



# **City of Brockville**

## **Council Meeting Minutes**

**4:00 PM Tuesday, August 18, 2020**  
Virtual Meeting

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The Council meeting was called to order on Tuesday, August 18, 2020, at 6:00 PM, in the Virtual Meeting, with the following present:

**Members Present:**

Mayor Jason Baker, Councillor Leigh Bursey, Councillor Jeff Earle, Councillor Jane Fullarton, Councillor Larry Journal, Councillor Mike Kalivas, Councillor Cameron Wales, and Councillor Matt Wren

**Regrets:**

Councillor Nathalie Lavergne

**Staff:**

Lynda Ferguson, Director of Finance, Janette Loveys, City Manager, Sandra MacDonald, City Clerk, Andrew McGinnis, Planner, Robert Nolan, Director of Economic and Development Services, Peter Raabe, Director of Environmental Services, and Krista Vandewal, Manager of Human Resources

### **MOTION TO MOVE INTO CLOSED SESSION (4:00 PM)**

Moved by: Councillor Wren

Seconded by: Councillor Kalivas

THAT pursuant to *Municipal Act*, 2001, Section 239 Sub. 2 b, d, e and f, Council resolve itself Closed Session, closed to the public to consider:

1. personal matters about an identifiable individual, including municipal or local board employees;
2. labour relations or employee negotiations;
3. litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
4. advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

**CARRIED**

## **CLOSED MEETING STAFF REPORTS**

### **REPORT OF THE CLOSED SESSION (7:00 PM)**

Moved by: Councillor Journal  
Seconded by: Councillor Bursey

THAT Council rise from the Closed Session and the Chairman report that all recommendations adopted in Closed Session, be adopted.

**CARRIED**

### **MAYOR'S REMARKS**

Mayor Baker announced that August 29th will be household hazardous waste day for Brockville residents. He noted that it is tax bill time.

### **DISCLOSURE OF INTEREST**

1. Councillor Wales declared a potential indirect pecuniary interest on Closed Agenda Item No. 3 as his employer may have a financial interest in the matter up for discussion.
2. Mayor Baker declared a potential indirect pecuniary interest on Closed Agenda Item No. 3 as his daughter is employed by one of the bidders involved in the RFP discussion.

### **ADOPTION OF COUNCIL MINUTES**

Moved by: Councillor Fullarton

THAT the minutes of the Council Meeting of June 30, 2020, July 8, 2020 and July 14, 2020 be adopted and circulated as read.

**CARRIED**

## **CORRESPONDENCE, COMMUNICATIONS AND PETITIONS**

1. World Suicide Prevention Day  
Councillor L. Bursey

Moved by: Councillor Bursey

THAT Council hereby proclaim September 8th, 2020 as World Suicide Prevention Day in the City of Brockville.

**CARRIED**

2. National Addiction Recovery Awareness Month  
Councillor L. Bursey

Moved by: Councillor Bursey

That the month of September hereby be proclaimed National Addiction Recovery Awareness Month in the City of Brockville

**CARRIED**

## **DELEGATIONS**

Nil.

## **STAFF REPORTS**

1. Final Approval - Plan of Subdivision  
Removal of H1-Holding Symbol, Webster Crescent (Extension of Bridlewood Subdivision)

Moved by: Councillor Kalivas

THAT the Council for the Corporation of the City of Brockville, acting pursuant to Section 51 (6) of the Planning Act, R.S.O. 1990, grant final approval with respect to the plan of subdivision on lands described as Part of Blocks A and B, Plan 375, City of Brockville, County of Leeds;

THAT the Owner's request to name the street within the plan of subdivision "Webster Crescent" be endorsed; and

THAT Council approve the removal of the H1-Holding Symbol from lands described as Part of Blocks A & B, Registered Plan No. 375, in the City of

Brockville, in the County of Leeds.

**For:** Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Wales, and Councillor Wren

**CARRIED 8-0 on a recorded vote**

2. Plan of Subdivision Draft Approval  
Zoning By-law Amendment  
Official Plan Amendment  
Oxford Avenue / Broadway Avenue

Moved by: Councillor Bursey

1. THAT Official Plan Amendment No. 15 respecting lands described Part of Lot 7, Concession 1, City of Brockville, County of Leeds, being Part 1 on Plan 28R-15197, to redesignate the property from "Parks and Open Space Area" with "Private Recreational Area" and "Source Water Protection" considerations to "Neighbourhood Development Area" subject to "Source Water Protection" considerations, be approved;
2. THAT Zoning By-law 050-2014 be amended for lands described as Part of Lot 7, Concession 1, City of Brockville, County of Leeds, being Part 1 on Plan 28R-15197, to rezone the lands from "O.S. - Open Space", in part, and "R2 - Single Detached Residential Zone", in part, subject to "Source Water Protection" considerations to "O.S. - Open Space", in part, and "R4A - General Residential Special Exception Zone, in part, subject to "Source Water Protection" considerations. The special exceptions relate to the maximum width of a garage, maximum width of a driveway and permission to construct a Private Club.
3. THAT Holding Symbol "H1" be placed on the property until such time that the City is satisfied that full municipal services (water, sewage, storm) are available.
4. THAT approval be granted for Draft Plan of Subdivision on lands described as Part of Lot 7, Concession 1, City of Brockville, County of Leeds, being Part 1 on Plan 28R-15197, subject to the following conditions:
  - That these conditions shall apply to the Draft Plan prepared by Leslie M. Higginson Surveying Ltd., dated November 8, 2019, showing one street, "Street A", and Blocks 1 through 26,

inclusive, said Street and Blocks being delineated as to use on the afore-mentioned Draft Plan;

- That the proposed Street shown on this Draft Plan shall be dedicated as a public highway and is proposed to be named "Douglas Marshall Crescent";
- That prior to Final Approval of the Plan of Subdivision, the Owner shall enter into a Subdivision Agreement with the City of Brockville which shall address the following:
  - All of the requirements, financial and otherwise, of the City of Brockville concerning, but not limited to, the provision of roads, street lighting, easements and the installation of services, drainage facilities, parkland dedication, as well as the provision of screening and/or fencing dwellings located on "Douglas Marshall Crescent" that back onto established dwellings on Davison Avenue and screening (e.g. hedgerow/fencing) for properties backing on Oxford Avenue and Broadway Avenue;
  - The requirements of the Brockville Fire Department for an acceptable number of hydrant locations and capacity to ensure emergency services access and fire fighting capabilities;
  - The requirements of Canada Post with respect to the location, installation of Community Mailboxes and associated easement(s) and consideration of various conditions as set out by Canada Post. In addition, all such work must comply with current Canada Post requirements as provided by Canada Post at the time of start of construction, including any/all temporary requirements that Canada Post may have;
  - The requirements of Enbridge Gas Distribution Inc., with respect to the provision of easement(s), installation and clearance requirements, a composite utility plan, street grading requirements, field survey information, road cross-sections, and consideration of various other conditions as set out by Enbridge Gas Distribution Inc.;
  - The requirements of Hydro One Networks Inc., with respect to the installation of electrical servicing, associated easement(s) and road cross-sections, and consideration of various other conditions as set out by Hydro One Networks Inc.;
  - The requirements of Cogeco Cable Canada Inc., with respect to the provision of easement(s) and installation of Cable servicing.
  - The requirements of Bell Canada with respect to the provision of easement(s) and installation of communication/telecommunication infrastructure and consideration of various other conditions as set out by Bell.

- That prior to final approval of the Plan, lot grading, drainage, erosion and sediment control, and services plan with best management practices be prepared by a qualified Professional Engineer for the Owner, to the satisfaction of the City of Brockville and the Cataraqui Region Conservation Authority, and that appropriate text to implement its findings shall be included in the Subdivision Agreement;
- That prior to the final approval of the Plan, a detailed Stormwater Management Report shall be prepared by a qualified Professional Engineer for the Owner, to the satisfaction of the City of Brockville and the Cataraqui Region Conservation Authority, and that appropriate text to implement its findings shall be included in the Subdivision Agreement;
- That in conjunction with the proposed construction plan, the Owner shall provide specific locations and dates (i.e. set-up and removal) for all construction/sales buildings, structures and/or trailers, outdoor toilets, etc. Said locations shall be to the satisfaction of the City of Brockville prior to placement. any and all such temporary structures shall be located only for so long as is necessary for the work in progress;
- That no tree clearing be permitted prior to an approved Tree Saving Plan and/or Tree Replanting Plan be approved by the City of Brockville and that any tree clearing of the site only be permitted outside the bird breeding season (April 15 to July 31) as per the Environmental Site Evaluation prepared by Ecological Services, September 2, 2019;
- That the Owner shall be responsible for all costs involved with lands required to be dedicated, conveyed or granted, including but not limited to, easement(s) over, or under, to the City of Brockville and/or the appropriate authority or authorities, and the conveyances to the City of Brockville of Blocks 26 and 27 for future road widening purposes;
- That prior to Final approval, the appropriate lands be conveyed to the City for use as a parkette and leisure area, equipped as a children's play area and to the satisfaction of the city;
- That prior to Final approval of this plan, the owner shall pay any and all outstanding taxes levied against the Plan;

- That, if final approval of the Plan is not granted within three (3) years of the date of approval of the Draft Plan, and no extensions have been granted, Draft approval shall lapse in accordance with Section 51(32) of the Planning Act, R.S.O. 1990, c.P.13. It is the sole responsibility of the Owner to make such application for extension of Draft approval; and
- That the Final Plan, as approved by the City of Brockville, must be registered within sixty (60) days of the date of final approval or the City's approval may be withdrawn in accordance with Section 51(59) of the Planning Act, R.S.O. 1990, c.P.13.

5. THAT the necessary by-laws, be enacted.

**For:** Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Wales, and Councillor Wren

**CARRIED 8-0 on a recorded vote**

3. Habitat for Humanity Thousand Islands Land Request

Moved by: Councillor Fullarton

THAT report Habitat for Humanity Thousand Islands land request dated August 18, 2020, be received and that Council provide direction to staff on properties to explore.

**CARRIED as amended on a later vote**

Motion to Amend

Moved by: Councillor Fullarton

THAT the properties located at 197 Bartholomew Street and at Schofield Ave (at Strowger Blvd.) be explored as a potential building sites for Habitat for Humanity housing as a donation.

**For:** Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Wales, and Councillor Wren

**CARRIED 8-0 on a recorded vote**

Amended motion

Moved by: Councillor Fullarton

THAT report Habitat for Humanity Thousand Islands land request dated August 18, 2020, be received; and

THAT the properties located at 197 Bartholomew Street and at Schofield Ave (at Strowger Blvd.) be explored as a potential building sites for Habitat for Humanity housing as a donation.

**For:** Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Wales, and Councillor Wren

**CARRIED 8-0 on a recorded vote**

4. July 2020 Variance Report

Moved by: Councillor Journal

THAT Council receives the Interim Variance Report for the period ended July 31st, 2020 for information purposes.

**For:** Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Wales, and Councillor Wren

**CARRIED 8-0 on a recorded vote**

5. 2020 Water Systems Financial Plan

Moved by: Councillor Earle

THAT report SR2020-115 Water Systems Financial Plan be received and the 2020 Water Systems Financial Plan, attachments 1 to 3 of this report, be approved in accordance with Ontario Regulation 453/07 – Section 3 as it pertains to the renewal of the City of Brockville’s municipal drinking water licence and;

THAT staff provide Council with a detailed 10-year Capital Plan prior to the start of the 2021 budget process.



**For:** Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Wales, and Councillor Wren

**CARRIED 8-0 on a recorded vote**

6. Municipal Household Special Waste Event

Moved by: Councillor Journal

THAT Report SR2020-113, Municipal Household Special Waste Event be approved.

**For:** Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Wales, and Councillor Wren

**CARRIED 8-0 on a recorded vote**

7. Thomas Street Pump Station - Pump Failure

Moved by: Councillor Wales

THAT Council receive Report SR2020-114; and

THAT the City purchase a new pump from Sulzer Pumps Canada Incorporated; and

THAT the expenditure be funded from the Wastewater Working Capital Reserve/Operating.

**For:** Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Wales, and Councillor Wren

**CARRIED 8-0 on a recorded vote**

8. Provincial-Municipal Gas Tax Agreement

Moved by: Councillor Wren

THAT Report No. SR2020-116 dated August 7, 2020 regarding Provincial Gas Tax Agreements be received for information.

THAT the Mayor and City Clerk are hereby authorized to execute all documentation in connection to the Provincial-Municipal Gas Tax Agreement on behalf of the Corporation of the City of Brockville and to affix the Corporation's seal thereto.

THAT staff be authorized to bring forward a by-law to execute the Municipal Funding Agreement between the Association of Municipalities of Ontario (AMO) and the City of Brockville, and all subsequent agreements or amendments with respect to the Dedicated Gas Tax Funds with the Association of Municipalities of Ontario.

**For:** Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Wales, and Councillor Wren

**CARRIED 8-0 on a recorded vote**

**NEW BUSINESS - REPORT FROM MEMBERS OF COUNCIL**

1. Municipal Drug Strategy  
Councillor Wales

Moved by: Councillor Wales

THAT Brockville City Council endorses the creation of a Municipal Drug Strategy (MDS) for Brockville and the establishment of a community led MDS Steering Committee; and

THAT Councillor Lavergne and Councillor Bursey serve as Council representative on the MDS Steering Committee.

**For:** Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Wales, and Councillor Wren

**CARRIED 8-0 on a recorded vote**

2. Sheaffe Island/Black Charlie Island  
Re-naming Island  
Councillor Wren

Moved by: Councillor Wren

Whereas at its meeting of July 14, 2020, Brockville City Council unanimously passed a Resolution of Support for Anti Racism initiatives; and,

Whereas it is the will of this Council to identify strategies to address racism in Brockville; and,

Whereas among the twenty-eight City owned islands acquired in 1933, that named Sheaffe Island is the only one not to continue to be referred to by its official name, having been for many years locally known as Black Charlie Island; and,

Whereas Sheaffe Island, proximate to Elizabethtown Kitley Township lot 23, is rightly referred to as Sheaffe Island on common navigational charts; and,

Whereas Sheaffe Island is one of the "Brock Group" of islands, each of which, when surveyed in 1816, were named after military figures of prominence in the War of 1812, Sheaffe itself being named after Major General Sir Roger Hale Sheaffe who assumed command upon the death of Major General Sir Isaac Brock at the Battle of Queenston Heights, and later became Lieutenant Governor of Upper Canada; and,

Whereas the genesis of the colloquial name Black Charlie is unclear and has not been verified, but this name may have the potential to be racially insensitive and has taken the place of an original name of prominence.

Therefore, Brockville City Council approves of the discontinuation of the name Black Charlie and formally changes the island's name to Sheaffe Island and, that all maps and forms of communication reflect this change.

**For:** Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Wales, and Councillor Wren

**CARRIED 8-0 on a recorded vote**

## **UNFINISHED BUSINESS**

Nil.

## **EMERGENCY BUSINESS**

Nil.

## **BY-LAWS**

1. 058-2020  
Being a By-law to Amendment to By-law 113-1980 to Govern the Proceedings of Council Electronic Participation for Meetings of Council, Local Boards and Committees
2. 059-2020  
By-law to Remove the H1 Holding Zone Symbol from the H1-R3 Zone Part Lot 13, Reference Plan 28R12528, Part 1, Save and Except Plans 28M-3 and 28M-13, City of Brockville, Concession 2, County of Leeds (Webster Crescent Subdivision)

## **READING OF THE BYLAWS**

Moved by: Councillor Earle

Seconded by: Councillor Kalivas

THAT By-laws Numbered 058-2020 and 059-2020 be introduced and the same be now read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

**CARRIED**

## **CONFIRMATORY BYLAW**

Moved by: Councillor Earle

Seconded by: Councillor Kalivas

THAT By-law Number 060-2020 to confirm the Proceedings of Council at its meeting held on August 18, 2020 be read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

**CARRIED**

**MAYOR'S ANNOUNCEMENTS**

**MEDIA QUESTION PERIOD**

**ADJOURNMENT**

Moved by: Councillor Earle  
Seconded by: Councillor Kalivas

THAT Council adjourn its proceedings until the next regular meeting scheduled for September 8, 2020.

**CARRIED**

The meeting adjourned at 8:10 pm.

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Mayor

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City Clerk