



**MEDFORD, MASSACHUSETTS
MAYOR BREANNA LUNGO-KOEHN**

August 1, 2024

Via Electronic Delivery

To the Honorable President and
Members of the Medford City Council
Medford City Hall
Medford, MA 02155

Re: Food Truck Permitting

Dear President Bears and Members of the City Council:

On behalf of the below entity, I respectfully submit to the Medford City Council the following request for a "food truck" permit in the City of Medford. In addition to City Council approval, vendors are required to adhere to Health Department food safety requirements.

The Brooks PTO

Dates/Times: 10/06/2024
11am – 3pm

Location: 388 High St.
Medford, MA 02155

Event: Fall Festival food truck
BonMe food truck

About the Event: The Brooks PTO is seeking City Council support for their annual Fall Festival food truck permit. This fundraiser has been a great source of revenue for the school's needs.

Thank you for your kind attention to this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "Breanna Lungo-Koehn".

Breanna Lungo-Koehn, Mayor