Your name here

Some ideal job thing

✉ your_email.address@domain.com   📞 (555) 555-1234   in Your linkedin here   ⏻ mectx02

Hi.

This is a sample cover letter that I just wrote to demonstrate what this looks like in general. You may find that some other options may tend to work better for your personal tastes, and that's okay. Feel free to customize this to your needs.

Hopefully this project template is easy to understand how to use. In case of it not making sense, though, here's a quick rundown:

1. The cover letter and resume .tex files should not be edited — those are mostly set and forget. Various sections are edited separately in the `sections` folder and then imported into the major document. I would recommend against touching the `cover.tex` file since it's highly unlikely that you would need to change something in there. `resume.tex` does need a little more customization in the sense that you can add/delete sections that you feel are relevant/irrelevant to you.

2. You are free to create/delete/manipulate the importable sections as you see fit. I've left the defaults pretty blank so that you can see how a recommended styling should be done, but you can use whatever styling you desire.

   - There's no `.cls` file - everything is defined in standard `.tex` files and then imported into the two documents. Yes, this means that there's more for you to do when customizing the items, but I think it makes for a simpler project and easier to understand interface for document creation.

3. When you're ready to compile a document, call `make`, and it should create three different pdf files. If it doesn't, you might need to install a utility called `pdftk`, which is used to concatenate the resume and cover letter file together.

   - In the makefile, there's a variable called `NAME` that you will need to edit in order to rename the files to your name. It's located at the very top of the makefile - just put your normal name in there and `make` should take care of the rest.

Hopefully that's all you should really need to know.

Below is a sample finisher as an example.

Sincerely,

Jane Q. Taxpayer

your_email.address@domain.com

(555) 555-1234

Your name here

✉ your_email.address@domain.com   📞 (555) 555-1234   in Your linkedin here   ○ mectx02

Some ideal job thing

You can put a summary of yourself here.

Education

LaTeX Uni | Location, Country   *(date of attendance)*
- Celebrated by putting up this example resume up for all of Github to see.

LaTeX High School | Location, Country   *(Jun. 2025 – Aug. 2028)*
- Learned the basics of LaTeX

Experience

Employer — Position | Location, Place   *(Date hired – Date of leave)*
- You can put things about your employer here for emphasis on how good of a job you did. The lines can be as long as you want, really, but try not to do more than around two lines of info per item or else it looks horrible. Filler for context.

LaTeX Company — Resume Writer | Fictional, Place   *(Aug. 2028 – current)*
- Further optimized LaTeX programmes for efficiency for the end user.
- Created multiple optimizations for other LaTeX documents, including user friendly macros, new templates, and document processing methods.

Awards

Award Name | Giving Organization   *(Date of reception)*
- Any awards you receive can be placed here. This is just an example section of how that should look like.

Volunteer Work

Volunteer Opportunity | Where, Place?   *(general timeline)*
- Volunteer things can go here. It's pretty similar to all of the other sectoins that you might want to add.

Another Opportunity | Hometown, US   *(start – end)*
- Instructed in the use of LaTeX document compilation to poor souls in my local area.
- Instigated multiple cults involving the use of LaTeX.
- You really should change these descriptors. No, seriously.

Skills

Programming Languages
- Java; Python; C; C++; COBOL; HTML/CSS; Bash scripting

Personal Skills
- Project Management; Teamwork; Attention to Detail; Fast learner