
AGENDA

Page

Disclosure of Interest

Approval of the Agenda

THAT the Agenda for the October 27, 2015 meeting of Brockville Municipal Accessibility Advisory Committee be approved.

Chair's Remarks

Adoption of the Minutes

3 - 6 *THAT the minutes of the Brockville Municipal Accessibility Advisory Committee meeting dated September 22, 2015 be adopted as circulated.*

New Business Arising from the Minutes

Delegations/Presentations

Nil.

Correspondence & Communications

Nil.

Staff Reports

7 - 11 1 2015-105-10
Multi-year Accessibility Plan Status Update - for information purposes

New Business

Nil.

Capital Budget - Review

- 12 1 Update to September 2015

Sub-Committee and Member Reports/Project Updates

- 1 Brock Trail Audit Recommendations - Presentation
- 2 Rotary Field House/Memorial Hill Project

Adjournment

THAT the BMAAC meeting be adjourned until its next regular meeting scheduled for November 24, 2015.



Brockville Municipal Accessibility Advisory Committee

Tuesday, September 22, 2015, 1:00 pm
City Hall, Boardroom

Committee Minutes

ROLL CALL:

Mr. Ryan Billing, Chair
Ms. Colleen Cooke
Ms. Mary Ann Greenwood
Mr. Doug Hone
Mr. Mel Watson
Councillor L. Bursey

STAFF:

Ms. Lynn Murray, Deputy City Clerk (Recording Secretary)

DISCLOSURE OF INTEREST

Nil.

APPROVAL OF THE AGENDA

Moved by: Doug
Seconded by: Mary Ann

THAT the Agenda for the September 22, 2015 meeting of Brockville Municipal Accessibility Advisory Committee be approved.

CARRIED

CHAIR'S REMARKS

Ryan expressed his concern regarding the occasions when providing an accommodation for someone can actually create a barrier for others. He feels that sometimes providing the accommodation is simply impractical. Some of the smaller businesses can't afford what is being requested. He offered the example of interpretive services and the costs associated with providing this service. Ryan feels that it really has to make sense for everyone.

ADOPTION OF THE MINUTES

Moved by: Mary Ann

Seconded by: Mel

THAT the minutes of the Brockville Municipal Accessibility Advisory Committee meeting dated July 28, 2015 be adopted as circulated.

CARRIED

NEW BUSINESS ARISING FROM THE MINUTES

1. Pedestrian Travel Concern Sheet

Ryan noted that he had spoken with the complainant and shared the operations department's comments, and assured her they are still working on a solution.

2. Tactile Sidewalks

Ryan said he had met with Conal and the City has chosen metal plates for the tactile surface. Apparently Conal felt the plastic type would not hold up to the winter climate and winter maintenance.

3. Accessible Tables for Parks.

Ryan, Mel and Doug have decided this project should go on hold while they complete the Brock Trail audit. They will then revisit the numbers and distribution to move forward with recommendations in the spring.

4. Para Transit Update

Ryan shared that he has spoken with Paul McMunn and Paul will be meeting with the new contractor soon. He added that they will discuss, at that time, the need for an accessible taxi in their fleet.

5. Brockville Gymnastics Club

Many of the members have visited the site and feel that they should offer to pay for one accessible door.

Moved by: Mary Ann
Seconded by: Leigh

THAT the Committee fund the installation of an accessible door at the front entrance of the Gymnastics Building to a maximum cost of \$5,000.

CARRIED

DELEGATIONS/PRESENTATIONS

Nil.

CORRESPONDENCE & COMMUNICATIONS

Nil.

STAFF REPORTS

Nil.

NEW BUSINESS

1. Wheelchair By-law Policy

Ryan reported that he has shared Cornwall's By-law with the Police Chief (Scott Fraser) and he is in complete support.

The Committee discussed the fact that maybe there should be an all-encompassing by-law to deal with any electric powered vehicles that would use the roads.

Moved by: Leigh
Seconded by: Mary Ann

THAT BMAAC requests staff to draft a by-law regarding the operation of all electronic vehicles on city streets.

CARRIED

2. Rotary Field House - added to the agenda.

Ryan received an email from Brent Collett of the Brockville Rotary Club. The club is proposing funding renovations at the field house and was wondering if the committee would consider partnering with them and funding an accessible playground.

The members were in favour of this idea and will get more details from the Rotary Club.

CAPITAL BUDGET - REVIEW

Lynn said there has been no expenses go through the account yet this year. The current balance is \$74,928.

SUB-COMMITTEE AND MEMBER REPORTS/PROJECT UPDATES

1. Brock Trail Audit Update

Ryan said that Doug, Mel and himself had met with John Taylor, Alan Medcalf and Conal of the Brock Trail Committee and discussed the committee's expectations. Mel stated that the real purpose of the audit is to identify dangerous areas as well as maintenance issues that would pose problems for wheelchairs, scooters etc. Ryan explained that once the audit is complete they will create a database and share this with the Brock Trail Committee.

Ryan also described the proposed signage that would indicate to a user of the trail the danger levels; for example a steep area would be signed as such.

ADJOURNMENT

Moved by: Leigh Seconded by: Mary Ann

THAT the BMAAC meeting be adjourned until its next regular meeting scheduled for October 27, 2015.

CARRIED

The meeting adjourned at 2:29 pm.

October 1, 2015

Report to Finance, Administration and Operations – Oct. 20, 2015

2015-105-10

**Multi-year Accessibility Plan
Status Update**

**S. MacDonald
City Clerk
L. Murray
Deputy City Clerk**

Recommended

THAT Report No. 2015-105-10 Multi-year Accessibility Plan Status Update be received for information purposes.

Purpose

In accordance with the Accessibility for Ontarians with Disabilities Act (AODA), the City of Brockville as a large public sector organization is required to provide an annual update on the progress we have made to eliminate barriers and comply with the AODA.

Background

The AODA is the first law of its kind in Canada. Under the AODA, the Province of Ontario is developing, implementing and enforcing accessibility standards. The goal of the act and the standards is to make the province accessible for all people with disabilities by 2025.

Since 2005, two regulations outlining accessibility standards have been made under the AODA. The first regulation was the Accessibility Standards for Customer Service (O. Reg. 429/07). The second was the Integrated Accessibility Standards Regulation (O. Reg. 191/11) (IASR). Between them, they establish standards for accessible customer service, information and communications, employment, transportation, design of public spaces in the built environment, and for overall training, planning and reporting of accessibility initiatives.

Analysis/Options

Customer Service Standard

The AODA Customer Service Standard is the first standard which was approved in July 2007 that required municipal compliance by January 2010.

The City of Brockville staff has undergone practical training and new employees and volunteers continue to be trained as required under the Act.

Integrated Accessibility Standards Regulation

The Integrated Accessibility Standards Regulation (IASR) came into force on July 1, 2011, with staggered compliance dates from July 1, 2011, to January 1, 2025.

- General

The General section has common requirements to the three standards and explains obligations under the Ontario Human Rights Code relative to the accessibility standards.

What we have done:

- ✓ Developed policies to support each standard (2013)
- ✓ Trained employees on the requirements of the IASR and the Standard(s) that are appropriate to their duties (2014)
- ✓ Establishing and maintaining a multi-year accessibility plan outlining strategies to prevent and remove barriers (2013)
- ✓ Incorporating accessibility criteria and features when procuring or acquiring goods, services, facilities or self-service kiosks (January 1, 2013)

- Information & Communications

The Information and Communications Standard outlines how organizations are required to create, provide and receive information and communications in ways that are accessible to people with disabilities.

What we have done:

- ✓ An overall feedback process that is accessible to people with disabilities (2014)
- ✓ Budget increased to include costs for accessible formats and communication supports upon request. An example of a communication support is a sign language interpreter. (January 1, 2015)
- ✓ New webpage launched that is WCAG 2.0 Level A. (April 2015) although content on the website is still under review.

Employment

The Employment Standard builds on the existing requirements under the Ontario Human Rights Code to accommodate people with disabilities. The City of Brockville has met the compliance date of January 1, 2012 for the requirement to develop and communicate workplace emergency response information for employees with disabilities. In addition;

What have we done:

- ✓ Establish an accessible recruitment process and ensure that accessible formats and communication supports are available for employees and prospective employees (January 1, 2014)
- ✓ Establish a formal employee accommodation process, including documented individualized accommodation plans (January 1, 2014)
- ✓ Establish a return to work process for employees absent from work due to a disability and who require disability related accommodations (January 1, 2014)
- ✓ Ensure that accommodation needs are taken into account in performance management, career development and redeployment processes (January 1, 2014)

- Transportation

The City of Brockville, since the inception of the Integrated Accessibility Standards in 2011, has met the timeframes for transportation compliance on or before the compliance dates.

What we have done:

Conventional Transit

- ✓ Hold at least one annual public meeting to review the accessibility plan
- ✓ Provide electronic pre-boarding announcements- The first of 4 Conventional Transit vehicles is currently being outfitted with the system to be compliant. The remaining 3 vehicles will be outfitted in 2016
- ✓ Provide audible electronic announcements - The first of 4 Conventional Transit vehicles is currently being outfitted with the system to be compliant. The remaining 3 vehicles will be outfitted in 2016. Compliance January 2017

- ✓ Provide visual electronic announcements- The first of 4 Conventional Transit vehicles is currently being outfitted with the system to be compliant. The remaining 3 vehicles will be outfitted in 2016. Compliance January 2017

- **Built Environment**

The Accessibility Standards for the Built Environment focus on removing barriers in two areas:

- buildings
- public spaces

Ontario's Building Code has been amended to include enhancements to accessibility in buildings. As of January 1, 2015, new construction and major renovations will be subject to updated accessibility requirements.

The standard for the design of public spaces only applies to new construction and major changes to existing features. Requirements are being phased in depending on type of organization and number of employees in the organization. Large public sector employers like the City of Brockville are required to comply on the following deadlines by January 1, 2016:

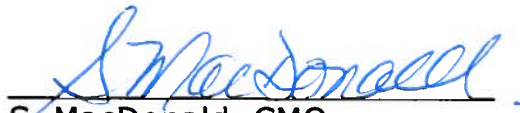
- ✓ Recreational trails and beach access routes
- ✓ Outdoor public use eating areas
- ✓ Outdoor play spaces
- ✓ Exterior paths of travel
- ✓ Parking
- ✓ Obtaining service
- ✓ Maintenance

Policy Implications


There are no policy implications at this time.


Financial Considerations

There are no costs associated with this report. The costs to implement the requirements under the IASR will be considered on an ongoing basis.


S. MacDonald, CMO
City Clerk


L. Murray
Deputy City Clerk


D. Dick, CA, CPA
Director of Corporate Services


B. Casselman
City Manager

BMAAC Capital Project Expenditures

Updated: September 30, 2015

(Unaudited)

REVENUES:

	<u>2013</u>	<u>2014</u>	<u>2015</u>
Contribution from Capital	45,000.00	17,000.00	
Interest	-		
Carry forward from Previous Year	40,072.93	73,701.24	74,928.43
Total Funds Available	85,072.93	90,701.24	74,928.43

EXPENDITURES:

Eastern Engineering - Doors at BAC			
Healey's Glass - Doors at BAC			
Eastern Engineering - Doors at BAC			
Cadieux Contracting - Barrier Free Washroom BAC			
Eastern Engineering - Barrier Free Washroom BAC			
Sherwood & Son's Construction Co Limited - Remove Bus stop platform & pour new sidewalk			
Eastern Engineering - Doors at BAC			
Cadieux Contracting - Doors for Washroom at St. Lawrence Park			
Cadieux Contracting - Doors for Washroom at Hardy Park			
Recorder & Times - 1 Civic News ad & 2 ads for Accessible Doors			
Wiltse's inv. 2856 - Memorial Centre Doors			
JJ Jenson - Memorial Centre - sinks			
Sir Isaac Brock Court Yard - Barrier Free Walkways			
Trophies Plus - Signs Memorial Centre			
Linden Audio Council Chambers - audio system			
BAC - lift - committed funding			
Memorial Centre stage (Community Hall) - ESTIMATE			
Accessible Playground Structure - ALLOCATION (2009)			
AODA Standard compliance			
What If - flag design			
Eastern Engineering - Harbour			
Eastern Engineering - Arena's/Parks/Ball fields			
Henderson Recreation equipment - Benches			
Chevron Construction (work described below)			
Memorial Centre - concrete ramps			
James Auld - south door opener & north door concrete pad and opener			
Hardy Park - Concrete pads & asphalt walkways			
Hardy Park Gazebo and Ramp			
Memorial Centre doors			
Rotary Park			
Memorial Centre Community Hall - audio visual equipment		15,772.81	
Brockville Gymnastics Club - new door and sidelight			
Office renovations - Clerk's Dept	6,034.37		
Brockville Public Library - light motion sensors and accessible doors - ESTIMATE	5,337.32		
BMAAC expenses in Operating			9,829.45

*Total Expenditures	11,371.69	15,772.81	9,829.45
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Unexpended funds to be carried forward to next year	73,701.24	74,928.43	65,098.98
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<i>Cumulative Expenditures</i>	<i>342,586.76</i>	<i>358,359.57</i>	<i>368,189.02</i>
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** Expenditures are net of GST/HST*