillor LeSueur

Seconded by: Councillor Journal

THAT pursuant to Municipal Act, 2001, Section 239 Sub. 2(c), Council resolve itself in to the Committee of the Whole, In Camera, closed to the public to consider:

A proposed or pending acquisition or disposition of land by the municipality or local board.

CARRIED

The meeting reconvened at 5:20 p.m.

REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA

Moved by: Councillor Bursey

Seconded by: Councillor Journal

THAT Council rise from the Committee of the Whole, In Camera and the Chairman report that all recommendations adopted in Committee of the Whole, In Camera, be adopted.

CARRIED

ADJOURNMENT

The meeting adjourned at 6:03 p.m.