1. Data Collection
   - Gathered raw sales data, likely including:
   - Order dates
   - Sales figures
   - Regions (Central, East, South, West)
   - Categories (Technology, Office Supplies, Furniture)

2. Data Cleaning and Preparation
   - Cleaned the dataset:
   - Removed null/missing entries
   - Ensured consistent date formatting (for months like February, April, etc.)
   - Grouped data by time, region, and category

3. Data Aggregation
Aggregated total sales:
   - Over Time (probably monthly or quarterly)
   - By Region
   - By Category

4. Chart Creation
Created multiple visualizations:
   - 📈 Line chart or area chart for Sales Over Time
   - Shows trends across months (Feb, Apr, Jun, Aug, Oct, Dec)

📊 Bar charts for:
   - Sales by Region (Central, East, South, West)
   - Sales by Category (Technology, Office Supplies, Furniture)

5. Data Labeling and Aesthetics

Added data labels like:
   - Total sales values (e.g., 725,458, 678,781, etc.)
   - Formatted chart axes, legends, and titles for clarity.

6. Dashboard Compilation

Combined all charts into a single dashboard layout:
   - Clearly labeled sections: "Sales Over Time," "Sales by Region," and "Sales by Category"
   - Ensured visual balance and alignment for readability

7. Export
   - Exported the final dashboard as a PDF file for sharing or presentation.