



**MEDFORD, MASSACHUSETTS
MAYOR BREANNA LUNGO-KOEHN**

October 23, 2024

Via Electronic Delivery

To the Honorable President and
Members of the Medford City Council
Medford City Hall
Medford, MA 02155

Re: Capital Stabilization Fund Appropriation Requests

Dear President Bears and Members of the City Council:

I respectfully request and recommend that your Honorable Body approves the following appropriations from the Capital Stabilization Fund:

- Engine 3 Truck Pump Replacement, in the amount of Fifty-One Thousand Six Hundred Forty-Three Dollars and Twenty-Four Cents (\$51,643.24);
- Cemetery Soil Removal, in the amount of One Hundred Twenty Thousand Dollars and Zero Cents (\$120,000.00);
- Grant Match for Municipal Vulnerability Preparedness Action Grant for updating the 2019 Climate Change Vulnerability Assessment and developing an Urban Forest Master Plan, in the amount of Twenty-Four Thousand Six Hundred Dollars and Zero Cents (\$24,600); and
- City Hall Howard Alden Memorial Chambers Window Restoration, in the amount of Three Hundred Twenty-Two Thousand Five Hundred Dollars and Zero Cents (\$322,500.00).

As your Honorable Body knows, any appropriation from a stabilization account requires a 2/3rds majority vote of the City Council. The Capital Stabilization Fund currently has a balance of \$3,923,737.00, given the appropriations made by this Council to date. If all the above are approved, the capital stabilization fund would have \$3,404,993.76 that remains.

Fire Chief Todd Evans will be available to answer questions on the pump replacement request, DPW Commissioner Tim McGivern will be in available to answer questions on the cemetery soil removal and grant match requests, and Facilities Director Paul Righi will be available to answer questions on the chambers window restoration.

Thank you for your kind attention to this matter.

Respectfully submitted,


Breanna Lungo-Koehn
Mayor