# **Supportive Wrapping Document**

#### **Scarlett Raven Boxes**

All Original Scarlett Raven works will come in a made to measure box. The sides should be covered in blue worm with corners and cling wrapped. Do not cover the front of the piece with foam and be careful not to touch the front of the canvas. Scarlett's work may still be in its drying process so be careful not to touch the surface.

Place inside the box and seal with handy wrap not packaging tape.







### **Robert Oxley - Bisaillon Brothers SLE's**

Robert Oxley works and some Bisaillon pieces will come in their own box. No wrapping materials need to be placed on the piece; you can simply put the piece directly back in the box.

Place inside the box and seal with handy wrap not packaging tape.



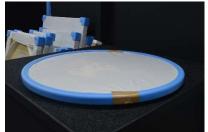


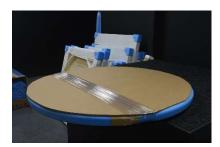
#### **Bisaillon Brothers Originals**

These will arrive with a white fabric sheet covering the front of the piece. Keep the sheet safe for when you need to wrap it. Place blue worm around the edge and card the front and back. Blue worm for some Bisaillon Brother pieces maybe slightly wider. Keep this to one side for when you need to wrap it. Attached cardboard corners if you can on square pieces.

- 1.Lay the white sheet down first
- 2. Place the piece face down onto the white sheet
- 3. Tape the white sheet to the back of the piece all the way round
- 4.Add a strip of brown tape to the end of a slightly lose fitting blue worm length
- 5.Blue worm all around the outer edge of the piece, securing the links between the blue worm with brown tape strips. These strips are to be stuck to the white sheet, not the surface of the piece so the white sheet is essential to be kept with the piece!
- 6.Place the cut to size board on the front of the piece (i recommend an emphasis is placed upon this board being kept in gallery for its return/transport)
- 7.Cling wrap across the front of the piece just off centre
- 8.Cling wrap 4 ways, and ideally board the back to protect the cert.









#### **Dan Lane**

Original Dan Lane pieces will arrive in a custom-made box. Blue worm the edge and cling wrap. Do not use bubble wrap or white foam to protect the front, this may imprint on the piece.

Use cling wrap to seal the box. Do not use packaging tape. Refrain from using packaging tape to seal any item. Take note of the instructions from the artist on the front of the box.





## **Nic Joly**

Works will arrive in a custom-made box with cardboard inserts on the top bottom and sides. Keep all the inserts together in the box when removing the piece. Boxes for smaller works have been designed to accommodate blue worm corners. Please use 'Fragile Tape' when sealing rather than brown packaging tape.





#### Illuminati Neon

Every MSL has its own bespoke lid – this must be retained in the gallery and used on the correct item of artwork.

If you have lost the box, do not send any artwork out. Please contact the logistics department who will arrange for a new lid to be made and send it on the next available delivery. Do not make your own protection for the neon artwork as this results in damages.

The neon's are fragile and should be treated with additional reverence. Do not lay the artwork down on the neon. Do not lean anything against the neon.



1. Blue worm the frame – Secure blue worm by using shrink wrap. Ensure the whole frame is covered.

Do not cover the neon or image with any additional packaging.

E.g – No Bubble Wrap, no foam, no blue worm in the middle as support.

Bubble wrap can get stuck on the neon and when removed snaps the glass tubes.



2. Ensure the plug has been neatly coiled and secured within the shrink wrap.

It needs to be secure and not a trip hazard for when the artwork is moved if it is hanging onto the floor.

The back of the artwork does not need covering with any cardboard and can be left as the photo.



3. The lid is made to fit directly over the neon and to rest upon the frame. It does not need any additional protection adding underneath.

Do not pack the lid with bubble wrap, foam, anything else.

The lid is adequate protection and will transport your neon safely.



4. Secure box lid using shrink wrap.Checking each side is secure properly.These artworks are to be stored standing up.

#### **Sculptures**

All sculpture will either come boxed or crated. Take note when unpacking as to how the piece has been packed so you can pack correctly when it needs to leave you. Some may have a certificate. Please keep this inside the box rather than removing it. Remove the Sculpture carefully using white fabric gloves.



