

AUTHORIZATION FOR INSTALLATION OF MEMORIAL
(Purchased from 3rd party)

This is to advise of the purchase of a memorial to be installed at FOREST PARK SOUTHWEST CEMETERY
(Name of Cemetery)

in Section _____ Lot _____ Space _____

Purchased from: _____
Name of Memorial Dealer

Address _____ City _____ State _____ Zip Code _____

Telephone Number _____ Fax Number _____ Email Address _____ Company Representative _____

MEMORIAL DESCRIPTION

Name on Memorial _____ Date of Birth _____ Date of Death _____

Memorial _____ Memorial Material _____ Manufacturer _____

Base Size _____ Base Materials _____

Metallic contents of bronze alloy: _____% _____% _____% _____%
Copper Tin Lead Zinc

Memorial Type: Design _____ Companion _____ Individual _____
Border _____ Letter Style _____

Number of scroll(s) to be furnished: _____ with memorial _____ later _____

Memorial to be drilled and tapped for later addition of scroll Yes No

Emblems: Type _____ Size _____ Type _____ Size _____
Type _____ Size _____ Type _____ Size _____

Other information necessary for proper identification of memorial: _____

Layout: _____

The undersigned hereby represent(s) that he, she, or they, is or are the exclusive owner(s) of the Interment Rights described above,
and hereby authorize(s) _____ (Names of Installer)
to install the above described memorial upon the Interment Rights described herein in accordance with the Rules and Regulations and
requirements of the above-referenced Cemetery and agree to indemnify and hold harmless said Cemetery, its agents and employees,
against any loss it may sustain in connection with the installation of the memorial authorized hereunder. It is understood that the
Cemetery assumes no responsibility for the finish, lettering, accuracy of dates, or emblems, or the omission of same, quality or
workmanship of the memorial. It is further understood that the Cemetery shall not be responsible for any error or defects in
workmanship in connection with the installation of the memorial.

Each of the undersigned has read and understands the Cemetery's Rules and Regulations and requirements concerning installation of
memorials and hereby acknowledges and agrees to the provisions contained therein. It is understood and agreed that should the
memorial or installation thereof not comply in full with the Rules and Regulations and requirements of the Cemetery, the deviation
shall be rectified to so comply or be removed from the Cemetery within three (3) days of such request.

Interment Right Owner (Print Name) _____ Signature _____ Date _____

Next of Kin (Print Name) _____ Signature _____ Date _____

Memorial Purchaser (Print Name) _____ Signature _____ Date _____

Authorized Cemetery Representative _____ Signature _____ Date _____

Forest Park Southwest Cemetery

5 DAY NOTICE

After the foundation and setting application at Forest Park Southwest Cemetery has been completely filled out and approved, and the proper amount has been remitted either for the stake out fee, foundation fee, inspection or setting fee then you will send the notice of **5 BUSINESS DAYS IN ADVANCE** to install a memorial, pour a foundation or stake out a memorial. Consider this a written notice on intent to install a memorial or foundation for:

SECTION: _____ LOT: _____ SPACE: _____

☐ POUR MONUMENT FOUNDATION-INDICATE SIZE _____

☐ STAKE OUT MONUMENT ONLY- INDICATE SIZE _____

☐ MARKER STAKE OUT ONLY- INDICATE SIZE _____

☐ MARKER SETTING _____

PLEASE FILL OUT THE DATE YOU WILL BE ARRIVING INTO OUR CEMETERY AND SIGN BY THE MEMORIAL DEALER AND EMAIL TO Stacy.Woodard@SCI-US.COM

DATE OF ARRIVAL _____

MEMORIAL DEALER SIGNATURE _____

FOREST PARK SOUTHWEST CEMETERY 9040 FM 359 RICHMOND TX 77406

Stacy.Woodard@sci-us.com PHONE: 281-394-0067

MEMORIAL INSTALLATION REQUIREMENTS

1. Upon receipt of all necessary documents and applicable fees, the Cemetery shall issue a work permit specifying the date the installation is to be performed. Any variance from the specified date must be approved in advance by the Cemetery. Installation of memorials or foundations will not be permitted from 11:00 a.m. Saturday until 10:00 a.m. Monday or on the following holidays: New Year's Day, Washington's Birthday, Memorial Day (or Decoration Day), Independence Day, Labor Day, Thanksgiving Day or Christmas Day.
2. Persons installing memorials or foundations are prohibited from: attaching ropes to trees and shrubs, scattering material over adjoining lots, blocking avenues or pathways, or leaving tools, equipment or other material on Cemetery grounds longer than is absolutely necessary.
3. Installations must be performed in a manner so as to avoid injury to grass, trees and shrubs. After installation is complete, all debris must be removed from the surrounding area and sod shall be restored to its condition prior to the installation.
4. No equipment, tools or other items for the installation of memorials shall be brought into the Cemetery until required for immediate use; nor, under any circumstances, when a funeral is in process in the general area of installation; or between Saturday morning and Monday morning; and no work shall be performed during said time; nor shall such materials be placed on lots adjoining the one on which such installation is to be made without written permission from the Cemetery. Once commenced, work shall proceed expeditiously until completed.
5. While a funeral or interment is being conducted nearby, all work of any kind shall cease.
6. All work is subject to approval by the Cemetery and, if unsatisfactory, shall be removed or completed to the Cemetery's satisfaction, upon direction of the Cemetery management.
7. The Cemetery Office will provide a work permit for each installation to be performed only when all agreements, fees, and arrangements have been satisfactorily completed. The Cemetery requires this work permit, upon completion of all work and satisfactory inspection, to be dated and signed by the person doing the installation, and returned to Cemetery Office to be placed with the records of the lot owner.

INSURANCE GUIDELINES FOR CONTRACTORS AND VENDORS

The following must be obtained before any work or related services are performed for or on behalf of SCI or its affiliated companies by any third party:

- A Certificate of Insurance should be obtained from any vendor, contractor or subcontractor who is either selling a product or performing services for SCI affiliated locations evidencing the coverages outlined below.
- The location and its "Parent" company should be named as an "Additional Insured" on all coverages as outlined above, except for Workers' Compensation
- A certified copy of the General Liability coverage is required for all vendors providing professional services.
- A "Waiver of Subrogation" shall be provided in favor of the location and its "Parent" company.
- Thirty (30) days notice of cancellation or non-renewal is to be provided to the certificate holder.
- All insurance coverage must be from insurance companies with an A.M. Best Guide rating of "A" or better.

INSURANCE REQUIREMENTS FOR THIRD PARTIES PROVIDING GENERAL SERVICES SUCH AS MAINTENANCE, CLEANING SERVICES, MONUMENT/MARKER PLACEMENT OR ESCORT SERVICES.

<u>WORKERS' COMPENSATION</u>	Statutory Limits
Employer's Liability	
Bodily Injury by Accident	\$1,000,000. Each Accident
Bodily Injury by Disease	\$1,000,000. Each Employee
Bodily Injury by Disease	\$1,000,000. Policy Limit

<u>AUTOMOBILE LIABILITY</u>	\$1,000,000. Per Occurrence Combined Single Limit
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Coverage to include:
Owned, Hired and Non-Owned Liability
Primary Insurance Endorsement including the following wording:
"It is hereby noted and agreed that this policy shall be considered primary to any similar insurance held by third parties in respect of work performed or services provided by you (Insured), under written contract or as evidenced by a certificate of insurance with said third parties"

<u>GENERAL LIABILITY</u>	\$1,000,000. Per Occurrence
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Coverage to include:
Broad Form General Liability Endorsement
Broad Form Contractual Liability Endorsement
Bodily Injury to include Mental Anguish
Products/Completed Operations coverage
Primary Insurance Endorsement including the following wording:
"It is hereby noted and agreed that this policy shall be considered primary to any similar insurance held by third parties in respect of work performed or services provided by you (Insured), under written contract or as evidenced by a certificate of insurance with said third parties"

INSURANCE REQUIREMENTS FOR THIRD PARTIES PROVIDING PROFESSIONAL SERVICES SUCH AS REMOVALS, EMBALMERS AND CREMATORIES.

<u>WORKERS' COMPENSATION</u>	Statutory Limits
Employer's Liability	
Bodily Injury by Accident	\$1,000,000. Each Accident
Bodily Injury by Disease	\$1,000,000. Each Employee
Bodily Injury by Disease	\$1,000,000. Policy Limit

<u>AUTOMOBILE LIABILITY</u>	\$1,000,000. Per Occurrence Combined Single Limit
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<u>EXCESS/UMBRELLA</u>	\$5,000,000. Per Occurrence
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FOREST PARK SOUTHWEST CEMETERY

Foundation Standards

Foundations poured in our cemetery must meet a certain set of standards, designed to promote safety and stability. The Cemetery reserves the right to inspect foundations, and if they are found to be insufficient, demand they be corrected. If not corrected, a foundation may be removed.

All foundations must consist of a slab with evenly spaced underground piers. It must be poured as one unit with concrete rebar in the piers. The piers must be 3' long.

The slab must be even with the surface and extend 1' under the surface.

For foundations under 8' long, two evenly spaced piers are sufficient, but if the foundation exceeds 8' then there need to be three piers, also evenly spaced.

MATERIAL SPECIFICATIONS:

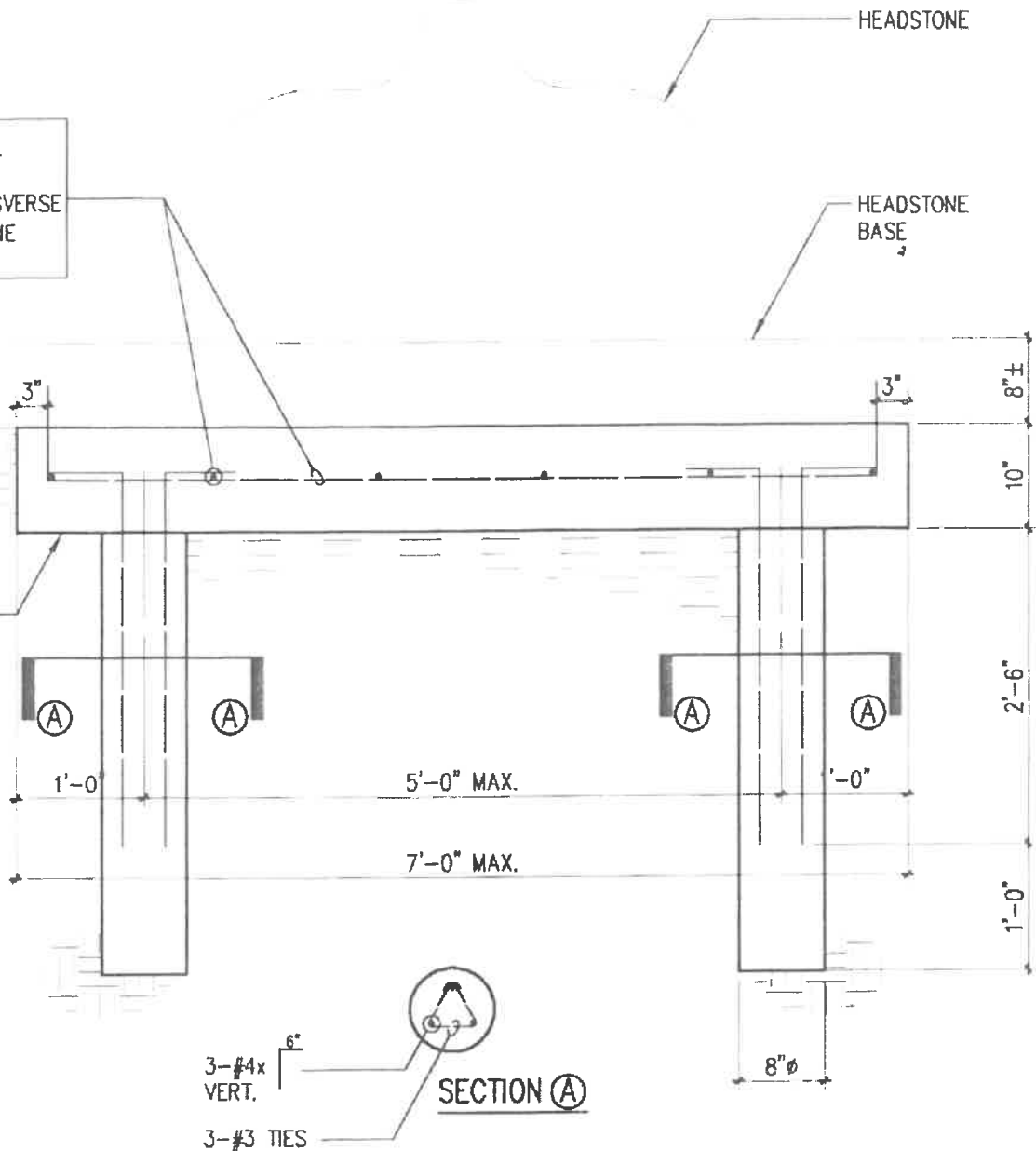
CONCRETE: 5-SACK MIX
28-DAY COMPRESSIVE
STRENGTH = 2,500 PSI
REINFORCING STEEL: ASTM A615, GRADE 60
($F_y = 60,000$ PSI)

TYP. PAD REINF.

3-#4 LONGIT.
#3 @ 18" MAX TRANSVERSE
(LENGTH = HEADSTONE
WIDTH LESS 4")

FINISH
GRADE

EARTH FORMED
CAST-IN-PLACE
CONCRETE PAD
W/ DIMENSIONS
TO MATCH
HEADSTONE BASE



DETAIL: HEADSTONE FOUNDATION

THE INTERFIELD GROUP CONSULTING ENGINEERS

7660 WOODWAY, SUITE 300
HOUSTON, TEXAS 77063

TEL (713) 780-0909
FAX (713) 780-8550



TITLE
HEADSTONE FOUNDATION

PROJECT
FOREST PARK LAWDALE, HOUSTON

DATE: 02/13/03

PROJ #: 03096.01

SHEET NO.

DRAWN BY: JH

CHECKED BY: MFQ

SK1

SCALE: 3/4" = 1'-0"

OF 1