

Cleaning Toilets on Trains

Review date: 20/09/13

Document no.	Work description		
SMS-06-SW-0505	Cleaning toilets		
Scope	Cleaning toilets on trains		
Review date	References		
20/09/13	<ul style="list-style-type: none"> • OHS Act 2000 section 8 (1,2) 20 (1,2) 21 • SMS-06-GD-0001 Guide to Manual Handling • SMS-06-SW-0405 Handling Sharps • SMS-06-SW-0487 Entering Trains from Ballast • SMS-06-SW-0488 Climbing out of Trains onto the Ballast • SMS-12-01-0886 Red Flagging Trains in Stabling Yards, Depots or Maintenance Centres • SMS-06-SW-0490 Damp Wiping • SMS-06-SW-0492 Diluting Cleaning Chemicals • SMS-06-SW-0497 Mopping • SMS-06-SW-0498 Removing Rubbish Pre-train Clean • SMS-06-SW-0500 Spot Cleaning • Relevant up-to-date MSDS 		
Responsible supervisor Insert name in BLOCK letters	PPE and precautions	Competencies or qualifications	Licences or permits required
Supervisor/Team Leader	<ul style="list-style-type: none"> • Red flag • Personal Identity Card (PId) • High visibility vest • Safety Footwear • Rubber gloves • Goggles • Respirator 	<ul style="list-style-type: none"> • Induction • On-the-Job Training • Track and Electrical Safety Awareness or RISI 	N/A
Tools and equipment required			
Toilet brush, rags, bucket with mixture of water and detergent, appropriate chemical, mop. mop bucket, garbage bag, scourer, sharps container, tongs			
IF CONTROL MEASURES ARE NOT SUITABLE AND MAJOR CHANGES ARE NEEDED, CONDUCT A RISK ASSESSMENT AND DEVELOP NEW CONTROLS ACCORDING TO SMS-06-PR-0104 WORKPLACE RISK MANAGEMENT .			

	<p>Warning</p> <p>Before starting work on the train Employees must clip their discipline's RED flag to the blind in the Driver's window at the leading end with the clips provided.</p> <p>Employees intending to work on a rail vehicle consist must attach their identification (PId card) to their discipline's RED flag displayed in the Driver's window at the leading end.</p> <p>Look out for trains moving into and around the work area.</p>
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Preparation	<ul style="list-style-type: none"> • Collect cleaning equipment from store. • Proceed to train. • Place your red flag in the driver's compartment.
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	<p>Warning</p> <p>Beware of sharps when emptying rubbish bins. Always use safe work practices when handling sharps. Discard rags used to clean toilets after a single use</p>
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Cleaning toilet	<ul style="list-style-type: none"> • Using the toilet brush and appropriate chemical, scrub toilet bowl inside and out, including the seat and lid. • Flush the toilet. • Using a clean rag, dry-wipe toilet seat and lid and the outside of the toilet bowl. (Dispose of this rag in the garbage bag). • With clean rag, damp-wipe taps, mirror, sink around the sink and sill. • Empty rubbish bin. • Wash bin with bleach and water and scrub if necessary. • Top up toilet paper. • Damp mop the floor with bleach and water. • Dispose of water from mop-bucket.
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Clean up	<ul style="list-style-type: none"> • Remove your red flag from the driver's compartment • Return cleaning equipment to store
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Safe Work Instruction

Issue date: 20/09/10

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Additional controls

- Hepatitis A&B Vaccinations are desirable while doing this procedure