

Finance, Administration & Operations Committee

Tuesday, November 20, 2018, 4:30 pm
City Hall, Council Chambers

COMMITTEE MINUTES

Committee Members:

Councillor J. Fullarton, Chair
Councillor P. Deery
Councillor J. Earle

Regrets:

Councillor T. Blanchard
Mayor D. Henderson, Ex-Officio

Others:

Councillor J. Baker
Councillor D. LeSueur

Staff:

C. Cosgrove, Director of Operations
D. Dick, Director of Corporate Services
S. MacDonald, City Clerk
L. Murray, Deputy City Clerk
R. Nolan, Director of Economic Development
M. Pascoe Merkley, Interim City Manager
P. Raabe, Director of Environmental Services

The Chair called the meeting to order at 4:30 pm.

DISCLOSURE OF INTEREST

Nil.

CORRESPONDENCE & COMMUNICATIONS

1. Cataraqui Region Conservation Authority
(Appointment of Board Members)

Moved by: Councillor Deery

THAT the correspondence from the Cataraqui Region Conservation Authority regarding board appointments be received.

CARRIED

REPORTS FROM BOARDS AND COMMITTEES

1. Brockville Municipal Accessibility Advisory Committee
(R. Billing, Chair)

R. Billing provided an overview of the projects underway, including the creation of an accessible route map for the downtown and renovations to the Rotary Field Park. The Committee is also working with local taxi companies and other partners for accessible taxi options.

STAFF REPORTS

1. 2018-117-11
Water & Wastewater Systems
Quarterly Report (Jul. - Sep. 2018)

Moved by: Councillor Deery

THAT Report 2018-117-11 Water & Wastewater Systems Quarterly Report (Jul. – Sep. 2018) be received for information purposes.

CARRIED

2. 2018-118-11
Winter Maintenance
Policy Amendments

Moved by: Councillor Deery

THAT the following sections of the Policy for Winter Maintenance Operations be amended as outlined in the Analysis section of this report:

- Schedules B1 & B2 – Sidewalk Snow Clearing System

CARRIED

3. 2018-121-11
2018 Departmental Work Plans
Third Quarter Report

Moved by: Councillor Deery

THAT Council approves the 2018 Departmental Work Plans Third Quarter Report as outlined in Schedule 1, Report 2018-121-11.

CARRIED

4. 2018-120-11
Amendment to Procedural By-law 113-1980
Standing Committees

Moved by: Councillor Deery

THAT Council authorize an amendment to City of Brockville Procedural Bylaw 113-1980 regarding the establishment of Standing Committees to come into effect December 1, 2018; and

THAT the necessary bylaw be enacted.

CARRIED

5. 2018-119-11
Request for Reduction in Fees for a Catch the Ace Raffle Lottery - Legion

Moved by: Councillor Earle

THAT Council establish a lottery license fee of \$300 for the Royal Canadian Legion Branch No. 96 for "Catch the Ace" raffle lottery schemes; and
THAT Council authorize the Royal Canadian Legion Branch No. 96 to make payment of the lottery license fee within 30 days of the start of said raffle.

CARRIED

6. 2018-122-11
Marina Lease Extension
Fuller Marine Services

This item was removed from the agenda at the request of the committee to have time to receive more information.

NEW BUSINESS - REPORTS FROM MEMBERS OF COUNCIL

1. All-way Stop Water Street at Apple Street
(Councillor LeSueur)

Moved by: Councillor LeSueur

THAT a 4-way stop be added to the corners of Apple St. and Water St.

REFERRED TO STAFF FOR FURTHER INFORMATION

Amendment to Refer

Moved by: Councillor Earle

THAT this matter be referred to the Director of Operations for development of criteria for implementation of 4 way stops and report back to Planning and Operations Committee in May 2019.

CARRIED

C. Cosgrove noted that the technical criterion is not met for an all-way stop at this intersection.

Councillor Earle cautioned the committee about approving this request. He noted that there have been many requests for controlled intersections. The criteria should be reviewed.

FAO - CONSENT AGENDA

Moved by: Councillor Earle

THAT the following items be placed on Consent Agenda and forwarded to Council for their consideration:

1. Correspondence regarding appointment of Board Members (CRCA)
2. 2018-117-11
Water & Wastewater Systems
Quarterly Report (Jul. - Sep. 2018)
3. 2018-118-11
Winter Maintenance Policy Amendments
4. 2018-121-11
2018 Departmental Work Plans Third Quarter Report
5. 2018-120-11
Amendment to Procedural By-law 113-1980
Standing Committees
6. 2018-119-11
Request for Reduction in Fees for a Catch the Ace Raffle Lottery - Legion
7. All-way Stop Water Street at Apple Street

CARRIED

MEDIA QUESTION PERIOD

ADJOURNMENT

Moved by: Councillor Deery

THAT the Finance, Administration and Operations Committee adjourn its meeting until the next meeting scheduled for December 5, 2018.

CARRIED

The meeting adjourned at 5:22 pm.