

# Phone Myint Maw

## PERSONAL PROFILE

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**Name** : Phone Myint Maw  
**Date of Birth** : 22.6.1996  
**Nationality** : Myanmar  
**Address** : 113 C, Oakkyin Station Street, 13<sup>th</sup> ward, Hlaing Tsp, Yangon, Myanmar  
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**Email** : phonemyintmaw@outlook.com  
**LinkedIn** : linkedin.com/in/phonemyintmaw  
**Website** : www.phonemyintmaw.com

## WORK EXPERIENCE

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|---|-------------------------------|
| <b>Hiventy Asia Co., Ltd.</b>   | <i>Hồ Chí Minh, Vietnam</i>   |
| <i>Contract Type Translator</i>   | <i>Jun. 2017 – Jun. 2018</i>  |
| <ul style="list-style-type: none"><li>▪ Responsible for translating movies and TV series from English to Burmese and proofreading translated projects</li></ul>   |                               |
| <b>Healthy Me</b>   | <i>Yangon, Myanmar</i>        |
| <i>Content Writer Intern</i>  | <i>Aug. 2018 – Aug. 2018</i>  |
| <ul style="list-style-type: none"><li>▪ Responsible for contributing blog posts about health and healthy food</li></ul>   |                               |
| <b>Smarter Co., Ltd.</b>  | <i>Yangon, Myanmar</i>        |
| <i>Contract Type Burmese Tutor</i>  | <i>Sept. 2017 – Present</i>   |
| <ul style="list-style-type: none"><li>▪ Responsible for teaching languages (English, Japanese, Burmese)</li></ul>   |                               |
| <b>Forever Five Families Co., Ltd.</b>  | <i>Pyay, Myanmar</i>          |
| <i>Restaurant Consultant Assistant</i>  | <i>Sept. 2019 – Feb. 2020</i> |
| <ul style="list-style-type: none"><li>▪ Responsible for purchasing the required equipment for the new restaurant</li><li>▪ Responsible for coordinating between the consultant and the company</li></ul>  |                               |
| <b>Cosmetics Gallery</b>  | <i>Yangon, Myanmar</i>        |
| <i>Inventory Management Intern</i>  | <i>Oct. 2020 – Feb. 2022</i>  |
| <ul style="list-style-type: none"><li>▪ Responsible for ordering items from online retailers such as Kohls, Sephora, Macy's, etc.</li><li>▪ Responsible for receiving, recording and sorting new stocks</li><li>▪ Responsible for logistics and financial reports</li></ul> |                               |

EDUCATION

Basic Education High School	2002 – 2012
<i>Distinctions – English, Mathematics, Chemistry, Physics, Biology</i>	
Myanmar Maritime University	2012 – 2015
<i>Naval Architecture</i>	
Strategy First University	2017 – 2020
<i>Higher National Certificates and Diploma in Business Management</i>	
Institute of Commercial Management	2019
<i>Diploma in Marketing Management</i>	
Oxford Brookes University	2021 – 2022
<i>BA(Hons) Business and Management</i>	
IELTS (Overall Score 7.5)	2020

SKILLS

Marketing	<div><div></div></div>	Sales	<div><div></div></div>
Python	<div><div></div></div>	Management	<div><div></div></div>
MS Office	<div><div></div></div>	Japanese	<div><div></div></div>
English	<div><div></div></div>	DaVinci Resolve	<div><div></div></div>
Photoshop	<div><div></div></div>	Googling	<div><div></div></div>

INTERESTS

Reptile Keeping

Camping

Videography

Gaming

Cooking

Composing Music

Programming

Languages