



## FACULTY OF INFORMATION SCIENCE AND TECHNOLOGY

## TIT2311 INDUSTRIAL TRAINING

## COMPANY SUPERVISOR MIDTERM EVALUATION

STUDENT ID: \_\_\_\_\_ STUDENT NAME: \_\_\_\_\_

ORGANISATION : \_\_\_\_\_

To the Supervisor/Manager:  
Please complete the following sections:

1. **Student's Assessment:** 3 Assessment Criteria
2. **General Comments**

1. <b>STUDENT'S ASSESSMENT</b>	<b>REMARKS</b>
(a2) COMMUNICATION SKILLS (e.g. Verbal and written communications, asking questions, presenting a point to view)  <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 Poor <span style="float: right;">Outstanding</span>	
(a9) ATTENDANCE & PUNCTUALITY (e.g. No absenteeism, adhere to company working hours)  <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 Poor <span style="float: right;">Outstanding</span>	
(a10) DISCIPLINE & ETHICAL BEHAVIOUR (e.g. Adhere to company rules & regulations, professional & ethical in work done)  <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 Poor <span style="float: right;">Outstanding</span>	
<b>2. GENERAL COMMENTS</b> (including areas for improvement)	

Supervisor/Manager's Name: \_\_\_\_\_

Signature &amp; stamp: \_\_\_\_\_

Date: \_\_\_\_\_