



City of Brockville

Finance & Administration Committee

Minutes

4:30 PM - Tuesday, September 21, 2021

Virtual Meeting

The Finance & Administration Committee meeting was called to order on Tuesday, September 21, 2021, at 4:30 PM, in the Virtual Meeting, with the following present:

Members Present:	Councillor Larry Journal, Councillor Jeff Earle, and Member Jennifer O'Reilly
Regrets:	Councillor Nathalie Lavergne and Mayor Jason Baker
Others:	Councillor Cameron Wales
Staff:	Lynda Ferguson, Director of Finance & IT Services, Janette Loveys, City Manager, Sandra MacDonald, City Clerk, Phil Wood, Director of Operations, Emily MacKenzie, Finance & Cemetery Records Coordinator, and Krista Wood, Senior Manager of Human Resources

1. **CHAIR'S REMARKS**
2. **DISCLOSURE OF INTEREST**
Nil.
3. **DELEGATIONS AND PRESENTATIONS**
Nil.
4. **CORRESPONDENCE & COMMUNICATIONS**
Nil.
5. **REPORTS FROM BOARDS AND COMMITTEES**
Nil.

6. **STAFF REPORTS**

1. SR2021-171
City of Brockville Employee Benefits

Moved by: Member O'Reilly

THAT Council receives Report SR2021-171 City of Brockville Employee Benefits for information.

For: Councillor Journal, Councillor Earle, and Member O'Reilly

CARRIED 3-0 on a recorded vote

2. SR2021-169
Brockville Cemetery Advisory Board - Terms of Reference

Moved by: Member O'Reilly

THAT Council receive SR2021-169 Brockville Cemetery Advisory Board – Terms of Reference; and

THAT Council approve the establishment of the Brockville Cemetery Advisory Board and the associated Terms of Reference (Attachment 1).

For: Councillor Journal and Member O'Reilly

Against: Councillor Earle

CARRIED 2-1 on a recorded vote

3. SR2021-177
Brock Trail - Tender 210106 - Brock Trail Project B - Reconstruction from Front Avenue to Central Avenue

Moved by: Member O'Reilly

THAT Council receives report SR2021-177 Brock Trail OMCC Project B – Reconstruction from Front Avenue to Central Avenue for information; and

THAT Council approve LA Knapp Construction to complete Part B – bridge abutments in 2021 for an additional cost of \$47,243; and

THAT the additional project costs be funded from the surplus in the Fleet VAC Truck capital project.

For: Councillor Journal, Councillor Earle, and Member O'Reilly

CARRIED 3-0 on a recorded vote

4. SR2021-179
Brock Trail - Tender 210105A - Brock Trail OMCC Project C – From the North Tunnel to Park Street & Ormond Street.

Moved by: Member O'Reilly

THAT Council receive report SR2021-179 Brock Trail OMCC Project C – From North Tunnel to Park Street & Ormond Street for information.

For: Councillor Journal, Councillor Earle, and Member O'Reilly

CARRIED 3-0 on a recorded vote

5. SR2021-170
Brock Trail - Tender 210105B - Centeen Park Reconstruction Project

Moved by: Councillor Earle

THAT Council receives report SR2021-170 Brock Trail Tender 210105B - Centeen Park for information.

For: Councillor Journal, Councillor Earle, and Member O'Reilly

CARRIED 3-0 on a recorded vote

6. SR2021-167
Trackless Sidewalk Plow Procurement

Moved by: Councillor Earle

THAT Council receives report SR2021-167 Trackless Sidewalk Plow Machine for information

For: Councillor Journal, Councillor Earle, and Member O'Reilly

CARRIED 3-0 on a recorded vote

7. SR2021-178
Play Structure Replacement at Rotary Field

Moved by: Councillor Earle

THAT Council receives report SR2021-178 Play Structure at Rotary Field for information.

For: Councillor Journal, Councillor Earle, and Member O'Reilly

CARRIED 3-0 on a recorded vote

7. **NEW BUSINESS FROM COMMITTEE MEMBERS**

1. Resolution for Support
Capital Gains on Primary Residences
Town of Prescott
(Mayor Baker)

Moved by: Councillor Earle

That correspondence received from the Town of Prescott dated June 21, 2021 regarding Capital Gains on Primary Residences be received; and endorsed.

For: Councillor Journal, Councillor Earle, and Member O'Reilly

CARRIED 3-0 on a recorded vote

8. **FAC - CONSENT AGENDA**

Moved by: Member O'Reilly

THAT the following items as recommended by the Finance and Administration Committee be placed on the Consent Agenda:

SR2021-171

City of Brockville Employee Benefits

SR2021-169

Brockville Cemetery Advisory Board - Terms of Reference

SR2021-177

Brock Trail - Tender 210106 - Brock Trail Project B - Reconstruction from Front Avenue to Central Avenue

SR2021-179

Brock Trail - Tender 210105A - Brock Trail OMCC Project C - From the North Tunnel to Park Street & Ormond Street

SR2021-170

Brock Trail - Tender 210105B - Centeen Park Reconstruction Project

SR2021-167

Trackless Sidewalk Plow Procurement

SR2021-178

Play Structure Replacement at Rotary Field

CARRIED

9. **MEDIA QUESTION PERIOD**

10. **ADJOURNMENT**

Moved by: Councillor Earle

Seconded by: Member O'Reilly

THAT the Finance and Administration Committee adjourn its meeting until the next regular meeting scheduled for October 19, 2021.

CARRIED

The meeting adjourned at 5:38 pm.