



## City of Brockville Council Meeting

Tuesday, December 13, 2011, 7:00 pm  
City Hall, Council Chambers

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### **Roll Call**

#### **Council Members:**

Mayor D. Henderson  
Councillor J. Baker  
Councillor D. Beatty  
Councillor T. Blanchard  
Councillor L. Bursey  
Councillor J. Earle (6:05p.m.)  
Councillor J. Fullarton  
Councillor L. Journal  
Councillor M. Kalivas  
Councillor D. LeSueur  
Councillor M. McFall

#### **Staff:**

Mr. J. Baker, Director of Human Resources  
Mr. B. Casselman, City Manager  
Mr. C. Cosgrove, Director of Operations  
Ms. D. Cyr, Director of Finance  
Ms. D. Livingstone, Deputy City Clerk (Recording Secretary)  
Ms. M. Pascoe Merkley, Director of Planning  
Mr. D. Paul, Director of Economic Development  
Mr. P. Raabe, Director of Environmental Services  
Ms. S. Seale, City Clerk

#### **Others:**

Mr. Nick Gardiner, Recorder and Times

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### **MOTION TO MOVE INTO CLOSED SESSION (6:00 PM)**

Moved by: Councillor Fullarton  
Seconded by: Councillor Baker

THAT pursuant to *Municipal Act*, 2001, Section 239 Sub. 2 (b)&(c), Council resolve itself into the Committee of the Whole, In Camera, closed to the public to consider:

- personal matters about an identifiable individual, including municipal or local board employees;
- a proposed or pending acquisition or disposition of land by the municipality or local board.

CARRIED

### **REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA**

Moved by: Councillor Fullarton  
Seconded by: Councillor Baker

THAT Council rise from Committee of the Whole, In Camera and the Chairman report that all recommendations adopted in Committee of the Whole, In Camera, be adopted.

CARRIED

### **MAYOR'S REMARKS**

Mayor Henderson remarked on the Aviva Community Fund Challenge. The Challenge is down to the final 30 contestants. The deadline for voting this round is Friday, December 16th, 2011 at noon. Everyone is encouraged to vote. Mayor Henderson also remarked that this year is Councillor Jeff Earle's 20th anniversary of being a City of Brockville Councillor.

### **DECLARATION OF OATH**

City Clerk Sandra Seale administered the Declaration of Oath to Tom Blanchard.

### **DISCLOSURE OF INTEREST**

Councillor McFall declared pecuniary interest with Item # 2011-137-12, Brockwoods Subdivision, on the Economic Development & Planning Committee Consent Agenda.

### **ADOPTION OF COUNCIL MINUTES**

Moved by: Councillor LeSueur  
Seconded by: Councillor Earle

THAT the minutes of the Council Meetings of November 22nd and 29th, 2011 be adopted and circulated as read.

CARRIED

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**MOTION TO MOVE INTO COMMITTEE OF THE WHOLE COUNCIL**

Moved by: Councillor Bursey

THAT we adjourn and meet as Committee of the Whole Council, with the Mayor in the Chair.

CARRIED

**CORRESPONDENCE, COMMUNICATIONS AND PETITIONS**

Appointments to Boards and Committees

Moved by: Councillor LeSueur

THAT Council approve the following appointments to the City of Brockville Boards and Committee vacancies:

**Brockville Cemetery Board**

Carole Dailey whose term is to expire November 30, 2015;  
Doug Grant whose term is to expire November 30, 2015.

**Brockville Cycling Advisory Committee**

E. Dennis Fitzgerald whose term is to expire November 30, 2015;  
Kathleen Lowe whose term is to expire November 30, 2015.

**Brockville Museum**

Barbara Healy whose term is to expire November 30, 2015.

**Brockville Arena Advisory Committee**

John Francis whose term is to expire November 30, 2015;  
John Sharpe whose term is to expire November 30, 2015;  
Norm Saunders whose term is to expire November 30, 2015.

THAT Council do hereby remove the following persons:

John Bonser, Cataraqui Region Conservation Authority  
Colin Boag, Cataraqui Region Conservation Authority  
Tom Blanchard, Brockville Police Services Board.

THAT By-law No. 088-2010 be amended accordingly.

CARRIED

**DELEGATIONS**

Mr. Brent Collett, Rotary Club

Mr. Collett addressed Council regarding the Rotary Park revitalization project. Synthetic ice will be available for use during the Christmas Holiday season. The project will still require an additional \$250,000 in capital fundraising. The splashpad will be ready for June 2012.

**STAFF REPORTS**

1. 2011-140-12  
External Service Delivery Review

Moved by: Councillor McFall

1. THAT City Council request direct the City Manager to undertake an External Organizational and Operational Service Review utilizing third party expertise; and
2. THAT City Council endorse the Terms of Reference for the External Organizational and Operational Service Review as outlined in Schedule "A" attached hereto; and
3. THAT City Council establish an Ad Hoc Committee comprised of Mayor Henderson, Councillors Beatty, LeSueur and McFall to work with the City Manager in completion of the aforementioned review; and
4. THAT the necessary funds be allocated in the 2012 Budget to finance the external Organizational and Operational Service Review.

CARRIED

**REPORTS BOARDS AND COMMITTEES****ECONOMIC DEVELOPMENT AND PLANNING COMMITTEE**

Councillor J. Baker , Chair, Councillor L. Bursey, Councillor M. Kalivas  
Meeting held December 6th, 2011.

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**EDP - CONSENT AGENDA**

*Councillor McFall exited the Council Chambers at 7:42 p.m.*

Moved by: Councillor Baker

THAT the following items, as listed on the Economic Development and Planning Committee agenda are recommended by the Economic Development and Planning Committee to be passed by Consent Agenda

CARRIED

1. 2011-116-12  
Final Sub-division Approval Lot 3 and Part of Lots 1, 2 and 4 and Part of Glasford Place, Registered Plan 380, City of Brockville, (Liston Avenue – South Side)  
Owner: 1178420 Ontario Limited  
Agent: Collett Surveying Ltd.

1. THAT Council for the Corporation of the City of Brockville, acting pursuant to Section 51(6) of the Planning Act, R.S.O. 1990, grant final approval with respect to the plan of subdivision, as red-lined, on lands described as Lot 3 and Part of Lots 1, 2 and 4 and Part of Glasford Place, Registered Plan 380, City of Brockville, County of Leeds.
2. THAT the Owner's request to name the street within the plan of subdivision, as red lined, "Steacy Gardens" be endorsed.

2. 2011-136-12  
Proposed Zoning By-law Amendment  
158 Perth Street, Brockville  
Owner: Tory Deschamps and Erin Merkley

THAT City of Brockville Zoning By-law 194-94 be amended respecting lands described as Part of Lots 5 and 14, Block 50, Plan 67, Part 1, Reference Plan I 28R-1 3677, City of Brockville, County of Leeds, municipal address 158 Perth Street, to C2 — General Commercial Site Specific Zone to allow for a Personal Service Establishment and other C2 — General Commercial uses, subject to the following site specific conditions:

- a minimum of four (4) on-site parking spaces;
- an interior side yard (north) of not less than 3.0 metres (10 feet);
- a buffer/fence between adjacent residential uses not be required; and,

THAT a site plan be prepared by a professional engineer and approved by the City to ensure appropriate design of the parking lot.

3. 2011-137-12  
Extension of Removal of Part Lot Control Lots 78 through 90 Inclusive  
Plan 388 Brock Street, City of Brockville (Brockwoods Subdivision - Phase 3B)  
Owner: 534499 Ontario Limited

THAT By-law 101-2007 be amended to extend the sunset date from 18 December 2011 to 18 December 2016 as it affects lands described as Lots 78 through 90, inclusive, Plan 388, in the City of Brockville.

4. 2011-139-12  
Community Improvement Plans – Program Extension

THAT a further extension to the programs available under the Community Improvement Plan for Downtown Brockville and City of Brockville Brownfields Community Improvement Plan be granted for a period of 6 months, to June 30, 2012.

5. 2011-142-12  
Response to Draft Decision - New Official Plan

THAT the Ministry of Municipal Affairs and Housing be notified of Council's support of the draft decision respecting the approval of the new City of Brockville Official Plan adopted by Council on June 14, 2011, said draft decision and related correspondence dated November 18, 2011 being attached to Report 2011-142-12; and

THAT, respecting Item 6, Section 3.6.5(30) in the Draft Decision, the Ministry be requested to replace the reference to "Section 3" in the last line with "Schedule 3".

6. 2011-134-12  
Career Services of Brockville Request for License to Permit the Construction of Parking on Hubbell Street

THAT Council authorize the Mayor and City Clerk to execute a licence agreement with the Career Services of Brockville for the use of a portion of land on the south side of Hubbell Street for a parking area as per the submitted drawing.

THAT Council authorize the Mayor and City Clerk to execute a licence agreement with the Career Services of Brockville for the use of a portion of land on the south side of Hubbell Street for a parking area as per the submitted drawing.

7. January Meeting Date

THAT the January meeting of the Economic Development and Planning Committee be rescheduled from January 3 to January 12th, 2011 at 5:30 p.m.

*Councillor McFall reentered the Council Chambers at 7:45 p.m.*

**FINANCE, ADMINISTRATION AND OPERATIONS**

Councillor D. Beatty, Chair, Councillor J. Earle, Councillor J. Fullarton, Councillor D. LeSueur, Councillor M. McFall  
Meeting held on December 7th, 2011.

**FAO - CONSENT AGENDA**

Moved by: Councillor Beatty

THAT the following items, as listed on the Finance, Administration and Operations Committee agenda are recommended by the Committee to be passed by Consent Agenda:

CARRIED

1. 2011-126-12  
Airport Management Contract

THAT Council accept the proposal from Brock Air Services Limited in the amount of One Hundred and Four Thousand Eight Hundred and Sixty Eight Dollars (\$104,868.00) excluding HST with an annual CPI adjustment for Contract 2011-23 for the Operation and Management of the Brockville 1000 Islands Regional Tackaberry Airport for a three (3) year period commencing January 1, 2012.

2. 2011-127-12  
Sale of Airport Hangar

THAT Council does not exercise its right to purchase the Bouchard airplane hangar at the Brockville -1000 Islands Regional Tackaberry Airport.

3. 2011-130-12  
2011 Tax Reductions and Cancellations

THAT Council authorizes the cancellation, reduction or refund of taxes pursuant to provisions of The Municipal Act, 2001 in the amount of \$22,117.36 and charge the municipal portion of \$18,042.43 to Tax Write Off Account 01-5-032006-2041.

4. 2011-131-12  
Temporary Borrowing By-law

THAT Council hereby authorizes the passing of a Temporary By-Law providing for the Mayor and the Treasurer to borrow temporary working capital, as may be required for the Current Fund Operations, of up to \$5,000,000 for the year 2012; and

THAT the necessary by-law be enacted.

5. 2011-132-12  
2012 Interim Tax Levy and Establishment of Due Dates

THAT Council authorize the City to impose its 2012 interim tax levy with a due date of February 24th, 2012; and

THAT Council establish the due date of August 24th, 2012 for the second and final tax levy for 2012; and

THAT the necessary by-law be enacted.

6. 2011-133-12  
Variance Report as of November 30, 2011

THAT Council receives the Variance Reports as of November 30th, 2011 for information purposes.

7. 2011-138-12  
2012 Departmental Work Plans

THAT Council approve the 2012 Departmental Work Plans as outlined in Schedule 1, Report 2011-138-12.



8. 2011-141-12  
Extension Agreement as Authorized by the Municipal Act

THAT Council authorizes to enter into a Tax Sale Extension Agreement with the property owners of Roll No. 0802 010 02028200.0000 to extend the period of time in which the cancellation price is to be paid; and

That the necessary By-Law and Schedule for such agreement be enacted.

### **NEW BUSINESS - REPORT FROM MEMBERS OF COUNCIL**

1. Social Housing Reallocation

Moved by: Councillor Bursey

THAT the City of Brockville submit and expression of interest to the United Counties of Leeds and Grenville for consideration to reallocate to Brockville any or all of the social housing units removed from Prescott.

CARRIED

A discussion took place regarding the financial implications of the submission to the United Counties of Leeds & Grenville of a letter of interest for the reallocation of 33 social housing units. Mayor Henderson indicated that the cost of the units is by weighted assessment which is currently 21%. That cost remains the same regardless of where the units are located. Councillor McFall suggested altering the wording of the recommendation to include "expression of interest". Considerations during the process of reallocation of the 33 units will be:

- type of social housing and the potential impact to services
- financial implications
- buy, rent, build units

### **MOTION TO RETURN TO COUNCIL**

Moved by: Councillor Bursey

THAT we revert from Committee of the Whole Council, to Council.

CARRIED

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**ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE COUNCIL**

Moved by: Councillor Bursey

Seconded by: Councillor Kalivas

THAT the report of the Committee of the Whole Council be adopted and that the necessary actions or by-laws be enacted.

CARRIED

**BY-LAWS**

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|----------|---|
| 097-2011 | By-law to Amend City of Brockville Zoning By-law 194-94<br>(Part of Lots 5 and 14, Block 50, Plan 67, City of Brockville, County of Leeds<br>158 Perth Street - File D14-150)   |
| 098-2011 | By-law to provide for an Interim Tax Levy and the Payment of Interim Taxes for the year 2012  |
| 099-2011 | By-law to Authorize the Temporary Borrowing of \$5,000,000 as may be required   |
| 100-2011 | By-law for Extension Agreement as Authorized by the Municipal Act   |
| 101-2011 | By-law to Amend Acting Mayor by-law 087-2010  |
| 102-2011 | By-law to Amend 088-2010 Appointments to Boards & Committees  |
| 103-2011 | By-law to Remove Certain Lands Described as Part of Lots 78 and 79, Lots 82, 83, 84 and 85, Part of Lots 85, 86 and 87, Lot 88 and Part of Lots 89 and 90, Plan 388, being Parts 4, 5, 6, 9, 10, 11, 12, 14, 15, 16 Reference Plan 28R-13180,<br>City of Brockville, County of Leeds, from Part Lot Control<br>(Brockwood Subdivision – Phase 3B – File 267-39) |

**BYLAWS FIRST AND SECOND READING**

Moved by: Councillor Bursey

Seconded by: Councillor Kalivas

THAT By-laws Numbered 097-2011 to 103-2011 be introduced and the same be now read a first and second time.

CARRIED

**BYLAWS THIRD READING**

Moved by: Councillor Bursey  
Seconded by: Councillor Kalivas

THAT By-laws Numbered 097-2011 to 103-2011 be now read a third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

**CONFIRMATORY BYLAW FIRST AND SECOND READING**

Moved by: Councillor Bursey  
Seconded by: Councillor Kalivas

THAT By-law Number 104-2011 to confirm the Proceedings of Council at its meeting held on December 13, 2011 be read a first and second time.

CARRIED

**CONFIRMATORY BYLAW THIRD READING**

Moved by: Councillor Bursey  
Seconded by: Councillor Kalivas

THAT By-law Number 104-2011 to confirm the Proceedings of Council at its meeting held on December 13, 2011 be now read a third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

**MAYOR'S ANNOUNCEMENTS**

Nil.

**ADJOURNMENT**

Moved by: Councillor Bursey  
Seconded by: Councillor Kalivas

THAT Council adjourn its proceedings until the next regular meeting scheduled for January 3, 2011.

CARRIED

*Meeting adjourned at 8:30 p.m.*

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Mayor

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City Clerk