

COMMITTEE MINUTES

Operations Committee

Wednesday, July 21, 2010, 4:00 p.m.

City Hall - Council Chambers

Roll Call

Committee Members:

Councillor G. Beach, Chair

Councillor H. Noble

Councillor L. Severson

Staff:

Mr. B. Casselman, City Manager

Mr. R. Fraser, Supervisor of Public Works/Parks

Mr. A. Geraghty, Chief of Police

Ms. V. Harvey, Supervisor of Transportation Services

Mr. P. Raabe, Director of Environmental Services

Ms. S. Seale, City Clerk (Recording Secretary)

Ms. L. White, Manager of Strategic Initiatives

The Chair called the meeting to order at 4:00 p.m.

CORRESPONDENCE

1. St. Lawrence Anglican Church
Re: Request for Signage

Mrs. Woodcock spoke to Council regarding the Church's request for 2 street signs to be placed at the intersection of King at Park and Park at Pearl.

Moved by: Councillor Noble

THAT the matter be deferred to the August Operations Committee pending a site inspection/visit and further discussions between the Church and Mr. Fraser.

CARRIED

STAFF REPORTS

1. 2010-115-07
Police and Fire Telephone Upgrades

Moved by: Councillor Severson

THAT Council authorize Staff to enter into a five-year lease agreement with GE Capital Solutions for \$4,001.23 per month (\$48,012/yr) to upgrade the telephone systems at the Police and Fire Stations to commence in September 2010 to August 2015 to be funded 66% and 34% from the Police and Fire operating budgets respectively.

CARRIED

Ms. White introduced the report to the Committee.

Mr. Mark Thornton, Bell explained the end of lease options; buy-out, and replacement of the system.

Chief Geraghty departed the meeting (4:28 pm)

2. 2010-110-07
Water and Wastewater Systems Quarterly Report

Moved by: Councillor Noble

THAT Report 2010-110-07 Water & Wastewater Systems Quarterly Report (Apr - Jun 2010) be received for information purposes.

CARRIED

Mr. Raabe reviewed the report.

Councillor Noble asked if there was a replacement program for the lead service lines and how many services require replacement. Mr. Raabe responded that there is not a program in place to replace the lead services and he does not know how many services require replacement but the majority would be in the downtown area.

3. 2010-113-07
Request for Disabled Persons Parking on Pine Street & Park Street

Moved by: Councillor Severson

THAT two disabled persons parking spaces be established on the north side of Pine Street from 13.5 meters east of Park Street to 30 meters east of Park Street;

THAT two disabled persons parking spaces be established on the east side of Park Street from 14 meters north of Pine Street to 30 meters north of Pine Street;

THAT Schedule "11" Subsection 69 of By-law 119-89 is amended accordingly.

CARRIED

4. 2010-114-07
Request for No Parking Laurier Boulevard

Moved by: Councillor Severson

THAT parking be prohibited on the south side of Laurier Boulevard from Briarwood Drive, 38.4m westerly; and

THAT Schedule "1" Subsection 72 of By-law 119-89 is amended accordingly.

CARRIED

5. 2010-101-07
Quotation E2010-08
Upfront Ride-On Lawnmower

Moved by: Councillor Severson

THAT the single source quotation from Turf Care Products Canada Limited in the amount of forty-seven thousand eight hundred twenty-seven dollars and twenty-five cents (\$47,827.25) for the purchase of one (1) Upfront Ride-On Lawnmower, E2010-08, be accepted; and

THAT the necessary funds be expensed from the Fleet Capital account 9101010-9907071-9431.

CARRIED

Councillor Noble stated that he would support the purchase in 2011 but cannot support the purchase at this time when the majority of the cutting has been completed for the season.

Councillor Beach asked if an analysis had been completed to determine what percentage of grass cutting should be contracted to a third party instead of purchasing new equipment. Ms. Harvey confirmed that a contractor is currently cutting the athletic fields (approximately 20 acres). Councillor Severson reminded the Committee that a review of grass cutting was undertaken in conjunction with the Service Delivery Review. Councillor Beach asked for confirmation of the analysis during the Service Delivery Review.

Councillor Severson commented that staff would not recommend the replacement of the mower if it was required.

6. 2010-117-07
Tender E2010-03 Two (2) Only
2WD, 3/4 Ton Pick-Up Trucks

Moved by: Councillor Severson

THAT the tender from Gananoque Chevrolet in the amount of Fifty Two Thousand Two Hundred and Thirty Seven Dollars and Sixty Four Cents (\$52,237.64) for the purchase of Two (2), 2 wheel drive, 3/4 ton pick-up trucks, be accepted and;

THAT the necessary funds be expensed from the Fleet Capital Account 9101010 and Activity numbers 9902031, 9902032 and 9902071.

CARRIED

Councillor Noble stated that he would like to have this equipment re-tendered in August when the 2011 model prices are available. Upon consultation with the non-bidders, they indicated that they could not provide 2011 model pricing at this time. Mr. Fraser indicated that the tender did indicate that the vehicles could be of the 2010 or 2011 model year so long as it is a new vehicle. Councillor Noble indicated that the representatives that he visited understood that the 2011 model year was required.

Councillor Beach asked if analysis was completed to determine if the purchase of used vehicles, with extended warranty, would be advantageous (financially). Mr. Fraser indicated that he was not aware if this was done. Mr. Fraser also indicated that used vehicles may not be available in accordance with out specs (no air conditioning, no leather seats) and the purchase of used vehicles would affect the current life cycle of 10 years.

Councillor Severson explained that we are able to maintain our current life cycle because of the practices we have in place for purchasing, maintenance and second life vehicles.

Mr. Casselman entered the meeting (5:11p.m.) and briefed the Members regarding the practice of purchasing new vehicles vs used vehicles.

Motion to Move into Closed Session (5:14 pm)

Moved by: Councillor Noble

Seconded by: Councillor Severson

THAT pursuant to Municipal Act, 2001, Sections 239 Sub. (2)(e) Council resolve itself into the Committee of the Whole, In Camera, closed to the public for the purpose of:

1. litigation or potential litigation.

CARRIED

Report of the Closed Session (5:20 pm)

Moved by: Councillor Noble

Seconded by: Councillor Severson

THAT the Committee rise from Closed Session without reporting.

CARRIED

7. 2010-118-07
Tender E2010-04 One (1) Only
2WD, 1/2 Ton Pick-Up Truck With Crew Cab

Moved by: Councillor Severson

THAT the tender from Gananoque Chevrolet in the amount of Twenty Three Thousand and Forty six Dollars and Thirty Five Cents (\$23,046.35) for the purchase of One (1), 2 wheel drive, 1/2 ton pick-up truck with crew cab, be accepted; and

THAT the necessary funds be expensed from the Fleet Capital Account 9101010-9902021-9431.

CARRIED

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8. 2010-119-07
Tender E2010-05 One (1) Only
4WD, Pick-Up Truck With Plow

Moved by: Councillor Severson

THAT the tender from Gananoque Chevrolet in the amount of Thirty Six Thousand Nine Hundred and Three Dollars and Fifty Four Cents (\$36,903.54) for the purchase of One (1) 4 wheel drive pick-up truck with plow, be accepted; and

THAT the necessary funds be expensed from the Fleet Capital Account 9101010-9902071-9431.

CARRIED

CONSENT AGENDA

Moved by: Councillor Noble

THAT the following agenda items be forwarded to Council on the Consent Agenda:

1. 2010-110-07
Water and Wastewater Systems Quarterly Report
2. 2010-113-07
Request for Disabled Persons Parking
on Pine Street & Park Street
3. 2010-114-07
Request for No Parking

CARRIED

The meeting was adjourned at 5:24 p.m.