

To,
The Director,
MDRAFM, Bhubaneswar
(Through the course director)

Sub:- Request to avail a CL on 03.06.24 and
headquarter leaving permission from 01.06.24
(CAN) to 04.06.24 (CFN)

Respected Sir,

With humble submission, I would like to inform
you that, I intend to travel Malkangiri to meet
my parents to deliver some valuable goods and
medicines for which I won't be able to attend the
classes on 03.06.24.

I, therefore, request you to grant me CL on 3/6/24
with HQ leaving permission from 01/06/24 (CAN)
to 04/06/24 (CFN) and obliged.

At-MDRAFM
Dt- 31/05/24.

Yours sincerely
Debabrat Khuntia
DEBABRAT KHUNTIA
DESP

* During the above said period, I would be available
at the following address.
C/O- Saroj Ku. Khuntia, At/P.O/Via- Khairput,
Dist- Malkangiri
PIN- 764043
Mob- 8093776484.