

Cleaning Crew Compartment

Review date: 20/09/13

Document no. SMS-06-SW-0485	Work description Cleaning the crew compartment of any train
	Scope Crew compartment interior
Review date 20/09/13	References <ul style="list-style-type: none"> • OHS Act 2000 section 8 (1,2) 20 (1,2) 21 • SMS-06-GD-0001 Guide to Manual Handling • SMS-06-SW-0487 Entering Trains from Ballast • SMS-06-SW-0488 Climbing out of Trains onto the Ballast • SMS-12-01-0886 Red Flagging Trains in Stabling Yards, Depots or Maintenance Centres • SMS-06-SW-0490 Damp Wiping • SMS-06-SW-0492 Diluting Cleaning Chemicals • SMS-06-SW-0497 Mopping • SMS-06-SW-0498 Removing Rubbish Pre-train Clean • SMS-06-SW-0500 Spot Cleaning • SMS-06-SW-0501 Train Clean - Sweeping <p>Relevant up-to-date MSDS</p>
Responsible supervisor <i>Insert name in BLOCK letters</i>	PPE and precautions Supervisor/Team leader <ul style="list-style-type: none"> • Red flag • Personal Identity Card (Plid) • High visibility vest • Safety Footwear • Goggles • Rubber gloves Competencies or qualifications Induction On-the-Job Training Track Safety & Electrical Safety Awareness or RISI Licences or permits required N/A
Tools and equipment required Rags, maxi-bucket, mop and mop bucket, chemicals, broom, garbage bag, dust pan	
IF CONTROL MEASURES ARE NOT SUITABLE AND MAJOR CHANGES ARE NEEDED, CONDUCT A RISK ASSESSMENT AND DEVELOP NEW CONTROLS ACCORDING TO SMS-06-PR-0104 WORKPLACE RISK MANAGEMENT.	

	Warning <i>Before starting work on the train Employees must clip their discipline's RED flag to the blind in the Driver's window at the leading end with the clips provided.</i> <i>Employees intending to work on a rail vehicle consist must attach their identification (Plid card) to their discipline's RED flag displayed in the Driver's window at the leading end.</i>
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Preparation	<ul style="list-style-type: none"> • Collect cleaning equipment from store. • Proceed to train. • Place your red flag in the driver's compartment.
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	Warning <i>Look out for trains moving into and around the work area.</i>
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Cleaning	<ul style="list-style-type: none"> • Pick up rubbish and place in garbage bag. • Sweep the floor and dispose of dirt. • Mix water and detergent in maxi-bucket. • Using a clean rag and detergent mixture, damp-wipe driver's window, console, sills, ledges and rails (especially grab rails). • Use a clean dry rag and appropriate chemical to clean telephone and intercom. • Damp-mop floor.
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Clean up	<ul style="list-style-type: none"> • Remove your red flag from the driver's compartment. • Return cleaning equipment to store.
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Additional controls	
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