

This Permit Application is for:

- ☐ Relocation of trees/palms
- ☐ Removal of trees/palms
- ☐ Removal of Specimen Tree(s)
- ☐ Relocation of Specimen Tree(s)
- ☐ Change of Contractor
- ☐ Renewal of Tree Permit

Required Permit Applications:

- ☐ [Tree Permit](#)
- ☐ [Engineering Permit](#) (if proposed work includes area in public right-of-way areas)

Permit Review Stops:

- ☐ Landscape
- ☐ Engineering (if proposed work includes area in public right-of-way areas)

Minimum Plan Submittal

- ☐ A completed Tree Permit Application.
 - o Both sides of the application must be completed. For areas that do not apply, write "n/a".
 - o For a single family home, the property owner may qualify the permit as the owner, so in area #2 on the application, indicate 'owner'.
 - o For a stand-alone Tree Permit Application for properties other than single family homes, the contractor must be a Broward County Registered Tree Trimmer and a City of Fort Lauderdale Registered Contractor.
 - o The owner and contractor signatures must be notarized.
- ☐ Two copies of a survey or plan of the property illustrating the location of all existing trees and palms on site. These locations must be numbered.
- ☐ Two copies of a corresponding assessment of all existing trees and palms. This must include, in list format:
 - o tree number
 - o botanical and common name
 - o overall height

- trunk diameter measurement at chest height for trees
- clear trunk measurement (height of trunk from ground to base of palm frond) for palms
- condition percentage rating
- status (remove, remain, relocate)
- ☐ For specimen trees, an ISA Certified Arborist report must be submitted.

Other Requirements

- ☐ [Engineering Permit Application](#), [Owner/Builder Affidavit Form](#), [Zoning Affidavit](#), [City Engineer Swale Profile Detail](#), and [Landscaping Permit](#) (if proposed work includes area in public right-of-way areas).

***Please note that this checklist is not intended to be all-inclusive. Due to changes in codes, regulations, and ordinances, other requirements may apply.**