



City of Brockville
Council Meeting Minutes
6:00 PM - Tuesday, August 23, 2022
Virtual Meeting

The Council meeting was called to order on Tuesday, August 23, 2022, at 6:00 PM, in the Virtual Meeting, with the following present:

**Members
Present:**

Mayor Mike Kalivas, Councillor David Beatty, Councillor Jane Fullarton, Councillor Larry Journal, Councillor Nathalie Lavergne, Councillor Cameron Wales, and Councillor Matt Wren

Regrets:

Councillor Philip Deery and Councillor Jeff Earle

Staff:

Lynda Ferguson, Director of Finance & IT Services, Sandra MacDonald, City Manager/City Clerk, and Lynn Murray, Acting City Clerk

MAYOR'S REMARKS

His Worship congratulated Councillor Wren on being acclaimed as Mayor whose term will commence on November 15, 2022. He also praised all the candidates who put their names forward for a council position and wished good luck to them all.

Mayor Kalivas remarked that there have been lots of successful events during the past few weeks in the downtown; Brockville, Ribest, the Poker Run and Poutine feast to mention a few. He thanked all the organizers of these events. Mayor Kalivas noted the number of people downtown, including many tourists.

His worship offered condolences to the family of John Fielding. Mr. Fielding served 2 terms on City Council in 1975 to 1978

DISCLOSURE OF INTEREST

Nil.

ADOPTION OF COUNCIL MINUTES

Moved by: Councillor Wales

THAT the minutes of the Council Meeting of July 26, 2022 and August 9, 2022 be adopted and circulated as read.

CARRIED

CORRESPONDENCE, COMMUNICATIONS AND PETITIONS

1. Rail Safety Week 2022
CN

Moved by: Councillor Fullarton

THAT the Council of the Corporation of the City of Brockville proclaim September 19th to 25th, 2022 as Rail Safety Week in the City of Brockville.

CARRIED

2. Hunger Awareness Day
Brockville and Area Food Bank
Moved by: Councillor Fullarton

THAT the Council of the Corporation of the City of Brockville proclaim September 26th, 2022 as Hunger Awareness Day in the City of Brockville.

CARRIED

3. Appointments to Boards and Committees
(DBIA)

Moved by: Councillor Fullarton

THAT Council approve the appointment of Cassy Meunier to the Downtown Brockville Board, with the term to expire on November 14, 2022.

CARRIED

4. Ombudsman of Ontario – Paul Dube’s Report

Moved by: Councillor Journal

THAT Council receive the attached report from the Ombudsman of Ontario;
and

THAT the Ombudsman's recommendation be forwarded to the Governance Committee for action and implementation.

CARRIED

DELEGATIONS

1. MNP - Presentation of the 2021 Financial Statements
Brent Wilson and Ryan Moore

B. Wilson and R. Moore provided a brief review of the Financial Statements.

STAFF REPORTS

1. **2022-165**
2021 Audited Financial Statements

Moved by: Councillor Journal

THAT report SR2022-165, 2021 Audited Financial Statements be received, and the following be approved;

1. THAT the audited statements for the Corporation of the City of Brockville for the year ended December 31st 2021; and
2. THAT the operating surplus of \$843,970.29 be allocated to the Fiscal Policy Reserve; and
3. THAT the water operating surplus of \$966,815.33 be allocated to the water reserves; and
4. THAT the wastewater operating surplus of \$910,499.75 be allocated to the wastewater reserves; and
5. THAT the audited financial statement for the Downtown Business Improvement Area for the year ended December 31st 2021 be approved; and
6. THAT the audited financial statements for the City's Trust funds be approved.

For: Mayor Kalivas, Councillor Beatty, Councillor Fullarton, Councillor Journal, Councillor Lavergne, Councillor Wales, and Councillor Wren

CARRIED 7-0 on a recorded vote

PLANNING AND OPERATIONS COMMITTEE

Councillor C. Wales, Chair
Councillors D. Beatty, P. Deery, A. Koolwine, Citizen Member
Meeting held August 2, 2022

POC - CONSENT AGENDA

Moved by: Councillor Wales

THAT the following items, as listed on the Planning and Operations Committee agenda are recommended to be passed by Consent Agenda:

For: Mayor Kalivas, Councillor Beatty, Councillor Fullarton, Councillor Journal, Councillor Lavergne, Councillor Wales, and Councillor Wren

CARRIED 7-0 on a recorded vote

1. Market Street West City Properties
(R. Runciman, S. Rivier and A. Melchers)

THAT the demolition of 8 and 10 Market Street West be further delayed to October 28th, 2022; and

THAT the 1863 Committee report back to Committee at the meeting of October 4, 2022 with firm costs to rehabilitate the structure; and

THAT fundraising be investigated, and achievable goals be considered.

2. **2022-155**
Water Meter Reader Replacement

THAT Council authorize staff to replace the handheld water meter readers; and

THAT the City secure the replacement devices from M/s Wolseley Canada Inc. with installation and training; and

THAT the expenditures be funded from the Water Working Capital-Operations Reserve.

POC - REGULAR AGENDA

Nil.

ECONOMIC DEVELOPMENT, RECREATION AND TOURISM COMMITTEE

Councillor J. Fullarton, Chair
Councillor M. Wren and J. McTavish, Citizen Members
Meeting held August 2, 2022

EDRTC- CONSENT AGENDA

Moved by: Councillor Fullarton

THAT the following items, as listed on the Economic Development, Recreation and Tourism Committee agenda are recommended to be passed by Consent Agenda:

For: Mayor Kalivas, Councillor Beatty, Councillor Fullarton, Councillor Journal, Councillor Lavergne, Councillor Wales, and Councillor Wren

CARRIED 7-0 on a recorded vote

1. **2022-103**
Tourism Deliverables and Service Commitments - Renewal of Contracts Year 3

THAT Council approve the renewal of the Tourism Information and Stakeholder Services and Tourism Marketing and Promotion Services contracts with the Aquatarium to December 31, 2023.

2. **2022-153**
2022 Municipal Accommodation Tax Remittance Q1 & Q2

THAT report 2022-153 be received for information.

EDRTC - REGULAR AGENDA

Nil.

FINANCE AND ADMINISTRATION COMMITTEE

Councillor L. Journal, Chair
Councillors J. Earle and N. Lavergne, J. O'Reilly, Citizen Member
Meeting held August 16, 2022

FAC - CONSENT AGENDA

Moved by: Councillor Journal

THAT the following items, as listed on the Finance and Administration Committee agenda are recommended by the Committee to be passed by Consent Agenda:

For: Mayor Kalivas, Councillor Beatty, Councillor Fullarton, Councillor Journal, Councillor Lavergne, Councillor Wales, and Councillor Wren

CARRIED 7-0 on a recorded vote

1. **SR2022-152**
River of Lights 2022 Options

THAT Council receive staff report SR2022-152 - River of Lights 2022 Options and provide direction to staff; and

THAT the Finance & Administration Committee suggest Option 3 to be considered; and

THAT a staff report be brought back to the first Council meeting in October to outline the success of the sponsorships.

2. **SR2022-166**
Pre-Funding the DBIA Gift Card Program

THAT Council approve the transfer of \$10,000 from the DBIA's Reserve Fund to pre-fund the DBIA Gift Card Program.

3. **SR2022-161**

Brock Trail - Federal Active Transportation Fund Grant

THAT Council approve of grant funding from Ministry of Intergovernmental Affairs, Infrastructure and Communities; and

THAT Council approve the funding arrangement of 60% of the eligible project expenses up to a maximum of \$231,990 applicable to approved Brock Trail projects; and

THAT Council approve the application of the grant funding as eligible to the current Brock Trail Projects including, Brock St. to Perth St. trail reconstruction, Central Ave new trail construction and Reynolds Park new trail construction in accordance with grant application; and

THAT the Mayor and City Clerk be authorized to enter into agreement with the Federal government as the grant provider and enact all required bylaws.

4. **SR2022-157**

Brock Trail Reconstruction Project Tender Results

THAT Council receive staff report SR2022-157 - Brock Trail Reconstruction Project Tender Results; AND

THAT Council approve the award of a construction contract for the Brock Trail Brock St. to Perth St. reconstruction project to LA Knapp Construction Ltd. in an amount not to exceed \$263,269.40.

5. **SR2022-163**

Reynolds Park - CCRF Grant

THAT Council approve of grant funding from Federal Economic Development Agency of Southern Ontario; and

THAT Council approve the funding arrangement of 75% of the eligible project expenses up to a maximum of \$223,687 applicable to approved Reynolds Park project; and

THAT Council approve the application of the grant funding as eligible to the current Reynolds Park project; and

THAT the Mayor and City Clerk be authorized to enter into agreement with the Federal Economic Development Agency of Southern Ontario and enact all required bylaws.

6. **SR2022-164**
Reynolds Park Tender Results

THAT Council receive staff report SR2022-164 - Reynolds Park Tender Results; AND

THAT Council approve the award of a construction contract for the Reynolds Park project to LA Knapp Construction Ltd. in an amount not to exceed \$510,520.76.

7. **SR2022-143**
Airport Fuel System Tender Results

THAT Council receive SR2022-143 - Airport Fuel System Tender Results; AND

THAT Council approve the purchase of new aviation fuel system equipment from Pear Canada the amount of \$160,800; AND

THAT Council approve an additional \$5,500 from Fiscal Policy Reserve to award the project; AND

THAT staff prepare a follow-up capital project for fuel pump installation for the 2023 Capital Budget.

FAC - REGULAR AGENDA

Nil.

NEW BUSINESS - REPORT FROM MEMBERS OF COUNCIL

Nil.

UNFINISHED BUSINESS

Nil.

EMERGENCY BUSINESS

Nil.

BY-LAWS

1. 062-2022
A By-law to Authorize the Purchase from Her Majesty the Queen in Right of Canada as represented by the Minister of Public Safety of the Canada Border Service Agency building on Blockhouse Island
2. 063-2022
By-law to Amend City of Brockville Zoning By-law 050-2014 (General Amendment) Second Suite Provisions
3. 064-2022
A By-law to amend 083-2018 Being a By-law to Appoint Members to Various Boards and Commissions (DBIA)
4. 065-2022
Being a By-law to Appoint Jennifer Gagnon as a Municipal Law Enforcement Officer for the City of Brockville
5. 066-2022
A By-law to Adopt Amendment Number 20 to the 2012 Official Plan for the City of Brockville (10 Year Review)
6. 067-2022
A By-law to Re-appoint expired Board and Committee Members

READING OF THE BYLAWS

Moved by: Councillor Beatty
Seconded by: Councillor Wren

THAT By-laws Numbered 062-2022 to 067-2022 be introduced and the same be now read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

CONFIRMATORY BYLAW

Moved by: Councillor Beatty
Seconded by: Councillor Wren

THAT By-law Number 068-2022 to confirm the Proceedings of Council at its meeting held on August 23, 2022 be read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

MAYOR'S ANNOUNCEMENTS

MEDIA QUESTION PERIOD

ADJOURNMENT

Moved by: Councillor Wren
Seconded by: Councillor Journal

THAT Council adjourn its proceedings until the next regular meeting scheduled for September 13, 2022.

CARRIED

The meeting adjourned at 6:46 pm.

Mayor

Acting City Clerk