

To,

The Deputy Commissioner  
CT & GST Circle, Tharsuguda

(Through Proper channel)

Sub: Request for Special Casual leave on 12.06.2024 and 13.06.2024 along with head quarter leaving permission for appearing in 1<sup>st</sup> Half Yearly Departmental Examination of Officer, 2024 to be conducted by Board of Revenue, Odisha Cuttack

Ref: Board of Revenue, Odisha, Cuttack Notification No. 318/Exam, dated 18.05.2024

Respected Sir,

I Pushpak Raj Kumura, OFS Probationer, 2021 Batch wants to avail special Casual leave on 12.06.2024 and 13.06.2024 along with headquarter leaving permission to appear in 1<sup>st</sup> Half yearly Departmental Examination, 2024. to be conducted by Board of Revenue, Odisha Cuttack.

Therefore, I request you to kindly grant my special Casual leave application to enable me to appear in the said examination for which, I will be ever grateful to you.

End: Admit Card issued by Board of Revenue.

Tharsuguda  
Dt. 10/06/2024

yours faithfully,  
Pushpak Raj Kumura  
(PUSHPAK RAJ KUMURA)  
OFS Probationer, 2021 Batch  
Contact No. 8658375856



# **BOARD OF EXAMINERS, ODISHA**

**BOARD OF REVENUE : ODISHA : CUTTACK**

**ରାଜସ୍ୱ ପର୍ଷଦ, ଓଡ଼ିଶା, କଟକ**

**PIN-753001 Tel. No.-0671-2508006**

## **ADMITCARD**

**(WRITTEN & VIVA-VOCE)**

**Name of the Examination :** 1st Half Yearly Departmental Examination  
Of Offices, 2024

**Name of the Officer :** PUSHPAK RAJ KUMURA

**Designation :** OFS PROBATIONER



*Pushpak Raj Kumura*

**Service : OFS**

**Roll Number : OFS2410134**

**Written Center :** Radhanath Institute of Advanced  
Studies in Education, Cuttack

### **SUBJECTS/PAPERS INTENDING TO APPEAR(WRITTEN) :**

Date of Exam	Sitting	Subjects/paper	Exam Start Time	Exam End Time
11/06/2024	2nd	ODIA 1ST PAPER (W)	02:30 PM	03:30 PM
11/06/2024	2nd	ODIA 2ND PAPER (W)	03:30 PM	04:15 PM
12/06/2024	1st	LAW PART-I (W)	10:00 AM	01:00 PM
12/06/2024	2nd	LAW PART-II (W)	02:00 PM	05:00 PM
13/06/2024	1st	ACCOUNTS PAPER-I (W)	10:00 AM	01:00 PM
13/06/2024	2nd	ACCOUNTS PAPER-II (W)	02:00 PM	05:00 PM

### **IMPORTANT INSTRUCTION :**

*Those who applied for ODIA(P-1&2) written examination, are instructed to be present at venue- "Revenshaw Collegiate School, Cuttack" before 30min. of scheduled time as per programme (i.e on 11TH JUNE, 2024).*

### **SUBJECTS/PAPERS INTENDING TO APPEAR(VIVA-VOCE) :**

**Viva Voce Centre:** 2nd Floor, Examination Branch, Rajashwa Bhawan/Board of Revenue, Odisha, Cuttack

Date of Exam	Subjects/paper	Exam Start Time
19/06/2024	ODIA PAPER (V)	11:00 AM
26/06/2024	LAW PART-I (V)	11:00 AM
26/06/2024	LAW PART-II (V)	11:00 AM

Signature of the Examinee  
(To be signed before the  
Invigilator  
in the Examination Hall)

**Secretary-cum-Director,  
Examination,**

**GENERAL INSTRUCTIONS FOR CANDIDATES:-**

1. Candidates are advised to enter the Examination Centres at least 30 minutes before the scheduled time of Exam.
2. No candidate will be allowed to sit for the test in any centre other than the one allotted to him/her in the Admit Card.
3. Candidates must carry a printed copy of Admit Card and any Photo Identity Card in Original such as Aadhaar/ PAN / Vote HRMS ID card etc.
4. No candidate shall be allowed to enter into the Examination Hall beyond the scheduled time of commencement of the test in any circumstance.
5. If any Examinee is found impersonating, he/she will be handed over to the Police & candidature of the original candidate cancelled outright.
6. For papers aided with Books, all candidates shall bring BARE ACTS AND RULES into the Examination Hall. No book will be supplied by Board of Revenue.
7. For Papers (without Books), no books of any kind will be allowed into the Examination Hall.
8. Use of Mobiles, Smart Watches, Earpieces & other electronic devices are strictly prohibited in the Examination Hall. For answering Problem based questions examinee can bring calculator. (Mobile Calculators are not allowed).
9. Using MOBILE PHONE/ GUIDE BOOK/ SOLUTION OF PREVIOUS Q & ANS. Etc. will lead to disqualification of his/her candidature.
10. Any candidate, found to be engaged in indisciplinary behavior or malpractice, shall be debarred from appearing the Departmental Examination for next 3 years. His/ Her name shall also be recommended for Departmental action.
11. NETWORK JAMMERS will be deployed in Examination Halls to prevent use of unfair means through social media group.