

To

The Director,
Madhusudan Das Regional Academy of Financial Management
(MDRAFM), Bhubaneswar

Sir,

In pursuance of Order No. 33208 / F, dated 05/12/23 I/We
have this day 26/12/2023 in the forenoon/afternoon relinquished/ made over and
taken over/ assumed charge of the OFS (P) - 2021
In the Khorda district.

Yours faithfully,

Place: Bhubaneswar
Date: 26/12/2023

Sulekha Dehury
Signature of Probationers

Additional information to be furnished in respect of
taking over charge of Government money.

I, (Relieving Officer) acknowledge to have received Rs. _____ (In
Words) Rupees _____ of
_____ of permanent advance and Rs.
_____ (In Words) Rupees _____
_____ of other cash and the full amount of such
advances/cash is due from and to be accounted for by me.

Place:

Signature

Date:

(Relieving Officer)

Additional Information to be furnished regarding leave etc.

(i) By Relieved Officer

1. If proceeding on leave -
 - (a) Address during leave-

(b) Place at which leave salary-
Is to be drawn
(If a treasury outside the state a
copy of the last pay certificate
should be furnished to the A.G.)

2. If on Transfer
The post and station to which-
Transferred
3. If not proceeding on leave or on
transfer, reasons for relinquishing
The charge

Signature
(Relieved Officer)
Date ;

- (ii) By Relieving Officer
1. If returning from leave
 2. If on transfer from a post
from which transferred
 3. If not returning from leave or
- another post, reasons of
taking over charge

Signature
(Relieving Officer)
Date ;

Copy forwarded to

(Relieving Officer)