

## **Island Breakfast Committee Meeting**

Monday, July 13, 2015, 12:00 AM.  
330 Woodridge Rd, Elizabethtown, ON

### ***Committee Minutes***

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#### **Members Present:**

Mr. Dan Elwood  
Ms. Deb Hamilton, Acting Chair  
Ms. Kendra Lorimer

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**Regrets:** Mr. Dave Beatty, Mr. Conal Cosgrove, Mr. Steve Weir, Mr. Peter Amo

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#### **Chair's Remarks**

Deb Hamilton chaired the meeting. Deb welcomed Byron Boone, Jan Hall, Steve Hall and Amanda Robinson to the meeting. The committee and core volunteers met post event to review and record recommendations for next year.

#### **Disclosure of Interest**

#### **Approval of the Agenda**

Moved by: Deb Hamilton Seconded by: Kendra Lorimer

THAT the Agenda of the July 13, 2015 meeting of the Island Breakfast Committee be approved.

CARRIED

#### **Approval of the Minutes**

Moved by: Deb Hamilton Seconded by: Kendra Lorimer

THAT the minutes of the Island Breakfast Committee meeting dated June 11, 2015 be adopted as circulated.

CARRIED

#### **Sub-Committee and Member Reports/Project Updates**

1. Logistics Recommendations
  - Byron to get grills serviced, Island Breakfast to pay up to \$150.00 towards the cost of refurbishment.

- Purchase another grill dedicated for bacon. We had a hard time keeping up on Saturday. Deb to research grant opportunities, Byron to look into pricing.
- Need 3 golf carts for 2016.
- Request that the city cut more of the field for parking.
- Jan to talk to Scott Fraser and Fire Dept. re: Crossing guards and parking attendants
- To be discussed with full committee "bench or no bench" on the dock.
- Recycling on the island needs to be addressed- Cathy McHugh has volunteered to handle
- Dan to coordinate recycling signage with Cathy
- Change time on tickets for first shuttle from 7:15 - to be discussed
- Set up the burner for making coffee behind the coffee station.

2. Finances

- Update: All invoices not in, however, it appears that we will have a net profit of over \$6,000 towards the construction of the pavilion. Deb and Kendra will review the sponsorship package and present to the committee in September. Approximately \$350 of perishable goods and excess supplies were transferred to The Flying Club.
- Recommendations: Deb to contact city about charitable receipt for in-kind services.
- Donations jars on boats, golf carts, or in strategic areas. Many diners felt we were not charging enough for the experience. However, the consensus is not to raise prices.
- Sell a limited number of tickets for Wednesday (250)
- Sponsorship or merchandise opportunities: event raingear, hats and tees
- Need credit card services for onsite donations/tax receipts

3. Breakfast Supplies Recommendations

- Increase the number of cases of eggs from 5 to 6.
- Replace ham with sausage- recommended "brown & serve"
- More hand sanitizers

4. Volunteer Coordination Recommendations

- a volunteer dedicated to ensure that all off-site volunteers are fed including Gilbert Marine staff
- additional cooks & servers for Saturday
- look at offering returning volunteers an island hat instead of a tee. This will be dependent on sponsorship.
- Recruit more volunteers for set-up/ tear down. Approach Brock Cottage- need four strong men. Volunteers needed for Monday and Tuesday.
- Marvin from Brown's Bay will volunteer in 2016
- Need core volunteers on island by 6am

- Ensure that volunteers know that clean-up is part of the "experience"
5. Legacy Project Recommendations
    - Sign indicating "site of future pavilion"
  6. Marketing & Communications
  7. Programming Recommendations
    - move face painting up to where story telling is located
  8. New Business

### **Adjournment**

Moved by: Kendra Lorimer Seconded by: Deb Hamilton

THAT the Island Breakfast Committee meeting be adjourned until its next regular meeting scheduled for Thursday August 27, 2015.

CARRIED