

Finance, Administration & Operations Committee

Tuesday, March 15, 2016, 4:15 pm
City Hall, Council Chambers

COMMITTEE MINUTES

Committee Members:

Councillor J. Fullarton, Chair
Councillor J. Baker
Councillor J. Earle
Mayor D. Henderson, Ex-Officio

Other Councillors:

Councillor L. Bursey

Regrets:

Councillor T. Blanchard

Staff:

Ms. V. Adams, GIS Co-ordinator
Ms. V. Baker, Clerk's Secretary (Recording Secretary)
Mr. B. Casselman, City Manager
Mr. D. Dick, Director of Corporate Services
Mr. L. MacArthur, Deputy Police Chief
Ms. S. MacDonald, City Clerk
Ms. M. Pascoe Merkley, Director of Planning
Mr. G. Pigeon, Fire Chief
Mr. P. Raabe, Director of Environmental Services
Ms. A. Rossetti, Supervisor, Fleet and Support Services

The Chair called the meeting to order at 4:20 pm.

DISCLOSURE OF INTEREST

Nil.

CHAIR'S REMARKS

Councillor Fullarton welcomed everyone stating that it was a good thing for people to come out and discuss the proposed bicycle lanes on Laurier Blvd.

Mayor Henderson read an announcement that the City will receive a \$325,000 grant under the Ontario Municipal Cycling Infrastructure Program.

PRESENTATIONS

1. Getting Started with GIS
Ms. Virginia Adams, GIS Co-ordinator

Ms. Adams provided an overview of the GIS project.

DELEGATION(S)

1. Community and Primary Health Care
2016 Capital Campaign
(Ms. Judi Baril)

Ms. Baril explained the CPHC Capital Campaign. She stated that they have a deficit of over \$2.5 million. They are asking the City for \$2,000 per year for 5 years.

Councillor Baker suggested using the funds from the City's Legacy Fund. The Mayor agreed that this would meet the requirements of the Legacy Fund.

Councillor Fullarton feels the City should commit to the \$2000 per year. She would like to see it as a pledge and be paid out of the fiscal policy reserve for the first year and then put into the budget for the next 4 years.

Councillor Bursey suggested that the Legacy Fund should be looked into first to ascertain what amount of money there is this year to disperse. He felt there could be more than is originally thought to be.

Councillor Baker wants a motion to go forward to Council to support the request and that the timing and the location of the funds be recommended by staff.

Moved by: Councillor Baker

THAT the Committee supports the request from Community and Primary Health Care to provide funding in the amount of \$2000. per year for 5 years. (funding source to be determined).

CARRIED

2. No to Laurier Blvd. Bike Lanes Committee
Mr. Bob Valley

Mr. Valley presented his power point to the Committee.

3. Transition Brockville
Mr. Hugh Campbell, Rep

Mr. Campbell read a number of e-mails that Transition Brockville had received from people who support the bicycle lanes on Laurier Blvd.

4. Mr. John Johnston
Laurier Blvd. Cycling Lanes

Mr. Johnston read statistics on other cities with bicycle lanes.

5. Ms. Cathey McNamee
Laurier Blvd. Cycling Lanes

Ms. McNamee stated that she had over 2000 names on a petition opposed to the bicycle lane on Laurier Blvd.

Councillor Fullarton restated the motion that was passed by Council at the December 2015 Council meeting concerning the proposed bicycle lanes on Laurier Blvd.

Councillor Baker stated that he was concerned with the bike lanes taking up the curb side parking on the street. He is not against the bike lanes on Laurier Blvd. He would like to see a plan "B" that shows a reduced cost than was originally suggested and also a different location for the lanes on Laurier Blvd.

The meeting recessed at 5:55 pm

The meeting reconvened at 6:01 pm

CORRESPONDENCE

1. Prime Minister Youth Advisory Committee
Brockville Youth Advisory Committee

Moved by: Mayor Henderson

THAT the Finance Administration and Operations Committee authorize the Brockville Youth Advisory Committee to send the correspondence concerning the Prime Minister's Youth Committee.

CARRIED

STAFF REPORTS

1. 2016-017-02
Aquatarium Parking Systems Funding

Moved by: Councillor Baker

THAT Council authorize the allocation of \$51,788 from the Parking Reserve Fund to finance parking systems/signage at the Aquatarium.

CARRIED

2. 2016-024-02
Brockville Police Reserve

Moved by: Councillor Earle

THAT Council authorize the establishment of the "Brockville Police Reserve".

DEFEATED

Councillor Baker reminisced about how years ago the designated reserve funds were closed to establish the fiscal policy reserve, where all surplus' and deficits are funded from. He noted that the Brockville Police Service have had a surplus for the past few years but prior to that, they were able to fund a deficit from the fiscal policy reserve. Council has few processes to use to limit funding to the Brockville Police Services. He stated that by denying the request and having the surplus' go to fiscal policy reserve, is one control over the expenditures.

Mayor Henderson noted that this is being proposed to protect, not to keep and use for funding other programs. He agrees with Councillor Baker that the fiscal policy reserve is working well. If it is felt that the risk management of record checks is a concern, then the fiscal policy reserve should be bulked up to cover it.

Councillor Fullarton noted that the fiscal policy reserve is working and is appropriate.

3. 2016-031-03
Tender 2016-01
Supply of Gasoline and Diesel Fuel

Moved by: Councillor Baker

THAT the tender from MacEwen Petroleum Inc. for the supply of gasoline and diesel fuel for the period April 1, 2016 to March 31, 2018 be accepted; and

THAT the expenditures be charged to Account 01-5-212146-2530.

CARRIED

4. 2016-035-03
Q2016-03 Purchase of a Front Line Patrol Vehicle

Moved by: Councillor Baker

THAT the quotation from Riverside Chevrolet Buick GMC Ltd., Brockville, Ontario, in the amount of forty-three thousand seven hundred sixty-six dollars and three cents (\$43,766.03) including HST for the purchase of a 2016 Chevrolet Tahoe Two Wheel Drive Police Package, Four Door SUV vehicle be accepted; and

THAT the necessary funds be expensed from the Fleet Capital Account 9101010-9902022-9391.

CARRIED

Councillor Earle said he would like to find a smaller more fuel efficient vehicle.

Deputy Police Chief MacArthur stated that the OPP are using Ford Taurus'. He stated that the ergonomics of the vehicles have to be taken into consideration because of equipment and space for the officers. The Fleet Division undertook a review that indicates that fuel mileage in the Tahoe is better than the previous used Crown Victoria's.

5. 2016-036-03
Q2016-02 Purchase of an Administration
Emergency Response and Command Vehicle

Moved by: Mayor Henderson

THAT the quotation from Riverside Chevrolet Buick GMC Ltd., Brockville, Ontario, in the amount of forty-seven thousand six hundred twenty-nine dollars and fifty cents (\$47,629.50) including HST for the purchase of a 2016 Chevrolet Tahoe, Four Wheel Drive, Four Door, SUV vehicle be accepted; and

THAT the necessary funds be expensed from the Fleet Capital Account 9101010-9902021-9391.

CARRIED

6. 2016-032-03
Water and Wastewater Rates for 2016/17 Fiscal Period

Moved by: Mayor Henderson

THAT Council approve the water rates and the respective wastewater surcharge for the fiscal period April 1, 2016 to March 31, 2017.

CARRIED

7. 2016-033-03
2015 Council Remuneration & Expenses

Moved by: Councillor Baker

THAT Council receive the Treasurer's Report on 2015 Remuneration and Expenses for Members of Council and Board Members appointed by the city (Attachment 1 to Report 2016-033-03).

CARRIED

8. 2016-023-02
Record Retention and Destruction Classification

Moved by: Councillor Earle

THAT Report number 2016-023-02 regarding the retention and destruction of corporate records be received; and

THAT the attached draft By-law be brought forward for consideration; and

THAT By-law 005-1991 be repealed.

CARRIED

NEW BUSINESS

1. Laurier Blvd. Bike Lanes
Councillor J. Baker

This item was discussed earlier in the agenda.

FAO - CONSENT AGENDA

Moved by: Councillor Baker

THAT the following items be placed on the Consent Agenda:

1. Community and Primary Health Care
2016 Capital Campaign
(Ms. Judi Baril)

2. Prime Minister Youth Advisory Committee
Brockville Youth Advisory Committee
3. 2016-017-02
Aquatarium Parking Systems Funding
4. 2016-031-03
Tender 2016-01
Supply of Gasoline and Diesel Fuel
5. 2016-035-03
Q2016-03 Purchase of a Front Line Patrol Vehicle
6. 2016-036-03
Q2016-02 Purchase of an Administration
Emergency Response and Command Vehicle
7. 2016-032-03
Water and Wastewater Rates for 2016/17 Fiscal Period
8. 2016-033-03
2015 Council Remuneration & Expenses
9. 2016-023-02
Record Retention and Destruction Classification

CARRIED

ADJOURNMENT

Moved by: Councillor Baker

THAT the Finance, Administration and Operations Committee adjourn its meeting until the next regular meeting scheduled for April 19, 2016.

CARRIED

The meeting adjourned at 6:29 pm.