



Resume of

Saadman Karim

**House#10, Road#13/A, Sector#06,
Uttara, Dhaka-1230.**

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Career Objective:

To secure a position with a well-established organization with a stable working environment that will lead to a lasting relationship in the field of corporate sector. To obtain a position that will enable the use of my strong organization skill.

Employment History:

Total Year of Experience: 2.5 Year(s) +

1. Service Engineer (September 1, 2018 - Continuing)

Meditec Life science Solutions Ltd. (Carl Zeiss Business partner)

Duties/Responsibilities:

- Installation, servicing (calibration) and repairing of electrical & computerized electronics machineries like Slit Lamp, Field Analyzer machines, Therapeutic and Refractive surgical LASER machines, OCT machines, Surgical Microscopes, Fundus Camera.
- Root cause analysis of different defective spare parts of machines such as PCB, diodes, sensors, relays, capacitors, transformers etc.
- Ensuring machineries' quality assurance & application support as per standard chart.
- Keeping logistics records for fast going & slow going spare parts and special servicing tools.
- Working with commercial department for opening L/C or TT (in emergency) for importing spare parts TSD requirement basis.

Skills:

1. Ability to handle any office situation with professionalism.
2. Sound knowledge of **Lean Production Process** in any manufacturing plant.
3. Proper idea about **5S, 3M & 3R** systems of work environment.
4. Keep communication with vendors to maintain IQC of electronics materials such as PCB, sensors, diodes, motors etc.
5. Expert level knowledge of Hi-Tech instruments.
6. Capable of quick adaptation with changing technologies and working environment.

7. Effective team alignment and coordination.
8. Effective and efficient in any communication like verbal, written or electronics means.
9. Hands on experience in computer MS Office management and IT.

Academic Qualification:

Exam Title	Concentration	Institute	Result	Passing Year
B.Sc.	Electrical & Electronics Engineering	BRAC University	CGPA 3.30/4.00	2016
H.S.C.	Science	Rajuk Uttara Model College	GPA 5.00/5.00	2011
S.S.C.	Science	Rajuk Uttara Model College	GPA 5.00/5.00	2009

Training Summary:

1. Certification on **Process Training -Managing End of Guaranteed Support and End of Support** by Carl Zeiss in Bangalore, India.
2. Certification on **Medical Service Training on Carl Zeiss equipment** by Carl Zeiss in Bangalore, India.
3. Factory visit in Carl Zeiss Bangalore India to have proper knowledge of manufacturing process and quality control of production.

Language Proficiency:

Language	Speaking	Reading	Writing	Listensing
Bangla	High	High	High	High
English	High	High	High	High

**** IELTS Score: 6.5**

Reference:

Prof. Sheikh M.A. Mannaf
 Managing Director
 Harun Eye Foundation Ltd.
 House#12/A, Road#05, Dhanmondi R/A. Phone No.: 02-9613930