

To
The Director,
MDRAFM, Bhubaneswar
(Through the Course Director)

Sub: Application for one day casual leave on
12/07/2024 and headquarter leaving permission
from 12/07/2024 F.N. to 14/07/2024 A.N.

Respected Sir,

For your kind information, I, Tulasi Meher,
OFSCP), may be allowed to avail one day leave
on 12th July 2024 and headquarter leaving
permission from 12th July 2024 F.N. to 14th July
2024 A.N. to attend a function in my hometown.

Therefore, I kindly request you to
kindly grant my leave and I shall be obliged
to you.

MDRAFM, BBSR
Dt. 09/07/2024

Yours faithfully
Tulasi Meher
OFSCP)-2021
Batch
mob: 9178551031