



City of Brockville
Municipal Accessibility Advisory Committee
Agenda
1:00 PM - Tuesday, January 28, 2020
City Hall, Boardroom

Page

Chair's Remarks

Disclosure of Interest

Adoption of the Minutes

- 3 - 7 *THAT the minutes of the Brockville Municipal Accessibility Advisory Committee meeting dated November 26, 2019 be adopted as circulated.*

Business Arising from the Minutes

Delegations/Presentations

Nil.

Correspondence & Communications

Nil.

Staff Reports

Nil.

New Business

1. Rotary Park Water Chairs

Sub-Committee and Member Reports/Project Updates

1. Rotary Park Accessible Washrooms
2. Winter Policy Review Committee

Capital Budget - Review

- 8 1. December 31, 2019 - estimates

Ongoing Topics

1.
 - Accessible matting - beaches
 - Waterproof wheelchair
 - Accessible City parks and islands inventory
 - Accessible water taxi
 - Accessible taxi

Adjournment

THAT the BMAAC meeting be adjourned until its next regular meeting scheduled for February 25, 2020.



City of Brockville Municipal Accessibility Advisory Committee Minutes

1:00 PM - Tuesday, November 26, 2019
City Hall, Boardroom

The Municipal Accessibility Advisory Committee meeting was called to order on Tuesday, November 26, 2019, at 1:00 PM, in the City Hall, Boardroom, with the following present:

Members Present: Ryan Billing, Greg Bamber, Mary Ann Greenwood, Nancy Gardner, and Doug Hone
Regrets: Nil.
Staff: Lynn Murray, Deputy City Clerk

1. **CHAIR'S REMARKS**
Nil.
2. **DISCLOSURE OF INTEREST**
Nil.
3. **ADOPTION OF THE MINUTES**

Moved by: Member Gardner
Seconded by: Member Hone

THAT the minutes of the Brockville Municipal Accessibility Advisory Committee meeting dated October 29, 2019 be adopted as circulated.

CARRIED

4. **BUSINESS ARISING FROM THE MINUTES**

The Committee discussed the memo sent to the City Clerk from the Supervisor of Transportation regarding transit and para transit costs to Sherwood Park Manor. *(A copy of the memo is attached to the minutes)*
[2019 11 TTF Memo - SPM Cost Sharing](#)

L. Murray offered that a staff report on the Active Transportation Plan is scheduled to go Planning and Operations Committee meeting on December 11th, 2019. Should it be passed there then it will go to full Council on January 14th, 2020.

5. **DELEGATIONS/PRESENTATIONS**

Nil.

6. **CORRESPONDENCE & COMMUNICATIONS**

Nil.

7. **STAFF REPORTS**

Nil.

8. **NEW BUSINESS**

1. Snow removal

L. Murray circulated a copy of the City's Winter Maintenance Policy. Member Bamber described the process he went through to in order to get an explanation as to why the accessible parking spots were not cleared after the early November snowstorm. He added that during talks with C. Davis, Supervisor of Public Works and Parks he was told that there was nothing specific in their policy that dealt directly with snow removal in accessible parking spots. In addition, C. Davis stated that due to the approaching warmer temperatures they would not be doing snow removal after this storm as is it very costly. Member Bamber explained that anyone with an accessible vehicle could not park downtown as it was impossible to get their ramps out due to the snowbanks. Member Bamber thinks that BMAAC should send a letter to the businesses along King Street to put the onus on them to remove the snow. Member Billing suggested going through the DBIA and Chamber of Commerce. Regardless this would have to be approved by Council. Member Billing stated that he will talk to Mayor Baker regarding this problem and BMAAC's ideas.

Moved by: Member Bamber

Seconded by: Member Greenwood

THAT the existing winter maintenance does not discuss snow clearing for accessible parking spots or access to transit stops;
BMAAC is requesting a review on this topic and the removal of these barriers.

CARRIED

2. Aquatarium signage

Member Billings stated he had received a inquiry from a citizen regarding the lack of accessibility at the entrance to the Aquatarium. He added that between Tall Ships planter, and various sandwich boards there is very little room to enter the building. Member Billing spoke to the Executive Director at the Aquatarium and a she is good with making changes in where the signs are set and updating staff with regards to their placement.

3. The Noshery - outdoor patio

The Committee discussed the patio application and L. Murray explained the process. BMAAC felt their only concern is to ensure if meets the width standards set out by the AODA.

4. Transit task force

Member Greenwood offered a brief review of the Transit Task Force's latest draft report.

9. **SUB-COMMITTEE AND MEMBER REPORTS/PROJECT UPDATES**

1. Accessible parking review

Member Billing explained that J. Mulder at the City will provide this data to the Committee. Her numbers will state where all the spots are and what type.

10. **CAPITAL BUDGET – REVIEW**

1. *No changes from October*

11. **ONGOING TOPICS**

1. Accessible matting - beaches
2. Waterproof wheelchair
3. Accessible City parks and islands inventory
4. Accessible water taxi
5. Accessible taxi

12. **ADJOURNMENT**

Moved by: Member Hone

THAT the BMAAC meeting be adjourned until its next meeting January 28, 2020.

CARRIED

The meeting adjourned at 2:34 pm.

To: Sandra MacDonald, City Clerk

From: Matthew Locke, Supervisor of Transportation Services

Date: November 20, 2019

Re: **Sherwood Park Manor Transit Cost Sharing**

The City of Brockville's Para Transit System serves the long-term care facilities located in Elizabethtown-Kitley, immediately east of the city limits. At the March 14, 2000 meeting, Council adopted a resolution that for these facilities to have access to the service, that they contribute financially to the cost of operating the service.

The City's funding formula allocates 50% of the cost of each ride be paid by the facility. Each year, the City calculates the total amount owed by each facility using the total cost to operate the service, and determining the percentage of rides that are going to each facility. Beginning in 2016, Sherwood Park Manor requested to be billed monthly rather than annually, and since that point have received a monthly invoice from the City of Brockville for all Para Transit rides accessing Sherwood Park Manor. In 2018 there were 1,073 rides to Sherwood Park Manor and the total cost per ride for Para Transit was \$33.80. As such, the 2019 rate for Sherwood Park Manor was set at \$16.90.

Regards,



Matt Locke
Supervisor of Transportation
City of Brockville
Tel: 613-342-8772 ext. 3225
Email: mlocke@brockville.com

BMAAC Capital Project Expenditures

As of: December 31, 2019
(Unaudited)

REVENUES:

	Year Cmplt'd	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Contribution from Capital		4,750.00	5,075.00	5,000.00	
Interest				****Estimate	
Carry forward from Previous Year		89,952.83	64,702.83	69,777.83	51,892.10
Total Funds Available		94,702.83	69,777.83	74,777.83	51,892.10

EXPENDITURES:

Eastern Engineering - Doors at BAC	2004				
Healey's Glass - Doors at BAC	2005				
Eastern Engineering - Doors at BAC	2005				
Cadieux Contracting - Barrier Free Washroom BAC	2005				
Eastern Engineering - Barrier Free Washroom BAC	2005				
Sherwood & Son's Construction Co Limited - Remove Bus stop platform & pour new sidewalk	2005				
Eastern Engineering - Doors at BAC	2006				
Cadieux Contracting - Doors for Washroom at St. Lawrence Park	2006				
Cadieux Contracting - Doors for Washroom at Hardy Park	2006				
Recorder & Times - 1 Civic News ad & 2 ads for Accessible Doors	2006				
Wiltse's inv. 2856 - Memorial Centre Doors	2007				
JJ Jenson - Memorial Centre - sinks	2007				
Sir Isaac Brock Court Yard - Barrier Free Walkways	2007				
Trophies Plus - Signs Memorial Centre	2007				
Linden Audio Council Chambers - audio system	2007				
BAC - lift - committed funding	2009				
Memorial Centre stage (Community Hall)					
Accessible Playground Structure - ALLOCATION (2009)	2009				
AODA Standard compliance					
What If - flag design	2009				
Eastern Engineering - Harbour	2009				
Eastern Engineering - Arena's/Parks/Ball fields	2010				
Henderson Recreation equipment - Benches	2010				
Chevron Construction (work described below)	2010				
Memorial Centre - concrete ramps					
James Auld - south door opener & north door concrete pad and opener					
Hardy Park - Concrete pads & asphalt walkways					
Hardy Park Gazebo and Ramp	2011				
Memorial Centre doors	2011				
Rotary Park	2011				
Memorial Centre Community Hall - audio visual equipment	2014				
Brockville Gymnastics Club - new door and sidelight	2012				
Office renovations - Clerk's Dept	2013				
BPL - light motion sensors and accessible doors	2013				
BMAAC expenses in Operating	2015				
Brockville Gymnastics Club - new accessible door	2016				
Brock Trail (Perth to William)	2017	30,000.00			
Blockhouse Accessible Pathway	2019			22,885.73	
ESTIMATE - Memorial Field House project	2020				50,000.00 not included in balance

*Total Expenditures	30,000.00	-	22,885.73	-
Unexpended funds to be carried forward to next year	64,702.83	69,777.83	51,892.10	51,892.10

Cumulative Expenditures 402,335.17
 * Expenditures are net of GST/HST