



MLRIT MUN 2025



**INTERNATIONAL
PRESS**

STYLE GUIDE



24–26 OCTOBER, 2025

Letter From the Executive Board

Greetings, Members of the International Press. Your conviction that the pen is mightier than the sword might be the reason for your presence here and we warmly welcome you aboard. Press and Journalism have been the driving force behind the development of any nation, big or small. Society can flourish only when unvoiced opinions are written and granted the recognition they deserve. Not only does the International Press act as a medium for unspoken words, but it also ensures that the general population is aware of what is happening around the world, or in this case, around the conference. It is our pleasure to welcome you to the world of articles and interviews, tact and diplomacy and hope that you perform to the best of your abilities. As Reporters, you will be held accountable to a high standard of decorum and decency and will be expected to be diplomatic as well as transparent in your work. Your role goes past committee chambers and official sessions. Look beyond these boundaries by participating in insightful debates via Delegate interviews. Your conversations can unveil perspectives that reshape discussions. Your astute observations in committee will not only enable you to depict the various perceptions of Delegates but the creative freedom that you will be given shall only improve the quality of the newsletter. It is to be noted, however, that while competitive spirit is encouraged, you are all working together as a team to pen articles of the highest quality for a Model United Nations conference and must not lose sight of that. Biased reporting of events from committees will not be entertained and reporters must ensure that their information is factually correct. Reporting is as rewarding as it is challenging, and we wish you the best of luck for these 3 days.

Regards,

Chetana Chintapally

Head of International Press

Kumara Shivanand

Head of International Press

About International Press

The International Press (IP) is essentially a collection of reporters from various agencies around the world present at a conference. By virtue, it is not a part of the United Nations (UN) in any way, shape or form but instead serves as a body that questions members present in the conference and also reports the proceedings of the conference. As Delegates from all around the world gather to debate on geopolitically pressing issues, the IP records all the statements being made in both written and pictorial form. Essentially, the IP provides budding journalists with an opportunity to convert their observations into words while also maintaining factual accuracy and exercising creative freedom. A good article must be brief and informative while also showcasing your unique writing style. Reporters will be expected to be present in their committee at all times and make a thorough note of whatever is being said and done in the committee. You need to make sure that your research is on point and ensure no factual inaccuracies pop up.

Additionally, the International Press team will consist of a number of reporters as well as photojournalists who need to be working in sync with each other. Your competitive spirit should never come in the way of team-work.

Types of Submissions:

1. Opinionated Editorial:

An Opinionated Editorial (Op-Ed) portrays the opinion of the writer on a particular issue or conflict and is usually used to support his/her argument using facts as well. Op-ed reflects an individual's views. Ensure you substantiate your opinion with educated research. (Avoid personal pronouns). Usually, op-eds are written on the Agenda of the committee the reporter has been assigned to and research holds primary importance here. An Op-Ed is an article with which you can create an immense amount of impact and used to examine different perspectives on an issue.

Word Limit: 500 - 700 words

2. Beat Based Article:

A beat-based article is a special type of article wherein a single thread of information in the committee is followed and aptly reported. Hence it is necessary for the reporters to be present in their committees during all formal sessions. Feel free to include factual details and quotes, within the context of the article and the agenda. Beat-based articles, ideally, have to be devoid of opinion. They must simply report the facts as is while providing an in-depth analysis of it, based on fact and not opinion.

Word Limit: 250 - 350 words

3. Features/Creative Piece:

A creative piece is where the writer exercises their full liberty in terms of format. Though you will be given a word limit, the format in which it is written will be up to you: from a short story to a diary entry, from a poem to a haiku, you can truly explore any style of writing that you want. The central theme, however, must pertain to the Agenda at hand and the creative piece must **strictly** be completely original.

Word Limit: 125 - 900 words

4. Interview:

An interview provides an opportunity for personal interaction with a Delegate. It should be utilized to bring out those aspects and cover the parts of the country's policies that might not otherwise be highlighted in the course of the conference. The questions must be precise and must be verified by the Executive Board of the International Press. Reporters are to ensure that the essence of the views put forth remain intact and is expected to ask questions related to the agenda at hand.

Word Limit – 300 to 500 words

5. Opinion Poll:

You can conduct an opinion poll in your respective committees if you feel like there is a major divide in opinion about some aspect of the agenda. Provide a premise to your question and remember to pick a question that can be answered in yes/no/maybe. Write a concluding paragraph based on your findings (and your original research, if any). Again, the content needs to be restricted to the agenda. The use of graphs, pie charts, or any other statistical analysis is highly encouraged.

Word Limit – 250 to 350 words

6. Press Conference:

The Press Conference is another opportunity for the reporters to ask the Delegates about any of their statements or actions in the committee. Any press conference is not only dependent on your research, but also how closely you have been following your committee proceedings. You can pose questions (4-5) to Delegates of a committee. The questions could be based on any statement made by the Delegates during the course of debate, apart from other research-based questions. The reporters are also expected to submit a press conference report. Moreover, facts must be derived from credible sources; if challenged, the burden of proof rests on the reporter.

Rules & Elements of Style:

1. The reporters are expected to punctuate their articles appropriately, as and when required, e.g., colons, periods, slashes, commas, marks, and dashes must find their correct places.
2. Abbreviations are to be used only once they have been introduced.
 - Example: In the United States of America (USA), a president can serve a maximum of two terms, each lasting four years.
3. All dates should be in the format - 29 April 1965, 12 December 2003, etc.
4. No Delegate should be referred to by his/her name. Instead, use “Delegate of” followed by the person’s portfolio. Furthermore, the word “Delegate” should be capitalised when referring to him/her.
5. When referring to any nation or organisation, the standard UN country and organisation names should be used. For example: Use People’s Republic of China instead of using China.
6. Numbers within a hundred should be expressed in words, anything beyond a hundred can be written in numeric format.
 - For Example: “60” should always be written as “sixty”, but “130” can be written as it is.
7. Follow the timeline of your committee, especially if it's based on a historical event.
8. Avoid contractions in sentences. For instance, use '*do not*' instead of '*don't*' and '*cannot*' instead of '*can't*'.
9. Attach relevant images to assigned articles, crediting the source/photojournalist using the textbox feature in Word.
 - For Example: **Source: BBC**
10. Refrain from using terms such as 'moderated caucus' or 'unmoderated caucus'. Instead, employ phrases like 'formal debate' and 'informal debate' for clarity.
11. Stick to one tense throughout the article. Ideally, use the past tense.
12. Diplomatic courtesy in reporting should be maintained at all times, ensuring any negative language from representatives is subtly expressed to avoid offence.

Formatting Guidelines:

- Font - Times New Roman
- Title - 18 points, Bold, Center Aligned
- By-line - 14 points, Italic, Center Aligned
- Body – 12 points, Justified
- By-lines are mandatory for all types of submissions.
- The submission files should be in the format: Name_Type of Submission_Committee_Day
 - Example: Nikhil_Interview_UNHRC_Day2
- Please make sure that the articles you submit do not have red squiggles.

Note:

- 1. Plagiarism and any AI generated content is not tolerated and will be dealt with strictly.***
- 2. All sources and references should be cited without fail.***
- 3. Adhere strictly to deadlines. Any work done should be submitted on time.***

Marking Scheme

The reporters will be evaluated based on a set of general criteria. All reporters are expected to strictly adhere to the deadlines allotted to them. The deadlines for each day will be notified at the beginning of the first session for the day. The following parameters would be considered for grading:

1. Adherence to punctuality in submission of articles and word limits
2. Quality of Research and Diplomatic Skills
3. Effective Structure and Formatting (syntax)
4. Grammar and Vocabulary Proficiency
5. Content Quality (substance and creativity)
6. Participation in Press Conferences
7. Maintaining Demeanor (consistent committee presence, appropriate attire, behavior, etc.)
8. Brownie Points
9. Authenticity of Article (Plagiarism)

All the best!