

INTRODUCTION BUSINESS ANALYSIS BODY OF KNOWLEDGE

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Introduction Business Analysis Body of Knowledge

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Description: Provides an overview, checklist, and summary of all BABOK documents, including coverage gaps and improvement suggestions.

Introduction Business Analysis Body of Knowledge

Purpose and Scope

This document provides an overview of the Business Analysis Body of Knowledge (BABOK) as implemented in the ADPA Document Generator. It

includes a checklist of all BABOK documents, summaries of each, and a review of coverage gaps and improvement suggestions.

How to Use This Document

- Use the checklist to track which BABOK documents are available and implemented.
- Refer to the summaries for a quick understanding of each document's purpose.
- Review the coverage gaps and suggestions to guide future improvements.

BABOK Document Checklist

- ☒ Business Analysis Planning & Monitoring
- ☒ Elicitation & Collaboration
- ☒ Requirements Life Cycle Management
- ☐ Strategy Analysis
- ☐ Requirements Analysis & Design Definition
- ☐ Solution Evaluation
- ☐ Underlying Competencies
- ☐ Perspectives

Document Summaries

Business Analysis Planning & Monitoring: Defines the tasks used to organize and coordinate business analysis efforts.

Elicitation & Collaboration: Describes the tasks to prepare for and conduct elicitation activities and confirm the results.

Requirements Life Cycle Management: Manages and maintains requirements and design information from inception to retirement.

Strategy Analysis: Identifies the business need, enables the enterprise to address that need, and aligns the change strategy.

Requirements Analysis & Design Definition: Structures and organizes requirements, specifies and models requirements and designs, and validates and verifies information.

Solution Evaluation: Assesses the performance of and value delivered by a solution in use by the enterprise.

Underlying Competencies: Describes the behaviors, characteristics, knowledge, and personal qualities that support the practice of business analysis.

Perspectives: Provides a focus for tasks and techniques specific to the context of the initiative.

Coverage Gaps and Improvement Suggestions

Coverage Gaps

1. Business Architecture: No explicit document outlining business architecture alignment.
2. Stakeholder Engagement: Limited explicit coverage of advanced stakeholder engagement strategies.
3. Change Management: No dedicated document for change management processes.
4. Value Assessment: Value realization and benefits management could be further detailed.

Recommendations for Improvement

- Add a Business Architecture Alignment document.
- Add a dedicated Stakeholder Engagement Strategy document.
- Develop a Change Management Framework.
- Expand the Value Assessment and Benefits Management documentation.

Revision History

- 2025-07-18: Initial version generated by ADPA Document Generator.

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