SUMMER RESPONSIBILITIES

1. Collect data
   1. There are currently (7/12/19) 40 kids left to have data collected
2. Every time you have a Museum day, please contact Maddie with an update
   1. How many kids you ran in the study total
   2. If there were any kids who completed the task but their data needs to be removed for any reason (i.e., parent did not sign consent form, parents or children withdrew consent), please tell Maddie the subject ID no so she can remove their data
   3. If there were any technical/other issues
3. Enter in consent forms/demographics and store papers
   1. Follow procedure below

Entering in consent forms for Iterated Learning:

1. Consent forms that have not been entered should be in the side pockets of the binder. Consent forms that have been entered should be in the 3-ring part of the binder. When consent forms are entered, they should be hole-punched and placed in the 3-ring section of the binder.
2. Download the ILL\_child\_demographics Final file from Box
3. <https://uchicago.app.box.com/folder/68513270252>
   1. If you do not have access to this folder, please contact Maddie ([mcmeyers@uchicago.edu](mailto:mcmeyers@uchicago.edu)) & she will add you
4. Download the CIS\_key file from Box
   1. This is the key to what demographics answers should be coded as what numbers in entering data. Follow it!
5. Enter in the subject ID on the CORRECT TAB OF THE SHEET (baseline or dyad) on whether the child was in the baseline or dyad condition
   1. If you don’t know which condition they were in, try to find their subject ID number/date of data collection on either one of the data sheets
6. <https://docs.google.com/spreadsheets/d/1yIjG-1fRuvbwPi5y-tB5qqQ5E7CmLjbL1u-2LZf2MOA/edit#gid=0> (DYAD)
7. <https://docs.google.com/spreadsheets/d/14MOYzfasqfEFhkgXeI8gRZcWBLMn5GSFbKXn4C_13mk/edit#gid=0> (BASELINE)
   1. FYI, if the sub id started with a “0”, the 0 was NOT recorded (e.g., participant 029 is recorded as participant 29 in the google sheet)
8. Enter in subject ID, date, condition
   1. Condition = baseline/dyad, as well as the SITE of where the data was collected from (usually either MSI or in-lab)
9. DO NOT WORRY ABOUT ENTERING SEED, GENERATION, INCL columns. Maddie will do that (:
   1. Unless you \*know\* the child’s data was not recorded/included (e.g., they stopped halfway through the task). If you know the child’s data was not recorded or included, put a 0 in the “incl” column
10. Consent should be 1 if they signed the consent form
11. Fill in the rest of the columns according to the information in CIS\_key
12. Upload the ILL\_child\_demographics Final file to Box
13. Delete ILL\_child\_demographics Final file from your personal computer
14. Hole-punch and store entered consent forms into the binder rings of the binder (preferably in date/subject ID order)
15. Let Maddie know if you have any issues