

FORM O.G.F.R. - 2  
(See Rule - 63)

To

The Director,  
Madhusudan Das Regional Academy of Financial Management  
(MDRAFM),  
Bhubaneswar

Sir,

In pursuance of Order No. 158/FCFD Notification dated 3-1-2023 I/We  
have this day 10-1-2023 in the forenoon/afternoon relinquished/ made over and  
taken over/ assumed charge of the joined as OFS probationer in MDRAFM  
In the Khurda district.

Yours faithfully,  
Sonu Biswal

Place : MDRAFM, Bhubaneswar  
Date : 10-1-2023

Signature of Relieving Officer

Signature of Relieved Officer

Additional information to be furnished in respect of  
taking over charge of Government money.

I, (Relieving Officer) acknowledge to have received Rs. \_\_\_\_\_ (In  
Words) Rupees \_\_\_\_\_  
\_\_\_\_\_ of permanent advance and Rs.  
\_\_\_\_\_ (In Words) Rupees \_\_\_\_\_  
\_\_\_\_\_ of other cash and the full amount of such  
advances/cash is due from and to be accounted for by me.

Place :

Signature

Date :

(Relieving Officer)

Additional Information to be furnished regarding leave etc.

(i) By Relieved Officer

1. If proceeding on leave -
- (a) Address during leave -