

John M. McNair

2134 Cowper Drive • Raleigh, NC 27608 • 919-414-3440 • mcnairjm1993@gmail.com

EDUCATION

Appalachian State University, Boone, NC (Fall 2014 – 2017)
Graduated with a Bachelors Degree in Communication Studies
Minor: Creative Writing

WRITING ACCOLADES / EXPERIENCE

Rhetorical Theory Paper selected by the Theodore Clevenger Undergraduates Honors Conference (April 2017)

- Presented its ideas to 30+ professors along with 5 other peers on a panel.

Creative Writing Story published by “The Peel” – Appalachian State’s Literature Review Magazine (Spring 2016)

AUSTRALIA TRIP (2018)

Spent the past year living and working in Australia. After saving and planning, I supported myself by working in a vineyard and performing odd jobs. Learned about different cultures while gaining independence and an appreciation for the value of travel. I also kept a blog, detailing my experiences to keep my writing sharp.

WORK EXPERIENCE

Cranfill, Sumner & Hartzog LLP, Raleigh, NC (August 2013-July 2014, May 2016-August 2016, May 2017-December 2017, January 2019 -)

Courier

- Assist attorneys/paralegals in any way possible. Responsibilities include printing, copying, faxing, scanning, processing and delivering mail, etc.
- Delivering messages and files, including making daily trips to the Courthouse, Industrial Commission and Post Office.
- Assumed more responsibility as I grew more experienced. Left in charge of overseeing duties when my boss was out.

Vector Marketing, Raleigh, NC (March 2013-June 2013)

Sales Representative selling Cutco Cutlery

- Learned the fundamentals of basic sales techniques and built rapport with many customers across Raleigh.
- Sold \$4,000 worth of cutlery over 3 months.

Brothers Cleaners, Raleigh, NC (September 2010-July 2012)

Clerk

ADDITIONAL EXPERIENCE

- NOLS (National Outdoor Leadership School), British Columbia (July 2013)

NOLS Expedition Alumni

- Spent one full month in British Columbia learning advanced sea kayaking and sailing techniques with ten other “students” and two leaders.
- Aside from the technical aspects of the course, I learned and gained fundamental leadership skills and gained an aptitude for teambuilding and increasing motivation.

- Proficient in AP Style and Microsoft Office

