

To,
The Director,
MDRAFM, Bhubaneswar.

(Through the Course Director, MDRAFM).
Subject: Application for 3 day casual leave from
Dt: 3/10/24 to Dt: 5/10/24.

Respected Sir,

With due respect, I Amrita Hansdah, OFS (P)
would like to inform you that I will be out of
station from Dt: 3/10/24 to Dt: 5/10/24 for my
sister's engagement at Mayurbhanj.

So, I request you to kindly grant me CL
for the above aforesaid period, for which I shall
be grateful & obliged.

CUTM, BBSR.
Dt: 30/9/24.

Yours faithfully,
Amrita Hansdah.
OFS (P)