Avalara Commercetools Connector User Guide

The Avalara Commercetools Connector is an API-based solution automating transaction tax calculations and the tax filing process. Avalara provides real-time tax calculation using tax content from more than 12,000 US taxing jurisdictions and over 200 countries, insuring your transaction tax is calculated based on the most current tax rules.

This is a <u>connect application</u> to integrate Avalara Tax calculation and Reports services into Commercetools. It follows the folder structure to ensure certification & deployment from commercetools connect team as stated here.

Connect to AvaTax

You need to configure the AvaTax integration during deployment.

- 1. Please check the guide to configure and deploy AvaTax.
- 2. The Avalara credentials that you specified during deployment can be tested anytime by using the test connection utility.

Connection to Avalara

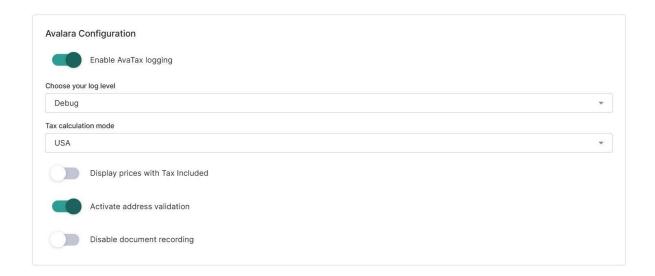
Here you can check if you are authorized to use the Avalara service using the credentials you specified when deploying the connector.

Test Connection

Configure Avalara AvaTax

Below the credentials configuration window, you can see additional settings.

- Enable Logging Log detailed transaction activity for troubleshooting purposes. Enable only when instructed by support. The logs are available under Commercetools Connect 'Query Logs for Deployment' endpoint.
- Tax Calculation Mode Turn on AvaTax calculation service for selected countries.
- Disable Document Recording Disables tax document submission to Avalara's AvaTax service for record keeping. With this setting enabled, transactions will NOT be posted and committed to the AvaTax Admin Console.
- Activate Address Validation Option to enable or disable address validation when you are using the '/check-address' endpoint in your frontend integration.



Logfile

The log file will be created on a first logged event depending on a chosen log level:

- For the log level Error only errors will be logged.
- For the log level *Info* each Avalara call will be reported to the logfile.
- For the log level *Debug* some additional debug information will alse be reported to the file

Origin address

Fill in the business address data of your concern.

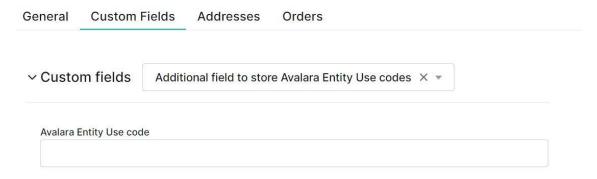
Check address: check the validity of the origin address.



General remark: When you deploy the connector, your resource custom types have been extended by Avalara-relevant custom fields, and if you do not use composable custom types, then connector-own custom types will be created as well. For more information, please see the <u>guide</u>. It is your responsibility to assign the desired custom types to the corresponding resources and set the relevant custom fields in order to utilize the tax exemption and tax codes assignment functionality. Below you will find a description of how to do this directly in your merchant center after installing the connector.

Assign an Avalara tax exempt category to a customer

- 1. Click Customers > Customer Listing
- 2. Click a customer record to enter the customer detail
- 3. Click Custom Fields
 - Select the custom type name that you wish to use with the customer resource. In the screenshot below, it is called Additional Field to store Avalara Entity Use Codes, which is a default value for the connector-own custom type for customer.
 - In the Avalara Entity Use Code field, enter the customer's exemption number.



- A Federal government (United States)
- B State government (United States)
- C Tribe / Status Indian / Indian Band (both)
- D Foreign diplomat (both)
- E Charitable or benevolent org (both)
- F Religious or educational org (both)
- G Resale (both)
- H Commercial agricultural production (both)
- I Industrial production / manufacturer (both)
- J Direct pay permit (United States)
- K Direct mail (United States)
- L Other (both)
- M Not Used
- N Local government (United States)
- O Not Used
- P Commercial aquaculture (Canada)
- Q Commercial Fishery (Canada)
- R Non-resident (Canada)
 - 4. Click Save.

You have the possibility either to assign an Avalara tax code as a product attribute for a specific product, or to assign a tax code to a category, which is recommended. See the <u>documentation</u> to find out how to configure your product attribute to make it work with the connector.

Assign an AvaTax System Tax Code to an item

- 1. Go to Products > Product list
- 2. Select a Product to open the Product details screen.
- 3. Scroll down to the **AvaTax code** (or wharever you named it) in the **Product Attributes.**
- 4. Enter the applicable AvaTax System Tax Code in the AvaTax Code field.
- 5. Click Save.

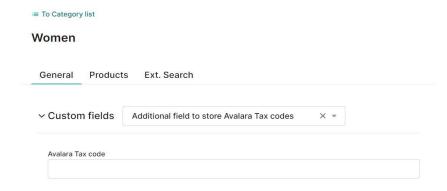
Wallet "Rimini" Gabs green

To see a listing of all available AvaTax System tax codes, click (http://taxcode.avatax.avalara.com/).

Start a workflow 💌 Modified * General Variants Int. / Ext. Search Product Selections Date created: 18/10/2023 10:53 Product Attributes 1 Reorder Date modified: 29/11/2023 11:38 Product type: main Lookproducts Open change history seasonNew Q Filter attribute fields All fields Empty AvaTax code Search by name, label or value 9 123

Assign an AvaTax System Tax Code to a Product Category

- 1. Go to Categories > Product list
- 2. Select a category to open the category details screen.
- 1. Click General and scroll to Custom Fields
- 2. Select the custom type name that you wish to use with the category resource. In the screenshot below, it is called **Additional Field to store Avalara Tax codes**, which is a default value for the connector-own custom type for category.
- 3. Enter the applicable AvaTax System Tax Code in the Avalara Tax Code field.
- 4. Click Save.
- 5. To see a listing of all available AvaTax System tax codes, click (http://taxcode.avatax.avalara.com/).



Assign an AvaTax System Tax Code to a Shipping Method

Different shipping methods require different AvaTax tax codes. You can assign the tax codes in your Project settings > Shipping methods > Add shipping method or select the existing shipping method and entering and selecting the custom fields.

- Select the custom type name that you wish to use with the shipping method resource. In the screenshot below, it is called **Additional Field to store Avalara Tax codes**, which is a default value for the connector-own custom type for shipping-method.
- 2. Enter the applicable AvaTax System Tax Code in the **Avalara Tax Code** field.
- 3. Click Save.
- 4. To see a listing of all available AvaTax System tax codes, click (http://taxcode.avatax.avalara.com/)



Validate a customer address

Please note that a merchant is completely responsible for the frontend that he uses with commercetools composable API. Avalara commercetools connector provides an endpoint /check-address that can be used for fetching AvaTax Service address validation information directly from your frontend. More indormation about it you can find in the <u>connector's commercetools documentation</u>. An example of such a frontend implementation is available under https://poc-mediaopt3.frontend.site/, with the reference code and description available here

. Below you can see how address validation might look like in such setting.

You can choose to validate addresses using the address validation option listed above in the backend. Then adresses get validated during the order process in the frontend:

First name	Las	st name
Test		Test
Email Address		
test@mail.com		
Billing address		
Street name		Street number
E Ocean Blvd		1310342234
City	Postal code	Country
Long Beach	90802	United States
Address validation fai	iled! The address address was not ce database.	s was found but the street between the low and high
Address validation fainumber in the input a range of the post office. Billing address is the Payment What do you prefer to page	iled! The address address was not ce database. e same as shipping	s was found but the street between the low and high
Address validation far number in the input a range of the post office. Billing address is the Payment	iled! The address address was not ce database. e same as shipping	s was found but the street between the low and high

Cancelling a transaction

To cancel a transaction, select the order you wish to cancel from the order list and set the transaction status to **Cancelled**. This also cancels the transaction in the Avalara backend if it **has not yet been** forwarded to the authorities. If the transaction has already been forwarded, it can only be **refunded**.

≡ To Order list

Order d05b913a-5959-47ef-2399-45a7cf559dcb

