

FORM O.G.F.R. – 2
(See Rule – 63)

To

The Director,
Madhusudan Das Regional Academy of Financial Management
(MDRAFM),
Bhubaneswar

Sir,

In pursuance of Order No. 158/1(FD Notification), dated 03-01-2023 I/We
have this day 10/01/2023 in the forenoon/afternoon relinquished/ made over and
taken over/ assumed charge of the joined as OFs probationers in MDRAFM
In the Khurda district.

Yours faithfully,

Place : MDRAFM, Bhubaneswar

Date : 10/01/2023

Mitali Kumbhakar
Signature of Relieving Officer

Signature of Relieved Officer

Additional information to be furnished in respect of
taking over charge of Government money.

I, (Relieving Officer) acknowledge to have received Rs. _____ (In
Words) Rupees _____ of permanent advance and Rs.
_____ (In Words) Rupees _____ of other cash and the full amount of such
advances/cash is due from and to be accounted for by me.

Place :

Date :

Signature

(Relieving Officer)

Additional Information to be furnished regarding leave etc.

(i) By Relieved Officer

1. If proceeding on leave -
(a) Address during leave -