



City of Brockville Council Meeting

Tuesday, February 28, 2012, 7:00 pm
City Hall, Council Chambers

Roll Call

Council Members:

M. Kalivas, Acting Mayor
Councillor D. Beatty
Councillor T. Blanchard
Councillor L. Bursey
Councillor J. Earle
Councillor J. Fullarton
Councillor D. LeSueur

Absent:

Mayor D. Henderson
Councillor J. Baker
Councillor M. McFall

Staff:

Mr. B. Casselman, City Manager
Mr. C. Cosgrove, Director of Operations
Ms. D. Cyr, Director of Finance
Mr. C. Dwyre, Deputy Fire Chief
Ms. D. Livingstone, Deputy City Clerk (Recording Secretary)
Ms. M. Pascoe Merkley, Director of Planning
Mr. D. Paul, Director of Economic Development
Mr. P. Raabe, Director of Environmental Services

Others:

Mr. Ron Zajac, Recorder and Times

MOTION TO MOVE INTO CLOSED SESSION (6:15 P.M.)

Moved by: Councillor LeSueur
Seconded by: Councillor Earle

THAT pursuant to *Municipal Act*, 2001, Section 239 Sub. 2 (c) & (e), Council resolve itself into the Committee of the Whole, In Camera, closed to the public to consider:

1. a proposed or pending acquisition or disposition of land by the municipality or local board;
2. litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

CARRIED

Recess at 6:50 p.m.

Reconvened at 7:00 p.m.

REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA

Moved by: Councillor Bursey
Seconded by: Councillor Beatty

THAT Council rise from Committee of the Whole, In Camera and the Chairman report that all recommendations adopted in Committee of the Whole, In Camera, be adopted.

CARRIED

MAYOR'S REMARKS

Acting Mayor Kalivas announced that Mayor Henderson sends his regrets this evening. Councillor McFall and Councillor Baker also send regrets. Acting Mayor Kalivas congratulated Big Brothers Big Sisters of Leeds & Grenville on the success of the Bowlathon which raised \$37,000.00.

DISCLOSURE OF INTEREST

Nil.

ADOPTION OF COUNCIL MINUTES

Moved by: Councillor Fullarton
Seconded by: Councillor Blanchard

THAT the minutes of the Council Meetings of February 14, 2012 and February 21, 2012 be adopted and circulated as read.

CARRIED

MOTION TO MOVE INTO COMMITTEE OF THE WHOLE COUNCIL

Moved by: Councillor Fullarton

Seconded by: Councillor Blanchard

THAT we adjourn and meet as Committee of the Whole Council, with the Mayor in the Chair.

CARRIED

DELEGATIONS

1. Alan Medcalf (Brockville Cycling Advisory Committee)

Mr. Medcalf addressed Council regarding the initiatives of the Brockville Cycling Advisory Committee. He spoke to the report that was given to the Finance, Administration and Operations Standing Committee on February 21, 2012. Brockville Cycling Advisory Committee Members Kathleen Lowe and Doug George were introduced.

STAFF REPORTS

1. 2012-030-02
External Organizational and Operational
Service Review

Moved by: Councillor Beatty

THAT City Council authorize the execution of a contract with Western Management Consultants for the completion of an Organizational and Operational Service Review for the City of Brockville.

CARRIED

2. 2012-039-02
COMRIF ASSET MANAGMENT PROGRAM
FUNDING AGREEMENT - PROJECT 17921

Moved by: Councillor Beatty

THAT the City of Brockville enter into a funding agreement with the Province of Ontario for a project under the COMRIF Asset Management Program.

CARRIED

FINANCE, ADMINISTRATION AND OPERATIONS

Councillor D. Beatty, Chair
Councillors J. Earle, J. Fullarton, D. LeSueur, M. McFall Meeting held on February 21, 2012.

FAO - CONSENT AGENDA

Moved by: Councillor Beatty

THAT the following items, as listed on the Finance, Administration and Operations Committee agenda are recommended by the Committee to be passed by Consent Agenda:

1. Brockville Cycling Advisory Committee Report to Council for 2011

THAT the Brockville Cycling Advisory Committee Report to Council for 2011 be received.

**2. 2012-037-02
Brock Trail Committee
Heritage Canada Grant Application**

THAT Council endorse the Brock Trail expansion and revitalization project as the City of Brockville's capital submission to the Department of Canadian Heritage, War of 1812, Legacy funding program.

**3. 2012-003-01
Multi Functional Devises Lease - Request to Waive the Requirements of the
Purchasing Policy**

THAT the requirements of the City's Purchasing Policy be waived for the leasing of new Multi-Functional Devices; and
THAT the City of Brockville enter into a four-year lease agreement for 19 Multi-Functional Devices (MFD) with Xerox Canada; and

THAT Staff explore contracting Xerox for "managed print services" based on cost effectiveness.

4. 2012-014-02
2011 Council Remuneration and Expenses

THAT Council receive the Treasurer's Report on 2011 Remuneration and Expenses for Members of Council and Board Members appointed by the City [Attachment I to Report #2012-014-03].

5. 2012-016-02
2011 Annual Summary Report
Water Pollution Control Centre

THAT the 2011 Annual Summary Report on the City of Brockville's Water Pollution Control Centre, Attachment I to Report 2012-016-02 be received; and

THAT the Director of Environmental Services be designated to sign the 2011 Annual Summary Report on the City of Brockville's Water Pollution Control Centre; and

THAT the 2011 Annual Summary Report on the City of Brockville's Water Pollution Control Centre be forwarded to the MOE District Office - Kingston.

6. 2012-017-02
2011 Annual Water Quality Report
Brockville Drinking Water System

THAT the 2011 Annual Water Quality Report on the Brockville Drinking Water System, Attachment I to Report 2012-017-02, be received; and

THAT the Director of Environmental Services be designated to sign the 2011 Annual Water Quality Report on the Brockville Drinking Water System.

**7. 2012-032-02
Landfill Site Gas Collection System**

THAT Council accepts the proposal from Golder Construction Inc. (formerly GAIA) for the operation and maintenance of the landfill gas collection system at the City of Brockville Landfill Site from March 1, 2012 to February 30, 2015 for a monthly fee of Three- Thousand, Two-Hundred and Ninety dollars (\$3,290.00) plus HST with an annual CPI adjustment.

**8. 2012-019-02
2011 Work Plan Fourth Quarter Report**

THAT Report 2011-019-02 Work Plan Quarterly Report, be received for information purposes.

**9. 2012-021-02
Integrated Accessibility Standards**

THAT Report 2012-021-02, Integrated Accessibility Standards Regulation, be received for information.

**10. 2012-024-02
Communications Service Agreement**

THAT a new Communications Service Agreement between the City of Brockville and the United Counties of Leeds and Grenville and the Town of Prescott be approved by Council as outlined in Schedule 1.

THAT a new Communications Service Agreement between the City of Brockville and South Dundas, South Glengarry and South Stormont be approved by Council as outlined in Schedule 2.

**11. 2012-026-02
Extension of Canteens Contract**

THAT the contract with Linda Turpin for the operation of the canteens facilities at the James A.C. Auld Harbour Services Building, Brockville Memorial Civic Centre and Centennial Youth Arena be extended to April 30, 2013; and

THAT the rent be reduced by \$625 per month for the months of October to April.

12. 2012-027-02
Renewal of Agreement with the Commissionaires Inc.
Kingston & Region Division for Parking Enforcement

THAT City Council authorize the City Clerk to enter into an agreement with the Commissionaires Inc., Kingston and Region Division for the provision of parking enforcement for the period of February 1, 2010 to January 31, 2015.

13. 2012-028-02
Paddling Dock - St. Lawrence Park

THAT Council endorse the addition of a paddling dock at St. Lawrence Park;

THAT the Operations Department facilitate the installation of the paddling dock with the project costs to be covered by fundraising by local kayakers; and

THAT the provisions of the Purchasing By-Law be waived to permit the donors to select the dock contractor of their choice.

14. 2012-034-02
Auditor's Communication Letter Prior to Completion of 2011 Audit

THAT Council receive the letter of communication prior to completion of the 2011 Audit from Bennett Lewis McMahon Stillar Chartered Accountants, our City auditors. [Attachment I to Report # 201 2-034-02]

15. 2012-035-02
Water Financial Plan #152-301

THAT Council approve the Water Financial Plan #152-301 in accordance with O. Reg. 453/07 — Section 3 as it pertains to an existing water system. [Attachment I to Report # 2012-035-02]

16. 2012-036-02
Variance Reports at December 31, 2011 Interim

THAT Council receives the Variance Reports as of December 31st, 2011 Interim for information purposes.

CARRIED

MOTION TO RETURN TO COUNCIL

Moved by: Councillor Fullarton

THAT we revert from Committee of the Whole Council, to Council.

CARRIED

ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE COUNCIL

Moved by: Councillor Fullarton

Seconded by: Councillor Blanchard

THAT the report of the Committee of the Whole Council be adopted and that the necessary actions or by-laws be enacted.

CARRIED

BY-LAWS

- | | |
|----------|--|
| 013-2012 | By-law to Authorize the Execution of a Sublease Agreement with Leeds Condo Corp. #18 for Waterlot Fronting on Part1, Plan 28R5565, in the City of Brockville |
| 014-2012 | By-law to Authorize the Execution of a Sublease Agreement with the Brockville Yacht Club for Waterlot Fronting on Lot A, Block 30, in the City of Brockville |
| 016-2012 | A By-law to Authorize the Execution of COMRIF Asset Management Program Funding Agreement – Project 17921 |

BYLAWS FIRST AND SECOND READING

Moved by: Councillor Bursey
Seconded by: Councillor Beatty

THAT By-laws Numbered 013-2012, 014-2012 and 016-2012 be now read a first and second time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

BYLAWS THIRD READING

Moved by: Councillor Bursey
Seconded by: Councillor Beatty

THAT By-laws Numbered 013-2012, 014-2012 and 016-2012 be now read a third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

CONFIRMATORY BYLAW FIRST AND SECOND READING

Moved by: Councillor Bursey
Seconded by: Councillor Beatty

THAT By-law Number 017-2012 to confirm the Proceedings of Council at its meeting held on February 28th, 2012 be read a first and second time.

CARRIED

CONFIRMATORY BYLAW THIRD READING

Moved by: Councillor Bursey
Seconded by: Councillor Beatty

THAT By-law Number 017-2012 to confirm the Proceedings of Council at its meeting held on February 28th, 2012 be now read a third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

ADJOURNMENT

Moved by: Councillor Bursey
Seconded by: Councillor Beatty

THAT Council adjourn its proceedings until the next regular meeting scheduled for March 13, 2012.

CARRIED

Meeting adjourned at 7: 25 p.m.

Mayor

City Clerk