



Guidelines for Clients & Monument Vendors

Per the Morton Cemetery Association Rules and Regulations, prior to placing a marker, curbing or monument, permission must be obtained from the Association. Any persons or business planning to do work of any nature within the cemetery grounds or upon any lots and graves shall abide by the Rules and Regulations as well as any directions from the Manager or Officer of the Association. No curbing or monument work is to be done in the cemetery on Saturdays, Sundays, holidays, or when a funeral is taking place. Please refer to the Rules and Regulations for complete requirements.

Customers may purchase stones and monuments from the company of their choice. Setting of monuments, installation of coping, benches, or any other items (for example, granite vases, statues, etc.) must be approved by the Cemetery Manager. Inspections will take place prior to pouring of concrete and after job is completed. The work site is to be returned to the condition prior to the job, such as fill dirt leveling and replacing grass.

Markers and monuments must be of granite, marble or bronze composition. Monuments/coping for single space not to exceed 4'8", which includes rough cut, and for a double space not to exceed 9'8", which includes rough cut. Benches must be of granite or concrete composition, with approved foundation. All monuments and benches must have a foundation that meets the specifications identified in the Curbing and Monument Foundation Requirements document.

The following must be submitted for approval at least (5) five business days before work is to begin.

- * Completed Work Approval Form with sketches including dimensions and inscriptions.
- * Marking fee of \$150.00

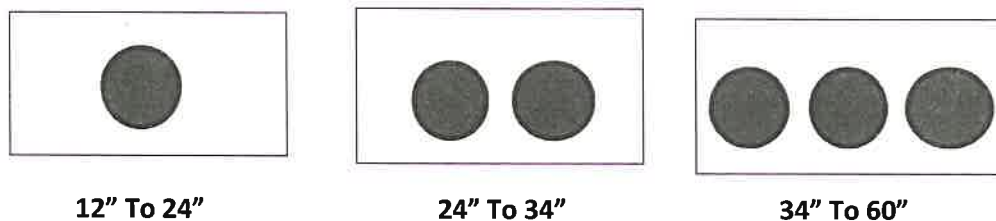
When all of the above has been approved, the space will be marked and you will be notified that work can begin.

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Cemetery: 401 N. Second Street, Richmond, Texas 77469

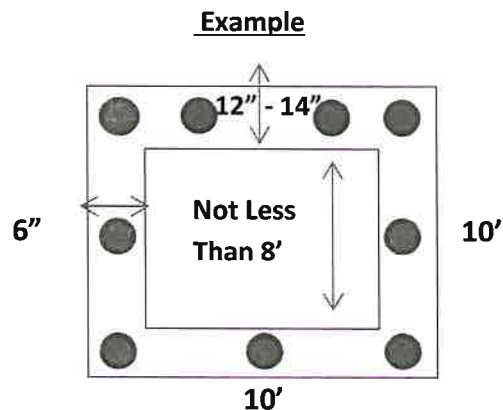
CURBING AND MONUMENT FOUNDATION REQUIREMENTS

- All foundations and curbing are to be framed and wet poured. The Cemetery Manager is to inspect framework before concrete is poured and also upon completion.
- **Monument Foundations:** All rebar is to be a minimum of 3/8" diameter, with two (2) rebar in each pier hole connected to the foundation or curbing rebar.
- Concrete will be a minimum of 4" thickness for monuments 12" to 24" in length, and 6" thickness for monuments 24" to 60" in length.
- Pier holes minimum of 24" in depth.
- For large monuments the number and size of pier holes and thickness of concrete foundation to be determined by Cemetery Manager.

Pier Hole Diagram Example



- **Curbing/Coping:** Minimum of 6" thickness on all sides and height not to exceed ground level. Width on sides and foot end to be a minimum of 6", with the head end to be determined by the width of the monument. Pier holes are to be on 36" centers. Rebar spacing at the monument end to be on 6" centers, sides and foot end to have two (2) 3/8" rebar connected to pier hole rebar. On all curbing, the inside measurement between the head and foot end must not be less than 8' as to allow for installation of a grave vault.
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Please allow five (5) business days notice before commencing work. The Morton Cemetery Association and/or Morton Cemetery Manager reserve the right to change or amend requirements on a case by case basis.