



## **Brockville Municipal Accessibility Advisory Committee**

Tuesday, November 25, 2014, 1:00 pm  
City Hall, Boardroom

### ***Committee Minutes***

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#### **ROLL CALL:**

Mr. Ryan Billing, Chair  
Ms. Janet Jones, Vice Chair  
Mr. Joseph Boisvenue  
Ms. Mary Ann Greenwood  
Mr. Doug Hone  
Ms. Shannon Stilnovich  
Mr. Mel Watson

#### **ABSENT:**

Mr. Ryan Annable  
Councillor M.J. McFall

#### **STAFF:**

Ms. Lynn Murray, Deputy City Clerk (Recording Secretary)

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The meeting was called to order 1:00 pm.

#### **DISCLOSURE OF INTEREST**

Nil.

#### **APPROVAL OF THE AGENDA**

Moved by: Mary Ann  
Seconded by: Mel

THAT the Agenda for the November 25, 2014 meeting of Brockville Municipal Accessibility Advisory Committee be approved.

CARRIED

#### **CHAIR'S REMARKS**

Nil.

### **ADOPTION OF THE MINUTES**

Moved by: Janet  
Seconded by: Mel

THAT the minutes of the Brockville Municipal Accessibility Advisory Committee meeting dated October 28, 2014 be adopted as circulated.

CARRIED

### **NEW BUSINESS ARISING FROM THE MINUTES**

1. Visual Alarms

There was a discussion surrounding the City facility's that will require visual alarms. It is believed that the Art Centre already has them, then the needs are as follows; Museum, Library, City Hall, Memorial Centre and the Youth Arena.

Ryan confirmed that costs need to be pursued, and this should be a top priority. Ryan will speak to Sandi.

2. Museum

The group agreed that the front walkway needs to be addressed immediately.

Moved by: Mary Ann  
Seconded by: Janet

THAT two railings be installed on the front walk way at the Museum for a maximum cost of \$8,500.

CARRIED

3. Museum - Accessible Parking spots

Mel suggested that when the accessible parking spot is added at the Museum, it may need to go in the rear parking lot. This is due to the curbing along Henry Street.

Mary Ann suggested maybe they could put a spot on the lawn area in the north west corner instead.

4. Library Book Drop off

There was a discussion about the location of the book drop off. Ryan feels the location (under the carport) is great until the CAO parks her car in there. The committee discussed the option of installing a book drop off box in-front of the library but this would pose a whole new set of problems (i.e. security, unloading) and could be quite costly at approximately \$12,000. The committee discussed options for alternate parking for the CAO so access to the current drop off would be left unobstructed. No solutions were reached at this time.

**DELEGATIONS/PRESENTATIONS**

Nil.

**CORRESPONDENCE & COMMUNICATIONS**

Nil.

**STAFF REPORTS**

Nil.

1. Request for funding - Staff Accessible Document Training

Lynn explained the need for funding for city staff to take an "Accessible Document Training" course. She explained that this training is mandatory and should be completed by January 2015. Lynn was unsure of the cost but would have a better idea at the January 2015 meeting.

The committee was not in agreement that they should have to fund this training. They do not feel they should be the sole source of funding for this project.

Shannon suggested Lynn look into a Canada/Ontario job grant to see if any funding could be derived from there.

**CAPITAL BUDGET - REVIEW**

1. Capital Budget at October 28, 2014

The Committee would like to see things added to the list that are "in the works". For example the visual alarms and accessible picnic tables etc.

### **SUB-COMMITTEE AND MEMBER REPORTS/PROJECT UPDATES**

1. Good/Bad list - rough draft

The time did not allow a discussion on this item. Ryan will address this list at the January 2015 meeting.

### **NEW BUSINESS**

Ryan offered that he had been asked by the Sandi MacDonald to speak to the committee about the accessible parking spots and the possibility of painting the symbol on the ground. Ryan shared that the City staff have received a number of complaints because this is not their practice. They have required signage and don't paint the symbols on the pavement as it is an added cost and in our climate the pavement can be covered with snow for half the year.

The Committee's only concern was who's budget would pay for this, but they were in support of engaging in this procedure.

Mel circulated a map he has been working on that outlines the most accessible routes in the downtown area. He explained that he has been using a 1:15 ratio. Mel added that he had done a presentation on this to the City's Tourism last week.

Ryan was asked to speak to Conal regarding a potentially dangerous area on the Brocktrail behind the Grist Mill Restaurant.

### **ADJOURNMENT**

Moved by: Mary Ann

THAT the BMAAC meeting be adjourned until its next meeting scheduled for January 27, 2015.

CARRIED

The meeting adjourned at 2:26 pm.