
AGENDA

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Disclosure of Interest

Approval of the Agenda

THAT the Agenda for the March 28, 2017 meeting of Brockville Municipal Accessibility Advisory Committee be approved.

Chair's Remarks

Adoption of the Minutes

3 - 6 *THAT the minutes of the Brockville Municipal Accessibility Advisory Committee meeting dated February 28, 2017 be adopted as circulated.*

New Business Arising from the Minutes

1. Update from M. Locke
 - Crossing Park St. at Home St.
 - Accessible Taxis

Delegations/Presentations

Nil.

Correspondence & Communications

- 7 1. Committee Briefing to Finance, Administration and Operations Committee
(Clerk's Office)

Staff Reports

Nil.

New Business

1. VIP Presentation
April 4th, 1:00 pm, Wall Street Church

Capital Budget - Review

Nil.

Sub-Committee and Member Reports/Project Updates

1. Rotary Field House Update

Adjournment

THAT the BMAAC meeting be adjourned until its next regular meeting scheduled for April 25, 2017.



Brockville Municipal Accessibility Advisory Committee

Tuesday, February 28, 2017, 1:30 pm
City Hall, Boardroom

Committee Minutes

ROLL CALL:

Ryan Billing, Chair
Colleen Cameron
Doug Hone
Meghan Sample

ABSENT:

Mary Ann Greenwood

STAFF:

Matthew Locke, Supervisor of Transportation Services
Lynn Murray, Deputy City Clerk (Recording Secretary)

DISCLOSURE OF INTEREST

Nil.

APPROVAL OF THE AGENDA

Moved by: Doug
Seconded by: Meghan

THAT the Agenda for the February 28, 2017 meeting of Brockville Municipal Accessibility Advisory Committee be approved.

CARRIED

CHAIR'S REMARKS

Nil.

ADOPTION OF THE MINUTES

Moved by: Doug

THAT the minutes of the Brockville Municipal Accessibility Advisory Committee meeting dated December 20, 2016 be adopted as circulated.

CARRIED

NEW BUSINESS ARISING FROM THE MINUTES

Brock Trail Update: the Perth to Stewart/William section has had all the issues dealt with; there will be a wall added in the dangerous areas and finally all the grading issues have been rectified.

DELEGATIONS/PRESENTATIONS

1. Matthew Locke, Supervisor of Transportation Services

Matt introduced himself stating his position with the City and outlining areas within his responsibility like managing the transit system and sidewalk designs that would be of interest to this committee.

Matt stated that the two new buses have audio controlled automated announcements. He added that they are currently testing the outdoor speaker system. He asked if anyone gets any feedback, could they pass it on to him. Matt said they are also working on signage, behind the driver, for the buses to aid the hearing impaired, with the final phase being signage on the side of the bus so you can see it from the sidewalk/stop. Matt felt this should all be in place by the end of 2017.

CORRESPONDENCE & COMMUNICATIONS

Nil.

STAFF REPORTS

Nil.

NEW BUSINESS

1. School Accessibility Project

Ryan explained that he had been contacted by Terry Gardiner of the Thousand Islands Secondary School looking for some assistance/expertise from the committee. One of their classes is considering doing a project on accessible ramps and railings including business case, design and construction.

2. Accessible Mapping

Ryan stated that Virginia Adams, GIS Coordinator for the City of Brockville is working on city mapping adding various details like accessible routes and parking. Ryan will ask Virginia to attend an upcoming meeting.

3. Park St. crosswalk - bus stop movement

Ryan stated that he has been contacted by several people regarding the intersection of Park St. and Front Ave. The concerns are the high speed of the vehicles travelling on Park St. and the location of the bus stop. Ryan added that there are a number of patrons using the facilities at 25 Central Avenue and many are walking or using the public transit.

The committee discussed installation of a crosswalk and the possibilities of moving the bus stop to the west side of Front Ave.

Matt will look into requirements for a crosswalk, and speak to senior bus staff regarding moving the bus stop in that area.

4. Accessible Taxi

Ryan offered some history stating that in the past one of the local taxi companies had offered an accessible service, but because of costs associated with insurance, they pulled that vehicle off the road. Ryan stated that our busing company, Voyageur, offers this type of service in other cities. Ryan asked Matt if he could speak to Voyageur about accessible taxis.

Matt agreed to do some investigations and get back to the committee.

SUB-COMMITTEE AND MEMBER REPORTS/PROJECT UPDATES

Nil.

ADJOURNMENT

Moved by: Meghan
Seconded by: Doug

THAT the BMAAC meeting be adjourned until its next regular meeting scheduled for March 28, 2017.

CARRIED

The meeting adjourned at 3:00 pm.

Guidelines for Board and Committee Briefings to Standing Committees

To ensure communication between boards and committees of council and council, boards and committees without an appointed council representative will report to their respective Standing Committee of Council to provide a briefing outlining their current initiatives, report on completed projects and provide an overall synopsis of the operation. This report will be beneficial in informing council and the public, via the media coverage, of the programs, status and challenges they face.

The following boards and committees will present to the standing committee as noted:

Economic Development & Planning

Museum
Library
Heritage Brockville

Finance Administration & Operations

Accessibility Advisory
Airport
Arena Advisory
Cemetery
Cycling

- Standing committees will only permit one board or committee at each meeting to be scheduled with the Clerk's Office
- When a scheduling conflict arises, preference will be given to the board or committee which has not previously reported
- Boards and committees will provide a brief once or twice per year
- Boards and committees will have a maximum of 20 minutes to provide their briefing
- Reference or back up material may be provided but is not necessary. Any material to be distributed as part of the briefing must be provided to the Clerk's Office no later than Wednesday noon of the week preceding the meeting.