

To
The Director
MDRAFM
Bhubaneswar

(Through proper channel)

Subject : Request for one day casual leave
on 26/11/2024 (Tuesday).

Respected Sir,

With due respect and humble submission,
I Bhagyashree Naik OFS (P) - 2021 beg to state
that I have some documentary work at bank.

Therefore, I would request you to
kindly grant me one day leave on 26/11/2024 F.N
(Tuesday) for which I shall be obliged and
grateful.

Place - Bhubaneswar

Date - 25/11/2024

Yours faithfully

Bhagyashree Naik
(BHAGYASHREE NAIK)
OFS (P) - 2021