

Team Meeting

Week # 1

Date: 11/3/2023

Time: 4:00 PM - 4:40 PM

Location: Online (Discord)

Meeting called by: Matthew DeFranceschi

Type of meeting: Online; Setup

Facilitator: Naman Raval

Note taker: Matthew DeFranceschi

Timekeeper: Angel Espinal

Attendees: Matthew DeFranceschi,
Naman Raval, Angel
Espinal, Sebastian Lopez
Cruz

Please read: MediSys Corp Document

Please bring: N/A

Minutes

**Week #1-
Agenda item:** Finish paper commentary for group case
study

Presenter: Matthew DeFranceschi

Date: 11/3/2023

Discussion: Initial set up regarding the GitHub repository, meeting minutes, and paper commentary for MediSys Corp. We also scheduled the next meeting.

Conclusions: We will work on our sections of the paper and complete them by tonight to submit the group case study. We will prepare for the next meeting by doing research on the group project topic.

Action items	Person responsible	Deadline
✓ Read the paper	All	11/06/2023
✓ Write half of a page of commentary	All	11/06/2023
✓ Research topic for group project	All	11/10/2023

Other Information

Resources:

- MediSys Corp.: The IntensCare Product Development Team
- YWCC307 Group Case Study Paper Document

Special notes:

- N/A