



Finance, Administration & Operations Committee

Wednesday, December 03, 2014, 4:15 pm
City Hall, Council Chambers

COMMITTEE MINUTES

Committee Members:

Councillor T. Blanchard, Chair
Councillor P. Deery
Councillor J. Earle
Councillor J. Fullarton (4:18 pm)
Mayor D. Henderson, Ex-Officio

Others:

Councillor L. Bursey (4:24 pm)

Staff:

Ms. V. Baker, Clerk's Secretary (Recording Secretary)
Mr. C. Cosgrove, Director of Operations
Mr. D. Dick, Director of Corporate Services
Mr. S. Fraser, Police Chief
Ms. M. Pascoe Merkley, Director of Planning
Mr. P. Raabe, Director of Environmental Services
Ms. S. MacDonald, City Clerk

The Chair called the meeting to order at 4:16 pm.

DISCLOSURE OF INTEREST

Nil.

DELEGATION(S) AND PRESENTATION(S)

Nil.

CORRESPONDENCE

Nil.

STAFF REPORTS

1. 2014-131-12
Save Our Shipwrecks,
Thousand Island Chapter Dive Token Proposal

Moved by: Mayor Henderson

THAT Council endorse the proposal from Save Ontario Shipwrecks – Thousand Islands Chapter to sell dive tokens to raise funds towards City-owned scuba diving facilities at Centeen Park and the Save Ontario Shipwrecks underwater sculpture park.

CARRIED

Mr. Cosgrove spoke to the report.

Councillor Fullarton entered the meeting. (4:18 pm)

Mr. Steve Hatch, Save Our Shipwrecks, said they would encourage divers to purchase the tokens. This revenue would help fund the building of the infrastructure.

Councillor Blanchard asked if there were any figures as yet for the cost of the proposed facilities and what the expected annual revenues would be. Mr. Cosgrove stated that they did not have those figures. He also stated that the new facilities would not be constructed until sufficient funds were collected.

Councillor Bursey entered the meeting. (4:24 pm)

Councillor Blanchard inquired if there would be policy stating who would be permitted to use the facility. Mr. Cosgrove confirmed that there would be.

2. 2014-126-12
Request for Taxi Stand on King Street East

Moved by: Councillor Fullarton

THAT Council authorize the designation of a Taxi Stand for five (5) parking stalls on the north side of King Street East immediately east of 8 King Street East from Thursdays to Saturdays between the hours of 11 pm to 3 am; and

THAT Parking By-law 119-89 be amended accordingly.

CARRIED

Mr. Cosgrove spoke to the report.

Councillor Blanchard asked how the proposed parking spots would be made available at the times needed. Chief Fraser stated that there would be an education time frame to make the public aware of the new use and that signs would be installed.

Councillor Deery asked if other bars in the city had the same concern. Chief Fraser indicated that, at this time, this is the only location.

3. 2014-127-12
Airport Building Lease Renewal

Moved by: Councillor Earle

THAT the City of Brockville accept a proposal from 2020613 Ontario Limited, operating as Heritage Kitchens Limited, to extend their current lease agreement to December 31, 2017 for the rental of Hangar #2 at the Brockville – 1000 Islands Regional Tackaberry Airport at a rate of One Thousand and fifteen dollars (\$1,015) per month plus applicable taxes commencing January 1, 2015, with an annual compounded increase of 1.5% for the remaining two (2) years.

CARRIED

4. 2014-128-12
Request for Disabled Persons
Park, No Parking and 15 Minute Parking on
Broad Street, Brockville

Moved by: Councillor Fullarton

THAT parking be prohibited on the west side of Broad Street from the south side of Flint Street to 12 meters south of Flint Street; and

THAT parking be prohibited on the west side of Broad Street from 32.7 meters south of Flint Street to the southerly limit of Broad Street; and

THAT 15 minute parking be permitted on the west side of Broad Street from 12 meters south of Flint Street to 32.7 meters south of Flint Street; and

THAT Schedule 1, Subsection 72, and Schedule 5, Subsection 74 of Parking By-Law 119-89 be amended accordingly; and

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THAT Schedule 11, Subsection 69, Schedule 1, Subsection 72 and Schedule 5, Subsection 74 of Parking By-Law 119-89 be amended accordingly to reflect the As-Constructed conditions of the east side of Broad Street, south of Flint Street (see Appendix 1)

CARRIED

Councillor Earle asked if the Aquatarium Committee had been involved in these discussions. Mr. Cosgrove stated that they had talked with Mr. Fuller who represented Tall Ships Landing Condominium and the Aquatarium.

Councillor Earle asked if the temporary parking restrictions could now be removed from the area. Mr. Cosgrove suggested waiting until the siding and roofing has been completed.

- 5.. 2014-124-12
Brockville Dog Park Association
Transfer of Funds

Moved by: Councillor Fullarton

THAT the net revenue collected on behalf of the Brockville Dog Park be paid out to the Brockville Dog Park Association.

CARRIED

6. 2014-130-12
Reynolds Park Risk Assessment
Additional Testing for Response to Comments
on the Risk Assessment Report

Moved by: Councillor Fullarton

THAT laboratory analysis of soil samples from additional test pits at Reynolds Parks be authorized at a cost of up to \$15,000, with funding provided from the Memorial Centre Pad and Boards project, account 9701101-9137003.

CARRIED

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Mr. Cosgrove spoke to the report.

Councillor Deery asked if there were any current restrictions on use of the land and if the City was obligated to post signage to prohibit people from using it. Mr. Cosgrove stated that there would need to be a Record of Site Plan from the province to be able to use it as park land.

7. 2014-132-12
Temporary Borrowing By-Law

Moved by: Councillor Fullarton

THAT Council hereby authorizes the passing of a Temporary By-Law providing for the Mayor and the Treasurer to borrow temporary working capital, as may be required for the Current Fund Operations, of up to \$5,000,000 for the year 2015; and

THAT the necessary by-law be enacted.

CARRIED

Mr. Dick spoke to the report.

Councillor Deery asked how that amount was arrived at. Mr. Dick stated that the amount would be the maximum of what may be needed but that borrowing has not previously been required to cover cash flow.

8. 2014-133-12
Ontario Regulation 284/09
Budget Matters-Expenses

Moved by: Councillor Fullarton

THAT Council adopt this report of expenses excluded from the 2015 Budget as a requirement of Ontario Regulation 284/09 passed under the Municipal Act, 2001.

CARRIED

Mr. Dick spoke to the report.

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9. 2014-129-12
2014 Municipal Election Accessibility Initiatives

Moved by: Councillor Fullarton

THAT Council receive report entitled “2014 Municipal Election – Accessibility Initiatives” in accordance with the Municipal Elections Act.

CARRIED

Ms. MacDonald spoke to the report.

Councillor Fullarton said that she had received feedback from Bridlewood Manor. Councillor Fullarton also asked about paper ballots and could they be considered. Ms. MacDonald stated that Brockville was the only one of nine municipalities in the area that did not have paper ballots. The City will be looking into alternatives for the institutions such as nursing and retirement homes and the hospital for the next election in 2018. Ms. MacDonald explained that under the Municipal Act, the municipality is required to provide a polling station at each institution.

10. 2014-141-12
Tax Write Offs as Authorized
By Municipal Act.

Moved by: Councillor Fullarton

THAT Council authorizes the cancellation, reduction or refund of taxes pursuant to provisions of The Municipal Act, 2001 in the amount of \$69,998.23 and charge the municipal portion of \$51,709.88 to Tax Write off Account 01-5-032006-2041.

CARRIED

11. 2014-140-12
2014 Ontario Community Infrastructure Fund
Formula Based Agreement

Moved by: Councillor Deery

THAT Council authorize the Mayor and City Clerk to enter into an agreement with Her Majesty the Queen in Right of Ontario as represented by the Ministry of Agriculture, Food, and Rural Affairs (OMAFRA) to receive infrastructure funding in the amount of \$97,169.00 as outlined in the Ontario Community Infrastructure Fund (OCIF) – Formula Based Component Agreement OCIF FC-0038.

CARRIED

NEW BUSINESS

1. Transit Extension Project
Councillor Bursey

Moved by: Councillor Deery

THAT Councillor Bursey report dated November 26, 2014 regarding the Transit Extension Project be received; and

THAT the evening transit service be extended during the month of January 2015 to permit continuity of service until the report on the pilot project was reviewed by Council in January 2015.

CARRIED

Mr. Cosgrove suggested having all of the data for the 6 month period, thus extending the project for the month of January 2015.

Mayor Henderson asked if bus passes could be sold in stores as garbage bag tags are at present. Mr. Cosgrove stated that the stores are not interested in selling the passes but he feels the library may be a suitable location.

2. Emergency Detour Routes (EDR)
Councillor Earle

Councillor Earle said he feels since the EDR travels through the City's downtown and the number of transport trucks carrying various goods, which include hazardous and dangerous goods, this creates additional dangers to drivers and pedestrians. He stated that it is not simply the accidents that occur along highway 401 but is also the OPP investigation which contributes to the delays in getting the traffic back onto highway 401. He asked for a review from the City Police department and the Operations department of this EDR traffic situation, including transport trucks travelling through downtown Brockville.

Mr. Cosgrove said the major challenge is the lack of alternative routes along highway 401 which includes Brockville.

FAO - CONSENT AGENDA

Moved by: Councillor Fullarton

THAT the following items be placed on the consent agenda:

1. 2014-126-12
Request for Taxi Stand on King Street East
2. 2014-127-12
Airport Building Lease Renewal
3. 2014-128-12
Request for Disabled Persons Park,
No Parking and 15 Minute Parking on
Broad Street, Brockville
4. 2014-124-12
Brockville Dog Park Association
Transfer of Funds
5. 2014-130-12
Reynolds Park Risk Assessment
Additional Testing for Response to
Comments on the Risk Assessment Report
6. 2014-131-12
Save Our Shipwrecks
Thousand Islands Chapter Drive Token Proposal
7. 2014-132-12
Temporary Borrowing By-Law
8. 2014-133-12
Ontario Regulation 284/09
Budget Matters-Expenses
9. 2014-129-12
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10. 2014-141-12
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11. 2014-140-12
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Formula Based Agreement

12. Transit Extension Project

ADJOURNMENT

Moved by: Councillor Deery

THAT the Finance, Administration and Operations Committee adjourn its meeting until the next regular meeting scheduled for January 20, 2015.

CARRIED

The meeting adjourned at 5:40 p.m.