

To  
The Director  
MDRAFM, Bhubaneswar

(Through the Course Director)

Sub.- Request for one day CL on 17-05-2024 due to health problem

Respected Sir,

With due respect and humble submission, I, Sunil Hembram, OFS(P)-2021 beg to state that I am having mild abdominal pain with loose motions since today morning; So it would be difficult on my part to attend the class today i.e. 17-05-2024 and I also need to visit a doctor for the above mentioned reason.

Hence, I would kindly request you to grant me one day CL for 17-05-2024 on emergency basis keeping in view my health issue. I would be always grateful to you.

Place:

Yours Sincerely

Date:

Sunil Hembram

OFS(P)-2021