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Dear Participants,

Warm greetings from IIM Calcutta!

We are delighted to organize the five-day MDP in Mid-Career Training Programme II (MCTP II) for the Odisha Finance Service Officials (OFS), Government of Orissa from Monday, 28 Nov till Friday 2 Dec 2022. The program will be held at IIM Calcutta campus in Joka, Kolkata. You will stay at Management Development Centre (MDC) and the academic sessions will be held at the same venue (MDC).

We, the Program Directors, welcome you to our campus and wish you a very pleasant stay here. The final class schedule will be given to you when you check-in.

Please find below a few details that would help you plan your travel:

1. Boarding and lodging is arranged at the Management Development Centre (MDC). MDC is IIM Calcutta's Executive Education Centre and is reachable on +91 33 2438 0500 (D)/ +91 33 2467 8300-06 (B), Extension 6000. The reception is manned round the clock.
2. Check-in at MDC is allow from Sunday, 27 November 2022 after 4 pm onwards. The programme will be over around 1 pm on Friday, 2 December 2022. You can check out after lunch by about 3.30 pm that day.
3. You will be provided a single AC room accommodation. During the course of our programme, we do not have provision for family accommodation.
4. Training kit and other materials will be provided at the time of registration.

**Travelling to campus:**

5. For your to and fro travel from the airport/railway station/city to IIM Calcutta campus in Joka, you can avail pre-paid/metered taxis and/or radio cabs. Please indicate "Indian Institute of Management Calcutta at Joka" [better known as 'Joka Management' among taxi drivers] at the pre-paid taxi counter.
6. Coming from the airport, you will turn left from Diamond Harbour Road to enter IIMC campus. Actually, the first gate you will see for IIMC on Diamond Harbour Road is a service gate. Do not use this gate. Just go past this gate and continue on D H Road and a little ahead you will spot the main gate (there is a traffic light here).

