

To

The Director,

MDRAFM, Bhubaneswar,

(Through the course Director)

Sub: Request for 1 day casual Leave on 5-06-2024
due to backpain and numbness of leg.
(Medical ground)

Sir,

With due respect and humble submission I, Pranaya Kumar, OFS(P) seeks prior permission for casual leave on 05-06-2024 due to backpain, because of which I am not able to sit properly.

Therefore I, request you to kindly grant me CL for aforesaid period, for which I shall be grateful.

Bhubaneswar

05-06-2024

Yours faithfully,

Pranaya Kumar
OFS(P), 2021