

Earthman Baytown Funeral Home and Memory Gardens Cemetery

8624 Garth Rd., Baytown, Texas 77521

Phone: (281) 422-8181 Fax: (281) 427-1374

Company: _____ Date: _____

RE: Foundation and Setting Application with Rules and Regulations

Thank you for your participation in making Memory Gardens Cemetery a place of beauty and serenity.

Please find attached the rules and regulations for setting a memorial in Memory Gardens Cemetery.

- Please wait until you have our signed approval before manufacturing any sort of memorial. If there is a problem with your application we will notify you either in writing or by phone.
- We do not set any upright monuments not sold by our company. We will set flush memorials, for a fee depending on size. Slants and Bevels are not allowed.
- There is only one marker per space. Exception is foot marker accompanying an upright is allowed
- No work is to be done on the property without your work crew first checking in with the cemetery office. (This is located at 3919 Garth Road.)
- No work is to be done on the property without proper proof of liability insurance on file

INSTALLATIONS CAN ONLY BE DONE MONDAY/FRIDAY FROM 9AM TO 4PM BY SUBMITTING A 5 DAY NOTICE, THIS GIVES US THE OPPORTUNITY TO ACCOMMODATE YOU AND OUR FAMILIES.

IMPORTANT NOTICE: All work is subject to approval by the cemetery and, of unsatisfactory shall be removed, upon direction of the cemetery management.

****MEMORIAL INSPECTION FEE FOR ALL MARKERS AND MONUMENTS WILL BE \$195****

FOUNDATION POURED FOR BENCH/MONUMENTS	\$1395.00
MARKER STAKEOUT	\$75.00
MONUMENT STAKEOUT	\$125.00
MEMORIAL INSPECTIONS	\$195.00

Property Owner Information:

Property Owner: _____

Section: _____ Lot: _____ Space: _____

Signatures Authorizing Marker/Memorial Setting:

Property Owner : _____ Date: _____

Monument Dealer: _____ Date: _____

Cemetery Approval: _____ Date: _____

Please include attached Marker/ Monument Approval Drawing with Application

Marker/Monument Dimensions: _____

Name on Memorial: _____

Note: Please bring this page with you to cemetery on day of installation.

Date of Arrival: _____

Memorial Dealer Signature: _____

Workman Signature: _____

Workman Signature: _____

Cemetery Grounds Rep: _____

Please be sure to turn in to Cemetery Grounds Representative before leaving cemetery after installation for inspection.

5 DAY NOTICE

After the setting application of Memory Gardens Cemetery has been approved and proper amount has been remitted for relevant fees, please send this notice

5 business in advance to install a memorial or pour a foundation.

Consider this a written notice of intent to install a memorial or foundation for:

Name on Memorial: _____

Section: _____ Lot: _____ Space: _____

This notice is for: (Please Check all that apply)

- ☐ Inscription/Engraving on Existing Memorial(On-site)-Date: _____
- ☐ Add Vases to Existing Memorial -Date: _____
- ☐ Pour Monument Foundation -Date: _____
- ☐ Set Marker/Monument- Date: _____
- ☐ Pick up Marker/Monument for Inscription – Date: _____

****FOR EARTHMAN MEMORY GARDEN USE ONLY****

Please Remit payment in the amount of \$_____.

Date Paid: _____ By: _____

_____ Check _____ Credit Card

Installation Date approved by: _____

Date: _____