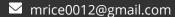
Michael Rice

Financial Data & Reporting Analyst



- **J** (717) 208-1422
- P Ephrata, PA
- https://github.com/mdr5002/Portfolio
- in linkedin.com/in/m-rice-24704953/

Education

MBA -Penn State University

Business Administration

- Harrisburg, PA

B.S. Finance Penn State University

- iii July 2004 May 2008
- State College, PA

Skills

- Microsoft Excel
- Power BI
- Power Query
- Form/App Development
- QuickBooks
- Database Design

Familiar with:

- Microsoft Access
- SQL
- Python
- Google Cloud
- Tableau
- Jupyter Notebooks

Summary

Insight-driven analyst with over 10 years of experience blending financial expertise with data analytics. Proven track record in streamlining reporting processes, automating workflows, and delivering business-critical insights using tools like Power BI and Excel. Passionate about leveraging data to drive operational efficiency and strategic decision-making.

- Strong expertise in Excel, Power BI, and Power Query
- Working knowledge of Python, SQL, Jupyter Notebooks, and DAX
- Adept in financial forecasting, reporting automation, and KPI tracking

Work Experience

Business Analyst

Kalas Manufacturing Inc.

- iii October 2023 October 2024
- Denver, PA
- Tracked daily/monthly COMEX copper prices to support part valuation
- Automated monthly pricing and invoice generation for 300+ customers
 Generated monthly copper consumption reports and forecasting analysis
- Developed Power BI data models for visual reporting
- Cleaned and transformed data using Power Query for BI integration
- Streamlined email-based distribution of reports and price lists

Senior Accountant

S&H Express Inc

- iii August 2022 April 2023
- York, PA
- Led AR aging analysis, boosting collections and balance accuracy
- Automated financial reports using Power BI and Power Query
- Executed bank reconciliations and journal entries for month-end close
- Mapped and tracked KPIs to enable data-driven decision-making
- Identified and implemented accounting process improvements

Junior Accountant

Royer's Flowers

- iii August 2020 August 2022
- Lebanon, PA
- Streamlined daily sales/labor reporting for improved visibility
- Consolidated data across locations to produce corporate-level forecasts
- Enhanced inventory tracking and reporting systems
- Managed AR and weekly payroll for field teams
- Supported budgeting and monthly financial reporting cycles

Additional Work Experience

Accounting Coordinator

iii Nov 2018 - June 2020

Financial Analyst

iii January 2013 - May 2017

Internal Audits Intern

iii September 2012 – Dec 2012

Service Center Consultant

August 2008 – July 2011

Flagger Force

Hummelstown, PA

Public Utilities Commission

Harrisburg, PA

Capital Blue Cross

Harrisburg, PA

Delaware Investments

Philadelphia, PA