

To

The Director
MDRAFM
Bhubaneswar

Sub: Leave application on dt 22.11.24

(Through proper channel)

Respected sir,

I want to take a day leave
along with the headquarters leaving permission
on date 22.11.24 to attend a Family Function.

Therefore, Please
you be kind enough to grant me the leave. I
shall be grateful to you for your kind favor.

Yours faithfully

Jeewan Jyoti Samantary

OFS CP) - 2020

Address during the leave:

PURI

DT- 22/11/24

Place - Jatin?