
AGENDA

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Disclosure of Interest

Approval of the Agenda

THAT the Agenda for the March 25, 2014 meeting of Brockville Municipal Accessibility Advisory Committee be approved.

Chair's Remarks

Adoption of the Minutes

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THAT the minutes of the Brockville Municipal Accessibility Advisory Committee meeting dated February 25, 2014 be adopted as circulated.

New Business Arising from the Minutes

Delegations/Presentations

Nil.

Correspondence & Communications

Nil.

Staff Reports

Nil.

New Business

- 1 Community Involvement Forum
- 2 Audible Signal Update - Parkedale

Capital Budget - Review

8

- 1 March 2014

Sub-Committee and Member Reports/Project Updates

Nil.

Adjournment

THAT the BMAAC meeting be adjourned until its next regular meeting scheduled for April 22, 2014.

Committee Minutes

ROLL CALL:

Mr. Ryan Billing, Chair
Ms. Janet Jones, Vice Chair
Ms. Mary Ann Greenwood
Ms. Shannon Stilnovich

ABSENT:

Mr. Ryan Annable
Mr. Doug Hone
Councillor M.J. McFall
Mr. Mel Watson

STAFF:

Ms. Lynn Murray, Deputy City Clerk (Recording Secretary)

The meeting was called to order at 1:00 pm.

DISCLOSURE OF INTEREST

Nil.

APPROVAL OF THE AGENDA

Moved by: Mary Ann
Seconded by: Shannon

THAT the Agenda for the February 25, 2014 meeting of Brockville Municipal Accessibility Advisory Committee be amended.

CARRIED

CHAIR'S REMARKS

Ryan would like to make sure that the "Sightline to Safety" pamphlets are distributed and that one gets posted on BMAAC's page of the City's website.

ADOPTION OF THE MINUTES

Moved by: Shannon

Seconded by: Janet

THAT the minutes of the Brockville Municipal Accessibility Advisory Committee meeting dated January 28, 2014 be adopted as amended.

CARRIED

NEW BUSINESS ARISING FROM THE MINUTES

1. There was a discussion on the Sightline for Safety initiative and its status at this point. It was decided that Lynn would contact Greg Healy and ensure that the pamphlets are placed in the following city buildings, City Hall, Library, Museum and Police Station. Ryan will contact Kevin Spencer and Doug Helmer of the United Counties of Leeds and Grenville to see if they would like to circulate some as well.

The committee had a discussion regarding last month's motion pertaining to obtaining costs on visual alarms. The Committee decided to rework the wording.

Moved by: Mary Ann

Seconded by: Janet

THAT BMAAC request that the Chief Fire Prevention Officer assist in gathering information on obtaining quotes for visual alarm systems for the Brockville Memorial Centre, Museum and the Library.

CARRIED

DELEGATIONS/PRESENTATIONS

Nil.

CORRESPONDENCE & COMMUNICATIONS

Nil.

NEW BUSINESS

1. St. Lawrence College Pre-Construction Program

Ryan explained that this program did not come through last year as they didn't obtain the funding. But it is back this year and he would like the committee to start thinking about the projects that were suggested last year and which ones they feel are

priorities. Ryan listed the following projects:

- Rotary Park Gazebo and pad
- Mobile ramps for downtown core
- Accessible ramp for Customs building
- Refugee Island-Picnic shelter
- Accessible picnic tables for city parks

2. YMCA Update

Mary Ann explained that she had been at the Y recently and was happy to see their accessible renovations were underway. She did offer that there is still one bathroom that is being overlooked and will not meet AODA criteria if the door width is not addressed.

3. HRPA Presentation

Ryan explained that this is the Human Resources Professional Association. He has been asked to speak at two of their upcoming workshops, at which time he will be giving presentations on the AODA.

4. WHOAFC - World Health Organization Age Friendly Community Designation

There was a discussion regarding the committees necessity to be part of this group. Ryan felt that they had offered their support and the group knows they can count on this committee if they require their assistance.

STAFF REPORTS

1. Accessible Communication Funding – Update

Sandra Seale, City Clerk entered the meeting to speak to the committee about this subject. She explained that the way it will work is the expenses will flow through an account in the clerk's budget. Then at the end of the year the amount in the account will be transferred from a BMAAC Capital account.

CAPITAL BUDGET - REVIEW

1. Provide report at meeting.

Mary Ann noticed that there is still \$5,000 allotted to the Brockville Gymnastics Club for the Rotary Pool Building doors. The committee agreed that this project will not be

happening so they would like the money removed from this spread sheet.

In addition, the work at the Brockville Public Library is complete so the word "Estimate" needs to be removed from that item.

Ryan listed 3 more projects that they would like added once the cost estimates are received and they are:

1. Visual Alarms
2. Additional Audible Signals
3. Museum work

SUB-COMMITTEE AND MEMBER REPORTS/PROJECT UPDATES

1. Scent free Policy Development

Ryan circulated his draft No-Scent Policy for the Committee's review. Ryan explained that there was more wording added that is directed at employees. He would like everyone to read through the policy and offer their suggestions and or comments on or before the next meeting.

2. Visually Impaired Persons (VIP) Meeting Update – Janet

Janet explained that at the group's request she had attended their last meeting to speak regarding Accessible Transportation.

The group was unhappy to hear that the recent busing pilot project that extends the hours only applied to the Conventional busing system.

The VIP's problem is in order for them to use the conventional system they must have an escort, which tends to be inconvenient. Janet did try to explain that if they use the conventional system to boost the ridership during the trial period then the likelihood of it being extended is better. Once approved and established then the extended hours would apply to the Para Transit as well.

Ryan will speak with Val Harvey to see if he can get some passes for the VIP to be able to test drive this system.

ADJOURNMENT

Moved by: Mary Ann
Seconded by: Shannon

THAT the BMAAC meeting be adjourned until its next regular meeting scheduled for March 25, 2014.

CARRIED

The meeting adjourned at 2:58 pm.

BMAAC Capital Project Expenditures

As at: Dec 31, 2013

(Unaudited)

REVENUES:

	<u>2012</u>	<u>2013</u>	<u>2014</u>
Contribution from Capital	45,000.00	45,000.00	17,000.00
Interest	-	-	-
Carry forward from Previous Year	(4,927.07)	24,300.12	58,018.43
Total Funds Available	40,072.93	69,300.12	75,018.43

EXPENDITURES:

Eastern Engineering - Doors at BAC			
Healey's Glass - Doors at BAC			
Eastern Engineering - Doors at BAC			
Cadieux Contracting - Barrier Free Washroom BAC			
Eastern Engineering - Barrier Free Washroom BAC			
Sherwood & Son's Construction Co Limited - Remove Bus stop platform & pour new sidewalk			
Eastern Engineering - Doors at BAC			
Cadieux Contracting - Doors for Washroom at St. Lawrence Park			
Cadieux Contracting - Doors for Washroom at Hardy Park			
Recorder & Times - 1 Civic News ad & 2 ads for Accessible Doors			
Wiltse's inv. 2856 - Memorial Centre Doors			
JJ Jenson - Memorial Centre - sinks			
Sir Isaac Brock Court Yard - Barrier Free Walkways			
Trophies Plus - Signs Memorial Centre			
Linden Audio Council Chambers - audio system			
BAC - lift - committed funding			
Memorial Centre stage (Community Hall) - ESTIMATE			
Accessible Playground Structure - ALLOCATION (2009)			
AODA Standard compliance			
What If - flag design			
Eastern Engineering - Harbour			
Eastern Engineering - Arena's/Parks/Ball fields			
Henderson Recreation equipment - Benches			
Chevron Construction (work described below)			
Memorial Centre - concrete ramps			
James Auld - south door opener & north door concrete pad and opener			
Hardy Park - Concrete pads & asphalt walkways			
Hardy Park Gazebo and Ramp			
Memorial Centre doors			
Rotary Park			
Memorial Centre Community Hall - audio visual equipment	15,772.81		
Brockville Gymnastics Club - new door and sidelight (removed Feb 2014)			
Office renovations - Clerk's Dept		5,944.37	
Brockville Public Library - light motion sensors and accessible doors		5,337.32	

*Total Expenditures	15,772.81	11,281.69	-
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Unexpended funds to be carried forward to next year	24,300.12	58,018.43	75,018.43
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<i>Cumulative Expenditures</i>	346,987.88	358,269.57	358,269.57
<i>* Expenditures are net of GST/HST</i>			

revised March 3, 2014