

Participants	
Male	34
Female	6
Total	40

**Bangladesh Institute of Administration and Management (BIAM) Foundation**  
**Regional Center, Bogura**  
 Uposhohor, Nishindara Bogura.  
 www.biam-bogura.gov.bd  
**Daily Course Schedule**



**30th Departmental Foundation Training Course for Officers of the Directorate of Technical Education**

**(15 April - 13 May 2024)**

**Working Day: 16, Week No.: 4**

**Date: 07 May 2024 [Tuesday]**

<b>Dress Code Session: Male: ; Female:</b>			
<b>Time</b>	<b>Topic</b>	<b>Speaker/Organizer</b>	<b>Venue</b>
05:50 - 06:45	PT	PT Instructor	Playground
08:00 - 08:45	Breakfast	President of Mess Committee	Dining-01
09:00 - 11:00	Management and organization of online classes: Challenges and opportunities. (06:03)	Mr. Dr.Sheikh Abu Reza, Ex. Director , Department Of Technical Education	Classroom -01
11:00 - 11:30	Tea Break	President of Mess Committee	Dining-01
11:30 - 13:30	Assessment, examinations and certifications in e-learning system (06:04)	Mr. Dr.Sheikh Abu Reza, Ex. Director , Department Of Technical Education	Classroom -01
13:30 - 14:30	Prayer & Lunch	President of Mess Committee	Dining-01
14:30 - 16:30	TVET and Social Media (06:05)	Mr. Dr.Sheikh Abu Reza, Ex. Director , Department Of Technical Education	Classroom -01
16:45 - 17:45	Sports	Sports Instructor	Playground
21:30 - 22:30	Supper	President of Mess Committee	Dining-01

**This Schedule is subject to change**

**Copy to:**

01. All Faculty Members & CMT
02. PA to Director for Director's Kind Information
03. Class Attendant/Notice Board/Office Copy

**06 May 2024**

**Md. Abdur Rofiq (Director)**

**Course Director**

**30th Departmental Foundation Training Course  
for Officers of the Directorate of Technical Education**