

Forest Park East

Funeral Home and Cemetery

5 DAY NOTICE

After the Foundation and setting application of Forest Park East Cemetery has been completely filled out and approved, and the proper amount has been remitted either for the stake out fee, foundation fee, or setting fee to Forest Park East Cemetery then you will send the notice **5 BUSINESS DAYS IN ADVANCE** to install a memorial, pour a foundation or stake out a memorial. Consider this a written notice of intent to install a memorial or foundation for:

SECTION: _____ LOT: _____ SPACES: _____

- ☐ INSCRIPTIONS ON EXISTING MARKER/MONUMENT: _____
- ☐ ADD VASES TO EXISTING MEMORIAL: _____
- ☐ POUR MONUMENT FOUNDATION – INDICATE SIZE: _____
- ☐ STAKE OUT MONUMENT ONLY - INDICATE SIZE: _____
- ☐ MARKER STAKE OUT ONLY – INDICATE SIZE: _____
- ☐ MARKER SETTING: _____
- ☐ PICK UP MARKER/MONUMENT FOR INSCRIPTION: _____

PLEASE FILL OUT THE DATE YOU WILL BE ARRIVING INTO OUR CEMETERY AND SIGN BY THE MEMORIAL DEALER AND FAX BACK TO 281-332-7696. THANK YOU.

DATE OF ARRIVAL: _____

MEMORIAL DEALER SIGNATURE: _____

WORKMAN SIGNATURE AND DATE _____