



City of Brockville

Finance & Administration Committee

Minutes

4:30 PM - Tuesday, September 20, 2022

Hybrid Council/Virtual Meeting

The Finance & Administration Committee meeting was called to order on Tuesday, September 20, 2022, at 4:30 PM, in the Hybrid Council/Virtual Meeting, with the following present:

Members	Councillor Larry Journal, and Member Jennifer O'Reilly
Present:	
Regrets:	Councillor Jeff Earle, Councillor Nathalie Lavergne, and Mayor Mike Kalivas
Others:	Councillor Cameron Wales
Staff:	Sandra MacDonald, City Manager, Lynn Murray, Acting City Clerk, Phil Wood, Director of Operations, Emily MacKenzie, Finance & Cemetery Records Coordinator, and Lindsay Armstrong, Senior Manager of Human Resources

1. CHAIR'S REMARKS

Councillor Journal welcomed all committee members and Councillor Wales to the meeting. Councillor Journal wished all residents an early Happy Thanksgiving and emphasized the importance of the upcoming Harvest Sharing in support of local area food banks.

Councillor Journal reminded residents of the upcoming municipal election. The voting period opens Monday October 17th at 10 am and closes Monday October 24th at 8 pm. All eligible voters will receive a letter in the mail with their pin for online or over the phone voting. Information about Voter Help Centre's will be posted on the City's website and social media pages.

2. DISCLOSURE OF INTEREST

Nil.

3. DELEGATIONS AND PRESENTATIONS

Nil.

4. CORRESPONDENCE & COMMUNICATIONS

Nil.

5. REPORTS FROM BOARDS AND COMMITTEES

Nil.

6. **STAFF REPORTS**

1. 2022-186
Electronic Monitoring Policy

Moved by: Member O'Reilly

THAT report 2022-186 be received for information.

For: Councillor Journal and Member O'Reilly

CARRIED 2-0 on a recorded vote

2. 2022-156
Refugee Island Pavilion Project Tender Results

Moved by: Member O'Reilly

THAT Council receive staff report 2022-156 - Refugee Island Pavilion Project Tender Results; and

THAT Council approve the deferral of the project to beyond 2022;
and

THAT staff return to a future Council meeting with a capital budget proposal to complete the project.

For: Councillor Journal and Member O'Reilly

CARRIED 2-0 on a recorded vote

3. 2022-189
Amendment to By-law 113-1980 to Govern the Proceedings of Council - Provide for Public Notice of Special Meetings / Update Procedures to Proceed In Camera

Moved by: Member O'Reilly

THAT By-law 113-1980 Being a By-law to Govern the Proceedings of Council be amended to add to Section 7, Special Meeting, to include 48 hours notice to the Public as well and Council members; and

THAT By-law 113-1980 Being a By-law to Govern the Proceedings of Council be amended to add to Section 8 , In Camera, Section [5],

shall be amended to include wording "that resolutions to proceed in camera provide a general description of the issue to be discussed".

For: Councillor Journal and Member O'Reilly

CARRIED 2-0 on a recorded vote

4. 2022-160
Joint Compliance Audit Committee for 2022-2026 Term

Moved by: Member O'Reilly

THAT Council receive report 2022-160; and

THAT the necessary by-law be enacted.

For: Councillor Journal and Member O'Reilly

CARRIED 2-0 on a recorded vote

7. **NEW BUSINESS FROM COMMITTEE MEMBERS**
Nil.

8. **FAC - CONSENT AGENDA**

Moved by: Member O'Reilly

THAT the following items as recommended by the Finance and Administration Committee be placed on the Consent Agenda:

1. 2022-186
Electronic Monitoring Policy
2. 2022-156
Refugee Island Pavilion Project Tender Results
3. 2022-189
Amendment to By-law 113-1980 to Govern the Proceedings of Council - Public Notice of Special Meetings / Update Procedures to Proceed In Camera
4. 2022-160
Joint Compliance Audit Committee for 2022-2026 Term

CARRIED

9. **MEDIA QUESTION PERIOD**

10. **ADJOURNMENT**

Moved by: Member O'Reilly

THAT the Finance and Administration Committee adjourn its meeting until the next regular meeting scheduled for October 18, 2022.

CARRIED

The meeting adjourned at 5:03 pm.