


Safe Work Instruction	Issue date: 25/02/08
<b>Picking Up Rubbish in Stabling Yards</b>	Review date: 08/10/10

<b>Document no.</b> SMS-06-SW-0628	<b>Work description</b> Picking up rubbish in stabling yards.		
	<b>Scope</b> Applies to Presentation Services staff picking up rubbish in stabling yards.		
<b>Review date</b> 08/10/10	<b>References</b> <ul style="list-style-type: none"> <li>• <a href="#">Rail Safety Act 2002 section 40</a></li> <li>• <a href="#">OHS Regulation 2001 clause 13 &amp; 14</a></li> <li>• <a href="#">SMS-06-SW-0405 Handling Sharps</a></li> <li>• <a href="#">NWT 300 Planning work in the Rail Corridor</a></li> <li>• <a href="#">NPR 711 Lookouts</a></li> <li>• <a href="#">NPR712 Protecting work from rail traffic on adjacent lines</a></li> </ul>		
<b>Responsible supervisor</b>	<b>PPE and precautions</b>	<b>Competencies or qualifications</b>	<b>Licences or permits required</b>
Supervisor/Team Leader	<ul style="list-style-type: none"> <li>• High visibility vest</li> <li>• Safety Footwear</li> <li>• Gloves</li> </ul>	<ul style="list-style-type: none"> <li>• Protection Officer Level1</li> <li>• Induction</li> <li>• Track and Electrical Safety Awareness, or</li> <li>• Rail Industry Safety Induction (RISI)</li> </ul>	
<b>Tools and equipment required</b>			
Red flag, whistle, rubbish bag, tongs, sharps container			
IF CONTROL MEASURES ARE NOT SUITABLE AND MAJOR CHANGES ARE NEEDED, CONDUCT A RISK ASSESSMENT AND DEVELOP NEW CONTROLS ACCORDING TO <a href="#">SMS-06-PR-0104 WORKPLACE RISK MANAGEMENT</a> .			

 <b>Warning</b> <ul style="list-style-type: none"> <li>• Be alert to unexpected and unplanned movement of rail traffic.</li> <li>• Beware of trip hazards such as points and motors.</li> </ul>	
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<b>Preparation</b>	The Protection Officer is to: <ul style="list-style-type: none"> <li>• consult the area Signaller or Officer in Charge of the yard about rail traffic movement scheduled for the stabling yard</li> <li>• check timetable and Special Train Notices for other movements</li> </ul>
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<b>Preparation</b>	Presentation staff: <ul style="list-style-type: none"> <li>• collect equipment from store</li> <li>• attend briefing about worksite protection arrangements</li> <li>• sign the worksite protection plan</li> <li>• do <b>not</b> enter the worksite unless authorised and briefed</li> </ul>
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<b>Procedure</b>	<p>Two cleaners:</p> <ul style="list-style-type: none"> <li>• have a red flag and whistle,</li> <li>• act as spotters at the start and end of the siding where the rubbish collector is to work</li> </ul> <p>Rubbish collector:</p> <ul style="list-style-type: none"> <li>• face the oncoming traffic</li> <li>• walk towards a spotter picking up rubbish as you go</li> </ul> <p>If rail traffic approaches:</p> <ul style="list-style-type: none"> <li>• the Spotter raises the red flag for the driver</li> <li>• the Spotter gives two short and one long whistle blasts to alert the rubbish collector and other spotter</li> <li>• all staff move to a footpath or safe area</li> <li>• return to work when the Spotter gives the ALL CLEAR</li> </ul> <p>When siding is cleaned move to next siding and repeat process.</p>
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<b>Clean up</b>	<p>The Protection Officer is to make sure that all equipment and staff are clear of the worksite.</p> <p>Rubbish Collectors:</p> <ul style="list-style-type: none"> <li>• dispose of rubbish bag in industrial waste bin</li> <li>• return equipment to store</li> <li>• wash hands thoroughly</li> </ul>
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<b>Additional controls</b>
Rubbish Collectors should look up periodically to check that the track continues to be clear.