



# **City of Brockville**

## **Economic Development, Recreation & Tourism Committee Meeting Minutes**

**7:00 PM - Tuesday, September 3, 2019**  
City Hall, Council Chambers

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The Economic Development, Recreation & Tourism Committee meeting was called to order on Tuesday, September 3, 2019, at 7:00 PM, in the City Hall, Council Chambers, with the following present:

<b>Members Present:</b>	Councillor Matt Wren, Member Jessica Barabash, Member Tony Barnes and Mayor Jason Baker
<b>Regrets:</b>	Councillor Jane Fullarton
<b>Others:</b>	Nil.
<b>Staff:</b>	Conal Cosgrove, Director of Operations, Lynda Ferguson, Director of Finance, Janette Loveys, City Manager, Lynn Murray, Deputy City Clerk and Robert Nolan, Director of Economic Development

### **1. CHAIR'S REMARKS**

Councillor Wren offered praise for the organizers of the Big River and Tall Ships Festivals. He felt it was a tremendous success and thanked all the main players, adding that none of these things happen without all the hardworking and wonderful staff and volunteers.

Mayor Baker read an email from Brian Burns he had received that day stating what a great experience it was working with the City during the planning and execution of the Tall Ships Festival. It listed all the departments involved, and specifically Lesley White.

### **2. DISCLOSURE OF INTEREST**

Member Barabash declared a conflict on item number 2019-128-09, City of Brockville Tourism Service Delivery Options as she is the Chair of the Tourism Advisory Committee and a Director with the Chamber of Commerce.

### **3. DELEGATIONS AND PRESENTATIONS**

Nil.

### **4. CORRESPONDENCE & COMMUNICATIONS**

Nil.

5. **REPORTS FROM BOARDS AND COMMITTEES**

Nil.

6. **STAFF REPORTS**

*Member Barabash exited the Council Chambers at 7:09 pm.*

1. 2019-128-09  
City of Brockville Tourism Service Delivery Options

Moved by: Member Barnes

THAT staff be authorized to explore the feasibility of the City delivering tourism services following the completion of the existing Contract for Tourism Program Services on December 31, 2020; and

THAT staff report back to EDRTC and Council with a business plan for a City delivered tourism services no later than the end of the fourth quarter of 2019.

**CARRIED AS AMENDED ON A LATER VOTE**

Motion to Amend

Moved by: Mayor Baker

THAT a concurrent process be taken where the City lists the deliverables expected of a new contracted tourism delivery source for a potential RFP process.

**For:** Councillor Wren, Member Barnes, and Mayor Baker

**CARRIED 3-0 on a recorded vote**

*The vote on the amended motion, as amended, was now taken and the motion, as amended, was carried.*

Amended Motion

Moved by: Member Barnes

THAT staff be authorized to explore the feasibility of the City delivering tourism services following the completion of the existing

Contract for Tourism Program Services on December 31, 2020; and

THAT a concurrent process be taken where the City lists the deliverables expected of a new contracted tourism delivery source for a potential RFP process.

THAT staff report back to EDRTC and Council with a business plan for a City delivered tourism services no later than the end of the fourth quarter of 2019.

**For:** Councillor Wren, Member Barnes, and Mayor Baker

**CARRIED 3-0 on a recorded vote**

*Member Barabash returned to the Council Chambers at 7:36 pm.*

2. 2019-129-09  
Rotary Field House, Enabling Accessibility Fund

Moved by: Member Barabash

THAT the Mayor and Clerk be authorized to sign the Enabling Accessibility Fund grant agreement to receive \$100,000 from the Government of Canada towards the Rotary Field House accessibility project.

**For:** Member Barabash, Councillor Wren, Member Barnes, and Mayor Baker

**CARRIED 4-0 on a recorded vote**

7. **NEW BUSINESS FROM COMMITTEE MEMBERS**  
Nil.

8. **MEDIA QUESTION PERIOD**

9. **ADJOURNMENT**

Moved by: Member Barnes

THAT the Economic Development, Recreation and Tourism Committee adjourn its meeting until the next regular meeting scheduled for October 1, 2019.

**CARRIED**

*The meeting adjourned at 7:46 pm.*