

Council Minutes

Council Members Present:

Mayor D. Henderson
Councillor J. Baker
Councillor T. Blanchard
Councillor L. Bursey (late 7:04 pm)
Councillor P. Deery
Councillor J. Earle
Councillor J. Fullarton
Councillor M. Kalivas
Councillor D. LeSueur

Staff:

B. Casselman, City Manager
D. Dick, Director of Corporate Services
L. Ferguson, Manager of Finance
S. MacDonald, City Clerk (Recording Secretary)
G. Pigeon, Fire Chief
P. Raabe, Director of Environmental Services
C. Ward, Financial Analyst

The meeting was called to order at 7:00 pm.

MAYOR'S REMARKS

Mayor Henderson noted that events are planned in Brockville for the Canada Day celebration and the Hydro Plane races occurring this weekend.

DISCLOSURE OF INTEREST

Nil.

ADOPTION OF COUNCIL MINUTES

Moved by: Councillor Kalivas

THAT the minutes of the Council Meeting of June 13, 2017 be adopted and circulated as read.

CARRIED

CORRESPONDENCE, COMMUNICATIONS AND PETITIONS

1. **LGBTQ Pride Week
Councillor Bursey**

Moved by: Councillor LeSueur

THAT Council hereby proclaim July 10th to 17th, 2017 Brockville LGBTQ Pride Week; and

THAT Council hereby proclaim Saturday July 16th as the 7th Annual Day of Brockville Pride and Inclusion; and

THAT the Rainbow Flag be flown at Tunnel Bay.

CARRIED

2. **Appointments to Boards and Committees
(Cemetery Board)**

Moved by: Councillor LeSueur

THAT Cec Drake be removed from the Brockville Cemetery Board; and

THAT Brian Porter be re-instated to the Brockville Cemetery Board; and

THAT the necessary bylaw be enacted.

The re-reinstatement of B. Porter is to correct the removal which occurred at the June 13, 2017 Council meeting.

CARRIED

DELEGATIONS

Nil.

REPORTS BOARDS AND COMMITTEES

FINANCE, ADMINISTRATION AND OPERATIONS

Councillor L. Bursey, Chair

Councillors T. Blanchard, J. Fullarton, P. Deery

Meeting held on June 20, 2017

FAO - CONSENT AGENDA

Moved by: Councillor Bursey

THAT the following items, as listed on the Finance, Administration and Operations Committee agenda are recommended by the Committee to be passed by Consent Agenda:

CARRIED

1. **Request for Declaration of Municipal Significance
(Downtown Brockville)**

THAT Council approve the request from the D.B.I.A. for an event to be held in Downtown Brockville August 19th, 2017, be declared as an event of "Municipal Significance" for the purpose of the issuance of Special Occasion Permits required by the Alcohol and Gaming Commission of Ontario (AGCO), subject to all necessary permits and approvals being obtained and compliance with all City of Brockville By-laws.

2. **2017-066-06
2017-2018 Insurance RFP**

THAT Council accept the May 18, 2017 proposal from Jardine Lloyd Thompson Canada Inc. (Halpenny Insurance) for the City's insurance policy for the period of July 1, 2017 to December 30, 2018 as received in the amount of \$372,347 (excluding applicable P.S.T).

3. **2017-065-06**
Update on "Waste Free Ontario Act"

THAT this report be accepted for information on the Waste Free Ontario Act.

4. **2017-067-06**
Backflow Prevention By-law

THAT Council authorize the enactment of a by-law to protect the City's drinking water system through the use of a backflow prevention by-law in the City of Brockville, as attached to staff report 2017-067-06.

5. **2017-068-06**
Water Treatment Plant Backwash Water System

THAT Council approve funding in the amount of One Hundred and Fifty Thousand dollars (\$150,000.00) for the design and construction of a backwash water system at the City's Water Treatment Plant; and

THAT the funds in the amount \$24,834.00 be allocated from a surplus in the 2014 Water Equipment/Construction Capital account 9403010- 9940365; and

THAT the remaining funds be allocated from the Water Rate Long Term Capital Asset Reserve.

6. **2017-070-06**
Routine Disclosure Policy

THAT Council receive Staff Report 2017-070-06, Routine Disclosure Policy, (Schedule A to Report 2017-070-06) for information; and

THAT the Routine Disclosure Policy be implemented for the release of certain types of information without requiring a formal Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) request.

FAO - REGULAR AGENDA

1. **2017-064-06**
Vacancy Rebate Program

Moved by: Councillor Bursey

THAT Council approve the elimination of the vacancy rebate program for the 2017 taxation year commencing with the 2018 budget; and

THAT the residual funds from the elimination of the vacancy rebate program be applied to reduce the commercial and industrial ratios; and

THAT the City Treasurer advise the Ministry of Finance accordingly.

CARRIED, AS AMENDED ON A LATER VOTE

Motion to Amend

Moved by: Councillor Blanchard

THAT the following be deleted:

"THAT Council approve the elimination of the vacancy rebate program for the 2017 taxation year commencing with the 2018 budget"; and

THAT the following be inserted:

"THAT council approve a change to the vacancy rebate program limiting its use to a period not to exceed two (2) calendar years. The rebate amount is to be 100% of the current allowable amount in year one and 50% of the current allowable amount in year two. All current unit vacancies that have made historical application for the entirety of both 2016 and 2017 taxation years will not be allowed to apply in the 2018 tax year or beyond until an occupancy has occurred and confirmed by permit or other means."

CARRIED

The vote on the original motion, as amended, was now taken and the motion, as amended, was carried.

Amended Motion

Moved by: Councillor Bursey

THAT Council approve a change to the vacancy rebate program limiting its use to a period not to exceed two (2) calendar years. The rebate amount is to be 100% of the current allowable amount in year one and 50% of the current allowable amount in year two. All current unit vacancies that have made historical application for the entirety of both 2016 and 2017 taxation years will not be allowed to apply in the 2018 tax year or beyond until an occupancy has occurred and confirmed by permit or other means.

THAT the residual funds from the elimination of the vacancy rebate program be applied to reduce the commercial and industrial ratios; and

THAT the City Treasurer advise the Ministry of Finance accordingly.

CARRIED

STAFF REPORTS

1. 2018 Budget - Guidelines

Moved by: Councillor Fullarton

That Council approve the following guidelines for the 2018 budget:

- 2018 levy increase is not to exceed 3.51%
- City wide net operating budgets are not to exceed 2.00%
- Departmental budgets based upon existing service levels
- Incremental items and amendments to service levels due to legislative changes to be presented to Council separately
- User Fees to be reviewed and updated in light of legislation and benchmarks
- Increase the contribution to the Finance Plan by \$200,000
- Increase contribution to Reserves by \$200,000

CARRIED, AS AMENDED ON A LATER VOTE

Motion to Defer

Moved by: Councillor Earle

THAT the matter be referred to the 3rd week of September.

DEFEATED

Motion to Amend

Moved by: Councillor Blanchard

THAT the 2018 levy increase is not to exceed 3%.

CARRIED

Amended Motion

Moved by: Councillor Fullarton

That Council approve the following guidelines for the 2018 budget:

- 2018 levy increase is not to exceed 3%
- City wide net operating budgets are not to exceed 2.00%
- Departmental budgets based upon existing service levels
- Incremental items and amendments to service levels due to legislative changes to be presented to Council separately
- User Fees to be reviewed and updated in light of legislation and benchmarks
- Increase the contribution to the Finance Plan by \$200,000
- Increase contribution to Reserves by \$200,000

CARRIED, AS AMENDED

NEW BUSINESS - REPORT FROM MEMBERS OF COUNCIL

**1. Immediate Review of the 10 Year Capital Plan and Operating Plans
(Councillor Earle)**

Moved by: Councillor Earle

THAT Council for the City of Brockville request that Staff undertake an immediate review of the 10 Year Capital Plan and the Operating Plan; and

THAT due to lower MPAC Assessments, closing of major industry, reductions in sewer/water revenue and lack of source funding for current projects and/or their continued operation, the only prudent fiscal policy would be to halt all non-committed funding until such a review is complete.

DEFEATED

UNFINISHED BUSINESS

Nil.

EMERGENCY BUSINESS

Nil.

BY-LAWS

- 046-2017 By-law to Remove the "H1" Holding Symbol from the H1-R2 and H1-R3 Zone on those lands described as Lots 274 to 277, inclusive, and Lots 307 to 314, inclusive, Registered Plan 375, City of Brockville, County of Leeds (Bridlewood Subdivision - File 267-10, Report 2017-063-06)
- 047-2017 A Bylaw to Amend By-Law 031-2017 to amend the Minimum Lot Area (414 King Street West)
- 048-2017 Being a By-law to Amend By-law Number 021-1993 Being a By-law to Regulate Traffic Within the Corporate Limits of the City of Brockville (Pedestrian Crossovers)
- 049-2017 A By-law to Amend City of Brockville Sign By-law 84-89 (1960 Parkedale Avenue – mural)

READING OF THE BYLAWS

Moved by: Councillor Earle
Seconded by: Councillor Kalivas

THAT By-laws Numbered 046-2017 to 049-2017 be introduced and the same be now read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

CONFIRMATORY BYLAW

Moved by: Councillor Earle
Seconded by: Councillor Kalivas

THAT By-law Number 050-2017 to confirm the Proceedings of Council at its meeting held on June 27, 2017 be read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

MAYOR'S ANNOUNCEMENTS

Nil.

MEDIA QUESTION PERIOD

ADJOURNMENT

Moved by: Councillor Earle
Seconded by: Councillor Kalivas

THAT Council adjourn its proceedings until the next regular meeting scheduled for July 25, 2017.

CARRIED

The meeting adjourned at 9:37.

Mayor

City Clerk