



psbloansin 59 minutes.com™

LENDER JOURNEY

TRAINING MODULE

USER: BRANCH CHECKER



DISCLAIMER - FOR PPTS/DOCUMENTS

- This document is being provided to you by Online PSB Loans Limited ("OPL"), a company duly incorporated and registered in India, its nominees, subsidiaries, Affiliates, successors, successors-in-titles or assigns, as a document intended for information purposes only and does not constitute a legally binding obligation on the part of OPL.
- No representation, warranty or undertaking, express or implied, is made and no responsibility or liability is accepted by OPL in connection herewith. OPL does not accept any liability of whatsoever nature in relation to the information contained in this document or any other information provided in connection herewith. No person has been authorized by OPL to give any information or to make any information or to make any representation not contained herein, and, if given or made, such information or representation should not be relied upon as having been authorized by OPL.
- OPL specifically disclaims all liability for any direct, indirect, consequential or other losses or damages including loss of profits incurred by you or any third party that may arise from any reliance on this document or for the reliability, accuracy, completeness or timeliness thereof. Furthermore, the information contained in this document should in no way be considered as a binding on any structures or matters discussed herein.
- The transaction(s), or product(s) or process(s) mentioned herein may not be appropriate for all parties and before entering into any transaction you should take steps to ensure that you fully understand the transaction(s) or product(s) or process(s) and have made independent appraisal of all the parties involved and independent assessment of the appropriateness of the transaction(s) or product(s) or process(s) in light of your own objective and circumstances, including the possible risk and benefit of entering into such transaction(s) or product(s) or process(s). In making such appraisal and assessment, you should rely solely on advice from your own advisors, including without limiting, your own legal, financial, taxation and accounting advisor. If you decide to enter into any transaction(s) or product(s) or process(s) shown here, you do so in reliance on your own judgement.
- Any and all, registered or un-registered intellectual property rights contained in this document or arising out of this document shall be exclusively and undisputedly
 owned and managed by OPL. By using this document you are hereby acknowledge that you have understand that the exclusivity of this document is authored by
 OPL and the same does not confers any implied license to copy or to re-produce or to transfer, or to transmit or to alter or to share for any commercial or noncommercial or charitable purpose to any person.
- The distribution or discussion of this document and availability of products and services referred to therein in certain jurisdictions may be restricted by law. You may not distribute or allow or facilitate the distribution or publication of this document, in whole or in part, or offer of any products and services referred to there in without our express written permission, OPL does not represent that this document may be lawfully distributed, or that any products and services referred to therein may be lawfully offered, in compliance with any applicable registration or other requirements in such jurisdiction, or pursuant to an exemption available thereunder, nor does OPL assume any responsibility for facilizing any such distribution or offering or publication.



INDEX

- 1 LOGIN & PROFILE
- 2. OVERALL POSITION OF BANK
- 3. BRANCH TRANSFER
- 4. CHECKING THE CAM & TEASER VIEW
- 5. <u>SANCTION/REJECT/ HOLD/DISBURSE THE IN-PRINCIPLE APPROVAL</u>

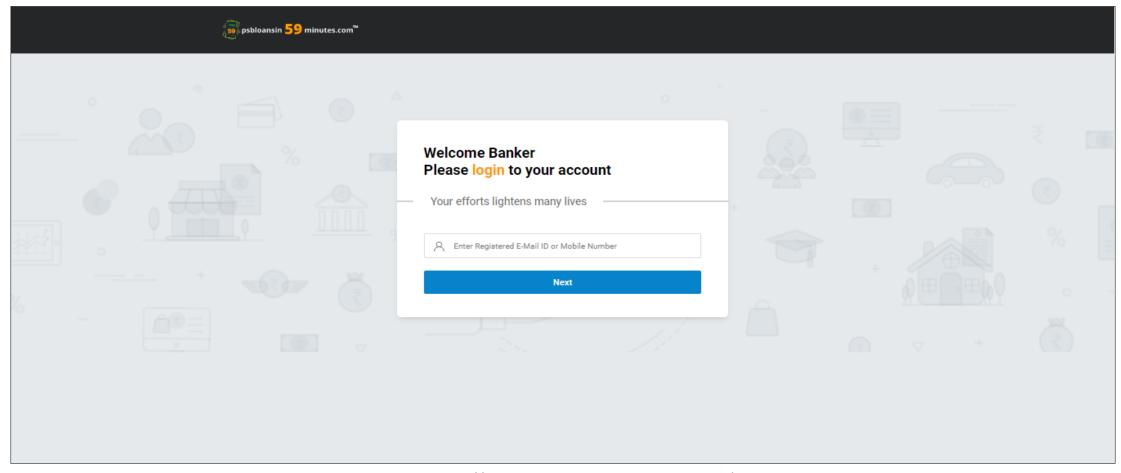


LOGIN & PROFILE

SCREENWISE WALK THROUGH



LOGIN

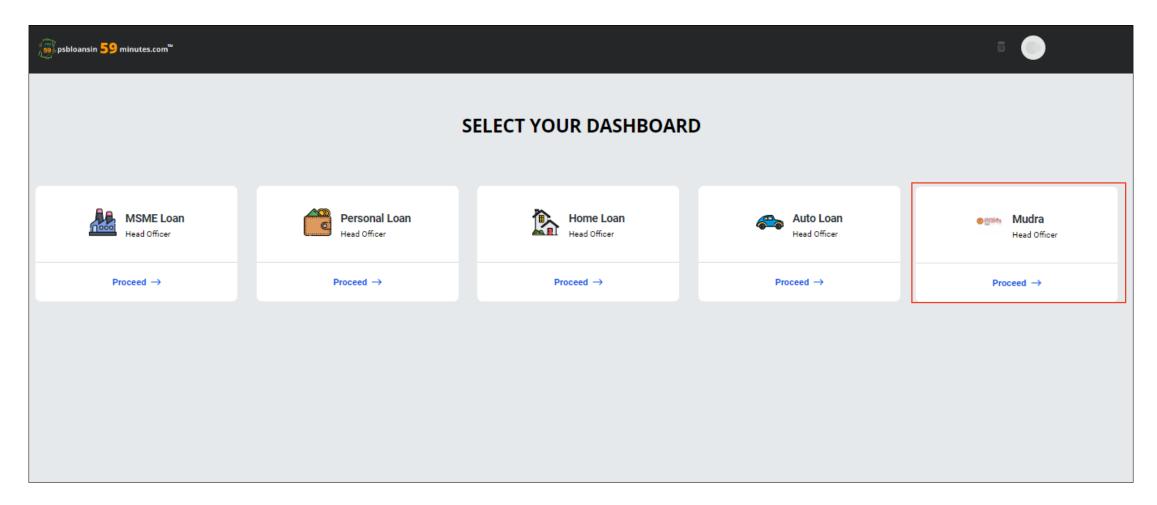


The URL is: https://www.psbloansin59minutes.com/banker

A lender can login using User Id and Password or through Registered Mobile number and OTP.



DASHBOARD



Select the dashboard i.e. "MUDRA Loan" and click on "Proceed". The dashboard selection options will be shown based on the roles assigned to the user.

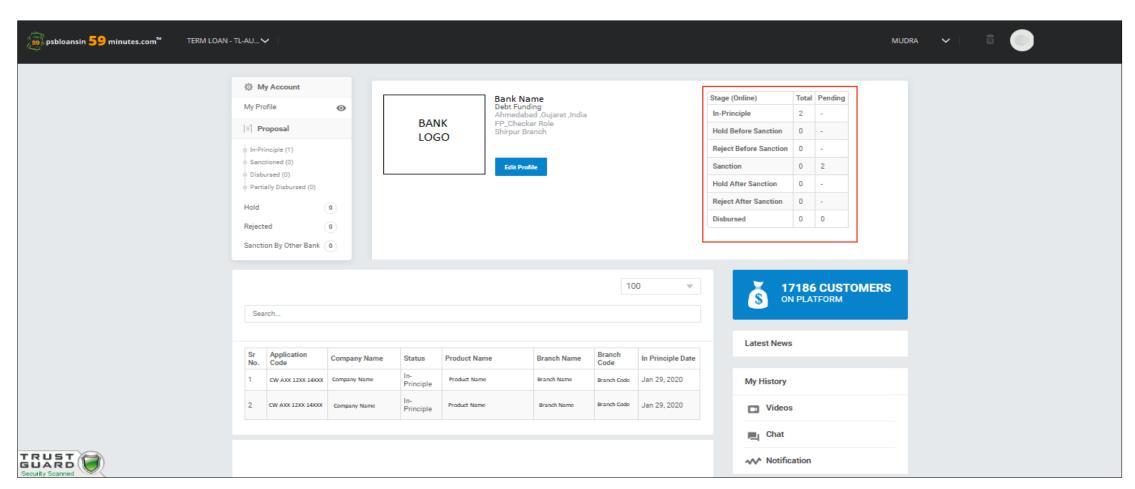


OVERALL POSITION OF BANK

SCREENWISE WALK THROUGH



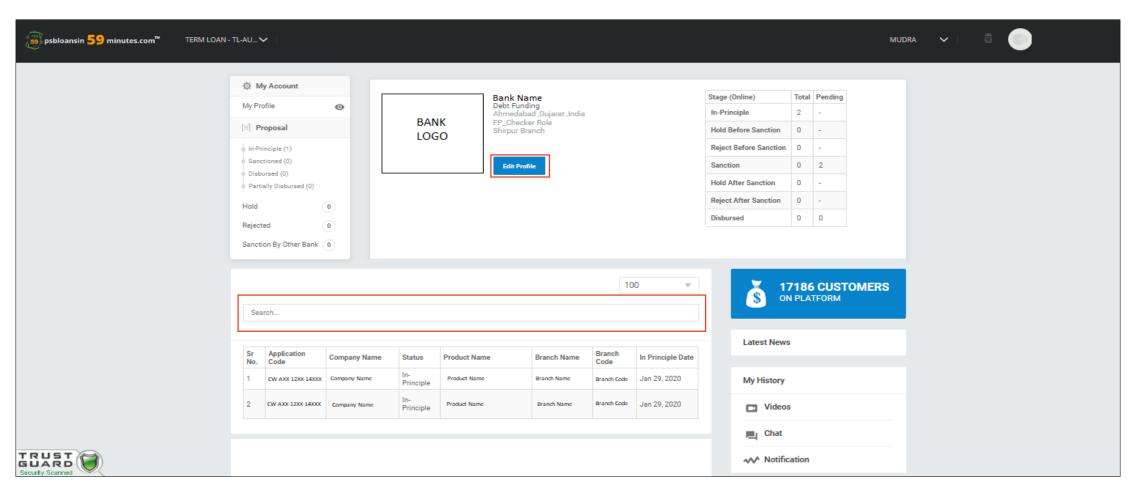
OVERALL POSITION OF BANK



- Landing Page of Branch Checker. Here, the Branch Checker can view the overall position of the lender.
- Branch Checker can see the count of number of Application at each stage. e.g. the number for In-principle stage reflects those cases that have not moved to the next stage.



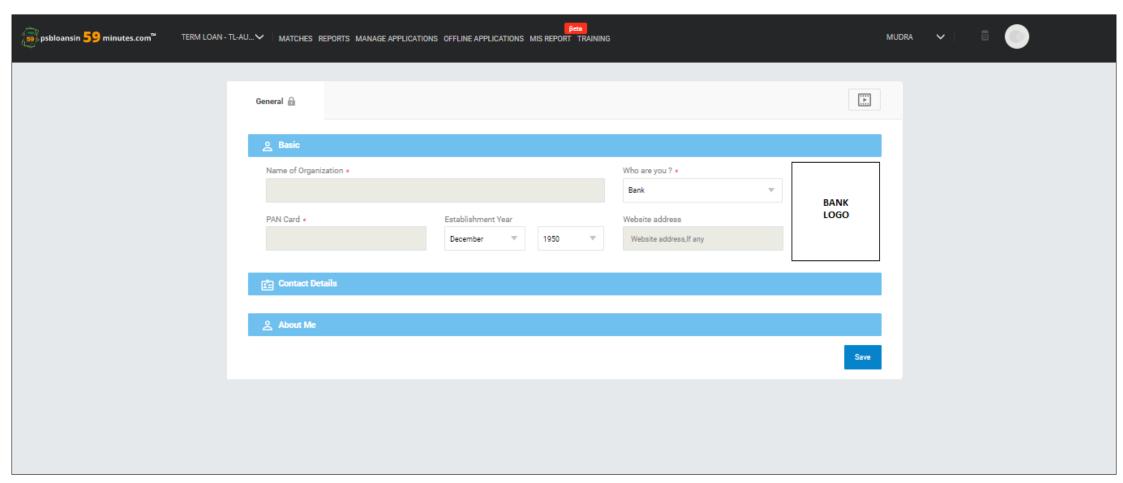
GLOBAL SEARCH



- Under Global Search, Branch Checker can search an application through application code or company name tagged to the Branch.
- Click on "Edit Profile" to go to the profile page.



EDIT PROFILE

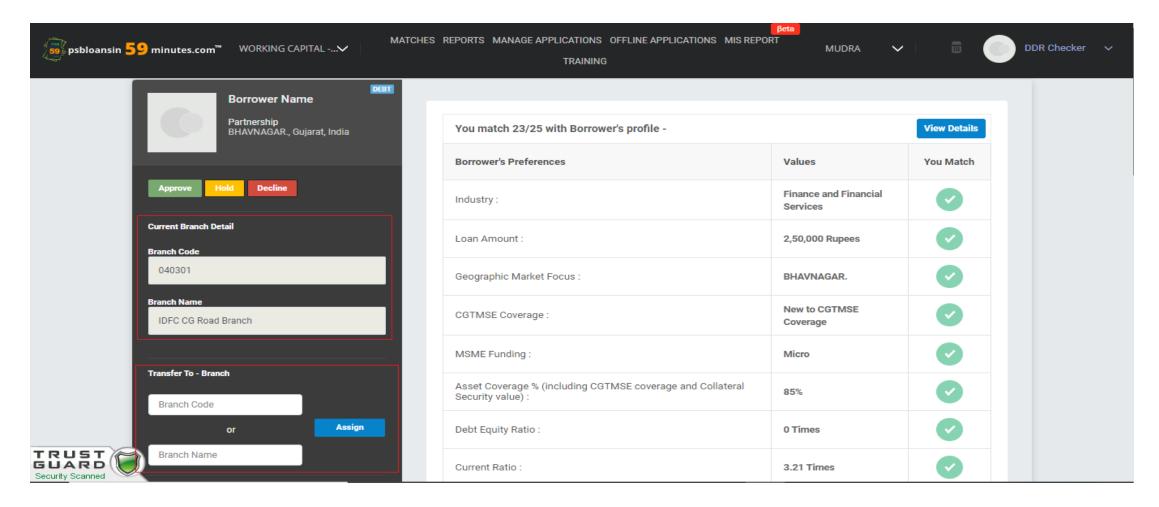


- The Profile Page is divided into three sections which are Basic, Contact Details and about me.
- The branch checker can view and edit the details.
- The branch checker can click on "Save" to save the details.



SCREENWISE WALK THROUGH

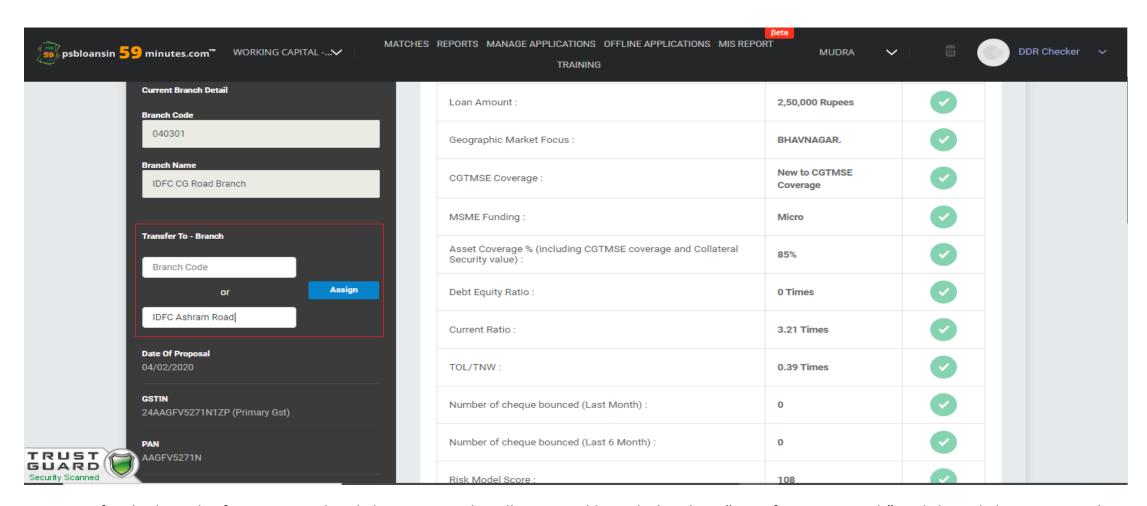




A Branch Checker has the rights to transfer a proposal from one branch to another.

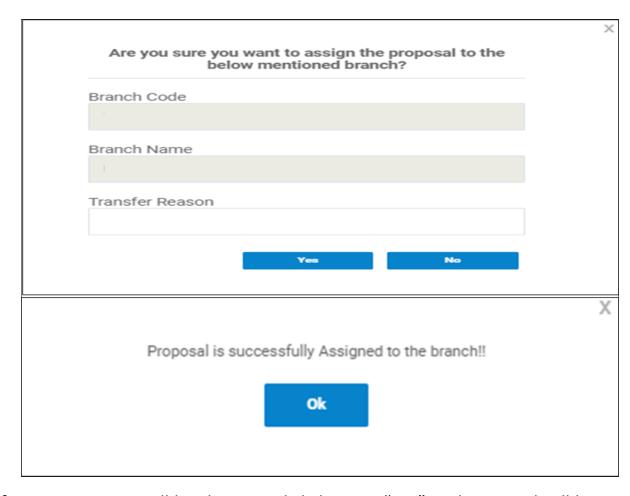
Note: - The proposal can be transferred only if the Branch Maker of the current branch has not started any process on that proposal.





To transfer the branch of any proposal > Click on proposal > Fill proposed branch details in "Transfer To – Branch" and then click on assign tab.

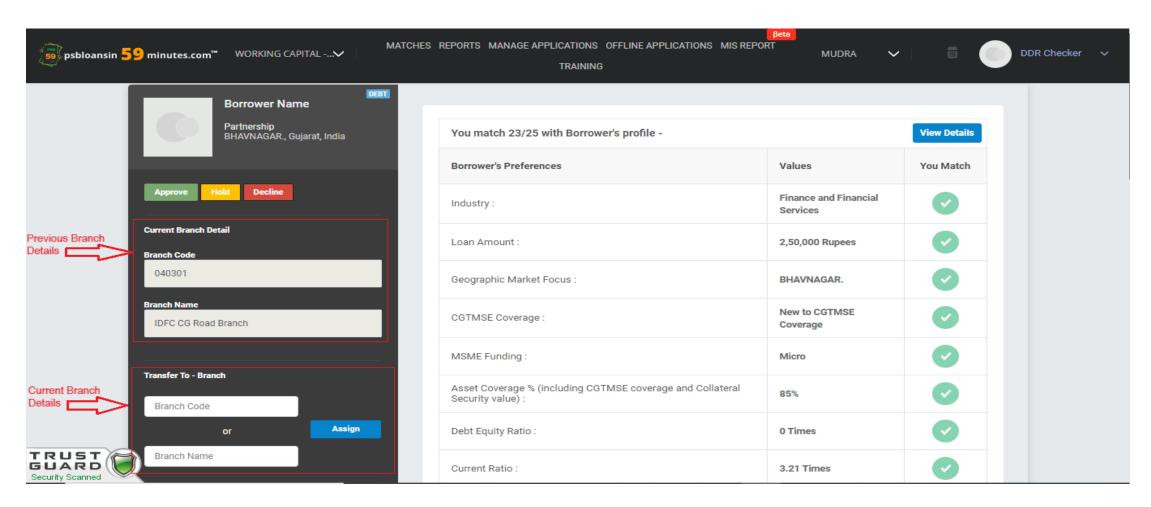




On clicking on assign, a confirmation pop up will be shown and clicking on "yes" said proposal will be transferred to proposed branch.

Note: - Transferred proposals will only be shown in transferred branch and will not be shown in branch from which proposal has been transferred.





At transferred branch, details of branch who has transferred proposal along with current branch details will be shown. Now proposed branch maker / checker can continue the journey on said proposal.

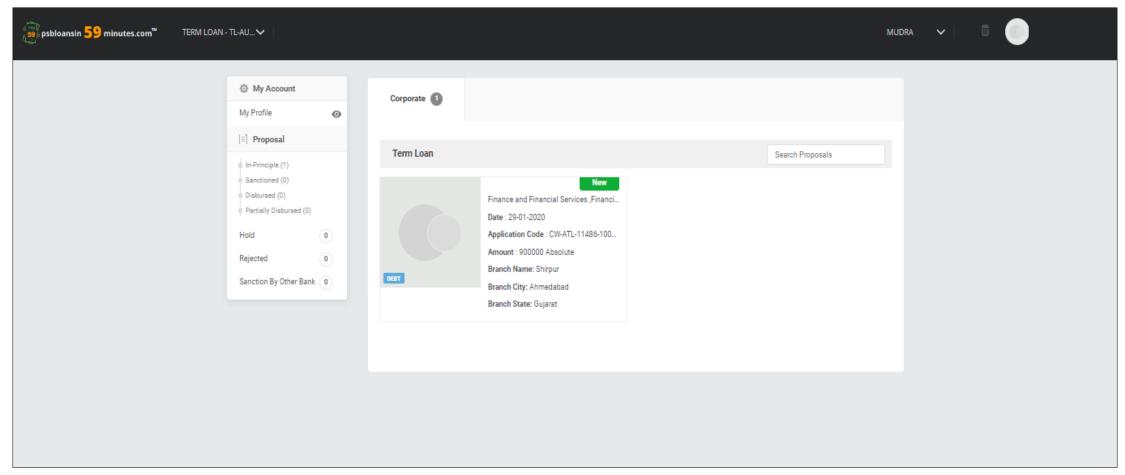


CHECKING THE CAM AND TEASER VIEW

SCREENWISE WALK THROUGH



CHECKING THE CAM REPORT AND TEASER VIEW

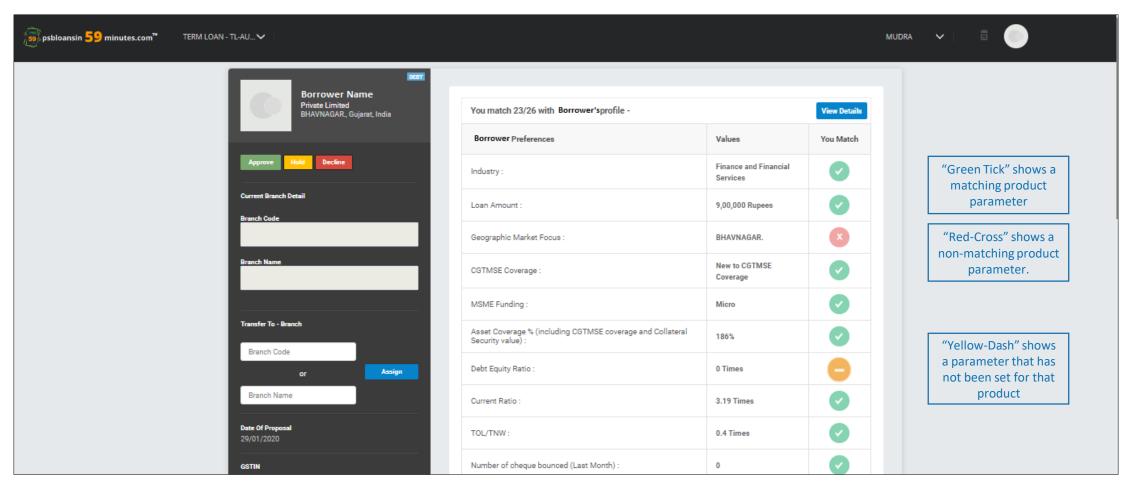


Click on any stage as mentioned on the left-hand side and a list of proposals will appear on the right-hand side for that stage.

Next, Click on any proposal to go to the Proposal View.



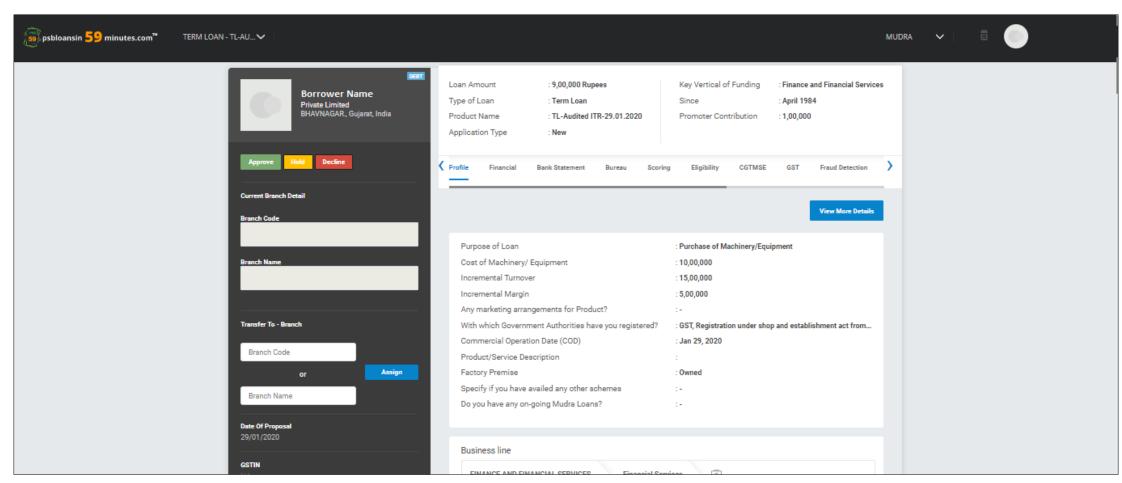
PROPOSAL VIEW



- On the right-hand side of the proposal view, the matched parameters of the set products will be listed.
- Click on "View Details" to go to the detailed view of the proposal.



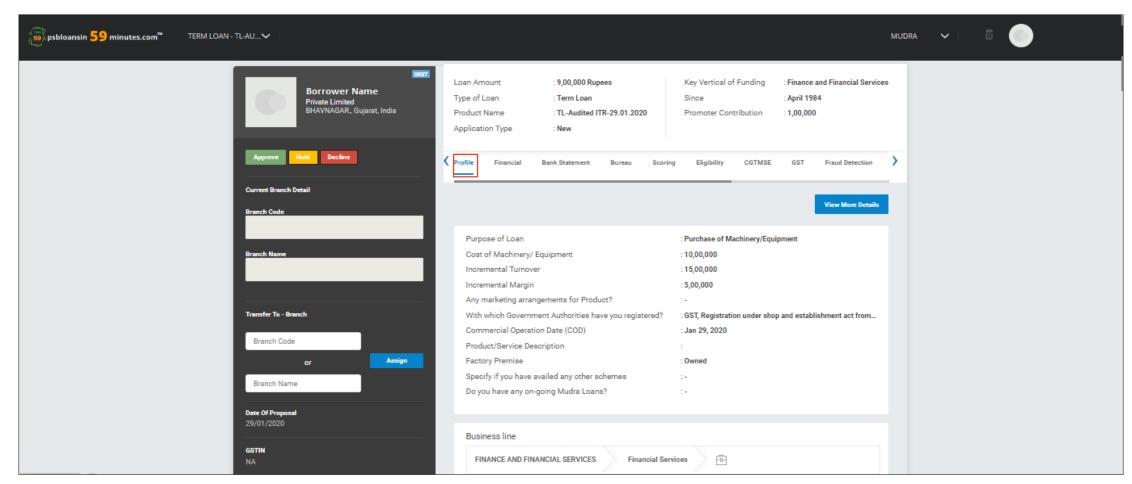
PROPOSAL – VIEW DETAILS



- The Branch Checker can view loan amount, loan type, application type and promoter contribution.
- The detailed view is divided into various sections which are profile, financial, bank statement, bureau, scoring, eligibility, CGTMSE, GST, GST comparison, Related Party, fraud detection and Other Directorship.



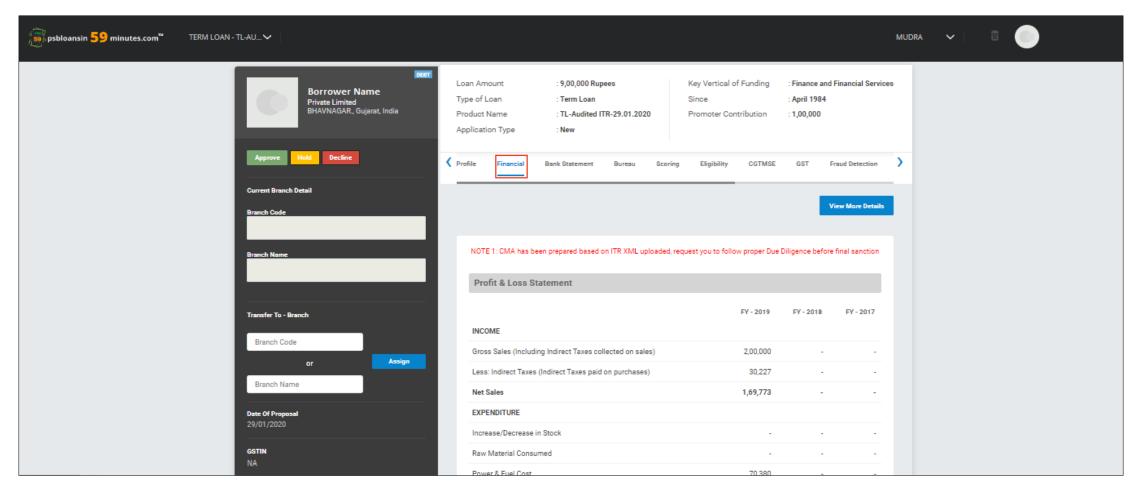
PROPOSAL – PROFILE VIEW



Click on "Profile" to view details such as Line of Business, Partner Details, and Current Financial Arrangements.



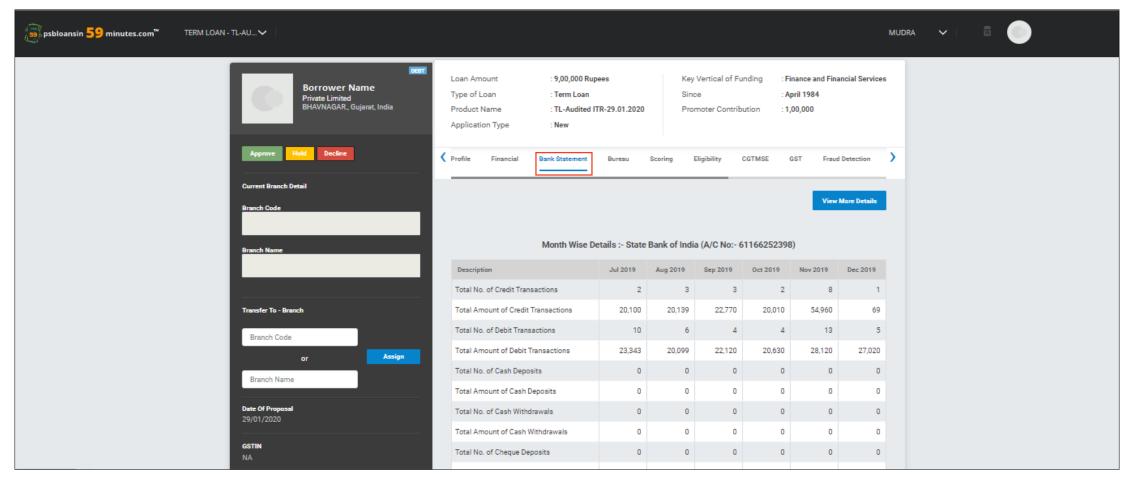
PROPOSAL – FINANCIAL VIEW



Click on "Financial" to view Profit & Loss Statement and Balance sheet of the Proposal.



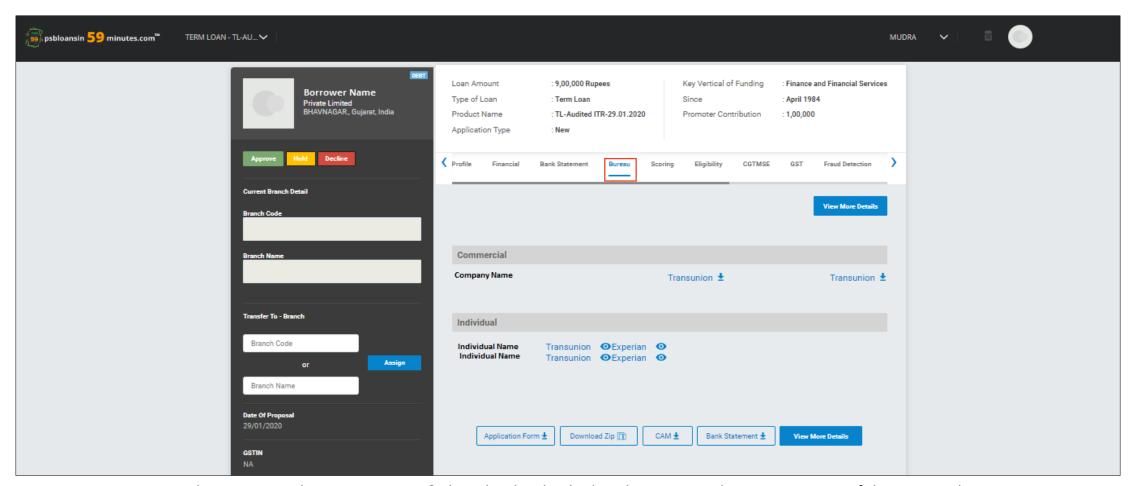
PROPOSAL - BANK STATEMENT VIEW



Click on "Bank Statement" to view Bank Statement Analysis of the proposal along with top funding received and remittances.



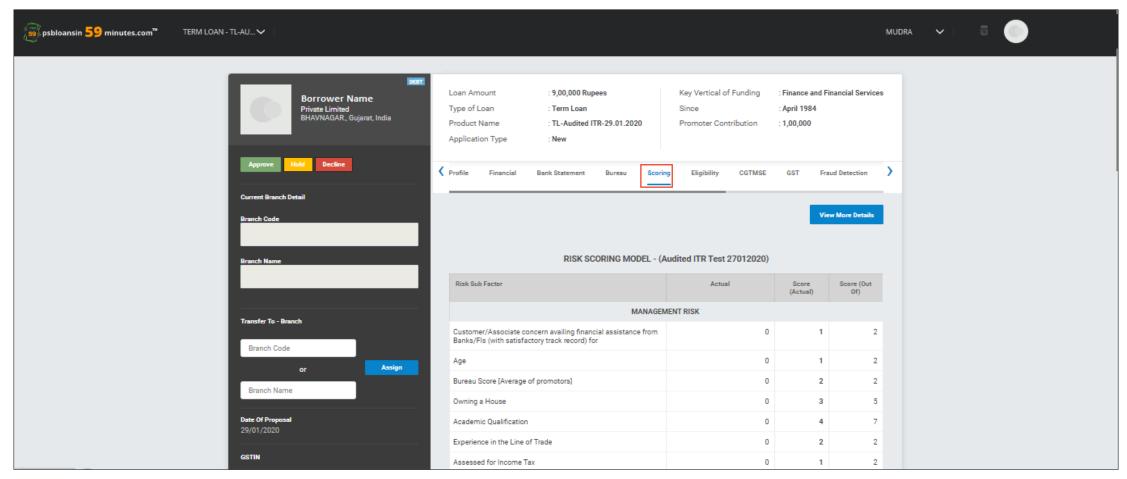
PROPOSAL – BUREAU VIEW



Under Bureau Tab, user can view & download Individual and Commercial Bureau reports of the Proposal.



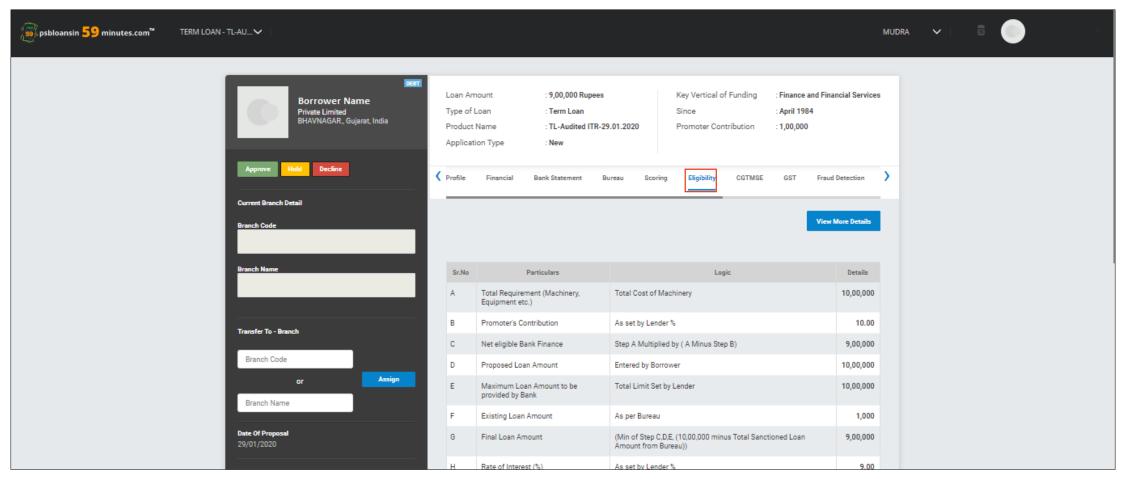
PROPOSAL - SCORING VIEW



Click on "Scoring" to view risk scoring of the Proposal. The user can also view Risk Grading at the bottom of the page.



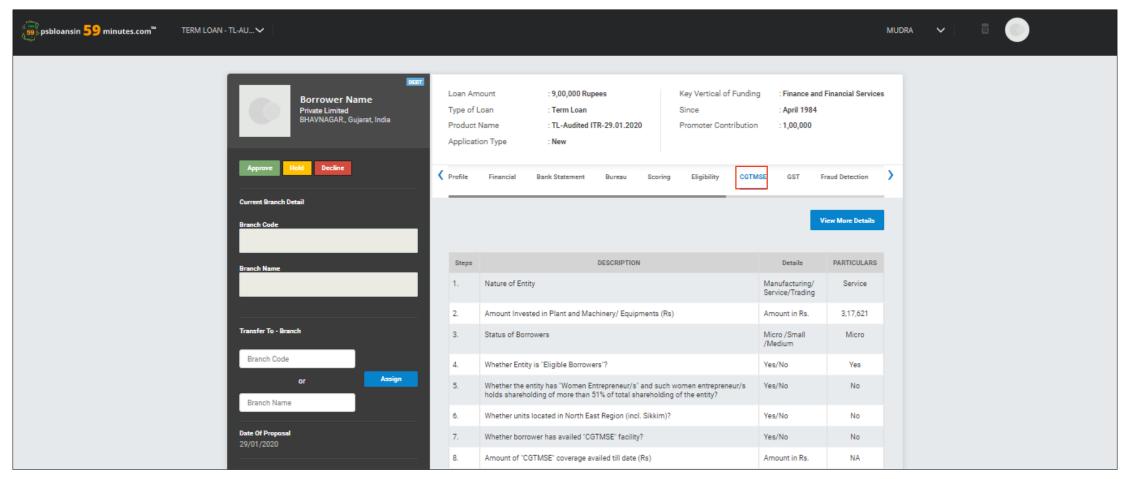
PROPOSAL – ELIGIBILITY VIEW



Click on "Eligibility" to view Eligibility Calculations of the Proposal.



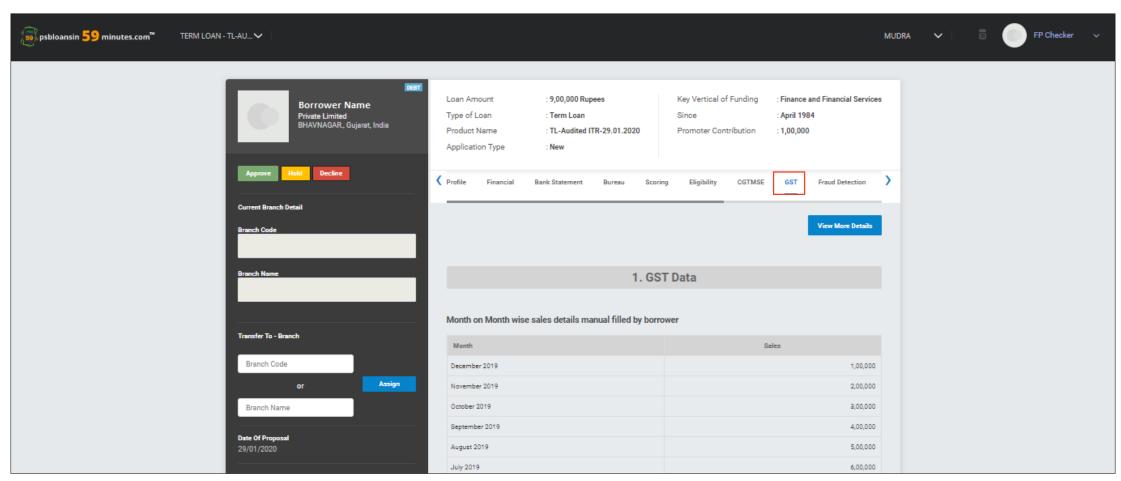
PROPOSAL – CGTMSE VIEW



Click on "CGTMSE" to view CGTMSE coverage details.



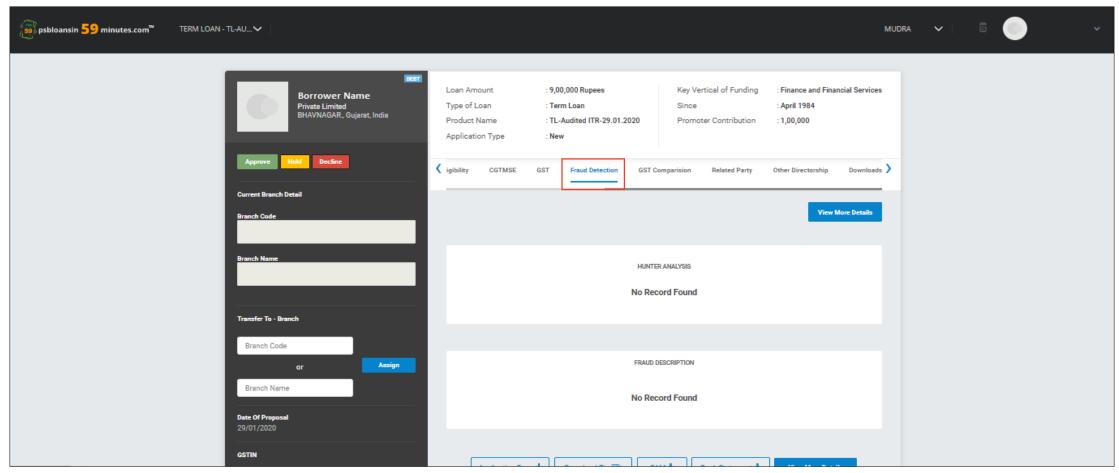
PROPOSAL – GST VIEW



- Click on "GST" to view sales data.
- The user can also view a list of top Customers & Suppliers as well as Month-wise sales, Month-wise purchase, Credit Note & Debit Note Information and Inward Supply Description (if data is fetched from GST).



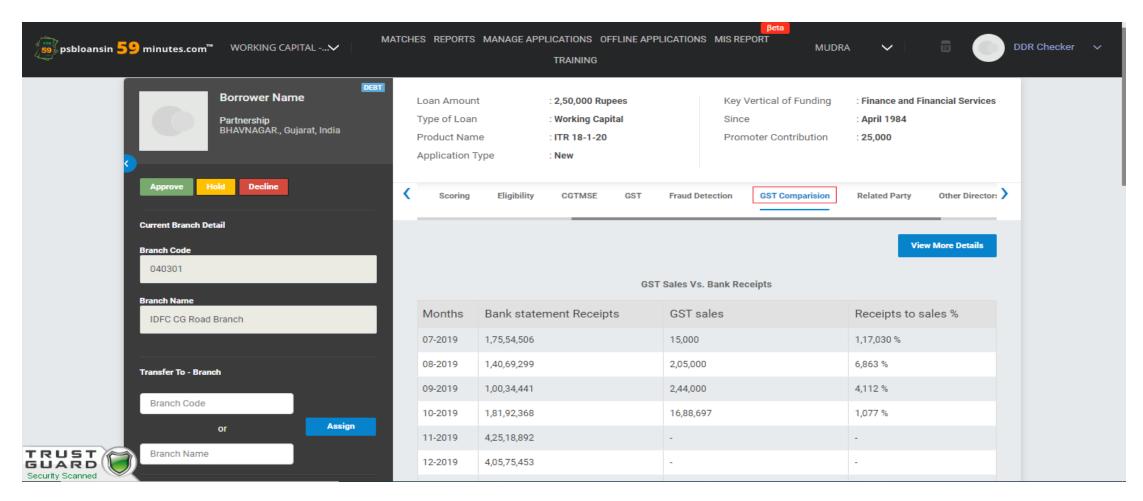
PROPOSAL - FRAUD DETECTION



Click on "Fraud Detection" and view Fraud Detection Details of the Proposal.



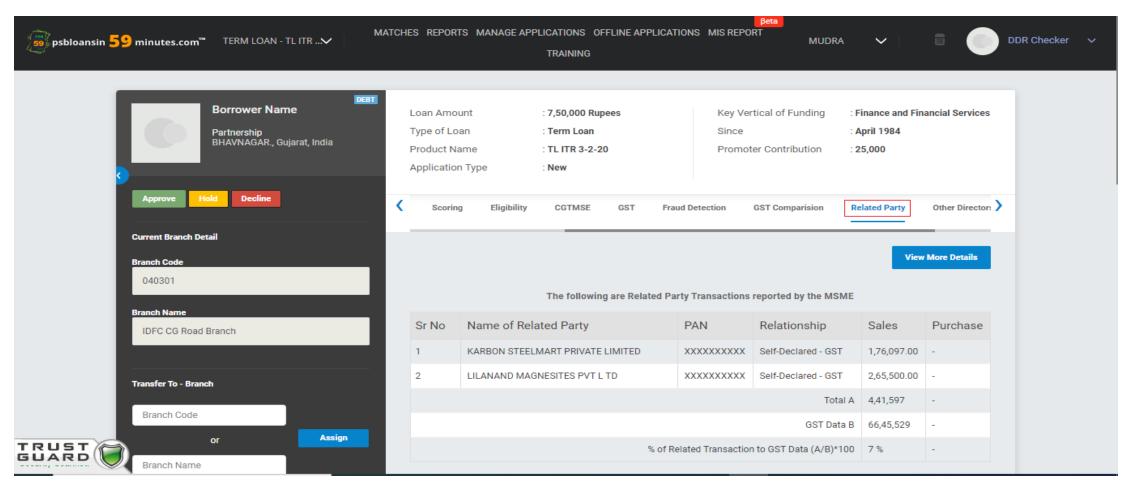
PROPOSAL – GST COMPARISON



Click on "GST Comparison" to view sales & purchase comparison of GST with Bank Statements and ITR.



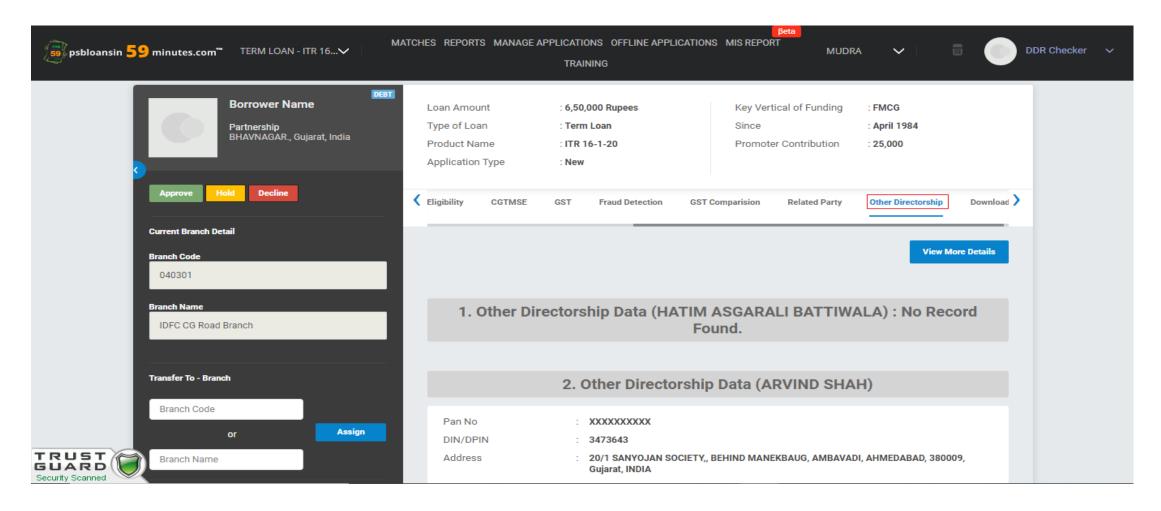
PROPOSAL – RELATED PARTY VIEW



- Click on "Related Party" to view sales & purchase details with the related parties.
- Name and relationship with the related parties are also mentioned.



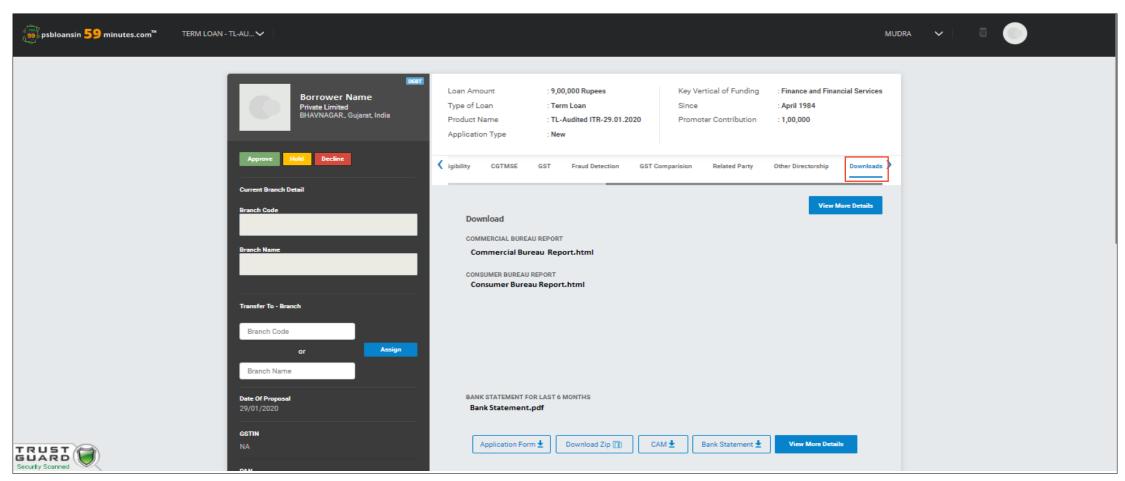
PROPOSAL – OTHER DIRECTORSHIP



Click on "Related Party" to view Director Details.



PROPOSAL - DOWNLOADS



• The Branch Checker can download Consumer & Commercial Bureau Reports, 'Zip' file of all uploaded documents, 'CAM' report and 'Bank Statements' of the Proposal.

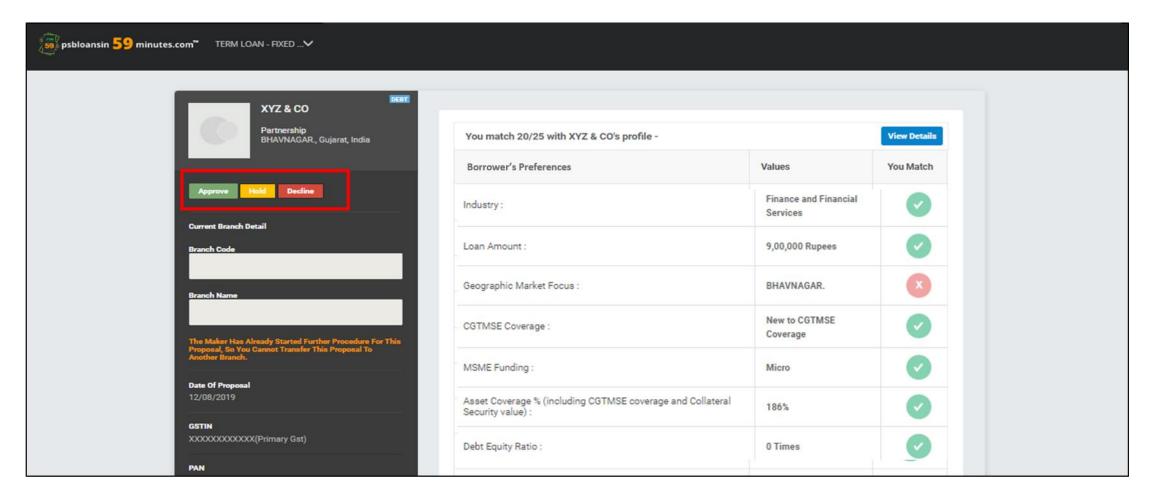


SANCTION/REJECT/HOLD/DISBURSE THE IN-PRINCIPLE PROPOSAL

SCREENWISE WALK THROUGH



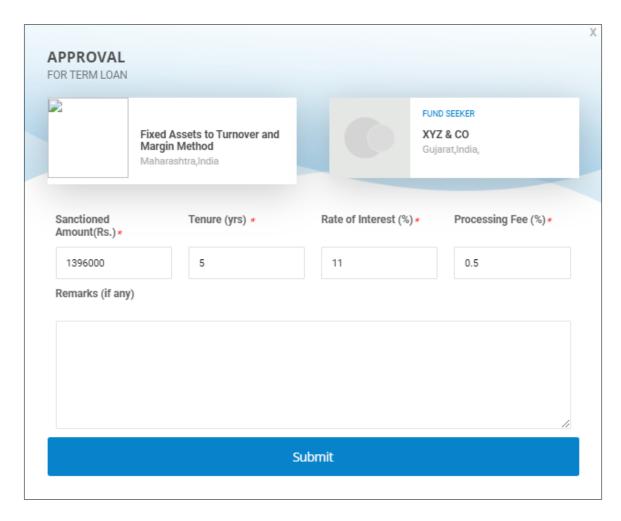
SANCTION/REJECT/HOLD/DISBURSE



Checker can click on APPROVE/HOLD/DECLINE button to approve/hold/decline proposal directly from the Proposal view.



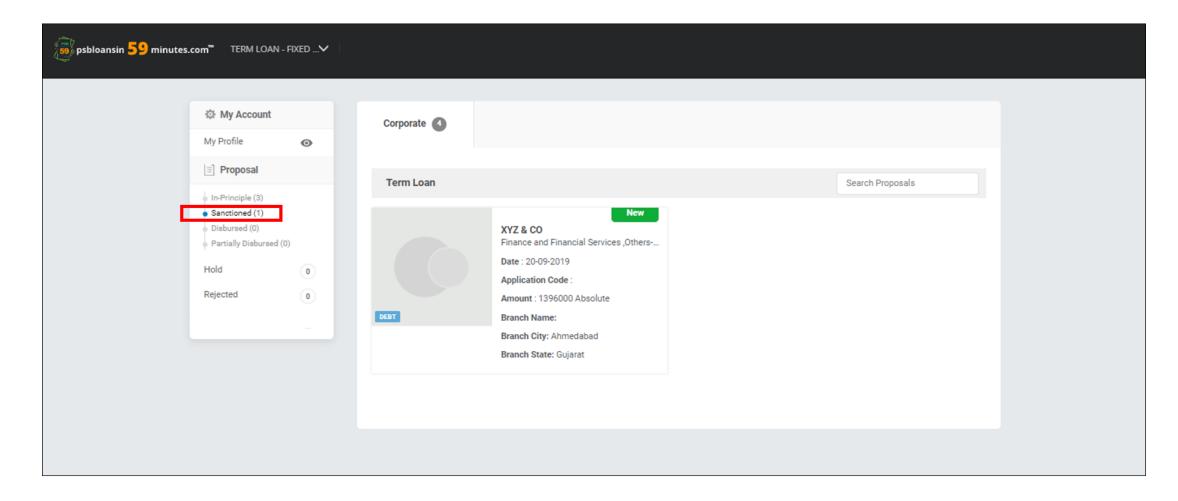
SANCTION OF PROPOSAL



- A branch checker can increase or decrease the amount to be sanctioned from the amount mentioned in the In-principle approval letter.
- The checker needs to fill-in the required details and click on "Submit".



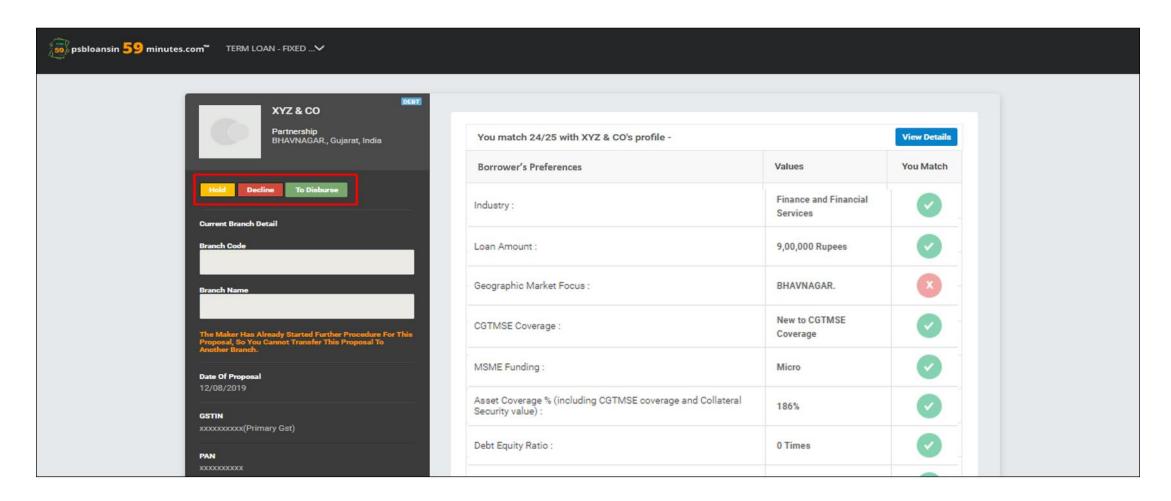
SANCTIONED PROPOSALS



The Sanctioned proposal will shift to 'Sanctioned' stage. The checker can view a list of all the sectioned proposals.



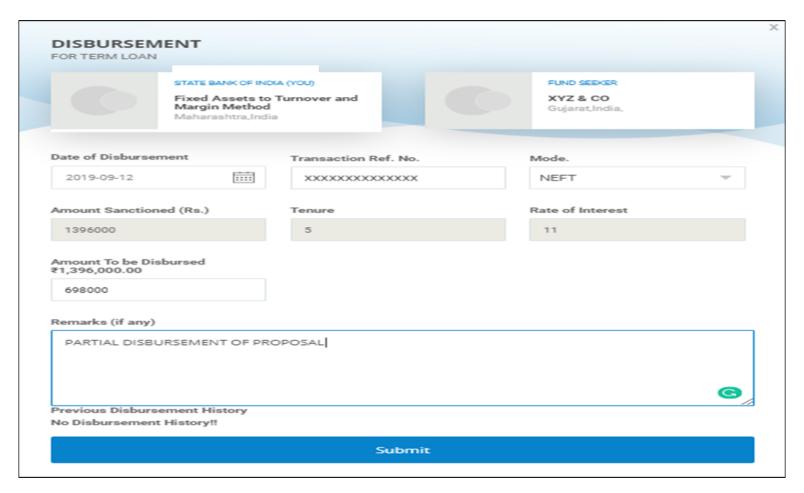
SANCTIONED PROPOSAL



- To disburse a proposal, the checker needs to go to the proposal view of a sanctioned proposal.
- On the left-hand side, 'Hold', 'Decline' and 'To Disburse' buttons will be shown.



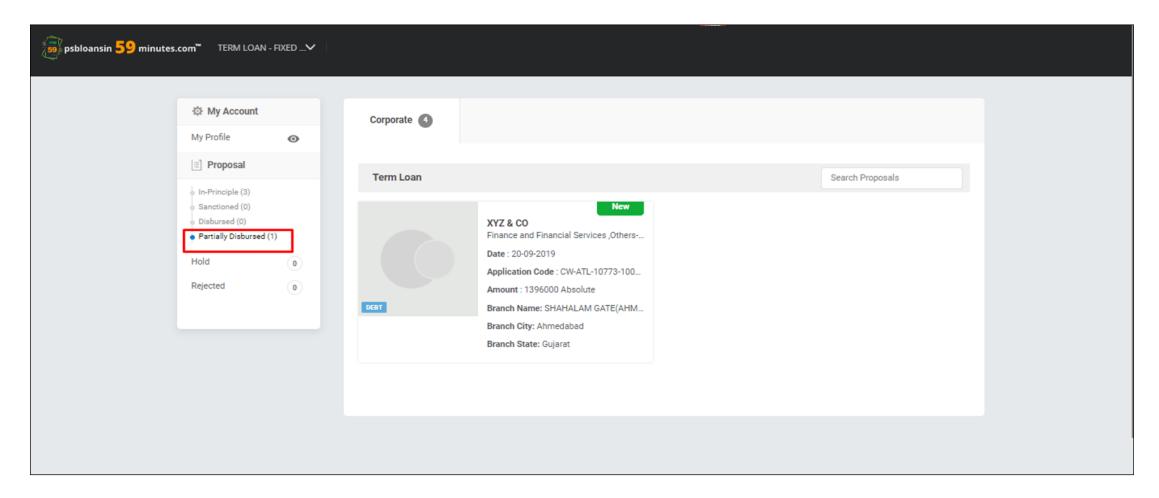
PARTIAL DISBURSEMENT OF PROPOSAL



- The checker can Fully Disbursed or Partially Disbursed by editing "Amount to be Disbursed".
- Checker has to fill in the required details and click on "Submit".
- The Partially disbursed proposal shifts to 'Partially Disbursed' Stage.



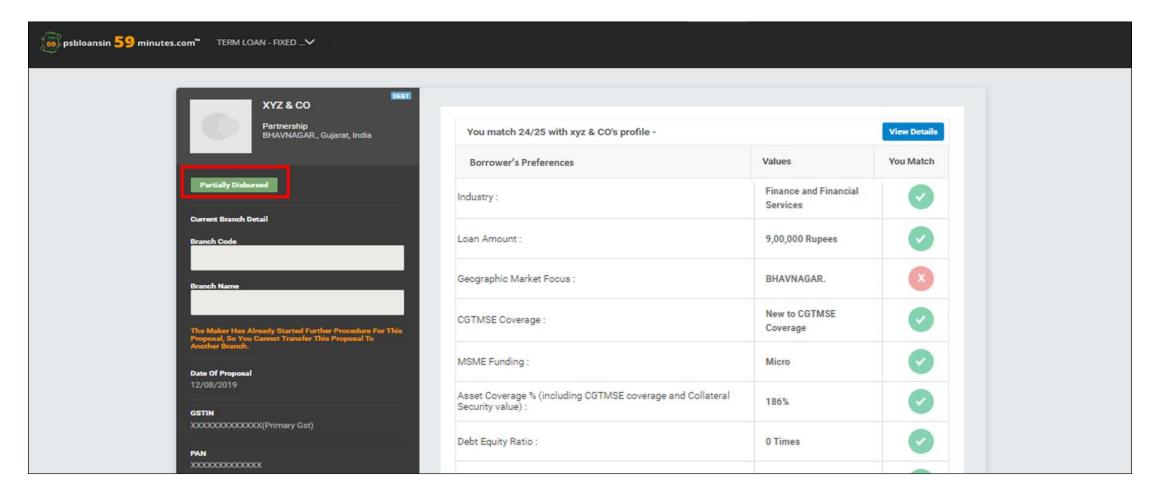
PARTIALLY DISBURSED PROPOSALS



The checker can click on "Partially Disbursed" to view a list of all the Partially Disbursed proposals.



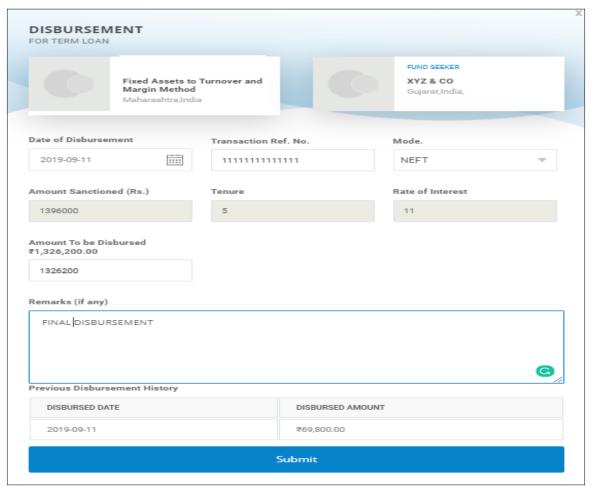
PARTIALLY DISBURSED PROPOSAL



To partially or fully disburse a partially disbursed proposal, the checker needs to go to the proposal view of a partially disbursed proposal. This is the proposal view of a Partially Disbursed Proposal.



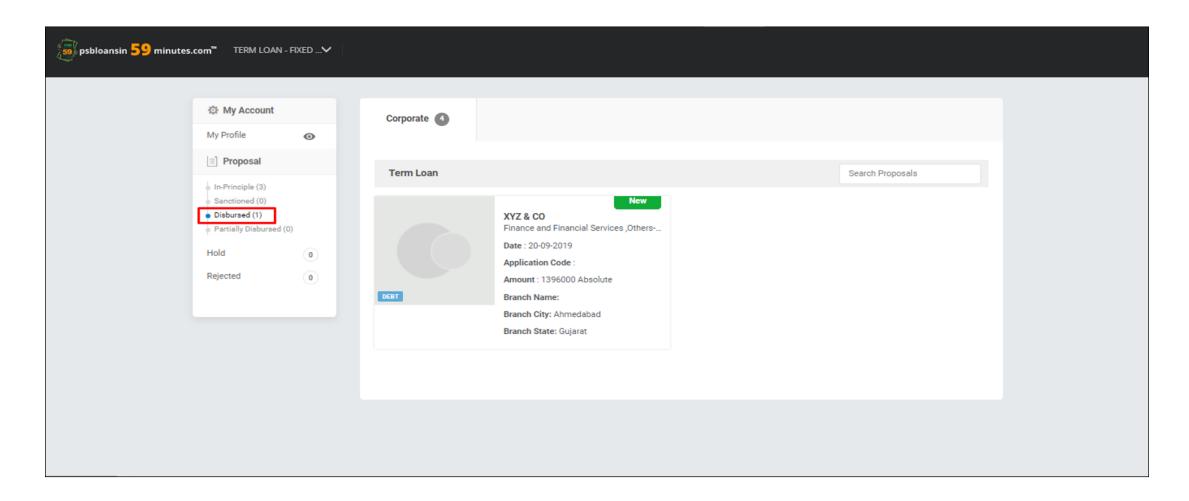
FULL DISBURSEMENT OF PROPOSAL



- The checker can Fully Disbursed the partially disbursed proposal by editing "Amount to be Disbursed".
- Checker has to fill in the required details and click on "Submit".
- The Partially disbursed proposal shifts to 'Fully Disbursed' Stage.



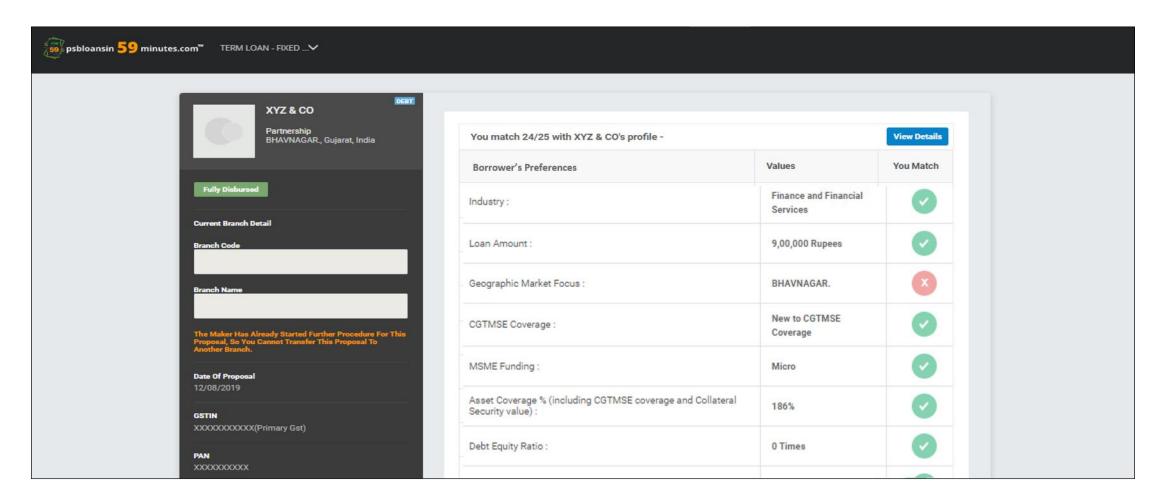
DISBURSED PROPOSALS



The branch checker can click on "Disbursed" to view a list of all the Disbursed proposals.



DISBURSED PROPOSAL

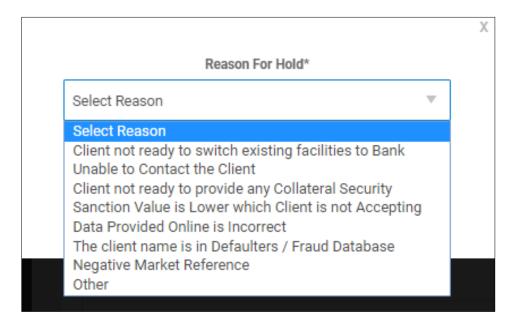


This is the proposal view of a Fully Disbursed Proposal.



HOLD PROPOSAL

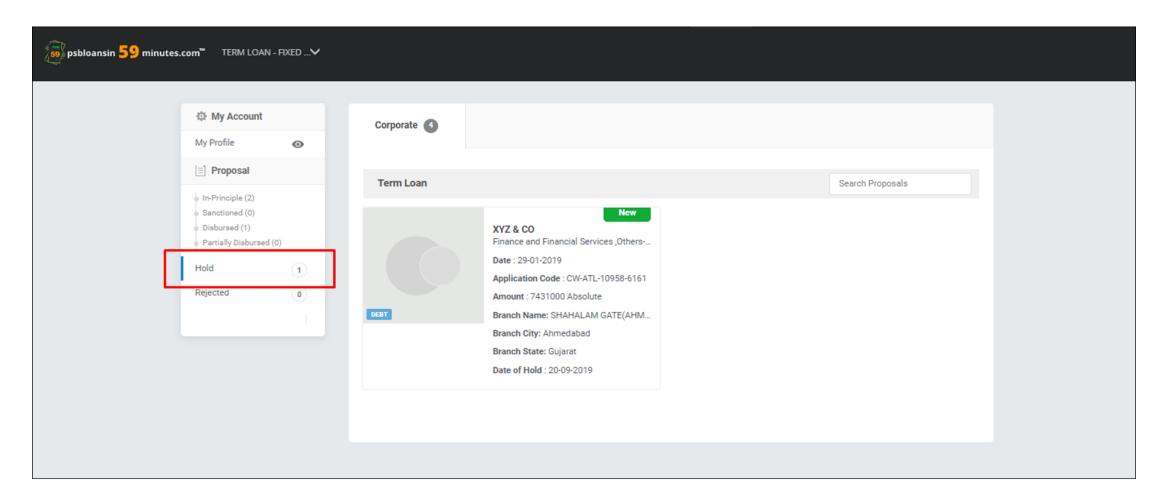




- If the checker clicks on 'Hold' from an In-principle or sanctioned stage, a pop-up window will appear for the checker to select the reason to hold the proposal.
- The checker needs to select a reason from the drop-down list and click on "Submit".



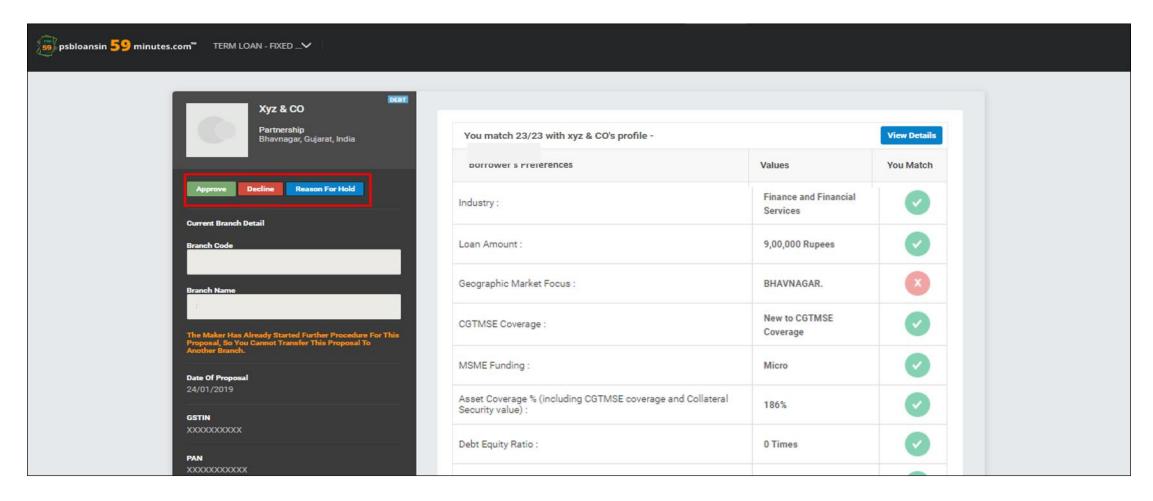
HOLD PROPOSALS



- Once the Proposal is put on Hold, the proposal shifts to Hold stage.
- The branch checker can click on "Hold" to view a list of all the proposals on Hold.



HOLD PROPOSAL

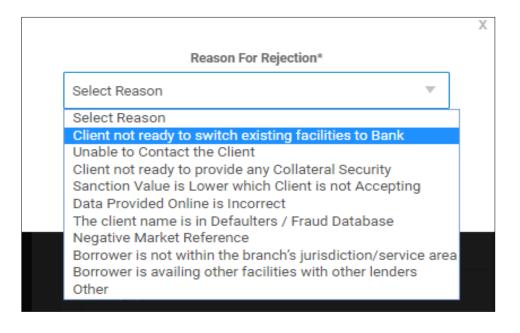


This is the proposal view of a Proposal put on Hold.



REJECT PROPOSAL



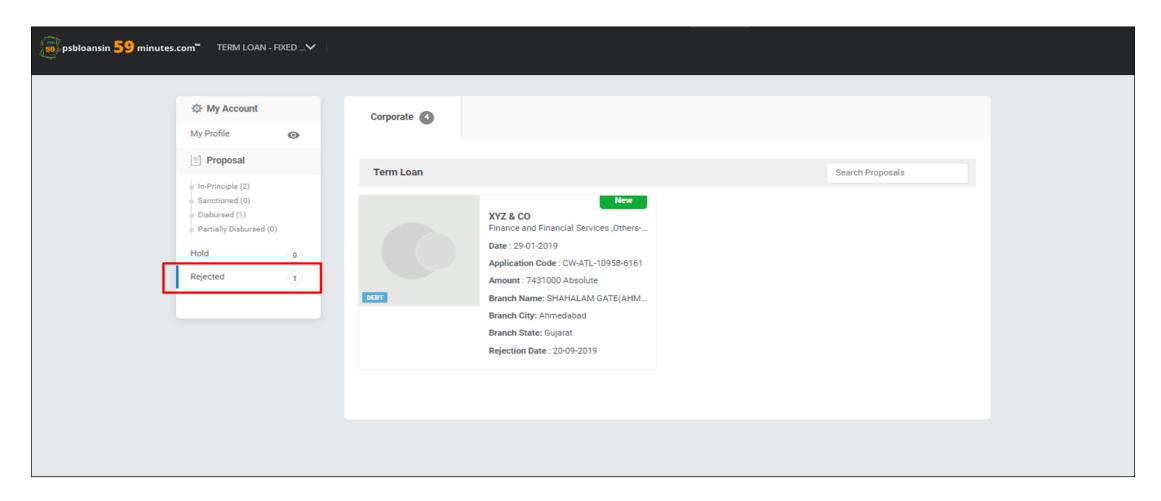


- If the checker clicks on 'Declined' from an In-principle or sanctioned stage, a pop-up window will appear for the checker to select the reason for rejection.
- The checker needs to select a reason from the drop-down list and click on "Submit".

47 📐 👚



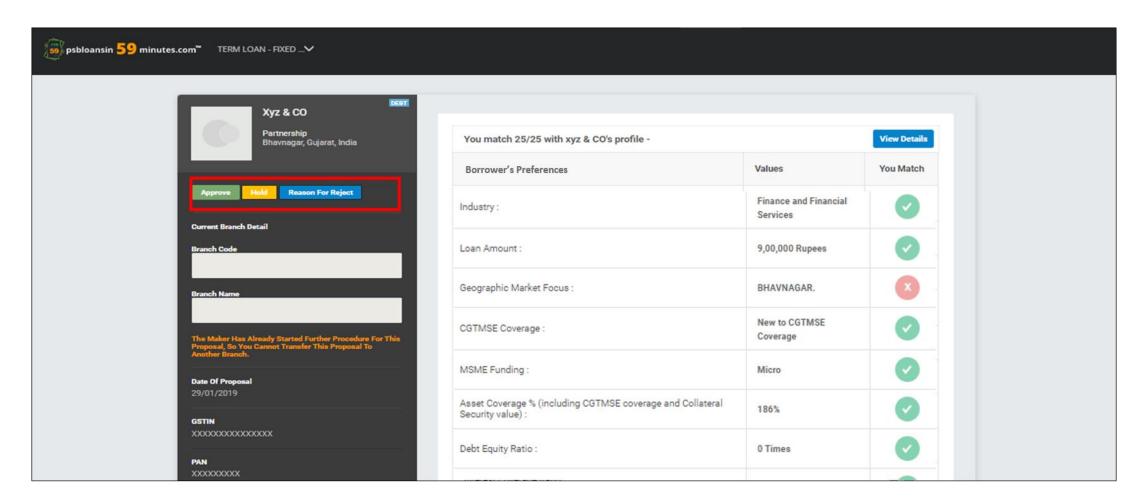
REJECTED PROPOSALS



- The Rejected proposal will shift to 'Rejected' stage.
- The branch checker can click on "Rejected" to view a list of all the Rejected proposals.



REJECTED PROPOSAL



This is the proposal view of a Rejected Proposal.





THANK YOU

Mail us at:

Borrower Journey Queries:

Banker Journey Queries:

Customer Helpline No:

support@psbloansin59minutes.com

banksupport@psbloansin59minutes.com

079-41055999

Production