

Finance, Administration & Operations Committee

Tuesday, April 19, 2016, 4:15 pm
City Hall, Council Chambers

COMMITTEE MINUTES

Committee Members:

Councillor J. Fullarton, Chair
Councillor J. Baker (late 5:05 pm)
Councillor T. Blanchard
Councillor J. Earle (late 4:49 pm)
Mayor D. Henderson, Ex-Officio

Other Members of Council:

Councillor L. Bursey
Councillor P. Deery
Councillor D. LeSueur

Staff:

Mr. B. Casselman, City Manager
Mr. C. Cosgrove, Director of Operations
Mr. D. Dick, Director of Corporate Services
Ms. S. MacDonald, City Clerk (Recording Secretary)
Mr. P. Raabe, Director of Environmental Services
Ms. L. White, Manager of Strategic Initiatives

The Chair called the meeting to order at 4:22p.m.

DISCLOSURE OF INTEREST

Nil.

DELEGATION(S) AND PRESENTATION(S)

1. SOS 1000 Islands
Mr. Tom Scott

Mr. Scott made a presentation to the Committee regarding the project SOS 1000 Islands are proposing for Centeen and The Memorial Sculpture Park.

2. Youth Advisory Committee

Councillor Bursey, Melissa Boulton and Jenn Hodgson spoke on the Youth Advisory Committee Youth Friendly Designation application initiative.

3. Water Advisory Committee
Mr. Gord Cameron

Mr. Cameron addressed the Committee regarding his views on the establishment of a Water Advisory Committee.

Councillor Earle entered the meeting (4:49 pm).

CORRESPONDENCE

1. DIFA Foundation
Mr. Willy Stevenson

Moved by: Councillor Blanchard

That Council approve the request from the DIFA Foundation that the Do It For Aaron Music Festival to be held at the Brockville Legion Ball Field, 180 Park Street July 22, 2016 and July 23, 2016 be declared as an event of "Municipal Significance" for the purpose of the issuance of a Special Occasion Permits required by the Alcohol and Gaming Commission of Ontario (AGCO), subject to all necessary permits and approvals being obtained and compliance with all City of Brockville By-laws.

CARRIED

STAFF REPORTS

1. 2016-040-04
Water and Wastewater Systems
Quarterly Report (Jan-Mar 2016)

Moved by: Mayor Henderson

THAT Report 2016-040-04 Water & Wastewater Systems Quarterly Report (Jan. – Mar. 2016) be received for information purposes.

CARRIED

2. 2016-027-02
Water Advisory Committee

Moved by: Councillor Blanchard

THAT the Finance, Administration and Operations Committee support the establishment of a Water Advisory Committee with the Terms of Reference to be developed.

DEFEATED

3. 2016-046-04
Multi-Functional Device Lease

Moved by: Mayor Henderson

THAT the City of Brockville enter into a five-year lease agreement for 24 Multi-Functional Devices (MFD) with Ricoh Canada under the Vendor of Record Contract OSS-00457979 at a monthly lease rate of \$1,475.82 plus impression charges.

CARRIED

Councillor Baker entered the meeting (5:05 pm).

4. 2016-047-04
Departmental Work Plans
1st Quarter Report

Moved by: Mayor Henderson

THAT Council approve the 2016 Departmental Work Plans First Quarter Report as outlined in Schedule 1, Report 2015-047-04.

CARRIED

5. 2016-041-04
Q2016-01, Supply and Deliver a
Center-Mount Pickup Broom
Single Power Plant Sweeper

Moved by: Mayor Henderson

THAT Council authorize the purchase of a center-mount pickup broom single power plant sweeper for street sweeping operations from Amaco Equipment, Mississauga, Ontario in the amount of three hundred thirty-three thousand two hundred ninety-nine dollars and fifteen cents (\$333,299.15) including HST with trade-in; and

THAT the necessary funds be expensed from the Fleet Capital Account 9101010-9902031-9361.

CARRIED

6. 2016-042-04
Q2016-04, Supply and Delivery of
Two Conventional Passenger Transit Buses

Moved by: Councillor Blanchard

THAT Council authorize the purchase of two conventional passenger transit buses from the single source quotation from Girardin Blue Bird Ontario Inc., Brantford, Ontario in the amount of one hundred ninety-nine thousand nine hundred twenty-eight dollars and sixty-eight cents (\$199,928.68) including HST; and

THAT the necessary funds be expensed from the Fleet Capital Account 9101010-9902033-9361.

CARRIED

7. 2016-043-04
Tender for Contract 2016-01
Routing, Cleaning & Sealing Random Cracks in Asphalt Pavement

Moved by: Councillor Blanchard

THAT Council authorize the tender from L.A. Knapp Inc. in the amount of seventeen thousand seven hundred and sixty five dollars (\$17,765.00) excluding HST for Contract 2016-01 Routing, Cleaning and Sealing Random Cracks in Asphalt Pavements; and

THAT this work be charged to the ACPM capital account # 9301110-9905012-3010.

CARRIED

8. 2016-044-04
Tender for Contract 2016-02
Supply of Paint and Painting of Centre, Lane and Edge Line Pavement Markings

Moved by: Councillor Blanchard

THAT Council authorize the tender from R&N Maintenance in the amount of twenty-six thousand, five hundred dollars (\$26,500.00) excluding HST for Contract 2016-02 Supply of Paint and Painting of Centre, Lane and Edge Line Pavement Markings and;

THAT this work be charged to account 01-5-245435-3010.

CARRIED

9. 2016-045-04
Tender for Contract 2014-04
Concrete Sidewalk and Curb Reconstruction on City Streets

Moved by: Councillor Earle

THAT Council authorize the tender from W.J. Sherwood & Sons Construction Co. Ltd. in the amount of two hundred and twelve thousand, seven hundred and twenty dollars (\$212,720.00) excluding HST for Contract 2016-04, Concrete Sidewalk and Curb Reconstruction on City Streets and;

THAT this work be charged to the ACPM capital account # 9301110-9905000-3010.

CARRIED

10. 2016-049-04
Heat Exchange, Brockville Memorial Centre

Moved by: Councillor Blanchard

THAT Council authorize the purchase of a plate and frame heat exchanger with matching surge drum at the Brockville Memorial Civic Centre from the single source quotation received from CIMCO Refrigeration in the amount of eighty-nine thousand eight hundred dollars (\$89,800) plus HST.

CARRIED

11. 2016-048-04
Amendments to Parking By-law 119-89, Broad Street

Moved by: Councillor Blanchard

THAT Council authorize the passing of a bylaw to amend the City of Brockville Parking Bylaw 119-89 to:

1. amend Schedule 1 to restrict parking on the east side of Broad Street, from 34.0 m south of Water St, 16.5 m southerly; and
2. amend Schedule 1 to restrict parking on the west side of Broad Street, from Flint Street northerly 12.0 m.

CARRIED

12. 2016-051-04
2016 Tax Rates and Tax Ratio Report

Moved by: Councillor Baker

THAT Council authorize staff to levy \$33,877,631 and impose municipal and education tax rates for the year 2016; and

THAT Council authorize the levy of \$294,167 on behalf of the Downtown Board Improvement Association (DBIA) to impose special purpose rates for the year 2016; and

THAT Council authorize the tax ratios for all property classes per the attached schedule, for the year 2016; and

THAT the necessary by-laws be enacted.

CARRIED

13. 2016-052-04
Capping and Threshold Options

Moved by: Councillor Blanchard

THAT Council adopts the following measures for the 2016 tax year:

1. the cost of mandatory capping for the multi-residential, commercial and industrial classes be revenue-neutral; self-financing within the property class; and
2. the capping percentage for the multi-residential class remain at 5% of the previous years annualized taxes; and
3. the capping percentage for the industrial class remain at 5% of the previous years annualized taxes; and
4. the capping percentage for the commercial class be set at 10% of the previous years annualized taxes; and
5. the threshold change option be continued at \$150 for multi-residential, commercial and industrial classes; and
6. when a property reaches full current value assessment it is removed from the capping/clawback system; and

THAT Council authorizes the passing of a By-law to adopt the 2016 Capping Options for the Protected Property Classes.

CARRIED

NEW BUSINESS

1. Centeen Park - Diving Upgrades

Moved by: Councillor Henderson

THAT Council authorize SOS 1000 Islands Chapter to work with City staff to plan the installation of a second set of stairs at the east end of Centeen Park.

CARRIED

Moved by: Councillor Henderson

THAT Council authorize that City staff work with SOS 1000 Islands Chapter on the potential installation of an underwater camera in the Centeen Memorial Sculpture Park subject to privacy issues and the connection of the camera to the Aquatarium.

CARRIED

FAO - CONSENT AGENDA

Moved by: Councillor Baker

THAT the following matters be recommended by the FAO Committee to be adopted by Council:

1. Do It For Aaron Music Festival (Municipally Significant)
Mr. Willy Stevenson, DIFA Foundation
2. 2016-040-04
Water and Wastewater Systems
Quarterly Report (Jan-Mar 2016)
3. 2016-046-04
Multi-Functional Device Lease
4. 2016-047-04
Departmental Work Plans - 1st Quarter Report

5. 2016-041-04
Q2016-01, Supply and Deliver a
Centre-Mount Pickup Broom Single Power Plant Sweeper
6. 2016-042-04
Q2016-04, Supply and Delivery of
Two Conventional Passenger Transit Buses
7. 2016-043-04
Tender for Contract 2016-01
Routing, Cleaning & Sealing Random Cracks in Asphalt Pavement
8. 2016-044-04
Tender for Contract 2016-02
Supply of Paint and Painting of Centre, Lane and Edge Line
Pavement Markings
9. 2016-045-04
Tender for Contract 2014-04
Concrete Sidewalk and Curb Reconstruction on City Streets
10. 2016-049-04
Heat Exchange, Brockville Memorial Centre
11. 2016-048-04
Amendments to Parking By-law 119-89, Broad Street
12. 2016-051-04
2016 Tax Rates and Tax Ratio Report
13. 2016-052-04
Capping and Threshold Options
14. Centeen Park - Diving Upgrades

CARRIED

ADJOURNMENT

Moved by: Councillor Baker

THAT the Finance, Administration and Operations Committee adjourn its meeting until the next regular meeting scheduled for May 17, 2016.

CARRIED

The meeting adjourned at 7:12 pm.