

LensCafe Studio

Banasree, Block - C, Road No - 5, House No - 30, Dhaka, Bangladesh

Date: 03-05-2025

To,

Md. Saiful Islam Rafel
Thakurgaon

Subject: Appointment Letter

Dear Md. Saiful Islam Rafel,

We are pleased to offer you the position of **Full Stack Developer** at **LensCafe Studio**. Your employment with us will commence on **April 5, 2025**. Below are the terms and conditions of your employment:

1. Designation & Role:

- You will be designated as a **Full Stack Developer**.
- Your responsibilities will include developing, maintaining, and optimizing web applications using the MERN stack, along with other assigned tasks related to web development.

2. Salary & Benefits:

- Your basic salary will be **BDT 20,000 per month**.
- Subject to satisfactory performance, your salary will be increased by **BDT 10,000 every four months**.
- You will receive **two Eid bonuses** annually.

3. Work Schedule & Location:

- Your workplace will be **Banasree, Block - C, Road No - 5, House No - 30, Dhaka, Bangladesh**.
- Your working hours will be from 10:00 AM to 6:00 PM.
- You are expected to adhere to the working hours and policies set forth by the company.

4. Probation & Performance Review:

- Your performance will be reviewed periodically, and salary increments will be based on your work quality and contributions to the company.

5. Confidentiality & Compliance:

- You are required to maintain confidentiality regarding company data, clients, and internal processes.
- You must comply with all company policies and procedures.

We look forward to having you on board and contributing to our team's success. Kindly sign and return a copy of this letter as a token of your acceptance.

Best Regards,

Rokil Hasna

LensCafe Studio

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