

FORM O.G.F.R. - 2

(See Rule - 63)

To

The Director,  
Madhusudan Das Regional Academy of Financial Management  
(MDRAFM),  
Bhubaneswar

Sir,

In pursuance of Order No. 158/F <sup>(FD Notification)</sup>, dated 03.01.2023 I/We have this day 10.01.2023 in the forenoon/afternoon relinquished/ made over and taken over/ assumed charge of the joined as OFS probationer in MDRAFM In the Khurda district.

Yours faithfully,

Susmit Kumar Pradhan

Signature of Relieving Officer

Place : MDRAFM, Bhubaneswar

Date : 10.01.2023

Signature of Relieved Officer

Additional information to be furnished in respect of  
taking over charge of Government money.

I, (Relieving Officer) acknowledge to have received Rs. \_\_\_\_\_ (In Words) Rupees \_\_\_\_\_

\_\_\_\_\_ of permanent advance and Rs. \_\_\_\_\_ (In Words) Rupees \_\_\_\_\_

\_\_\_\_\_ of other cash and the full amount of such advances/cash is due from and to be accounted for by me.

Place :

Signature

Date :

(Relieving Officer)

Additional Information to be furnished regarding leave etc.

(i) By Relieved Officer

1. If proceeding on leave -

(a) Address during leave -