



# **City of Brockville**

## **Council Meeting Minutes**

**7:00 PM - Tuesday, October 8, 2019**  
City Hall, Council Chambers

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The Council meeting was called to order on Tuesday, October 8, 2019, at 7:00 PM, in the City Hall, Council Chambers, with the following present:

**Members Present:**

Mayor Jason Baker, Councillor Leigh Bursey, Councillor Jane Fullarton, Councillor Larry Journal, Councillor Mike Kalivas, Councillor Nathalie Lavergne, and Councillor Cameron Wales

**Regrets:**

Councillor Jeff Earle and Councillor Matt Wren

**Staff:**

Conal Cosgrove, Director of Operations, Janette Loveys, City Manager, Sandra MacDonald, City Clerk, and Robert Nolan, Director of Economic Development

### **MAYOR'S REMARKS**

Mayor Baker noted that Councillor Wren is out of town on business and Councillor Earle is still recovering from his injury and will not be in attendance tonight.

His Worship announced that on November 5th the Planning and Operations Committee will be holding their monthly meeting at the Brockville Arts Centre to hear public input with respect to the Draft Active Transportation Plan. On October 28th City Council and Staff will be holding a Local Government Open House at the Brockville Memorial Centre. Residents are encouraged to attend and ask questions or speak with Council and Staff.

The Festival of Lights organizing committee is still seeking sponsorship for the 2019 event. Please contact the Brockville Chamber of Commerce for details.

Lastly, Mayor Baker remarked that he and several members of Council were in attendance earlier today at the Aquatarium to hear the announcement from the Brockville General Hospital on their fundraising campaign. It was announced that they surpassed their \$20 million goal.

### **DISCLOSURE OF INTEREST**

1. Councillor Wales declared an indirect pecuniary interest on the Agenda Item 2020 Tourism Budget Plan as his employer has a potential pecuniary interest.

## **ADOPTION OF COUNCIL MINUTES**

Moved by: Councillor Kalivas

Seconded by: Mayor Baker

THAT the minutes of the Council Meeting of September 24, 2019 be adopted and circulated as read.

**CARRIED**

## **DELEGATIONS**

Nil.

## **CORRESPONDENCE, COMMUNICATIONS AND PETITIONS**

1. Waste Reduction Week  
(Recycling Council of Ontario)

Moved by: Councillor Journal

THAT Council hereby proclaim October 21-27, 2019 as Waste Reduction Week in the City of Brockville.

**CARRIED**

2. Poppy Week  
(Royal Canadian Legion Branch 96)

Moved by: Councillor Journal

THAT Council hereby proclaim November 1 - 11, 2019 Poppy Week in the City of Brockville; and

THAT the Flag of Remembrance be flown at Tunnel Bay from November 4 - 18, 2019.

**CARRIED**

3. Appointments to Boards and Committees  
(YAC)

Moved by: Councillor Journal

THAT Council authorize the appointment of Shuja Sayyid to the Youth

Advisory Council (term to expire November 30, 2020).

**CARRIED**

## **STAFF REPORTS**

Nil.

## **PLANNING AND OPERATIONS COMMITTEE**

Councillor M. Kalivas, Chair

Councillors L. Bursey and C. Wales and Citizen Member A. Koolwine

Meeting Date October 1, 2019

## **POC - CONSENT AGENDA**

Moved by: Councillor Kalivas

THAT the following items, as listed on the Planning and Operations Committee agenda are recommended to be passed by Consent Agenda:

**For:** Mayor Baker, Councillor Bursey, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, and Councillor Wales

**CARRIED 7-0 on a recorded vote**

1. 2019-139-10  
Proposed Amendments to the Official  
Plan and Zoning By-law 050-2014  
1803 County Road 2, City of Brockville  
St. Lawrence Lodge  
Owner: United Counties of Leeds and Grenville  
Applicant: Janette Loveys, City Manager

THAT Official Plan Amendment No. 14 to re-designate lands described as Part of Lot 6 in Concession 1, geographic township of Elizabethtown, designated as Part 1 on reference Plan 28R-660, municipal address 1803 County Road 2, from "Rural Lands", subject to Natural Heritage "6E" Policies, Flood Plain Policies, Highly Vulnerable Aquifer Policies and Wildfire Hazard Policies under the United County of Leeds and Grenville Official Plan, and, "Residential", in part, and "Natural Hazard", in part, under the Official Plan for the Township of Elizabethtown-Kitley, to "Institutional Area", subject to the Cataraqui Region Conservation Authority Screening

Area Policies and to bring the property into the City of Brockville Urban Boundary, be approved;

THAT Zoning By-law 050-2014 to rezone lands described as Part of Lot 6 in Concession 1, geographic township of Elizabethtown, designated as Part 1 on reference Plan 28R-660, municipal address 1803 County Road 2, from "I - Institutional Zone", in the Township of Elizabethtown-Kitley Zoning By-law, to "I1 - General Institutional Zone" in order to bring the property into the City of Brockville Urban Boundary, be approved;

THAT the necessary by-laws be prepared and enacted at a future Council meeting.

2. 2019-138-10  
Proposed Amendments to the Official  
Plan and Zoning By-law 050-2014  
1807 County Road 2, City of Brockville  
Water Pollution Control Centre  
Owner: City of Brockville  
Applicant: Janette Loveys, City Manager

THAT Official Plan Amendment No. 13 to re-designate lands described as Part of Lot 6 in Concession 1, geographic township of Elizabethtown, and Part of Lot 1 on Registered Plan 39 designated as Part 1 on reference Plan R-15, Part 1 on reference Plan 28R-7016 and Part 1 on Reference Plan 28R-7243 with municipal address 1807 County Road 2, from "Rural Lands", subject to Natural Heritage "6E" Policies, Flood Plain Policies, Highly Vulnerable Aquifer Policies and Wildfire Hazard Policies under the United County of Leeds and Grenville Official Plan, and, "Residential", in part, and "Natural Hazard", in part, under the Official Plan for the Township of Elizabethtown-Kitley, to "Institutional Area", subject to the Cataraqui Region Conservation Authority Screening Area Policies and to bring the property into the City of Brockville Urban Boundary, be approved;

THAT Zoning By-law 050-2014 to rezone lands described as Part of Lot 6 in Concession 1, geographic township of Elizabethtown, and Part of Lot 1 on Registered Plan 39 designated as Part 1 on reference Plan R-15, Part 1 on reference Plan 28R-7016 and Part 1 on Reference Plan 28R-7243 with municipal address 1807 County Road 2, from "I-1 - Institutional Special Exception Zone", in the Township of Elizabethtown-Kitley Zoning By-law, to "I1-11 - General Institutional Special Exception Zone" in order to bring the property into the City of Brockville Urban Boundary and to permit a

Water Pollution Control Centre and a Student Residence in addition to the uses already permitted within the "I1 – General Institutional Zone", be approved;

THAT the necessary by-laws be prepared and enacted at a future Council meeting.

3. 2019-112-10  
Proposed Traffic Control Signs

THAT a yield sign be installed on McClure Crescent at the intersection of Aspen Drive and the south leg of McClure Crescent; and

THAT a yield sign be installed on Wildwood Crescent facing westbound at the three-way intersection of Wildwood Crescent; and

THAT a yield sign be installed on Dowsley Crescent at the intersection of Adley Drive and Dowsley Crescent; and

THAT Schedule V of Appendix "A" to By-law 021-1993 Traffic By-law be amended accordingly.

**POC - REGULAR AGENDA**

1. 2019-136-10  
Delegation of Authority for Granting  
Easements on Municipal Land

Moved by: Councillor Wales

THAT a by-law be enacted pursuant to Section 23.1 and 270(1) of the Municipal Act, 2001, C.25, as amended, to delegate Council's authority with respect to enter into Easement Agreements in favour of Utility Companies (Bell, Hydro, Enbridge, Cogeco, etc.) over Municipal Land(s) to the Chief Planning Officer and City Clerk for the City of Brockville, with an option for an applicant or any member of Council to refer the matter to City Council.

**CARRIED, AS AMENDED ON A LATER VOTE**

Motion to Amend

Moved by: Councillor Wales

THAT staff be directed to inform council of proposed easement agreements on a Council agenda as soon as practical.

**For:** Mayor Baker, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, and Councillor Wales

**Against:** Councillor Bursey

**CARRIED 6-1 on a recorded vote**

*The vote on the original motion, as amended, was now taken and the motion, as amended, was carried.*

Amended Motion

Moved by: Councillor Wales

THAT a by-law be enacted pursuant to Section 23.1 and 270(1) of the Municipal Act, 2001, C.25, as amended, to delegate Council's authority with respect to enter into Easement Agreements in favour of Utility Companies (Bell, Hydro, Enbridge, Cogeco, etc.) over Municipal Land(s) to the Chief Planning Officer and City Clerk for the City of Brockville, with an option for an applicant or any member of Council to refer the matter to City Council; and

THAT staff be directed to inform council of proposed easement agreements on a Council agenda as soon as practical.

**For:** Mayor Baker, Councillor Bursey, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, and Councillor Wales

**CARRIED 7-0 on a recorded vote**

## **ECONOMIC DEVELOPMENT, RECREATION AND TOURISM COMMITTEE**

Councillor J. Fullarton, Chair  
Councillor M. Wren and Citizen Members J. Barabash and T. Barnes  
Meeting held October 1, 2019

### **EDRTC- CONSENT AGENDA**

*The 2020 Tourism Budget Plan item was separated from the Consent Agenda.*

Moved by: Councillor Fullarton

THAT the following items, as listed on the Economic Development, Recreation and Tourism Committee agenda are recommended to be passed by Consent Agenda:

**For:** Mayor Baker, Councillor Bursey, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, and Councillor Wales

**CARRIED 7-0 on a recorded vote**

1. 2019-148-10  
Fence Replacement - Perth Street Park

THAT Burchell Fencing be awarded the contract for the 2019 fence replacement at Perth Street Park in the amount of \$18,000 (eighteen thousand dollars) plus HST for a net cost of \$18,316.80; and

THAT the project be funded from the Parkland Equipment Program.

2. 2019-149-10  
Quotation 26-2019 - Perimeter Chain Link Fencing  
Replacement and Wrought Iron  
Fence Repair and Paint - Little Fulford Park

THAT Burchell Fencing be awarded the contract for the 2019 fence replacement and repair at Little Fulford Park in the amount of \$38,000 (thirty-eight thousand dollars) plus HST for a net cost of \$38,668.83; and

THAT the 2019 budgeted project in the Parkland Equipment Program for maintenance of the Queen's Landing at Tunnel Bay Harbour for \$15,000 be

removed from the 2019 budget; and

THAT the \$15,000 from the Queen's Landing project be allocated to the fence repairs and maintenance for Little Fulford Park also within the Parkland Equipment Program.

3. 2019-147-10  
Contract 2019-28 Supply of Floating Docks  
City of Brockville Islands

THAT Kehoe Marine Construction Ltd. be awarded the contract for the 2019 supply of floating docks for the City of Brockville Islands in the amount of \$23,900 (twenty-three thousand nine hundred dollars) plus HST for a net cost of \$24,320.66; and

THAT the 2019 budget be corrected to reflect that the project indicated for Harvey Island, be changed to Cockburn Island; and

THAT the project be funded from the Parkland Equipment Program.

4. 2019-145-10  
Paving of North Ramp  
Brockville Railway Tunnel

THAT L.A. Knapp Inc. be awarded the contract for the paving of the ramp at the north end of the Brockville Railway Tunnel in the amount of \$17,305.20 (seventeen thousand three hundred five dollars and twenty cents) plus HST for a net cost of \$17,609.77; and

THAT the project be funded from the Brock Trail project account.



## **EDRTC - REGULAR AGENDA**

1. 2020 Tourism Budget Plan (Municipal Accommodation Tax Allocation)  
Brockville Chamber of Commerce/Tourism

Moved by: Councillor Fullarton

THAT Council approves the \$60,000 advance of 2020 MAT to Tourism; and

THAT staff is directed to develop a policy and procedure surrounding the disbursement of MAT funding and bring it to the EDRTC meeting in November.

**For:** Mayor Baker, Councillor Bursey, Councillor Fullarton, Councillor Journal, Councillor Kalivas, and Councillor Lavergne

**CARRIED 6-0 on a recorded vote**

## **NEW BUSINESS - REPORT FROM MEMBERS OF COUNCIL**

1. Report on youth-focused Community Conversation  
Councillor Wales

Councillor Wales provided a briefing on a recently held community forum which centered much of their discussion around youth. The community is looking to the provision of recreation and leisure focusing on youth. The Guest Speaker noted the importance of recreation and leisure in the community as it makes a community thrive and is often the good investment related to economic development. Recreation and leisure activities are an outlet and place to belong and feel productive and social and community needs.

Councillor Wales explained that we have a responsibility to highlight positive youth stories in our community and to talk about the good work youth are doing and the community needs to become more focused on youth.

## **UNFINISHED BUSINESS**

Nil.

## **EMERGENCY BUSINESS**

Nil.

## **BY-LAWS**

- 075-2019 A By-law to Authorize the Appointment of Municipal Law Enforcement Officers and Peace Officers as it Applies to the Private Property of 1 Wall Street
- 076-2019 By-law to Remove Lot 9, Registered Plan 28M-14, City of Brockville, County of Leeds, being all of PIN 44189-0696 (LT), from Part Lot Control

## **READING OF THE BYLAWS**

Moved by: Councillor Wales  
Seconded by: Councillor Fullarton

THAT By-laws Numbered 075-2019 and 076-2019 be introduced and the same be now read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

**CARRIED**

## **CONFIRMATORY BYLAW**

Moved by: Councillor Wales  
Seconded by: Councillor Fullarton

THAT By-law Number 077-2019 to confirm the Proceedings of Council at its meeting held on October 8, 2019 be read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

**CARRIED**

## **MAYOR'S ANNOUNCEMENTS**

Nil.

## **MEDIA QUESTION PERIOD**

**ADJOURNMENT**

Moved by: Councillor Wales  
Seconded by: Councillor Fullarton

THAT Council adjourn its proceedings until the next regular meeting scheduled for October 22, 2019.

**CARRIED**

*The meeting adjourned at 7:54 pm.*

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Mayor

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City Clerk