MathSoc Cheque Request

Refer to the back of the page for important information

WUSA

Waterloo Undergrad Student Association

MATHSOC

PLEASE PRINT ALL INFORMATION CLEARLY

AREA OF SOCIETY: _____ **DATE:** _____

Cheque made payable to (Legal Name): _____ **WatIAM ID:** _____

Mailing Address: _____

Budget Line Item _____

Description of Reimbursement _____ **Event ID#:** _____

Request submitted by: _____ **Email:** _____

Special Instruction for Cheque: _____

To Be Filled Out By VPF:	Receipt Description:	Amount (not including tax):
Account # _____	_____	_____
Account # _____	_____	_____
Account # _____	_____	_____
Account # _____	_____	_____
	Subtotal:	_____
Account # 1150 - _____	**Total tax paid on all purchases:**	_____
	Total $:	_____

_____   _____   _____
MathSoc Authorized Signature   **MathSoc Authorized Signature**   **Business Manager Signature**

(Must be signed off by an executive other than the person to whom the cheque will be written to)