



**City of Brockville**  
**Council Meeting Minutes**  
**6:00 PM - Tuesday, September 14, 2021**  
Virtual Meeting

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The Council meeting was called to order on Tuesday, September 14, 2021, at 6:00 PM, in the Virtual Meeting, with the following present:

**Members Present:** Mayor Jason Baker, Councillor Jeff Earle, Councillor Jane Fullarton, Councillor Larry Journal, Councillor Mike Kalivas, Councillor Cameron Wales, and Councillor Matt Wren

**Regrets:** Councillor Leigh Bursey and Councillor Nathalie Lavergne

**Staff:** Janette Loveys, City Manager and Sandra MacDonald, City Clerk

**MOTION TO MOVE INTO CLOSED SESSION (4:39 PM)**

Moved by: Councillor Wales  
Seconded by: Councillor Kalivas

THAT pursuant to *Municipal Act*, 2001, Section 239 Sub. 2 b, e and k, Council resolve itself Closed Session, closed to the public to consider:

1. personal matters about an identifiable individual, including municipal or local board employees;
2. litigation, or potential litigation, including matters before administrative tribunal, affecting the municipality or local board;
3. a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. 2001, c. 25, s. 239 (2); 2017, c. 10, Sched. 1, s. 26.

**CARRIED**

**CLOSED MEETING STAFF REPORTS**

## **REPORT OF THE CLOSED SESSION**

Moved by: Councillor Wales  
Seconded by: Councillor Kalivas

THAT Council rise from the Closed Session and the Chairman report that all recommendations adopted in Closed Session, be adopted.

**CARRIED**

## **MAYOR'S REMARKS**

Mayor Baker noted that the Brockville Tunnel will be closing for the season on Thanksgiving Monday, October 11th. He also noted that the Halloween event was cancelled this year. He reminded the community that there is a vaccination centre available at the Health Unit as well as local pharmacies. Vaccination rates for our area continue to be high. The City Hall Clock Tower refurbishment is complete. The unveiling will occur later this month.

His Worship announced that public input is being sought on the design of Reynolds Park as well as the Official Plan Update. He encouraged residents to contact councillor or staff with suggestions and questions or watch the City's social media accounts for further details.

## **DISCLOSURE OF INTEREST**

Nil.

## **ADOPTION OF COUNCIL MINUTES**

Moved by: Councillor Journal

THAT the minutes of the Council Meeting of August 10, 2021, and August 24, 2021, be adopted and circulated as read.

**CARRIED**

## **CORRESPONDENCE, COMMUNICATIONS AND PETITIONS**

1. Appointments to Boards and Committees

Moved by: Councillor Earle

THAT Council approve the appointment of Meg Brazeau to the Downtown Brockville Improvement Association; and

THAT Wilsie Hatfield, Alan Dunn and Ron Gautreau be removed for the Brockville Airport Commission; and

THAT the necessary By-law be enacted.

**CARRIED**

2. Leave of Absence  
Councillor Bursey

Moved by: Councillor Earle

THAT Council hereby authorize a leave of absence for Councillor L. Bursey for the period of August 24, 2021, to November 30, 2021.

**CARRIED**

3. Franco-Ontarian Day  
(Academie catholique Ange-Gabriel)

Moved by: Councillor Earle

THAT City Council hereby proclaim Friday, September 25, 2021, as Franco-Ontarian Day in the City of Brockville; and

THAT the Franco-Ontarian flag be flown at Tunnel Bay September 20th to 27th, 2021.

**CARRIED**

4. Temporary Appointments

Moved by: Councillor Earle

THAT the following Council appointments be made for the period of September 1, 2021, to November 30, 2021:

Councillor Kalivas to the Brockville Library Board  
Councillor Wales to the Downtown Business Improvement Association  
Councillor Wales to the Municipal Drug Strategy Committee

**CARRIED**

## **DELEGATIONS**

1. Eric Bays and Peter Gregor, Stantec  
SR2021-148  
Proposed Official Plan Amendment and Zoning By-law Amendments  
3064 and 3076 Parkedale Avenue

Moved by: Councillor Earle  
Seconded by: Mayor Baker

THAT the agenda be amended to permit a delegation by Eric Bays and Peter Gregor, Stantec with regard to SR2021-148.

**CARRIED**

Mr. Bays thanked council and staff for their work on this file.

## **STAFF REPORTS**

Nil.

## **PLANNING AND OPERATIONS COMMITTEE**

Councillor M. Kalivas, Chair  
Councillors L. Bursey and C. Wales, A. Koolwine, Citizen Member  
Meeting held September 7, 2021

## **POC - CONSENT AGENDA**

Moved by: Councillor Kalivas

THAT the following items, as listed on the Planning and Operations Committee agenda are recommended to be passed by Consent Agenda:

**For:** Mayor Baker, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Wales, and Councillor Wren

**CARRIED 7-0 on a recorded vote**

1. SR2021-148  
Proposed Official Plan Amendment and  
Zoning By-law Amendment (050-2014)  
3064 and 3076 Parkedale Avenue

THAT Official Plan Amendment No. 17 respecting lands described as Part of Lots 14 and 15, Concession 2, being Parts 1 to 3, Plan 28R-12604, City of Brockville, County of Leeds, with municipal addresses 3064 and 3076 Parkedale Avenue, be amended, to redesignate the property from "*Mixed Use and Commercial Area*", within the "*Mixed Use Node*", in part, "*Corridor Commercial Area*", in part, and "*Parks and Open Space Area*", in part, subject to "*Source Water Protection Considerations*" to "*Neighbourhood Development Area*", in part, "*Parks and Open Space Area*", in part, subject to "*Source Water Protection*" considerations; and,

THAT Zoning By-law 050-2014, be amended, to rezone lands described as Part of Lots 14 and 15, Concession 2, being Parts 1 to 3, Plan 28R-12604, City of Brockville, County of Leeds, with municipal addresses 3064 and 3076 Parkedale Avenue, from "*H1-C3 - General Commercial Arterial Zone*", in part, and "*EP - Environmental Protection Zone*", in part, subject to "*Source Water Protection Considerations*" to "*H1-R4 - General Residential Special Exception Zone*", in part, and "*EP - Environmental Protection Zone*", in part, subject to "*Source Water Protection Considerations*", to permit a maximum of 90 Cluster Townhouse Dwellings and a community club house; and,

THAT Holding Zone "*H1*" be placed on the property until such time that the City is satisfied that full municipal services (water, sewage, storm) are available; and,

THAT the necessary by-laws, be enacted.

2. SR2021-154  
Proposed Official Plan Amendment and Zoning By-law Amendment -  
Central Avenue West

THAT Official Plan Amendment No. 19 respecting lands described as Part of Lots 15 and 16, Concession 1, Part of Block 64, Plan 67, being Part 1 on RP 28R-8979, City of Brockville, County of Leeds be amended, to redesignate the property from "*Open Space*", subject to *Source Water Protection Considerations*, to "*Employment Area*", subject to *Source Water Protection Considerations*; and,

THAT Zoning By-law 050-2014, be amended, to rezone lands described as Part of Lots 15 and 16, Concession 1, Part of Block 64, Plan 67, being Part 1 on RP 28R-8979, City of Brockville, County of Leeds be amended, from "*OS - Open Space Zone*", *subject to Source Water Protection Consideration* to "*E2 - General Employment Special Exception Zone*", *subject to "Source Water Protection" consideration*, with the Special Exception to permit 15 parking spaces in the front yard and allow the development of the subject lands for a Operations Centre for Enbridge Gas; and,

THAT the necessary By-laws be enacted.

3. SR2021-155

Proposed Zoning By-law Amendment - 663 Stewart Boulevard

THAT Zoning By-law 050-2014, be amended, to rezone the lands with municipal address 663 Stewart Boulevard from "*RU-7 - Rural Special Exception Zone*", subject to "*Source Water Protection*" considerations to "*C4 - Highway Commercial Special Exception Zone*", subject to "*Source Water Protection*" considerations; and,

THAT the necessary By-laws be enacted.

4. SR2021-151

Proposed Amendment to Zoning By-law 050-2014  
220 Bartholomew Street

THAT Zoning By-law 050-2014 be amended to rezone lands described as Part of Lots 1 to 3, Block 24, Plan 67, being Part 1 on 28R-7392 and Part 1 on 28R-10066, municipally known as 220 Bartholomew Street, from "*R2 - Single Detached Residential Zone*" subject to "*Source Water Protection*" considerations, to "*R6 - Multiple Residential Special Exception Zone*" subject to "*Source Water Protection*" considerations, to permit the construction of a 4-storey, 52-unit apartment building with proposed exceptions to address yard requirements, parking, planting strip requirements, the garbage enclosure location and the children's play area requirements; and,

THAT the necessary bylaw be enacted.

5. SR2021-163  
Brockville 1000 Islands Regional Tackaberry Airport Management Contract Tender

THAT Council receives report SR2021-163 Brockville 1000 Islands Regional Tackaberry Airport Management Contract Tender; and,

THAT Council award an Airport Management Contract to Brock Air Services Ltd. to provide management services from 2021 to 2026 for an annual cost including net HST of \$141,740.49 subject to annual Provincial CPI increase; and,

THAT the Mayor and City Clerk are hereby authorized to execute an airport management contract and any required bylaws.

6. SR2021-164  
Youth Transit Program

THAT Council receives report SR2021-164 Youth Transit Program; and,

THAT Council approves the 2021 Youth Transit Program effective October 1, 2021, to March 30, 2022; and,

THAT Council direct staff to report back the results of the Youth Transit Program at a future Planning and Operations Committee meeting in 2022.

7. SR2021-157  
Noise By-law Update

THAT Council authorize the passing of a Noise By-law;

AND THAT the Mayor and City Clerk are hereby authorized to execute all documentation to enact the by-law.

8. SR2021-152  
Trucking Services of Milled Asphalt Material

THAT Report SR2021-152; Trucking Services of Milled Asphalt Material be received.

9. SR2021-153  
Arc Flash Assessment Project

THAT Council receive Report SR2021-153; and

THAT Council approve the proposal, from Industrial Electrical Contractors LTD, for the Arc Flash Assessment Project; and

THAT Council approve the additional expense of \$26,860.33, for the Arc Flash Assessment project; and

THAT the additional expenditure of be funded from the Wastewater Working Capital Reserve/Operating.

#### **POC - REGULAR AGENDA**

1. SR2021-150  
Official Plan Amendment and Zoning By-law Amendment  
Strowger Blvd. at Hubbell Street

THAT notwithstanding, the comments received from CN's Proximity Team with respect to Noise and Vibration Study be undertaken prior to approval of the planning application; and

THAT Official Plan Amendment No. 18 respecting lands described as Part of Part of Block 54, Plan 67, City of Brockville, County of Leeds, be amended, to redesignate the property from "Parks and Open Space", subject to "Source Water Protection" considerations to "Neighbourhood Area", subject to "Source Water Protection" considerations; and

THAT Zoning By-law 050-2014, be amended, to rezone lands described as Part of Part of Block 54, Plan 67, City of Brockville, County of Leeds, from "OS – Open Space Zone", subject to "Source Water Protection" considerations, to "R3A – General Residential Special Exception Zone", subject to "Source Water Protection" considerations, to permit the southern portion of Schofield Park to be severed into 2 separate lots to accommodate 2 single detached dwellings with an increase to the minimum interior side yard for Lot 1 from 1.0 metre to 6.0 metres; and

THAT the necessary by-laws, be enacted.

**REFERRED on a later vote**



Motion to Refer

Moved by: Councillor Wales

THAT Council refer this item to city staff and that city staff have further discussions with the two partners on alternative sites and project timelines and report back to the November 2, 2021, Planning and Operations Committee meeting.

**For:** Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Wales, and Councillor Wren

**Against:** Mayor Baker

**CARRIED 6-1 on a recorded vote**

**ECONOMIC DEVELOPMENT, RECREATION AND TOURISM COMMITTEE**

Councillor J. Fullarton, Chair

Councillor M. Wren, T. Barnes and J. McTavish, Citizen Members

Meeting held September 7, 2021

**EDRTC- CONSENT AGENDA**

Moved by: Councillor Fullarton

Seconded by: Mayor Baker

THAT the following items, as listed on the Economic Development, Recreation and Tourism Committee agenda are recommended to be passed by Consent Agenda:

**For:** Mayor Baker, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Wales, and Councillor Wren

**CARRIED 7-0 on a recorded vote**

1. SR2021-165  
Tourism Deliverables and Service Commitments

THAT Council receive staff report SR2021-165 Tourism Deliverables and Service Commitments, for information.

2. SR2021-161  
Reynolds Park Redevelopment

THAT staff report 2021-161 Reynolds Park Redevelopment be received;

AND THAT, following consultations, staff bring back a finalized park conceptual design drawings to the October 6th, 2021, Economic Development, Recreation and Tourism Committee meeting.

3. SR2021-160  
Leeds Grenville Small Business Centre – Regional Delivery Opportunity

THAT Council receive report SR2021-160 - Leeds Grenville Small Business Centre - Regional Delivery Opportunity; and,

THAT in the spirit of regional collaboration, Council's support the transition of the Leeds Grenville Small Business Centre to the United Counties of Leeds and Grenville effective April 2022 which will allow for a more effective delivery of services.

**CARRIED**

4. SR2021-159  
2022 Tall Ships Festival Committee

THAT Council receive staff report SR2021-159 – Tall Ships Festival Committee and;

THAT Council approve the Tall Ships Festival Committee Terms of Reference,

AND THAT the Citizen Appointees identified in Attachment B be appointed.

5. SR2021-162  
Amendments to the Community Flag Raising and Flag Protocol Policy

THAT Council receive SR2021-162, Amendments to the Community Flag Raising and Flag Protocol Policy; and

THAT Council approve the amendments to the Flag Policy POL.A.20.172.

6. SR2021-158  
Wayfinding Signage RED Grant Update

THAT report SR2021-158 Wayfinding Signage RED Grant Update be received;

AND THAT the Mayor and City Clerk be authorized to execute the agreement.

7. SR2021-166  
Communities in Bloom

THAT Council receive report SR2021-166 Communities in Bloom.

**EDRTC - REGULAR AGENDA**

Nil.

**NEW BUSINESS - REPORT FROM MEMBERS OF COUNCIL**

Nil.

**UNFINISHED BUSINESS**

Nil.

**EMERGENCY BUSINESS**

Nil.

**BY-LAWS**

Nil.

**CONFIRMATORY BYLAW**

Moved by: Councillor Fullarton

Seconded by: Councillor Wren

THAT By-law Number 073-2021 to confirm the Proceedings of Council at its meeting held on September 14, 2021, be read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

**CARRIED**

**MAYOR'S ANNOUNCEMENTS**

**MEDIA QUESTION PERIOD**

**ADJOURNMENT**

Moved by: Councillor Fullarton  
Seconded by: Councillor Wren

THAT Council adjourn its proceedings until the next regular meeting scheduled for September 28, 2021.

**CARRIED**

The meeting adjourned at 7:21 pm.

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Mayor

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City Clerk