



**MEDFORD, MASSACHUSETTS  
MAYOR BREANNA LUNGO-KOEHN**

October 23, 2025

**Via Electronic Delivery**

To the Honorable President and  
Members of the Medford City Council  
Medford City Hall  
85 George P. Hassett Drive  
Medford, MA 02155

**Re: Supplemental Appropriation for the Fiscal Year 2026**

Dear President Bears and Members of the City Council:

I respectfully request and recommend that your Honorable Body approves the following supplemental appropriation for Fiscal Year 2026:

- \$1,300,000 for the acquisition and implementation of an updated accounting software, including but not limited to:
  - Funding for up to one full-time temporary staff member to assist with the City's transition;
  - Associated employee benefit costs; and
  - Third-party consulting and implementation services.

And to meet this appropriation, the sum of One Million, Three Hundred Thousand Dollars and Zero Cents (\$1,300,000) be raised and appropriated from the Fiscal Year 2026 tax levy.

The proposed supplemental appropriation utilizes one-time funds to support the transition to a new accounting software system. This initiative is the result of months of productive discussions and successful negotiations with the Mystic Valley Development Commission (MVDC) related to the Rivers Edge Project. As the Council is aware, the properties at 100 and 200 Rivers Edge will no longer be exempt under Mass. General Law Chapter 59 for FY26. With both properties now taxable, the resulting increase in the City's new growth will be sufficient to sustain this appropriation.

As part of the ultimate MVDC negotiation, Medford has tentatively agreed to commit annual payments for the next 5 fiscal years (FY26-FY30) ranging from \$31,683 in FY26 to \$47,848 in FY30, which would be deducted from the amount owed to Medford by the MVDC and redirected to Malden. This arrangement will require future City Council approval, as it involves a payment not mandated by the district's enabling legislation, but it would simplify the process by eliminating the need for Medford to issue a separate payment.



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MAYOR BREANNA LUNGO-KOEHN**

Thank you for your kind attention to this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "Breanna Lungo-Koehn", is written over the printed name.

Breanna Lungo-Koehn  
Mayor