



**MEDFORD, MASSACHUSETTS
MAYOR BREANNA LUNGO-KOEHN**

August 9, 2024

Via Electronic Delivery

To the Honorable President and
Members of the Medford City Council
Medford City Hall
Medford, MA 02155

Re: Personnel Ordinance

Dear President Bears and City Councilors:

I respectfully request and recommend that the City Council approve the following amendment to the Revised Ordinances Chapter 66 entitled "Personnel," Article II entitled "Reserved" (the city's "Classification and Compensation Plan)," formerly included as Art. II §§, 66-31—66-40, by adopting the following change:

The language of "CAF-11" shall be amended to replace the title of "Community Social Worker" with the following title:

"Social Services Coordinator"

Upon review by the Health Department / Office of Outreach and Prevention, the term "Social Worker" is very specific and may require the City to hire a licensed social worker, limiting the pool of applicants. Upon their assessing other municipalities and similar positions, several have Social Services or Human Service Coordinators for this role and fit within the current CAF range in Medford. The primary responsibility of this role is to connect residents to services. As the CAF would remain the same, there would be no change in compensation/budget required.

Respectfully submitted,


Breanna Lungo-Koehn
Mayor