

# Meet Suthar

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## Overview and Technical Skills

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- **Programming:** Java, C++, JavaScript, TypeScript, PHP.
- **Front End:** ReactJS, HTML, CSS / Tailwind, React Native.
- **Databases:** MySQL, SQL Server, MongoDB.
- **Tools:** Git/GitHub, Docker, Curl, PostMan, Insomnia.
- Strong understanding of Object-Oriented Programming, Big Data, and ORM concepts.
- Experience in Database Modelling and Data Management.
- Developed and utilized **REST APIs** for applications and course projects.
- Proficient in version control and project management tools like **JIRA, Confluence, and Git**.
- Familiarity with testing frameworks and methodologies, including unit testing and integration testing.
- Effective teamwork and communication skills for collaborating with cross-functional teams and conveying technical concepts to non-technical stakeholders.

## Projects

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- **HomeWard App**
  - A cross-platform application built with **JavaScript, React, and REST APIs, powered by MongoDB**. Serves as a platform for pet owners to post about their lost pets, seeking assistance from their local community. Additionally, non-owners can post information about pets they have found.
  - Collaboration and code maintenance are facilitated through GitHub, ensuring consistent coding standards among team members.
- **Personal Website**
  - A personal website crafted using JavaScript, React, CSS, and HTML.
  - Custom API integrations enable data calls to update the resume and Services section.
  - With a strong emphasis on front-end development and CSS frameworks, the website delivers visually appealing webpages, ensuring an engaging user experience.

## Education

**Bachelor of Computer Information Systems**

Graduated June 2022

Mount Royal University

## Certifications

**Programming with JavaScript-Meta:** June 2023

**React Basics-Meta:** June 2023

**React Native-Meta:** July 2023

Certificates by Meta via Coursera Education

## Experience

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### **IT Operations Systems Admin --- July 2021 to May 2023**

#### **HYAS Infosec Inc. - Cyber Security Software**

- As Lead Admin of IT Operations department, managed Business Applications reporting to COO&CTO.
- Administered Google Workspace, JumpCloud Active-Directory/MDM, Apple Business Manager, Microsoft Office 365, Atlassian (Confluence, Jira, Trello), DropBox, and Slack.
- Developed Intercompany Knowledge Base using Confluence and enhanced the webpages with custom HTML and CSS.
- Implemented company's first Cloud Active Directory using JumpCloud, streamlining resource management in remote work environment.
- Configured and supported company devices (Windows, Apple MacOS, Linux) using JumpCloud, Apple Business Manager, and Apple Mobile Device Management.
- Distributed software updates, security policies, and applications using Active Directory commands.
- Implemented internal Support Desk with JIRA for streamlined application support.
- Developed IT Operations policies and procedures in collaboration with HR, Operations, and Legal departments.
- Created and maintained comprehensive documentation for IT-supported applications.

### **Application Development and Support (Internship) --- May 2019 to December 2020**

#### **China National Offshore Oil Corporation Limited (CNOOC LTD)**

- Contributed to the creation of numerous internal company webpages and web forms at CNOOC Inc. using HTML, CSS, and JavaScript.
- Managed back-end servers and SQL database for OpenText Software, including active directory integrations and IIS for the software.
- Developed a company event registration web form in Domino IBM Notes using HTML and JavaScript.
- Administered and developed in business applications such as ServiceNow, Workday, OpenText, and Domino IBM Notes.
- Coordinated with support teams for each application to upgrade versions, resolve issue tickets, develop patches for bugs, and implement new additions.
- Utilized Workday Studio and Enterprise Interface Builder (EIB) for developing and managing BIRT reports and XML loads in Workday software.
- Created and maintained user and administrator documentation for all supported applications.

**References Available Upon Request**