

Michael R. Conrad

3 Washington Court - Kennebunkport, ME 04046 – Cell, 1-(203)-988-3804

michael.conrad@maine.edu

Summary

Strategic planner and charismatic team leader able to break down long term projects and efficiently coordinate their completion. Former retail clerk and proprietor of small landscaping service for over three years, seeking managerial position in local landscaping or estate service.

Core Competencies

Project Management - Strategic Planning - Landscaping - Clerk Duties

Education

Undergraduate Student - University of Maine - Orono ME

Aug 2017 - Present

Professional Experience

Sheepscott Landscaping - 3 Washington Ct. - Kennebunkport, ME 04046: 2014 - Present

About: Lawn care and estate service operating out of Southern Maine.

Job Summary: Mow lawns, prune trees, weed gardens, remove brush, spread mulch, rake leaves, build gardens, etc.

- Increased annual revenue from \$1000 to \$4000
- Grew seasonal client list from 5 to 20+ people
- Expanded operational territory
- Increased services offered
- Improved work efficiency
- Expanded available equipment
- Improved work quality
- Employed people

Chelmsford Agway - 24 Maple Rd. - Chelmsford, MA 01824: April - June 2017

About: Lawn, garden, and pet supplies retailer located 35 minutes north-west of Boston.

Job Sum: Performed cashier services, store maintenance, and customer assistance.

Leadership Training

Rotary Youth Leadership Award

Weekend long intensive leadership experience for individuals under 18, organized by Rotary clubs and districts.

Innovation Engineering

Academic focus for organizations and students teaching advanced methods and tools for creating big ideas, accelerating projects, and problem solving daily challenges.
