



# City of Brockville

## Finance & Administration Committee

### Minutes

4:30 PM - Tuesday, January 19, 2021

Virtual Meeting

The Finance & Administration Committee meeting was called to order on Tuesday, January 19, 2021, at 4:30 PM, in the Virtual Meeting, with the following present:

**Members Present:** Councillor Larry Journal, Councillor Jeff Earle, Councillor Nathalie Lavergne, Citizen Member Jennifer O'Reilly, and Mayor Jason Baker

**Regrets:** Nil.

**Others:** Nil.

**Staff:** Lynda Ferguson, Director of Finance & IT Services, Janette Loveys, City Manager, and Sandra MacDonald, City Clerk

#### 1. CHAIR'S REMARKS

Councillor Journal opened the meeting by introducing the members of the committee including new citizen member, Jennifer O'Reilly.

#### 2. DISCLOSURE OF INTEREST

Nil.

#### 3. DELEGATIONS AND PRESENTATIONS

Nil.

#### 4. CORRESPONDENCE & COMMUNICATIONS

Nil.

#### 5. REPORTS FROM BOARDS AND COMMITTEES

Nil.

#### 6. STAFF REPORTS

1. SR2021-8  
2021 Interim Tax levy and Establishment of Due Dates

Moved by: Councillor Lavergne

THAT Council authorize the City to impose its 2021 interim tax levy with a due date of February 26th, 2021; and

THAT Council establish the due date of August 31st, 2021 for the

second and final tax levy for 2021; and

THAT the necessary by-law be enacted.

**For:** Councillor Journal, Councillor Earle, Councillor  
Lavergne, Citizen Member O'Reilly, and Mayor Baker

**CARRIED 5-0 on a recorded vote**

2. SR2021-9  
Temporary Borrowing Bylaw

Moved by: Councillor Earle

THAT Council approves a Temporary Borrowing Bylaw authorizing the Mayor and City Treasurer to borrow temporary working capital, as may be required for the Current Operations, of up to \$5,000,000 for the year 2021; and,

THAT the necessary bylaw be enacted.

**For:** Councillor Journal, Councillor Earle, Councillor  
Lavergne, Citizen Member O'Reilly, and Mayor Baker

**CARRIED 5-0 on a recorded vote**

3. SR2021-10  
3M Reduced Wastewater Rate Application

Moved by: Councillor Lavergne

THAT Council receives report SR2021-10 3M Reduced Wastewater Rate Application; and

That Council approves the reduced wastewater rate for 3M effective January 2021, as provided for in bylaw 072-2016 a Bylaw to Adopt and Appeal/Adjustment Procedures with Respect to Wastewater Rates.

**For:** Councillor Journal, Councillor Earle, Councillor  
Lavergne, Citizen Member O'Reilly, and Mayor Baker

**CARRIED 5-0 on a recorded vote**

4. SR2021-7  
City Manager - 2021 City Council Work Priorities

Moved by: Councillor Earle

THAT Staff Report No. SR2021-7, City Manager – 2021 City Council Work Priorities report be received for information.

**For:** Councillor Journal, Councillor Earle, Councillor Lavergne, Citizen Member O'Reilly, and Mayor Baker  
**CARRIED 5-0 on a recorded vote**

7. **NEW BUSINESS FROM COMMITTEE MEMBERS**  
Nil.

8. **FAC - CONSENT AGENDA**

Moved by: Councillor Lavergne

THAT the following items as recommended by the Finance and Administration Committee be placed on the Consent Agenda:

1. SR2021-8  
2021 Interim Tax Levy and Establishment of Due Dates
2. SR2021-9  
Temporary Borrowing By-law
3. SR2021-10  
3M Reduced Wastewater Rate Application
4. SR2021-7  
City Manager - 2021 City Council Work Priorities

**CARRIED**

9. **MEDIA QUESTION PERIOD**

10. **ADJOURNMENT**

Moved by: Member O'Reilly

THAT the Finance and Administration Committee adjourn its meeting until the next regular meeting scheduled for February 16, 2021.

**CARRIED**

*The meeting adjourned at 4:58 pm.*