

Finance, Administration & Operations Committee

Tuesday, May 17, 2016, 4:45 pm
City Hall, Council Chambers

COMMITTEE MINUTES

Committee Members:

Councillor J. Fullarton, Chair
Councillor J. Baker (late 4:55 pm)
Councillor J. Earle
Mayor D. Henderson, Ex-Officio

Regrets:

Councillor T. Blanchard

Other Councillors:

Councillor L. Bursey

Staff:

Ms. V. Baker, Clerk's Secretary (Recording Secretary)
Mr. B. Casselman, City Manager
Mr. C. Cosgrove, Director of Operations
Mr. D. Dick, Director of Corporate Services
Ms. S. MacDonald, City Clerk
Mr. G. Pigeon, Fire Chief
Mr. R. Rayner, Deputy Fire Chief

MOTION TO MOVE INTO CLOSED SESSION (4:17 PM)

Moved by: Mayor Henderson

THAT pursuant to Municipal Act, 2001, Section 239, Sub. 2, (a), the Committee resolve itself into Closed Session to consider:

- 1. the security of the property of the municipality or local board.*

CARRIED

REPORT OF THE CLOSED MEETING (4:58 PM)

Moved by: Mayor Henderson

THAT the FAO Committee rise from Closed Session without reporting.

CARRIED

The Chair called the meeting to order at 5:00 pm.

DISCLOSURE OF INTEREST

Nil.

DELEGATION(S) AND PRESENTATION(S)

1. Boardwalk Condominium and Broad Street Parking
Mr. Rob Hammond and Ms. Patricia Keeling

Mr. Hammond stated three actions that need to be implemented in the area of the Aquatarium, Tall Ships Landing and The Boardwalk:

1. the needed signing
2. Tall Ships Landing parking lot needs to be opened
3. The removal of the 12 spaces allocated to the Boardwalk in the Water St. parking lot needs to be deferred until all the issues have been dealt with.

Mr. Hammond said that they want to work with the City for a long term parking solution.

Ms. Keeling stated that the dental office sees 75 - 95 clients each day. Councillor Fullarton asked how the 12 spots were enforced in the past. Mr. Hammond stated that the 2 hour limit was being enforced.

Mayor Henderson stated that the Tall Ships Landing parking lot was now open and could be utilized. Ms. Keeling stated that everyone has a problem of not knowing how to enter the lot; there is no signage.

Mr. Casselman explained that the City is working with the D.B.I.A., Chamber of Commerce etc. as the anticipated influx of tourists will impact parking. He said that the City has a number of initiatives they are considering.

Councillor Baker asked what the specific plans for the signage in that area are and when is the date for the installation of them. Mr. Casselman explained that the signage would be on the actual building to direct people to the parking areas. He said that a new map has been developed for downtown which shows where washrooms and attractions are located. He also said that these maps will be available in the downtown businesses and hotels. Councillor Baker inquired as to the exact date of the signage. Mr. Casselman explained that it would be as quickly as possible.

CORRESPONDENCE

1. Brockville Cycling Advisory Committee
Phase I of the Cycling Plan

Moved by: Mayor Henderson

THAT the correspondence from BCAC dated April 14, 2016 concerning Phase I of the Cycling Plan be received

CARRIED

Mayor Henderson asked that if there were double bike lanes (the actual bike lane and then a buffer lane) would it still be safe for fire trucks to travel on. Fire Chief Pigeon stated that they have no issues with the Laurier Blvd. bike lanes. Mayor Henderson stated that a pilot plan could be an option for a specified period of time.

STAFF REPORTS

1. 2016-063-05
Lease Agreement UCLG EMS
Paramedic Service Stations

Moved by: Councillor Baker

THAT Council authorizes the Mayor and City Clerk to execute an extension of a lease agreement between the City of Brockville and the United Counties of Leeds and Grenville for the purpose of maintaining a Paramedic Service

Stations at Fire Station No. 1 and Fire Station No. 2, 360 Laurier Boulevard;
and

THAT the duration of the agreement commence on January 1, 2016 for the
period up to and including December 31, 2017.

CARRIED

2. 2016-064-05
Sale of a 2004 American LaFrance Platform

Moved by: Councillor Earle

THAT Council authorize the sale of the 2004 American LaFrance Platform to
a single source offer from Brindlee Mountain Fire Apparatus of Union Grove
Alabama in the amount of ninety five thousand U.S. Dollars (\$95,000); and

THAT a portion of the funds from the sale of the 2004 Aerial be allocated to
the pumper rescue purchase (report 2016-066-05); and

THAT the remaining funds be credited to the Fleet Maintenance Account 01-
5-103181-5601 to offset the lease agreement stated in a separate report.

CARRIED, AS AMENDED ON A LATER VOTE

Amendment to Motion

Moved by: Councillor Earle

THAT the second paragraph of the recommendation be deleted:

"THAT a portion of the funds from the sale of the 2004 Aerial be allocated to
the pumper rescue purchase (report 2016-066-05);" and

THAT the word "remaining" in the third paragraph be deleted.

CARRIED

*The vote on the original motion, as amended, was now taken and the
motion, as amended, was carried.*

Amended Motion

Moved by: Councillor Earle

THAT Council authorize the sale of the 2004 American LaFrance Platform to a single source offer from Brindlee Mountain Fire Apparatus of Union Grove Alabama in the amount of ninety five thousand U.S. Dollars (\$95,000); and

THAT the funds be credited to the Fleet Maintenance Account 01-5-103181-5601 to offset the lease agreement stated in a separate report.

CARRIED, AS AMENDED

3. 2016-065-05
Lease of a 2008 E-One Platform

Moved by: Councillor Baker

THAT Council authorize the single source quotation from Techno Feu Inc., Saint-François-du-Lac, Québec in the amount of eight thousand dollars per/month plus HST for the lease of a 95 ft, 2008 E-One Platform; and

THAT the necessary funds be expensed from the Fire Fleet Maintenance Account 01-5-103181-5601.

CARRIED

4. 2016-066-05
Quotation Q2016-06
Purchase of a Pumper Rescue Unit

Moved by: Mayor Henderson

THAT Council authorize the single source quotation from Techno Feu Inc., Saint-François-du-Lac, Québec in the amount of seven hundred forty-nine thousand one hundred ninety dollars (\$749,190) including HST for the purchase of a 2017 E-One Pumper Rescue; and

THAT a portion of the funds from the sale of the 2004 Aerial be allocated to the pumper rescue purchase (report 2016-064-05); and

THAT the necessary funds be expensed from the Fleet Capital Account 9101010-9902021-9391.

DEFEATED

5. 2016-067-05
Quotation Q2016-07
Purchase of an Aerial Platform Unit

Moved by: Councillor Earle

THAT Council pre-approve the 2017 capital fleet purchase of an aerial platform through a single source quotation; and

THAT Council authorize the single source quotation from Techno Feu Inc., Saint-François-du-Lac, Québec in the amount of one million four hundred ninety-one thousand six hundred dollars (\$1,491,600) including HST for the purchase of a 2017 E-One Aerial Rear Mount, Cyclone II, 100 Foot Platform; and

THAT the necessary funds be expensed from the Fleet Capital Account 9101010-9902021-9391.

CARRIED, AMENDED ON A LATER VOTE

Amendment to Motion

Moved by: Mayor Henderson

THAT the second and third paragraphs of the recommendation be deleted and replaced with the following:

"THAT staff be authorized to undertake a Request for Proposal for the purchase of an aerial platform."

CARRIED

The vote on the original motion, as amended, was now taken and the motion, as amended, was carried.

Amended Motion

Moved by: Councillor Earle

THAT Council pre-approve the 2017 capital fleet purchase of an aerial platform; and

THAT staff be authorized to undertake a Request for Proposal for the purchase of an aerial platform.

CARRIED, AS AMENDED

6. 2016-061-05
Quotation Q2016-08
Ice Resurfacer

Moved by: Councillor Baker

THAT Council authorize the acceptance of the quotation from Zamboni Company Limited, Brantford, Ontario in the amount of one hundred one thousand, five hundred fifty four dollars, fifty-one cents (\$101,554.51) for the purchase of a 2016 Zamboni, Model #526 Ice Resurfacer; and

THAT the contribution of fifty thousand dollars (\$50,000) be allocated from the Arena Revenue Advertising Funds, Memorial Centre 01-4-752031-0475 and Youth Arena 01-4-751031-0475, to this purchase; and

THAT the balance of the purchase be expensed from the Fleet Capital Account 9101010-9902072-9361.

CARRIED

Mr. Cosgrove noted that the ice resurfacer that is being replaced will be moved to service the Youth Arena and the resurfacer from the Youth Arena is being traded in against the new resurfacer.

7. 2016-057-05
Community Safety Zone
Windsor Drive

Moved by: Mayor Henderson

THAT the northerly limit of the existing Community Safety Zone located on Windsor Drive be relocated to 35.5 m north of Peden Boulevard and;

THAT Schedule "XV" of By-Law 21-93 be amended accordingly.

CARRIED

8. 2016-058-05
Request for No Parking and
Loading Zone - Broad Street

Moved by: Mayor Henderson

THAT parking be prohibited on the east side of Broad Street from King Street West to Flint Street; and

THAT Schedule 1, Subsection 72 of By-Law 119-89 be amended accordingly; and

THAT the 15 minute parking on the west side of Broad Street from 12.0 meters south of Flint Street to 32.7 meters south of Flint Street be eliminated; and

THAT Schedule 5, Subsection 74 of By-Law 119-89 be amended accordingly; and

THAT a Loading Zone be approved on the west side of Broad Street from 12.0 meters south of Flint Street to 25.7 meters south of Flint Street, Monday through Sunday, 6:00 am to 6:00 pm; and

THAT Schedule 8, Subsection 80 of By-Law 119-89 be amended accordingly;
and

THAT parking be prohibited on the west side of Broad Street from 25.7 meters south of Flint Street to 32.7 meters south of Flint Street, Monday through Sunday, 6:00 am to 6:00 pm; and

THAT Schedule 3, Subsection 74 of By-Law 119-89 be amended accordingly.

REFERRED TO STAFF FOR FURTHER INFORMATION

Amendment to Refer

Moved by: Councillor Baker

THAT this matter to referred to staff to facilitate consultation with property owners who are affected by this proposal. This matter can go to Council directly or back to FAO once consultation has taken place.

CARRIED

9. 2016-062-05
2016 Debt Capacity Limit

Moved by: Councillor Baker

THAT the Annual Repayment Limit for 2016, as calculated by the Ministry of Municipal Affairs and Housing and updated by the Treasurer be received.

CARRIED

10. 2016-060-05
Removal of Liability Insurance
for Buskers

Moved by: Councillor Baker

THAT Council authorize the removal of the requirement for 2 million dollars in liability insurance from the licencing of buskers; and

THAT By-law 019-2015, a Bylaw to licence, govern and regulate Buskers, be amended to remove section 5 (ii) regarding the requirement of General Liability Insurance of no less than 2 million dollars.

CARRIED

11. 2016-059-05
Renewal of Victoria Building Lease
Agreement with Thousand Islands
Community Development Corporation (TICDC)

Moved by: Councillor Earle

THAT Council authorize the Mayor and Clerk to execute an addendum to the existing lease agreement with the Thousand Islands Community Development Corporation (TICDC) for office space located in the basement level of the Victoria Building, to extend the agreement to March 31, 2024.

CARRIED

12. 2016-068-05
Downtown Parking 2016
Request to Amend Parking By-law 119-1989

Moved by: Mayor Henderson

THAT Council authorize the following amendments to Parking By-law 119-1989:

1. Implement Saturday and Sunday parking rate of \$1.00 per hour in the Water Street and Market Street municipal parking lots between the hours of 9:00 am and 5:00 pm; and

2. Restrict parking in the John Street and St. Paul Street parking lots to a maximum of four hours per day, Monday through Friday between the hours of 9:00 am and 5:00 pm; and

THAT Council authorize weekend parking enforcement to and including Sunday, October 9, 2016.

CARRIED, AS AMENDED ON A LATER VOTE

Amendment to Refer

Moved by: Councillor Baker

THAT item no. 2 to the recommendation be referred back to staff for further consideration.

CARRIED

The vote on the original motion, as amended, was now taken and the motion, as amended, was carried.

Amended Motion

Moved by: Mayor Henderson

THAT Council authorize the following amendments to Parking By-law 119-1989:

1. Implement Saturday and Sunday parking rate of \$1.00 per hour in the Water Street and Market Street municipal parking lots between the hours of 9:00 am and 5:00 pm; and

THAT Council authorize weekend parking enforcement to and including Sunday, October 9, 2016.

CARRIED, AS AMENDED

NEW BUSINESS

1. Support for Fort McMurray

No motion was put forward for this item.

2. BGH Equipment Studies
(Mayor Henderson)

The Committee consented to the addition of this item to the agenda.

Moved by: Mayor Henderson

THAT the City allocate up to \$10,000 for equipment studies related to the Brockville General Hospital subject to discussions with appropriate governing boards.

CARRIED

FAO - CONSENT AGENDA

Moved by: Councillor Earle

THAT the following items be placed on the consent agenda:

1. 2016-063-05
Lease Agreement UCLG EMS
Paramedic Service Stations
2. 2016-064-05
Sale of a 2004 American LaFrance Platform
3. 2016-065-05
Lease of a 2008 E-One Platform
4. 2016-067-05
Quotation Q2016-07
Purchase of an Aerial Platform Unit

5. 2016-061-05
Quotation Q2016-08
Ice Resurfacer
6. 2016-057-05
Community Safety Zone-Windsor Drive
7. 2016-062-05
2016 Debt Capacity Limit
8. 2016-060-05
Removal of Liability Insurance for Buskers
9. 2016-059-05
Renewal of Victoria Building Lease
Agreement with Thousand Islands Community
Development Corporation (TICDC)
10. 2016-068-05
Downtown Parking 2016
Request to Amend Parking By-law 119-1989
11. BGH Equipment Studies

ADJOURNMENT

Moved by: Councillor Baker

THAT the Finance, Administration and Operations Committee adjourn its meeting until the next regular meeting scheduled for June 21, 2016.

CARRIED

The meeting adjourned at 7:41 pm.