

Council Members Present:

Mayor D. Henderson
Councillor J. Baker
Councillor D. Beatty
Councillor T. Blanchard
Councillor L. Bursey (late 6:38 pm)
Councillor J. Earle (late 7:14 pm)
Councillor J. Fullarton
Councillor M. Kalivas
Councillor D. LeSueur
Councillor M. McFall

Staff:

Mr. B. Casselman, City Manager
Mr. C. Cosgrove, Director of Operations
Mr. D. Dick, Director of Corporate Services
Mr. C. Dwyre, Fire Chief
Ms. D. Gordon, Financial Analyst
Ms. V. Harvey, Supervisor of Transportation Services
Ms. M. Pascoe Merkley, Director of Planning
Mr. D. Paul, Director of Economic Development
Mr. P. Raabe, Director of Environmental Services
Ms. S. Seale, City Clerk (Recording Secretary)
Ms. C. Ward, Treasury Officer

Others:

Ms. T. Renkema, 104.9 BOB fm
Mr. Ron Zajac, Recorder and Times

MOTION TO MOVE INTO CLOSED SESSION (6:34 PM)

Moved by: Councillor Baker
Seconded by: Councillor Blanchard

THAT pursuant to *Municipal Act*, 2001, Section 239 Sub. 2 (b), Council resolve itself into the Committee of the Whole, In Camera, closed to the public to consider:

1. personal matters about an identifiable individual, including municipal or local board employees;

CARRIED

REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA

Moved by: Councillor Blanchard
Seconded by: Councillor Baker

THAT Council rise from Committee of the Whole, In Camera and the Chairman report that all recommendations adopted in Committee of the Whole, In Camera, be adopted.

CARRIED

MAYOR'S REMARKS

Nil.

DISCLOSURE OF INTEREST

Nil.

ADOPTION OF COUNCIL MINUTES

Moved by: Councillor Beatty

THAT the minutes of the Council Meeting of November 12, 2013 and November 19, 2013 be adopted and circulated as read.

CARRIED

MOTION TO MOVE INTO COMMITTEE OF THE WHOLE COUNCIL

Moved by: Councillor Bursey
Seconded by: Councillor Blanchard

THAT we adjourn and meet as Committee of the Whole Council, with the Mayor in the Chair.

CARRIED

CORRESPONDENCE, COMMUNICATIONS AND PETITIONS

1. 2014 Appointments to Boards and Committees

Moved by: Councillor Blanchard

1. THAT Council appoint Chuck Quick to the Brockville Museum Board, whose term will expire on November 30, 2017 (Schedule G to by-law);

2. THAT Council appoint Shannon Stilnovich and Doug Hone to the Brockville Municipal Accessibility Advisory Committee, whose terms are to expire November 30, 2017 (Schedule K to by-law);
3. THAT Council appoint Doug George and Douglas Lumsden to the Brockville Cycling Advisory Committee, whose terms are to expire November 30, 2017 (Schedule O to by-law);
4. THAT Council appoint Doug Grant and James Clark to the Brockville Railway Tunnel Committee, whose terms are to expire November 30, 2017 (Schedule Q to by-law);
5. THAT Schedule "R" to By-law 088-2010 be deleted in its entirety and replaced with Schedule "R" as attached hereto.

CARRIED

2. **National Housing Day
(Councillor Bursey)**

Moved by: Councillor Blanchard

THAT Council proclaim November 22, 2013 as National Housing Day in the City of Brockville.

CARRIED

DELEGATIONS

Nil

STAFF REPORTS

1. **2014 Budget - Where are we?**

Mr. Casselman reviewed the changes from the start of the budget process to date. The budget was introduced at a 3.73% levy increase and with changes to date, the levy increase is predicted at 3.53%

Councillor Earle entered the meeting (7:14 pm).

2. **2014 Budget - Council Queries**

Councillor Baker confirmed that Chief Dwyre's report, provided with the agenda, responds to the questions related to fire truck. He asked if the truck is currently used in a backup role and would the new equipment go to front line and older equipment to second line. Chief Dwyre confirmed that was the plan.

Councillor Beatty questioned if the maintenance program should be changed to avoid corrosion in the future. Mr. Cosgrove confirmed that a rust proofing program was in place but noted that over time water has penetrated the frame of the fire truck to cause corrosion. There is nothing in our maintenance program that would have prevented this type of problem.

Councillor Baker stated that he would still like to see what demo models are available to save costs.

3. 2014 Budget - Reductions to Tax Levy (1% to 2%)

Non-Unionized Salary Administration Policy Amendment

Moved by: Councillor Beatty

THAT the Non-Unionized Salary Administration Policy be amended by inserting the following under "Salary Structure Adjustments":

"Effective January 1, 2014, a minimum-maximum CPI adjustment is provided - adjustments shall not be less than 1.0% and no greater than 3.0%."

Carried

Mr. Casselman spoke to Councillor Beatty's query to reduce the budget by 1% to 2%. He advised that his recommendations to reduce the budget by approximately \$600,000 would include:

- Reduce the proposed increase to capital budget by \$300,000;
- Defer allocation of \$200,000 to fiscal policy reserve;
- Eliminate/reduce Facade Improvement Program Grant - \$80,000
- Increase building permit fees to the benchmarks - \$20,000

Councillor Beatty stated that he would like to see a change in the Salary Administration Policy. With CPI estimated at 0.8%, he is of the opinion that a (minimum) 1.5% increase for non-union staff is not appropriate.

Ms. Neilson reviewed the policy and provided comparative figures from the public and private sectors.

Mr. Dick noted that the approximate savings of eliminating the 2014 CPI increase to non-union staff would be \$30,000 in wages plus benefits.

Councillor Blanchard would like information on the cost of providing benefits.

4. Façade Improvement Grant Program

Moved by: Councillor Kalivas

THAT Council discontinue the Façade Improvement Grant Program in 2014 and remove program funding in the amount of \$80,000 from the 2014 Operating Budget.

Carried on a Later Vote

Motion to Amend

Moved by Councillor Bursey

THAT the Program remain in place for 2014 but with reduced funding in the amount of \$40,000.

Defeated

The vote on the original motion, as amended, was now taken and the motion, as originally presented, was carried.

Moved by: Councillor Kalivas

THAT Council discontinue the Façade Improvement Grant Program in 2014 and remove program funding in the amount of \$80,000 from the 2014 Operating Budget.

Carried

5. Sherwood Park Manor - Request for Funding

Moved by: Councillor McFall

THAT Council provide funding to Sherwood Park Manor in the amount of \$75,000 commencing in 2014 for a period of five (5) years from the Operating Budget.

Referred to the 1st Budget meeting in January 2014
As Amended on a Later Vote

Amendment to Motion

Moved by: Councillor LeSueur

THAT the funding to Sherwood Park Manor be limited to one year (2014).

Carried

Amendment to Motion

Moved by: Councillor LeSueur

THAT the contribution to Sherwood Park Manor be funded from the proposed increase of \$300,000 for the Capital Budget.

Defeated

Amendment to Motion

Moved by: Councillor Bursey

THAT the contribution to Sherwood Park Manor be reduced to \$50,000.

Defeated

Motion to Refer

Moved by: Councillor Earle

THAT the Sherwood Park Manor Request for Funding be referred to the 1st budget meeting in January 2014.

Carried

Amended Motion

Moved by: Councillor McFall

THAT Council provide funding to Sherwood Park Manor in the amount of \$75,000 commencing in 2014 for a period of one (1) year from the Operating Budget.

Referred to the 1st Budget meeting in January 2014
Carried

6. Transit System - Expand Hours of Operations

Moved by: Councillor Bursey

THAT the 2014 Operating Budget be increased by \$22,000 to fund a six (6) month trial of Monday to Friday, 6:00 pm to 11:00 pm, one bus, Conventional Transit Service.

Carried

**7. Brockville Public Library
Monday Business Hours
(Councillor LeSueur)**

Moved by: Councillor LeSueur

THAT the Brockville Public Library 2014 Operating Budget be increased in the amount of \$3,000 for increase Monday business hours.

Defeated

REPORTS BOARDS AND COMMITTEES

FINANCE, ADMINISTRATION AND OPERATIONS

**Councillor D. LeSueur, Chair
Councillors D. Beatty L. Bursey, J. Earle, J. Fullarton
Meeting held on November 19, 2013**

FAO - CONSENT AGENDA

Moved by: Councillor LeSueur

THAT the following items, as listed on the Finance, Administration and Operations Committee agenda are recommended by the Committee to be passed by Consent Agenda

Carried

1. **2013-131-11**
Request for No Parking
Beley Street

THAT parking be prohibited on the south side of Beley Street from the east side of Wildwood Crescent to 110 metres east/south; and

THAT parking be prohibited on the south side of Beley Street from 106 metres west of Wildwood Crescent to 92 metres west/south; and

THAT Schedule "1" Subsection 72 of By-law 119-89 is amended accordingly.

2. **2013-132-11**
Brock Trail Design and Tender Documents

THAT Riverview Landscape Ltd. be retained to complete the design and prepare tender documents for the construction of a new section of the Brock Trail from the Cedar Street/Church Street intersection to St. Lawrence Park, and for the reconstruction of the section from William Street to Perth Street; and

THAT the cost of \$28,125.50 plus HST be charged to accounts 9701101 9137002 (Brock Trail Linkage) and 9701101 9047001 (Pedestrian Pathway Linkage).

3. **2013-133-11**
Integrated Accessibility Standard
Regulation Policy (IASR)

THAT Council receive and adopt the Integrated Accessibility Standard Regulation Policy (IASR); and

THAT Council authorize the amendment of By-law 090-2005, Purchasing By-law to incorporate accessibility design, criteria and features when procuring or acquiring goods, services or facilities.

4. **2013-134-11**
Amendment to By-law 093-2012
Regulate Residential Solid Waste
Management in the City of Brockville

THAT Council authorize amendments to By-law 093-2012, which is a by-law to regulate residential solid waste management; and

THAT the short wording for By-law 093-2012 be submitted to the Ministry of the Attorney General for approval.

5. **2013-128-11**
2013 Interim Tax Levy and
Establishment of Due Dates

THAT Council authorize the City to impose its 2014 interim tax levy with a due date of February 27th, 2014; and

THAT Council establish the due date of August 28th, 2014 for the second and final tax levy for 2014; and

THAT the necessary by-law be enacted.

6. **2013-129-11**
Temporary Borrowing By-law

THAT Council hereby authorizes the passing of a Temporary By-law providing for the Mayor and the Treasurer to borrow temporary working capital, as may be required for the Current Fund Operations, of up to \$5,000,000 for the year 2014; and

THAT the necessary by-law be enacted.

7. **2013-130-11**
2012 Performance Measures

THAT the 2012 Performance Measurement Reports (Attachments 1 and 2 to Report 2013-130-11) be received; and

THAT Attachment 1 be authorized for publication on the City's website.

8. **2013-136-11**
2013 Tax Reductions and Cancellations

THAT Council authorizes the cancellation, reduction or refund of taxes pursuant to provisions of The Municipal Act, 2001 in the amount of \$19,878.02 and charge the municipal portion of \$11,876.71 to Tax Write Off Account 01-5-032006-2041.

NEW BUSINESS - REPORT FROM MEMBERS OF COUNCIL

Nil

MOTION TO RETURN TO COUNCIL

Moved by: Councillor Bursey

THAT we revert from Committee of the Whole Council, to Council.

CARRIED

ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE COUNCIL

Moved by: Councillor Bursey

Seconded by: Councillor Blanchard

THAT the report of the Committee of the Whole Council be adopted and that the necessary actions or by-laws be enacted.

CARRIED

UNFINISHED BUSINESS

Nil

EMERGENCY BUSINESS

Nil

BY-LAWS

- | | |
|----------|--|
| 100-2013 | A By-law to Amend By-law 009-2011 Being a By-law to Establish the Youth Advisory Committee. |
| 101-2013 | A By-law to amend 088-2010 Being a By-law to Appoint Members to Various Boards and Commissions (2014 Council appointments) |
| 102-2013 | A By-law to Change the Composition of Council |
| 103-2013 | A By-law to amend 090-2013, a By-law to Control Noise in the City of Brockville (to repeal By-law 138-80) |
| 104-2013 | A By-law to Appoint Sebastian Scott as a Municipal Law Enforcement Officer, a Peace Officer, a Property Standards Officer and an Inspection Officer for the City of Brockville |

BYLAWS FIRST AND SECOND READING

Moved by: Councillor Fullarton
Seconded by: Councillor Baker

THAT By-laws Numbered 100-2013 to 104-2013 be introduced and the same be now read a first and second time.

CARRIED

BYLAWS THIRD READING

Moved by: Councillor Fullarton
Seconded by: Councillor Baker

THAT By-laws Numbered 100-2013 to 104-2013 be now read a third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

CONFIRMATORY BYLAW FIRST AND SECOND READING

Moved by: Councillor Fullarton
Seconded by: Councillor Baker

THAT By-law Number 105-2013 to confirm the Proceedings of Council at its meeting held on November 26, 2013 be read a first and second time.

CARRIED

CONFIRMATORY BYLAW THIRD READING

Moved by: Councillor Fullarton
Seconded by: Councillor Baker

THAT By-law Number 105-2013 to confirm the Proceedings of Council at its meeting held on November 26, 2013 be now read a third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

MAYOR'S ANNOUNCEMENTS

Nil.

MEDIA QUESTION PERIOD

ADJOURNMENT

Moved by: Councillor Fullarton
Seconded by: Councillor Baker

THAT Council adjourn its proceedings until the next regular meeting scheduled for December 10, 2013.

CARRIED

The meeting adjourned at 9:49 pm.

Mayor

City Clerk