



Safe Work Instruction	Issue date: 04/04/07
Entering and Exiting North Sydney Stabling Tunnels (Numbers 2 and 3)	Review date: 04/04/10

Document no. SMS-06-SW-0620	Work description: Entering and exiting stabling tunnels (Numbers 2 and 3) at North Sydney		
	Scope: Applies to Presentation Services staff required to access trains stabled in tunnels 2 and 3 only.		
Review date 04/04/10	References: <ul style="list-style-type: none"> • OHS Regulation 2001 clause 13, & 15 • SMS-06-SW-0487 Entering Trains from Ballast • SMS-06-SW-0488 Climbing out of Trains onto the Ballast • NGE 200 Walking in the Danger Zone 		
Responsible supervisor	PPE and precautions	Competencies or qualifications	Licences or permits required
Presentation Services Coordinator CBD/North Sydney/Lavender Bay	<ul style="list-style-type: none"> • High visibility vest • Safety footwear 	<ul style="list-style-type: none"> • Site induction • Track and Electrical Safety Awareness or • Rail Industry Safety Instruction (RISI) 	Nil
Tools and equipment required			
IF CONTROL MEASURES ARE NOT SUITABLE AND MAJOR CHANGES ARE NEEDED, CONDUCT A RISK ASSESSMENT AND DEVELOP NEW CONTROLS ACCORDING TO SMS-06-PR-0104 WORKPLACE RISK MANAGEMENT .			

	Warning <ul style="list-style-type: none"> • Always walk in designated areas adjacent to tunnel walls furthestmost from running lines. • DO NOT enter the tunnels unless wearing the correct PPE.
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Entering a tunnel	<ul style="list-style-type: none"> • Check if rail traffic is stabled in the tunnels. • Check the timetabled arrival of rail traffic being stabled and departures of stabled rail traffic. • Check that track warning light is ON, indicating that there is no current rail traffic movement. • Check that the track into the tunnel is clear of approaching trains. • Use the access ramp to proceed from the platform to the track. • Use the closest crew compartment access to enter the stabled train. • If a train being stabled approaches while you are on track, use one of the refuges provided.
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	Warning DO NOT access the Down or Up Shore Line tunnels (Numbers 1 and 4).
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Exiting a tunnel	<ul style="list-style-type: none"> • Exit the train from the crew compartment access closest to the platform. • Check the track is clear of approaching trains. • Check that track warning light is ON, indicating that there is no current rail traffic movement. • If a train being stabled approaches while you are on track, use one of the refuges provided. • Use the access ramp to proceed from the track to the platform. • Report that you are clear of the tunnel to the Station Manager/Duty Manager.
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Additional controls
Take extra care to avoid trip and other hazards due to the reduced lighting and restricted nature of the tunnels.