



**City of Brockville**  
**Council Meeting Minutes**  
**6:00 PM - Tuesday, October 13, 2020**  
Virtual Meeting

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The Council meeting was called to order on Tuesday, October 13, 2020, at 6:00 PM, in the Virtual Meeting, with the following present:

**Members Present:**

Mayor Jason Baker, Councillor Leigh Bursey, Councillor Jeff Earle, Councillor Jane Fullarton, Councillor Larry Journal, Councillor Mike Kalivas, Councillor Nathalie Lavergne, Councillor Cameron Wales, and Councillor Matt Wren

**Regrets:**

Nil.

**Staff:**

Janette Loveys, City Manager, Lynn Murray, Deputy City Clerk, Robert Nolan, Director of Economic and Development Services, and Phil Wood, Acting Director of Operations

**MOTION TO MOVE INTO CLOSED SESSION (5:30 PM)**

THAT pursuant to *Municipal Act*, 2001, Section 239 Sub. 2 (a) and (c), Council resolve itself Closed Session, closed to the public to consider:

1. the security of the property of the municipality or local board;
2. a proposed or pending acquisition or disposition of land by the municipality or local board;

**CLOSED MEETING STAFF REPORTS**

**REPORT OF THE CLOSED SESSION**

Moved by: Councillor Wales

Seconded by: Councillor Wren

THAT Council rise from the Closed Session and the Chairman report that all recommendations adopted in Closed Session, be adopted.

**CARRIED**

**MAYOR'S REMARKS**

The Mayor announced that Halloween will go ahead safely in the City this year. He noted that the Health Unit has put out some safety tips, we will have this on our website. The Mayor noted that the Province will ultimately have the last say, and this can change at any time. His Worship suggested

that if you do not feel comfortable participating in trick or treating do not decorate your home for Halloween.

His Worship announced that a Remembrance Day Ceremony will be celebrated differently this year. It will be a private ceremony and the public would not be welcome at the Cenotaph. Although the City has been able to secure Cogeco and a streaming service to record the ceremony, more details will be available soon.

### **DISCLOSURE OF INTEREST**

Nil.

### **ADOPTION OF COUNCIL MINUTES**

Moved by: Councillor Kalivas

THAT the minutes of the Council Meeting of September 22nd and 29th, 2020 be adopted and circulated as read.

**CARRIED**

### **CORRESPONDENCE, COMMUNICATIONS AND PETITIONS**

1. International Day for the Eradication of Poverty 2020  
(Councillor Bursey)

Moved by: Councillor Bursey

THAT City Council hereby proclaim Saturday, October 17, 2020 as International Day for the Eradication of Poverty 2020 in the City of Brockville.

**CARRIED**

2. Movember  
(Councillor Bursey)

Moved by: Councillor Bursey

THAT City Council hereby proclaim the month of November as Movember;  
and

THAT the Movember flag be flown at Tunnel Bay.

**CARRIED**

3. National Addiction Awareness Week  
(Councillor Bursey)

Moved by: Councillor Bursey

THAT City Council hereby proclaim Sunday, November 22, through to Saturday, November 28, 2020 as National Addiction Awareness Week in the City of Brockville.

**CARRIED**

4. Rett Syndrome Awareness Month  
(Ontario Rett Syndrome Association)

Moved by: Councillor Fullarton

THAT City Council hereby proclaim the month of October as Rett Syndrome Awareness Month in the City of Brockville.

**CARRIED**

5. National Disability Employment Awareness Month  
(Career Services)

Moved by: Councillor Journal

THAT City Council hereby proclaim the month of October as National Disability Employment Awareness Month in the City of Brockville.

**CARRIED**

## **DELEGATIONS**

Nil.

## **STAFF REPORTS**

Nil.

## **PLANNING AND OPERATIONS COMMITTEE**

Councillor M. Kalivas, Chair  
Councillors L. Bursey and C. Wales, A. Koolwine, Citizen Member  
Meeting held October 6, 2020

## **POC - CONSENT AGENDA**

*Councillor Earle requested that Item No. 6 be separated from the Consent Agenda.*

Moved by: Councillor Kalivas

Seconded by: Mayor Baker

THAT the following items, as listed on the Planning and Operations Committee agenda are recommended to be passed by Consent Agenda:

**For:** Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

**CARRIED 9-0 on a recorded vote**

### 1. Transit Task Force Report - City Staff Response

THAT Report SR2020-118 Transit Task Force Report - City Staff Response be received for information purposes.

### 2. Winter Maintenance Policy Amendments

THAT the Policy for Winter Maintenance Operations (Attachment 1) be amended to reflect changes to the City's road and sidewalk infrastructure:

- Reclassify Garden and Victoria Streets
- McClure Street, sidewalk extension
- Addition of Crocker Crescent sidewalk

THAT the Policy for Winter Maintenance Operations be amended to include policy wording with respect to Minimum Maintenance Standards, Bike Lanes and the Declaration of Significant Weather Event.

THAT the Policy for Winter Maintenance Operations be amended to include increased coverage for Sidewalk Areas to be serviced for Freeze/Thaw Conditions on Saturdays, Sundays and Statutory Holidays.

THAT the Policy for Winter Maintenance Operations be amended to include language with respect to sidewalk maintenance during and after a winter event.

3. Tender for Contract 4-2020 Supply of Bedding Plant Materials

THAT Council receive Report 2020-140; and

THAT purchasing be approved for contract 04-2020 Supply of Bedding Plant Materials with Green Things Garden, Gift and Maintenance Services for \$10,735.00 (including HST).

4. Tender for Contract 14-2020 Tree Maintenance

THAT Council receive Report SR2020-141; and

THAT purchasing be approved for contract 14-2020 Tree Maintenance with Wing's Tree Service for \$7,910.00 (including HST).

5. Consideration of Proposal – River of Lights 2020

THAT Committee receive Report SR2020-145; and

THAT Council waive the requirement of the Procurement Policy to permit the sole source purchase from Ford Electric for the supply and installation of the River of Lights in the amount of \$56,885 plus HST and that staff identify the appropriate funding source.

**POC - REGULAR AGENDA**

1. Transit Task Force Recommendations  
Councillor Wales

Moved by: Councillor Kalivas  
Seconded by: Mayor Baker

THAT staff investigate technology-based solutions to allow for the collection of transit system data over the 2021 year and beyond, including when, where, and how many rides occur; and

THAT staff include implementation of 1 or more of these solutions in planning for Budget 2021; and

THAT the collection of this data over the 2021 year be considered the first step in a long-term route review process with the goal of increasing ridership while ensuring effective service coverage; and

THAT staff report to Council during the 2022 budget process with recommended next steps for the long-term route review; and

THAT staff report to Council during the 2021 budget process on options to implement Sunday transit service following the Saturday schedule and/or another modified schedule; and

THAT Transit Task Force recommendations 2, 3, 5, 6, 7, and 9 be accepted and referred to staff for study and return to Council as soon as practicable; and

THAT Brockville City Council extends its sincere thanks to all members of the Transit Task Force for their work and dedication.

**For:** Mayor Baker, Councillor Bursey, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

**Against:** Councillor Earle

**CARRIED 8-1 on a recorded vote**

## **ECONOMIC DEVELOPMENT, RECREATION AND TOURISM COMMITTEE**

Councillor J. Fullarton, Chair

Councillor M. Wren, J. Barabash and T. Barnes, Citizen Members

Meeting held October 6, 2020

## **EDRTC- CONSENT AGENDA**

All matters listed under Consent Agenda are considered to be routine and will be enacted by one motion. Should a Council member wish an alternative action from the proposed recommendation, the Council member shall request that this matter be moved to "separate" the item.

Moved by: Councillor Fullarton  
Seconded by: Mayor Baker

THAT the following items, as listed on the Economic Development, Recreation and Tourism Committee agenda are recommended to be passed by Consent Agenda:

**For:** Mayor Baker, Councillor Bursey, Councillor Earle, Councillor Fullarton, Councillor Journal, Councillor Kalivas, Councillor Lavergne, Councillor Wales, and Councillor Wren

**CARRIED 9-0 on a recorded vote**

1. COVID-19 Brockville Arts Centre 2021 Re Start Plan

THAT report SR2020-144 COVID-19 Brockville Arts Centre 2021 Re Start Plan dated October 1, 2020, be received; and

THAT Committee provide feedback on changes to the Business Plan and incorporate it into the 2021 City's budget process.

2. Request for Encroachment Agreement 24 William Street, Brockville

THAT Council authorize the Mayor and Clerk to execute an encroachment agreement with R. Bradley, for the encroachment of a front vestibule, interlocking paving stone and board fence to a maximum of 3.6 metres (11.8 ft.) from the property line to the untraveled portion of the road allowance for a total length of 12.25 metres (40.19 ft.) along the concrete sidewalk for William Street.

**EDRTC - REGULAR AGENDA**

Nil.

**NEW BUSINESS - REPORT FROM MEMBERS OF COUNCIL**

Nil.

**UNFINISHED BUSINESS**

Nil.

**EMERGENCY BUSINESS**

Nil.

## **BY-LAWS**

1. 072-2020  
A By-law to appoint David Lazenby as Fire Chief of the Corporation of the City of Brockville
2. 073-2020  
A By-law of the City of Brockville of temporary application requiring that masks be worn in Enclosed Common Areas of a Condominium, Multi-Unit Residential or Mixed Commercial/Residential Building to limit the spread of COVID-19
3. 074-2020  
A By-law to amend 083-2018 Being a By-law to Appoint Members to Various Boards and Commissions (YAC)
4. 075-2020  
A By-law to Dissolve the Brockville Cemetery Board (Repeal By-law 010-2017)

## **READING OF THE BYLAWS**

Moved by: Councillor Lavergne  
Seconded by: Councillor Kalivas

THAT By-laws Numbered 072-2020 to 075-2020 be introduced and the same be now read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

**CARRIED**

## **CONFIRMATORY BYLAW**

Moved by: Councillor Lavergne  
Seconded by: Councillor Kalivas

THAT By-law Number 076-2020 to confirm the Proceedings of Council at its meeting held on October 13, 2020 be read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

**CARRIED**



## **MAYOR'S ANNOUNCEMENTS**

The Mayor noted that since the River of Lights event was approved this evening that he will start a fundraising campaign to hopefully lessen that contribution for the taxpayers. His Worship noted that anyone wishing to contribute should contact the Mayor's office at City Hall. The Mayor offered his condolences to the families affected by the accident on King Street this weekend. In addition, recognition for the emergency services personnel, police, fire and paramedics who were called to that scene.

## **MEDIA QUESTION PERIOD**

## **ADJOURNMENT**

Moved by: Councillor Lavergne  
Seconded by: Councillor Kalivas

THAT Council adjourn its proceedings until the next regular meeting scheduled for October 27, 2020.

**CARRIED**

*The meeting adjourned at 6:59 pm.*

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Mayor

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City Clerk