



# SHAMS NAVEED ZIA

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**MBA MIS** from Institute of Business Administration, Karachi

**BE** from University of Engineering & Technology, Lahore

## HEAD OF IT @ Hinopak Motors Limited

Leading the technology department for **10+ years** with proven track record of:

- Bringing **different stakeholders** together to lead the **change** with the help of technology
- Convincing the management for ERP and then implement **13 modules** of Oracle Applications (ERP)
- Introducing technological innovations to bring **higher efficiency** in processes
- Conceptualizing **Business Performance Management Systems** and their implementation

## Areas of expertise include

- Information Systems Strategy
- Continuous Improvement
- Project Management
- Performance Management
- Process Improvements & Best Practice
- Infrastructure Design
- Cost Containment
- Change Management
- Budget Management

## Some of the Achievements in last 10 years @Hinopak

### 2014-15 Introduction of Business Performance Management Systems in Sales, Customer Support and Human Resource Divisions

- Development of Performance Metrics along with Business Users
- Implementation of System using Dashboards and Scorecards via QlikView
- Continuous Review of Metrics and improvements

### 2013-14 Implementation of All Hino Security Guidelines-AHSG

- Perform Gap Analysis
- Prepare and perform Plan, Do, Check, Action PDCA activities for more than 70 check points

### 2012-13 Upgrade of Oracle E-Business Suite to Release 12

- Identification and management of change points
- Training of functional users and technical staff
- Smooth transition from Release 11 to Release 12

### 2011-12 Development of Remote Disaster Recovery Site

- Identification of Critical Information Assets
- Prepare Backup, Movement, and Restoration Strategy
- Prepare and implement Test Drills

### Integrate Master Production Schedule with Oracle Work In Process

- Identification of items as make or buy
- Configure system to make WIP Jobs for 'make' items and Purchase Requisition for 'buy' items

### 2008-10 Implement Discrete Manufacturing in Chassis Assembly and Body Manufacturing Plants

- Standard implementation at Chassis Assembly Plant with minimal customizations
- Standard implementation at Body Manufacturing Plant with major customizations
- Defined BOMs, Stages and Routings
- Used Open Interfaces to convert Component BOMs to Stage Wise WIP Jobs\*
- Used Open Interfaces to issue material and complete jobs

### 2005-08 Implement Oracle eBusiness Suite (more than 10 modules)

- \* Plan and implement Oracle e-Business Suite (Financials, Supply Chain, HR/Payroll Modules)\*
- Performed Master Setups of Supply Chain Modules

## Some other Achievements in last 10 years

- 2014** Reviewed Oracle Implementation at Shirazi Trading Company
- 2013** Resolved Inventory Costing Issue (OPM Module) at Peoples Steel Mills
- 2009** Development and Deployment of Sales Targets Matrix at ParaZelus
- 2007** Streamline Oracle Purchasing and Inventory Modules at DP World (Port Qasim)2009
- 2007** Conducted Oracle trainings as Certified Oracle Instructor at **Trackers Private Ltd, State Bank of Pakistan,**
- onwards** **Sui Southern Gas Company, Punjab Information Technology Board** etc.

## Professional Experience

### Head of IT at Hinopak Motors Limited

2005 to date

Major Responsibilities:

- Manage IT Strategy
  - Prepare Long and Medium Term IT Plans and align them with overall Company's Strategy and Objectives
- Manage IT Operations
  - Manage IT Help Desk to provide day to day operations and maintenance level Hardware and Software Support
- Manage IT Alignment
  - Align Hino Group's IT initiatives with Hinopak's objectives. Synchronize local plans and activities with Global Plan.
- Manage IT Compliance
  - Manage IT Controls to comply with SOX-404
- Manage Oracle Applications Implementation and System/Process Improvements
  - **Oracle Supply Chain:** Purchasing, Quality, Inventory, Bills of Material, Work in Process, Material Requirement Planning, and Material and Resource Costing
  - **Oracle Financials:** General Ledger, Accounts Receivable, Accounts Payable, Fixed Assets, and Cash Management

### Oracle Developer at State Bank of Pakistan

2004-05

Major Activities:

- Analyzed Systems to identify business process and determined technical requirements of General Ledger, Fixed Assets, and Accounts Payable Modules of ERP implementation.
- Coordinated and developed Institutional Risk Assessment Framework(IRAF)
- Developed Workflow Management System to track complaints at Banking Mohtasib.
- Provided online Customer Support by developing and implementing Helpdesk System

### Project Manager and Team Lead at Avior Software

2000-04

Major Activities:

- Managed teams working on various projects
- Interacted with customers and handle their issues accordingly
- Performed administrative tasks
- Designed and Developed software solutions

### Executive Software Engineer at Millenium Software

1998-2000

Major Activities:

- Analyzed Systems by interacting with the Customers and Senior Management
- Designed Database and User Interface for Integrated Applications

## Courses and Certifications

- |   |                                    |
|---|------------------------------------|
| • Executive MBA-Business Leadership Course                | April 2015, Kuala Lumpur, Malaysia |
| • Service Manager Training                                | May 2015, Tokyo, Japan             |
| • Leadership Expeditions – Action Learning Program        | July 2008, Nathiagali              |
| • Team Building, Time Management, Stress Management, etc. |                                    |

## Additional Activities

- Member Sports Committee, Hinopak Motors Limited
- Member Karachi Badminton Association
- Winner of Hinopak Badminton Championships in 2012 & 2014