



**MEDFORD, MASSACHUSETTS
MAYOR BREANNA LUNGO-KOEHN**

January 22, 2025

Via Electronic Delivery

To the Honorable President and
Members of the Medford City Council
Medford City Hall
Medford, MA 02155

Re: Capital Stabilization Fund Rescission and Appropriation Request

Dear President Bears and Members of the City Council:

I respectfully request and recommend that your Honorable Body:

1. Rescind the Capital Stabilization Fund appropriation in the amount of \$322,500.00 for the City Hall Howard Alden Memorial Chambers Window Restoration project that was approved by City Council on November 12, 2024 (Resolution No. 24-487). None of the appropriated funds have been spent to date and a request to appropriate Community Preservation Act funds has been submitted to the City Council for the same purpose; and
2. Appropriate \$197,012.95 from the Capital Stabilization Fund, for capital needs to City facilities, which include, but are not limited to, the following projects:

<u>Project</u>	<u>Amount</u>
Window dressings in City Hall Chambers	\$ 42,962.75
Emergency Boiler Repairs in City Hall	\$ 20,172.00
Flooring Replacement in the Veteran and Election Offices	\$ 11,094.20
City Hall Lock Changes	\$ 9,500.00
Replacement of Backflow Preventers at Engine 3	\$ 23,879.00
New Shades and Blinds Engine 3	\$ 17,650.00
Bathroom Renovations and Adjacent Repairs Engine 4	\$ 52,165.00
Window Trims for Engine 4	\$ 9,840.00
Window Trims for Engine 6	\$ 9,750.00
	\$ 197,012.95

As your Honorable Body knows, any appropriation from a stabilization account requires a 2/3rds majority vote of the City Council. The Capital Stabilization Fund currently has a balance of \$3,404,993.76, given the appropriations made by this Council to date. If the above is approved, the capital stabilization fund balance would increase to \$3,530,480.81.

Facilities Director Paul Righi will be available to answer questions.

Thank you for your kind attention to this matter.

**85 George P. Hassett Drive, Medford, MA 02155
781-396-5500 * www.medfordma.org**



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Respectfully submitted,


Breanna Lungo-Koehn
Mayor