Michael A. DiSanto

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EXPERIENCE

Contractor – Financial Analyst/Corporate Actions Associate   March 2020 – April 2021
Vanguard | Malvern, PA

- Responsible for the income adjustments for withholding, reclaim, dividend, FX, and pay date adjustments in accounting. Problem solved by calculating income between vanguard and custodian bank.
- Working on forensic accounting project where aged reclaims need to be researched, evaluated, and given to fund tax services team for their opinion. Articulated manager about potential write offs entries
- Responsible for accounting book of records for dividends that are going Ex on current BD. Validate with IDC, Markit, and Bloomberg and make any adjustments, if necessary

  Key Accomplishments:

- Senior analyst was out unexpectedly. I stepped in and did my tasks plus the senior analyst. Dividend operations is time sensitive and potentially NAV impactful.

Senior Fund Accountant/Fund Accountant   September 2017 - March 2020
SEI | Oaks, PA

- Official intermediary record keeper for over 12 hedge funds
- Performed timely reconciliations regarding net asset values and provided accounting reports
- Involved in the coordination and support of year-end audits in accordance with GAAP accounting standards and performed due diligence to ensure clients are in compliance with government laws and regulations
- Correspond with external investment regarding day-to-day inquiries including fee payments, cash position breaks, and reconciliations
- Reviewed several financial reports such as trial balances, general ledgers, balance sheets, and capital spreads reports
- Participated in a fund conversion which is to convert data from a competitor to our portfolio accounting system

Financial Analyst – FP&A   March 2017 - August 2017
Knoll | East Greenville, PA

- Support budget and forecast process and reports including operating expense analyses along with product line forecasts, including consolidation of information for review by upper level management
- Collect financial data to assists with the preparation of PowerPoint materials used for upper level management meetings
- Performed tie out of the earnings release for SEC filings

EDUCATION

University of Pennsylvania | Coding Bootcamp   August 2021
- Acquired knowledge and practice to become a Full Stack Developer. I am currently a Front – End Develop

Amazon Web Services Certification   January and November 2020
- Passed the Certified Cloud Practitioner and Solutions Architect Associate

Bloomsburg University | Bachelor of Science in Business Administration – Major: Finance; Minor: Spanish   May 2015
- AACSB Accredited
- Academic Home-Stay Study Aboard in Granada, Spain

SKILLS

Excel, Financial Analysis, Accounting | HTML, CSS, JavaScript, CSS Frameworks, Heroku, Express, Jest, React, Handlebars