

Privacy Policy

Innospace.asia respects your privacy, and works hard to keep your information safe. This policy explains how we collect, use and store information and data that we receive from you. If you have any comments or questions about our privacy policies, please contact us at contact@Innospace.asia

1. **Information We Collect.** “Personal Information” means information that you share with us that alone or in conjunction with other information can be used to identify you. Personal Information includes your name, telephone number, e-mail address, or information about activities directly linked to you, such as your location. Innospace.asia also asks you to share your name, address, phone number, e-mail address, photographs of the Space or Spaces you may be renting, and a short description or biography that introduces you and the space to the Innospace.asia online community.
2. In order to use our Site and/or Service, you will be required to register and provide us with certain Personal Information such as your name and an e-mail address or you may log in through “Facebook Login”, “Google Plus Login” and Innospace.asia will receive Personal Information about you from Facebook or Google account.
3. We also collect certain de-identified information, such as your browsing history on the Site, descriptions of the Spaces and Services you wish to provide or to rent, and any information regarding your interactions with any Space and/or Service Providers through the Site or Services. In addition, when you use Innospace.asia, certain information may be automatically gathered about your computer, mobile device, operating system, IP address, including your location. We call this “Site Visit Information.” We have partnered with Google Analytics to improve the quality of the Site Visit Information Innospace.asia collects. You can review Google Analytics terms of use here: <http://www.google.com/analytics/terms/us.html>.
4. **How We Use Information.** Except as expressly set forth herein, we will not sell or lease your Personal Information except as provided for in this Privacy Policy. In addition, we may use Personal Information internally – for example, to help improve our services, to make Innospace.asia more useful, to customize Innospace.asia and personalize its content for you.

5. We display the information that you wish to share publically (including photographs and descriptions of Spaces and Services and including any personal description that you provide), and link that information to the Spaces and Services that you wish to offer or offer for rent on our Site and/or Services.
6. When you advertise your Space and/or Service when you post a request to rent a Space and/or Service on Innospace.asia, we may use the information you post in order to connect you with an appropriate Space and/or Service Provider or event organiser/customer, or to provide you with other notifications. We may share information with select third parties carefully selected to improve the functionality of our website, services, and advertisements. We call these third parties “Partners.” Our Partners are carefully selected, and they are all committed to honoring your privacy and protecting information we share with them.
7. In addition, we reserve the right to use the information you share with us in a de-identified and aggregated form to improve the quality of our Site and/or Service, and to better understand our customer base. We may also share de-identified and anonymous information with our partners, without restriction, on commercial terms that we can determine in our sole discretion.
8. **How we Protect Information.** We take reasonable administrative, technical and physical measures to protect the Personal Information you share with us, both during transmission and once we receive it. However, no method of transmission over the Internet, or method of electronic storage is 100% secure. Therefore, while we strive to use reasonable means to protect your personal information, we cannot guarantee its security.
9. **Feedback/Reviews.** When you share feedback/Reviews about any Space and/or Service Providers on Innospace.asia’s website, please remember that any information so disclosed may be made public automatically, and Innospace.asia does not consider this Personal Information. You should exercise caution when disclosing any information (including Personal Information) in such a space, as you do not know who will access or use such information and for what purposes.
10. **Cookies.** A Cookie is a small piece of text that is sent to your computer when you visit a website. Innospace.asia uses Cookies to help personalize your Innospace.asia browsing experience. Please note that some features of Innospace.asia may not function properly when Cookies are disabled or removed.

11. **Third Party Sites and Application.** Portions of the Site may contain links to third party websites. The Site may also provide you with links to access the sites of third party vendors or retailers. We have no control over third-party sites or services, and all use of third-party sites is at your own risk.
12. **Communications.** Innospace.asia may send you marketing and other electronic communications if you registered on our website. You may unsubscribe from these messages. Please note that we reserve the right to send you service related communications, including service announcements and administrative messages, relating either to your account or to your transactions on this Site, without offering you the opportunity to opt out of receiving them unless you cancel your account.
13. **Children.** Innospace.asia does not knowingly collect personally identifiable information from children under the age of 18. In the event you become aware that an individual under the age of 18 has enrolled without parental permission, please advise us immediately.
14. **Updating, Reviewing or Correcting Information.** You may update, review or correct your profile Information on the Services, at any time e-mailing us at contact@innospace.asia. We will retain your information for as long as your account is active or as needed to provide you services. If you wish to cancel your account or request that we no longer use your information to provide you services, please contact us at the e-mail address listed above. We will retain and use your information as necessary to comply with our legal obligations, resolve disputes, and enforce our agreements.
15. **Tracking.** When you visit Innospace.asia's website, we automatically collect the name of the website you visited from (called the "referring page") and the name of the website you chose to visit immediately after ours (called the "exit page"), and information about other websites you have recently visited. This information is used to improve our website, and it cannot be used to personally identify you. Innospace.asia does not honor the "Do Not Track" settings available on most browsers. When our website detects the Do Not Track signal from your browser, it will still collect referring and exit page information and other information when you visit our website.
16. **Transfer of Your Information.** In providing the Services, we may share your information with subcontractors and other partners that are located in countries other than HKSAR . All our subcontractors and other partners will be subject to contractual obligations restricting their use of your Personal Information.

17. **Changes.** We may update this Privacy Policy from time to time - we encourage you to review it periodically.
18. **Comments and Questions.** If you have any comments or questions about our privacy policy, please contact us at contact@innospace.asia