



**MEDFORD, MASSACHUSETTS  
MAYOR BREANNA LUNGO-KOEHN**

February 14, 2024

**Via Electronic Delivery**

To the Honorable President and  
Members of the Medford City Council  
Medford City Hall  
Medford, MA 02155

**Re: Community Preservation Fund Annual Application Appropriations**

On behalf of the Community Preservation Committee, I respectfully request and recommend that your Honorable Body approve the following recommendations of the Community Preservation Committee:

1. Requesting the appropriation of \$69,000.00 from the CPA General Reserve to Housing Families for the Homelessness Prevention Pro Bono Legal Services Program
2. Requesting the appropriation of \$50,000.00 from the CPA Historic Preservation Reserve to City of Medford – Cemetery Division for the Oak Grove Cemetery Access Road Study
3. Requesting the appropriation of \$200,000.00 from the CPA General Reserve to City of Medford – Cemetery Division for the Oak Grove Cemetery Access Buildings Restoration project.
4. Requesting the appropriation of \$229,000.00 from the CPA General Reserve to City of Medford – Office of Planning, Development, and Sustainability for the Logan Park Natural Play Area project
5. Request the appropriation of \$10,000.00 from the CPA General Reserve to City of Medford – Cemetery Division for the Salem Street Burying Ground Conditions Assessment
6. Requesting the appropriation of \$205,525.00 from the CPA General Reserve to City of Medford – Parks Division for the Tufts Park Basketball Court Resurfacing project.
7. Requesting the appropriation of \$106,625.00 from the CPA General Reserve to City of Medford – Parks Division for the Capen Park Basketball Court Resurfacing project.

**85 George P. Hassett Drive, Medford, MA 02155  
781-396-5500 \* [www.medfordma.org](http://www.medfordma.org)**



**MEDFORD, MASSACHUSETTS  
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8. Requesting the appropriation of \$99,965.00 from the CPA Historic Preservation Reserve to the Medford Brooks Estate Land Trust (MBELT) for the ADA Pathways and Parking Improvements project
9. Requesting the appropriation of \$98,275.00 from the CPA Historic Preservation Reserve to the Medford Brooks Estate Land Trust (MBELT) for the East Elevation ADA Improvements project.
10. Requesting the appropriation of \$4,800.00 from the CPA Historic Preservation Reserve to City of Medford – Cemetery Trustees for the Cross Street Cemetery Conditions Assessment.

The CPC's recommendation letters are attached and incorporated.

Thank you for your consideration.

Respectfully submitted,

  
Breanna Lungo-Koehn  
Mayor

Enclosures



## Funding Recommendation Decision

January 9, 2024

**Applicant Name:** Housing Families

**Applicant Address:** 85 George P. Hassett Drive, Medford, MA 02155

**Project:** Homelessness Prevention Program

On January 9, 2024, the City of Medford Community Preservation Committee ("CPC") voted 8-0-0 to recommend to City Council that Housing Families be awarded \$69,000.00 of Community Preservation Act funds for Medford's Homelessness Prevention Program. In reaching their decision, the CPC found that the project meets the Community Preservation Plan's priority of supporting affordable housing.

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Roberta Cameron, Chair  
Community Preservation Committee



## Funding Recommendation Decision

January 9, 2024

**Applicant Name:** City of Medford/Department of Public Works – Cemetery Division

**Applicant Address:** 85 George P. Hassett Drive, Medford, MA 02155

**Project:** Oak Grove Cemetery Access Road Study

On January 9, 2024, the City of Medford Community Preservation Committee (“CPC”) voted 8-0-0 to recommend to City Council that the City of Medford/Department of Public Works be awarded \$50,000.00 of Community Preservation Act funds for the Oak Grove Cemetery Access Road Study. In reaching their decision, the CPC found that the project meets the Community Preservation Plan’s priority of restoration of City-owned historic resources.

### Conditions of Approval:

- 1) The consultants shall obtain input from the Historical Commission, the Cemetery Board of Trustees, and the Commission for Persons with Disabilities.
- 2) The restoration work shall be conducted concurrently as part of a historic preservation master plan for the Oak Grove Cemetery.
- 3) City shall seek designation as a Local Historic District.

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*Roberta Cameron*

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Roberta Cameron, Chair  
Community Preservation Committee



## Funding Recommendation Decision

January 9, 2024

**Applicant Name:** City of Medford/Department of Public Works – Cemetery Division

**Applicant Address:** 85 George P. Hassett Drive, Medford, MA 02155

**Project:** Oak Grove Cemetery Buildings Restoration

On January 9, 2024, the City of Medford Community Preservation Committee ("CPC") voted 8-0-0 to recommend to City Council that the City of Medford/Department of Public Works be awarded \$200,000 of Community Preservation Act funds for the Oak Grove Cemetery Buildings Restoration. In reaching their decision, the CPC found that the project meets the CPA's objective of rehabilitation and restoration of historical resources.

**Conditions of Approval:**

- 1) City shall seek designation as a Local Historic District.
- 2) CPA funds shall not be utilized on the residential portion of the building.

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*Roberta Cameron*

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Roberta Cameron, Chair  
Community Preservation Committee



## Funding Recommendation Decision

January 9, 2024

**Applicant Name:** City of Medford/Office of Planning, Development, and Sustainability


**Applicant Address:** 85 George P. Hassett Drive, Medford, MA 02155

**Project:** Logan Park Natural Play Area

On January 9, 2024, the City of Medford Community Preservation Committee ("CPC") voted 8-0-0 to recommend to City Council that the City of Medford/Office of Planning, Development, and Sustainability be awarded \$229,000 of Community Preservation Act funds for the Logan Park Natural Play Area project. In reaching their decision, the CPC found that the project meets the Community Preservation Plan's priority of rehabilitating City-owned recreational land.

**Conditions of Approval:**

1. Community input shall be sought for play area features.

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Roberta Cameron, Chair  
Community Preservation Committee





## Funding Recommendation Decision

January 9, 2024

**Applicant Name:** City of Medford/Department of Public Works

**Applicant Address:** 85 George P. Hassett Drive, Medford, MA 02155

**Project:** Salem Street Burying Ground

On January 9, 2024, the City of Medford Community Preservation Committee ("CPC") voted 8-0-0 to recommend to City Council that the City of Medford/Department of Public Works be awarded \$10,000.00 of Community Preservation Act funds for the Salem Street Burying Ground restoration project study. In reaching their decision, the CPC found that the project meets the Community Preservation Plan's priority of restoration of City-owned historic resources.

**Conditions of Approval:**

- 1) The consultants shall obtain input from the Historical Commission and the Cemetery Board of Trustees.
- 2) City shall seek designation for the site as a Local Historic District.

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Roberta Cameron, Chair  
Community Preservation Committee



## Funding Recommendation Decision

January 9, 2024

**Applicant Name:** City of Medford/Department of Public Works

**Applicant Address:** 85 George P. Hassett Drive, Medford, MA 02155

**Project:** Tufts Park Basketball Court Resurfacing

On January 9, 2024, the City of Medford Community Preservation Committee ("CPC") voted 8-0-0 to recommend to City Council that Department of Public Works be awarded \$205,525.00 of Community Preservation Act funds for Tufts Park Basketball Court Resurfacing. In reaching their decision, the CPC found that the project meets the Community Preservation Plan's priority of rehabilitation of City-owned recreational land.

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*Roberta Cameron*

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Roberta Cameron, Chair  
Community Preservation Committee





## Funding Recommendation Decision

January 9, 2024

**Applicant Name:** City of Medford/Department of Public Works

**Applicant Address:** 85 George P. Hassett Drive, Medford, MA 02155

**Project:** Capen Park Basketball Court Resurfacing

On January 9, 2024, the City of Medford Community Preservation Committee ("CPC") voted 8-0-0 to recommend to City Council that Department of Public Works be awarded \$106,625.00 of Community Preservation Act funds for Capen Park Basketball Court Resurfacing. In reaching their decision, the CPC found that the project meets the Community Preservation Plan's priority of rehabilitation of City-owned recreational land.

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*Roberta Cameron*

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Roberta Cameron, Chair  
Community Preservation Committee



## Funding Recommendation Decision

January 9, 2024

**Applicant Name:** Medford-Brooks Estate Land Trust/City of Medford

**Applicant Address:** P.O. Box 328, Medford, MA 02155

**Project:** ADA Pathways and Parking Lot Improvements

On January 9, 2024 the City of Medford Community Preservation Committee ("CPC") voted 7-0-1 (with Member Doug Carr recused) to recommend to City Council that the Medford-Brooks Estate Land Trust, Inc ("M-BELT") be awarded \$99,965 of Community Preservation Act ("CPA") funds for the Brooks Estate ADA Pathways and Parking Lot Improvements project. In reaching their decision, the CPC found that the project meets the CPA objective of preserving and restoring city-owned historical resources.

### Conditions of Approval:

1. The rehabilitation shall comply with the Standards for Rehabilitation stated in the United States Secretary of the Interior's Standards for the Treatment of Historic Properties codified in 36 C.F.R. Part 68.

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*Roberta Cameron*

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Roberta Cameron, Chair  
Community Preservation Committee



## Funding Recommendation Decision

January 9, 2024

**Applicant Name:** Medford-Brooks Estate Land Trust/City of Medford

**Applicant Address:** P.O. Box 328, Medford, MA 02155

**Project:** Shepherd Brooks Manor – East Elevation

On January 9, 2024 the City of Medford Community Preservation Committee ("CPC") voted 7-0-1 (with Member Doug Carr recused) to recommend to City Council that the Medford-Brooks Estate Land Trust, Inc ("M-BELT") be awarded \$98,275 of Community Preservation Act ("CPA") funds for the Brooks Estate Shepherd Brooks Manor East Elevation restoration project. In reaching their decision, the CPC found that the project meets the CPA objective of preserving and restoring city-owned historical resources.

### Conditions of Approval:

1. The rehabilitation shall comply with the Standards for Rehabilitation stated in the United States Secretary of the Interior's Standards for the Treatment of Historic Properties codified in 36 C.F.R. Part 68.

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*Roberta Cameron*

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Roberta Cameron, Chair  
Community Preservation Committee



## Funding Recommendation Decision

February 14, 2024

**Applicant Name:** City of Medford – Cemetery


**Co-Applicant Name:** City of Medford – Historical Commission

**Applicant Address:** 85 George P. Hassett Drive, Medford, MA 02155

**Project:** Cross Street Cemetery Conditions Assessment

On February 13, 2024 the City of Medford Community Preservation Committee (“CPC”) voted 5-0-1 (with Member Doug Carr recused) to recommend to City Council that the City of Medford – Cemetery Trustees be awarded \$4,800 of Community Preservation Act (“CPA”) funds for the Cross Street Cemetery Conditions Assessment project. In reaching their decision, the CPC found that the project meets the CPA objective of preserving and restoring city-owned historical resources.

**Conditions of Approval: None**

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Roberta Cameron, Chair  
Community Preservation Committee