

COVER LETTER

Azmal Hossain

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01716365770

02-27-2021

Hiring Manager,

Dear Hiring Manager,

I'm applying for a senior maintenance mechanic position at your company. Based on the posted description, I'm confident that I am fully qualified for the position and will be a strong addition to your team. I would appreciate a job interview at your earliest convenience.

Please find my resume attached.

I can be reached at the number above or at my email address.

Sincerely,

Azmal Hossain

Azmal Hossain

mdazmalhossain121@gmail.com
South Dattapara, Islampur, Tongi, Gazipur-1712
Mobile : 01716365770



CAREER OBJECTIVE

I am a consistent, hardworking, highly motivated person. I enjoy working with the public. I feel that I am a friendly, outgoing and dependable person. I feel it is crucial to demonstrate the importance of my job duties and expectations. I am looking to improve my position in the work force, expand my knowledge and skills. I am also looking to establish long term employment in a friendly environment.

ACADEMIC DETAILS

- Secondary School Certificate (SSC) [1998] with aggregate of 1st Division from Tongi Pilot School and Girls College
- Diploma in Engineering [2006] with aggregate of 2nd Division from Dhaka Polytechnic Institute

WORK EXPERIENCE

- Worked as Service Engineer in Trident Agency Ltd. from Apr 2007 to Apr 2008
Role :Gas generator, diesel generator, electrical maintenance, air compressor and sales management.
- Worked as Executive Officer in Nitol Gas Distribution Company Ltd. from Apr 2008 to Dec 2016
Role :Gas generator, diesel generator, electrical maintenance, mechanical maintenance and sales management.
- Worked as Incharge in Jannat Polymer from Jun 2016 to Nov 2019
Role :Gas generator, diesel generator, electrical maintenance, mechanical maintenance and quality control.
- Working as Assistant Engineer in Drug International from Nov 2019 to till date
Role :Diesel generator, electrical maintenance and mechanical maintenance.

SKILLS

- Executive team leadership
- Marketing/Product line development
- Gas generator/ Diesel generator
- Electrical/Mechanical maintenance
- Quality control/ Packaging

STRENGTH & HOBBIES

- Smart worker
- Team coordinator
- Traveling
- Cooking

DECLARATION

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

Date : 2/24/21

Place : South Dattapara, Islampur, Tongi, Gazipur-1712

(Azmal Hossain)