

# Margaret Ryan Ayoub

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## EDUCATION

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**Sacred Heart University**, Jack Welch College of Business, Fairfield, CT

**Bachelor of Science, Business Administration**

May 2017

- Cumulative GPA: 3.4/ Business Administration (Major) GPA: 3.6
- Relevant Coursework Completed: Principles of Macroeconomics, Introduction to IT/Business, Elementary Statistics with Business Appeal, Organizational Management, Managerial Accounting and Control, Principles of Microeconomics, Principles of Marketing, Math For Decision Making, Financial Accounting and Reporting, Organizational Behavior, Business Law 1, Business Ethics, Operations Management, Web Design & Visual Tools, Management of Human Resources, Financial Management, Strategic Management, International Business, Dynamics of Information Technology
- Currently Taking: Women in the Workforce, Human Resource Law

## EXPERIENCE

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**Creative Financial Staffing (CFS)**, Shelton, CT

Marketing & Recruiting Intern

October 2016 – March 2017

- Recruited candidates for various financial & accounting positions, developing valuable recruiting skills and strategies
- Reported directly to upper management, coordinating calendar/contacts for potential hires
- Performed research projects for Talent Acquisition Manager
- Partnered with management team, supporting firm's candidate retention & recruitment
- Participated in weekly video training, developing time management, decision making and customer service skills

**CVS Pharmacy**, Westford, MA

Customer Service Specialist/Cashier

May 2015 – August 2015

- Sales associate in a retail pharmacy, assisting customers in finding items that match their wants, needs and personality, as well as complimentary items for their overall daily lives
- Constantly adhered to store sales goals (daily and weekly), and worked towards driving increased sales throughout shifts to ensure maximum return for the store, typically averaging \$200-\$400 per shift, and 25 unique transactions per shift
- Monitor and track cash register throughout shift, including closing out at the end of business each day, ensuring numbers reconciled
- Marketed the store by conveying store promotions to the customers to drive certain items over others, assisted with inventory and overall store maintenance

## SKILLS

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Proficient in Windows & Macintosh OS, Microsoft Office: Word, Excel & PowerPoint

Proficient with Social Media Marketing (Facebook, Twitter, Instagram, Pinterest, Snapchat, Google)

Experienced in common HRM/HCM practices

## ACTIVITIES/INTERESTS

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- **Member**, Business Administration Club, Sacred Heart University September 2015 – Present
- **Dance Ensemble**, Sacred Heart University, Fairfield, CT September 2013 – Present
- **Teaching Assistant**, Florence Roche School, Groton, MA March 2012 – May 2013
- **Co-Teacher**, St. Catherine of Alexandria Church, Westford, MA March 2012 – May 2013

*This version of my resume does not include any personal information or references.  
Please email me if you would like to get in touch.*