

To

The Director

MDRAFM, Bhubaneswar

Sub: Grant of Leave on date 29/11/24)

(Through the proper channel)

Respected sir,

I want to take a day  
Casual leave (C.L) along with the headquarter  
Leaving permission on date 29/11/24 to  
attend my sister's wedding ceremony.

Therefore, Please  
you be kind enough to grant my application.  
and oblige. I shall be grateful to you for  
your kind favour.

Yours Faithfully

Jeewan Tyoti Samantary  
OTSCD, 2020

Place Bhubaneswar

Dt - 28/11/24