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- Question asked by [Chris Guyette](#)
- [Requirements](#)
- 10 replies
- about a year ago

What is the best way to keep track of software requirements with minimal effort?

Currently our requirements are in Google Docs, Confluence, Trello, and Jira. From your experience what is the best way to minimize managing changes to software requirements?

- Answer
- [Like 2](#)

-
-
-

10 Replies



[Kent McDonald](#)
Product Manager and Writer
about a year ago

Hi Chris,

In certain cases it makes sense to have information in a couple of different tools, but not too many. What I find helpful is to have a single backlog tool (either Jira or Trello or some other similar tool, [but preferably not more than one](#)) which contains backlog items that act as reminders.

As those backlog items get close to getting ready, you'll want to describe them in a bit more detail. You may do some of that in the tool itself (description or comment) but you may find there are some models or references that apply to multiple backlog items. In those cases it's good to have that documented somewhere else and have all the impacted items link to that one source. The trick here is to maintain any given information in only one place. Example of this type of resource is a glossary, business rules listing, process flow, or screen mockup.

[Here's a bit more on describing backlog items.](#)

- Comment
- [Like 2](#)

-
-
-



[Chris Guyette](#)
about a year ago

Hi Kent, thank you so much for you reply. It was really helpful.

- [Comment](#)
- [Like](#)
-
-
-



[David Wright](#)
Senior Business Analyst at Home Hardware Stores Limited
about a year ago

Answers so far seem Agile-focused. Are you following Agile? Other approaches can produce well crafted requirements statements, which aren't just for development, good for other things like evaluating software packages. If you have statements, there are many tools. I hear a lot of companies using Rational DOORS. But you want to do more than document, you want traceability through design, development, and testing, to prove the solution meets those requirements.

- [Comment](#)
- [Like 2](#)
-
-
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[Chris Guyette](#)
about a year ago

Hi David, thank you for your answer. I really appreciate that.

- [Comment](#)
- [Like](#)
-
-
-



[Bryan McCarty](#)
Product Management and Marketing 🚀
about a year ago

Thanks for joining Roadmap.com and posting a question, Chris — welcome to the community!

At [Aha!](#) we hear this a lot — *features and requirements spread across multiple tools*. Ugh! I can relate. I've been there, too.

Are you looking for a new tool to streamline things or hoping to introduce new processes using your current tools?

- [Comment](#)
- [Like 1](#)
-
-
-



[Chris Guyette](#)
about a year ago

Hi Bryan, thank you so much for your reply. I am open to using a new tool(s) to streamline things or introduce new processes into the existing workflow. Please advise on your suggestions thanks.

- [Comment](#)
- [Like](#)
-

-
-



[Bryan McCarty](#)

Product Management and Marketing 🚀
about a year ago

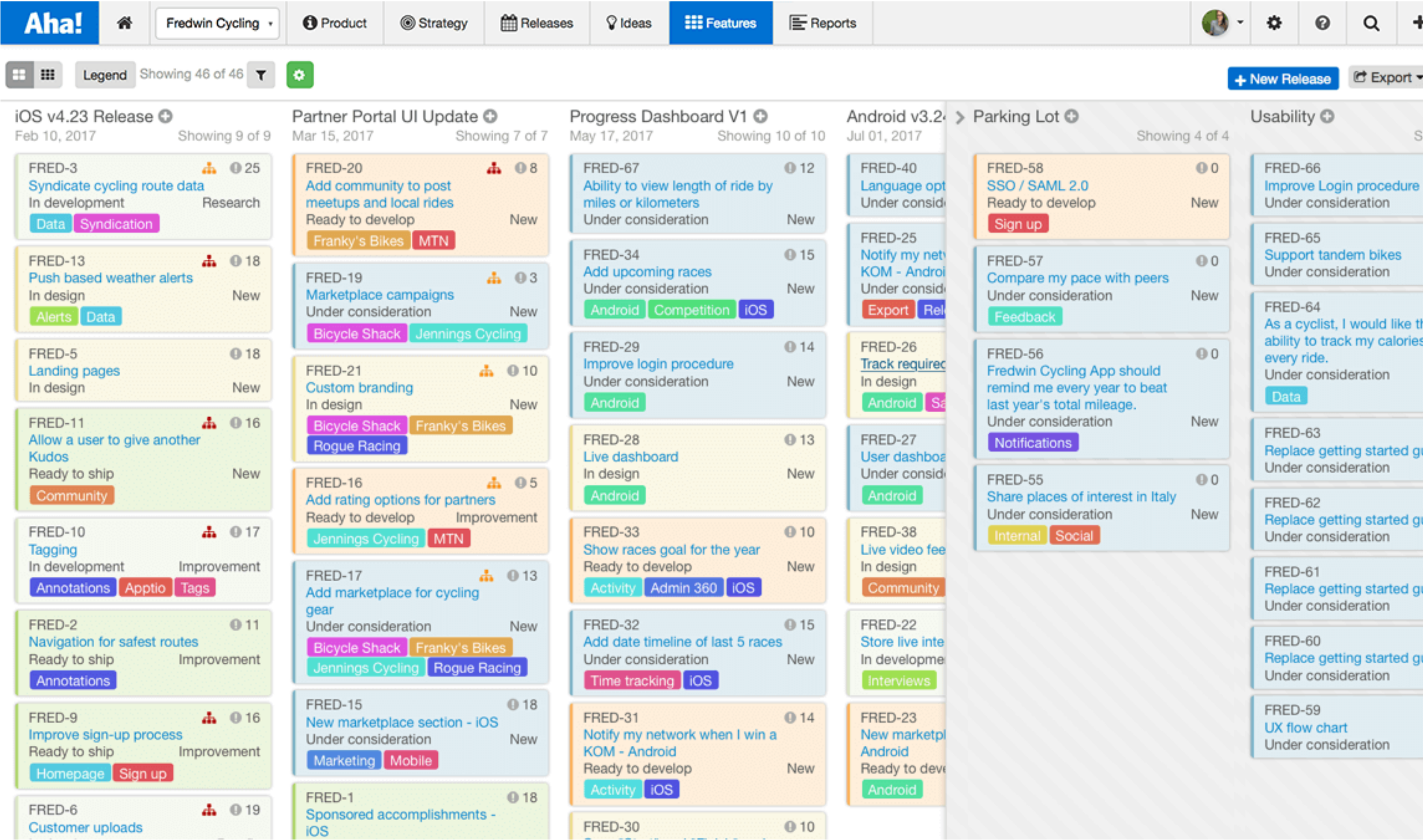
Hey Chris —

Here are some follow-up thoughts regarding introducing a new product management tool.

No matter what type of product team you work with, [Aha!](#) is a tool for driving product strategy, creating and sharing visual roadmap, and detailing features and user stories. It's the *why*, *when*, and *what* of roadmapping. Engineering teams are responsible for *how* features get developed.

It's probably easiest to [tour the product](#), but I'll also include a few screenshots here:

Organize features into releases



Aha! integrates with many of the tools you mentioned like [Trello](#), [Google Drive](#), and [Jira](#) (including an [enhanced Jira integration](#) that syncs estimates and work done on epics and user stories). With the integrations, Aha! truly can become the single source of truth for your requirements.

Add requirements and other feature details

Aha!

Home

Fredwin Cycling

Product

Strategy

Releases

Ideas

Features

Reports

Legend

Showing 59 of 59

Filter

Settings

Android v3.45 Release

Feb 22, 2017

Showing 13 of 13

Capacity

35d

FREDCYC-145

0

N/A

I want to virtually race my friends

Shipped

New

FREDCYC-144

7

N/A

test 2

Under consideration

New

FREDCYC-143

6

N/A

Test Cycling Idea

Under consideration

New

FREDCYC-45

0

5d

Notify my network when I win a KOM - Android

In development

New

Export

Releases

FREDCYC-46

0

2d

New marketplace section - Android

Ready to develop

New

Android

Market expansion

FREDCYC-54

0

2d

Syndicate cycling route data

In development

New

Priority: High

syndication

FREDCYC-49

0

1d

Gira d'Italia Web Release

Mar 15, 2017

Showing 9 of 9

Capacity

30d

FREDCYC-64

0

2d

Live video feed

In design

New

Community

Promotion

FREDCYC-61

0

1d

Top level navigation

Ready to develop

New

Navigation

FREDCYC-66

0

4d

Speed up performance

In development

New

Operations

Priority: High

FREDCYC-60

0

2d

Track my friends in real-time

In design

New

Alerts

Community

FREDCYC-69

0

2d

SSO / SAML 2.0

Under consideration

New

Login

Priority: High

Sign up

FREDCYC-131

0

2d

New Story added in JIRA

Under consideration

New

iOS v

Apr 14,

Capacity

FRED

Push

Read

Alert

FRED

Land

Read

Priority

FRED

Abili

throu

In de

Cus

FRED

Con

othe

In de

Tim

FRED

Trac

rides

Read

Act

Feature

FREDCYC-64 | Created by Matt Case on Oct 18, 2015

Live video feed

Status

In designDesign completed

Release

FREDCYC - Gira d'Italia Web Release

Assigned to | Assign to me

Matt Case

Goals

International expansion

Initiative

Launch Giro d'Italia Site [2017 Q1]

Tags

CommunityPromotion

Platform

Web

Risk Factors

Attach files

Persona that we are appealing to

Type

New

Watchers

No

Aha! Score

0

Start on

12/29/

Estimate

2d

Every detail becomes a data point that is reportable. If you want to create a report showing "all requirements with a status of *in development* "you easily can.

Prioritize features by score

Aha!

Home

Fredwin Cycling

Product

Legend

Showing 46 of 46

Filter

Settings

iOS v4.23 Release

Feb 11, 2017

Showing 9 of 9

Capacity

30d

FRED-3

25

2d

Syndicate cycling route data

In development

Research

Partn

Mar 15,

Capacity

FRED

Add

and

Aha! Scorecard

Sales increase

0

Retention of customers

Data

Syndication

FRED-13

18

2d

Push based weather alerts

In design

New

Alerts

Data

FRED-5

18

4d

Landing pages

In design

New

FRED-11

16

3d

Allow a user to give another Kudos

Ready to ship

New

Community

FRED-10

17

2d

Tagging

In development

Improvement

Annotations

Apptio

Tags

FRED-2

11

1d

Navigation for safest routes

Ready to ship

Improvement

Annotations

FRED-9

16

1d

Read

Fra

FRED

Mark

Unde

Bicy

FRED

Cust

In de

Bicy

Rog

FRED

Add

Read

Jen

FRED

Add

Unde

Bicy

Jen

FRED

New marketplace section - iOS

0

PR/Marketing

0

Operational efficiencies

2

0

Effort to develop (subtra


0

Manage scorecards

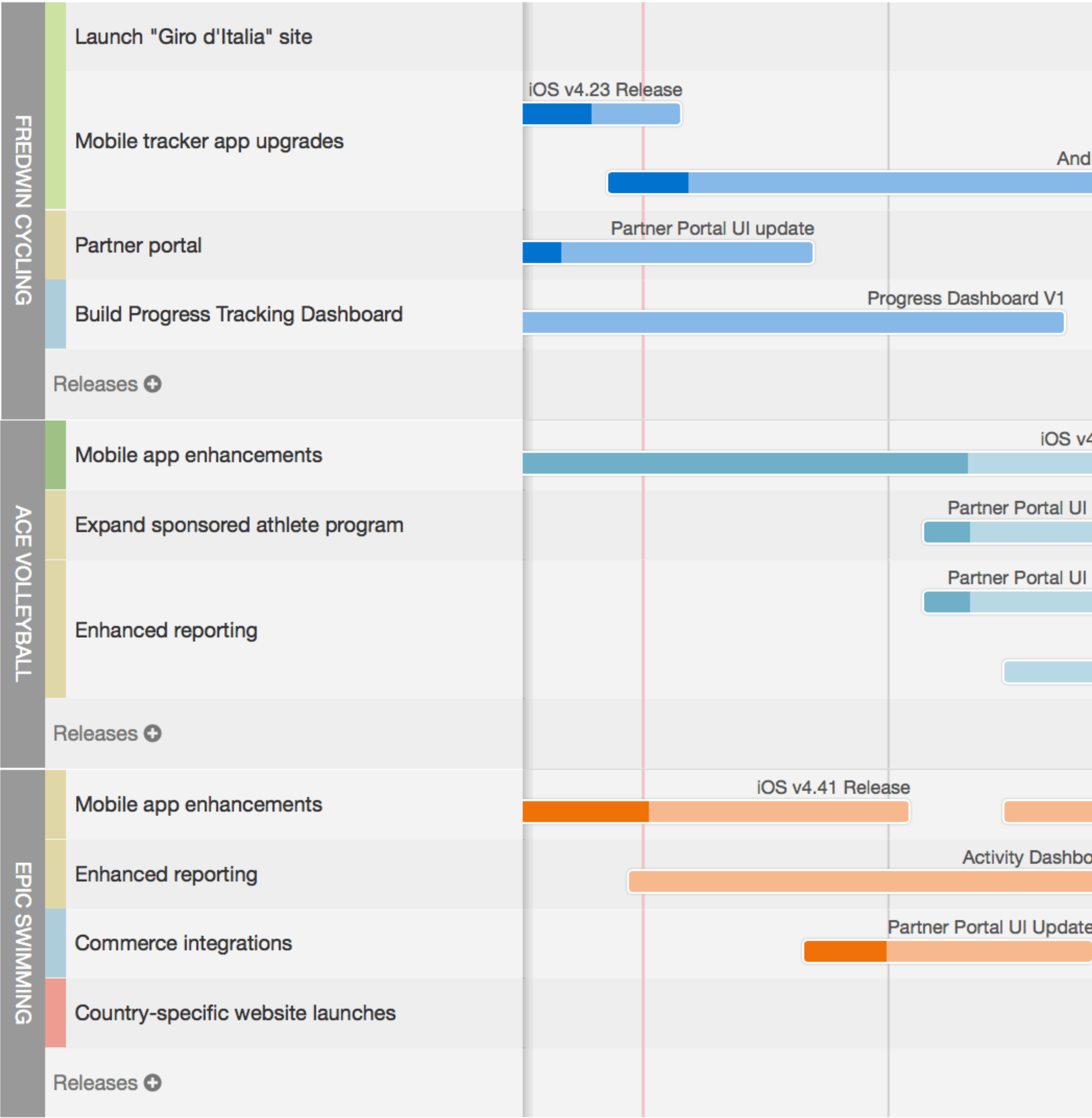
Do you ever find yourself arguing about why one feature is more important than another? If you introduce a new process of scoring each feature, these arguments go away. Define the metrics that matter to you and score each feature. With the Aha! score, it becomes clear what the team should work on next.

Build and share visual roadmaps

Choose Products ▾

 Export ▾

< | Q1 2017 | Q2 2017



Publish nearly any screen in Aha! and share Notebooks with anyone (including non-Aha! users) via a PDF or secure web page.

Capture ideas in a centralized place

Fredwin CYCLING

Fredwin Cycling Ideas

We love hearing from our customers. Please share your ideas.

Add a new idea


My ideas 3
My votes 6/10

FILTER BY STATUS

Already exists 24
Will not implement 34
Planned 57
Shipped 138

FILTER BY CATEGORY

Fredwin Cycling 177
Fredwin Running 76

 Jessica Groff ▼

Recent

Trending

Popular

113

VOTED +2 ▼

Offer badges and prizes for big ideas

I use the app all the time. I would use it more if the app had more features for the community. Most active could be time saved.



Created about 4 months ago by Chris Keane
Fredwin Cycling

98

VOTE ▼

Better real-time tracking

The app is great, but I wish that I didn't have to wait for data to be updated. It would be great if all data could be updated real-time.



Created about 3 months ago by Carson M
Fredwin Cycling

92

VOTE ▼

Improve GPS battery drain

I find the app drains my phone, especially when I'm not moving. It would be great if the app could optimize battery usage.



Created about 6 months ago by Bryon A
Fredwin Cycling

90

VOTED +1 ▼

Suggest new routes based on my location

I am always looking for new routes. I'd love to see the app suggest new routes based on my current location.



Created about 2 months ago by Samuel F

Collect and manage ideas through a branded idea portal — great for customer feedback or internal sales teams to submit what they want to see in your product.

And finally — the good news — you can sign up for a [free 30-day trial](#) of Aha! Check it out and see what you think.

- [Comment](#)
- [Like 3](#)

-
-
-



[Chris Guyette](#)
about a year ago

Thanks you so much Bryan!!!

- [Comment](#)
- [Like](#)
-
-
-



[Barry Engel](#)
I recruit - Product Management
about a year ago

I have used Jira and Confluence.

Confluence for creating notes, customer interviews, product ideas etc. Then when developing, epics, stories, tasks etc. it's very easy to link to Confluence for context.

- [Comment](#)
- [Like 1](#)
-
-
-



[Chris Guyette](#)
about a year ago

Hi Barry, thank you for your answer.

- [Comment](#)
- [Like 1](#)
-
-
-

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