



City of Brockville Council Meeting

Tuesday, July 31, 2012, 6:00 pm
City Hall, Council Chambers

Roll Call

Council Members:

Mayor D. Henderson
Councillor J. Baker
Councillor D. Beatty
Councillor T. Blanchard
Councillor L. Bursey
Councillor J. Earle
Councillor J. Fullarton (late 6:21 pm)
Councillor D. LeSueur
Councillor M. McFall

Absent:

Councillor M. Kalivas

Staff:

Ms. D. Cyr, Director of Finance
Mr. C. Dwyre, Fire Chief
Ms. D. Gordon, Financial Analyst - General
Ms. M. Pascoe Merkley, Director of Planning
Mr. D. Paul, Director of Economic Development
Mr. P. Raabe, Director of Environmental Services
Ms. S. Seale, City Clerk (Recording Secretary)
Ms. L. White, Manager of Strategic Initiatives

Others:

Mr. Ron Zajac, Recorder and Times

The meeting was called to order at 6:05 pm.

MAYOR'S REMARKS

Nil

DISCLOSURE OF INTEREST

Nil

ADOPTION OF COUNCIL MINUTES

Nil

MOTION TO MOVE INTO COMMITTEE OF THE WHOLE COUNCIL

Moved by: Councillor Beatty
Seconded by: Councillor Earle

THAT we adjourn and meet as Committee of the Whole Council, with the Mayor in the Chair.

CARRIED

CORRESPONDENCE, COMMUNICATIONS AND PETITIONS

Nil

DELEGATIONS

Nil

STAFF REPORTS

1. 2013 Budget
Overview of Process and Schedule

Mayor Henderson and Mrs. Cyr provided an overview of the budget process and schedule.

2. 2013 Budget
History and Significant Factors Affecting 2013

Mrs. Cyr presented the budget forecast to Members of Council.

3. 2013 Budget
Discussion of Target and Directions for 2013 Budget

Moved by: Councillor Bursey

THAT staff are directed to present departmental budgets based upon existing service levels or new services previously approved by Council. Any amendments resulting from new legislation, Council direction or incremental requests shall be presented separately to Council; and

THAT the 2013 Levy Increase is not to exceed 4.43%; and

THAT each City department wide net operating budgets increases shall not exceed 2.0%; and

THAT direction given to all Boards and Committees that municipal contribution requests should not exceed 2.0%; and

THAT departments are to complete a review of their User Fees taking into consideration legislation, comparators and benchmark positions; and

THAT an amendment to the City's current financial plan be approved to increase the contribution to the Finance Plan by the equivalent of 1.0% of the tax levy (\$300,000) in support of both tactical and strategic capital needs; and

THAT staff will provide a summary report of budget adjustments which are the result of the Community Improvement Plans; and

THAT staff will provide a summary report of budget adjustments which are to achieve annual targets of the Community Strategic Plan; and

THAT staff are directed to make recommendations on how to utilize Federal Gas Tax in conjunction with funding eligible capital projects.

CARRIED

Councillor Blanchard noted that he would like to have a 5 year forecast of the cost of doing business, broken down by department. Ms. Cyr clarified that the cost of doing business is only an estimate of lump sums and is not currently broken down by department until the department budgets are presented.

Councillor Fullarton preferred a department goal of 2% with reviews for each department, not only those above the guideline. She also noted that community partners should be advised now of the deadline for submission of capital project requests to avoid having mid-year requests when no funding is available. Partners should be asked to make presentations to the appropriate standing committee.

Councillor McFall agreed with Councillor Fullarton and noted that Council still had to complete the policy reviews (i.e. Human Resources).

Councillor Beatty stated that he feels that the 2.75% guideline is appropriate based on the estimates of what is projected.

Councillor Baker agrees with a 2% guideline and feels that the Council must make the decision when a department is over the guideline. It should not be the responsibility of the City Manager to control the department's budgets. There should not be "pre-approved" budget items as in previous years.

Members of Council directed that departments provide comparator user fees when presenting their budgets.

Councillor Baker and McFall noted that there should be time for Council to review and reflect between the department presentations and the approval of the department budgets.

REPORTS BOARDS AND COMMITTEES

Nil

NEW BUSINESS - REPORT FROM MEMBERS OF COUNCIL

Nil

MOTION TO RETURN TO COUNCIL

Moved by: Councillor Beatty

THAT we revert from Committee of the Whole Council, to Council.

CARRIED

ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE COUNCIL

Moved by: Councillor Beatty
Seconded by: Councillor LeSueur

THAT the report of the Committee of the Whole Council be adopted and that the necessary actions or by-laws be enacted.

CARRIED

UNFINISHED BUSINESS

Nil

EMERGENCY BUSINESS

Nil

BY-LAWS

073-2012 A By-Law to amend By-Law 088-2010 appointments to Boards & Committees (Committee of Adjustment)

BYLAWS FIRST AND SECOND READING

Moved by: Councillor LeSueur
Seconded by: Councillor Beatty

THAT By-law 073-2012 be introduced and the same be now read a first and second time.

CARRIED

BYLAWS THIRD READING

Moved by: Councillor LeSueur
Seconded by: Councillor Beatty

THAT By-law 073-2012 be now read a third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

CONFIRMATORY BYLAW FIRST AND SECOND READING

Moved by: Councillor LeSueur
Seconded by: Councillor Beatty

THAT By-law Number 072-2012 to confirm the Proceedings of Council at its meeting held on July 31, 2012 be read a first and second time.

CARRIED

CONFIRMATORY BYLAW THIRD READING

Moved by: Councillor LeSueur
Seconded by: Councillor Beatty

THAT By-law Number 072-2012 to confirm the Proceedings of Council at its meeting held on July 31, 2012 be now read a third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

MAYOR'S ANNOUNCEMENTS

Nil

MEDIA QUESTION PERIOD

ADJOURNMENT

Moved by: Councillor LeSueur
Seconded by: Councillor Beatty

THAT Council adjourn its proceedings until the next regular meeting scheduled for August 28, 2012.

CARRIED

The meeting adjourned at 8:58 pm.

Mayor

City Clerk