Approved Project Financial (APF)

TRAINING MODULE

INDEX
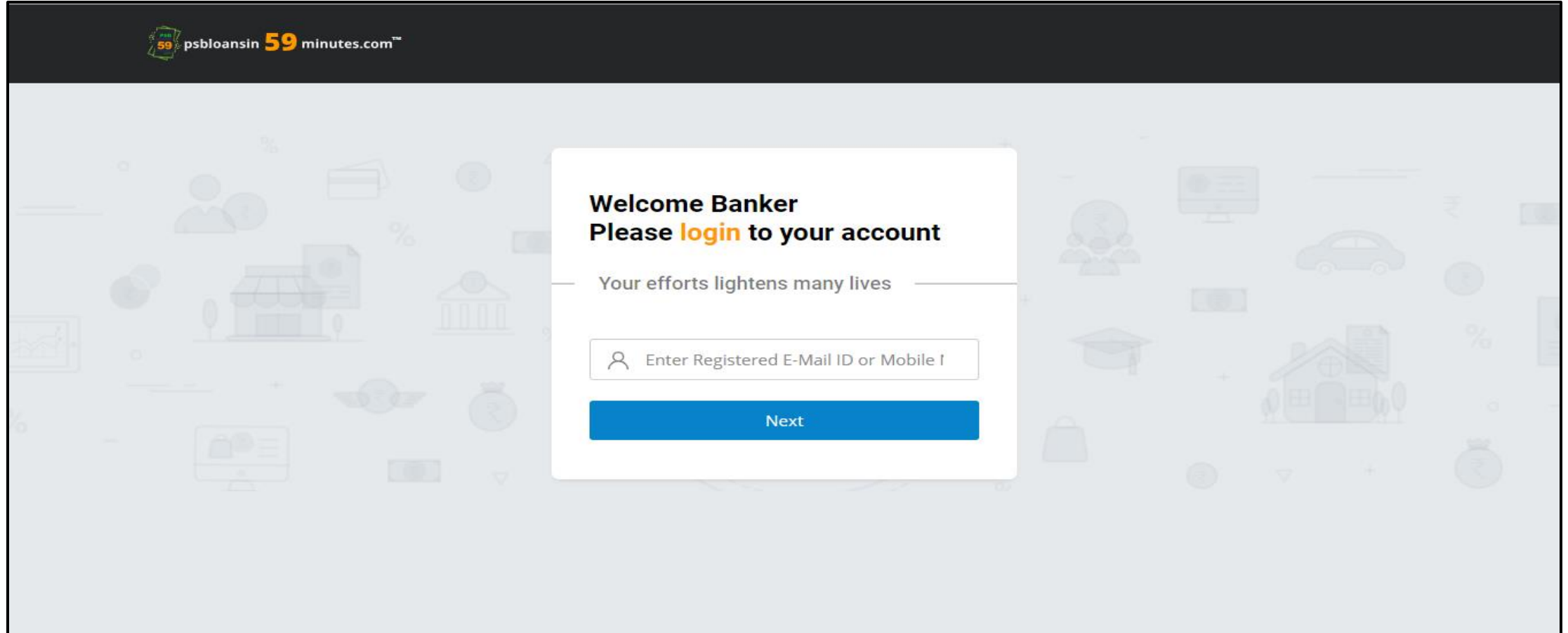
OVERALL PROCESS

- Creation of Project
- Bulk Upload

- Send for Approval

- Upload Picture
- Verify Details
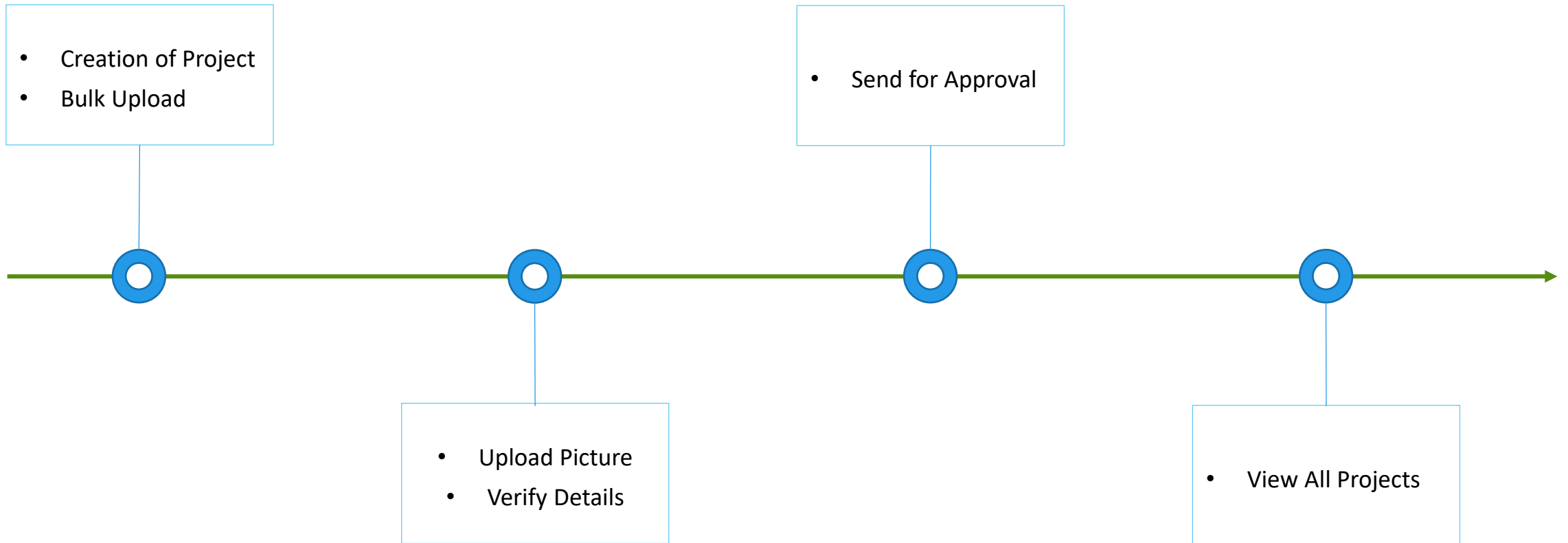
- View All Projects

SCREENWISE WALK THROUGH

LOGIN

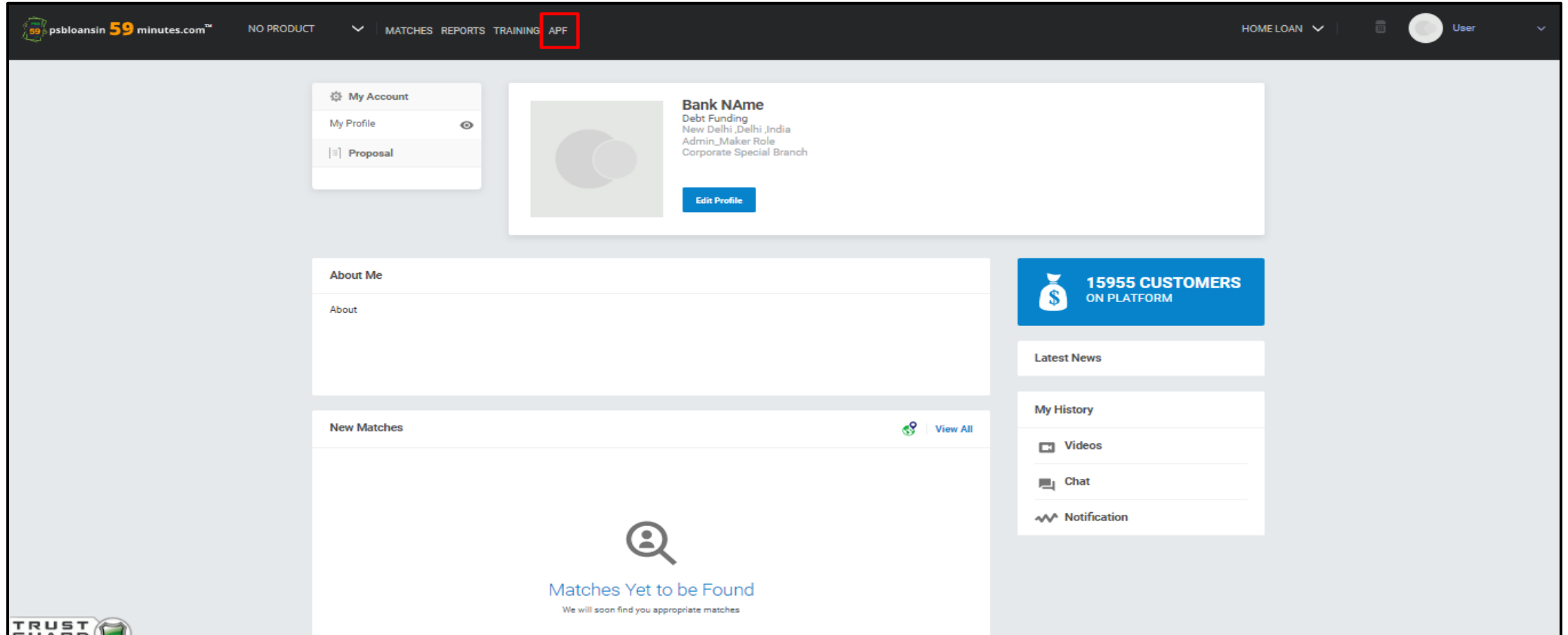The URL is: https://www.psbloansin59minutes.com/**banker/**

DASHBOARD
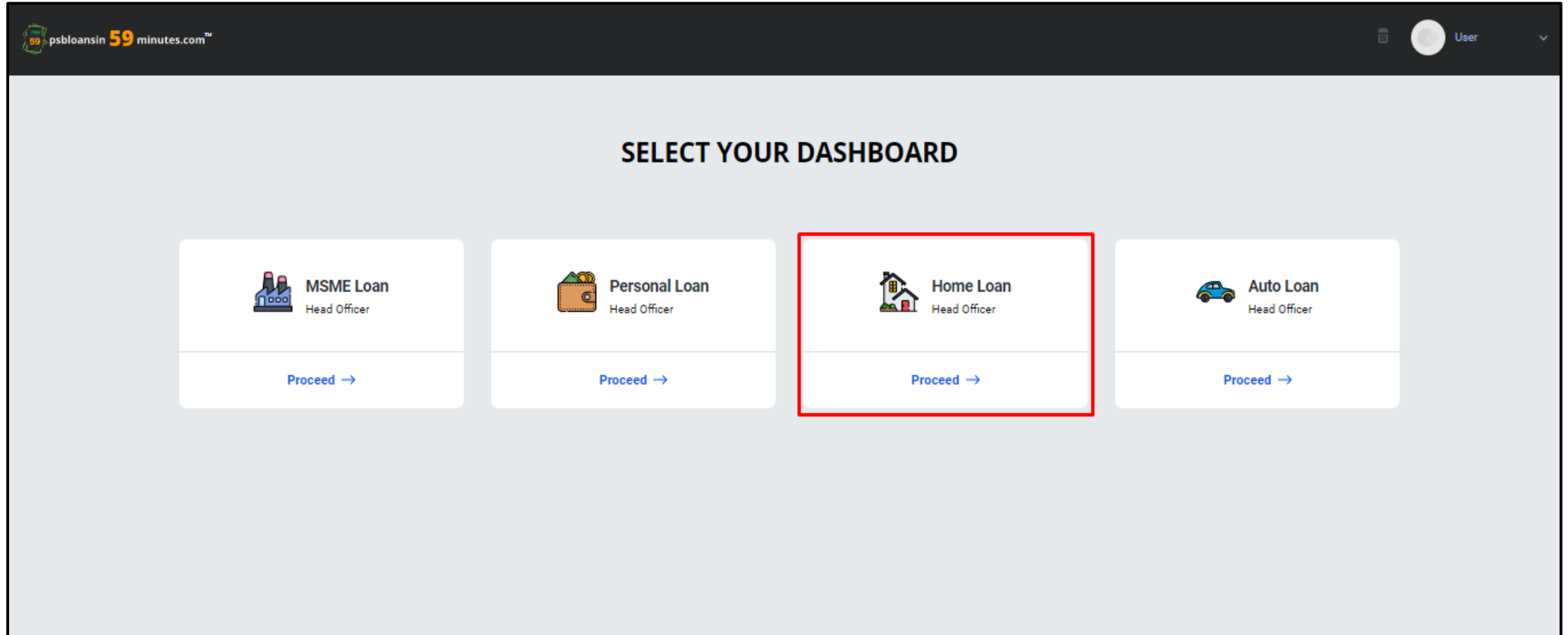
Landing Page

LANDING PAGE

Click on APF to Upload/Create Projects.

SCREENWISE WALK THROUGH

PROJECT CREATION

PROJECT CREATION

Click on "+ Add New Project" button to add a new project.

PROJECT CREATION

Provide the following information along with the pictures for the new project being added:

- Builder Details
- Project Details
- Project Address Details

PROJECT CREATION

Click on " Send for Approval" button after providing all the requisite details.

The projects will be available for viewing under the in-process tab, until the same are approved.

SCREENWISE WALK THROUGH

BULK UPLOAD FUNCTIONALITY

BULK UPLOAD PROJECTS

Click on "Upload Excel" button to access the bulk upload functionality.

BULK UPLOAD PROJECTS

Download the sample file and follow the instructions to fill the sheet.

Fill in the all the details provided in the sheet and upload the same.

Note: Ensure that all the mandatory fields are filled in order to avoid rejection.

BULK UPLOAD PROJECTS

In order to access the "Unsuccessful" and "Duplicate" cases, click on the download button against the number of cases, as highlighted above.

Cases successfully uploaded can be accessed under the Pending tab till the same is approved.

SCREENWISE WALK THROUGH

PROJECT VIEW/STATUS

PROJECTS

To view the projects click on the " View Projects" button.

To view projects according to their status click on the individual status tab.

PROJECTS - PENDING

- The projects which are not assigned to the checker will be available under this tab.
- User can add pictures, edit project details and assign the projects for approval.
- The user can either send individual projects or multiple projects for approval.

PROJECTS – IN-PROCESS

- The projects which are sent for approval will be available under this tab, until the same is approved.
  - User can click on the "View" button to view the details of the project.

PROJECTS – IN-PROCESS

Detailed view of In-process projects.

PROJECTS – APPROVED

- The projects which are approved will be available under this tab.
- User can click on the "View" button to view the details of the project.

PROJECTS – APPROVED

Detailed view of the approved projects.

PROJECTS - REVERTED

- The projects which have been reverted for corrections will be available under this tab.
- The user can click on the "Edit" button to make corrections.

PROJECTS - REVERTED

- Detailed of the reverted projects.
- User can view the reason for reverting the project in the highlighted section.

ONLINE
PSB LOANS™

psbloansin **59** minutes.com™

THANK YOU

Mail us at :

Borrower Journey Queries: support@psbloansin59minutes.com

Banker Journey Queries: banksupport@psbloansin59minutes.com

Customer Helpline No: 079-41055999