

# Title I School Improvement Plan Checklist (Title IA Sec. 1116)

School \_\_\_\_\_ District/LEA \_\_\_\_\_

Improvement Status \_\_\_\_\_ Years Date Submitted \_\_\_\_\_

Title I Law	Assurances	Examples of Acceptable Evidence	Page # Where Evidence Is Found
Sec.1116 (b)(3)(A)	The plan includes evidence of the participation of parents, school staff, the LEA, and outside experts.	<ul style="list-style-type: none"> <li>Signature page</li> <li>List of participants and signatures</li> </ul>	
Sec.1116 (b)(3)(A)	The plan covers a two-year period.	<ul style="list-style-type: none"> <li>Timeline</li> </ul>	
Sec. 1114 (a)(2)(B)	Funds are used to supplement, not supplant, non-federal money.	<ul style="list-style-type: none"> <li>Budget descriptions</li> </ul>	
USOE requirement	The school improvement plan is presented to the local school board.	<ul style="list-style-type: none"> <li>Date when the plan was presented</li> <li>Date when the plan is scheduled to be presented</li> </ul>	

Title I Law	Required Components	Examples of Acceptable Evidence	Page # Where Evidence Is Found
Sec.1116 (b)(3)(A)(i)	Incorporate strategies based on scientifically based research.	<ul style="list-style-type: none"> <li>Citation of accepted, experimental or quasi-experimental, statistically sound, peer-reviewed and published research</li> </ul>	
	Incorporate strategies that will strengthen the core academic subjects.	<ul style="list-style-type: none"> <li>Specific reference to language arts, mathematics or science in plan</li> <li>Activities to align the school curriculum with state standards</li> </ul>	
	Address the specific academic issues that caused the school to be identified for school improvement.	<ul style="list-style-type: none"> <li>Assessment data, including disaggregated subgroups.</li> <li>Comprehensive needs assessment (Sec. 1114(b)(1)(A))</li> </ul>	

<b>Title I Law</b>	<b>Required Components</b>	<b>Examples of Acceptable Evidence</b>	<b>Page # Where Evidence Is Found</b>
Sec.1116 (b)(3)(A)(ii)	Adopt policies and practices in core academic subjects that have the greatest likelihood of ensuring that all groups will meet proficiency.	<ul style="list-style-type: none"> <li>Increased learning time</li> <li>Provisions for an accelerated/enriched curriculum</li> <li>Strategies that meet the needs of <i>all</i> students</li> <li>Change in infrastructure.</li> <li>Instruction by highly qualified teachers (Sec. 1114(b)(1)(C))</li> </ul>	
Sec.1116 (b)(3)(A)(iii)	Set aside not less than 10% annually for professional development.	<ul style="list-style-type: none"> <li>Budget</li> </ul>	
	Professional development: <ol style="list-style-type: none"> <li>Addresses academic achievement problems that caused the school to be identified for improvement.</li> <li>Meets the requirements for professional development under Section 1119 (highly qualified teachers).</li> <li>Is provided in a manner that affords increased opportunity for participation.</li> </ol>	<ul style="list-style-type: none"> <li>Content based in Core Curriculum areas</li> <li>Alignment of classroom activities to core standards and assessments</li> <li>Data analysis training</li> <li>Endorsement programs</li> <li>More time provided for professional development</li> <li>Teacher mentoring (required)</li> </ul>	
Sec.1116 (b)(3)(A)(iv)	Specifies how professional development funds will be used to remove the school from school improvement.	<ul style="list-style-type: none"> <li>Agendas for professional development targeting core areas</li> <li>Names and titles of intended presenters</li> </ul>	
Sec.1116 (b)(3)(A)(v)	Establishes specific annual, measurable objectives for continuous and substantial progress by each group of students.	<ul style="list-style-type: none"> <li>Statement of target goals for school and subgroups</li> </ul>	
Sec.1116 (b)(3)(A)(vi)	Describes how the school will notify parents of the school's improvement status in a format and language understandable to parents.	<ul style="list-style-type: none"> <li>Letters</li> <li>Newsletters</li> <li>Meetings</li> <li>Public availability</li> </ul>	

<b>Title I Law</b>	<b>Required Components</b>	<b>Examples of Acceptable Evidence</b>	<b>Page # Where Evidence Is Found</b>
Sec.1116 (b)(3)(A)(vii)	Specifies the responsibility of: <ul style="list-style-type: none"> <li>• The school.</li> <li>• The LEA.</li> <li>• The state.</li> </ul> Includes technical assistance to be provided by the LEA.	<ul style="list-style-type: none"> <li>• Names of those responsible for implementation of all aspects of the plan</li> <li>• Levels of professional development (local, state, national) and funding sources</li> </ul>	
Sec.1116 (b)(3)(A)(viii)	Includes strategies to promote effective parental involvement.	<ul style="list-style-type: none"> <li>• Parent meetings and decision making opportunities</li> <li>• Parent learning opportunities</li> <li>• Volunteerism</li> </ul>	
Sec.1116 (b)(3)(A)(ix)	Incorporates extended day and/or extended year activities as appropriate.	<ul style="list-style-type: none"> <li>• Before or after school academic programs</li> <li>• Summer school programs</li> <li>• Extended day kindergarten</li> <li>• Preschool programs (Sec. 1114(b)(1)(C))</li> </ul>	
Sec.1116 (b)(3)(A)(x)	Incorporates a teacher mentoring program.	<ul style="list-style-type: none"> <li>• Employ or contract a literacy or academic coach</li> <li>• Peer coaching or study groups focusing on academic achievement</li> </ul>	

The District School Improvement Plan Peer Review Team assures that the Title I School Improvement Plan meets all statutory requirements and is designed to address the reasons the school did not make Adequate Yearly Progress (AYP).

Signatures:

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Date of Plan Review: \_\_\_\_\_

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