

# Cleaning Carriages in Transit (Rover Cleaning)

Review date: 20/09/13

<b>Document no.</b> SMS-06-SW-0622	<b>Work description</b> Cleaning carriages while a train is in transit.
	<b>Scope</b> Applies to all Rover Cleaners
<b>Review date</b> 20/09/13	<b>References</b> <ul style="list-style-type: none"> <li>• <a href="#">OHS Regulation 2001 clause 81 &amp; 341</a></li> <li>• <a href="#">SMS-06-GD-0001 Guide to Manual Handling</a></li> <li>• <a href="#">SMS-06-SW-0499 Responding to a Train Movement During Maintenance</a></li> <li>• <a href="#">SMS-06-SW-0506 Cleaning up Bodily Fluids on Trains</a></li> <li>• <a href="#">SMS-06-SW-0507 Cleaning up Vomit on Trains</a></li> <li>• <a href="#">SMS-06-SW-0405 Handling Sharps</a></li> <li>• <a href="#">SMS-06-SW-0498 Removing Rubbish Pre-train Clean</a></li> </ul>
<b>Responsible supervisor</b> Presentation Services Coordinator CBD	<b>PPE and precautions</b> <ul style="list-style-type: none"> <li>• High visibility vests</li> <li>• Safety footwear</li> <li>• Rubber gloves</li> </ul> <b>Competencies or qualifications</b> <ul style="list-style-type: none"> <li>• Induction</li> <li>• On-the-job training</li> <li>• Track and Electrical Safety Awareness or</li> <li>• Rail Industry Safety Instruction (RISI)</li> </ul> <b>Licences or permits required</b> Nil
<b>Tools and equipment required</b> Sharps container, tongs, garbage bags, pen, note pad.	
<b>IF CONTROL MEASURES ARE NOT SUITABLE AND MAJOR CHANGES ARE NEEDED, CONDUCT A RISK ASSESSMENT AND DEVELOP NEW CONTROLS ACCORDING TO SMS-06-PR-0104 WORKPLACE RISK MANAGEMENT.</b>	

**Warning**

- Beware of syringes and sharp objects
- Mind the gap when entering the train
- Handle broken glass with care
- Beware! Chains between carriages may be missing or detached

<b>Preparation</b>	Collect: <ul style="list-style-type: none"> <li>• cleaning equipment from the store</li> <li>• daily roster from your Supervisor</li> </ul>
<b>Procedure</b>	<ul style="list-style-type: none"> <li>• Wear the correct Personal Protective Equipment (PPE).</li> <li>• As the train arrives, get the run number from the Guard.</li> <li>• Record the run number on your note pad.</li> <li>• Step into the vestibule and wait for the passengers to be seated.</li> <li>• Maintain three (3) point contact when necessary while the train is in motion</li> <li>• Use the tongs to collect rubbish from the seats and floor.</li> <li>• Place all rubbish in the garbage bag.</li> <li>• Allow passengers to move on and off the train without obstructing them.</li> <li>• Do not proceed to the next carriage without your partner</li> <li>• Make sure that the manually operated carriage end doors close behind you as you move between carriages.</li> </ul>
<b>Reporting</b>	Report: <ul style="list-style-type: none"> <li>• any unsafe condition to the Guard and note down the car number</li> <li>• spills, vomit, blood, excreta or graffiti to your Supervisor or a Station Master (use vomit clean up kit when necessary)</li> </ul>

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**Clean up**

- Put all rubbish in the industrial waste bins.
- Do **not** decant sharps containers
- Dispose of used sharps containers and contents as bio-hazard waste.
- Wash your hands thoroughly.

**Additional controls**