

**FORM O.G.F.R. – 2**  
**(See Rule – 63)**

To

**The Director,  
Madhusudan Das Regional Academy of Financial Management  
(MDRAFM),  
Bhubaneswar**

Sir,

In pursuance of Order No. 168/F(PD Notification) dated 03-01-2023 I/We have this day 10-01-2023 in the forenoon/afternoon relinquished/ made over and taken over/ assumed charge of the joined as OT&AS probationer in MDRAFM In the Khurda district.

Yours faithfully,

*Manas Ranjan Behera*

Place : MDRAFM , Bhubaneswar

Signature of Relieving Officer

Date : 10-01-2023

Signature of Relieved Officer

Additional information to be furnished in respect of  
taking over charge of Government money.

I, (Relieving Officer) acknowledge to have received Rs. \_\_\_\_\_ (In Words) Rupees \_\_\_\_\_ of permanent advance and Rs. \_\_\_\_\_ (In Words) Rupees \_\_\_\_\_ of other cash and the full amount of such advances/cash is due from and to be accounted for by me.

Place :

Signature

Date :

(Relieving Officer)

Additional Information to be furnished regarding leave etc.

(i) By Relieved Officer

1. If proceeding on leave -
- (a) Address during leave -