



Medford City Council
Medford, Massachusetts

The Tenth Regular Meeting, May 27, 2025

City Council

Isaac B. "Zac" Bears
Anna Callahan
Kit Collins
Emily Lazzaro
Matt Leming
George A. Scarpelli
Justin Tseng

This meeting will take place at 7:00 P.M. in the City Council Chamber, 2nd Floor, Medford City Hall, 85 George P. Hassett Drive, Medford, MA and via Zoom.

Zoom Link: <https://us06web.zoom.us/j/82554037838>

Call-in Number: +16469313860,,82554037838#

Live: Channel 22 (Comcast), Channel 43 (Verizon), [YouTube](#), and medfordtv.org.

To submit written comments, please email:

City Clerk Adam Hurtubise
AHurtubise@medford-ma.gov.

CALL TO ORDER & ROLL CALL

SALUTE TO THE FLAG

ANNOUNCEMENTS, ACCOLADES, REMEMBRANCES, REPORTS, AND RECORDS

25-089 - Offered by Justin Tseng, City Councilor

Congratulate Medford High School and Middle School Orchestras on Winning Medals at MICCA Concert Festival

Records

The Records of the Meeting of May 13, 2025 were passed to Councilor Scarpelli.

Reports of Committees

24-033 - Offered by Kit Collins, Council Vice President

Planning and Permitting Committee, May 14, 2025, Report to Follow

25-069 - Offered by Anna Callahan, City Councilor

Public Works and Facilities Committee, May 20, 2025, Report to Follow

25-039 - Offered by Isaac Bears, Council President

Committee of the Whole, May 20, 2025, Report to Follow

25-039 - Offered by Isaac Bears, Council President

Committee of the Whole, May 21, 2025, Report to Follow

HEARINGS

25-036

Petition to Amend Special Permit - 282 Mystic Ave

25-044

Public Hearing - Proposed Amendments to the Medford Zoning Ordinance, Chapter 94
(Residential Districts)

PETITIONS, PRESENTATIONS, AND SIMILAR PAPERS

25-070

Petition for Grant of Location - National Grid (Gas Main - Washington Street,
Washington Place, Cross Street)

25-071

Petition for Grant of Location - National Grid (401 Boston Avenue)

MOTIONS, ORDERS, AND RESOLUTIONS

25-075 - Offered by Matt Leming, City Councilor

Resolution to Adopt M.G.L. Ch. 60, Sec. 3F Related to Donations to Municipal
Veterans Assistance Fund

25-086 - Offered by Kit Collins, Council Vice President

Proposed Amendments to the Medford Zoning Ordinance - Accessory Dwelling Units
(for referral to the Community Development Board)

25-087 - Offered by Kit Collins, Council Vice President

2024 Community Control Over Public Surveillance Annual Public Report

25-088 - Offered by Emily Lazzaro, City Councilor

Resolution Requiring Monthly Police Chief Report on ICE Activity in Medford

COMMUNICATIONS FROM THE MAYOR

25-039

Submitted by Mayor Breanna Lungo-Koehn

Fiscal Year 2026 Budget Submission

25-085

Submitted by Mayor Breanna Lungo-Koehn

Appropriation of Free Cash - Parking Kiosk Replacement and Soil Remediation at 448
High Street

25-090

Offered by Mayor Breanna Lungo-Koehn

Proposed Wage Adjustment for Non-Union Personnel

25-091

Submitted by Mayor Breanna Lungo-Koehn

Authorization of Five Year Contract for Ricoh USA Copy Machines and Printers

PUBLIC PARTICIPATION

To participate outside of Zoom, please e-mail AHurtubise@medford-ma.gov.

Anne Driscoll

UNFINISHED BUSINESS

24-031

**Request a Representative from BJ's Wholesale Club Meet
to Discuss Construction and Neighborhood Concerns**

IN CITY COUNCIL

FEBRUARY 6, 2024

TABLED

<u>25-067</u>	Amendments to Flood Ordinance, Chapter 46, Article II	
IN CITY COUNCIL	APRIL 29, 2025	APPROVED FOR FIRST READING
TO BE ADVERTISED	MAY 29, 2025	MEDFORD TRANSCRIPT & SOMERVILLE JOURNAL
IN CITY COUNCIL	JUNE 10, 2025	ELIGIBLE FOR THIRD READING
<u>25-078</u>		Amendments to Parking Ordinance, Chapter 78, Article III
IN CITY COUNCIL	MAY 13, 2025	APPROVED FOR FIRST READING
TO BE ADVERTISED	MAY 29, 2025	MEDFORD TRANSCRIPT & SOMERVILLE JOURNAL
IN CITY COUNCIL	JUNE 10, 2025	ELIGIBLE FOR THIRD READING
<u>24-069</u>		Amendment to Human Rights Commission Ordinance, Chapter 50, Article II
IN CITY COUNCIL	MAY 13, 2025	APPROVED FOR FIRST READING
TO BE ADVERTISED	JUNE 12, 2025	MEDFORD TRANSCRIPT & SOMERVILLE JOURNAL
IN CITY COUNCIL	JUNE 24, 2025	ELIGIBLE FOR THIRD READING

Reports Due/Deadlines

<u>16-574</u>	University Accountability Report (Next Report Due in March 2025)
<u>22-026</u>	Quarterly Presentation on City's Financial Health by Chief Financial Officer/Auditor
<u>22-027</u>	Monthly Copy of Warrant Articles from Chief Financial Officer/Auditor

Adjournment



Medford City Council
Medford, Massachusetts

MEETING DATE	SPONSORED BY
May 27, 2025	Justin Tseng, City Councilor
AGENDA ITEM	<u>25-089</u> - Congratulate Medford High School and Middle School Orchestras on Winning Medals at MICCA Concert Festival
FULL TEXT AND DESCRIPTION	<p>Be it Resolved that the Medford City Council congratulate the Medford High School Orchestra and the Medford Middle School String Ensemble on winning Gold Medals at the prestigious Massachusetts Instrumental and Chorus Conductor's Association (MICCA) Concert Festival.</p> <p>Be it Further Resolved that the Medford City Council offer commendations to Medford High School Orchestra and invite them to perform at this meeting.</p> <p>Be it Further Resolved that the Medford City Council invite the public to the School Committee's June 9 meeting where the Medford Middle School String Ensemble will perform and receive commendations.</p>
RECOMMENDATION	
FISCAL IMPACT	
ATTACHMENTS	None

RECEIVED
CITY CLERK
MEDFORD, MASS.

25-036

**NOTICE OF PUBLIC HEARING
CITY OF MEDFORD
CITY CLERK'S OFFICE**

4/25 MAR -6 PM 12:41

The Medford City Council will conduct a public hearing on April 8, 2025, at 7:00 p.m. in the Howard F. Alden Memorial Auditorium, on the second floor of Medford City Hall, at 85 George P. Hassett Drive, Medford Massachusetts, relative to an amendment requested by Clear Channel Outdoor on behalf of the property located at 282 Mystic Ave, Medford Massachusetts 02155. The petitioner is seeking an amendment to a previously-granted special permit. The petitioner is seeking the amendment to upgrade and replace Two Digital Screens on the sign board located at the property, and to ask for a review and potential adjustment/reduction in the permit fee. A copy of the full text of the requested amendment can be viewed in the Office of the City Clerk, Room 103, Medford City Hall.

Please call the Medford City Clerk's Office at (781) 393-2425 for any accommodations/aids.

By order of the Medford City Council.

S/Adam L. Hurtubise
City Clerk

FRANCIS P. O'
CITY CLERK
MEDFORD, MASS.

25-044

LEGAL NOTICE
NOTICE OF PUBLIC HEARING ~~2025 MAY - 1 AM 11:00~~
CITY OF MEDFORD
MEDFORD CITY COUNCIL
Chapter 94, Zoning

The Medford City Council will conduct a public hearing on May 27, 2025 at 7:00 p.m. in the Medford City Council Chamber, on the second floor of Medford City Hall, 85 George P. Hassett Drive, Medford, Massachusetts, and via Zoom. A link to the public hearing will be posted no later than May 23, 2025.

The public hearing is relative to the following proposed amendments to the City of Medford Zoning Ordinance and Zoning Map:

1. Amend Section 94-2.1 (Division into Districts) to add the Neighborhood Residential 1 (NR-1), Neighborhood Residential 2 (NR-2), Neighborhood Residential 3 (NR-3), Urban Residential 1 (UR-1), and Urban Residential 2 (UR-2) zoning districts.
2. Amend Section 94-3.2 Table of Use Regulations (Table A) by incorporating the NR-1, NR-2, NR-3, UR-1, and UR-2 zoning districts into the existing table and to designate the uses permitted therein.
3. Amend Section 94-4.1 Table of Dimensional Requirements (Table B) by incorporating NR-1, NR-2, NR-3, UR-1, and UR-2 zoning districts into the existing table and to state the dimensional requirements therein.
4. Amend Section 94-12 (Definitions) to amend and add various definitions.
5. Amending the Zoning Map to change the zoning district designations of various properties to the NR-1, NR-2, NR-3, UR-1, and UR-2 zoning districts, as shown on a map entitled, "Proposed Residential Districts" prepared by Inness Associates.

The full materials for the amendment can be viewed in the Office of the City Clerk, City Hall Room 103, or on the City's website at <https://www.medfordma.org/boards-commissions/community-development-board> by clicking on 'Current CD Board Filings.' Questions and comments may be submitted via email to ocd@medford-ma.gov or via phone to 781-393-2480.

If you need a reasonable accommodation to attend/participate in either meeting, please contact: Frances Nwajei (Telephone: 781-393-2439 Email: fnwajei@medford-ma.gov).

25-070

PETITION FOR GRANT OF LOCATION,
NATIONAL GRID, NORTH ANDOVER, MASSACHUSETTS,
PROPOSED INSTALL OF NEW GAS MAIN IN WASHINGTON ST., WASHINGTON PLACE,
CROSS ST.
(NATIONAL GRID PLAN #: WO-1480942)
MEDFORD, MASSACHUSETTS
CITY CLERK'S OFFICE

You are hereby notified that by order of the Medford City Council, the Medford City Council will hold a Public Hearing in the Howard F. Alden Chambers at Medford City Hall, 85 George P. Hassett Drive, Medford, and via Zoom on Tuesday, May 27th at 7:00 p.m., a link to be posted no later than Friday, May 23rd, 2025, on a petition by Massachusetts Electrical Company dba National Grid, for permission to install a new gas main, including necessary sustaining and protecting fixtures, located at Washington Street, Washington Place and Cross Street.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a GOL permit for a new gas main in Washington Street, Washington Place and Cross Street, together with such sustaining and protecting fixtures as it may find necessary for the transmission of gas, in accordance with Plan #WO-1480942 originally dated June 29, 2024 and received and filed in the Office of the City Clerk on May 5th, 2025 and available for inspection in the Office of the City Clerk, Medford City Hall, Room 103, 85 George P. Hassett Drive, Medford, Massachusetts 02155.

The following are the streets and highways referred to: in Plan #WO-1480942 Washington St., Washington Pl. and Cross St. National Grid to install a new gas main as depicted on the plan.

The Engineering Division recommends that this grant of location be approved with the following conditions:

1. The Grant of Location (GOL) is limited to approximately 72 feet of 12-inch gas main as depicted on the Plan.
2. Before starting work, the contractor shall notify Dig safe and shall obtain all applicable permits from the Engineering Division. The project must obtain a Trench Permit pursuant to Section 74-141 of the City Ordinances prior to commencing work.
3. No other utility structures, conduits, duct banks, pipes, or any other appurtenances are adversely impacted. National Grid shall ensure that all sewer, water, and drain lines are marked prior to any excavation.
4. The project site must be swept after installation (or daily) and shall be kept free of debris for the duration of the installation.
5. At least 72 hours prior to the start of the project, National Grid must coordinate abutter communications with the Director of Communications and submit any required information that may be requested to effectively inform the public.

Approved – City Engineer

Call 781-393-2425 for any accommodations/aids

s/Adam L. Hurtubise
22 MAY -5 AMH:22
City Clerk

Plans can be viewed in the City Clerk's Office, 781-393-2425.

SEARCHED
INDEXED
SERIALIZED
FILED
MAY 22 2025
CLERK'S OFFICE
MEDFORD, MASS.

PETITION FOR GRANT OF LOCATION,
NATIONAL GRID, NORTH ANDOVER, MASSACHUSETTS,
PROPOSED RELOCATION OF FIVE POLES NEAR 401 BOSTON AVE.
(NATIONAL GRID PLAN #: JO-31061167)
MEDFORD, MASSACHUSETTS
CITY CLERK'S OFFICE

You are hereby notified that by order of the Medford City Council, the Medford City Council will hold a Public Hearing in the Howard F. Alden Chambers at Medford City Hall, 85 George P. Hassett Drive, Medford, and via Zoom on Tuesday, May 27th at 7:00 p.m., a link to be posted no later than Friday, May 23rd, 2025, on a petition by Massachusetts Electrical Company dba National Grid, for permission to relocate 5 existing poles on 401 Boston Ave.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a GOL permit for relocation of 5 poles located on 401 Boston Ave, together with such sustaining and protecting fixtures as it may find necessary for the relocation, in accordance with Plan #JO-31061167 originally dated April 24th , 2025 and received and filed in the Office of the City Clerk on May 5th , 2025 and available for inspection in the Office of the City Clerk, Medford City Hall, Room 103, 85 George P. Hassett Drive, Medford, Massachusetts 02155.

The following are the 5 Poles referred to: in Plan #JO-31061167 401 Boston Ave to relocate the 5 poles.

The Engineering Division recommends that this grant of location be approved with the following conditions:

1. The Grant of Location (GOL) is limited to relocating the five (5) joint owned utility poles located within the cement concrete sidewalk near 401 Boston Avenue and labeled P3317, P3318, P3319, P3320, and P3321 as depicted on the Sketch.
2. Before starting work, the contractor shall notify Dig Safe and shall obtain all applicable permits from the Engineering Division. The project must obtain a Public Right of Way Occupancy (PRO) permit pursuant to Section 74-141 of the City Ordinances prior to commencing work.
3. No other utility structures, conduits, duct banks, pipes, or any other appurtenances are adversely impacted. National Grid shall ensure that all sewer, water, and drain lines are marked prior to any excavation.
4. Placement of the joint owned utility pole must provide at least thirty-six inch (36") clearance of accessible travel path around the structure in accordance with ADA regulations and City standards.
5. Temporary sidewalk restoration shall be done at the time of installation and in consultation with the Engineering Division per the requirements of an approved PRO permit. Any asphalt sidewalk damaged during this work must be replaced in-kind and cleanly cut along the edges.
6. The project site must be swept after installation (or daily) and shall be kept free of debris for the duration of the installation.

7. Boston Avenue is a heavily traveled roadway and requires a mandatory police detail to perform this work. The Engineering Division recommends that the Applicant consult with the Medford Police Department traffic sergeants prior to scheduling this work since work hours may be restricted to outside normal operations.
 8. At least 72 hours prior to the start of the project, National Grid must coordinate abutter communications with the Director of Communications and submit any required information that may be requested to effectively inform the public.

Approved: Steve Randazzo Steve Randazzo Superintendent of Wires

Approved – City Engineer Owen Wartella

Call 781-393-2425 for any accommodation/aids

s/Adam L. Hurtubise
City Clerk

Plans can be viewed in the City Clerk's Office, 781-393-2425.



Medford City Council
Medford, Massachusetts

MEETING DATE	SPONSORED BY
May 27, 2025	Matt Leming, City Councilor
AGENDA ITEM	<u>25-075</u> - Resolution to Adopt M.G.L. Ch. 60, Sec. 3F Related to Donations to Municipal Veterans Assistance Fund
FULL TEXT AND DESCRIPTION	Whereas, veterans are often in need of food, transportation, and heat expenses; and, Whereas, the good people of Medford may like to contribute to this cause; and, Whereas, Medford already has provisions for allowing voluntary donations to the police and fire department on our excise tax bills; now, therefore: Be it Resolved by the Medford City Council that we adopt the provisions of M.G.L. ch.60 §3F, which allows municipalities to add a section for voluntary donations on excise tax bills that will go towards a fund for in-need veterans.
RECOMMENDATION	
FISCAL IMPACT	
ATTACHMENTS	None

MEMORANDUM

To Members of the Planning and Permitting Committee
 Alicia Hunt, Director of Planning,
 Development & Sustainability
 Danielle Evans, Senior Planner
 Jonathan Silverstein, Blatman,
 Bobrowski, Haverty & Silverstein, LLC

From Paula Ramos Martinez, Senior Urban
 Designer/Planner

Date March 18, 2024. Revised May 21, 2025.

Project 23146 – Medford – Zoning

Subject Accessory Dwelling Unit (ADU)

Cc: Emily Keys Innes, AICP, LEED AP ND,
 President

This memorandum contains the draft text for the Accessory Dwelling Units. This document follows the MODEL ZONING FOR ACCESSORY DWELLING UNITS, Version 1 March 11, 2025 which was prepared by the Metropolitan Area Planning Council (MAPC) on behalf of the Executive Office of Housing and Livable Communities (EOHLC) and the Massachusetts Housing Partnership (MHP).

Amend Section 94-12.0. Definitions

Modify the following existing definitions:

Accessory Dwelling Unit (ADU): A self-contained housing unit, inclusive of sleeping, cooking, and sanitary facilities on the same Lot as a Principal Dwelling, subject to otherwise applicable dimensional and parking requirements, ~~as further defined in M.G.L.A. c. 40A, § 1A, that maintains a separate entrance, either directly from the outside or through an entry hall or corridor shared with the Principal Dwelling sufficient to meet the requirements of the Building and Fire Code for safe egress. ADUs may be detached, attached, or internal to the Principal Dwelling. General references to ADUs include both Protected Use ADUs and Local ADUs.~~

~~**Short-term rental:** The rental of a residential unit for its intended purpose, in exchange for payment as residential accommodations for a duration of not more than 30 consecutive days. Such a rental may or may not be facilitated through the use of a booking agent.~~

Short-Term Rental: An owner-occupied, tenant-occupied, or nonowner occupied property as defined in M.G.L. c. 64G § 1, including, but not limited to, an apartment, house, cottage, condominium or a furnished accommodation that is not a hotel, motel, lodging house or bed and breakfast establishment, where: (i) at

least 1 room or unit is rented to an occupant or sub-occupant for a period of 31 consecutive days or less; and (ii) all accommodations are reserved in advance; provided, however, that a private owner-occupied property shall be considered a single unit if leased or rented as such.

Modify the following existing definitions in the current zoning:

Historic Accessory Buildings: An accessory building, such as a free-standing barn or carriage house, that is at least seventy-five (75) years old, and is located on the same lot or an adjacent lot in common ownership as the principal building to which it is accessory.

Local ADUs: An ADU that is not a Protected Use ADU but complies with rules specific to the City of Medford.

Modular Dwelling Unit: A pre-designed Dwelling Unit assembled and equipped with internal plumbing, electrical or similar systems, in compliance with the Building and Fire Code, prior to movement to the site where such Dwelling Unit is affixed to a foundation and connected to external utilities; or any portable structure with walls, a floor, and a roof, designed or used as a Dwelling Unit, transportable in one or more sections and affixed to a foundation and connected to external utilities.

Protected Use ADU: An attached, detached or internal ADU that is located, or is proposed to be located, on a Lot in a Single-unit Dwelling Residential Zoning District and is not larger in Gross Floor Area than ½ the Gross Floor Area of the Principal Dwelling or 900 square feet, whichever is smaller, provided that only one ADU on a Lot may qualify as a Protected Use ADU. An ADU that is nonconforming to zoning shall still qualify as a Protected Use ADU if it otherwise meets this definition.

Single-unit Dwelling Residential Zoning District: Any zoning district where Single-unit Dwellings are a permitted or an allowable use, including any zoning district where Single-unit Dwellings are allowed as-of-right, or by Special Permit.

Transit Station: A Subway Station, Commuter Rail Station, Ferry Terminal, or Bus Station.

- a. A Bus Station includes any location serving as a point of embarkation for any bus operated by a transit authority.
- b. A Subway Station includes any of the stops along the Massachusetts Bay Transportation Authority Red Line, Green Line, Orange Line, Silver Line, or Blue Line, including any extensions or additions to such lines.]
- c. A Commuter Rail Station includes any commuter rail station operated by a Transit Authority with year-round service with trains departing at regular time intervals, rather than intermittent, seasonal, or event-based service.

Amend Sec. 94-8.2. Accessory Dwelling Units (ADU)

94-8.2.1 Purpose. The purpose of this Section is to allow for Accessory Dwelling Units (ADUs), as defined under M.G.L. c. 40A, §1A, to be built as of-right in Single-unit Residential Zoning Districts in accordance with Section 3 of the Zoning Act (M.G.L. c. 40A), as amended by Section 8 of Chapter 150 of the Acts of 2024, and the regulations under 760 CMR 71.00: Protected Use Accessory Dwelling Units. This zoning provides for by-right ADUs to accomplish the following purposes:

1. Increase housing production to address local and regional housing needs across all income levels and at all stages of life.
2. Provide small additional dwelling units to rent without altering the appearance of the city;
3. Provide a more moderately priced housing option to serve smaller households, households with lower incomes, seniors, and people with disabilities.
4. Enable property owners to age in place, downsize, or earn supplemental income from investing in their properties.

94-8.2.2 Regulations.

1. General Provisions for All ADUs

a. Code Compliance

- i. ADUs shall maintain a separate entrance from the Principal Dwelling sufficient to meet safe egress under the Building Code and Fire Code.
- ii. ADU construction shall comply with 310 CMR 15.000: The State Environmental Code, Title 5 regulations for a Single-unit Residential Dwelling in the Single-unit Dwelling Residential Zoning District in which the Protected Use ADU is located.

b. Gross Floor Area.

Where there are multiple Principal Dwellings on the Lot, the GFA of the largest Principal Dwelling shall be used for determining the maximum size of a Protected Use ADU.

c. Design Standards.

Clear, measurable and objective provisions of zoning, or general ordinances or by-laws, which are made applicable to the exterior design of, and use of materials for an ADU when those same design standards apply to the Principal Dwelling to which the ADU is an accessory.

d. Short-Term Rentals

Short-term rentals of ADUs are prohibited.

2. Protected Use ADUs

The building commissioner shall approve a Building Permit authorizing the installation and use of a Protected Use ADU within, or on a Lot with, a Principal Dwelling in a Single-unit Dwelling Residential Zoning District (NR-1, NR-2 and NR-3), including within, or on a Lot with, a Preexisting Nonconforming Structure, if the following conditions are met:

a. Dimensional Standards

- i. A Protected Use ADU shall not be larger than a Gross Floor Area of 900 square feet or ½ the Gross Floor Area of the Principal Dwelling, whichever is smaller. The CDB may grant a Special Permit for the reuse of a Historic Accessory Building in any residential district, allowing a larger Gross Floor Area than 900 square feet.
- ii. A Protected Use ADU on a Lot with a Single-unit Residential Dwelling shall not have more restrictive dimensional standards than those required for the Single-unit Residential Dwelling (Table B. Table of Dimensional Requirements), or accessory structure (Sec. 94-4.3. Dimensional requirements for accessory structures) within the same district, whichever results in more permissive regulation.
- iii. A Protected Use ADU on a Lot with a Principal Dwelling that is not a Single-unit Residential Dwelling shall not have more restrictive dimensional standards than those required for its Principal Dwelling (Table B. Table of Dimensional Requirements), or Single-unit Residential Dwelling (Table B. Table of Dimensional Requirements), or accessory structure (Sec. 94-4.3. Dimensional requirements for accessory structures) within the same district, whichever results in more permissive regulation.

b. Off-Street Parking

One additional off-street parking space shall be required for Protected Use ADUs located outside the ½-mile radius of any transit station. No off-street parking is required for Protected Use ADUs located within a ½-mile radius of any Transit Station.

3. Local ADUs

The building commissioner shall approve a Building Permit authorizing the installation and use of a Local ADU within, or on a Lot with, a Single-unit Dwelling, a Two-unit Dwelling or a Three-unit Dwelling in a Residential Zoning District (UR-1 and UR-2), including within, or on a Lot with, a Preexisting Nonconforming Structure, if the following conditions are met:

a. Dimensional Standards

- i. A Local ADU shall not be larger than a Gross Floor Area of 900 square feet or ½ the Gross Floor Area of the Principal Dwelling, whichever is smaller.
- ii. A Local ADU shall not have more restrictive dimensional standards than those required for the Principal Dwelling (Table B. Table of Dimensional Requirements), or Single-unit Residential Dwelling (Table B. Table of Dimensional Requirements), or accessory structure (Sec. 94-4.3. Dimensional requirements for accessory structures) within the same district, whichever results in more permissive regulation.

b. Off-Street Parking

- i. One additional off-street parking space shall be required for Local ADUs located outside the ½-mile radius of any transit station. No off-

street parking is required for Local ADUs located within a ½-mile radius of any Transit Station.

- ii. If newly constructed, said parking space shall be permeable, incorporate visual screening, and have vehicular access to the driveway.

4. Special Permit for Local ADUs.

The CDB shall approve a Special Permit authorizing the installation and use of a Local ADU within or on a Lot with a Single-unit Dwelling, a Two-unit Dwelling, or a Three-unit Dwelling in a Residential Zoning District (NR-1, NR-2, NR-3, UR-1, and UR-2) if the following conditions are met:

a. Dimensional Standards

- i. A Local ADU shall not be larger than a Gross Floor Area of 900 square feet.
- ii. A Local ADU shall not have more restrictive dimensional standards than those required for its Principal Dwelling (Table B. Table of Dimensional Requirements), or Single-unit Residential Dwelling (Table B. Table of Dimensional Requirements), or accessory structure (Sec. 94-4.3. Dimensional requirements for accessory structures) within the same district, whichever results in more permissive regulation.

b. Off-Street Parking

- i. One additional off-street parking space shall be required for Local ADUs located outside the ½-mile radius of any transit station. No off-street parking is required for Local ADUs located within a ½-mile radius of any Transit Station.
- ii. If newly constructed, said parking space shall be permeable, incorporate visual screening, and have vehicular access to the driveway.

5. Special Permit for Multiple ADUs on a Lot.

- a. More than one ADU on a Lot in a Residential Zoning District in which a Protected Use ADU or Local ADU is already located shall require a Special Permit from the CDB. The additional ADU shall be classified as a Local ADU.
- b. The lot shall comply with the minimum Pervious Surface Requirement and minimum Open Space Landscape Requirement (Table B. Table of Dimensional Requirements).
- c. No more than two ADUs may be established on any residential lot.

6. Nonconformance

- a. A Protected Use ADU shall be permitted within, or on a Lot with, a Pre-Existing Nonconforming Structure so long as the Protected Use ADU can be

developed in conformance with the Building Code, 760 CMR 71.00, and state law.

- b. Construction of a Protected Use ADU that will render the structure more nonconforming shall be permitted upon a finding by a majority vote of the Board of Appeals that the proposal will not be substantially more detrimental to the neighborhood.

94-8.2.3 Administration and Enforcement.

1. The building commissioner shall administer and enforce the provisions of this Section 94-8.2 Accessory Dwelling Units (ADU)
2. No building shall be changed in use or configuration without a Building Permit from the building commissioner.
3. No building shall be occupied until a certificate of occupancy is issued by the building commissioner where required.
4. The building commissioner shall apply the analysis articulated in the standards in 760 CMR 71.03(3)(a), to any request for a Protected Use ADU Building Permit and shall waive any zoning requirement that the building commissioner finds to be unreasonable under the Dover analysis.
5. A plot plan of the existing dwelling unit and proposed accessory dwelling unit shall be submitted to the CDB or building commissioner, as the case may be, showing the location of the building on the lot, the proposed accessory dwelling unit, location of any septic system and required parking. A mortgage inspection survey shall be sufficient to meet this requirement.



Medford City Council
Medford, Massachusetts

MEETING DATE	SPONSORED BY
May 27, 2025	Kit Collins, Council Vice President
AGENDA ITEM	<u>25-087</u> - 2024 Community Control Over Public Surveillance Annual Public Report
FULL TEXT AND DESCRIPTION	Be it resolved that the City Council discuss and approve the 2024 Community Control Over Public Surveillance Annual Public Report, pursuant to Sec. 50 Article III, Community Control over Public Surveillance Ordinance.
RECOMMENDATION	
FISCAL IMPACT	
ATTACHMENTS	<ul style="list-style-type: none">1. 2025 Comments by Medford People Power (Revised)2. 2024 Police Dept Annual Surveillance Report3. 2024 Parking Dept LPR Use Policy Edited-Final4. 2024 Parking Dept Impact Report5. 2024 City Council Annual Public Report on Surveillance Technology



Comments by Medford People Power

To the Public Health and Community Safety Committee on the
Community Control over Public Surveillance annual report

May 21, 2025

Medford People Power wants to thank the committee for making available for public comment, as required by Community Control over Public Surveillance (CCOPS) ordinance, the Annual Surveillance Report of the Medford Police Department. We are submitting these written comments to Medford City Council before the publishing of the Council's Annual Public Reporting.

First, the purpose of CCOPS is to create a transparent and community engaged process focused on use of surveillance technology by the city. To date, we have body-worn cameras used by the Medford Police Department and the automatic license plate readers used by the Traffic Department. The use policies and the reports help ensure that Medford residents understand what technology is being used in our community and how. We are glad to see that the ordinance is working as intended and that the public is being informed of their use and provided the opportunity to comment. We hope in the future that the timelines stated in the ordinance can be followed as we were prepared to review and comment in April; however, the report was not submitted on time. We did not know that the MPD report was submitted and would be heard until the weekend just before the hearing. We appreciate that we are all adjusting to this ordinance and the reporting requirements. However, Medford People Power did not have time as a group to meet and discuss the report. We request in the future that city agencies meet the timelines laid out in the ordinance.

Second, in the future, we would like to see additional data provided in a few areas, detailed inline with the format of the report, below.

Regarding question #1 (Use/Privacy): The main focus of the ordinance is to ensure that surveillance technology is not being used indiscriminately against the public with no knowledge or input. Medford People Power has not taken a position on body-worn cameras as a technology. Our main concern is that they are not used as a general surveillance tool outside of the investigation of crimes and that the privacy of residents is protected. The report provided by MPD focuses significantly on the use of body-worn cameras for case investigations. However, it could provide more detail on how the privacy of Medford residents is protected and how this technology isn't being used against any particular population in Medford.

The MPD policy allows its officers to request a redaction of a video when it has recorded sensitive information. We'd like to know how many instances of this occurred as most of the redaction requests seem to come from the public.

Regarding question #2 (Efficacy): One of the stated reasons for purchasing and using body-worn cameras was to ensure accountability of the police force to the public. There were several use of force incidents in which the body-worn cameras were activated and are listed as being audited by supervisors. We would like to know if it was the determination of the audit that the use of force was justified. We do not need specifics that would violate privacy, but a high-level summary. Future reports should provide that information to Medford residents.

Regarding question #5 (Complaints): Medford People Power requests that MPD set up a separate complaint process for body-worn cameras to track if there are any complaints about it. While the report states that there have been no complaints, it is not clear that there exists any specific mechanism for submitting or receiving complaints about a technology, as opposed to about an officer or an incident.

Regarding question #6 (Audits):

1. How many instances were there of recording after the fact, prohibited recordings, and improper use of body-worn camera videos?
2. How many times was an officer allowed to review their own footage of a law-enforcement action? This was an area where Medford People Power disagreed with the BWC policy. We do not think police should be allowed to review their own footage before making a statement as defendants are not afforded this same right and this allowance goes against recommended state policy. Is it every time a case is filed?
3. How many times was an officer allowed to review footage before making a statement in a case of possible misconduct by that officer?

Regarding question #7 (Civil Liberties): It is unclear if there is a disparate impact on Medford's residents as race/ethnicity data is not provided for when body-worn camera data is used by officers. Also, we don't have a breakdown of the race/ethnicity in the instances when the camera was not turned on versus when it was on. I understand that the audit and the focus on training is to have the officers turn on the camera every time it is required. We would like to see those numbers improve over time with training and be assured there is no bias in their use. The MPD states they do not believe there has been a disparate impact but we would like to have that statement backed up by data.



MEDFORD POLICE DEPARTMENT

100 Main Street
Medford, Massachusetts 02155-4510



Jack D. Buckley
Chief of Police

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2024 Annual Surveillance Report

Surveillance Technology: Body-worn Cameras

Date: April 23, 2025

Submitted By: Chief Jack D. Buckley

In accordance with Section 50, Article III - An Ordinance To Promote Transparency and Protect Civil Rights and Civil Liberties With Respect to Surveillance Technology I am providing the Annual Surveillance Report for the previous 2024 calendar year.

1. A description of how surveillance technology has been used, including whether it captured images, sound, or information regarding members of the public who are not suspected of engaging in unlawful conduct:

Body-worn Camera (BWC) equipment captures audio and video footage of most civilian-officer relations. When performing any patrol function, as determined by the Chief of Police, officers must wear and activate BWCs according to Department policy. Medford Police Officers will activate the BWC only in conjunction with official law enforcement duties, where such BWC use is appropriate to the proper performance of duties, and where BWC recordings are consistent with policy and the law. Recordings shall be specific to an incident. Officers shall not indiscriminately record entire duties or patrols.

Officers may use their discretion when deciding to activate the BWC during incidental public contact during the ordinary course of the day. Officers are not required, or expected, to activate their BWC when conducting ordinary activities or other situations that do not involve the delivery of police services.

2. Whether the surveillance technology has been effective at achieving its identified purpose:

There have been no issues or complaints related to the department's BWC program. I believe it has, thus far, been effective in achieving the purpose of documenting crime and accident scenes, or other events that include the confiscation and documentation of incidental evidence or contraband. BWC equipment enhances the Medford Police Department's ability to document and review statements and events

during an incident, as well as preserve video footage, audio information and evidence for investigative and prosecutorial purposes. BWCs are effective law enforcement tools that reinforce the public's perception of police professionalism and preserve factual representations of officer-civilian interactions.

In 2024, officers made over 31,000 videos of which 1,883 were related to arrests. There were 897 videos related to incidents involving a felony and 1,839 videos involving a misdemeanor. Over 1500 video cases were created and 342 were requested by the District Attorney's Office to assist with their investigation/prosecution.

3. Whether and how often collected Surveillance Data was shared with any external persons or entities, the name(s) of any recipient person or entity, the type(s) of data disclosed, under what legal standard(s) the information was disclosed, and the justification for the disclosure(s);

In 2024 the Medford Police Department has provided to the Middlesex District Attorney's Office in various courts a total of 342 BWC cases each involving numerous incident-specific videos in accordance with the mandatory pre-trial discovery rules of the Massachusetts Trial Court. See Attached.

All discovery requests are made through the police department's court prosecutor and the department's Supervisor of the BWC Unit.

4. The number of public records requests received by the City seeking documents concerning Surveillance Technology approved during the previous year;

During calendar year 2024 there was a total of thirty-two (32) public records request filed in accordance with the Massachusetts Public Records Law, M.G.L. Ch. 66, sec. 10. The Medford Police Department did not approve four (4) BWC requests as it would violate the provisions of M.G.L Ch. 41, sec. 97D. (see attached)

All reports including communications between police officers and victims of domestic violence/ abuse perpetrated by family or household members, rape and sexual assault are confidential and are not public records.

At the request of the Medford City Council (last year's surveillance report review), a Body Worn Camera Redaction policy was created and is strictly abided by when performing redactions in regards to public records requests. (see attached)

5. A summary of complaints or concerns that were received about the Surveillance Technology;

No complaints have been filed.

6. The results of any internal audits, any information about violations of the Surveillance Use Policy, and any actions taken in response other than to the extent that such inclusion would violate the privacy rights of an employee of the City;

The Medford Police Department initiated the BWC trial program with a select group of approximately forty (40) officers beginning on December 4, 2023. This trial program extended through January 2, 2024. The intent of this trial period was for officers to use

the BWC in actual, live incidents and for the Body Worn Camera Unit to monitor the implementation and to meet with the officers participating in the trial program to receive feedback and suggestions.

As of January 3, 2024, all officers were required to wear and use BWCs in accordance with policy. As this was new technology, the department had initiated a BWC Pilot Program where minor violations of the BWC policy and/or department rules and regulations related to the use of a BWC were managed with additional training and counseling as opposed to formal discipline for calendar year. The BWC Pilot Program is supervised by the Body Worn Camera Unit Lieutenant. Minor violations, not criminal in nature, discovered during the compliance and review of recorded material were viewed as training opportunities and not disciplinary actions. Said infractions may be reduced to writing in order to document corrective action.

A random audit of every officer, consisting of three videos each was conducted to ensure officers were complying with the Body Worn Camera Policy. A separate access audit of Supervisors was also conducted to ensure supervisors were only viewing videos they were allowed to. This audit consisted of 18 major or high-profile incidents and a total of 285 videos. The result was one supervisor was advised that he did not have justification in viewing the video and was advised of the restrictions. (see attached)

A grace period for minor infractions was in effect until January 15, 2025. All minor violations in 2024 under the grace period were handled through counseling or re-training. There were not any major violations observed or reported.

7. Whether the civil rights and liberties of any communities or groups, including communities of color or other marginalized communities in the City are disproportionately impacted by the deployment of the Surveillance Technology;

We do not believe the BWC program has disproportionately impacted any community or group.

8. An estimate of the total annual costs for the Surveillance Technology, including personnel and other ongoing costs, and what source(s) of funding will fund the technology in the coming year, if known; and

The BWC Unit is staffed with one (1) full-time Lieutenant and one (1) full-time Patrol Officer. The base salary pay for the Lieutenant is \$107,701.77. The base salary for the Patrol Officer is \$76,721.94.

Ongoing costs could include the annual audit of all officers to ensure compliance with the BWC policy and an annual audit of all supervisors ensuring they are only viewing videos they have permission to. In May 2024, all officers were trained in the upgraded V700 Body Worn Cameras. In August 2024, five (5) BWCs and accompanying equipment were also purchased in the amount of \$10,926.00. (see attached invoice)

9. A disclosure of any new agreements made in the past 12 months with non-City entities that may include acquiring, sharing, or otherwise using Surveillance Technology or the Surveillance Data it provides.

None to report.

Cases sent to Somerville District Court, Woburn Superior Court, Cambridge Juvenile Court, Waltham District Court, Framingham District Court, and Malden District Court.

Assistants District Attorneys / Paralegals

Somerville District Court - 310

Kyrielle Cherkzian

Caitlin Murphy

Edward Walsh

Clio Bersani

Woburn Superior Court – 19

Nathaniel Stetson

Francesca Barsanti

Cambridge Juvenile Court - 7

Andrea Marcano

Elizabeth Kelly

Waltham District Court - 4

Clio Bersani

Framingham District Court - 1

Jessica Fleet

Malden District Court - 1

Andrea Marcano

2024 BODY WORN CAMERA CASES SENT TO DISTRICT ATTORNEYS

JANUARY	10
FEBRUARY	12
MARCH	16
APRIL	4
MAY	39
JUNE	32
JULY	50
AUGUST	39
SEPTEMBER	29
OCTOBER	46
NOVEMBER	27
DECEMBER	38
TOTAL	342

2024	CASES SENT TO SUPERIOR, DISTRICT AND JUVENILE COURT
WOBURN SUPERIOR	19
SOMERVILLE DISTRICT	310
CAMBRIDGE JUVENILE	7
OTHER	6
TOTAL	342

		JANUARY		2024			
		Body Camera Requests From District Attorneys					
Date	Defendant		District Attorney			Court	Report #
Sent	Last	First	Last	First			
1	1/10/2024	Tran	Thomas	Cherkerzian	Kyrielle	Somerville	23026091
2	1/10/2024	Thomas	Tanya	Cherkerzian	Kyrielle	Somerville	24000363
3	1/17/2024	DeMeireles	Equinaldo	Murphy	Caitlin	Somerville	24000457
4	1/18/2024	Figueroa	Angelis	Walsh	Edward	Somerville	24000013
5	1/18/2024	Splaine	Erin	Walsh	Edward	Somerville	23025578
6	1/18/2024	Wildman	Duane	Walsh	Edward	Somerville	24000587
7	1/18/2024	Dias	Kevin	Walsh	Edward	Somerville	23024936
8	1/18/2024	Travers	William	Walsh	Edward	Somerville	23025196
9	1/19/2024	Digaetano	Kim	Walsh	Edward	Somerville	24000137
10	1/24/2024	Andrade	Marcos	Walsh	Edward	Somerville	24001560

			FEBRUARY	2024			
		Body Camera Requests From District Attorneys					
Date	Defendant		District Attorney			Court	Report #
Sent	Last	First	Last	First			
1 2/1/2024	Rogers	James	Cherkerzian	Kyrielle		Somerville	23025299
2 2/1/2024	Rahimian	Nariman	Cherkerzian	Kyrielle		Somerville	24001265
3 2/4/2024	Hall	Ryan	Murphy	Caitlin		Somerville	24024026
4 2/8/2024	Calhau	Christopher	Murphy	Caitlin		Somerville	24001424
5 2/12/2024	Pereira	Ronald	Murphy	Caitlin		Somerville	24000979
6 2/12/2024	Roberts	Warren	Murphy	Caitlin		Somerville	23026001
7 2/14/2024	Mounier	Nolan	Murphy	Caitlin		Somerville	24000950
8 2/19/2024	Smith	Mackenzie	Murphy	Caitlin		Somerville	24002336
9 2/21/2024	Judge	Cody	Murphy	Caitlin		Somerville	24002521
10 2/22/2024	Gray	Adrine	Murphy	Caitlin		Somerville	24002156
11 2/27/2024	Dernaika	Nasrat	Murphy	Caitlin		Somerville	24001669
12 2/27/2024	Donascimento	Anderson	Murphy	Caitlin		Somerville	24001237

		March	2024			
		Body Camera Requests From District Attorneys				
Date	Defendant		District Attorney		Court	Report #
Sent	Last	First	Last	First		
1	3/5/2024 Kervens	Andre	Walsh	Edward	Somerville	24003579
2	3/5/2024 Hernandez	Yosvani	Walsh	Edward	Somerville	24003820
3	3/7/2024 Smith	Jarren	Walsh	Edward	Somerville	24003237
4	3/8/2024 Benazzi	Jawad	Cherkerzian	Kyrielle	Somerville	24002432
5	3/15/2024 Reddy	Joseph	Cherkerzian	Kyrielle	Somerville	23024766
6	3/15/2024 Rodriguez	Julianey	Cherkerzian	Kyrielle	Somerville	24002459
7	3/15/2024 Knowles	Benasia	Cherkerzian	Kyrielle	Somerville	24002155-1
8	3/15/2024 Spicer	Lamont	Cherkerzian	Kyrielle	Somerville	24002155-2
9	3/18/2024 Tancredi	John	Walsh	Edward	Somerville	24004042
10	3/18/2024 Achbady	Hassan	Murphy	Caitlin	Somerville	24004836
11	3/26/2024 Ciulla	Richard	Walsh	Edward	Somerville	24003234
12	3/26/2024 Soares	Deleon	Murphy	Caitlin	Somerville	23025823
13	3/26/2024 Haith	David	Cherkerzian	Kyrielle	Somerville	23022818
14	3/26/2024 Pan	Nathan	Walsh	Edward	Somerville	22024102
15	3/26/2024 DeSouza	Elder	Walsh	Edward	Somerville	23022619
16	3/26/2024 Tourigney	Lynn	Walsh	Edward	Somerville	22026685

		APRIL	2024				
	BODY CAMERA REQUESTS FROM DISTRICT ATTORNEYS						
Date	Defendant		District Attorney				
Sent	Last	First	Last	First	Court	Report #	
1	4/2/2024	Mendez	Mark	Cherkerzian	Kyrielle	Somerville	23025587
2	4/2/2024	Ingrando	Frederick	Bersani	Clio	Somerville	24005464
3	4/11/2024	Noukas	George	Murphy	Caitlin	Somerville	24004495
4	4/23/2024	Trant	Joseph	Murphy	Caitlin	Somerville	24007159

		MAY	2024			
		BODY CAMERA REQUESTS FROM DISTRICT ATTORNEYS				
Date	Defendant		District Attorney		Court	Report #
Sent	Last	First	Last	First		
1	5/1/2024 Johnson	Malik	Walsh	Ed	Somerville	24005292
2	5/1/2024 Melendez	Ethen	Walsh	Ed	Somerville	24005292
3	5/1/2024 Soares	Edson	Walsh	Ed	Somerville	24005344
4	5/1/2024 Obu	Raphael	Murphy	Caitlin	Somerville	24004105
5	5/1/2024 Nickerson	Dale	Walsh	Ed	Somerville	23025877
6	5/1/2024 Debenedictis	Donna	Walsh	Ed	Somerville	24004947
7	5/1/2024 Noukas	George	Murphy	Caitlin	Somerville	24004495
8	5/2/2024 Bellino	Jessica	Cherkerzian	Kyrielle	Somerville	24005938
9	5/2/2024 Sisson	Kristil	Murphy	Caitlin	Somerville	24006620
10	5/2/2024 Luongo	Steven	Murphy	Caitlin	Somerville	24006649
11	5/3/2024 Ferlito	Taylor	Murphy	Caitlin	Somerville	24006293
12	5/3/2024 Aye	Thein	Murphy	Caitlin	Somerville	24006229
13	5/3/2024 Edouard	Bereky	Stetson	Nathaniel	Woburn	24001941
14	5/3/2024 McDonald	Nicholas	Murphy	Caitlin	Somerville	24005073
15	5/6/2024 Campbell	LaRyan	Murphy	Caitlin	Somerville	24005533
16	5/7/2024 Moncoeur	Nature	Walsh	Ed	Somerville	24005199
17	5/8/2024 Ross	Cedric	Cherkerzian	Kyrielle	Somerville	24006911
18	5/8/2024 Hajabdalla	Saleh	Murphy	Caitlin	Somerville	23025906
19	5/8/2024 Tate	Josiah	Murphy	Caitlin	Somerville	23025882
20	5/10/2024 Dunning	Brian	Cherkerzian	Kyrielle	Somerville	24005834
21	5/10/2024 Dunning	Brian	Cherkerzian	Kyrielle	Somerville	24005346
22	5/13/2024 Pereira	Michael	Murphy	Caitlin	Somerville	24000999
23	5/13/2024 Metellus	Gina	Murphy	Caitlin	Somerville	24002139
24	5/14/2024 Ciulla	Richard	Murphy	Caitlin	Somerville	24003234
25	5/16/2024 Cabral	Alex	Murphy	Caitlin	Somerville	24000801
26	5/16/2024 Tate	Josiah	Walsh	Ed	Somerville	23025804
27	5/17/2024 Carmody	Matthew	Murphy	Caitlin	Somerville	24006399
28	5/17/2024 Duran-Portillo	Manuel	Murphy	Caitlin	Somerville	23026123
29	5/18/2024 Bridges	Ryan	Walsh	Ed	Somerville	24000224
30	5/18/2024 Tarrant	Maleik	Murphy	Caitlin	Somerville	22026483
31	5/19/2024 Moreno	Josue	Murphy	Caitlin	Somerville	24003028
32	5/19/2024 Valladares	Josue	Murphy	Caitlin	Somerville	24006100
33	5/19/2024 Valladares	Josue	Murphy	Caitlin	Somerville	24001440
34	5/20/2024 Killoren	Mark	Murphy	Caitlin	Somerville	24005599

35	5/21/2024	Donascimento	Andersen	Murphy	Caitlin	Somerville	24001237
36	5/21/2024	Steele	Wakell	Murphy	Caitlin	Somerville	2023-3345
37	5/24/2024	Sadezwicz	Jake	Murphy	Caitlin	Somerville	24009301
38	5/28/2024	Connelly	James	Cherkerzian	Kyrielle	Somerville	2024-2028
39	5/28/2024	Williams	Donald	Cherkerzian	Kyrielle	Somerville	24002422

			JUNE	2024		
BODY WORN CAMERA REQUESTS FROM DISTRICT ATTORNEYS						
1	Date	Defendant	District Attorney			
2	Sent	Last	First	Last	First	Court
3	6/3/2024	Murphy	John	Murphy	Caitlin	Somerville
4	6/3/2024	Miller	Barry	Walsh	Edward	Cambridge/Juvenile
5	6/3/2024	Hughes	Michael	Cherkerzian	Kyrielle	Somerville
6	6/3/2024	Bouachra	Bilal	Walsh	Edward	Cambridge/Juvenile
7	6/3/2024	Matthews	Elijah	Cherkerzian	Kyrielle	Somerville
8	6/3/2024	Ramirez	Lorena	Murphy	Caitlin	Somerville
9	6/4/2024	Tarrant	Maleik	Murphy	Caitlin	Somerville
10	6/4/2024	Steele	Wakell	Murphy	Caitlin	Somerville
11	6/4/2024	Alves	Pedro	Walsh	Edward	Cambridge/Juvenile
12	6/4/2024	Alves	Pedro	Walsh	Edward	Cambridge/Juvenile
13	6/4/2024	Jean	Obed	Cherkerzian	Kyrielle	Somerville
14	6/4/2024	Mahmood	Shaqueel	Cherkerzian	Kyrielle	Somerville
15	6/8/2024	Brown-Jeanty	Zindel	Barsanti	Francesca	Woburn/Superior
16	6/9/2024	Osamudiamen	Egbon	Barsanti	Francesca	Woburn/Superior
17	6/10/2024	Whitt	Bakari	Murphy	Caitlin	Somerville
18	6/11/2024	Hajabdalla	Saleh	Murphy	Caitlin	Somerville
19	6/14/2024	Hughes	Michael	Cherkerzian	Kyrielle	Somerville
20	6/14/2024	Matthews	Elijah	Cherkerzian	Kyrielle	Somerville
21	6/15/2024	Trant	Joseph	Cherkerzian	Kyrielle	Somerville
22	6/15/2024	Tolley	Joseph	Cherkerzian	Kyrielle	Somerville
23	6/20/2024	Soto-Pena	Yojanny	Barsanti	Francesca	Woburn/Superior
24	6/20/2024	Elendez-Oliver	Jorge	Barsanti	Francesca	Woburn/Superior
25	6/20/2024	Meija Gomez	Yoledi	Barsanti	Francesca	Woburn/Superior
26	6/20/2024	Garcia Diaz	Edilennis	Barsanti	Francesca	Woburn/Superior
27	6/20/2024	Dunning	Brian	Cherkerzian	Kyrielle	Somerville
28	6/20/2024	Dunning	Brian	Cherkerzian	Kyrielle	Somerville
29	6/26/2024	Duran-Portillo	Manuel	Murphy	Caitlin	Somerville
30	6/28/2024	Torra	Rocco	Murphy	Caitlin	Somerville
31	6/28/2024	Hill	Zachary	Murphy	Caitlin	Somerville
32	6/28/2024	Melger	Elmer	Murphy	Caitlin	Somerville

		JULY	2024				
		BODY CAMERA REQUESTS FROM DISTRICT ATTORNEYS					
	DATE SENT	DEFENDANT LAST	DISTRICT FIRST	ATTORNEY LAST	COURT FIRST	REPORT #	
		LAST	FIRST	LAST	FIRST		
1	7/1/2024	Przybla	Kevin	Cherkerzian	Kyrielle	Somerville	24004750
2	7/1/2024	Sanon	Jason	Murphy	Caitlin	Somerville	24001234
3	7/1/2024	Carrillo	Jesse	Murphy	Caitlin	Somerville	24008674
4	7/1/2024	Ramirez	Anthony	Murphy	Caitlin	Somerville	24005532
5	7/1/2024	Alvarado	Juan	Murphy	Caitlin	Somerville	24009228
6	7/1/2024	Francey	Keith	Murphy	Caitlin	Somerville	24007554
7	7/2/2024	Smith	Jarren	Murphy	Caitlin	Somerville	24000782-2
8	7/2/2024	Erazo-Gomez	Caluge	Murphy	Caitlin	Somerville	24009761
9	7/2/2024	Hughes	Michael	Cherkerzian	Kyrielle	Somerville	24001909
10	7/2/2024	Medina-Ruiz	Luis	Murphy	Caitlin	Somerville	24010408
11	7/2/2024	Andrade	Jennifer	Murphy	Caitlin	Somerville	24009390
12	7/2/2024	Vidolin	Jack	Murphy	Caitlin	Somerville	24003384
13	7/3/2024	Magliore	Michael	Murphy	Caitlin	Somerville	24010311
14	7/3/2024	Calhoun	Darielle	Murphy	Caitlin	Somerville	24009404
15	7/3/2024	Henry	Kenneth	Murphy	Caitlin	Somerville	24011283
16	7/3/2024	Rogers	Michael	Murphy	Caitlin	Somerville	24005202
17	7/3/2024	Ingrando	Frederick	Murphy	Caitlin	Somerville	24005466
18	7/3/2024	Romulus	Harley	Murphy	Caitlin	Somerville	24008351
19	7/8/2024	Smith	Jarren	Marcano	Andrea	Malden	24000782-2
20	7/8/2024	Lacorte	Taylor	Murphy	Caitlin	Somerville	24001917
21	7/9/2024	Rodrigues	Helyson	Murphy	Caitlin	Somerville	24000457-1
22	7/9/2024	Starbird	Douglas	Murphy	Caitlin	Somerville	24012614
23	7/11/2024	Romulus	Harley	Murphy	Caitlin	Somerville	24008351
24	7/11/2024	Rodrigues	Helyson	Murphy	Caitlin	Somerville	24000457
25	7/11/2024	Ingrando	Frederick	Murphy	Caitlin	Somerville	24005466
26	7/11/2024	Mitchell	Rashell	Murphy	Caitlin	Somerville	24003650-1
27	7/11/2024	Magliore	Michael	Murphy	Caitlin	Somerville	24010311
28	7/11/2024	Fagone	Gabriella	Murphy	Caitlin	Somerville	24012810-1
29	7/12/2024	Nesta	Joseph	Murphy	Caitlin	Somerville	24005217
30	7/12/2024	Fagone	Gabriella	Villegas-Barrientos	Mariadela	Somerville	24012810-1
31	7/12/2024	Melgar	Elmer	Murphy	Caitlin	Somerville	24011622
32	7/15/2024	Williams	Donald	Cherkerzian	Kyrielle	Somerville	24002442
33	7/17/2024	Sledge	Raymond	Cherkerzian	Kyrielle	Somerville	23036193
34	7/17/2024	Edouard	Bereky	Barsanti	Francesca	Woburn	24001941
35	7/17/2024	Pending	Investigation	Barsanti	Francesca	Woburn	24012100
36	7/18/2024	Gotti	James	Murphy	Caitlin	Somerville	23024797
37	7/22/2024	Cirrone	Stacy	Murphy	Caitlin	Somerville	24008795
38	7/22/2024	Chiarello	Michael	Murphy	Caitlin	Somerville	24008789
39	7/23/2024	Uran	Vicki	Murphy	Caitlin	Somerville	24009525
40	7/23/2024	Exume	Simeone	Murphy	Caitlin	Somerville	24013635

41	7/23/2024	Alsarabi	Adam	Murphy	Caitlin	Somerville	24007428
42	7/24/2024	Bettencourt	Justin	Murphy	Caitlin	Somerville	24013235-3
43	7/26/2024	Unknown	Unknown	Barsanti	Francesca	Woburn	24012100
44	7/26/2024	Edouard	Bereky	Barsanti	Francesca	Woburn	24001941
45	7/26/2024	Soto-Pena	Yojanny	Barsanti	Francesca	Woburn	24006144-1
46	7/26/2024	Melendez-Olivera	Jorge	Barsanti	Francesca	Woburn	24006144-2
47	7/26/2024	Mejia-Gomez	Yoledi	Barsanti	Francesca	Woburn	24006144-3
48	7/26/2024	Garcia-Diaz	Edilennis	Barsanti	Francesca	Woburn	24006144-4
49	7/27/2024	Moreira-Santos	Tiago	Murphy	Caitlin	Somerville	24008108
50	7/27/2024	Santos	Thiago	Murphy	Caitlin	Somerville	24010095

		AUGUST	2024			
BODY WORN CAMERA REQUESTS FROM DISTRICT ATTORNEYS						
DATE SENT	DEFENDANT LAST	FIRST	DISTRICT ATTORNEY LAST	FIRST	COURT	REPORT #
1	8/1/24 ANDRADE	MARCOS	MURPHY	CAITLIN	SOMERVILLE	24001560
2	8/1/24 LACORTE	DEENA	MURPHY	CAITLIN	SOMERVILLE	24001917
3	8/1/24 ALSARABI	ADAM	MURPHY	CAITLIN	SOMERVILLE	24007428
4	8/2/24 JABARY	SERENE	MURPHY	CAITLIN	SOMERVILLE	24005877
5	8/2/24 MILES	RASHIDA	MURPHY	CAITLIN	SOMERVILLE	24012303
6	8/2/24 OLSON	THOMAS	MURPHY	CAITLIN	SOMERVILLE	24011909
7	8/3/24 CALIXTO-RODRIGUES	JUNIOR	MURPHY	CAITLIN	SOMERVILLE	24005077-2
8	8/3/24 DAGRACA	GREGORY	MURPHY	CAITLIN	SOMERVILLE	24012531
9	8/4/24 CECERE	CHRISTOPHER	MURPHY	CAITLIN	SOMERVILLE	24010334
10	8/4/24 CASTRO-RIVAS	DAVID	MURPHY	CAITLIN	SOMERVILLE	24012579
11	8/5/24 LACORTE	JAQUELYN	MURPHY	CAITLIN	SOMERVILLE	24001917
12	8/5/24 CABRERA	VICTOR	MURPHY	CAITLIN	SOMERVILLE	24010881
13	8/7/24 OWENS	LATAVIUS	MURPHY	CAITLIN	SOMERVILLE	24009779
14	8/7/24 OWENS	LATAVIUS	MURPHY	CAITLIN	SOMERVILLE	24009621
15	8/7/24 PERRY	ALYSSA	MURPHY	CAITLIN	SOMERVILLE	24012862
16	8/8/24 FERNANDES	FERNANDA	MURPHY	CAITLIN	SOMERVILLE	24008527
17	8/8/24 JEAN	JUDSON	MURPHY	CAITLIN	SOMERVILLE	24008463
18	8/10/24 KARNES	STEVEN	MURPHY	CAITLIN	SOMERVILLE	24010597
19	8/10/24 PIERRE	MAX	MURPHY	CAITLIN	SOMERVILLE	24002815
20	8/10/24 FAGONE	GABRIELLA	MURPHY	CAITLIN	SOMERVILLE	24012810
21	8/10/24 MITCHNER	MANNICE	MARCANO	ANDREA	CAMBRIDGE	24012325-4
22	8/12/24 ACKERLY	ADAM	MURPHY	CAITLIN	SOMERVILLE	24011354
23	8/12/24 WILSON	MATTHEW	MURPHY	CAITLIN	SOMERVILLE	24013104
24	8/12/24 OLIVEIRA	LOUDIR	MURPHY	CAITLIN	SOMERVILLE	24011560
25	8/13/24 COPPONI	CHARLES	MURPHY	CAITLIN	SOMERVILLE	24011162-2
26	8/13/24 CHARLES	MAX	MURPHY	CAITLIN	SOMERVILLE	24014578
27	8/14/24 HUGGINS	JALISSA	MURPHY	CAITLIN	SOMERVILLE	24013495-2
28	8/15/24 ZENIUTSICH	ARTUR	MURPHY	CAITLIN	SOMERVILLE	24013467
29	8/16/24 ESPADA	JOSUE	STETSON	NATHANIEL	WOBURN	24013685
30	8/16/24 MALLOCH	DARRYL	FLEET	JESSICA	FRAMINGHAM	24012402
31	8/18/24 POMPEO	ANTHONY	MURPHY	CAITLIN	SOMERVILLE	24011652
32	8/19/24 VALLADARES-MORENO	JOSUE	MURPHY	CAITLIN	SOMERVILLE	24003028
33	8/19/24 VALLADARES-MORENO	JOSUE	MURPHY	CAITLIN	SOMERVILLE	24001440
34	8/19/24 VALLADARES-MORENO	JOSUE	MURPHY	CAITLIN	SOMERVILLE	24006100
35	8/22/24 SLEDGE	RAYMOND	MURPHY	CAITLIN	SOMERVILLE	23026193
36	8/23/24 BENAZZI	JAWAD	MURPHY	CAITLIN	SOMERVILLE	24002432
37	8/26/24 MARROCCO	KRISTINA	MURPHY	CAITLIN	SOMERVILLE	24013500
38	8/26/24 MCNEAL	DARRON	MURPHY	CAITLIN	SOMERVILLE	24009779-2
39	8/29/24 ESPADA	JOSUE	STETSON	NATHANIEL	SOMERVILLE	24013685

		SEPTEMBER		2024		
		BODY WORN CAMERA REQUESTS FROM DISTRICT ATTORNEYS				
DATE SENT	DEFENDANT LAST	FIRST	DISTRICT LAST	ATTORNEY FIRST	COURT	REPORT #
1 9/1/24	MACAM	MACAM	MURPHY	CAITLIN	SOMERVILLE	24013638
2 9/2/24	SULLIVAN	RICHARD	MURPHY	CAITLIN	SOMERVILLE	24013720
3 9/2/24	POST	JONATHAN	MURPHY	CAITLIN	SOMERVILLE	24010378
4 9/3/24	TRANT	JOSEPH	MURPHY	CAITLIN	SOMERVILLE	24013017
5 9/3/24	ACKERLEY	ADAM	MURPHY	CAITLIN	SOMERVILLE	24011354
6 9/3/24	BALISTRERI	JOSEPH	MURPHY	CAITLIN	SOMERVILLE	24016225
7 9/4/24	CORDONA	JESSIKA	MURPHY	CAITLIN	SOMERVILLE	24013128
8 9/5/24	TASKER	NIAHJA	MURPHY	CAITLIN	SOMERVILLE	24013495-1
9 9/7/24	LAVOIE	MICHAEL	MURPHY	CAITLIN	SOMERVILLE	24007548
10 9/7/24	D'ALESSANDRO	RICHARD	MURPHY	CAITLIN	SOMERVILLE	24012485
11 9/9/24	HUGULEY	JAMES	MURPHY	CAITLIN	SOMERVILLE	24007144
12 9/9/24	DIRUSSO	DENNIS	MURPHY	CAITLIN	SOMERVILLE	24013916-1
13 9/9/24	ROSS	CEDRIC	MURPHY	CAITLIN	SOMERVILLE	24006911-2
14 9/10/24	SUAREZ	NICOL	BARSANTI	FRANCESCA	WOBURN	24010947-1
15 9/10/24	SOURIS	NICHOLAS	BARSANTI	FRANCESCA	WOBURN	24010947-2
16 9/14/24	DALEY	SHAWN	MURPHY	CAITLIN	SOMERVILLE	24008422
17 9/14/24	CLUBBE	BRETT	MURPHY	CAITLIN	SOMERVILLE	24008242
18 9/16/24	COLT	DYLAN	MURPHY	CAITLIN	SOMERVILLE	24013008
19 9/16/24	INGRANDO	FREDERICK	BERSANI	CLIO	WALTHAM	24005466
20 9/16/24	INGRANDO	FREDERICK	BERSANI	CLIO	WALTHAM	24005464
21 9/16/24	MANCHESTER	ROBERT	MURPHY	CAITLIN	SOMERVILLE	24009785
22 9/17/24	KERINS	ANN	MURPHY	CAITLIN	SOMERVILLE	24013828
23 9/17/24	MOREIRA	HARRY	MURPHY	CAITLIN	SOMERVILLE	24011162
24 9/22/24	WINTERS-GREEN	BLAIKE	MURPHY	CAITLIN	SOMERVILLE	24004657-3
25 9/23/24	DOTTIN	TARENZE	MURPHY	CAITLIN	SOMERVILLE	24012004
26 9/24/24	DURAN-CASTRO	ALLIYAH	MURPHY	CAITLIN	SOMERVILLE	24012325
27 9/24/24	DIMEGLIO	DEREK	MURPHY	CAITLIN	SOMERVILLE	24015630
28 9/25/24	INGRANDO	FREDERICK	BERSANI	CLIO	WALTHAM	24008711
29 9/25/24	INGRANDO	FREDERICK	BERSANI	CLIO	WALTHAM	24005466

		OCTOBER		2024		
	BODY WORN CAMERA REQUESTS FROM DISTRICT ATTORNEYS					
DATE SENT	DEFENDANT LAST	FIRST	DISTRICT LAST	ATTORNEY FIRST	COURT	REPORT #
1	10/1/24	LACORTE	DEENA	MURPHY	CAITLIN	SOMERVILLE 24001917
2	10/1/24	SILVEIRA	EMANUEL	MURPHY	CAITLIN	SOMERVILLE 24012810
3	10/3/24	MCNULTY	EMMA	MURPHY	CAITLIN	SOMERVILLE 24013095
4	10/3/24	GUIMARAES	MAXWELL	MURPHY	CAITLIN	SOMERVILLE 24006756-1
5	10/7/24	WALCOTT	KENNETH	MURPHY	CAITLIN	SOMERVILLE 24010500
6	10/7/24	BALONEQUE	PEDRO	MURPHY	CAITLIN	SOMERVILLE 24015347
7	10/9/24	QUINONES	MICHAEL	MURPHY	CAITLIN	SOMERVILLE 24018670
8	10/9/24	MEDEIROS	JAMES	MURPHY	CAITLIN	SOMERVILLE 24013824
9	10/9/24	PACHECO	AMANDA	MURPHY	CAITLIN	SOMERVILLE 24016231
10	10/10/24	OZEIR	ABBAS	MURPHY	CAITLIN	SOMERVILLE 24016250
11	10/10/24	DEOLIVEIRA	NUBIA	MURPHY	CAITLIN	SOMERVILLE 24014786-1
12	10/10/24	CALIXTO-RODRIGUES	JUNIOR	MURPHY	CAITLIN	SOMERVILLE 24014785-2
13	10/10/24	WALLACE	DANIEL	MURPHY	CAITLIN	SOMERVILLE 24014929
14	10/10/24	DURAN-CASTRO	ALLIYAH	MURPHY	CAITLIN	SOMERVILLE 24012325-1
15	10/10/24	GANDY	ZION	MURPHY	CAITLIN	SOMERVILLE 24012325-2
16	10/10/24	MITCHNER	MANNICE	MURPHY	CAITLIN	SOMERVILLE 24012325-3
17	10/10/24	AGOSTO	JIANNI	MURPHY	CAITLIN	SOMERVILLE 24012325-4
18	10/12/24	EVANS	TONY	MURPHY	CAITLIN	SOMERVILLE 24018440
19	10/12/24	QUINONES	MICHAEL	MURPHY	CAITLIN	SOMERVILLE 24018670
20	10/12/24	LESSER	ROBERT	MURPHY	CAITLIN	SOMERVILLE 24012572
21	10/12/24	LIBBY	RYAN	MURPHY	CAITLIN	SOMERVILLE 24015784
22	10/12/24	MGARESH	KAREEMAH	MURPHY	CAITLIN	SOMERVILLE 24016361
23	10/12/24	COE	NATHANIEL	MURPHY	CAITLIN	SOMERVILLE 24015244
24	10/14/24	SCHALEBAUM	JASON	MURPHY	CAITLIN	SOMERVILLE 24017629-1
25	10/14/24	JONES	KAEDEN	MURPHY	CAITLIN	SOMERVILLE 24017629-2
26	10/14/24	FOLEY	SHEAMUS	MURPHY	CAITLIN	SOMERVILLE 24017629-3
27	10/15/24	ARNOLD	JUSTIN	MURPHY	CAITLIN	SOMERVILLE 24014890
28	10/15/24	BOURQUE	CYRILLE	MURPHY	CAITLIN	SOMERVILLE 24014956
29	10/15/24	LIMA VAZ FERREIRA	LUAN	MURPHY	CAITLIN	SOMERVILLE 24015730
30	10/15/24	COFIELD	RICKEY	MURPHY	CAITLIN	SOMERVILLE 24012047
31	10/15/24	LOPEZ	BRIAN	MURPHY	CAITLIN	SOMERVILLE 24016455
32	10/16/24	LANGSTON	JALIEL	MURPHY	CAITLIN	SOMERVILLE 24019021
33	10/16/24	GALVES-CANALES	RICARDO	MURPHY	CAITLIN	SOMERVILLE 24005225
34	10/16/24	BARRIE	TOMMY	MURPHY	CAITLIN	SOMERVILLE 24014197
35	10/17/24	TEIXEIRA	EMALIE	MURPHY	CAITLIN	SOMERVILLE 24013810
36	10/17/24	GOMES	JOSHUA	MURPHY	CAITLIN	SOMERVILLE 24016575
37	10/17/24	POLANCO	JOSE	MURPHY	CAITLIN	SOMERVILLE 24016446
38	10/17/24	NOUKAS	GEORGE	MURPHY	CAITLIN	SOMERVILLE 24004495
39	10/21/24	BARTON-BROWN	ERIC	KELLY	ELIZABETH	CAMBRIDGE 24019334-1
40	10/22/24	CUTELIS	PETER	MURPHY	CAITLIN	SOMERVILLE 24015675-1
41	10/22/24	FLORES-CORMIER	PARIS	MURPHY	CAITLIN	SOMERVILLE 24015675
42	10/22/24	ST.LAURENT	ALEC	MURPHY	CAITLIN	SOMERVILLE 24016301
43	10/22/24	BARTON-BROWN	ERIC	KELLY	ELIZABETH	CAMBRIDGE 24019334-1

44	10/23/24	JIMENEZ	ISAAC	MURPHY	CAITLIN	SOMERVILLE	24010730
45	10/23/24	THOKNGAK	DUKARBHUM	MURPHY	CAITLIN	SOMERVILLE	24015737
46	10/23/24	SMITH	MICHAEL	MURPHY	CAITLIN	SOMERVILLE	24016130

			NOVEMBER	2024		
	BODY WORN CAMERA REQUESTS FROM DISTRICT ATTORNEYS					
DATE	DEFENDANT		DISTRICT	ATTORNEY	COURT	REPORT #
SENT	LAST	FIRST	LAST	FIRST		
1	11/1/24 GAGLIARDI	BRENDA	MURPHY	CAITLIN	SOMERVILLE	24020346
2	11/2/24 PAUL	ALEX	MURPHY	CAITLIN	SOMERVILLE	24019334-2
3	11/2/24 ARAUZ	FRANCES	MURPHY	CAITLIN	SOMERVILLE	24009696
4	11/4/24 ROSENBLUM	JESSE	MURPHY	CAITLIN	SOMERVILLE	24017774
5	11/4/24 LI	JIAHAO	MURPHY	CAITLIN	SOMERVILLE	24017120
6	11/9/24 ANDRADE	JENNIFER	MURPHY	CAITLIN	SOMERVILLE	24009813
7	11/9/24 LUGO	DARNELL	MURPHY	CAITLIN	SOMERVILLE	24013733
8	11/9/24 BARTON-BROWN	ERIC	BARSANTI	FRANCESCA	WOBURN	24019334-1
9	11/11/24 KOZLOV	IVAN	MURPHY	CAITLIN	SOMERVILLE	24017754
10	11/11/24 VILLALTA	CHRISTOPHER	MURPHY	CAITLIN	SOMERVILLE	24018849
11	11/11/24 SAADAT	ZUHRA	MURPHY	CAITLIN	SOMERVILLE	24017029
12	11/11/24 JUDGE	CODY	MURPHY	CAITLIN	SOMERVILLE	24002521
13	11/11/24 EVANS	HELEN	MURPHY	CAITLIN	SOMERVILLE	24013589
14	11/11/24 KAMAU	JULIUS	MURPHY	CAITLIN	SOMERVILLE	24012674
15	11/12/24 COMPOH	CHRISTOPHER	MURPHY	CAITLIN	SOMERVILLE	24006756
16	11/12/24 ILLSLEY	JUSTIN	MURPHY	CAITLIN	SOMERVILLE	24018927
17	11/17/24 SAMPIO	ENY	MURPHY	CAITLIN	SOMERVILLE	24011280
18	11/17/24 CABAN	ANTONIO	MURPHY	CAITLIN	SOMERVILLE	24017571
19	11/21/24 TRAVERS	WILLIAM	MURPHY	CAITLIN	SOMERVILLE	24017920
20	11/21/24 RITCH	MICHAEL	MURPHY	CAITLIN	SOMERVILLE	24016676
21	11/21/24 THOMPSON	JABRIA	MURPHY	CAITLIN	SOMERVILLE	24018115
22	11/22/24 SAINTCYR	YVECOLE	MURPHY	CAITLIN	SOMERVILLE	24007106
23	11/22/24 GAJ	CORMAC	MURPHY	CAITLIN	SOMERVILLE	24001149
24	11/22/24 PACHECO	AMANDA	MURPHY	CAITLIN	SOMERVILLE	24020094
25	11/24/24 LOUIS DOUZE	KERBY	MURPHY	CAITLIN	SOMERVILLE	24019493
26	11/24/24 COSTA FILHO	EDGAR	MURPHY	CAITLIN	SOMERVILLE	24019224
27	11/24/24 MACAM	MACAM	MURPHY	CAITLIN	SOMERVILLE	24013829

			DECEMBER	2024		
			BODY WORN CAMERA REQUESTS FROM DISTRICT ATTORNEYS			
DATE SENT	DEFENDANT LAST	DEFENDANT FIRST	DISTRICT	ATTORNEY	COURT	REPORT #
1	12/3/24 POLANCO	JOSE	MURPHY	CAITLIN	SOMERVILLE	24020063
2	12/3/24 SAUTIER	ISAIAH	MURPHY	CAITLIN	SOMERVILLE	24017988-1
3	12/3/24 KILLOREN	MARK	MURPHY	CAITLIN	SOMERVILLE	24017988-2
4	12/7/24 LATNEY	KEJUAN	MURPHY	CAITLIN	SOMERVILLE	24019425
5	12/7/24 DASILVA	CARLOS	MURPHY	CAITLIN	SOMERVILLE	24020607
6	12/9/24 BLEILER	KATHRYN	MURPHY	CAITLIN	SOMERVILLE	24008401
7	12/9/24 GOELLER	KEVIN	MURPHY	CAITLIN	SOMERVILLE	24019707
8	12/9/24 DOHERTY	DANIELLE	MURPHY	CAITLIN	SOMERVILLE	24018137
9	12/10/24 BOTELHO	CLEISON	MURPHY	CAITLIN	SOMERVILLE	24019662
10	12/10/24 HEADLEY	PETER	MURPHY	CAITLIN	SOMERVILLE	24019181
11	12/10/24 DASILVA	CARLOS	MURPHY	CAITLIN	SOMERVILLE	24020607
12	12/10/24 CANDIDO	WALLISON	MURPHY	CAITLIN	SOMERVILLE	24016330
13	12/11/24 GUIMARAES	ISAIAS	MURPHY	CAITLIN	SOMERVILLE	24019830
14	12/11/24 BOHANNON	RICHARD	MURPHY	CAITLIN	SOMERVILLE	24002044
15	12/12/24 RODERICK	DANIEL	MURPHY	CAITLIN	SOMERVILLE	24020494
16	12/12/24 BAZILE	EDWINES	MURPHY	CAITLIN	SOMERVILLE	24020021
17	12/15/24 COTACACHI	SILVIA	MURPHY	CAITLIN	SOMERVILLE	24016966
18	12/15/24 LI	LINDA	MURPHY	CAITLIN	SOMERVILLE	24018980
19	12/15/24 CENTENO	MICHAEL	MURPHY	CAITLIN	SOMERVILLE	24010746
20	12/15/24 RIVERA	OSCAR	MURPHY	CAITLIN	SOMERVILLE	24020259-2
21	12/19/24 RAMIREZ	MARIA	MURPHY	CAITLIN	SOMERVILLE	24020259-1
22	12/19/24 FLEMON	STANTASIA	MURPHY	CAITLIN	SOMERVILLE	24015728
23	12/19/24 JONES	BRENDAN	MURPHY	CAITLIN	SOMERVILLE	24017966
24	12/23/24 CAMPBELL	LA RYAN	MURPHY	CAITLIN	SOMERVILLE	24016065
25	12/23/24 HAJABDALLA	SALEH	MURPHY	CAITLIN	SOMERVILLE	24018810
26	12/23/24 CAMPBELL	LA RYAN	MURPHY	CAITLIN	SOMERVILLE	24016919
27	12/23/24 CAMPBELL	LA RYAN	MURPHY	CAITLIN	SOMERVILLE	24012773
28	12/23/24 JONES	BRENDAN	MURPHY	CAITLIN	SOMERVILLE	24014737
29	12/23/24 FLINT	JAMES	MURPHY	CAITLIN	SOMERVILLE	24022415
30	12/26/24 BENJAMIN	WILLIAM	MURPHY	CAITLIN	SOMERVILLE	24023586
31	12/26/24 SPALOSS	JAHI	MURPHY	CAITLIN	SOMERVILLE	24021632
32	12/26/24 MANISCALCO	STEFAN	MURPHY	CAITLIN	SOMERVILLE	24022188
33	12/26/24 ROMERO	VIVIANA	MURPHY	CAITLIN	SOMERVILLE	24009347
34	12/29/24 NASCIMENTO	ANDERSEN	MURPHY	CAITLIN	SOMERVILLE	24020730
35	12/29/24 NASCIMENTO	ANDERSEN	MURPHY	CAITLIN	SOMERVILLE	24023628

36	12/29/24	NASCIMENTO	ANDERSEN	MURPHY	CAITLIN	SOMERVILLE	24023837-1
37	12/29/24	NASCIMENTO	ANDERSEN	MURPHY	CAITLIN	SOMERVILLE	24023837-2
38	12/29/24	PAREDES	JOEL	MURPHY	CAITLIN	SOMERVILLE	24022414

Body Worn Camera Video Request Log 2024

A	B	C	D	E	F	G	H	I
1 Date	Date of	Name of	Petition for	Redaction	Approved	Production/	Officer	BWC Video
2 Received	BWC Video	Requester	Redaction	Y / N Date	Redaction-2	Invoice	Released	Comments
3								
4 12/19/2023	12/6/2023	Tyler Reed	N/A	N/A	N/A	N/A	N	Exemption A c. 41 § 97D
5 1/5/2024	12/31/2021	Allison Wheeler	N/A	N/A	N/A	N/A	N/A	No BWC Video
6 1/18/2024	12/23/2023	Kyle True	N/A	N/A	N/A	N/A	N/A	No BWC Video
7 2/2/2024	8/17/2022	Whitney Sparks	N/A	N/A	N/A	N/A	N/A	No BWC Video
8 2/13/2024	2/7/2024	Hannah Resciniti	2/16/2024	y 2/21/24	4 hours	Lt. Duffy	Y 4/10/24	invoice emailed 4/4/24 paid 4/8/24 for BWC 2/12
9 3/4/2024	1/24 & 2/12/	Gentry Lewis	3/4/2024	Y 3/8/24	4 hours	Lt. Duffy	Y 3/19/24	
10 3/9/2024	2/7/2024	Lynn Rubin	N/A	N/A	N/A	N/A	N/A	No BWC Video
11 3/12/2024	2021	Dawn Banks	N/A	N/A	N/A	N/A	N/A	No BWC Video
12 3/13/2024	2021	Dawn Banks	N/A	N/A	N/A	N/A	N/A	No BWC Video
13 3/18/2024	12/8/2023	Britney Jackson	N/A	N/A	N/A	N/A	N/A	No BWC Video
14 3/21/2024	5/1/2023	Thomas Rizzo	N/A	N/A	N/A	N/A	N/A	No BWC Video
15 3/22/2024	1/3/2024	Grant Iaugsand	N/A	N/A	N/A	N/A	N/A	Wrong PD / Oregon
16 4/1/2024	3/30/2024	Joseph Wright	N/A	N/A	N/A	N/A	N/A	Wrong PD / Medford NJ
17 4/19/2024	2/10/2024	Colin Mackillop	Apr-24	Y 5/3/2024	18 hours	Lt. Duffy	Y 5/29/24	paid 5/16/24 check 8820037534 paid 5/26/24 check 793
18 4/21/2024	2/1/2024	Ali Khoshnow	4/26/2024	Y 5/3/2024	2 hours	Lt. Duffy	Y 5/27/24	requestor arrested/Ct. discovery invoice emailed 5/3/24
19 5/14/2024	3/24/2024	Denise Vivolo	5/15-6/4/20	5/21/2024	2 hours	Lt. Duffy	Y 6/10/24	paid 6/5/24 check 121
20 5/14/2024	5/5/2024	Katie MacRae	5/25/2024	Y 5/21/24	2 hours	Lt. Duffy	Y 5/27/24	paid 6/5/24 check 121
21 5/15/2024	5/15/2024	Stacey Cirrone	N/A	N/A	N/A	N/A	Y MDAO	requestor arrested/Ct. discovery invoice emailed 6/11/2024
22 5/24/2024	5/22/2024	Albert Jennings	6/4/2024	Y 6/11/24	12 hours	Lt. Duffy	Y 7/17/24	paid 6/19/24 check
23 5/29/2024	5/24/2024	Ignacio Andrade	6/10/2024	Y 6/13/24	2 hours	Lt. Duffy		requestor arrested/Ct. discovery invoice emailed 7/30/2024
24 6/12/2024	6/11/2024	Steven Karnes	N/A	N/A	N/A	N/A	N/A	No BWC Video
25 6/28/2024	6/27/2024	Adam Gazzola	7/1/2024	Y 7/9/24	3 hours	Lt. Duffy	Y 8/25/24	
26 7/17/2024	6/12/2024	Nicole Beaton	7/22/2024	Y 7/29/2024	2 hours	Lt. Duffy		
27 7/23/2024	9/15/2020	Forrest Kroschel	N/A	N/A	N/A	N/A	N/A	
28 7/27/2024	7/21/2024	Yelena Levich	8/19/2024	N 8/23/24	N/A	Lt. Duffy	Y 8/25/24	
29 7/28/2024	3/24/2024	Chad Plebo	N/A	N/A	N/A	N/A	N/A	Arrest video Exemption (a) (c) (f)
30 8/2/2024	6/18/2024	Jessa Genterone	8/10/2024	assented	4 hours	Lt. Duffy	Y 8/27/24	paid check 107500 8/15/24
31 9/11/2024	6/18/2024	Kyle True LMI	9/18/2024	assented	4 hours	Lt. Duffy		paid check 115174 9/23/24
32 10/20/2024	10/9/2024	Aiaa Saeo	10/28/2024	& 11/1/2024	4 hours	Lt. Duffy		invoice emailed 11/1/2024
33 10/20/2024	1/6/2020	MD RAYHANUZZ	N/A	N/A	N/A	N/A	N/A	Overtime Scandal (2020) No record

Body Worn Camera Video Request Log 2024

	A	B	C	D	E	F	G	H	I
34	11/5/2024	9/4/2024	Monika Rainice	11/14/2024	Y 11/19/2024	18 hours	Lt. Duffy		
35	12/13/2024	12/6/2024	Kerry Laidlaw	N/A	N/A	N/A	Lt. Duffy	Y 12/17/24	

*Fail to activate and fail to record the entire event were the (2) two most commonly used Special Notifications Forms. Most of the times it was contributed to officers being at the Medford Police Station (report writing, picking up/dropping off paperwork, etc.) and they have forgotten to take their BWC when they were dispatched to an emergency call or a call for service. Officer have been trained to upload their events and charge battery during their shifts so that have been accustomed to placing their BWC in an uploading/docking station as soon as they enter the Medford Police Station.

**BWC Malfunction- we had a few issues with the BWC malfunctioning. We identified the issue. In all cases Lt. Duffy was in contact with Motorola and got the BWC's replaced at no cost. We maintain spare BWC's, so at no time will an officer not have access to a BWC if theirs is not functioning properly. An issue that has arisen is when the BWC goes into system recovery. We have learned that this occurs when the officer removes the battery to the BWC and does not give the BWC time to power off the way it should. The remedy for this is to place the BWC in the uploading/docking station for 15 minutes and it will reboot/reset itself. This issue has diminished as officers have been reminded how to power off their BWC appropriately.

***Currently we have (6) six uploading/docking stations throughout the Medford Police Station.

They are located as follows:

1. one (1) Report Writing Room
2. one (1) Detectives Office
3. one (1) BWC Office
4. three (3) Roll Call Room

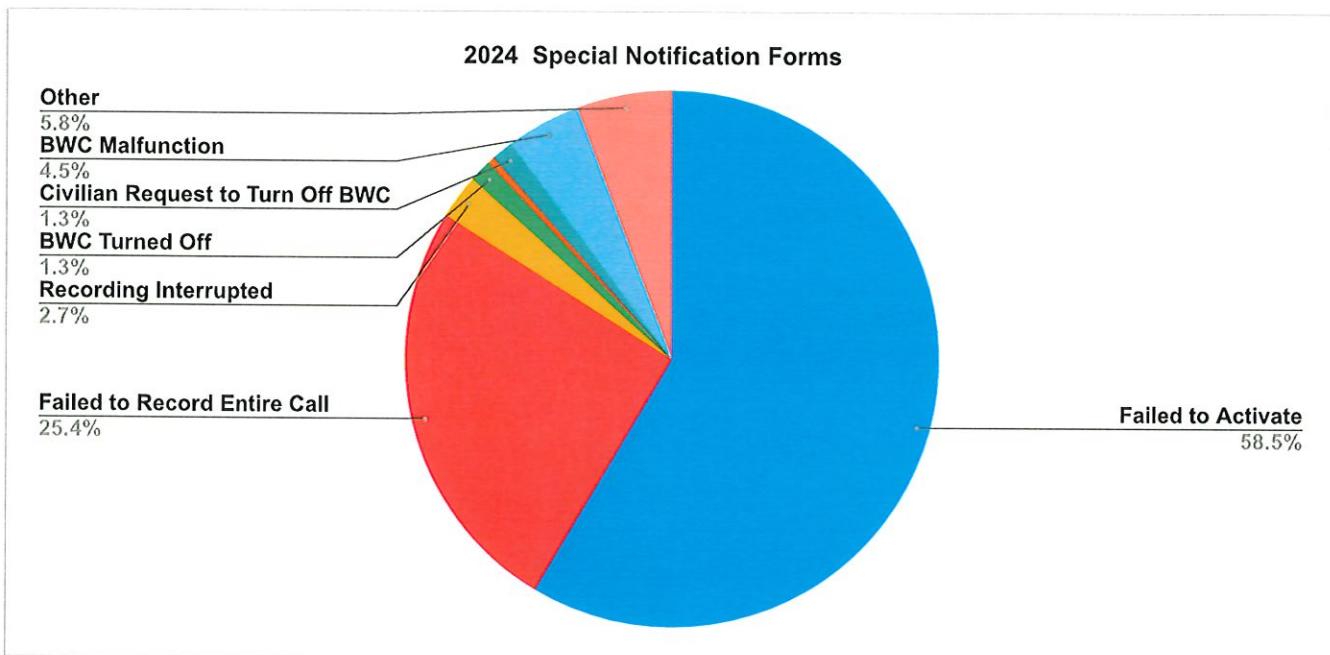
Lt. Duffy has identified this issue and is currently in the process of having an uploading/docking station placed in the hallway of the entrance/exit door located on the RT. 16 side of the building. This location is where the officers usually park their Police Cruisers when they come back to the Medford Police Station. We anticipate this to be completed within the next week.

2024	Recorded Events	Special Notification Forms	Percent
January	2541	19	0.75
February	2667	19	0.71
March	2515	21	0.83
April	2309	18	0.78
May	2628	18	0.68
June	2712	15	0.55
July	2920	21	0.72
August	2600	15	0.58
September	2506	20	0.77
October	2689	19	0.71
November	2816	22	0.78
December	2423	17	0.71
Total	31326	224	0.72

** Averaged under 1 percent of Special Notifications Forms per month for the year 2024 **

2024 Special Notifications Forms

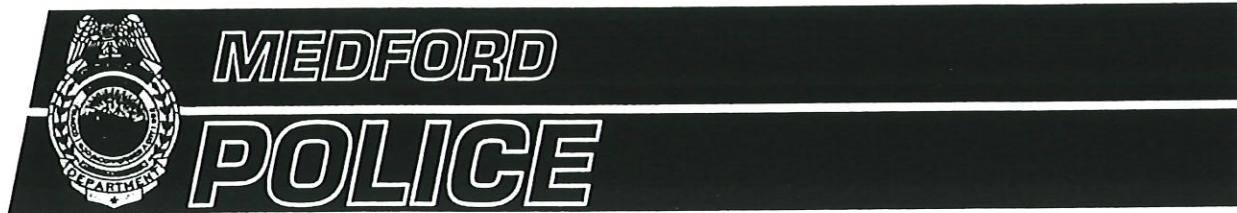
Failed to Activate	131
Failed to Record Entire Call	57
Recording Interrupted	6
BWC Turned Off	3
Consent Refused	1
Civilian Request to Turn Off BWC	3
BWC Malfunction	10
Other	13
Total	224



2024 SPECIAL NOTIFICATION FORMS
BY MONTH

Failed to Activate	
Failed to Record Entire Call	
Recording Interrupted	
BWC Turned OFF	
Consent Refused Inside Residence	
Discretion Used to Turn OFF BWC	
Civilian Request to Turn OFF BWC	
Officer Request to Redact Private Information	
Officer Request to Redact Sensitive Information	
BWC Malfunction	
Audio Was Muted Outside Policy Guidelines	
BWC Lost or Misplaced	
Request a Copy of BWC Footage	
Request to View BWC Footage From Another Officer	
Request By Detective to Limit Access to Footage	
Request To Extend Retention Schedule For Access to Footage	
Other	
TOTAL	

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Failed to Activate	13	10	13	12	9	8	13	9	11	9	15	9
Failed to Record Entire Call	3	6	5	4	2	4	6	5	4	6	6	6
Recording Interrupted	1	1	1	2	1	0	0	0	0	0	0	0
BWC Turned OFF	0	1	0	0	0	1	0	0	1	0	0	0
Consent Refused Inside Residence	0	0	0	0	0	0	1	0	0	0	0	0
Discretion Used to Turn OFF BWC	0	0	0	0	0	0	0	0	0	0	0	0
Civilian Request to Turn OFF BWC	0	0	0	0	0	0	0	0	2	0	1	0
Officer Request to Redact Private Information	0	0	0	0	0	0	0	0	0	0	0	0
Officer Request to Redact Sensitive Information	0	0	0	0	0	0	0	0	0	0	0	0
BWC Malfunction	2	0	1	0	2	0	1	1	1	1	0	1
Audio Was Muted Outside Policy Guidelines	0	0	0	0	0	0	0	0	0	0	0	0
BWC Lost or Misplaced	0	0	0	0	0	0	0	0	0	0	0	0
Request a Copy of BWC Footage	0	0	0	0	0	0	0	0	0	0	0	0
Request to View BWC Footage From Another Officer	0	0	0	0	0	0	0	0	0	0	0	0
Request By Detective to Limit Access to Footage	0	0	0	0	0	0	0	0	0	0	0	0
Request To Extend Retention Schedule For Access to Footage	0	0	0	0	0	0	0	0	0	0	0	0
Other	0	1	1	0	4	2	0	0	1	3	0	1
TOTAL	19	19	21	18	18	15	21	15	20	19	22	17



2024 BWC Audit

Arrest

1. Did officer advise all involved they were being recorded?
 - Yes 27
 - No 17
 - Unknown/Not applicable 47
2. Did officer start recording according to policy?
 - Yes 82
 - No 2
 - Unknown/Not applicable 1
3. Did officer record the entire call and stop recording according to policy?
 - Yes 80
 - No 5
 - Unknown/Not applicable 0
4. Did the officer correctly categorize the incident?
 - Yes 86
 - No 0
 - Unknown/Not applicable 0



2024 Audit

General Incident

1. Did Officer advise all involved they were being recorded?
 - Yes 35
 - No 52
 - Unknown/Not applicable 25
2. Did officer start recording according to policy?
 - Yes 94
 - No 15
 - Unknown/Not applicable 0
3. Did officer record the entire call and stop recording according to policy?
 - Yes 99
 - No 9
 - Unknown/Not applicable 0
4. Did the officer correctly categorize the incident?
 - Yes 99
 - No 14
 - Unknown/Not applicable 0



2024 BWC Audit

Traffic Stop

1. Did Officer advise all involved they were being recorded?
 - Yes 22
 - No 34
 - Unknown/Not applicable 24
2. Did officer start recording according to policy?
 - Yes 74
 - No 4
 - Unknown/Not applicable 0
3. Did officer record the entire call and stop the recording according to Policy?
 - Yes 72
 - No 6
 - Unknown/Not applicable 0
4. Did the officer correctly categorize incident?
 - Yes 74
 - No 3
 - Unknown/Not applicable 0

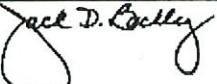


Supervisor/Detective Access Audit

Incident #	Address	Date	Category	Videos
24002653	146 Spring Street	02/08/24	Use of Force	12
24003237	110 Fellsway West	02/16/24	A&B	8
24005174	22 Congress Ave	03/19/24	Armed Robbery	18
24005292	3850 MVP	03/21/24	Counterfeit \$	11
24005464	170 Fellsway West	03/24/24	Animal Cruelty	7
24005834	970 Fellsway West	03/28/24	Rec. Stolen Property	35
24006649	33 Alexander Ave	04/12/24	Kidnapping	7
24007275	171 Salem Street	04/21/24	Assault w DW	13
24010334	Spring Street	06/07/24	Stolen Motor Vehicle	12
24011653	1482 MVP	06/25/24	A&B over 60	12
24012325	22 Alto Drive	07/04/24	Stolen MV	45
24016455	50 Douglas Road	09/03/24	B&E, Poss. Class B	8
24017629	Arlington Street	09/20/24	Firearm/Drug Poss.	9
24019021	3610 MVP	10/11/24	Poss. Firearm	12
24019334	26 City Hall Mall	10/15/24	Poss. Firearm	19
24020493	346 Boston Ave	11/01/24	Shooting	33
24021380	20 Harvard Ave	11/13/24	Arson	14
24022863	423 Mystic Ave	12/07/24	Use of Force	10



MEDFORD POLICE DEPARTMENT

Written Directive Title:	Body Worn Camera Redaction
Written Directive Type:	Policy and Procedure
Written Directive Index #:	1.09
MPAC Standard #(s):	6 th Edition, Version 1.3
Chief's Authorization:	

I. PURPOSE

This policy outlines the procedure for redacting Body Worn Camera footage to protect the privacy of individuals and ensure compliance with applicable laws and regulations. Redaction is necessary to balance transparency and accountability with privacy rights and legal obligations.

II. POLICY

This policy applies to all Medford Police sworn police officers, civilian employees and any other personnel involved in the handling, reviewing, and redacting of BWC footage within the Medford Police Department.

III. DEFINITIONS

- 1. REDACTION:** The process of editing documents to remove or obscure sensitive information before disclosure
- 2. SENSITIVE INFORMATION:** Any data that could potentially cause harm if disclosed such as personally identifiable information, proprietary business information, and any other data deemed confidential by the Medford Police Department.

IV. PROCEDURE

1. General Principles

- All BWC footage is the property of the Medford Police Department.
- Redaction of BWC footage will be conducted in accordance with applicable local, state, and federal laws, as well as the policies of the Medford Police Department.
- The primary objective of redaction is to protect sensitive information including but not limited to personally identifiable information, medical information, and other protected data.

2. Responsibilities

- The BWC Administrator is responsible for overseeing the redaction process and ensuring compliance with this policy.
- Authorized personnel, trained in redaction techniques and tools, will perform redactions.
- The Public Records Access Officer or designee will ensure that requests for redaction are legitimate and necessary.

3. Criteria for Redaction

- Personally Identifiable Information: faces, license plates, addresses, and other identifiable information of individuals who are not suspects or persons of interest in an investigation.
- Identify Sensitive Information: Determine what constitutes sensitive information in the context of the specific, document, video or data set.
- Victims and Witnesses: Identities of victims and witnesses, particularly in cases involving sensitive crimes such as sexual assault or domestic violence.
- Juveniles: Information that could identify juveniles, in accordance with juvenile protection laws.
- Medical Information: Audio and visual details revealing medical information about individuals.
- Undercover Officers: Identities of undercover officers or confidential informants.
- Ongoing Investigations: Information that could compromise ongoing investigations or reveal investigative techniques.
- Legal Requirements: Any other information required to be redacted by law or court order.

4. Redaction Principles

- Minimal Disclosure: Only the minimum necessary information should be disclosed to achieve the intended purpose.
- Consistency: Redaction should be applied consistently across all videos.
- Accuracy: Ensure redactions are accurate and thorough to prevent unintended disclosure of sensitive information.
- Compliance: All redactions should comply with relevant laws, regulations, and organizational policies.

5. Redaction Process

- Request for Redaction: Redaction requests can be made by authorized personnel, legal representatives, or through public records request.
- Review and Approval: The Public Records Access Office in coordination with the BWC Administrator will review the redaction request for validity and scope.
- Redaction Execution: Authorized personnel will use approved software to redact the footage. Redactions should be minimally invasive while adequately protecting sensitive information.
- Redaction Tools: Use approved redaction software or tools to obscure or remove sensitive information. This includes blurring faces, license plates, and any other identifying characteristics.
- Audit Trail: Maintain an audit trail of all redactions performed, including the reason for redaction and the personnel involved.

6. Legal and Privacy Considerations

- Compliance: Ensure all redactions comply with applicable laws, regulations and Medford Police Department policies.
- Request Handling: When responding to public records requests, ensure that only necessary redactions are made to protect privacy while complying with disclosure requirements.

- Training: All personnel responsible for redacting footage must receive training on the redaction process, legal requirements, and privacy considerations.
- Responsibility: The BWC Administrator or designee is responsible for performing and overseeing the redaction of BWC footage.

7. Documentation

- Maintain records of the redaction process, including details of the footage reviewed, the redacted content and the personnel involved in the process.

8. Audit and Review

- Review: Periodically review redaction practices and records to ensure compliance with this policy and make improvements as necessary.
- Regularly audit the redaction process and policies to ensure effectiveness and compliance.
- Update the policy as necessary to reflect the changes in laws, regulations or organizational practices within the Medford Police Department.

V. ENFORCEMENT

Failure to comply with this policy may result in disciplinary action. Any suspected breaches of this policy should be reported to the appropriate authority within the Medford Police Department for investigation.



Motorola Solutions, Inc.
 500 West Monroe
 Chicago IL 60661
 United States
 Federal Tax ID: 36-1115800

Visit our website at www.motorolasolutions.com

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ORIGINAL INVOICE

Transaction Number 8281982632	Transaction Date 17-SEP-2024	Transaction Total 10,926.00 USD
P.O. Number 250668	P.O. Date 16-JUL-2024	Customer Account No 1000408858
Payment Terms Net Due In 30 Days		Payment Due Date 17-OCT-2024

Bill To Address	Ship To Address
MEDFORD POLICE DEPT, CITY OF ATTN: Accounts Payable 100 MAIN ST MEDFORD MA 02155 United States	MEDFORD POLICE DEPT, CITY OF 100 MAIN ST MEDFORD MA 02155 United States

IMPORTANT INFORMATION	Freight Terms: FREIGHT PREPAID Inco Term: CIF MEDFORD,MA,US,INCOTERM S@ 2010	For all invoice payment inquiries contact AccountsReceivable@motorolasolutions.com Telephone: 800-247-2346 Fax: +1(631)883-4238
Sales Order(s): 3203483478		
Delivery Number(s): 9111448232		

SPECIAL INSTRUCTIONS / COMMENTS

Line Item #	Item Number	Description	Qty.	Unit Price (USD)	Amount (USD)
1	WGB-0741A	V700 BODY WORN CAMERA FIRSTNET READY SO Line #: 1.1 Ship Date: 17-SEP-2024	5	1,290.00	6,450.00
	Consisting of the following items WGA01025	V700, BWC, 1080P, FN READY, W/REM BATT SERIAL NUMBERS BWL7-030120 BWL7-030123 BWL7-030137 BWL7-030139 BWL7-030148	5	0.00	0.00
2	LSV07S03512A	ESSENTIAL SERVICE WITH ACCIDENTAL DAMAGE AND ADVANCED REPLACEMENT Service From: 17-SEP-2024 Service To: 16-SEP-2027	5	255.20	1,276.00

Please detach here and return the bottom portion with your payment

Payment Coupon

Transaction Number 8281982632	Customer Account No 1000408858	Payment Due Date 17-OCT-2024	Transaction Total 10,926.00 USD	Amount Paid
----------------------------------	-----------------------------------	---------------------------------	------------------------------------	-------------

Please put your Transaction Number and your Customer Account Number on your payment for prompt processing.

MEDFORD POLICE DEPT, CITY OF
ATTN: Accounts Payable
100 MAIN ST
MEDFORD MA 02155
United States

Payment Transfer Details

Bank of America, Dallas
 WIRE Routing Transit Number: 026009593
 ACH/EFT Routing Transit Number: 111000012
 SWIFT: BOFAUS3N
 Bank Account No: 3756319806

Send Payments To:

MOTOROLA SOLUTIONS
 Motorola Solutions, Inc.
 13108 Collections Center Drive
 Chicago IL 60693
 United States
 Please provide your remittance details to:
 US.remittance@motorolasolutions.com

DIVERSION CONTRARY TO EXPORT CONTROL LAW IS PROHIBITED



Page 2/2

Motorola Solutions, Inc.
500 West Monroe
Chicago IL 60661
United States
Federal Tax ID: 36-1115800

Visit our website at www.motorolasolutions.com

ORIGINAL INVOICE

Transaction Number 8281982632	Transaction Date 17-SEP-2024	Transaction Total 10,926.00 USD			
P.O. Number 250668	P.O. Date 16-JUL-2024	Customer Account No 1000408858			
Payment Terms Not Due In 30 Days		Payment Due Date 17-OCT-2024			
Line Item #	Item Number	Description	Qty.	Unit Price (USD)	Amount (USD)
2.1	SWV07S03593A	SOFTWARE ENHANCEMENTS Service From: 17-SEP-2024 Service To: 16-SEP-2027	5	0.00	0.00
3	WGP02798-KIT	V700 MAGNETIC MOUNT WITH BWC BOX SO Line #: 2.1 Ship Date: 17-SEP-2024	5	0.00	0.00
4	BAT-VG7-RMV-ST	V700 BATTERY, 3.8V, 4180MAH, REMOVABLE SO Line #: 3.1 Ship Date: 17-SEP-2024	20	110.00	2,200.00
5	VIS-300-CHG-001	V300/V700, DESKTOP USB DOCK CHGR/UPLD KIT SO Line #: 4.1 Ship Date: 17-SEP-2024	5	200.00	1,000.00
Tracking Number(s): 279585777208					
			USD Subtotal		10,926.00
			USD Total Tax		0.00
			USD Total		10,926.00
			USD Amount Due		10,926.00

DIVERSION CONTRARY TO EXPORT CONTROL LAW IS PROHIBITED



City of Medford

PARKING DEPARTMENT

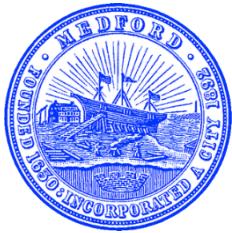
City Hall – Room 110
85 George P. Hassett Drive
Medford, MA 02155
Telephone (781) 393-2463

Surveillance Use Policy for the use of License Plate Recognition Technology

1. Purpose: The use of License Plate Recognition Technology (LPR) is intended to aid in enforcement of the City's parking regulations.
2. Authorized Use: LPR will be used only by select authorized City officials to verify whether a vehicle parked in a public area in the City of Medford has valid credentials for the area in which it is parked.
 - a. Each authorized use will be limited to enforcing current state and local parking regulations.
 - b. Any use of LPR outside of the enforcement of parking regulations is strictly prohibited.
 - c. Data will be collected and analyzed by trained Parking Control Specialists during their working hours at City Hall for use in determining a vehicle's parking credentials.
3. Data Collection: LPR technology detects license plates and stores an image of each license plate scanned as well as the GPS coordinates of the location of the license plate.
 - a. Data not assigned to a parking violation will be maintained in accordance with the Municipal Records Retention Schedule. Data assigned to a parking violation is retained as proof of a violation of parking regulations consistent with records retention requirements.
 - b. Any photos of faces inadvertently captured in the background of license plate images will be automatically blurred and provided in a de-identified manner.
4. Data Protection
 - a. Only authorized users of Gtechna Command Center may access LPR plate scans. The database is protected by passwords.
5. Data Retention
 - a. Data assigned to a parking violation is retained as proof of a violation of parking regulations in accordance with the requirements of the records retention schedule relative to ticketing and any potential appeals. At the time of this 2025 policy submission, the Municipal Records Retention Schedule provides as follows:

01.007 Audio/Visual tape or Digital Recordings, security and surveillance tapes
Retain 1 month.

16.055 Parking Tickets See sub-schedules for specific retention periods.



City of Medford

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16.055 (a) Paid Tickets Retain until completion of satisfactory audit.

16.055 (b) Parking Appeals Retain 1 year following resolution of appeals process.

a.b.Data will be audited quarterly by the parking director or, the parking control foreman, as designated to ensure secure and compliant records retention for the limited purpose of parking enforcement.

6. Surveillance Data Sharing: ~~At this time, t~~The City of Medford's Parking Department ~~is not seeking to will not~~ share access to the surveillance technology or data with any other agency, department, bureau, division, or unit, except as required by law. Annually, the Parking Director will verify with the applicable vendors (Gtechna and SenSen) to confirm that data captured by the City of Medford is not being shared with others.
7. Demands for Access to Surveillance Data: Surveillance Data will only be made available to government entities or third parties if specific data is subpoenaed and still available, and/or required by law to be provided including court order or the Public Records Law, while analyzing applicable Public Records Law exemptions that may apply.
8. Auditing and Oversight: Only authorized City users will have access to LPR data. Authorized users currently include the Parking Director, parking clerks, and the parking control foreman.
9. Complaints: Complaints or concerns from the public regarding the use of LPR can be submitted to the Parking Department in person or in writing with a response to be provided within 14 calendar days of receipt of the inquiry. The Parking Director will be responsible for assuring all inquiries regarding LPR technology will receive a response within 14 calendar days.



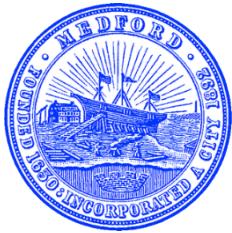
City of Medford

PARKING DEPARTMENT

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City of Medford Parking Department License Plate Recognition Surveillance Impact Report

1. SenSen License Plate Recognition technology (awaiting manufacturer product information). The parking department has two vehicles with license plate recognition cameras installed. The cameras are designed to detect and recognize license plates. Using the license plate information in combination with GPS coordinates and pre-programmed permit data, the system will alert when a vehicle is parked in violation of Medford's parking regulations.
2. The purpose of implementing the license plate recognition technology is to safely and efficiently enforce parking regulations in the city of Medford. The parking department has five full-time parking control specialists, and this technology allows the PCSs to verify whether vehicles are permitted to be on a specific street or in a specific parking lot. The LPR is more efficient than having the PCS walk each street and manually scan each plate.
3. The use of the LPR system is throughout the City, but enforcement is limited to streets with permit parking, municipal lots that are pay to park areas, and municipal lots that allow parking by permit only.
4. The original quote for the LPR system is attached. The originally quoted three-year cost for the License plate recognition equipment and associated installation, professional services, cloud hosting, and data storage is \$145,547.09. Between 7/1/2024 and 3/28/2025 the LPR technology was utilized in the issuance of 2965 citations with a minimum fine of \$25.00 each.
5. Currently, there are no adverse effects on civil rights or civil liberties that have been reported to the City. This technology is designed to identify license plates to determine whether a vehicle is in violation of city parking regulations, considering applicable staffing and operational considerations. Any photos captured by the LPR are subject to facial blurring to ensure de-identification, should a face be captured inadvertently in public, non-private spaces. All plate reads associated with a citation are retained by Gtechna, not the City. There is currently no long-term retention or reporting of data for vehicles not in violation of parking regulations. The parking control staff are trained to patrol all permitted streets on a regular basis without targeting specific streets, individuals



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or areas with greater frequency than others. The de-identified data captured by the LPR in public spaces is not readily available to Medford Police officers and zero requests from Medford Police for data captured by the LPR technology have been received.



KIT COLLINS
Vice President

City of Medford

OFFICE OF THE CITY COUNCIL

City Hall
85 George P. Hassett Drive
Medford, Massachusetts 02155

Residence
11 Strathmore Rd. #2
Medford, MA 02155

Contact
781-816-7676
kcollins@medford-ma.gov

Date: May 22, 2025

Submitted by: City Council Vice President Kit Collins

Subject: Community Control Over Public Surveillance Annual Public Report

Background and Purpose

In March of 2023, the Medford City Council ordained Section 50, Article III of the City of Medford's Code of Ordinances: "An Ordinance to Promote Transparency and Protect Civil Rights and Civil Liberties with Respect to Surveillance Technology." This ordinance is also referred to as the Community Control Over Public Surveillance Ordinance, or CCOPS, for short.

Section 50–78 of the Ordinance, "Annual Public Reporting," states:

"Not later than April 15 of each year, the City Council or its appointed designee shall release an annual public report, in print and on its public website, containing the following information for the preceding calendar year:

- *The number of requests for approval submitted to the City Council under this Ordinance for the funding, acquisition, or new use of Surveillance Technology;*
- *The number of times the City Council approved requests submitted under this Ordinance for the funding, acquisition, or new use of Surveillance Technology;*
- *The number of times the City Council rejected requests submitted under this Ordinance for the funding, acquisition, or new use of Surveillance Technology;*
- *The number of times the City Council requested modifications be made to Surveillance Impact Reports and Surveillance Use Policies before approving the funding, acquisition, or new use of Surveillance Technology; and*
- *All Annual Surveillance Reports submitted pursuant to Section 50–77. Printed copies of the public report may contain pinpoint references to online locations where the Annual Surveillance Reports are located, in lieu of reprinting the full reports."*

The City Council's Annual Public Reporting submission arrives after the stated deadlines this year due to late submission of Annual Surveillance Reporting by Medford Police Department.

City Council Annual Public Report on Surveillance Technology

These responses are submitted pursuant to Section 50–78 of the Ordinance as cited above. This information covers the time period of January 2024 through December 2024.

1. The number of requests for approval submitted to the City Council under this Ordinance for the funding, acquisition, or new use of Surveillance Technology.

Medford Parking Department submitted a request to approve preexisting use of License Plate Readers (LPRs).

In addition, the Medford Police Department submitted reporting on their ongoing use of Body Worn Cameras. Note: Pursuant to Section 50–72 of the Ordinance, until January 1, 2028, Body Worn Cameras are exempted from mandatory City Council approval for their funding, acquisition, or use; and pursuant to Section 50–74 of the Ordinance, until January 1, 2028, Body Worn Cameras are exempted from the mandatory review and approval by City Council of preexisting uses of Surveillance Technologies already in use. Accordingly, the City Council discussed and performed oversight of the continuing use of Body Worn Cameras by Medford Police Department in the [Public Health & Community Safety Committee on May 7, 2025](#), but no votes were taken.

2. The number of times the City Council approved requests submitted under this Ordinance for the funding, acquisition, or new use of Surveillance Technology.

Prior to submission, License Plate Readers (LPRs) were in preexisting use by Medford Parking Department, in accidental violation of the Community Control over Public Surveillance ordinance. The City Council reviewed a draft Use Policy and Impact Report of License Plate Readers in [Committee of the Whole on April 8, 2025](#), requested updates to the Use Policy, and voted to approve the ongoing technology usage, pending those updates to the LPRs Use Policy. Those updates to the LPRs Use Policy were incorporated, and are reflected in the Use Policy document attached to this report. This approval enables the continued use of LPRs by Medford Parking Department.

3. The number of times the City Council rejected requests submitted under this Ordinance for the funding, acquisition, or new use of Surveillance Technology

None.

4. The number of times the City Council requested modifications be made to Surveillance Impact Reports and Surveillance Use Policies before approving the funding, acquisition, or new use of Surveillance Technology
 - (1) The City Council requested the LPRs Use Policy be updated to include more details about the City's Municipal Records Retention Schedule, as it relates to how long data collected by LPRs is retained by Medford Parking Department before it is destroyed. The Use Policy was accordingly updated to include the Records Retention Schedule for:
 - (a) *Audio/Visual tape or Digital Recordings, security and surveillance tapes (1 month);*
 - (b) *Parking Tickets (refers to Retention Period sub-schedules);*
 - (c) *Paid Tickets (retained until completion of satisfactory audit);*
 - (d) *Parking Appeals (retained 1 year following resolution of appeals process).*

For the purpose of Surveillance Technology oversight, “Audio/Visual tape or Digital Recordings, security and surveillance tapes” is the data germane to this ordinance. These updates are in Section 5 of the Use Policy.

- (2) The City Council requested the LPRs Use Policy be updated to include stronger language and a clearer intent around not sharing surveillance technology or data with any other entity; and to include an oversight mechanism for confirming that software vendors of LPR technology are not sharing surveillance data collected in Medford. The language of Section 6, “Surveillance Data Sharing,” originally read:

At this time, the City of Medford’s Parking Department is not seeking to share access to the surveillance technology or data with any other agency, department, bureau, division, or unit.

It was updated as follows:

The City of Medford’s Parking Department is not seeking to share access to the surveillance technology or data with any other agency, department, bureau, division, or unit, except as required by law. Annually, the Parking Director will verify with the applicable vendors (Gtechna and SenSen) to confirm that data captured by the City of Medford is not being shared with others.

- (3) The City Council reviewed and discussed statistics from 2024 BWCs Audit included in the Medford Police Department’s Annual Report and requested, in future Annual Reporting, greater granularity and clarity on reported instances when officers failed to advise all involved that they were being recorded (which is required under the Medford Police Department’s BWCs policy). In discussion, MPD officers reported that observed failures to give this alert could simply be the result of the alert already being given by other officers that were earlier to arrive at an incident. The City Council requested, for future reporting, a “spot check” of 3–5 instances appearing to be in violation of the BWCs policy to provide confirmation or greater clarity (i.e., was a verbal alert indeed skipped because it had been given previously by another officer, or was it for some other reason, or is greater training needed to ensure compliance with BWCs policy).

- (4) The City Council also advised the Medford Police Department that certain granular details included in its Annual Reporting were not required under reporting guidelines and can be omitted in future reporting (i.e. BWC Video Request log with names of individual officers; individual names of District Attorneys to request BWC footage).

5. All Annual Surveillance Reports submitted pursuant to Section 50–77

Attached:

- (1) Medford Parking Department 2024 License Plate Reader Use Policy (updated)
- (2) Medford Parking Department 2024 License Plate Reader Impact Report
- (3) Medford Police Department 2024 Annual Surveillance Report

6. Public Comment on Surveillance Technology Annual Reporting

Attached:

- (1) Written comments by Medford People Power to the Public Health and Community Safety Committee on the Community Control over Public Surveillance annual report



Medford City Council
Medford, Massachusetts

MEETING DATE	SPONSORED BY
May 27, 2025	Emily Lazzaro, City Councilor
AGENDA ITEM	<u>25-088</u> - Resolution Requiring Monthly Police Chief Report on ICE Activity in Medford
FULL TEXT AND DESCRIPTION	<p>WHEREAS Immigration and Customs Enforcement (ICE) has engaged in operations in Medford, and;</p> <p>WHEREAS ICE notifies the Medford Police Department when they will be engaging in operations in Medford, and;</p> <p>WHEREAS the Medford Police Department is obligated to the residents of Medford to protect their rights and to enforce laws, and;</p> <p>WHEREAS it may be a risk to Medford Police officers to disclose ICE operations before they happen;</p> <p>Be it Resolved by the Medford City Council that the Medford Chief of Police deliver a report of ICE operations in Medford after the fact on a monthly basis.</p>
RECOMMENDATION	
FISCAL IMPACT	
ATTACHMENTS	None



**MEDFORD, MASSACHUSETTS
MAYOR BREANNA LUNGO-KOEHN**

May 22, 2025

Via Electronic Delivery

To the Honorable President and
Members of the Medford City Council
Medford City Hall
85 George P. Hassett Drive
Medford, MA 02155

Re: Fiscal Year 2026 Budget Submissions

Dear President Bears and Members of the City Council:

Pursuant to M.G.L. c. 44, §32, I respectfully request and recommend that the City Council approve the proposed Fiscal Year 2026 General Fund Budget and Water/Sewer Enterprise Fund Budget.

The total submitted appropriation for all departments, including schools, is \$235,093,352.

<u>Department</u>	<u>2026 Salaries</u>	<u>2026 Ordinary</u>	<u>Total Request</u>
Assessor	419,637.00	225,175.00	644,812.00
Legislative	227,259.00	80,100.00	307,359.00
Executive	572,238.00	118,150.00	690,388.00
Finance	620,295.00	259,840.00	880,135.00
Treasury	497,834.00	282,225.00	780,059.00
Law	236,828.00	288,400.00	525,228.00
Info Tech	122,137.00	238,120.00	360,257.00
Clerk	387,536.00	21,150.00	408,686.00
Elections	240,886.00	144,580.00	385,466.00
Licensing Comm	5,400.00	400.00	5,800.00
Conserv Comm	6,400.00	1,100.00	7,500.00
PDS	690,043.00	227,120.00	917,163.00
CommDev Board	9,800.00	300.00	10,100.00
Appeals	12,500.00	-	12,500.00
Hist Dist Comm	1,500.00	3,500.00	5,000.00
Hist Comm	-	35,000.00	35,000.00
Cable	164,061.00	51,000.00	215,061.00
Hormel Comm	5,400.00	-	5,400.00



**MEDFORD, MASSACHUSETTS
MAYOR BREANNA LUNGO-KOEHN**

Bicycle Comm	-	1,500.00	1,500.00
Building	856,901.00	200,905.00	1,057,806.00
Electrical	322,869.00	429,225.00	752,094.00
Facilities	280,629.00	1,817,500.00	2,098,129.00
Police	14,346,041.00	831,356.00	15,177,397.00
Traffic Supervisors	361,500.00	9,000.00	370,500.00
Traffic Comm	4,500.00	26,000.00	30,500.00
Fire	15,192,244.00	610,250.00	15,802,494.00
Civil Defense	8,840.00	1,000.00	9,840.00
Parking Enforcement	786,740.00	273,000.00	1,059,740.00
Recreation	641,373.00	-	641,373.00
Library	1,640,439.00	591,500.00	2,231,939.00
DPW-Highway	2,814,193.00	11,134,968.00	13,949,161.00
DPW-Cemetery	805,933.00	265,409.00	1,071,342.00
DPW-Parks	635,880.00	328,885.00	964,765.00
DPW-Engineering	623,482.00	95,600.00	719,082.00
DPW-Forestry	432,415.00	192,200.00	624,615.00
Health	867,379.00	88,200.00	955,579.00
Council on Aging	194,057.00	16,000.00	210,057.00
Human Resources	273,993.00	46,500.00	320,493.00
DEI	111,511.00	18,400.00	129,911.00
Veteran's	126,002.00	322,714.00	448,716.00
Contractual Agreements	1,575,000.00	-	1,575,000.00
Workers' Comp	898,000.00	30,000.00	928,000.00
Insurance	31,105,0000.00		31,105,000.00
Pensions	84,043.00	16,683,497.00	16,767,540.00
Bonds & Interest	-	5,060,178.00	5,060,178.00
Education		85,490,000.00	85,490,000.00
CITY TOTAL			205,748,665.00

And to meet these appropriations, the sum of Two Hundred Five Million, Two Hundred Thousand, Five Hundred and Seventy-Three Dollars and Seventy-Six Cents (\$205,200,573.76) be raised and appropriated from the Fiscal Year 2026 tax levy and other general revenues of the City: and that One Hundred Five Thousand, Three Hundred Dollars (\$105,300.00) be transferred from Sale of Cemetery Lots, that Two Hundred Fifty-Seven Thousand, Seven Hundred and Fifty-Six Dollars and Forty Cents (\$257,756.40) be transferred from Cemetery Perpetual Care funds, and One Hundred and Eighty-Five Thousand, Thirty-Four Dollars and Eighty-Four Cents (\$185,034.84) be transferred from Casino Mitigation funds.



MEDFORD, MASSACHUSETTS
MAYOR BREANNA LUNGO-KOEHN

<u>Department</u>	<u>2026 Salaries</u>	<u>2026 Ordinary</u>	<u>Total Request</u>
Water/Sewer Budget	2,149,383.00	24,847,547.00	26,996,930.00
Bonds & Interest	-	2,336,757.00	2,336,757.00
WATER/SEWER TOTAL			29,333,687.00

Further, that Twenty-Nine Million, Three Hundred Thirty-Three, Six Hundred Eighty-Seven Dollars and No Cents (\$29,333,687.00) be funded by anticipated revenue of the Water & Sewer Enterprise Fund.

Thank you for your kind attention to this matter.

Sincerely,



Breanna Lungo-Koehn

Mayor



MEDFORD, MASSACHUSETTS
MAYOR BREANNA LUNGO-KOEHN

May 15, 2025

Via Electronic Delivery

To The Honorable President and
Members of the Medford City Council
Medford City Hall
Medford, MA 02155

Re: Use of Free Cash

Dear President Bears and City Councilors:

I respectfully request and recommend that your Honorable Body approves the following Free Cash appropriation in the total amount of One Hundred Fifty Thousand Eight Hundred Fifty-Nine Dollars and Eighty-Nine Cents (\$150,859.98) on the following:

- \$92,859.98 for replacement of the remaining Flowbird parking kiosks to IPS parking kiosks; and
- \$58,000.00 for continuation of soil remediation services at 448 High Street.

The balance of free cash before this vote is \$22,311,303.11.

Parking Director Sarah McDermod and City Engineer Owen Wartella will be available to answer any questions on the respective requests.

Thank you for your kind attention to these matters.

Respectfully submitted,



Breanna Lungo-Koehn

Mayor



**MEDFORD, MASSACHUSETTS
MAYOR BREANNA LUNGO-KOEHN**

May 21, 2025

Via Electronic Delivery

To the Honorable President and
Members of the Medford City Council
Medford City Hall
Medford, MA 02155

Re: Proposed Wage Adjustment for Non-Union Personnel

Dear President Bears and Members of the City Council:

I respectfully request and recommend that the City Council approve the following amendment to the Revised Ordinances Chapter 66 entitled “Personnel,” Article II entitled “Reserved” (the city’s “Classification and Compensation Plan),” formerly included as Art. II §§, 66-31—66-40, by adopting the following changes:

Non-Union Personnel:

- Effective July 1, 2025: increase the base salary of all non-union titles by 2%

Thank you for your kind attention to this matter.

Respectfully submitted,


Breanna Lungo-Koehn
Mayor



MEDFORD, MASSACHUSETTS
MAYOR BREANNA LUNGO-KOEHN

May 21, 2025

Via Electronic Delivery

To the Honorable President and
Members of the Medford City Council
Medford City Hall
Medford, MA 02155

Re: Five Year Contract Approval

Dear President Bears and City Councilors:

I respectfully request and recommend that the City Council approves the following five-year contract with Ricoh USA, Inc. for the lease of copy machines and a print technology solution, in accordance with M.G.L. c. 30B §12, which requires City Council approval for a contract that exceeds three (3) years. Please see attached for an outline of the scope of the agreement for the School Department.

Thank you for your kind attention to this matter.

Respectfully submitted,


Breanna Lungo-Koehn
Mayor

RECEIVED
CITY CLERK
MEDFORD, MASS.

2025 APR 29 AM 10:55



City Of Medford
Massachusetts

April 29, 2025

PETITION

To The Honorable City Council:

The undersigned respectfully pray for:

(Please write brief request below)

Quincy Street From Osgood to
Somerville - Osgood from Quincy to
North.

- | | |
|---|-------|
| 1. Rats infestation in possibly 1,000,-
Street spewing old paths
Speeding cars, need stop signs
OSGOOD - Too narrow for fire engines
North & ambulances | 3,000 |
|---|-------|

Petitioner's Name: Anne Driscoll

Date: 4-29-2025

Petitioner's Signature: Anne C. Russell

Residence: 77 Quincy Street

Place of Business (if applicable): _____

Home/Cell Phone: [REDACTED]

Business Phone: _____

email anne.d.medford@gmail.com

May 21, 2024

Request to be placed on the City Council agenda for meeting of June 4, 2025

Anne Driscoll
77 Quincy Street
Medford, MA 02155
781 367 6067
Email annedmedford@gmail.com

Rat infestation, possibly 1,000 to 3,000, per City hired inspector from "Yankee Pest".

75 Quincy street to Somerville line .The street is spewing up old double triple patches, needs to be repaved.

Osgood to North Street, speeding cars, needs 3 stop signs, child almost hit.

I respectfully would ask that my petition could be heard early in the hearing. I am older, 81 and disabled with multiple chronic illnesses.

Thank you for your help.

Anne



**MEDFORD, MASSACHUSETTS
MAYOR BREANNA LUNGO-KOEHN**

April 3, 2025

Via Electronic Delivery

To the Honorable President and
Members of the Medford City Council
Medford City Hall
Medford, MA 02155

Re: Chapter 78, Article III, Division 2, Subdivision I, Sec. 78-173 - Municipal employee and municipal business parking.

Dear President Bears and Members of the City Council:

I respectfully request and recommend that your Honorable Body repeal Sec. 78-173, Municipal employee and municipal business parking, of Chapter 78, Article III, Division 2, Subdivision I, which reads as follows:

Sec. 78-173. - Municipal employee and municipal business parking.

(a) Purpose. The following described area shall be a municipal parking lot to be used solely for the purposes set forth in this section:

- (1) Parking of motor vehicles of municipal employees.
- (2) Temporary parking of vehicles of persons conducting business of a municipal nature in the city hall.

(b) Description of area. The following described area shall be a municipal parking lot; provided, nevertheless, that during the hours 7:30 a.m. to 5:30 p.m., Monday thru Friday inclusive, and excluding Saturdays, Sundays and holidays, the area described shall be used solely for the purposes set forth in subsection (a) of this section. The parking area surrounding city hall generally bounded by Salem Street to the north, Clipper Ship Drive to the east, the vacant parcel owned by the city (parcel 4 on Assessors Plan M-9) to the south and City Hall Mall to the west, totalling approximately 96 parking spaces.

(c) Penalty for violation of section. Persons violating this section shall be subject to a fine of \$10.00, and for towing costs.

The reason for this request is due to the fact that during the City's extensive work to catalog and identify all historical votes taken by the Traffic Commission, the City found that the Traffic Commission had not previously voted any requirements for the parking area surrounding City Hall. As a result, the City presented to the Commission a request to restrict the south side lot (rear of City Hall) to employees only with 4 handicap placard parking only spaces, one space dedicated to any Veteran, two electric vehicle charging spaces, and the north side lot (front of City Hall) to visitors parking only, which the Commission discussed and approved on January 14, 2025. Per the Traffic Commission's minutes:

**85 George P. Hassett Drive, Medford, MA 02155
781-396-5500 * www.medfordma.org**



MEDFORD, MASSACHUSETTS
MAYOR BREANNA LUNGO-KOEHN

2025-09 City Hall Parking Lot – new parking restrictions – Jim Silva
Jim Silva in attendance. Gave presentation. Restrict parking in south side lot to
City Employees Only (4 HP spaces and 1 Veteran space will remain) and front of
building City Hall Business (2 HP spaces and 1 Veteran space will remain)

Motion by Alicia Hunt to Approve

Second: Steve Burzinski

Vote: 4 – 0 1 vacancy APPROVED

The above changes allow the City to update the signage at City Hall and enforce parking restrictions, whereas the City has been unable to enforce parking restrictions given the prior lack of parking restrictions voted by the Traffic Commission and signage that is consistent with such vote. We have found that there are commuters who are parking in the lot and using the bus or walking over to Harvard Vanguard and these additional cars are causing there to be insufficient parking for employees. Furthermore, it is important that we make these adjustments to get ready for the excavation work that needs to be completed in the Upper City Hall Mall Lot (known as the Commuter Lot, adjacent to the Hyatt property), as well as the future redevelopment of all 3 City owned lots.

In the City's preparations to replace the signage, communicate the changes, and implement, Parking Director Sarah McDermod identified the above referenced Ordinance, which should be repealed, to ensure that there is no inconsistency in the City's legal authority to implement the parking restrictions voted by the Traffic Commission. The City's planning is still underway with how it will communicate with the public on these changes, but the communication will include some combination of robo calls, social media and signage for the south side lot (rear of City Hall) and enforcement will include a grace period. Visitors will have full access to all 19 spots in front of City Hall which will clearly and repeatedly communicated to the public.

Respectfully submitted,

Breanna Lungo-Koehn
Mayor