

DELTA INFOSOFT TEAM DAY OFF SHEET						
	NAME	LOCATION	SATURDAY 1	SATURDAY 2	SATURDAY 3	SATURDAY 4
TEAM-AS	ANJALI SINGH	AHM	Any 1 saturday			
TEAM-YK	JAGRUTI GOTHWAL	AHM	OFF		OFF	
	KRUNAL SOLANKI	AHM	OFF		OFF	
	SUMIT MALI	AHM		OFF		OFF
TEAM -PM-MOBILE	PRATIK MEVADA	AHM	Any 1 saturday			
	RAJVI RAVAL	AHM		OFF		OFF
	DEVANG THAKOR	AHM	OFF		OFF	
	JAIMIN SAMPARIYA	AHM	OFF		OFF	
	SMIT SHAH	AHM	OFF		OFF	
	NIRAV ADHAVAN	PAL		OFF		OFF
	HARSH PARAJPTI	PAL	OFF		OFF	
TL	MEET PADHIYAR	PAL	Any 1 saturday			
	DHRUPTI MEVADA	PAL		OFF		OFF
	TWINKAL PATEL	PAL		OFF		OFF
TEAM -BB-IACCOUNT	BIRWA BHAVSAR	AHM	Any 1 saturday			
	PARIMAL ROKAD	AHM	OFF		OFF	
	BRIJEN PATEL	AHM		OFF		OFF
	JANISHA JAIN	AHM		OFF		OFF
TEAM -PP/IERP	PINKAL PATEL	AHM	Any 1 saturday			
	Piyush Prajapati	PAL	OFF		OFF	
	MAYUR VAGHELA	AHM	OFF		OFF	
	RAKESH BUDITI	AHM		OFF		OFF
TEAM -BM/SUPPORT	BINA MEVADA	PAL	Any 1 saturday			
	AAYUSHI CHAUHAN	PAL	OFF		OFF	
	PRIYA LUHAR	PAL	OFF		OFF	
	RANJIT THAKOR	PAL		OFF		OFF
	VIRAL MEVADA	PAL		OFF		OFF
TEAM -BDM	MAYUR GOSWAMI	PAL	Any 1 saturday			
	YOGESH KOTADIYA	AHM	Any 1 saturday			
	ANKIT KAINTELA	JAIPUR	Any 1 saturday			

POINT TO BE CONSIDER

Every 5th Saturday everyone has to come there will be a working day

Now working hours will be 9:30 AM to 7 PM

Everyone has to plan the daily Kanban of 8:30 hours

The sandwich leave policy will be effective from 1 Feb 2024 for everyone.
From 1 st February Every developer has 2 Saturdays off but in any case, If TL asks you to come on any Saturday- Compesate will given to you by the next Saturday.

Sandwich leave applies when You apply for leave for Friday and Monday and Saturday and Sunday is already a week off, then there will be sandwich leave applied, Let's say an employee decides to take paid leave on Friday and Monday (and the office is closed on weekends).

Under normal circumstances, this would count as two days of PTO – just Friday and Monday.

With a sandwich policy, the employer would deduct leave for four days – Friday and Monday, plus Saturday and Sunday.

The same applies to employees taking leave on each side of national holidays or public holidays. For example:- when there is a public holiday falling on Tuesday and an employee takes leave on Monday and Wednesday then there will be sandwich leave applied and the employee's salary will be deducted for 3 days, Monday to wednesday.