

Activity 1

Facilitator Instructions:

Say: Let's do a quick activity to explore the features of Canva.

| ACTIVITY BRIEF | | |
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| <p>Activity Topic: Features of Canva</p> <p>Activity Objective: To analyze the potential features and functionalities of Canva based solely on the lecture notes before exploring the platform.</p> <p>Total Duration: 10 mins</p> <p>Pre-requisites: Lecture Notes</p> <p>Authored by: Ekta Rohilla</p> | | |
| DURATION | FACILITATOR INSTRUCTIONS | PARTICIPANT INSTRUCTIONS |
| 10 mins | <p>Divide participants into small groups (3-4 members per group).</p> <p>Instruct each group to predict and brainstorm features they expect to find in Canva.</p> <p>Each group writes their predictions on a whiteboard or flipchart paper.</p> <p>Facilitate a discussion by asking questions such as:</p> <ol style="list-style-type: none">1. What common predictions emerged across groups?2. Were there any unique or unexpected predictions?3. Discuss the rationale behind specific predictions. | <p>As a group, discuss and list features you predict Canva will have.</p> <p>Consider the types of designs, functionalities, or tools that might be available.</p> <p>Prioritize and write down the top features you expect to find when exploring Canva.</p> |

Activity 2

Facilitator Instructions:

Say: Let's do a quick activity to explore Canva Interface and reflection.

| ACTIVITY BRIEF | | |
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| <p>Activity Topic: Canva Interface</p> <p>Activity Objective: To explore the key elements of Canva's interface for the first time, gaining a basic understanding of the available features.</p> <p>Total Duration: 10 mins</p> <p>Pre-requisites: Lecture Notes</p> <p>Authored by: Ekta Rohilla</p> | | |
| DURATION | FACILITATOR INSTRUCTIONS | PARTICIPANT INSTRUCTIONS |
| 10 mins | <p>Introduce the importance of becoming familiar with Canva's interface for effective design exploration. Emphasize that this activity is aimed at first-time users.</p> <p>Display the Canva Home Dashboard and briefly explain the main components: Top Menu Bar and Side Menu Bar. Direct participants to explore each tab in the Top Menu Bar and the options in the Side Menu Bar. Encourage them to click on different sections, such as Templates, to get a sense of what Canva offers.</p> <p>Ask participants to take a moment to reflect on their initial impressions and any features that caught their attention.</p> <p>Form small groups and invite each participant to share one feature or section they found interesting or confusing.</p> | <p>Explore the Canva Home Dashboard, clicking on different tabs in the Top Menu Bar and options in the Side Menu Bar.</p> <p>Take a moment to reflect on your first impressions of Canva.</p> <p>Note down any features or sections that caught your attention.</p> <p>Share one feature or section with your group members.</p> <p>Discuss any questions or areas you found interesting or confusing.</p> |

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| | <p>Facilitate a brief discussion within each group.</p> <p>Conclude by summarizing the main elements of Canva's interface.</p> | |
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