



City of Brockville Municipal Accessibility Advisory Committee Minutes

1:00 PM - Tuesday, March 26, 2024
City Hall, Council Chambers

The Municipal Accessibility Advisory Committee meeting was called to order on Tuesday, March 26, 2024, at 1:00 PM, in the City Hall, Council Chambers, with the following present:

Members Greg Bamber, Doug Hone, and Janet Jones
Present:
Regrets: Aubyn Baker-Riley, Mary Ann Greenwood, and Louise Severson
Staff: Kelly Brintnell, Tourism Development Coordinator, Sheena Earl, City Clerk, Lynn Murray, Deputy City Clerk, Sebastian Scott, Chief Building Official, Vince Wijsman, Arenas and Facilities Supervisor, and Phil Wood, Director of Operations

1. Chair's Remarks

Chair Jones remarked she is happy to have so many staff attending their meeting, so the committee had an opportunity to share their ideas.

2. Disclosure of Interest

Nil.

3. Adoption of the Minutes

Moved by: D. Hone
Seconded by: G. Bamber

THAT the minutes of the Brockville Municipal Accessibility Advisory Committee meeting dated February 27, 2024 be adopted as amended.

CARRIED

4. Delegations/Presentations

Nil.

5. Correspondence & Communications

Nil.

6. Staff Reports

1. Accessibility and Ontario's Building Code
Sebastian Scott, Chief Building Official

S. Scott reviewed his presentation for the committee.

D. Hone stated that the AODA states that site plans plus the drawings should be circulated to accessibility committees. S. Scott was not aware of this and remarked that it isn't contained in the building code as building drawings are not public documents.

G. Bamber asked if S. Scott was familiar with the City of Oshawa's Accessibility Design Standards guide, and if not, he wondered if S. Scott could take a look at this document and offer an opinion. S. Scott indicated that they are more of a guideline. G. Bamber felt that accessible parking in lots is a main thing that needs to be standardized.

The committee thanked S. Scott for his presentation.

2. Gord Watt Municipal Centre – site plan
Vince Wijsman, Facility Supervisor and Phil Wood, Director of Operations

P. Wood agreed that this facility is not very accessible, but they do not typically serve the public at this location. The meetings are by appointment only and they often chose to meet the person/client at City Hall or at the Water Pollution Control Plant which are much more accessible. D. Hone remarked that you also need to look at what an employee might come up against. P. Wood noted that it is an old building they are working on proposals to make it more accessible. He said he is willing to work with the Committee and welcomes their ideas/suggestions to make the building more accessible.

P. Mason explained that the GWMC and Airport are the facilities that are the furthest behind when it comes to accessibility.

G. Bamber described his situation at the GWMC where he got stuck in between the two entrance doors. He suggested removing the inside door. P. Wood described the HVAC situation and why the removal of the door would not be feasible.

J. Jones noted that on the drawings it shows that the washrooms are not accessible. V. Wijsman agreed they are not, but it is their plan to reduce the three washrooms into two to allow for larger areas for an

accessible turning radius. He explained that down the road as they renovate they will look for BMAAC's input.

It was decided that BMAAC and Operations will get together over the next couple of months to review the layout at the GWMC.

7. New Business

1. National AccessAbility Week 2024 - May 25 to June 1/24

Moved by: D. Hone

Seconded by: G. Bamber

THAT the BMAA Committee hereby requests the following motion go to the April 23rd, 2024, Council Meeting:

THAT the Council of the Corporation of the City of Brockville hereby proclaim the week of May 26th to June 1st, 2024 as National AccessAbility Week City of Brockville; and

THAT the Brockville Municipal Accessibility flag be flown at Tunnel Bay from May 27th to June 3rd, 2024.

CARRIED

The committee would like to appear at the May 28, 2024 Council to present the certificates. The committee needs to settle on the criteria associated the selection process.

2. Accessible Tourism

G. Bamber indicated one area of concern is the train station is not accessible nor is there a conventional bus stop there. He then reviewed a summary he created with suggestions for additions to the Tourism website for travelers coming to town who may require accessible accommodations. G. Bamber also spoke of the possibility of a form for Tourism's website that listed accessible transportation. Questions arose as to who would arrange this; who would do the driving; and where would the funding come from.

K. Brintnell explained how they are new and since employees have just started, they have a lot of work ahead. They are still working through many things and look forward to implementing some of these ideas.

K. Brintnell suggested she could possibly create a survey for the website. She will take it back to the marketing staff and see what they can produce.

Member Hone exited the meeting at 2:41 pm and quorum was lost.

8. Member Reports and Project Updates

1. Terms of Reference review/update

Deferred

2. Multi-year Plan review

Deferred

3. Brockville Art Centre - audit

Deferred

4. StopGap Update from Prescott - Lynn Murray

L. Murray explained that she had spoken with a Business Development Officer at the Town of Prescott to see what they are doing regarding StopGap.

The Development Officer explained the Downtown BIA allocated funds to cover up to \$200 per ramp, approximately 50% of the cost, for an initial informal pilot. Downtown businesses that meet StopGap's requirements regarding step height and sidewalk clearance can opt into the program. They are also doing the legwork (photos, measurements) and will be managing the ordering and submissions to StopGap. They hope that this removes some additional barriers to the businesses.

9. Adjournment

Quorum lost at 2:41 pm.