



Finance, Administration and Operations Committee

Tuesday, May 15, 2018, 4:30 pm.
City Hall, Council Chambers

Committee Members

Councillor J. Fullarton,
Chair
Councillor T. Blanchard
Councillor P. Deery
Councillor J. Earle
Mayor D. Henderson,
Ex-Officio

Areas of Responsibility:

Clerk's Office
Environmental Services
Finance Department
Fire Department
Human Resources Dept.
Operations Department
Airport Commission
Arena Advisory Board
Brockville Municipal
Accessibility Advisory
Committee (BMAAC)

CRCA
Cemetery
Health Unit
Joint Services
Committee
PLMG
Police Services Board
Safe Communities
Coalition
St. Lawrence Lodge
Management Board
Volunteer Awards

All legal matters
[excepting the purchase
and sale of land]

Page

AGENDA

Disclosure of Interest

Delegations and Presentations

Nil.

Correspondence & Communications

Nil.

Reports from Boards and Committees

Nil.

Staff Reports

- 5 - 7 1. 2018-063-05
Water Treatment Plant
SCADA Computer Upgrades

THAT Council approve the Equipment Supply and Installation/Integration services of ISI Controls in the amount of Ninety-Nine Thousand, Two Hundred Fifty-Eight dollars (\$99,258.00) for the supply, installation of the SCADA server computers and the integration of iFix software at the City's Water Treatment Plant; and

THAT the balance of the approved 2018 Capital funds in the amount of \$34,868.00 be allocated from the 2018 Water Equipment/Construction Capital Account (SCADA Computer Upgrades) 07-5-898002-2010; and

THAT the approved capital surplus funds (total \$64,173.00) be allocated from other Water Equipment/Construction Capital Accounts.

- 8 - 9 2. 2018-061-05
Active Transportation Plan RFP

THAT Council accepts the proposal submitted by Alta Planning in the amount of \$59,986 to produce an Active Transportation Plan for the City of Brockville; and

THAT the City's share of the cost be funded from the 2018 Capital Budget allocation for the Cycling Network.

- 10 - 12 3. 2018-053-05
Tender E2018-08, Purchase of 4WD
1 Ton SRW Pick-up Truck with Plow

THAT Council authorize the purchase of a 2018 Dodge Ram 3500 pick-up truck with plow from Beattie Dodge Chrysler Jeep Limited, Brockville, Ontario in the amount of fifty-four thousand seven hundred sixty-two dollars and six cents (\$54,762.06) including HST; and

THAT the necessary funds be expensed from the Fleet Capital Account 07-892013-2010.

- 13 - 18 4. 2018-055-05
Training Tower Forth Floor Slab Renovation
Station 2, Laurier Boulevard - Quotation 27-2017

THAT the Quotation from Richard D. Steele Construction Limited, in the amount of ninety seven thousand, five hundred and thirteen dollars and eleven cents (\$97,513.11) including estimated tax rebate for the City of Brockville Quotation 27-2017 for the Training Tower Floor Slab Renovation at Fire Station 2, Laurier Boulevard be accepted and;

THAT the necessary funds be expensed from the Fire Departments Buildings Capital Projects

- 19 - 20 5. 2018-056-05
Rail Safety Improvement
Funding Agreement

THAT the City of Brockville enter into an agreement with Transport Canada to receive 50% of funding up to a maximum of twenty-three thousand five hundred and forty dollars and fifty cents (\$23,540.50) to carry out mandated improvements to the Via Rail Crossing on Central Avenue.

- 21 - 24 6. 2018-058-05
RFP 2018-01, Supply of Radio
and Communication Equipment

THAT Council authorize the supply and installation of radio and communication equipment at the Gord Watts Municipal Centre from Turris Communications Limited, Kingston, Ontario, in the amount of seventy-six thousand nine hundred sixty-five dollars and forty- six cents (\$76,965.46), including estimated tax rebate; and

THAT the necessary funds be expensed from the Radio & Communication Capital Account.

- 25 - 28 7. 2018-059-05
Completion of Sabre Jet Memorial

THAT the proposal by the Sabre Jet Committee to complete the Sabre Jet Memorial be endorsed; and

THAT the Sabre Jet Committee be authorized to raise funds on behalf of the City to fund the project.

- 29 - 30 8. 2018-062-05
Railway Tunnel Visitor Guide

THAT the Visitor Guide project initiated by the Brockville Railway Tunnel Committee be endorsed.

New Business - Reports from Members of Council

Nil.

FAO - Consent Agenda

Adjournment

THAT the Finance, Administration and Operations Committee adjourn its meeting until the next regular meeting scheduled for June 12, 2018.

May 11, 2018

REPORT TO FINANCE, ADMINISTRATION, OPERATIONS COMMITTEE – MAY 15, 2018

**2018-063-05
WATER TREATMENT PLANT
SCADA COMPUTER UPGRADES**

**PETER RAABE, P. ENG.
DIRECTOR OF ENVIRONMENTAL SERVICES
DON RICHARDS
SUPERVISOR WATER SYSTEMS**

RECOMMENDED

THAT Council approve the Equipment Supply and Installation/Integration services of ISI Controls in the amount of Ninety-Nine Thousand, Two Hundred Fifty-Eight dollars (\$99,258.00) for the supply, installation of the SCADA server computers and the integration of iFix software at the City's Water Treatment Plant; and

THAT the balance of the approved 2018 Capital funds in the amount of \$34,868.00 be allocated from the 2018 Water Equipment/Construction Capital Account (SCADA Computer Upgrades) 07-5-898002-2010; and

THAT the capital funds (total \$64,173.00) be allocated from other Water Reserve Account.

PURPOSE

The purpose of this report is to receive Council's approval to proceed with the equipment supply and installation services for the Water Treatment Plant's SCADA computer/software upgrades.

BACKGROUND

The water treatment plant SCADA system is an integral component of the plant's operation. To ensure the SCADA systems essential 24/7 operation remains dependable, our 30 year capital plan identifies computer upgrades every 5 years.

The original SCADA configuration (1998) consisted of two desktop model computers one located in the laboratory and one located in the filter gallery control area. Over the years the original configuration with the desktop model has resulted in premature failure of hard drives due to not having proper climate control and having chlorine in the vicinity of computers.

The SCADA upgrade project engineering work determined that to resolve the issue of premature hard drive failure, a server type configuration was recommended instead of the current desktop configuration, and SCADA servers need to be installed in a controlled environment with temperature control and isolation from chlorine chemical in air.

Unfortunately when the 2018 budget was prepared, the estimate for the computer upgrade was based on previous desktop model upgrades not server models. As a result there are not sufficient funds and additional funds are required to complete the project.

ANALYSIS/OPTIONS

The following system integrators were contacted to submitted proposals for the supply and installation of a new SCADA servers, and software integration, (net HST included):

- | | |
|--------------------------|------------------|
| 1) ISI Controls..... | \$99,258.13 |
| 2) Capital Controls..... | No bid submitted |
| 3) Grey Matter..... | No bid submitted |

POLICY IMPLICATIONS

In accordance with the City's Purchasing By-Law Council's authorization is required when additional funding is necessary and above the approved project budget amount.

FINANCIAL CONSIDERATIONS

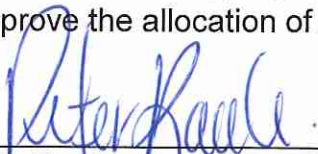
There are sufficient funds in Water Reserve Account (\$690,000) to complete project.

Budget Overview

Balance of approved funds (2018 SCADA Upgrade)	\$34,868.00
Additional Funding Requirement from Water Reserve Account.....	<u>\$64,390.00</u>
Total funds required	\$99,258.00

CONCLUSION

It is recommended that Council approve staff to precede with the equipment supply and installation services of ISI Controls in the amount of \$99,258.13 and that Council approve the allocation of \$64,390.00 from other Water Capital surplus accounts.



P.E. Raabe, P. Eng.
Director of Environmental Services



D. Dick, CA, CPA
Director of Corporate Services



D. Richards
Supervisor Water Systems



C. Cosgrove
Acting City Manager

May 8, 2018

REPORT TO FINANCE, ADMIN.& OPERATIONS COMMITTEE – MAY 15, 2018

**2018-061-05
ACTIVE TRANSPORTATION PLAN**

**MATTHEW LOCKE
TRANSPORTATION SERVICES
C.J. COSGROVE, P.ENG.
DIRECTOR OF OPERATIONS**

RECOMMENDED

THAT Council accepts the proposal submitted by Alta Planning in the amount of \$59,986 to produce an Active Transportation Plan for the City of Brockville; and

THAT the City's share of the cost be funded from the 2018 Capital Budget allocation for the Cycling Network.

PURPOSE

The development of an Active Transportation Plan is a required component of a grant the City received from the Ontario Municipal Commuter Cycling Program. In order for Brockville to be eligible to utilize OMCC Program funding it must confirm that funding will first be used to develop a cycling plan. An ATP is also a priority of the Brockville Cycling Advisory Committee to ensure that proposed cycling network assets are developed in a correct manner. The purpose of the ATP is to assess the needs of Brockville for all forms of active (non-motorized) transportation and make recommendations and plans for a cohesive active transportation network.

BACKGROUND

The City of Brockville maintains a number of active transportation facilities including; the Brock Trail, sidewalks, cycling lanes, the Railway Tunnel and others. The main objective of the Active Transportation Plan is to review these assets and propose a method of connecting these various assets in a cohesive network. The consultant will also review and make recommendations regarding City crosswalks, sidewalks, by-laws and design criteria.

ANALYSIS

A Request for Proposal for the preparation of an Active Transportation Plan was issued in March 2018. The four submitted RFP's have been evaluated using a number of criteria, with cost being the largest factor, but also including experience, work plan and public engagement. The proposals were ranked as follows, with the proposal from Alta Planning receiving the highest rating:

1. Alta Planning: Cost: \$59,986
2. Morrison Hershfield: Cost: \$58,500

3. WSP: Cost \$89,855
4. BT Engineering Inc: Cost \$180,950

The Active Transportation Plan is slated to be finalized within one year of the contract being signed with the successful applicant.

POLICY IMPLICATIONS


As per the Purchasing By-Law, Council approval is required to award a consulting contract in this amount.

FINANCIAL CONSIDERATIONS

Brockville will receive \$183,362 from Ontario as part of the Ontario Municipal Commuter Cycling Program. 80% of the \$59,986 will be funded from this grant. The remaining 20% (\$11,997) will be funded from the 2018 Capital Budget allocation for the Cycling Network (\$15,000). An estimate of \$60,000 for an Active Transportation Plan was included in the approved grant application for this funding.

CONCLUSION


It is recommended that the proposal from Alta Planning to produce an Active Transportation Plan for the City of Brockville be accepted.



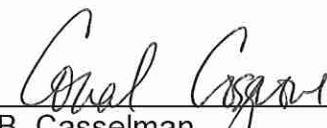
C.J. Cosgrove, P.Eng
Director of Operations



Matt Locke
Supervisor of Transportation
Services



D. Dick, CA, CPA
Director of Corporate Services



for B. Casselman
City Manager

April 26, 2018

REPORT TO COUNCIL – May 15, 2018

2018-053-05

TENDER E2018-08

PURCHASE OF A FOUR-WHEEL

DRIVE ONE TON SRW PICK-UP

TRUCK WITH PLOW

M. D. CARRIERE

FLEET MAINTENANCE FOREMAN

A. J. ROSSETTI

D. TRICKEY

SUPERINTENDENT, OAKLAND CEMETERY

C. J. COSGROVE, P.ENG.

DIRECTOR OF OPERATIONS

RECOMMENDED

THAT Council authorize the purchase of a 2018 Dodge Ram 3500 pick-up truck with plow from Beattie Dodge Chrysler Jeep Limited, Brockville, Ontario in the amount of fifty-four thousand seven hundred sixty-two dollars and six cents (\$54,762.06) including HST; and

THAT the necessary funds be expensed from the Fleet Capital Account 07-892013-2010.

BACKGROUND

The replacement of the unit for Oakland Cemetery is an approved item in the Fleet Management Program in the 2018 Capital Budget.

ANALYSIS/OPTIONS

The replacement of the pick-up truck with plow is necessary to maintain the level of service required to meet operational standards for Oakland Cemetery.

This unit will be utilized daily for cemetery operations:

- Transporting operators, equipment and materials to work site to carry out yard maintenance/ landscaping operations
- Material removal
- Snow plowing operations

There are no second life units available therefore to reduce the cost of leasing or renting a vehicle, the replacement of this unit is required.

The old slide in dump box will be transferred to the new unit thereby lowering the purchase cost.

2018-053-05

Tender E2018-08

Purchase of a Four-Wheel Drive, One Ton SRW Pick-up Truck with Plow

Page 2

Tender E2018-08 for the above stated unit was issued in March 2018 with the following results (all tenders have been verified):

	<u>HST Included</u>
1. Beattie Dodge Chrysler Jeep Ltd., Brockville, ON	\$54,762.06
2. Gananoque Chev. Buick GMC Cadillac Ltd., Gan., ON.....	Withdraw bid
3. Riverside Chevrolet Buick GMC Ltd, Brockville, On.....	Withdraw bid
4. A & B Ford Sales Ltd., Perth, ON.....	No Bid
5. Mike Fair Chevrolet Buick GMC Cadillac Ltd., Smiths Falls.....	No Bid
6. Riverside Ford Sales Ltd., Brockville, ON.....	No Bid

The amounts quoted include taxes, licence and registration are extra.

Gananoque Chevrolet Buick GMC Cadillac Limited stated in an email that the 2019 Chevrolet Silverado 3500 One Ton, Four -Wheel Drive, Single Rear Wheel Pick-up Truck with plow has been taken out of production by GM Canada until 2020, therefore with regret withdraw their bid.

As GM Canada is no longer providing a 2019 model year this also pertains to Riverside Chevrolet Buick GMC Limited, who withdrew their bid as well.

POLICY IMPLICATIONS

As per Purchasing By-law 090-2005, Council approval is required when a minimum of three bids have not been received.

FINANCIAL CONSIDERATIONS

The approved Capital Budget was \$56,004 for the replacement unit. The tender submitted by Beattie Dodge Chrysler Jeep Limited for \$49,314.93 (after manufacturer's fleet pricing incentive and the estimated tax rebate on the gross cost of \$54,762.06) meets the specifications and requirements for Oakland Cemetery. An estimated surplus may be realized of \$6,689.07.

CONCLUSION

The Operations Department – Fleet & Support Services and Oakland Cemetery recommend the purchase of the 2018 Dodge Ram 3500 pick-up truck with plow from Beattie Dodge Chrysler Jeep Limited, Brockville, Ontario.

2018-053-05

Tender E2018-08

Purchase of a Four-Wheel Drive, One Ton SRW Pick-up Truck with Plow

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M.D. Carrière

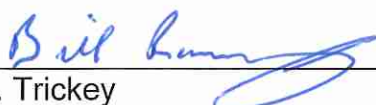
Fleet Maintenance Foreman



A.J. Rossetti

Supervisor, Fleet & Support Services

Fox



D. Trickey

Superintendent, Oakland Cemetery



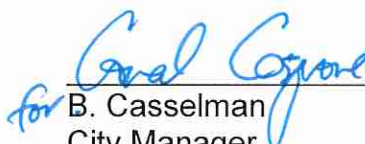
C. J. Cosgrove

Director of Operations



D. Dick, CPA, CA

Director of Corporate Services


for

B. Casselman

City Manager

May 2, 2018

REPORT TO FINANCE, ADMIN. & OPERATIONS COMMITTEE – May 15, 2018

2018-055-05

QUOTATION 27-2017

TRAINING TOWER FORTH

FLOOR SLAB RENOVATION

STATION 2 LAURIER BOULEVARD

EARLE MOORE

ARENAS AND FACILITIES SUPERVISOR

A. J. ROSSETTI

SUPERVISOR, FLEET & SUPPORT SERVICES

R. RAYNER

DEPUTY CHIEF

G. PIGEON

FIRE CHIEF

C. J. COSGROVE, P.ENG.

DIRECTOR OF OPERATIONS

RECOMMENDED

THAT the Quotation from Richard D. Steele Construction Limited, in the amount of ninety seven thousand, five hundred and thirteen dollars and eleven cents (\$97,513.11) including estimated tax rebate for the City of Brockville Quotation 27-2017 for the Training Tower Floor Slab Renovation at Fire Station 2, Laurier Boulevard be accepted and;

THAT the necessary funds be expensed from the Fire Departments Buildings Capital Projects.

BACKGROUND

With the passing of the 2017 and 2018 capital budget by Council, approval was granted for the repair and maintenance of the roofing system at Station 2 on Laurier Boulevard. The fourth floor slab portion of the training tower roofing system is severely damaged and showings signs of water infiltration in the building structure and has become the priority in the roof maintenance program at Station 2.

ANALYSIS/OPTIONS

The fourth floor slab of the training tower consists of a poured concrete slab as well as a roofing membrane on top of precast concrete floor cores. It is essentially an exterior balcony used for high angle rescue training and other height evolutions while at the same time serving as the roof of the structure. After noticing cracks in the floor coating last summer and water infiltration damages in the structure and electrical systems, staff added temporary structural supports and brought in Eastern Engineering to evaluate the overall structural integrity of the floor/roof system and prepare plans and a scope of work to replace the existing system. Once received a Request for Quotation was issued, eight contractors collected copies of the plans and scope, but no quotations were received. Earlier this year, three local companies that showed interest in the project were invited to submit quotes.

2018-055-05
 Quotation 27-2017
 Training Tower Fourth Floor Slab Renovation

Page 2

RFQ 27-2017 was re-issued in April 2018 by invitation and opened on April 24th with the following results (all tenders have been verified):

	HST Included	Tax Rebate Included
1. Chevron Construction Services, Brockville, ON.....	\$127,861.76...	\$115,143.48
2. Bernier General Construction, Prescott, ON.....	123,446.85.....	111,167.71
3. Richard D. Steele Construction Ltd., Brockville, ON.....	108,284.02.....	97,513.11

POLICY IMPLICATIONS

This recommendation and the purchasing process followed are in accordance with Purchasing By-law 090-2005. Council approval is required, however, due to the fact this project was not specifically mentioned in the 2017/2018 budget process, although it is a section of the roof system. Council approval is also required to re-allocate funds in the Building Maintenance Program to cover the over expenditure.

FINANCIAL CONSIDERATIONS

Richard D. Steele Construction Limited provided the lowest bid in the amount of \$97,513.11 (after the estimated tax rebate on the gross cost of \$108,284.02) including standard warranty coverage meeting the terms of the request for quotation.

It is recommended to fund this project as detailed in the chart below:

	Project Title	Location	Amount
2018 Budget	Roof Guards	Station #2	\$ 5,000.00
2018 Budget	Roof Repairs	Station #2	45,000.00
2017 Deferrals	Training Tower	Station #2	36,205.00
2017 Deferrals	Masonry Exterior Work	Station #1	11,308.11
Total			97,513.11

CONCLUSION

The Operations Department and the Brockville Fire Department recommend the authorization to proceed with the renovation contract as per the Quotation by Richard D. Steele Construction Limited at the price quoted and in compliance with the contract, scope of work and engineering plans.


2018-055-05
Quotation 27-2017
Training Tower Fourth Floor Slab Renovation

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KEVIN E. WRIGHT

Earle Moore
Arenas and Facilities Supervisor


A.J. Rossetti
Supervisor, Fleet & Support Services


C. J. Cosgrove P.Eng
Director of Operations


R. Rayner
Deputy Chief


G. Pigeon
Fire Chief


D. Dick, CPA, CA
Director of Corporate Services


for B. Casselman
City Manager

FOR
EARLE



Water infiltration visible and structural damage on wall and ceiling of exit stairwell



Water infiltration and damage visible on all exterior wall and electrical equipment



Water infiltration and corrosion on rappelling anchors



Slab damage and cracking looking North/East



Slab cracking at East overhang Section



Slab cracking and damage looking North

MAY 1, 2018

REPORT TO FINANCE, ADMIN. & OPERATIONS COMMITTEE – MAY 15, 2018

**2018-056-05
RAIL SAFETY IMPROVEMENT
FUNDING AGREEMENT**

**R. FRASER, SUPERVISOR
PUBLIC WORKS/PARKS
C.J. COSGROVE, P.ENG
DIRECTOR OF OPERATIONS**

RECOMMENDED

THAT the City of Brockville enter into an agreement with Transport Canada to receive 50% of funding up to a maximum of twenty-three thousand five hundred and forty dollars and fifty cents (\$23,540.50) to carry out mandated improvements to the Via Rail Crossing on Central Avenue.

PURPOSE

To install an overhead cantilever with flashing lights on the southwest mast at the Central Avenue Via Rail Crossing.

BACKGROUND

On February 24, 2016, the Transport Safety Inspector for Transport Canada issued a Letter of Concern to the City advising that corrective action must be taken to rectify the visibility issue of the flashing warning lights for eastbound traffic on Central Avenue being obstructed by a hydro pole. The problem can be rectified with the installation of an overhead cantilever with flashing lights on the southwest mast at the crossing. As the City is junior to the railway at the crossing, the total cost of the work must be paid by the City. An estimate of \$47,081 was received by Via Rail to carry out the work. The City submitted an application to Transport Canada on August 1, 2017 for 50% of the funding required to complete the necessary work at the rail crossing.

ANALYSIS


Confirmation of 50% of the funding for the project up to a maximum of \$23,540.50 was received from Transport Canada on April 26, 2018.

FINANCIAL CONSIDERATIONS

Funding for the City's portion of \$23,540.50 for the improvement work to the Central Avenue rail crossing is contained in account 01 5 201776 3010. The funding from Transport Canada will provide the remaining \$23,540.50 required for the job.


CONCLUSION

The City of Brockville should enter into an agreement with Transport Canada to receive 50% of the funding to carry out the mandated improvements to the Via Rail Crossing on Central Avenue.



C.J. Cosgrove, P. Eng.
Director of Operations

R. Fraser
Supervisor, Public Works/Parks

D. Dick, CPA, CA
Director of Corporate Services

for B. Casselman
City Manager

May 2, 2018

REPORT TO FINANCE, ADMIN. & OPERATIONS COMMITTEE – May 15, 2018

**2018-058-05
RFP 2018-01
SUPPLY OF RADIO AND
COMMUNICATION EQUIPMENT**

**M. D. CARRIERE
FLEET MAINTENANCE FOREMAN
A. J. ROSSETTI, SUPERVISOR
FLEET & SUPPORT SERVICES
R. RAYNER, DEPUTY CHIEF
G. PIGEON, FIRE CHIEF
C. J. COSGROVE, P.ENG.
DIRECTOR OF OPERATIONS**

RECOMMENDED

THAT Council authorize the supply and installation of radio and communication equipment at the Gord Watts Municipal Centre from Turris Communications Limited, Kingston, Ontario, in the amount of seventy-six thousand nine hundred sixty-five dollars and forty-six cents (\$76,965.46), including estimated tax rebate; and

THAT the necessary funds be expensed from the Radio & Communication Capital Account.

BACKGROUND

The replacement of the Gord Watts Municipal Centre (GWMC)/Brockville Fire Department Radio and Communication Equipment is an approved item in the 2018 Capital Budget.

ANALYSIS/OPTIONS

The replacement of the GWMC/Brockville Fire Department radio and communication equipment is essential to the City's daily operations. The radio system and equipment is a main component of the City's Emergency Plan, therefore all radio and communication equipment must be in working order and maintained at all times.

The current 30 year old radio system at the GWMC is in need of immediate replacement; the City of Brockville is operating with one frequency, one transmitter and one transponder at St. Vincent du Paul Hospital tower site.

The following issues with the radio system have proven to be problematic over the past year:

- Emergency channel no longer existent, one frequency only
- Transit and Public Works Divisions share same transmitter – too much volume/radio traffic for one frequency
- Lack of voice clarity
- Excessive Static
- Communication inoperable during inclement weather

City departments/divisions (Fire, Public Works/Parks, Bylaw, Transit, Engineering, Facilities, Water and Wastewater) currently utilize a fleet estimated at 100 pieces of equipment/vehicles that are equipped with 2 way radios. Reliable, clear, and concise communication is necessary between vehicle to vehicle and vehicle to dispatch.

Following are advantages of a radio system:

- Communication during emergency situations
- Clear and concise transmissions
- Reliability in extended power outages when cell phone transmission disrupted
- Safe and legal way of communicating within city vehicles as wireless devices are prohibited while driving.

Request for Proposal 2018-01 for the above-stated equipment was issued in March 2018 with the following results (all RFP have been verified):

Bidder:	Item A Outright Purchase of Radios & Using City Tower Site	Item B Outright Purchase of Radios & Using Rental Tower Site	Item C Outright Lease of Radios & Using City Tower Site - 5 Year Term	Item D Outright Lease of Radios & Using Rental Tower - 5 Year Term	Item E New Tower Site
Turris Communications Ltd, Kingston, ON	157,877.05	157,877.05	3,791.15 per month = 227,469	4,186.65 per month = 251,199	502,850.00
@live Conx, Cornwall, Ontario	176,587.93	176,587.93	3,457.80 per month = 207,468	3,938.05 per month = 236,283	565,000.00
Christie Walther Communications, Ottawa, Ontario	185,989.53	185,989.53	3,640.86 per month = 218,451.60	4,205.86 per month = 252,351.60	578,560.00
Bell Mobility Inc., Ottawa, Ontario - Option A & B	Rejected	Rejected	Rejected	Rejected	Rejected
Bell Mobility Inc., Ottawa, Ontario - Option A1 & B1	Rejected	Rejected	Rejected	Rejected	Rejected

The amounts quoted include taxes.

Bell Mobility Inc. did not meet the specifications set out by the RFP therefore their submission has been rejected.

Fleet & Support Services, in conjunction with the Brockville Fire Department, are working on a separate report requesting funding in the 2019 Capital Budget for the purchase and installation of a new City radio tower located at Fire Station #2, Laurier Boulevard.

POLICY IMPLICATIONS

This recommendation and the purchasing process followed are in accordance with Purchasing By-law 090-2005. Council approval is required when the scope of the project is redefined.

FINANCIAL CONSIDERATIONS

The approved Capital Budget was \$80,000 for the replacement of the GWMC/Fire Department radio and communication equipment.

The request for proposal submitted by Turris Communications Limited (Option A – Outright Purchase of the equipment and using City tower site) in the amount of \$157,877.05 is the lowest bid received.

The GWMC Radio Communication System is in immediate need of replacement however there are a number of unanswered questions relating to the Fire Department's requirements. We are proposing that the scope of work be divided into two phases allowing the needs at the GWMC to be addressed immediately and deferring the Fire Department's requirements until further clarification has been received.

Phase 1

GWMC Radio Communication System

- Cost for the supply and installation of the new equipment at the City Water Tower Site would be \$76,965.46 (after estimated tax rebate on the gross cost of \$85,466.76)
- A commencement date is proposed for June 2018
- The St. Vincent du Paul Hospital tower site would be decommissioned
- The balance of \$3,304.54 from the approved budgeted dollars (\$80,000) would be allocated to Phase 2

Phase 2
Fire Departments Radio Communication System

- The balance of RFP bid, in the amount of \$72,410.29, will be allocated to Phase 2.
- The scope of work for Phase 2 has been redefined and not yet finalized by the Fire Department
- A separate report will address the Fire Department's revised specifications

CONCLUSION

The Operations Department – Fleet & Support Services recommend the purchase of the Radio & Communication Equipment, Phase 1, from Turris Communications Limited, Kingston, Ontario.



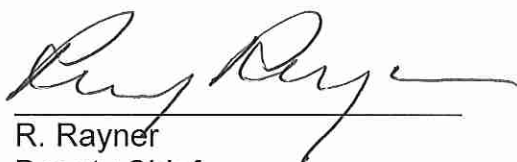
M.D. Carrière
Fleet Maintenance Foreman



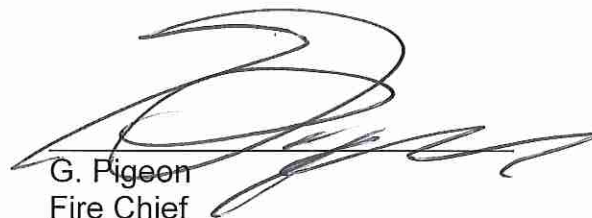
A.J. Rossetti
Supervisor, Fleet & Support Services



C. J. Cosgrove P.Eng
Director of Operations



R. Rayner
Deputy Chief



G. Pigeon
Fire Chief



D. Dick, CPA, CA
Director of Corporate Services

for 

B. Casselman
City Manager

MAY 3, 2018

REPORT TO FINANCE, ADMIN. & OPERATIONS COMMITTEE – MAY 15, 2018

2018-059-05

COMPLETION OF SABRE JET MEMORIAL

**C.J. COSGROVE, P.ENG
DIRECTOR OF OPERATIONS**

RECOMMENDED

THAT the proposal by the Sabre Jet Committee to complete the Sabre Jet Memorial be endorsed; and

THAT the Sabre Jet Committee be authorized to raise funds on behalf of the City to fund the project.

PURPOSE

To endorse the Sabre Jet Committee's plans to complete the Sabre Jet Memorial, and to authorize fundraising for the project.

BACKGROUND

The City has contracted for the repainting of the Sabre Jet located on Blockhouse Island. The volunteer committee, initially convened to advise the City regarding the project, wishes to complete the memorial as originally intended and enhance the landscaping of the area through a project supported entirely through fundraising.

ANALYSIS

When investigating the history of the Sabre Jet Memorial, the Committee became aware that the Memorial was not completed when it was dedicated in 1968. The Committee is proposing to complete the Memorial as originally intended, and to enhance the landscaping around the Memorial. Attachment 1 provides the details regarding the history of the Memorial and the Committee's proposal. Attachment 2 is a drawing illustrating the proposed landscaping improvements.

The Committee proposes to raise the funds required for the project through community fundraising efforts, including a concert at the Brockville Arts Centre featuring popular local entertainer and Committee member A.J. Benoit. The Committee requests that the City issue charitable tax receipts for donations greater than \$20.

POLICY IMPLICATIONS

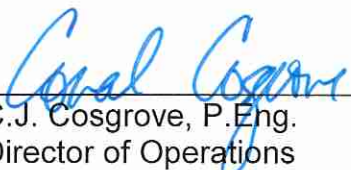
Council approval is required for the project and for fundraising to enhance a City-owned asset.

FINANCIAL CONSIDERATIONS

The estimated cost of the project is \$35,000. The project would not be initiated until sufficient funds have been raised to complete all work.

CONCLUSION

The project proposed by the Sabre Jet Committee should be endorsed.



C.J. Cosgrove, P.Eng.
Director of Operations



D. Dick, CPA, CA
Director of Corporate Services



for B. Casselman
City Manager

F-86 Golden Hawks Sabre Jet Memorial

History & Project Background

The CF86 Sabre Jet aircraft displayed on Blockhouse Island is one of the most recognizable and well known sights within our city. In fact, it is ranked on Trip Advisor as #9 of 42 things to do and see in Brockville. However this aircraft is much more than a curiosity piece and the volunteer committee that has worked on the restoration project has come to realize that many are not aware of its true meaning.

The installation of the aircraft on Brockville's waterfront was championed by Wing 426 of the Royal Canadian Air Force Association in 1968, with support from the City of Brockville. The purpose behind this project, as a small plaque on its base indicates, was to memorialize "All Allied Airmen who gave their lives for the cause of freedom". This site is one of our city's war memorials, which the committee believes is not widely understood and about which greater education seems necessary.

The dedication of this memorial took place June 23, 1968 and included a parade, a dedication ceremony, and a flypast of Sabre aircraft from CFB Chatham NB.

There was an added component of the project that never was completed. It was envisioned that an appropriate monument would be erected listing the names of some 79 airmen of Brockville and area killed in war. The committee has been given this list of names from RCAFA 426 and is planning to now complete this aspect of the original project.



BROCKVILLE

CITY OF THE 1000 ISLANDS

OPERATIONS DEPARTMENT

NORTH:



LEGEND:

NOTES:

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DRAWING NAME

BLOCKHOUSE ISLAND
LANDSCAPE PLAN
SK2018-40

0 2.5m 5m 10m
SCALE 1:500

REVISIONS

REV.	DATE	DESCRIPTION
1	APR 30/18	

DRAWN BY JPB
DATE APRIL 30, 2

MARINA

BLOCKHOUSE
ISLAND

ST LAWRENCE RIVER

REMOVAL OF EXISTING OVERGROWN MAPLE.
ADDITION OF 70mm MAPLES.

FLOWER POTS

RELOCATE EXISTING PLAQUE

TRIM BACK EXISTING MAPLES

LOCATION OF
WOMEN'S MEMORIAL

LIGHT HOUSE

MUSKOKA CHAIRS

SHRUBS OR ROCKS

ANNUALS & TULIPS

4' WIDE FLOWER BED WITH SHRUBS
AND 4 BENCHES EVENLY SPACED.

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Landscape Architecture
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MAY 10, 2018

REPORT TO FINANCE, ADMIN. & OPERATIONS COMMITTEE – MAY 15, 2018

2018-062-05

RAILWAY TUNNEL VISITORS GUIDE

**C.J. COSGROVE, P.ENG
DIRECTOR OF OPERATIONS**

RECOMMENDED

THAT the Visitor Guide project initiated by the Brockville Railway Tunnel Committee be endorsed.

PURPOSE

To endorse the visitor guide project initiated by the Brockville Railway Tunnel Committee (BRTC).

BACKGROUND

In late 2017, the BRTC began considering a proposal for a visitor guide that would provide history and information to enhance the experience for visitors to the railway tunnel.

ANALYSIS

It was proposed to recoup the cost of producing the guide through selling advertisements to be included in the visitor guide, and to sell the guides for \$1 each. The guide would be sold at the Tourism Office, at special events, and possibly through local retailers.

The total cost for printing 50,000 guides is \$10,383.76. The total advertising revenue to date is \$5,352.50. The printer, who is also assisting with ad sales, advises that there is a good possibility of adding another three sponsors, which would result in additional revenues of up to \$2,652.50, leaving between \$2,378.76 and \$5,031.26 to be recouped through sales of the guide.

The printer has proposed that the City agree to remit to them the revenues from the sales of the guide until the net cost of the guide has been recovered.

The BRTC recommends proceeding with the project on this basis, so that the guide is available for the start of the peak tourism season.

While there is the potential for some financial exposure on the part of the City, it appears likely that additional advertising revenue and guide sales will cover the net expenditures. In addition, the guide will enhance the tunnel experience for visitors, which will serve to grow the reputation of the tunnel, and the City, as a destination for visitors.

POLICY IMPLICATIONS


Council approval is required for the initiative as this was not part of the project budget and was not included in the 2018 operating budget for the tunnel.

FINANCIAL CONSIDERATIONS

The City could incur a net cost of between \$2,378.76 and \$5,031.26 if no guides are sold.

CONCLUSION

The initiative proposed by the BRTC is a reasonable risk in comparison to the expected benefits and should be endorsed.



C.J. Cosgrove, P.Eng.
Director of Operations

D. Dick, CPA, CA
Director of Corporate Services



for B. Casselman
City Manager