



AS

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OBJECTIVE

To gain knowledge and experience to improve skills

SKILLS

- Able to learn and adapt quickly to changes
- Strong communication skills
- Highly capable of working in a fast-paced environment and under pressure
- Technical skills using a computer including inputting, accessing, and modifying information such as Microsoft Word, Excel,
- Strong technical skills using Microsoft Word and Excel

EDUCATION

COMPUTER PROGRAMMING (CPA) • 2021-2024 • SENECA COLLEGE
Area of Study: C programming, Oracle, Visual Studio, and more

WORK/VOLUNTEER EXPERIENCE

Tim Hortons (2019-2020)

- Worked in a fast-paced environment efficiently and effectively to meet customers' needs and reduce wait time
- Communicated with the team to ensure customers received accurate orders on time to keep customers satisfied
- Learned to multi-task when handling the cashier, making coffee/drinks, and preparing doughnuts and sandwiches

Regent Park Festival (2018-2019)

- Assisted the manager in organizing and planning outdoor summer events for the community to enjoy with the family
- Worked with a team to provide great customer service for the community members by organizing the park setting and preparing the outdoor movie screenings
- Collected feedback from the community through surveys to improve service and continue giving back to the community

Student Council Lunch Events (2017-2019)

- Worked with the Student Council team to prepare and serve food to students and teachers at the school
- Worked in a fast-paced environment while multitasking by taking students orders and handling cash