

COMMITTEE MINUTES

Finance, Administration & Operations Committee

Tuesday, January 18, 2011, 4:15 p.m.
City Hall, Council Chambers

Roll Call

Committee Members:

Councillor J. Fullarton, Chair
Councillor L. Bursey
Councillor D. LeSueur
Councillor M. McFall (arrived at 4:20 pm)
Mayor D. Henderson, Ex-Officio

Regrets:

Councillor L. Journal

Staff:

Ms. V. Baker, Secretary – Clerk (Recording Secretary)
Mr. B. Casselman, City Manager
Mr. C. Cosgrove, Director of Operations
Ms. D. Cyr, Director of Finance
Mr. P. Raabe, Director of Environmental Services
Mr. R. Watson, Network Analyst

Others:

Mr. R. Zajac, Recorder & Times

The Chair called the meeting to order at 4:15 p.m.

DELEGATION(S) AND PRESENTATION(S)

1. Brockville Community Sports Dome

Elaine DeKroon and Karen Nolan addressed the Committee regarding their project.

Mr. Cosgrove stated that he had reviewed the location and it would be suitable for this project. The current skating area could be moved to the parking lot to the east. Services (utilities) exist on the property which would simplify the project.

Ms. DeKroon clarified that the project committee is requesting property of the

City and not a financial contribution.

Councillor Fullarton asked regarding the formal structure of the project committee; what groups or associations are represented; what one group is making this request?

The project committee was advised to prepare a formal request for consideration by Committee/Council.

2. Rotary Park Revitalization Committee

Brent Collett, Chairman addressed the Committee on the Revitalization of Rotary Park.

Moved by: Mayor Henderson

THAT the request from the Rotary Park Committee for funding in the amount of \$180,000 be referred to the Budget Committee for consideration during the 2011 budget deliberations.

CARRIED

3. 2011 Brockville Hydroplane Regatta and Festival

Steve Armstrong, Bert Henderson, Kent Henderson, Tom Utman, Doug Peterson.

Mr. Kent Henderson stated that this is a one-time request for funding in the amount of \$15,000.00. The funding would be used for extra docks, an additional crane, prize money and help to offset ticket prices.

Moved by: Councillor LeSueur

THAT the request from Brockville Hydroplane Regatta Committee for funding in the amount of \$15,000 be referred to the Budget Committee for consideration during the 2011 budget deliberations.

CARRIED

4. Water Pollution Control Plant
Construction Project Update

Mr. Cosgrove updated the Committee with respect to the construction project at the water pollution control plant.

STAFF REPORTS

1. 2011-001-01
Water & Wastewater Systems Quarterly Report
(Oct-Dec 2010)

Moved by: Councillor LeSueur

THAT Report 2011-001-01 Water & Wastewater Systems Quarterly Report (Oct. — Dec. 2010) be received for information purposes.

CARRIED

2. 2011-003-01
2010 Municipal Election
Accessibility Initiatives

Moved by: Councillor McFall

THAT Council receive the report entitled “2010 Municipal Election – Accessibility Initiatives” in accordance with the *Municipal Elections Act*.

CARRIED

3. 2011-006-01
2010 Facility Fee Waivers

Moved by: Councillor LeSueur

THAT Council receive the 2010 Facility Fee Waiver Annual Report [Attachment #1 to Report 2011-006-01].

CARRIED

4. 2011-007-01
Auditors Communication Letter
(prior to completion of 2010 Audit)

Moved by: Councillor Bursey

THAT Council receive the letter of communication prior to completion of the 2010 Audit from Bennett Lewis McMahon Stillar Chartered Accountants, City Auditors. [Attachment 1 to Report # 2011-007-01].

CARRIED

5. 2011-008-01
Brockville Cycling Advisory Committee
Terms of Reference and Appointees

Moved by: Councillor LeSueur

THAT the Terms of Reference for the Brockville Cycling Advisory Committee, attached as Schedule "A" to Report 2011-008-01, be approved; and

THAT the following citizens be appointed to the Brockville Cycling Advisory Committee:

	<u>Term</u>
Alan Medcalf	November 30, 2014
Doug George	November 30, 2013
Eric Montgomery	November 30, 2013
Douglas Lumsden	November 30, 2013
Peter Meier	November 30, 2012
Rebecca Meier	November 30, 2012
Hugh Campbell	November 30, 2012
Judith Blanchard	November 30, 2011
Michael Hum	November 30, 2011
Kathleen Lowe	November 30, 2011; and

THAT the necessary By-laws be enacted.

CARRIED

6. 2011-010-01
1000 Islands & Seaway Cruises
High-Speed Passenger Vessel

Moved by: Councillor Bursey

THAT the existing lease between the City of Brockville and 1082233 Ontario Limited (1000 Islands & Seaway Cruises) be extended to December 31, 2021, subject to:

- 1000 Islands & Seaway Cruises purchasing and operating a high-speed passenger vessel from Brockville in conformance with the current vessel operating regulations for the St. Lawrence River
- Updating of lease rates for the 2011 rates to be approved by Council, with CPI indexing annually
- Free docking for the high-speed passenger vessel for the years 2011 and 2012
- Continued lease or acquisition of the Brockville Municipal Harbour by the City of Brockville from the federal government

CARRIED

Mr. Neetson asked that the docking fees for the new vessel be waived for two years to financially assist with the start up of the new cruise.

NEW BUSINESS

1. Youth Advisory Committee
Councillor L. Bursey

Moved by: Councillor Bursey

That Brockville City Council authorize the formation of a Youth Advisory Committee with following terms of reference:

1. Composition

- 7-9 members including a council member appointment
 - Student president of St Lawrence College as a standing member
- members to be approved by Council
- Chair to be determined by committee
- members to serve two year terms
- Mayor ex-officio member

- Members to be between 16 and 30 years of age at start of their term except council representative

2. Meetings

- Monthly
- At City Hall

3. Mandate

- To provide a legitimate voice for young people in the Brockville community
- To provide a youth perspective on municipal and other issues to be considered by the Mayor and Council as they carry out their political responsibilities
- To provide input or advice to City staff as requested
- To involve and inform the young people of Brockville on issues, events and activities in the community; and

THAT the necessary by-law be enacted.

CARRIED

FAO - CONSENT AGENDA

Moved by: Councillor McFall

THAT the following items be placed on the Consent Agenda:

1. 2011-001-01
Water & Wastewater Systems Quarterly Report
2. 2011-003-01
2010 Municipal Election Accessibility Initiatives
3. 2011-006-01
2010 Facility Fee Waivers
4. 2011-007-01
Auditors Communication Letter
5. 2011-008-01
Brockville Cycling Advisory Committee
Terms of Reference and Appointees

CARRIED

The meeting adjourned at 6:56 pm.