

JOB APPLICATION

POSITION INFORMATION

ANNOUNCEMENT NUMBER

DE-12650393-25-TW

OPEN PERIOD

12/23/2024 to 01/06/2025

POSITION TITLE

IT Specialist (Operating Systems)

BIOGRAPHIC INFORMATION

* Required

Name

First *

Fawaz

Middle

Last (Family/Surname) *

Mumtaz

Suffix (Sr, Jr, III, etc.)

Mailing Address

Use Standard State Postal Code (abbreviations). If outside the United States of America, and you do not have a military address, print "OV" in State and fill in Country, leaving Postal Code blank.

Street Address * (House Number, Street, Apartment, Company, Suite, Unit)

4914 N 204th Ave

City *

Elkhorn

State / Territory / Province

Postal Code *

N E

68022

Country

United States

Phone * (at least one is required)

* Required

Day

Evening

Mobile

DSN

Fax

Email Address * (e.g., my_email@domain.com)

mdfawazj@gmail.com

Country of Citizenship *

United States

Eligibilities

* Required

1. Do you claim Veterans' Preference? *

- ☐ A. No, I do not claim Veterans' Preference
- ☐ B. 0-point Sole Survivorship Preference (SSP)
- ☐ C. 5-point preference based on active duty in the U.S. Armed Forces (TP)
- ☐ D. 10-point preference for non-compensable disability or Purple Heart (XP)
- ☐ E. 10-point preference based on a compensable service connected disability of at least 10% but less than 30% (CP)
- ☐ F. 10 point preference based on widow/widower or parent of a deceased veteran, or spouse or parent of a disabled veteran (XP)
- ☐ G. 10-point preference based on a compensable service connected disability of 30% or more (CPS)

2. Reasonable Accommodations for taking the online assessments are provided on a case-by-case basis only to qualified individuals with a disability covered by the Rehabilitation Act of 1973, as amended. Do you have a disability (physical or mental) that you believe will interfere with completing the online assessments and require a Reasonable Accommodation? *

- ☐ A. Yes
- ☐ B. No

3. Are you a current or former federal employee displaced from the agency hiring for this position? If yes, confirm: you are located in the same local commuting area of the vacancy; AND, you are applying to a position that is at or below the grade level of the position from which you were or will be separated; AND, your grade is equivalent to or below the grade level of the vacancy; AND, your last performance rating of record is at least fully successful or the equivalent. For more information, review the USAJOBS Help Center. To verify your eligibility, you must submit supporting documentation such as a Reduction in Force (RIF) separation notice or a Proposed Removal/Separation notice to include your latest performance rating (if the notice does not have this information included, you must submit a copy of your most recent performance appraisal) and a copy of your latest Notification of Personnel Action, Standard Form 50. *

- ☐ A. Yes
- ☐ B. No

4. Are you a current or former federal employee displaced from a position in a federal agency other than the Department of Veterans Affairs? If yes, confirm: you are located in the same local commuting area of the vacancy; AND, you are applying to a position that is at or below the grade level of the position from which you were or will be separated; AND, you are applying to a position that does not have greater promotion potential than the position from which you were or will be separated; AND, your last performance rating of record is at least fully successful or the equivalent. For more information, review the USAJOBS Help Center. To verify your eligibility, you must submit supporting documentation such as a Reduction in Force (RIF) separation notice to include your latest performance rating (if the notice does not have this information included, you must submit a copy of your most recent performance appraisal) and a copy of your latest Notification of Personnel Action, Standard Form 50. *

☐ A. Yes

☐ B. No

Preferences

* Required

Your resume must include the following information for each job listed: Job title Duties (be as detailed as possible) Month & year start/end dates (e.g. June 2007 to April 2008) Full-time or part-time status (include hours worked per week) Series and Grade, if applicable, for all Federal positions you have held Please be aware that your answers will be verified against information provided on your resume. Be sure that your resume clearly supports your responses to all of the questions by addressing your work experience in detail. Recommended: Even though we do not require a specific resume format, your resume must be clear so that we are able to fully evaluate your qualifications. To ensure you receive appropriate consideration, please list the duties you performed under each individual job title. If we are unable to match your experiences with the positions held, you may lose consideration for this vacancy. We cannot make assumptions regarding your qualifications. Do not include a photograph or video of yourself, or any sensitive information (age, date of birth, marital status, protected health information, religious affiliation, social security number, etc.) on your resume or cover letter. We will not access web pages or encrypted, and digitally signed documents linked on your resume or cover letter to determine your qualifications. *

1. Which of the following items describes your current or recent (within the last five years) political appointee service? If you responded yes to any of the items below, you will need to include a SF-50 specifying your prior service. *

- ☐ A. Yes, I am considered a political appointee as described under 5 U.S.C. sections 5312 through 5316.
- ☐ B. Yes, I am considered a Non-career Senior Executive Service (SES), Limited Term SES, Limited Emergency SES Executive Branch employee.
- ☐ C. Yes, I am considered a political Schedule A, Schedule C, or appointee who served in a political capacity under agency-specific authority in the Executive Branch.
- ☐ D. Yes, I am considered a political appointee in the Executive Branch (as described in a., b. or c above) in a covered position in an agency having an interchange agreement with OPM, which allows movement from the agency's system to the competitive civil service.
- ☐ E. None of the above. I am not considered a current or recent (last 5 years) political appointee as described above in items a, b, c, or d.

By submitting your application, you are certifying, to the best of your knowledge and belief, all the information submitted by you with your application for employment is true, complete, and made in good faith, and that you have truthfully and accurately represented your work experience, knowledge, skills, abilities and education (degrees, accomplishments, etc.). The information you provide as part of your application may be investigated. You are also certifying, and acknowledging, that misrepresenting your experience or education, or providing false or fraudulent information in, or with your application, may affect your eligibility for appointment and/or continued employment. False or fraudulent statements may be punishable by fine or imprisonment (18 U.S.C. 1001). *

Assessment 1

* Required

Select the appropriate answer to each of the following questions based on your current level of experience that demonstrates your ability to perform the duties of this position. When answering the questionnaire, remember that your experience is subject to verification by investigation. You may be asked to provide specific examples or documentation of experience as proof to support your answers, or you may be required to verify a response by a practical demonstration of your claimed ability to perform a task. *

INSTRUCTIONS: Individual Occupational Requirement (IOR): This section includes questions about the basic requirements for this vacancy. Carefully read the following descriptions and select ONE statement below that best describes how your IT-related experience meets the basic requirements for a Supervisory IT Specialist (OS), GS-2210-13. Applicants must meet the basic requirements in the individual occupational requirements to be fully qualified for the specified series and entry grade. NOTE: The basic requirements MUST be substantiated in your resume. Failure to provide the required information will render your application ineligible for consideration. Read all responses before making your selection. Experience must be IT related; the experience may be demonstrated by paid or unpaid experience and/or completion of specific, intensive training (for example, IT certification), as appropriate. *

1. Select the response below that most accurately describes basic IT experience: For all positions individuals must have IT-related experience demonstrating each of the four competencies listed below. Attention to Detail - Is

thorough when performing work and conscientious about attending to detail. **Customer Service** - Works with clients and customers (that is, any individuals who use or receive the services or products that your work unit produces, including the general public, individuals who work in the agency, other agencies, or organizations outside the Government) to assess their needs, provide information or assistance, resolve their problems, or satisfy their expectations; knows about available products and services; is committed to providing quality products and services. **Oral Communication** - Expresses information (for example, ideas or facts) to individuals or groups effectively, taking into account the audience and nature of the information (for example, technical, sensitive, controversial); makes clear and convincing oral presentations; listens to others, attends to nonverbal cues, and responds appropriately. **Problem Solving** - Identifies problems; determines accuracy and relevance of information; uses sound judgment to generate and evaluate alternatives, and to make recommendations. *

☐ A. I have the required experience in all the areas and is demonstrated in my resume.

☐ B. I do not have experience in all the required areas.

INSTRUCTIONS: Specialized Experience: Positions at GS-13 require one year of specialized experience at the GS-12 (or equivalent). Specialized experience is experience that has equipped the applicant with the particular competencies/knowledge, skills, and abilities to successfully perform the duties of the position and is typically in or related to the work of the position to be filled. Such experience is typically gained in the IT field or through the performance of work where the primary concern is IT. Specific Specialized experience includes: Operating Systems & System Integration: Knowledge of principles, methods, and procedures for installing, integrating, and optimizing information systems components, desktop, and network operating systems. From the descriptions below, select the letter that corresponds to the highest level of experience that demonstrates your ability to perform the work of a IT Specialist (OS), at the GS-13 grade level. Read all responses before making your selection. MARK ONLY ONE RESPONSE. If you select more than one response or leave this question blank, you will be rated ineligible. If you do not meet these minimum qualifications, you will be considered not qualified and will not receive consideration for this position. *

2. Do you meet the required specialized experience and is it demonstrated in your resume? *

☐ A. I do have the specialized experience and it is included in my resume.

☐ B. I do not have the experience.

Select the one statement that most accurately describes your training and experience carrying out each task using the scale provided.

3. Uses skill in applying advanced IT principles, concepts, methods, standards and practices sufficient to accomplish assignments, such as developing and interpreting policies, procedures, and strategies governing the planning and delivery of services throughout the agency. *

☐ A. I have not had education, training, or experience in performing this task.

☐ B. I have had education or training in how to perform this task, but have not yet performed it on the job.

☐ C. I have performed this task on the job. My work on this task was monitored closely by a supervisor or senior employee to ensure compliance with proper procedures.

☐ D. I have performed this task as a regular part of a job. I have performed it independently and normally without review by a supervisor or senior employee.

☐ E. I am considered an expert in performing this task. I have supervised performance of this task or am normally the person who is consulted by other workers to assist or train them in doing this task because of my expertise.

4. Maintains a system or sets up specific components of a system, installs, configures, and updates hardware and software; establishes and manages user accounts; oversees or conducts backup and recovery tasks; implements operational and technical security controls; and adheres to organizational security policies and procedures. *

☐ A. I have not had education, training, or experience in performing this task.

☐ B. I have had education or training in how to perform this task, but have not yet performed it on the job.

☐ C. I have performed this task on the job. My work on this task was monitored closely by a supervisor or senior employee to ensure compliance with proper procedures.

☐ D. I have performed this task as a regular part of a job. I have performed it independently and normally without review by a supervisor or senior employee.

☐ E. I am considered an expert in performing this task. I have supervised performance of this task or am normally the person who is consulted by other workers to assist or train them in doing this task because of my expertise.

5. Provides expert technical advice, guidance, and recommendations to management and other technical specialists on critical IT issues *

☐ A. I have not had education, training, or experience in performing this task.

- ☐ B. I have had education or training in how to perform this task, but have not yet performed it on the job.
- ☐ C. I have performed this task on the job. My work on this task was monitored closely by a supervisor or senior employee to ensure compliance with proper procedures.
- ☐ D. I have performed this task as a regular part of a job. I have performed it independently and normally without review by a supervisor or senior employee.
- ☐ E. I am considered an expert in performing this task. I have supervised performance of this task or am normally the person who is consulted by other workers to assist or train them in doing this task because of my expertise.

6. Applies new developments to previously unsolvable problems. Makes decisions or recommendations that significantly influence agency IT policies or program. *

- ☐ A. I have not had education, training, or experience in performing this task.
- ☐ B. I have had education or training in how to perform this task, but have not yet performed it on the job.
- ☐ C. I have performed this task on the job. My work on this task was monitored closely by a supervisor or senior employee to ensure compliance with proper procedures.
- ☐ D. I have performed this task as a regular part of a job. I have performed it independently and normally without review by a supervisor or senior employee.
- ☐ E. I am considered an expert in performing this task. I have supervised performance of this task or am normally the person who is consulted by other workers to assist or train them in doing this task because of my expertise.

7. Performs work that involves planning, installation, configuration, testing, implementation, and management of the systems environment in support of the organization's IT architecture and business needs. *

- ☐ A. I have not had education, training, or experience in performing this task.
- ☐ B. I have had education or training in how to perform this task, but have not yet performed it on the job.
- ☐ C. I have performed this task on the job. My work on this task was monitored closely by a supervisor or senior employee to ensure compliance with proper procedures.
- ☐ D. I have performed this task as a regular part of a job. I have performed it independently and normally without review by a supervisor or senior employee.
- ☐ E. I am considered an expert in performing this task. I have supervised performance of this task or am normally the person who is consulted by other workers to assist or train them in doing this task because of my expertise.

8. Supports enterprise core services/applications that utilizes enterprise core infrastructure and help customer to resolve their infrastructure and service-related issues. *

- ☐ A. I have not had education, training, or experience in performing this task.
- ☐ B. I have had education or training in how to perform this task, but have not yet performed it on the job.
- ☐ C. I have performed this task on the job. My work on this task was monitored closely by a supervisor or senior employee to ensure compliance with proper procedures.
- ☐ D. I have performed this task as a regular part of a job. I have performed it independently and normally without review by a supervisor or senior employee.
- ☐ E. I am considered an expert in performing this task. I have supervised performance of this task or am normally the person who is consulted by other workers to assist or train them in doing this task because of my expertise.

9. Evaluates new systems emerging technologies and their effect on the operating environment, selecting, and installing utilities *

- ☐ A. I have not had education, training, or experience in performing this task.
- ☐ B. I have had education or training in how to perform this task, but have not yet performed it on the job.
- ☐ C. I have performed this task on the job. My work on this task was monitored closely by a supervisor or senior employee to ensure compliance with proper procedures.
- ☐ D. I have performed this task as a regular part of a job. I have performed it independently and normally without review by a supervisor or senior employee.
- ☐ E. I am considered an expert in performing this task. I have supervised performance of this task or am normally the person who is consulted by other workers to assist or train them in doing this task because of my expertise.

10. Plans, implements, and supports Back Office and other enterprise-level software products and systems. *

- ☐ A. I have not had education, training, or experience in performing this task.
- ☐ B. I have had education or training in how to perform this task, but have not yet performed it on the job.
- ☐ C. I have performed this task on the job. My work on this task was monitored closely by a supervisor or senior employee to ensure compliance with proper procedures.

- ☐ D. I have performed this task as a regular part of a job. I have performed it independently and normally without review by a supervisor or senior employee.
- ☐ E. I am considered an expert in performing this task. I have supervised performance of this task or am normally the person who is consulted by other workers to assist or train them in doing this task because of my expertise.

11. Analyzes system requirements in response to business requirements, risks, and costs. *

- ☐ A. I have not had education, training, or experience in performing this task.
- ☐ B. I have had education or training in how to perform this task, but have not yet performed it on the job.
- ☐ C. I have performed this task on the job. My work on this task was monitored closely by a supervisor or senior employee to ensure compliance with proper procedures.
- ☐ D. I have performed this task as a regular part of a job. I have performed it independently and normally without review by a supervisor or senior employee.
- ☐ E. I am considered an expert in performing this task. I have supervised performance of this task or am normally the person who is consulted by other workers to assist or train them in doing this task because of my expertise.

12. Researches new technologies to provide improved systems in support of Organization enterprise. *

- ☐ A. I have not had education, training, or experience in performing this task.
- ☐ B. I have had education or training in how to perform this task, but have not yet performed it on the job.
- ☐ C. I have performed this task on the job. My work on this task was monitored closely by a supervisor or senior employee to ensure compliance with proper procedures.
- ☐ D. I have performed this task as a regular part of a job. I have performed it independently and normally without review by a supervisor or senior employee.
- ☐ E. I am considered an expert in performing this task. I have supervised performance of this task or am normally the person who is consulted by other workers to assist or train them in doing this task because of my expertise.

13. I certify that, to the best of my knowledge and belief, all of the information included in this questionnaire is true, correct, and provided in good faith. I understand that if I make an intentional false statement, or commit deception or fraud in this application and its supporting materials, or in any document or interview associated with the examination process, I may be fined or imprisoned (18 U.S.C. 1001); my eligibilities may be cancelled; I may be denied an appointment; or I may be removed and debarred from Federal service (5 C.F.R. part 731). I understand that any information I give may be investigated and that responding "No" or providing no response to this item will result in my not being considered for this position. *

- ☐ A. Yes, I understand the information provided above and certify that the information provided in this questionnaire is true, correct, and provided in good faith.
- ☐ B. No, I do not certify this information and do not wish to be considered for this position.

Below are the supporting documents submitted with your online application. *(Please note that any documents submitted via an alternate application process are not included in this list)*

Type	Name	Status	Date Submitted
Resume	IBM AIX system Admin Cert	Processed	12/23/2024 3:14:28 PM
Resume	Resume	Processed	12/23/2024 3:14:28 PM
DD-214/ Statement of Service			Not Submitted
Disability Letter (VA)			Not Submitted
Performance Appraisal			Not Submitted
SF-50/ Notification of Personnel Action			Not Submitted