

To
The Director,
MDRAFM,Bhubaneswar.

(Through the course Director,MDRAFM)

Sub: Application for 1 day **casual Leave on 06.12.2024**
along with headquarter leaving permission on **05.12.2024 evening** of this month.

Respected Sir,

I am to inform you that I **Dilip Kindo** OFS(P)-2021 Currently undergoing training at CUTM University Jatani,would like to request you a grant for **1 day CL on 06.12.2024** for getting my fuel reimbursement cheque from District Excise Office,Kalahandi.


Therefore ,I request you to kindly consider my **1 day casual Leave** for the aforementioned date for which I shall remain ever grateful and obliged.

Yours faithfully

Place:Bhubaneswar

Dilip Kindo

Date: 05.11.2024


5.11.2024

OFS(Probationer)-2021