

To  
The Director,  
MDRAFM, Bhubaneswar.

( sub: Requesting for One day Casual leave on 1st July 2024  
for treatment of my father )

Revered sir,  
I, Ipsita Moharana, OFSCP, 2021 batch want  
to have one day CL on the above mentioned date  
in order to enable me to take my father to LV prasad  
eye hospital.

Therefore I request your kindness to grant  
my application and oblige.

Angul  
Dt: 29th June 2024

Yours truly  
Ipsita Moharana  
OFSCP - 2021 batch  
Cmt: 8917269554