



City of Brockville
Council Meeting Minutes
5:30 PM - Tuesday, February 13, 2024
City Hall, Council Chambers

The Council meeting was called to order on Tuesday, February 13, 2024, at 5:30 PM, in the City Hall, Council Chambers, with the following present:

Members Present:

Mayor Matt Wren, Councillor Philip Deery, Councillor Jeff Earle, Councillor Jane Fullarton, Councillor Katherine Hobbs, Councillor Mike Kalivas, Councillor Nathalie Lavergne, Councillor Louise Severson, and Councillor Cameron Wales

Regrets:

Nil.

Staff:

Lynda Ferguson, Director of Finance & IT Services, Sandra MacDonald, City Manager, Robert Nolan, Director of Economic and Development Services, Phil Wood, Director of Operations, Sheena Earl, City Clerk, Lindsay Armstrong, Senior Manager of Human Resources, Mark Noonan, Police Chief, Chris Paul, Deputy Fire Chief, and Jonathan Hanna, Administrative Coordinator, Art Centre

Motion to Move into Closed Session (5:00 PM)

Moved by: Councillor Fullarton
Seconded by: Councillor Deery

THAT pursuant to *Municipal Act*, 2001, Section 239 Sub. 2 k, Council resolve itself Closed Session, closed to the public to consider:

1. a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. 2001, c. 25, s. 239 (2); 2017, c. 10, Sched. 1, s. 26. (Servicing Lands)

CARRIED

Closed Meeting Matter(s)

Land Acknowledgement Statement

Mayor's Remarks

Mayor Wren thanked Councillor Kalivas for representing the City at the Joint Services Committee and Councillor Wales for serving as Acting Mayor during his vacation. He noted he will be reviewing all of the comments raised at the February 6th Public Planning Meeting and thanked the public for their submissions.

His Worship recognized the recent passing of Mr. John Doran Jr. and offered condolences to the Doran family.

Mayor Wren announced the Winter Classic is approaching and noted the Senators Alumni will be playing. He thanked the organizing committee for their tireless dedication and commended them for their efforts.

Mayor Wren remarked that City Hall and other offices will be closed Monday, February 19th for Family Day and noted garbage and recycling collection will move ahead one day due to the holiday.

Disclosure of Interest

Nil.

Report of the Closed Session

Moved by: Councillor Fullarton

THAT Council rise from the Closed Session without reporting.

CARRIED

Adoption of Council Minutes

Moved by: Councillor Lavergne

THAT the minutes of the Council Meetings of January 23 and January 30, 2024 be adopted and circulated as read.

CARRIED

Correspondence, Communication and Petitions

1. Beyond the Glass - Municipal Significance
SO | LO Social Local

Moved by: Councillor Hobbs

THAT Council approve the request from William McKinnon of SO | LO Social Local to declare "Beyond the Glass" held at the Arts Hub, 32 Park Street, July 26 and 27, 2024, to be an event of "Municipal Significance" for the purpose of the issuance of Special Occasion Permit required by the Alcohol and Gaming Commission of Ontario (AGCO), subject to all necessary

permits and approvals being obtained and in compliance with all City of Brockville By-laws.

CARRIED

Delegations

Nil.

Staff Reports

Nil.

Planning and Development Committee

Councillor M. Kalivas, Chair
Councillors J. Earle, N. Lavergne, and C. Wales, Citizen Member A.
Koolwine
Meeting held February 6, 2024

PDC - Consent Agenda

Moved by: Councillor Kalivas

THAT the following items, as listed on the Planning and Development Committee agenda are recommended to be passed by Consent Agenda:

For: Mayor Wren, Councillor Deery, Councillor Earle, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

CARRIED 9-0 on a recorded vote

1. 2024-10

Proposed Amendments to the Official Plan and Zoning By-law 050-2014
0 Granite Street West

THAT Official Plan Amendment No. 31 respecting lands described as Lots 1 to 4 and Part of Lot 5, and Part of Park Lots 1 and 2, Block 55, Plan 67, and Part 1 on 28R-7876, City of Brockville, be amended, to:

- Redesignate the property from "Neighbourhood Area", subject to "Significant Woodland" policies and "Source Water Protection Considerations - IPZ2" policies to a Site-Specific Policy Area under the "Neighbourhood Area" designation subject to "Significant Woodland" policies and "Source Water Protection Considerations - IPZ2" policies; and

- Add a new site-specific policy to permit the property to be developed for a single-family home without year-round (maintained) municipal road frontage, permit the property to be developed on private services (well and septic), and to remove the "Significant Woodland" designation from the property as it applies to the area for the single-family dwelling, only. This area to be removed shall not exceed 50% of the overall lot and must be acceptable to City Staff at the time of Building Permit Application.

THAT Zoning By-law 050-2014 be amended to rezone lands described as Lots 1 to 4 and Part of Lot 5, and Part of Park Lots 1 and 2, Block 55, Plan 67, and Part 1 on 28R-7876, City of Brockville, from R3-General Residential Zone", subject to "Source Water Protection - IPZ2" considerations to "R3-General Residential Special Exception Zone", subject to "Source Water Protection Considerations - IPZ2", to allow the property to be developed with a single-family home on private services (well and septic) and without the requirement to have year-round (maintained) municipal road frontage.

THAT Council authorize the Mayor and Clerk to execute an Agreement between the Corporation of the City of Brockville and Davis Doseger and Kristina Blad, subject to finalization and acceptance by staff, regarding the permissions required to have a private driveway on an unopened municipal road allowance, and that said agreement discharge the corporation from all obligations relating to maintenance and liability on Granite Street West, west of McCready Street.

THAT the necessary by-law be enacted.

2. **2024-26**

Accessible Taxicabs
Recommendation from BMAAC

THAT Planning Advisory Committee recommends Council send correspondence to local taxicab companies regarding the need for accessible taxis and any steps that will be taken to meet the need.

3. **2024-21**

POL.BLD.24.01 – Inspector Internship Program Policy

THAT Council adopt Policy POL.D.24.190, Inspector Internship Program; and

THAT the Chief Building Official be authorized to administer the provisions of the program.

4. Information Items

THAT the following items be received:

1. 2024-12
2023 Planning Department Activity Report
2. 2024-25
2023 Annual Building and By-law Services Activity Report

PDC - Regular Agenda

1. **2024-27**
Caber Group Request for Waiver of Fees

Moved by: Councillor Kalivas

THAT Council approve a grant of an estimated \$179,996.78 to cover planning and development fees associated with the development 36-46 King Street West; and

THAT Council direct staff to negotiate a deferral of Development Charges associated with the development of 36-46 King Street West approve a grant of an estimated \$124,073.77 to cover Development Charges associated with the development of 36-46 King Street West; and

THAT Council request Caber Group to apply to the Community Improvement Plan, Tax Increment Equivalent for Rehabilitation and Redevelopment (TIERR) Grant Program; and

THAT Council approve a grant of \$130.00 to cover the cost of registering the CIP agreement; and

THAT the grants be funded from the cash proceeds of the sale; and

THAT the necessary by-law be enacted.

DEFERRED

Moved by: Councillor Kalivas

THAT Council refer this item to staff to allow for further negotiations with respect to development charges and that staff report back at the earliest convenience.

For: Mayor Wren, Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

Against: Councillor Earle

CARRIED 8-1 on a recorded vote

BUDGET

1. **2024-29**
2024 Budget-Final Approval

Moved by: Councillor Deery

THAT Council approve the net City Department operating budget of \$23,848,562; and

THAT Council approve the City Department Capital budget of \$10,221,832 funded as follows:

- Tax Levy \$964,166
- Canada Community Build Fund, \$1,888,300
- Ontario Community Infrastructure Fund, \$1,288,809
- Other Grants, \$1,574,900
- Reserves, \$518,910
- Debt, \$3,937,657
- Development Charges, \$35,000
- Donations, \$14,000; and

THAT Council approve the following Incremental Items:

- Museum Collections Care, \$10,000
- GIS staff, \$57,000
- Girls Camp-Fire, \$5,000
- 2 Staff Labourers, \$79,946
- Fire Staff, 4 staff over 2 years, \$79,000
- Cemetery Groundskeeper, \$36,000; and

THAT Council approve the following Mandated Community Partners:

- Cataraqui Conservation Authority, \$233,816
- Brockville Public Library, \$943,400
- Brockville Police Services
 - Operating \$9,840,950

- Capital, \$161,000
- Aquatarium
 - Operating, \$450,000
 - In Kind, \$192,884
 - Off set by 50% of the Municipal Accommodation Tax proceeds from 2023 up to \$268,194
- Joint Services, \$4,142,796
- St. Lawrence Lodge, \$2,686,264
 - Off set by up to \$400,000 contribution from Fiscal Policy Reserve
- Leeds, Grenville & Lanark District Health Unit, \$439,251
- Brockville Senior Citizens Inc, \$12,600; and

THAT Council approve the following Other Community Partners:

- Frontenac Arch Biosphere, \$6,500
- Brockville YMCA, \$120,000
- Mapleview Lodge, \$22,000
- Sherwood Park Manor, \$100,000
 - Funded by debt; and

THAT the necessary bylaws be enacted.

DEFERRED, AS AMENDED ON A LATER VOTE

Motions to Amend

Moved by: Councillor Wales

That the motion be amended to fund the Girls Fire Camp from the Fiscal Policy Reserve for 2024.

For: Mayor Wren, Councillor Deery, Councillor Earle, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Lavergne, Councillor Severson, and Councillor Wales

CARRIED 9-0 on a recorded vote

Moved by: Councillor Fullarton

THAT the motion be further amended to include the addition of one additional staff for Fire to start July 1, 2024, rather than two.

For: Mayor Wren, Councillor Deery, Councillor Earle, Councillor Fullarton, Councillor Kalivas, Councillor Severson, and Councillor Wales

Against: Councillor Hobbs and Councillor Lavergne

CARRIED 7-2 on a recorded vote

Council recessed at 8:02 pm. The meeting resumed at 8:23 pm.

Moved by: Councillor Wales

THAT the motion be further amended to include \$10,000 for the Brockville Art's Hub to be funded from the Fiscal Policy Reserve.

For: Councillor Wales

Against: Mayor Wren, Councillor Deery, Councillor Earle, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Lavergne, and Councillor Severson

DEFEATED 1-8 on a recorded vote

Moved by: Councillor Severson

THAT the motion be further amended to approve the addition of one staff labourer in 2024 rather than two.

For: Councillor Deery, Councillor Kalivas, Councillor Lavergne, and Councillor Severson

Against: Mayor Wren, Councillor Earle, Councillor Fullarton, Councillor Hobbs, and Councillor Wales

DEFEATED 4-5 on a recorded vote

Moved by: Councillor Severson

THAT the motion be further amended to fund the two staff labourer positions from the Fiscal Policy Reserve for 2024 pending additional information from staff regarding resulting workloads.

For: Councillor Severson

Against: Mayor Wren, Councillor Deery, Councillor Earle, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, Councillor Lavergne, and Councillor Wales

DEFEATED 1-8 on a recorded vote

Moved by: Councillor Wales

THAT the motion be further amended to refer the Brockville Public Library budget back to the Brockville Public Library board for further information as requested.

CARRIED

Moved by: Councillor Earle

THAT Council defer consideration of Budget approval to the Council meeting of March 12, 2024.

CARRIED, AS AMENDED ON A LATER VOTE

Motion to Amend

Moved by: Councillor Wales

THAT the motion be amended to defer Council consideration of Budget approval to the Council meeting of February 27, 2024.

CARRIED

The vote on the motion to defer, as amended, was now taken and the motion, as amended, was carried.

Amended Motion

Moved by: Councillor Earle

THAT Council defer consideration of Budget approval to the Council meeting of February 27, 2024

CARRIED AS AMENDED

NEW BUSINESS - REPORT FROM MEMBERS OF COUNCIL

Nil.

UNFINISHED BUSINESS

Nil.

EMERGENCY BUSINESS

Nil.

BY-LAWS

1. 007-2024

By-law to Amend City of Brockville Zoning By-law 050-2014 (Part of Lot 25, Block 47, Plan 67,) City of Brockville, 100 Perth Street

2. 008-2024
By-law to assume portions of Oxford Avenue and to dedicate as part of Oxford Avenue lands previously acquired by the City of Brockville.
3. 009-2024
A By-law to amend 003-2023 Being a By-law to Appoint Members to Various Boards and Commissions (MHC/DBIA)

READING OF THE BY-LAWS

Moved by: Councillor Wales
Seconded by: Councillor Earle

THAT By-laws Numbered 007-2024 to 009-2024 be introduced and the same be now read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

CONFIRMATORY BY-LAW

Moved by: Councillor Wales
Seconded by: Councillor Earle

THAT By-law Number 010 2024 to confirm the Proceedings of Council at its meeting held on February 13, 2024 be read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

MAYOR'S ANNOUNCEMENTS

MEDIA QUESTION PERIOD

ADJOURNMENT

Moved by: Councillor Wales
Seconded by: Councillor Earle

THAT Council adjourn its proceedings until the next regular meeting scheduled for February 27, 2024.

CARRIED

The meeting adjourned at 9:06 pm.

Mayor

City Clerk