

**FORM O.G.F.R. – 2**  
(See Rule – 63)

To

The Director,  
Madhusudan Das Regional Academy of Financial Management  
(MDRAFM),  
Bhubaneswar

Sir,

In pursuance of Order No. 158/F (FD) (notification) dated 03.01.2023 I/We have this day 10.01.2023 in the forenoon/afternoon relinquished/ made over and taken over/ assumed charge of the OFS probationary in MDRAFM In the Khurda district.

Sd/-  
Yours faithfully,

Place : MDRAFM  
Date : 10.01.2023.

Signature of Relieving Officer

Signature of Relieved Officer

Additional information to be furnished in respect of  
taking over charge of Government money.

I, (Relieving Officer) acknowledge to have received Rs. \_\_\_\_\_ (In Words) Rupees \_\_\_\_\_ of permanent advance and Rs. \_\_\_\_\_ (In Words) Rupees \_\_\_\_\_ of other cash and the full amount of such advances/cash is due from and to be accounted for by me.

Place :  
Date :

Signature  
(Relieving Officer)

Additional Information to be furnished regarding leave etc.

(i) By Relieved Officer

1. If proceeding on leave -
- (a) Address during leave -