

Mebrahtom Tesfay

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Objective

- Self-motivated customer service professional with Forklift certifications and Information Technology experience who loves to be involved. Extensive customer service skills acquired from multiple highly-noted sales positions and jobs.

Education

HIGH SCHOOL DIPLOMA | 1994 | ADI KEYHE HIGH SCHOOL

- Major: High School Core Studies

MECHANICAL ENGINEERING CERTIFICATE | 1988-1990 | MAIN NEFHI TECHNICAL COLLEGE

- Major: Machine Mechanics

CORE QUALIFICATIONS AND SKILLS

- Forklift Certified
- Microsoft Office experience – MS Word, MS Excel, etc.
- Works well under pressure
- Trained in Customer Service duties and responsibilities
- Experienced working with Computer Programming software (HTML, MS coding)
- Able to communicate well with customers, staff leadership, and management
- Comprehensive food service experience

Experience

CUSTOMER SERVICE YARD ASSOCIATE

05/01/2018 – 07/01/2019

Lawrenceville, GA

- **Brand Vaughan Lumber Co**
 - Pull orders for delivery
 - Operating a forklift (standing & sit-down)
 - Loading and unloading trucks
 - Stocking inventory and keeping warehouse and yard clean
 - Double check material pulled against pick ticket to ensure accuracy

STOCK ASSOCIATE

08/01/2017 – 05/01/2018

Scottdale, GA

- **DeKalb Farmers Market**
 - Receive product by loading and unloading trucks
 - Adequately stock grocery shelves
 - Refill displays and maintain inventory levels
 - Check products for quality, freshness, damage, and price accuracy and resolving any product issues
 - Assist in ordering specific products based on the needs of the store