

**Monday, January 24, 2022
Buell St. Room, Brockville Public Library**

1. Call to Order: 5:34pm

Present: Board Members: L. Corbeil, C. Quick, B. Steel, A. von Cramon, L. Wales, M. Wicklum, M. Wren
Regrets: N. McNeill
Staff: E. Farrell

2. Introductory Remarks (information/ announcements)

The work we do at the Brockville Public Library takes place on the traditional territories of the Huron-Wendat, Anishnabek and Haudenosaunee Peoples.

With gratitude and respect, we acknowledge the significant contributions Indigenous peoples have, and continue to make, on these lands.

3. Approval of the agenda: Approved.

4. Declaration of conflict of interest: none.

5. Consent Agenda:

- a. November Board minutes
- b. November & December Library report

Moved by C. Quick and seconded by B. Steel ... "That the Brockville Public Library Board accepts the November Board minutes and the November & December Library report." Carried.

6. For discussion/ decision:

- a. 2022 Budget – updates

E. Farrell shared the final budget presentation to Council. A. von Cramon and E. Farrell will be presenting the Library's municipal funding request to City Council Tuesday, January 25, 2022.

- b. 2021 Legislative Compliance Document

E. Farrell shared the Legislative Compliance Document with the board. There is one less identified risk from 2021 compared to 2020. E. Farrell recommends a more comprehensive organizational risk assessment within the next two years.

Moved by L. Wales and seconded by C. Quick... "That the Brockville Public Library Board accepts the 2021 Legislative Compliance Document." Carried.

- c. Board work plan

Deferred until next month.

- d. CEO recruitment

A. von Cramon provided an update on the CEO recruitment process. The hiring committee intends to post the position within the next week or two. The hiring committee is working with the Ontario Library Service (OLS) on this. This item will return to the table.

e. Policy review committee

A. von Cramon discussed creating a policy review committee to review and make recommendations to policy updates.

7. Board Development – deferred
8. In camera – moved into camera at 6:22pm by M. Wicklum for the purposes of discussion personal matters about an identifiable individual. Moved out of camera by C. Quick at 6:28pm and took no action.
9. Meeting Evaluation: E. Farrell will send out online form link.
10. Adjournment: at 6:34pm by L. Wales

Next meeting: February 28, 2022, 5:30pm, location TBD

Signature of the Chair:  Andreas von Cramon (Mar 8, 2022 15:20 EST)
(after approval)