

FORM O.G.F.R. – 2

(See Rule – 63)

To

The Director,  
Madhusudan Das Regional Academy of Financial Management  
(MDRAFM),  
Bhubaneswar

Sir,

In pursuance of Order No. 158/F, dated 03.01.23 I/We  
have this day 31.01.23 in the forenoon/afternoon relinquished/ made over and  
taken over/ assumed charge of the as OES probationers in MDRAFM  
In the \_\_\_\_\_ district.

Yours faithfully,

Anuradha Naik

Signature of Relieving Officer

Place : MDRAFM

Date : 31.01.23

Signature of Relieved Officer

Additional information to be furnished in respect of  
taking over charge of Government money.

I, (Relieving Officer) acknowledge to have received Rs. \_\_\_\_\_ (In  
Words) Rupees \_\_\_\_\_ of permanent advance and Rs.  
\_\_\_\_\_ (In Words) Rupees \_\_\_\_\_ of other cash and the full amount of such  
advances/cash is due from and to be accounted for by me.

Place :

Signature

Date :

(Relieving Officer)

Additional Information to be furnished regarding leave etc.

(i) By Relieved Officer

1. If proceeding on leave -

(a) Address during leave -