

# Mohammad Abutalha

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## **Objective**

To get a well respected and proficient job in a good company , where I can learn and do my best for the company growth .

## **Education**

BCA (BACHELOR OF COMPUTER APPLICATION) || Vision college of management

DCA ( DIPLOMA IN COMPUTER APPLICATION)|| Swami vivekanand institute of technology

Intermediate || Harjinder nagar inter college ||2022-2023

High School || Su memorial public school ||2020-2021

## **Skills & Abilities**

### **Soft Skills –**

- Communication Skills
- Teamwork and Collaboration
- Problem-Solving and Critical Thinking
- Time Management
- Adaptability and Flexibility

### **Technical skills –**

- Microsoft tools – Ms Word , Ms Office, Ms power point , Ms Excel + Power BI
- Tally + Gst
- Programming – C , HTML , CSS , Python .
- Canva

## **Certificates**

- Python Programming – Soft Pro India (SPI) • Gained hands-on experience with core Python programming, including data types, loops, functions, and file handling.
- Completed practical exercises focusing on problem-solving and real-world logic building.

- Python Basics – UniAthena – Learned fundamental Python concepts, including variables, conditional statements, and string operations.

## **Training –**

I completed an 15 Days training at EDUBUDDY , which is a school management software company, where I contributed to a school management software project – learning teamwork, real-world development, and problem- solving skills.

## **Project –**

### **Portfolio Website –**

Developed a responsive and visually appealing personal portfolio website using HTML, CSS, and JavaScript to showcase my skills, projects, and achievements. Implemented smooth animations, optimized layout for all screen sizes, and ensured a user-friendly interface.

**Tech Stack:** HTML, CSS, JavaScript